

**Volusia-Flagler Transportation Planning Organization  
Quality Assurance Committee  
Meeting Minutes  
July 9, 2025**

Volusia County Mobility Management Center  
950 Big Tree Road, South Daytona, FL 32119

**QAC Members Physically Present:**

Council Vice Chair Matt Reinhart, Chairperson  
Mary Tyson, Vice Chairperson  
Doug Hall

**Representing:**

Volusia County  
Disabled Citizens - Alternate  
Citizens Advocate, System User

**QAC Members Absent:**

Carlos Colon  
Patricia Lipovsky

**Representing:**

FDOT  
Elderly Citizens

**Others Physically Present:**

Melanie Pruneau, Recording Secretary  
Pamela Blankenship  
Stephan Harris  
Bobbie King  
Ralf Heseler  
Siva Persad  
Dawne Weekley  
Jennifer Fowler

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
Volusia County Transit Services Division  
Volusia County Transit Services Division  
Volusia County Transit Services Division  
Volusia County Transit Services Division  
Public Education Community

**Others Virtually Present:**

Colleen Nicoulin  
Sheryl Dick-Stanford  
Omar Atallah

**Representing:**

TPO Staff  
Agency for Persons with Disabilities  
Volusia County

**1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

The meeting of the Quality Assurance Committee (QAC) was called to order at 9:30 a.m. by QAC Chairperson Reinhart. The meeting was held in a hybrid format with three voting members physically present.

**2. Public Comment/Participation**

There were no public comments.

**3. Action Items**

**A. Review and Approval of the January 8, 2025 QAC Meeting Minutes**

***MOTION: A motion was made by Mr. Hall to approve the January 8, 2025 QAC meeting minutes. The motion was seconded by Ms. Tyson and carried unanimously.***

**B. Review and Recommend Approval of the 2025 Transportation Disadvantaged Service Plan (TDSP) Annual Update**

Mr. Harris explained the updates in the 2025 Transportation Disadvantaged Service Plan, stating that the updates are highlighted and the deletions are stricken. He noted that the main changes from the previous year include the organization's name change from the River to Sea TPO to the Volusia-Flagler TPO, and date changes.

**MOTION:** *Ms. Tyson made a motion to recommend approval of the 2025 Transportation Disadvantaged Service Plan (TDSP) Annual Update. The motion was seconded by Mr. Hall and carried unanimously.*

**4. Staff Comments**

There were no staff comments.

**5. Chairperson Comments**

There were no Chairperson comments.

**6. Member Comments**

There were no member comments.

**7. Adjournment**

The meeting was adjourned at 9:35 am.

**VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

  
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**VOLUSIA COUNTY COUNCIL VICE CHAIR MATT REINHART, CHAIRPERSON  
QUALITY ASSURANCE COMMITTEE**

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the July 9, 2025 regular meeting of the Quality Assurance Committee approved and duly signed this 8<sup>th</sup> day of October 2025.

  
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**MELANIE PRUNEAU, RECORDING SECRETARY  
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

**\*\* A recording of the July 9, 2025 QAC meeting is available upon request.**