



# MEETING AGENDA

Please be advised that the RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD will be meeting on:

DATE: WEDNESDAY, JUNE 28, 2023  
 TIME: 9:00 A.M.  
 PLACE: AIRLINE ROOM  
 DAYTONA BEACH INTERNATIONAL AIRPORT  
 700 Catalina Drive, Daytona Beach, FL 32114

**NOTE:**  
 A Microsoft Teams meeting has been established for remote participation.

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## River to Sea TPO Board Meeting

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911 958708535# United States, West Palm Beach

Phone Conference ID: 958 708 535#

[Find a local number](#) | [Reset PIN](#)

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DeLand Mayor Chris Cloudman, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA
  - A. MAY 24, 2023 RIVER TO SEA TPO BOARD MEETING MINUTES *(Contact: Pamela Blankenship) (Enclosure, pages 4, 6-13)*
  - B. TREASURER’S REPORT *(Contact: Mariel Lemke) (Enclosure, pages 4, 14)*
  - C. EXECUTIVE COMMITTEE REPORT -- Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson *(Enclosure, pages 4, 15)*
  - D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT -- Report by Dr. Jason Aufdenberg, BPAC Chairperson *(Enclosure, pages 4, 16)*
  - E. CITIZENS ADVISORY COMMITTEE REPORT-- Report by Ms. Kerry Karl, CAC Chairperson *(Enclosure, pages 4, 17)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

**IV. CONSENT AGENDA** *(continued)*

- F. TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Mr. Brian Walker, TCC Chairperson *(Enclosure, pages 4, 18)*
- G. RIVER TO SEA TPO BOARD REPORT** -- Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson *(Enclosure, pages 4, 19)*
- H. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson *(Enclosure, pages 4, 20)*
- I. CANCELLATION OF JULY EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS** *(Contact: Pamela Blankenship)* *(Enclosure, page 4)*
- J. REVIEW AND APPROVAL OF SELECTION COMMITTEE'S RECOMMENDATIONS FOR GENERAL PLANNING CONSULTANT (GPC) FIRMS** *(Contact: Colleen Nicoulin)* *(Enclosure, page 4)*
- K. REVIEW AND APPROVAL OF THE EXECUTION OF THE US DOT SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT AGREEMENT** *(Contact: Stephan Harris)* *(Enclosure, pages 5, 21-32)*
- L. REVIEW AND APPROVAL OF RESOLUTION 2023-10 AUTHORIZING THE FILING AND EXECUTION OF THE FY 2023/24 TRANSPORTATION DISADVANTAGED (TD) PLANNING GRANT AGREEMENT WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED** *(Contact: Stephan Harris)* *(Enclosure, pages 5, 33-56)*
- M. REVIEW AND APPROVAL OF EXPENDITURE FOR THE VOTRAN INTERMODAL TRANSFER FACILITY FEASIBILITY STUDY (\$91,885)** *(Contact: Colleen Nicoulin)* *(Enclosure, page 5)*

**V. ACTION ITEMS**

- A. REVIEW AND APPROVAL OF RESOLUTION 2023-11 ADOPTING THE 2023 LIST OF PRIORITY PROJECTS (LOPP)** *(Contact: Colleen Nicoulin)* *(Enclosure, pages 57-59)*
- B. REVIEW AND APPROVAL OF RESOLUTION 2023-12 ADOPTING THE 2023/24 TO FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) ROLL CALL VOTE REQUIRED** *(Contact: Colleen Nicoulin)* *(Enclosure, pages 60-62)*
- C. REVIEW AND APPROVAL OF THE FY 2023/24 RIVER TO SEA TPO BUDGET** *(Contact: Mariel Lemke)* *(Enclosure, pages 63-66)*

**VI. PRESENTATIONS, STATUS REPORTS, AND DISCUSSION ITEMS**

- A. PRESENTATION AND DISCUSSION ON THE NEIGHBORHOOD CENTER OF WEST VOLUSIA** *(Contact: Pamela Blankenship)* *(Enclosure, pages 67-73)*
- B. PRESENTATION AND DISCUSSION OF 2020 CENSUS IMPACTS ON TPO BOUNDARY AND BOARD APPORTIONMENT** *(Contact: Colleen Nicoulin)* *(Enclosure, pages 74-85)*
- C. FDOT REPORT** *(Contact: Rakinya Hinson, FDOT District 5)* *(Enclosure, pages 86-89)*

**VII. EXECUTIVE DIRECTOR'S REPORT**

**VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

**IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**X. INFORMATION ITEMS** (Enclosure, pages 90-99)

- ® Bicycle/Pedestrian Advisory Committee Attendance Record – 2023
- ® Citizens Advisory Committee Attendance Record – 2023
- ® Technical Coordinating Committee Attendance Record– 2023
- ® River to Sea TPO Outreach and Activities
- ® Upcoming Events Flyer
- ® Volusia and Flagler County Construction Reports

**XI. ADJOURNMENT**

\*The next River to Sea TPO Board meeting will be on August 23, 2023\*

**July and August 2023 Meeting Dates**

- Transportation Disadvantaged Local Coordinating Board, July 12 @ 10:00 a.m. @ Votran Executive Committee, August 2, 2023 @ 9:00 a.m.
- Bicycle/Pedestrian Advisory Committee, August 9, 2023 @ 2:00 p.m.
- Citizens Advisory Committee, August 15, 2023 @ 1:15 p.m.
- Technical Coordinating Committee, August 15, 2023 @ 3:00 p.m.
- River to Sea TPO Board, August 23, 2023 @ 9:00 a.m.

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Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 1 Deuce Court, Suite 100, Daytona Beach, Florida 32124; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org)

**MEETING SUMMARY  
TPO BOARD  
JUNE 28, 2023**

**IV. CONSENT AGENDA**

**A. MAY 24, 2023 RIVER TO SEA TPO BOARD MEETING MINUTES**

**B. TREASURER'S REPORT**

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The May Treasurer's Report is provided for your review.

**C. EXECUTIVE COMMITTEE REPORT**

**D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT**

**E. CITIZENS ADVISORY COMMITTEE (CAC) REPORT**

**F. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT**

**G. RIVER TO SEA TPO BOARD SUMMARY REPORT**

**H. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT**

**I. CANCELLATION OF JULY EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS**

**J. REVIEW AND APPROVAL OF SELECTION COMMITTEE'S RECOMMENDATIONS FOR GENERAL PLANNING CONSULTANT (GPC) FIRMS**

The River to Sea TPO received eleven (11) proposals in response to the General Planning Consultant (GPC) Request for Proposals (RFP). The GPC Selection Committee received the proposals and met on June 21, 2023, to review and rank the proposals based on the criteria prescribed in the RFP. Based on the final scores, the firms were ranked, and the GPC Selection Committee recommends that the TPO Board authorize the Executive Director to negotiate contracts with the top eight (8) ranked firms.

1. Kimley Horn
2. VHB
3. Benesch
4. HDR
5. Kittelson & Associates
6. EXP U.S. Services, Inc.
7. LTG, Inc.
8. Fehr & Peers
9. Hale Surratt Engineers, LLC
10. Burgess & Niple
11. Stanley Consultants, Inc.

***CONSENT AGENDA CONTINUED ON THE NEXT PAGE***

**MEETING SUMMARY  
TPO BOARD  
JUNE 28, 2023**

**IV. CONSENT AGENDA (Continued)**

**K. REVIEW AND APPROVAL OF THE EXECUTION OF THE US DOT SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT AGREEMENT**

The US DOT's Safe Streets and Roads for All (SS4A) grant program provides federal funds to develop or complete a Comprehensive Safety Action Plan, which is a holistic, well-defined strategy to prevent roadway fatalities and serious injuries. On February 1, 2023, the R2CTPO was awarded \$320,000 for the SS4A Grant. The R2CTPO is the lead applicant and Volusia and Flagler County Governments are joint applicants. FDOT is a partner, but not an applicant, for the SS4A Grant. The required local matching share is being paid by Volusia County (\$60,000) and Flagler County (\$20,000). In addition, Flagler County Government has agreed to include the rural (non-urbanized) area of Flagler County, which will enable the Comprehensive Safety Action Plan to cover the entire geographic area of Volusia and Flagler Counties. A final report for the Comprehensive Safety Action Plan is due by June 30, 2025.

**L. REVIEW AND APPROVAL OF RESOLUTION 2023-10 AUTHORIZING THE FILING AND EXECUTION OF THE FY 2023/24 TRANSPORTATION DISADVANTAGED (TD) PLANNING GRANT AGREEMENT WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED**

The Transportation Disadvantaged Trust Fund pays for planning activities that serve transportation-disadvantaged and disabled persons in Volusia County. The grant funding is distributed by formula and a resolution and grant application are required to be submitted annually to support TPO activities.

**M. REVIEW AND APPROVAL OF EXPENDITURE FOR THE VOTRAN INTERMODAL TRANSFER FACILITY FEASIBILITY STUDY (\$91,885)**

This project supports a feasibility study to identify and evaluate a location for a new intermodal transfer facility located in West Volusia. The primary functions and goals of the intermodal transfer facility study include connections to fixed route, mobility-on-demand (MOD), SunRail, and other potential bus routes. In addition, the intermodal transfer facility will provide park-and-ride access, passenger amenities, support and improve operational performance, expand access to mobility services for the public, and support expanding employment growth in West Volusia.

***ACTION REQUESTED:  
MOTION TO APPROVE THE CONSENT AGENDA***