

**VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION BOARD**  
**MEETING MINUTES**  
**DAYTONA BEACH INTERNATIONAL AIRPORT AIRLINE ROOM**  
**700 CATALINA BLVD.**  
**DAYTONA BEACH, FL 32114**  
**JUNE 25, 2025**

**TPO Board Members Physically Present:**

Vice Mayor John Rogers\*  
Commissioner Stacy Cantu  
Commissioner Chris Conomos\*  
Mayor Karen Chasez  
Mayor Chris Cloudman  
Vice Mayor Charlotte Gillis  
Commissioner Rick Belhumeur\*  
Vice Mayor Roy Johnson  
Vice Mayor Roger Eckert\*\*  
Vice Mayor Lisa Martin  
Commissioner Carrie Werning\*  
Council Member Dawn Tiamson  
Commissioner Harold Briley  
Council Member Skip White\*  
Councilman Eric Sander, TPO Chairperson  
Council Member Danny Robins  
County Vice Chair Matt Reinhart  
Kia Powell (non-voting advisor)

**TPO Board Members Virtually Present:**

Commissioner Nick Lulli  
County Chair Andy Dance

**TPO Board Members Absent:**

Commissioner Jeffrey Schuitema\*  
Mayor Ricky Taylor\* (excused)  
Council Member Ty Miller  
Council Member Reed Foley (excused)  
Council Member Jake Johansson (excused)  
County Chair Jeff Brower (excused)  
Council Member David Santiago  
Jessie Thompson (non-voting)  
Ted Wendler (non-voting)  
Dave Castagnacci (non-voting)  
Becky Mendez (non-voting)

\* Non-voting member of the Small City Alliance

\*\* Voting member for the Small City Alliance

**Others Physically Present:**

Melanie Pruneau, Recording Secretary  
Pamela Blankenship  
Stephan Harris  
Colleen Nicoulin  
Emily Bush  
Robert Utsey  
Chris Barone  
Chris Engels  
Jim Wood  
Barb Girtman

**Representing:**

Bunnell  
Daytona Beach  
Daytona Beach Shores  
DeBary  
DeLand  
Edgewater  
Flagler Beach  
Holly Hill  
Lake Helen  
New Smyrna Beach  
Oak Hill  
Orange City  
Ormond Beach  
Ponce Inlet  
South Daytona  
Volusia County, District 3  
Volusia County, District 2  
FDOT

**Representing:**

Deltona  
Flagler County

**Representing:**

Beverly Beach  
Oak Hill  
Palm Coast  
Port Orange  
Volusia County, At-Large  
Volusia County, Chairman  
Volusia County, District 5  
Volusia County School Board  
BPAC Chairperson  
CAC Chairperson  
TCC Chairperson

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
Bike/Walk Central Florida  
ZHA  
FDOT  
FDOT  
Kimley-Horn  
Ghyabi & Associates

**Others Physically Present:**

Roberta Fennessy  
William White  
Sean Castello  
Ralf Heseler

**Representing:**

VHB  
VC Traffic Engineering  
VC Traffic Engineering  
Volusia County Transit Services

**Others Virtually Present:**

Mariel Lemke  
Omar Atallah  
Richard Hamilton

**Representing:**

TPO Staff  
VC Traffic Engineering  
Citizen

**1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

The Volusia-Flagler Transportation Planning Organization (TPO) Board meeting was called to order at 9:00 a.m. by TPO Chairperson Sander. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with twelve voting members and one non-voting member physically present, and two voting members virtually present.

The Pledge of Allegiance was given.

**MOTION:** *A motion was made by Vice Mayor Martin to allow members attending virtually to participate and vote. The motion was seconded by Commissioner Briley and carried unanimously.*

**2. Public Comment/Participation**

There were no public comments.

**3. Consent Agenda**

- A. May 28, 2025 Volusia-Flagler TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Bicycle/Pedestrian Advisory Committee Report
- E. Citizens Advisory Committee Report
- F. Technical Coordinating Committee Report
- G. Volusia-Flagler TPO Board Report
- H. Approval of an Amendment to the FY 2024/25 TPO Budget
- I. Approval of Letter of Support for the Votran Federal Grant Application for the Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program
- K. Approval of a \$15,000 Expenditure Request for the Purchase of Conference Room Tables
- L. Approval of the Executive Director's Performance Evaluation and Salary Increase
- M. Cancellation of July TPO Committee and Board Meetings

Commissioner Belhumeur pulled items K and L of the Consent Agenda for discussion.

**MOTION:** *A motion was made by Mayor Cloudman to approve the Consent Agenda, omitting items K and L. The motion was seconded by Mayor Chasez and carried unanimously.*

Board members discussed the expenditure request for the purchase of conference room tables (Item K) in regards to the budget that was on the agenda for approval and the Executive Director's salary increase (item L) for clarification on when the increase would begin.

Mayor Chasez stated that she would like the TPO Board to discuss the Executive Director's salary increase in the future.

**MOTION:** *A motion was made by County Vice Chair Reinhart to approve Item K of the Consent Agenda. The motion was seconded by Mayor Chasez and carried unanimously.*

**MOTION:** *A motion was made by Mayor Chasez to approve Item L of the Consent Agenda. The motion was seconded by Council Member Tiamson and carried unanimously.*

**4. Action Items**

**A. Review and Approval of Resolution 2025-07 Adopting the FY 2025/26 to 2029/2030 Transportation Improvement Program (TIP)**

**MOTION:** *A motion was made by Commissioner Briley to approve Resolution 2025-07 adopting the FY 2025/26 to 2029/30 Transportation Improvement Program (TIP). The motion was seconded by Commissioner Cantu.*

Ms. Nicoulin explained the compilation of the TIP, stating that the project list has been posted on the TPO's website for public review for 30 days, and some comments were received. The requested changes will be made before the final TIP is submitted to FDOT; comments from Volusia County and another in reference to the narrative referring to transit agencies, to reflect Flagler County.

*The motion carried unanimously by roll call vote.*

**B. Review and Approval of Resolution 2025-08 Adopting the Draft 2025 List of Priority Projects (LOPP)**

**MOTION:** *A motion was made by County Vice Chair Reinhart to approve Resolution 2025-08 adopting the draft 2025 List of Priority Projects (LOPP). The motion was seconded by Commissioner Cantu.*

Ms. Nicoulin updated the Board regarding some minor changes made to the LOPP, as the Technical Coordinating Committee provided some cost estimate adjustments, and a correction to the Bike/Ped Tier C list; the bottom of the list did not print due to a printer error.

Mayor Chasez brought attention to the multi-county movement to push FDOT to expedite the funding of the construction of the St. Johns River Bridge. She added that no further extension was needed on project 14 on page 11, US 17-92 at New York Avenue intersection, southbound right turn lane extension, because it has already been completed.

Ms. Nicoulin noted that the project was submitted by Volusia County, and she would coordinate with them on the project.

*The motion carried unanimously.*

**C. Review and Approval of the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP) Preliminary Cost Feasible Project List for Public Outreach**

**MOTION:** *A motion was made by Commissioner Briley to approve the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP) Preliminary Cost Feasible List for Public Outreach. The motion was seconded by Commissioner Cantu.*

Mr. Jim Wood, Kimley-Horn, gave a PowerPoint presentation on the Volusia-Flagler 2050 Long Range Transportation Plan Preliminary Cost Feasible List for Public Outreach, explaining the tables and announcing a virtual workshop on July 10<sup>th</sup> at 2:00.

Mayor Chasez touched on the benefits of mobility plans and their impact fees. She noted that Dirksen Drive was listed as unfunded, but it is partially funded; it is funded by Volusia County, not the TPO or FDOT.

*The motion carried unanimously.*

**D. Review and Approval of Resolution 2025-09 Adopting the Volusia-Flagler TPO Vision Zero Action Plan (VZAP)**

**MOTION:** *A motion was made by Mayor Cloudman to approve Resolution 2025-09 adopting the Volusia-Flagler TPO Vision Zero Action Plan (VZAP). The motion was seconded by Commissioner Cantu.*

Ms. Roberta Fennessy, VHB, gave a PowerPoint presentation on the Volusia-Flagler TPO Vision Zero Action Plan, focusing on the overview and next steps. She stated that the final draft report is available on the TPO website.

Members discussed where to find an interactive map; Ms. Fennessy stated that one can be found on the Signal Four Analytics website. Members also discussed factors that affect the KSI data, such as lighting conditions.

*The motion carried unanimously.*

**E. Review and Approval of the FY 2025/26 Volusia-Flagler TPO Budget**

**MOTION:** *A motion was made by Commissioner Cantu to approve the FY 2025/26 Volusia-Flagler TPO Budget. The motion was seconded by Commissioner Briley.*

Ms. Nicoulin reviewed the TPO budget, expanding on the expenditures and revenues. She highlighted all changes, such as changes in local funds, the expectation to fill three vacant positions, and a rising health insurance premium. She noted that the budget did not contain the amendment that was just approved from the Consent Agenda.

*The motion carried unanimously.*

**F. Review and Approval of Continued Support for Bike/Walk Central Florida's Best Foot Forward Program in Volusia and Flagler Counties**

[Handout provided]

**MOTION:** *A motion was made by County Vice Chair Reinhart to approve continued support for Bike/Walk Central Florida's Best Foot Forward Program in Volusia and Flagler Counties. The motion was seconded by Commissioner Cantu.*

Ms. Nicoulin explained four options to support Bike/Walk Central Florida's Operation Best Foot Forward Program in Volusia and Flagler counties. She recommended the board look at option 4, the full twelve-crosswalk bundle for Volusia County and six crosswalks in Flagler County. That would allow for six in east Volusia County and six in west Volusia County. She added that there was funding in the budget.

Ms. Emily Bush, Bike/Walk Central Florida, responded to member questions regarding regional efforts and press and media involvement.

Board members expressed support for option 4.

**AMENDED MOTION:** *An amendment to the original motion to approve continued support for Bike/Walk Central Florida's Best Foot Forward Program in Volusia and Flagler Counties was made by Mayor Cloudman to support Option 4, not to exceed \$129,000 for Bike/Walk Central Florida's Best Foot Forward Program in Volusia and Flagler Counties. The motion was seconded by Commissioner Briley and carried unanimously.*

**5. Presentations, Status Reports, and Discussion Items**

**A. FDOT Report**

Ms. Powell reviewed the FDOT report, pointed out the District 5 Compass Points newsletter in the agenda, and announced the Operation Southern Slow Down campaign taking place July 14<sup>th</sup> through the 19<sup>th</sup>, aimed at reducing speed-related injuries and fatalities.

**6. Executive Director's Report**

Ms. Nicoulin updated the Board regarding the pause in the SS4A grant for the Safe Driving Challenge Pilot Project, noting that an application would be submitted during the next round of grants. She offered a reminder that the September Board meeting has been rescheduled to the 17<sup>th</sup>; and informed the Board that all meetings, beginning in August, will take place in the new TPO office.

**7. Volusia-Flagler TPO Board Member Comments**

There were no TPO Board member comments.

**8. Volusia-Flagler TPO Chairperson Comments**

Chairperson Sander wished everyone a safe summer and thanked them for attending.

**9. Information Items**

- A. Bicycle/Pedestrian Advisory Committee Attendance Record**
- B. Citizens Advisory Committee Attendance Record**
- C. Technical Coordinating Committee Attendance Record**
- D. TPO Outreach and Activities**
- E. Upcoming Events**
- F. Volusia and Flagler County Construction Reports**

**10. Adjournment**

There being no further business, the Volusia-Flagler TPO Board meeting adjourned at 10:18 am.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER  
CHAIRPERSON, VOLUSIA-FLAGLER TPO

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO Board certifies that the foregoing is a true and correct copy of the minutes of the June 25, 2025 regular meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Board, approved and duly signed this 27<sup>th</sup> day of August 2025.



MELANIE PRUNEAU, RECORDING SECRETARY  
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**\*\* A recording of the June 25, 2025 Volusia-Flagler TPO Board meeting is available upon request.**

