



MEETING NOTICE & AGENDA

Please be advised that the VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD will be meeting on:

DATE: Tuesday, June 25, 2013
TIME: 8:30 a.m.
PLACE: Volusia TPO Conference Room
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114

Commissioner Robert Gilliland, Chairman Presiding

AGENDA

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT/PARTICIPATION *(Length of time at the discretion of the Chairman)*
- IV. CONSENT AGENDA
 - A. **MAY 28, 2013 VOLUSIA TPO BOARD MEETING MINUTES** *(Contact: Pamela Blankenship) (Enclosure, pages 4-17)*
 - B. **TREASURER'S REPORT** *(Contact: Herbert Seely) (Enclosure, pages 4, 18)*
 - C. **EXECUTIVE COMMITTEE REPORT** -- Report by Commissioner Robert Gilliland, Chairman *(Enclosure, pages 4, 19)*
 - D. **TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Mr. Darren Lear, TCC Chairman *(Enclosure, page 4) (provided under separate cover)*
 - E. **CITIZENS' ADVISORY COMMITTEE REPORT** -- Report by Mr. Dan D'Antonio, CAC Chairman *(Enclosure, page 4) (provided under separate cover)*
 - F. **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- Report by Mr. Robert Storke, BPAC Chairman *(Enclosure, pages 4, 20)*
 - G. **BYLAWS SUBCOMMITTEE REPORT** -- Report by Council Member Patricia Northey, Chairperson *(Enclosure, pages 4, 21)*
 - H. **NOMINATING COMMITTEE REPORT** -- Report by Commissioner Robert Gilliland, Chairman *(Enclosure, pages 4, 22)*

IV. CONSENT AGENDA *(continued)*

- I. REVIEW AND APPROVAL OF RESOLUTION 2013-14 ADOPTING THE JOINT PARTICIPATION AGREEMENT (JPA) WITH FDOT FOR XU ITS/TRAFFIC OPERATIONS/SAFETY FEASIBILITY STUDIES *(Contact: Robert Keeth) (Enclosure, pages 4, 23-24)*
- J. REVIEW AND APPROVAL OF RESOLUTION 2013-15 ADOPTING THE JOINT PARTICIPATION AGREEMENT (JPA) WITH FDOT FOR BICYCLE/PEDESTRIAN FEASIBILITY STUDIES *(Contact: Stephan Harris) (Enclosure, pages 4, 25-26)*
- K. REVIEW, APPROVAL AND AUTHORIZATION FOR EXECUTIVE DIRECTOR TO ENTER INTO NEGOTIATIONS WITH TINDALE-OLIVER & ASSOCIATES AND KITTELSON & ASSOCIATES AS THE VOLUSIA TPO'S GENERAL PLANNING CONSULTANTS *(Contact: Lois Bollenback) (Enclosure, page 4)*
- L. CANCELLATION OF JULY VOLUSIA TPO BOARD AND EXECUTIVE COMMITTEE MEETINGS *(Contact: Lois Bollenback) (Enclosure, page 4)*

V. ACTION ITEMS

- A. NOMINATION AND ELECTION OF CHAIR, 1ST VICE CHAIR/TREASURER, AND 2ND VICE CHAIR/SECRETARY FOR FY 2013/14 *(Contact: Lois Bollenback) (Enclosure, page 27)*

<p style="text-align: center;">PUBLIC HEARING ON THE VOLUSIA TPO FY 2013/14 TO 2017/18 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)</p>
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- B. REVIEW AND APPROVAL OF RESOLUTION 2013-16 ADOPTING THE VOLUSIA TPO FY 2013/14 TO FY 2017/18 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) *(Contact: Robert Keeth) (Enclosure, pages 28-30)*
- C. REVIEW AND APPROVAL OF RESOLUTION 2013-17 AMENDING THE FY 2013/14 UNIFIED PLANNING WORK PROGRAM (UPWP) *(Contact: Herbert Seely) (Enclosure, pages 31-40)*
- D. REVIEW AND APPROVAL OF REAPPORTIONMENT SUBCOMMITTEE RECOMMENDATIONS FOR THE NEW TPO NAME AND MEETING DAY AND TIME *(Contact: Lois Bollenback) (Enclosure, page 41)*
- E. REVIEW AND APPROVAL TO PARTICIPATE IN THE DEVELOPMENT OF REGIONAL PRIORITY PROJECT LISTS THROUGH THE CENTRAL FLORIDA MPO ALLIANCE (CFMPOA) *(Contact: Lois Bollenback) (Enclosure, pages 42-52)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND REVIEW OF DRAFT VOLUSIA TPO BYLAWS *(Contact: Lois Bollenback) (Enclosure, pages 53-79)*
- B. PRESENTATION AND REVIEW OF DRAFT VOLUSIA TPO 2013 TRANSPORTATION PRIORITY PROJECT LISTS *(Contact: Robert Keeth/Stephan Harris) (Enclosure, pages 80-106)*
- C. PRESENTATION ON THE BACKGROUND AND VISION OF THE CITY OF BUNNELL *(Contact: Lois Bollenback) (Enclosure, page 107)*

- VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS *(continued)*
- D. FDOT REPORT *(Contact: Claudia Calzaretta, FDOT District 5) (Enclosure, pages 108-115)*
- VII. EXECUTIVE DIRECTOR'S REPORT *(Enclosure, page 116)*
- ® Reapportionment Update
 - ® SunRail Update
 - ® Alternatives Analysis Funding
- VIII. VOLUSIA TPO BOARD MEMBER COMMENTS *(Enclosure, page 116)*
- IX. INFORMATION ITEMS *(Enclosure, pages 116-140)*
- ® Citizens' Advisory Committee Attendance Record – 2013
 - ® Technical Coordinating Committee Attendance Record– 2013
 - ® Bicycle/Pedestrian Advisory Committee Attendance Record – 2013
 - ® Draft Interlocal Agreements
 - ® Letter from Palm Coast to FDOT – Reapportionment Questions
- X. ADJOURNMENT

The next Volusia TPO Board meeting will be August 28, 2013*

July Meeting Dates:

Transportation Disadvantaged Local Coordinating Board (TDLCB), July 10, 2013 @ 11:00 a.m.

August Meeting Dates

Executive Committee, August 5, 2013 @ 3:00 p.m.

Bicycle/Pedestrian Advisory Committee, August 14, 2013 @ 3:00 p.m.

Citizens' Advisory Committee, August 20, 2013 @ 1:30 p.m.

Technical Coordinating Committee, August 20, 2013 @ 3:00 p.m.

***Volusia TPO Board, August 28, 2013 @ 8:30 a.m.**

***(Contingent on the approval of the Reapportionment Subcommittee recommendation to change the Volusia TPO Board meeting date)**

NOTE: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 21, at least five (5) working days prior to the meeting date.

NOTE: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

NOTE: The Volusia TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.VolusiaTPO.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, pblankenship@volusiatpo.org.

**MEETING SUMMARY
TPO BOARD
JUNE 25, 2013**

IV. CONSENT AGENDA

A. MAY 28, 2013 VOLUSIA TPO BOARD MEETING MINUTES

Minutes are prepared for each board meeting and said minutes must be approved by the Volusia TPO Board.

B. TREASURER'S REPORT

Monthly Treasurer Reports are prepared for review and approval by the Volusia TPO Board. The May 2013 Treasurer's Report is included for your information.

C. EXECUTIVE COMMITTEE REPORT

D. TECHNICAL COORDINATING COMMITTEE REPORT *(provided under separate cover)*

E. CITIZENS ADVISORY COMMITTEE REPORT *(provided under separate cover)*

F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT

G. BYLAWS SUBCOMMITTEE REPORT

H. NOMINATING COMMITTEE REPORT

I. REVIEW AND APPROVAL OF RESOLUTION 2013-14 ADOPTING THE JOINT PARTICIPATION AGREEMENT (JPA) WITH FDOT FOR XU ITS/TRAFFIC OPERATIONS/SAFETY FEASIBILITY STUDIES

The Volusia TPO requires the professional services of consultants to support its planning staff by developing XU Traffic Ops/ITS/Safety feasibility studies.

J. REVIEW AND APPROVAL OF RESOLUTION 2013-15 ADOPTING THE JOINT PARTICIPATION AGREEMENT (JPA) WITH FDOT FOR BICYCLE/PEDESTRIAN FEASIBILITY STUDIES

The Volusia TPO requires the professional services of consultants to support its planning staff by developing Bicycle/Pedestrian feasibility studies.

K. REVIEW, APPROVAL AND AUTHORIZATION FOR EXECUTIVE DIRECTOR TO ENTER INTO NEGOTIATIONS WITH TINDALE-OLIVER & ASSOCIATES AND KITTELSON & ASSOCIATES AS THE VOLUSIA TPO'S GENERAL PLANNING CONSULTANTS

The Volusia TPO FY 2012/13 and 2013/14 Unified Planning Work Program (UPWP) includes funding for a general planning consultant to support miscellaneous planning activities.

L. CANCELLATION OF JULY VOLUSIA TPO BOARD AND EXECUTIVE COMMITTEE MEETINGS

Traditionally, if there is no outstanding business which needs to be conducted before the summer break, none of the TPO Committees will meet during the month of July.

ACTION REQUESTED:

MOTION TO APPROVE THE CONSENT AGENDA

**MAY 28, 2013 MEETING MINUTES
OF THE
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**

2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

Members Present:

Mayor Jim Ardell **
Commissioner Robert Gilliland, Chairman
Mayor Harry Jennings **
Council Member Nick Koval
Mayor Pro Tem Leigh Matusick
Mayor John Masiarczyk
Councilman Gene Emter
Commissioner Marshall Shupe
Commissioner Penny Currie
Commissioner Jason McGuirk
Council Member Ron Saylor
Mayor Ed Kelley
Mayor James Sowell **
Mayor Allen Green
Vice Mayor Nancy Long, 1st Vice Chairperson
Council Chairman Jason Davis
Council Member Joyce Cusack
Council Member Pat Patterson
Council Member Joshua Wagner
Council Member Pat Northey, 2nd Vice Chairperson
Claudia Calzaretta (non-voting advisor)
Robert Storke (non-voting)
Dan D'Antonio (non-voting)
Darren Lear (non-voting)

Members Absent:

Council Member Deb Denys (excused)
Commissioner Rick Basso **
Mayor Doug Gibson (excused)
Council Member Joe Perrone **
Linda Costello (non-voting) (excused)

**** Non-voting member in the small city vote rotations**

Others Present:

Pamela Blankenship, Recording Secretary
Lois Bollenback
Carole Hinkley
Robert Keeth
Stephan Harris
Herbert Seely
Jesse Blovin
Gary Huttman
Chris Daun
Tonya West
John Kulpa
Rob Palmer

Representing:

Beverly Beach
Daytona Beach
Daytona Beach Shores
DeBary
DeLand
Deltona
Edgewater
Flagler Beach
Holly Hill
New Smyrna Beach
Orange City
Ormond Beach
Pierson
Port Orange
South Daytona
Volusia County
Volusia County
Volusia County
Volusia County
Volusia County
FDOT District 5
BPAC Chairman
CAC Chairman
TCC Chairman

Representing:

Volusia County
Lake Helen
Oak Hill
Ponce Inlet
Volusia County School Board

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
SunRail
MetroPlan Orlando
Halifax Heritage Byway
Ghyabi & Associates
Reynolds, Smith & Hills
Reynolds, Smith & Hills

Others Present:

Rich Walton
Bob White
Bob Wallace
Adam Burghdoff
Beth Lemke
Billie Wheeler
Jose Papa
Barbara Revels
Sally Sherman
Rachel Ord
John Rogers
Noreen Brownson
Peg Strahman
Eric Hill
Susan Hill
John Alden
A. Shawn Collins
Lorelle Friend
Richard Abbott
John Angiulli
Pedro Leon
Jerry Brinton
Jon Cheney
Elizabeth Alicia Lendian
Wayne Clark
Mansoor Khuwaja
Greg Moore
Mary McGehee
John Zielinski
Amy Sirmans
Rick Snow
Big John

Representing:

Daytona Beach
New Smyrna Beach
Tindale-Oliver
Kittelson & Associates
Planning Solutions
Daytona Beach Shores
Palm Coast
Flagler County
Flagler County
Bunnell
Bunnell
Turnbull Bay Community
Turnbull Bay Community
Turnbull Bay Community
Turnbull Bay Community
Turnbull Bay Community
PP&E/Turnbull Bay Community
Citizen
Citizen
Volusia County
Volusia County
Volusia County
Volusia County Traffic Engineering
CAC
Port Orange
FDOT/GMB
FDOT/DRMP Inc.
FDOT
FDOT
FDOT
FDOT
Press

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the Volusia Transportation Planning Organization (TPO) Board was called to order at 8:30 a.m. by Chairman Robert Gilliland. The roll was called and it was determined that a quorum was present.

II. Pledge of Allegiance

III. Public Comment/Participation

Ms. Noreen Brownson, Turnbull Bay resident, stated that she has been against the Pioneer Trail Interchange since 2006 and has been trying to explain what the problems with it are. She stated that the interchange was being sold as economic development when it is really a symbol of fiscal irresponsibility. Directing taxes into an obscure, local construction project to benefit one development takes away from other road projects that are truly needed. She noted that the interchange would run straight into an earmark culture of waste and deviousness. In a representative form of government, elected officials are supposed to be influenced by their constituents, not special interests.

Ms. Peg Strahman, Turnbull Bay Community, stated that the Turnbull Bay Community represented over 100 households. A couple of years ago, the cities of the New Smyrna Beach, Edgewater, Port Orange and Volusia County commissioned a study (Southeast Volusia Regional Transportation Study) which showed that the Pioneer Trail Interchange was not needed and would not help the traffic or flow of commerce. It recommended that

Williamson Boulevard be extended to SR 44 and beyond. The only benefit of the interchange will be to the developer, ICI. Ghyabi & Associates was the consultant for the study. Ghyabi is the sister to Mori Hosseini, the president of ICI. Ms. Strahman recommended that the TPO Board consider the Pioneer Trail Interchange for the 2040 LRTP in order to allow the necessary time for due diligence.

Mr. Bob White, Sugar Mill Community, stated that he was opposed to the interchange. His main concern was the increase in east bound traffic on I-95. He noted that when traffic comes off the interchange it may be convenient for Sugar Mill and New Smyrna Beach residents but the traffic that continues to go east will feed into local developments.

Mr. Richard Abbott, Sugar Mill resident, stated that it did not make sense to spend \$70 million on an interchange that will lead to nowhere. The area is rural and the residents do not want a traffic disaster like what occurred at the Turnbull Bay Interchange. He asked how \$70 million could be spent when newspaper articles show cuts to children and seniors across the board. He read the latest Woodhaven Commercial report which stated that the Williamson Boulevard extension, from Airport Road, would be the main transportation route to their commercial center. This eliminates the need for the interchange.

Mr. Shawn Collins, Professional Planners & Engineers (PP&E), stated that he represented the Turnbull Bay Community, which opposes the interchange. The Pioneer Trail Interchange has been on the TPO needs plan since the 1970s but it has never been cost feasible and it is no different this time. The Turnbull Bay Community has not changed in many years. Every time the interchange is placed on the needs plan, other projects are constructed that solve the same issues the interchange would have but without detriment to the surrounding community. He asked that the board look at the project carefully and understand that the modification of an LRTP is an in-depth process. He requested the members look closely at the merits and demerits of the project.

Mr. Eric Hill, President of the Turnbull Bay Community, stated that there were 137 homes along Turnbull Bay Road which were opposed to the Pioneer Trail Interchange. He gave a PowerPoint presentation on the Southeast Volusia Regional Transportation Study. Turnbull Bay residents would like to combine the two scenarios presented, I and B-2; no interchanges at Madeline Avenue or Pioneer Trail and a two-lane extension of Williamson Boulevard from Airport Road to SR 442 in Edgewater. He concluded that this would provide access to all four of the study partners as well as the proposed Woodhaven Commercial project.

IV. Consent Agenda

- A. April 23, 2013 TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Technical Coordinating Committee (TCC) Report
- E. Citizens Advisory Committee (CAC) Report
- F. Bicycle/Pedestrian Advisory Committee (BPAC) Report
- G. Transportation Disadvantaged Local Coordinating Board (TDLCB) Report
- H. Transportation Disadvantaged Local Coordinating Board (TDLCB) Appointment
- I. Reapportionment Subcommittee Report
- J. MPO Advisory Council (MPOAC) Report
- K. Bylaws Subcommittee Report
- L. Review and Approval of Resolution 2013-10 Authorizing the Execution of the Subrecipient Grant Agreement for the Pedestrian Crosswalk Safety Program
- M. Review and Approval of Resolution 2013-11 Authorizing the Execution of the Transportation Disadvantaged Trust Fund Grant Agreement for FY 2013/2014 with the Florida Commission for the Transportation Disadvantaged
- N. Review and Approval of Resolution 2013-12 Authorizing the Filing of the Grant Application for FTA Section 5303 Funds in FY 2013/2014
- O. Review and Approval of Resolution 2013-13 Authorizing the Execution of the 2040 Long Range Transportation Plan (LRTP) Joint Participation Agreement (JPA) with FDOT
- P. Review and Approval of Letter Reaffirming Support for the Halifax Heritage Byway

- Q. Review and Approval of Requests for the Volusia TPO to Provide Letters of Support for TIGER Grant Applications

[Handouts]

Mayor Pro Tem Matusick pulled item J of the Consent Agenda.

MOTION: *Mayor Jennings moved approval of Consent Agenda items A through I and K through Q. Commissioner Shupe seconded the motion which carried unanimously.*

Mayor Pro Tem Matusick noted that one of the priorities of FDOT Secretary Ananth Prasad is to reevaluate all the state roads in Florida. Any state road that does not meet the criteria of a state road could possibly be re-designated as a county or city road. At a recent MPOAC meeting, two of the state roads specifically mentioned were US-1 and SR A1A; according to FDOT, those two roads function more as city roads than state roads because they are not used for commercial transportation. She added that FDOT has promised discussion will take place at the TPO level as well as with cities and counties prior to any action. It is also possible that local roads might become state roads. Mr. Bob Romig said that they will be looking for funding to bring the roads up to standards prior to turning them over.

MOTION: *Mayor Kelley moved approval of Consent Agenda item J. Mayor Pro Tem Matusick seconded the motion which carried unanimously.*

V. Action Items

- A. Review and Approval of the Draft Volusia TPO Budget for FY 2013/14

Ms. Bollenback explained that the draft TPO budget had been reviewed by the Budget Subcommittee and was presented to the board last month. No changes have been made since then.

MOTION: *Mayor Masiarczyk moved approval of the draft Volusia TPO Budget for FY 2013/14. Council Member Saylor seconded the motion.*

Mayor Pro Tem Matusick asked if additional expenses from reapportionment were taken into consideration when drafting the budget.

Ms. Bollenback responded that they had and the UPWP tasks reflected the anticipated expansion.

The motion carried unanimously.

- B. Discussion and Approval of Request to Advance the Alternatives Analysis for a Mass Transit Connection

Ms. Bollenback explained that last year during the development of the priority lists, an alternatives analysis to connect mass transit across the county was added to the Transit and Strategic Intermodal Systems (SIS) lists. FDOT programmed the analysis in the Work Program in 2015. At the last TPO meeting, Council Member Wagner suggested that a discussion be started on the local match requirement for the study. Once the local match is received, he requested that the TPO ask FDOT to advance the study from FY 2015 to FY 2014. FDOT indicated that they would be able to respond to the request. She pointed out that a revised budget was provided in the agenda; the total estimate for the analysis is \$2,052,000 with a 25% local match totaling \$513,000.

Council Member Wagner noted that regardless of the timing, the TPO Board will have to have a conversation on the local match; he is just proposing that discussion happen one year earlier. He added that his concern is with SunRail going west; the goal is to keep Volusia County on the same pace or over time funding will move west rather than Volusia.

Chairman Gilliland asked if a local match was required for all future phases, including construction.

Ms. Bollenback responded that a match would be required for all phases.

Chairman Gilliland commented that he wanted to ensure that those providing the local match for the alternatives analysis would not be the ones providing the local match for the later phases.

Mr. Lear explained that at the TCC meeting last week, the members voted on whether to advance the alternatives analysis one year which resulted in a tie vote of 9/9. Half of the members realized the study was already in the Work Program so the conversation might as well take place now and the other half was concerned about the unknown local matches that would be required.

Ms. Bollenback stated that the next step would be to identify where the local match would come from. She stated that she could sit down and begin a discussion with the local jurisdictions to see who would be able to contribute. Another option would be to use the XU set-aside funds for transit that the TPO receives (which is just over \$1 million). The issue with that is that Voltran uses that money to supplement their capital budget. Another source of funding could be the money that has not been used for feasibility studies (roughly \$100,000). The TPO also collects member assessments each year; that money is used as a reserve to help with cash flow because all of the TPO's funding is based on reimbursement. Some of that money might be used provided that the TPO is cautious moving forward so it does not cause a cash flow issue.

Council Member Koval stated that DeBary was in the process of working on their budget and there are a number of essential services that they provide to their citizens; one of those services is to take over maintenance and security of the SunRail station. He asked how the local match would be distributed, either locally or on a county level. A county level would be advisable as opposed to taxing the citizens of the communities. He added that DeBary would not necessarily be opposed to contributing to the local match but it would be extremely difficult for them to do so at this time.

Council Member Wagner asked that the discussion on the local match be held separately from the discussion to move the analysis up a year. He asked Ms. Bollenback to put together a list of alternatives for funding the local match. He explained that the reason he would like the study moved up a year was because FDOT was currently going through the design of the I-4/International Speedway Boulevard Interchange. In order for SunRail extend to the east side of the county, it will be necessary to shift from the original idea of coming down to the I-4 Interchange to the International Speedway Interchange. If FDOT gets much further in the design of the I-4/International Speedway Boulevard Interchange it may be too late. If the analysis can be moved up a year then the discussion can begin on how the local match will be raised.

Chairman Gilliland stated that the county and city managers needed to be made aware of the conversation and local match so that it is not a surprise. He added that the entire local match could not be the sole responsibility of the county.

Council Member Northey expressed concern about moving money out of transit without further analysis of what the effects will be. There are other ways to raise the money and the county cannot be burdened with the whole amount.

Councilman Emter stated that every city has had budget reductions of 30-40%. Once the analysis is implemented it seems there are only three possibilities for a connection: rail, nothing or something in-between. He asked how a rail system could be supported.

Council Member Wagner responded that the alternatives analysis would look at different types of rail; it will be different than the analysis that was done for Phase I of SunRail.

Mayor Pro Tem Matusick added that everyone needed to be ready to act on the results of the report even if the recommended alternative is bus rapid transit.

Mayor Masiarczyk stated that \$2 million of taxpayers' money to study an alternative is a lot. He added that there were much more important projects that the money should be spent on. He stated that there should

be a lot more resident involvement on whether they want this before a decision is made. Currently, there isn't even a plan for how SunRail will be funded when it becomes the county's responsibility in seven years. He noted that while it was good to have the discussion he could not support alternatives analysis.

Mayor Kelley stated that in 2012, the alternatives analysis was put in the Work Program for FY 2015. The validity of the study is not at issue, moving it forward one year is. Either the TPO wants to move it forward one year and commit to fund it or it doesn't. He added that he was ultimately against the entire SunRail project.

MOTION: *Council Member Wagner moved approval of the request to advance the alternatives analysis for a mass transit connection from FY 2015 to FY 2014. The motion was seconded by Council Member Northey.*

Council Member Northey commented that she understood Mayor Masiarczyk's position; however, she is willing to commence a study to explore what is feasible.

County Chair Davis stated that the alternatives analysis estimated cost is \$2,052,000; the local match is \$513,000. After hearing the options that Ms. Bollenback provided, it may come down to the jurisdictions only needing to come up with \$100,000. This will not cost much more if all the cities and county were to join forces. He would like to see Ms. Bollenback present various funding options.

Council Member Koval stated that the local match, if divided among all the jurisdictions in Volusia County, would be about \$28,000 per city.

County Chair Davis stated that he supported the motion and called the question.

The motion carried with Council Member Saylor and Mayor Masiarczyk opposing.

Council Member Saylor noted that he would have supported the motion had the board directed Ms. Bollenback to present the information needed at the next TPO Board meeting. He added that he supported the idea of the study but could not support the motion without knowing the details on how it will happen.

Ms. Bollenback stated that the TPO Board can have a discussion on the funding alternatives at the next meeting.

VI. Presentations, Status Reports, and Discussion Items

A. Presentation on the Development of Regional Project Priority Lists through the Central Florida MPO Alliance (CFMPOA)

Ms. Bollenback stated that the Volusia TPO, along with other TPOs in the central Florida area, belong to the Central Florida MPO Alliance (CFMPOA) which meets on a quarterly basis to discuss regional transportation activities. One of the discussions that started a couple of years ago dealt with priority lists, how each TPO handles them and what happens to them once they are sent to FDOT. The Alliance is looking at three lists: the strategic intermodal systems (SIS) list - large interstate and interchange projects; the transit list - most of the transit projects are studies, with the exception of SunRail; and the trails list - regional trails such as the St. Johns River to Sea to Loop Trail and the Coast to Coast Connector Trail. She pointed out that a draft concept paper outlining the process had been included in the agenda. The process is scheduled to correlate with the individual TPOs' priority process. She added that in seeing how other TPOs form their priority lists it became evident that the Volusia TPO has a very structured process; it is easy to describe and very transparent. The draft priority lists, which will include all of the Volusia TPO's priorities mixed in with other TPOs' priorities, will be presented to the board next month for approval. From that point, the TPO Board's recommendation will be presented to the CFMPOA at their July meeting. The lists will then be finalized and brought back to the TPO in August for final approval to show the region's priorities.

Mayor Pro Tem Matusick stated that the Governor had vetoed the funding for closing the gaps on the Coast to Coast Connector Trail and there was an upcoming webinar that will look at the next steps in closing the gaps. She stated that if TIGER money becomes available, it will take multiple jurisdictions to be able to be ready to qualify for the money. She added that the state and federal governments have put an emphasis on regional activities and with the collaboration of TPOs around central Florida to create regional priority lists, the chances of obtaining funding increase.

Councilman Emter commented that the CFMPOA concept paper was very well done; however, it seems to imply that the regional priority lists will somehow provide additional revenue. He asked if the lists would lead to the Alliance obtaining legal status in the eyes of FDOT. The CFMPOA is asking for the authority to act on the TPO's behalf; he asked how that loss of authority would impact the TPO and how it would improve the programs in Volusia and Flagler counties. In the past, participating in the CFMPOA has been voluntary. Essentially, by having regional priority lists, Volusia and Flagler counties will end up being compared to Orange County and Orlando and Volusia and Flagler counties will lose. He concluded by stating that he had serious concerns about the proposal and he did not see it helping Volusia and Flagler counties at all.

Ms. Bollenback responded that participating in the formation of regional priority lists was not a requirement but it would provide a unified voice for Volusia County, at the same time that the CFMPOA provides a unified voice for the region. Ultimately, FDOT is the one that decides the funding. They use the priority lists and follow them for the most part and this is another opportunity to communicate preferences to them; the TPO will still submit independent priority lists.

Discussion continued.

Ms. Bollenback noted that the Volusia TPO has three representatives that participate in the CFMPOA and each of them is afforded one vote. If at any point the process takes a turn that makes the TPO Board uncomfortable, the TPO does not have to participate.

Council Member Cusack stated that she felt that it was worth being involved and participating because it allows the TPO to be represented and provides Volusia and Flagler counties a voice at the table.

Discussion continued.

B. Presentation of Bylaws Subcommittee Policy Recommendations

Ms. Bollenback stated that the Bylaws Subcommittee had met last week to go through the bylaws. She had been directed to consolidate all of the independent advisory committees' bylaws and make them consistent with the exception of the Transportation Disadvantaged Local Coordinating Board (TDLCB); the TDLCB is not an advisory committee to the TPO and they are required by statute to review their bylaws annually. She gave an overview of the items that had been changed, added and removed from the bylaws. There were a number of items that the subcommittee had wanted to get direction on from the TPO Board. One was in reference to the frequency of updating the population calculations used to determine the "weight" of each cities' and counties' vote. Currently, the figures are updated annually; however, due to the expansion of the TPO planning area into portions of Flagler County, Palm Coast and Bunnell it would be very time-consuming to recalculate each year. She suggested recalculating the populations every five years and including a clause in the bylaws that states that if there is a significant change in population, a local government may request an update.

Ms. Bollenback asked the Small City Alliance (SCA) members for clarification on the timing they chose to rotate the chairman and vote of the group; either on a quarterly basis or twice a year.

Mayor Jennings recalled that it was quarterly.

Commissioner Shupe stated that the Small City Alliance felt that quarterly might be too frequent; therefore, every six months might be more efficient.

Mayor Jennings stated that six months was acceptable.

Commissioner Shupe recommended that the SCA Chairman rotates at the beginning of October and April.

Ms. Bollenback noted that Palm Coast had suggested that the bylaws have a clause that would ensure representation on committees would include Flagler County, Palm Coast and Bunnell. Currently, the chairman appoints members to the various committees and an effort is made to have all areas of the planning area, east side, west side, small city and large city, as well as county, represented on each committee. It was also recognized that the TPO did not currently have a set of policies and procedures. A policy manual would address items not significant enough to place in the bylaws but important enough to be written down. Providing a framework for the appointment of committee members in order to ensure equal geographical representation would be included in a policy manual.

Chairman Gilliland explained that the Executive Committee is made up of the Chair, 1st and 2nd Vice Chairs and the past Chair; the remaining three seats are chosen at the pleasure of the Chairman. He stated that it would be a good idea to have Flagler County and Small City Alliance representatives on the committee but it should be a policy recommendation not a bylaws requirement.

Council Member Northey stated that the Bylaws Subcommittee had also requested direction regarding the geographic distribution of committees because of concerns that had been expressed by the incoming cities; they wanted assurance that they would be provided adequate representation. She added that she did not think it should be addressed in the bylaws; however, it would be appropriate to include a paragraph in the policy manual as a suggested guideline.

Discussion ensued on the pros and cons of identifying specific members for committees and if where it would be most suitable to be written.

Council Member Northey stated that as the Chair of the Bylaws Subcommittee, she would bring the information gathered from the board's discussion back to the Bylaws Subcommittee and from there a decision could be made and brought back before the TPO Board for approval.

Ms. Bollenback stated that in Section 2.3 C of the existing bylaws, there is a statement that "Nothing in this section shall abridge the concurrent privileges, duties, and obligations of the TPO members stated within any other section of the Policy Manual: Metropolitan Planning Organization for Volusia County...." She noted that there is no policy manual and the TPO is not the planning organization for Volusia County any longer. She asked if any of the members had any recollection of why this had been included in the bylaws and if not the statement would be removed.

Ms. Bollenback then noted that it had been suggested that the requirements for amending the bylaws be changed to require a 2/3 vote of the full TPO Board membership.

Council Member Northey added that the 2/3 vote suggestion had come from Palm Coast.

Council Member Wagner stated that he did not agree with changing it to 2/3 because the bylaws were a flowing document and things change.

Ms. Bollenback stated that the existing CAC bylaws do not require a member to be a resident of the jurisdiction they represent. However, they do prevent staff from serving as members; either consultant or public service staff. She noted that she did not see any reason to limit the participation of a citizen because of their job, as long as they are not being paid to attend the CAC meetings and conflicts of interest are disclosed.

Mayor Masiarczyk responded that the cities should have the ability to appoint whomever they want to represent them.

Council Member Northey added that the majority of the Bylaws Subcommittee agreed with allowing citizens to serve regardless of their jobs.

Ms. Bollenback stated that a draft of the bylaws would be presented in June for review and comment and then in August for approval. She clarified that the adopted bylaws would take effect concurrent with the establishment of the new TPO membership.

Mayor Pro Tem Matusick noted that one of the other discussions that took place at the Bylaws Subcommittee meeting was regarding public participation. Currently, public participation is permitted only at the beginning of the meeting and not during the item that is being discussed.

Ms. Bollenback noted that the TPO had two types of public comment cards, a general comment card for items not on the agenda and one for comments pertaining to specific items on the agenda. That can be made clearer in the bylaws or in the policy manual.

Chairman Gilliland commented that there was a new public participation law that will be going into effect that will require public comment to be permitted on all action items. He stated that it should be made clear that the public is invited to participate at almost any time.

Ms. Bollenback stated that the Bylaws Subcommittee had recognized the changes to public comment and they had planned to review and make necessary changes.

Council Member Wagner stated that he had a meeting in Orlando shortly and asked if presentation item "D" could be addressed prior to item "C."

Chairman Gilliland agreed.

D. Presentation on the Interchange on I-95 at Pioneer Trail

Mr. Jerry Brinton, Volusia County Engineer, introduced Mr. Wayne Clark, Port Orange Director of Community Development. Mr. Brinton explained that Volusia County and the city of Port Orange had recently adopted resolutions requesting the TPO Board to place the I-95/Pioneer Trail Interchange back on the unfunded 2035 Long Range Transportation Plan (LRTP). He added that it would not compete for existing funds or any other funding that was earmarked for the TPO. He thanked Ms. Bollenback for meeting with the city manager, county manager and staff to help them understand the process of amending the LRTP. Mr. Brinton gave a PowerPoint presentation which outlined the history of the interchange. He stated that by restoring the Pioneer Trail Interchange to the 2035 LRTP unfunded needs plan it would allow the project to be evaluated for need and impacts.

Mr. Clark gave a brief overview of how the Pioneer Trail Interchange had worked into the city of Port Orange's plans over the years.

Ms. Bollenback stated that she was asking for direction from TPO Board; no action is to be taken but direction is needed on whether to move forward and begin to develop the LRTP amendment request. If the board so directs, she will begin to draft the necessary documents to amend the unfunded 2035 LRTP needs list. The draft will be provided for the required 30-day public comment period and then be presented at the August TPO Board meeting for action.

Mayor Pro Tem Matusick asked how and why the interchange was not included on the 2035 LRTP if it was such an important project. She asked why it was so urgent now that it could not wait for the upcoming 2040 LRTP.

Ms. Bollenback responded that she could not speak to the urgency or timing of the request but with respect to the 2035 LRTP, at the time it was developed, the decision had been made to remove the interchange from the priority list and public involvement was concluding; no action was taken to remove it from the 2025 LRTP

that was in place. Because of the timing, it was recognized that it was not a project that was to be submitted. The lesson learned from that was that projects need to be thoroughly vetted and not presumed to be in or out.

Mayor Pro Tem Matusick asked what the city of New Smyrna Beach's position was regarding the interchange.

Commissioner McGuirk responded that the city of New Smyrna Beach's official position was split on a 2/2 vote to not send a resolution of support for the Pioneer Trail Interchange.

Council Member Wagner stated that the interchange had been on the LRTP for many years until he believes that there was a political movement to remove it. He applauded the citizens for doing that. He added that things do change; it used to be a bridge to nowhere but now it goes somewhere and a lot of economic development was occurring. He added that he supported the interchange.

Mayor Masiarczyk noted that he had heard a lot from the residents in the area. There are always accidents on I-95 and the interchanges have a lot to do with it. He noted that he did not understand why the interchange was suddenly so important. He stated that he was not able to justify the cost or the need for the interchange at this time. The TPO is in a position to make a change or add something to an earlier plan that is not going to give the public enough time weigh in on the process and look thoroughly at the advantages and disadvantages. He concluded the TPO should utilize the funding for projects that are more important than the interchange.

Mayor Green responded that the city of Port Orange is planning for the future and the impact and investment of the interchange is important to the future.

Councilman Emter stated that the Pioneer Trail Interchange had been considered important enough to be on the LRTP for a number of years. He asked why no studies had been done in the past to justify the existence of the interchange.

Ms. Bollenback stated that the interchange was specifically left out of the discussions and modeling attempts during the 2035 LRTP because it had just been removed from the priority lists. Because it was not modeled, there is insufficient technical data available.

Councilman Emter stated that Edgewater does not have a position in terms of being for or against the interchange but they do strongly support the extension of Williamson Boulevard down to SR 442.

Mayor Kelley stated that the key is "long-range" planning. He added that it would be a serious mistake not to put the Pioneer Trail Interchange in the 2035 LRTP; he supports the project.

Council Member Northey asked if it was in Port Orange's Comprehensive Plan.

Mayor Green responded that it was in their comprehensive plan and it had not been removed when it was removed from the priority list. The project is not the same as it was ten years ago and he supports it.

Council Member Northey stated that the resolution and LRTP amendment needed to be provided to the board and a discussion needed to take place. There will be enough time for due diligence and the TPO Board had to consider the request. She added that supported amending the 2035 LRTP to add the Pioneer Trail Interchange.

Council Member Koval expressed confusion over the timing of the interchange. He commented that he wanted to have more public input. He asked why the board did not look into the future 25 years ago when the cost of the interchange would have been half of what it is today. It is critical to know what the positive and negative impacts will be. The public has a right to express their concerns on what will directly affect them. Elected officials are the voice of the people and need to listen to the people and understand their

needs. In order for the TPO Board to make a decision, all the facts are needed. He concluded that he was unsure if he would support the request to amend the 2035 LRTP.

Council Member Saylor expressed that there were similarities between the interchange and the Williamson Boulevard extension. He stated that the interchange should be on the 2040 LRTP.

Mayor Pro Tem Matusick noted that it had been a long process in developing the 2035 LRTP which included a lot of public participation. Her concern is how much it would cost to amend the 2035 LRTP. She noted that the project sponsors needed to show why it was necessary for the project to be on the 2035 LRTP rather than wait for the 2040 LRTP. The studies can be done without it being on the LRTP; the only reason for it to be on the 2035 plan is for TPO funding.

Mr. Brinton explained that the difference is that when you do a LRTP update it is focused on the whole county, not specific projects. Amending the 2035 LRTP would focus on the environmental screening and allow the public to provide input.

Discussion continued.

Commissioner McGuirk stressed that New Smyrna Beach was concerned about the Williamson Boulevard connection, Pioneer Trail, Turnbull Bay Road and potential improvements to the SR 44 interchange. He would like to know what the impact of the interchange would be on Pioneer Trail. If the studies indicated that there would not be a negative impact, New Smyrna Beach would want assurance that if in the future there were unintended consequences from the interchange which dramatically impacted Pioneer Trail, New Smyrna Beach would not be responsible nor would they have to provide funding. He stated that he would like to see those studies.

MOTION: *Mayor Green moved approval to continue the process of amending the 2035 LRTP by adding an interchange at Pioneer Trail and I-95. The motion was seconded by Council Member Wagner. The motion carried with Councilman Emter, Mayor Masiarczyk, Commissioner Currie and Council Member Koval opposing.*

C. Presentation on the SR 40 Project Development and Environment (PD&E) Study from Breakaway Trail to Williamson Boulevard

[Handout]

Mr. Greg Moore, with the consulting firm Dyer, Riddle, Mills and Precourt (DRMP), stated that the project manager, Ms. Mary McGehee, FDOT, had to leave the TPO meeting early. He introduced Ms. Amy Sirmans with FDOT.

Mr. Moore explained that he would be presenting an update for the ongoing PD&E study of SR 40. He gave a PowerPoint presentation. Currently, the project is entering the public hearing phase and a preferred alternative has been identified; Breakaway Trail to Tymber Creek Road. The project is two miles long and is being completed under a state environmental impact report (SEIR). He announced that there would be a public hearing on June 25, 2013 at Riverview Community Church on SR 40 in Ormond Beach. The open house begins at 5:00 p.m. with the formal presentation beginning at 6:00 p.m. The study is expected to be completed this fall. The next phase is not yet funded for design. The project is number seven on the TPO's Strategic Intermodal Systems (SIS) priority list.

Discussion ensued.

Ms. Mary Schoelzel, FDOT, noted that they would be going through Work Program tentative gaming cycle beginning in July; many projects are being advanced and FDOT will know if the project can be advanced once the gaming cycle begins.

E. FDOT Report

Ms. Claudia Calzaretta, FDOT District 5 Liaison, provided a brief update on the FDOT report.

Mayor Pro Tem Matusick pointed out that the FDOT reports that were provided in the agendas were unreadable. She asked that the reports be made easier to read.

Ms. Calzaretta responded that she would look into it.

Chairman Gilliland stated that hurricane season was approaching and the Nova Canal was in disrepair from a maintenance perspective. He asked FDOT to address the problem within the next few months.

Councilman Emter thanked FDOT for their quick response in fixing the landscaping on SR 442; it was addressed within a week.

VII. Executive Director's Report

Ⓡ Reapportionment Plan – Status of Pending Resolutions/Transition

Ms. Bollenback reported that all of the jurisdictions had provided resolutions supporting reapportionment with the exception of Palm Coast and two small cities; the small cities will be placing it on their upcoming agendas. A meeting is scheduled on June 4th with Palm Coast and FDOT to work through questions that they have. She announced that the St. Johns River to Sea Loop Trail Summit was scheduled for May 30th in Marineland.

Mayor Pro Tem Matusick noted that the Reapportionment Subcommittee had recommended that the TPO Board meeting day be changed from the fourth Tuesday of the month to the fourth Wednesday. The subcommittee also recommended the new TPO name be the "River to Sea TPO."

VIII. Volusia TPO Board Member Comments

There were no comments.

IX. Information Items

- Ⓡ Citizens' Advisory Committee Attendance Record – 2013
- Ⓡ Technical Coordinating Committee Attendance Report – 2013
- Ⓡ Bicycle/Pedestrian Advisory Committee Attendance Record – 2013
- Ⓡ St. Johns River to Sea Loop Trail Summit
- Ⓡ Letter to Governor regarding "Close the Gaps"

X. Adjournment

There being no further business, the meeting adjourned at 11:36 a.m.

CITY OF DAYTONA BEACH, COMMISSIONER ROBERT GILLILAND
CHAIRMAN, VOLUSIA TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the Volusia TPO certified that the foregoing is a true and correct copy of the minutes of the May 28, 2013 regular meeting of the Volusia Transportation Planning Organization (TPO) Board, approved and duly signed this 25th day of June 2013.

PAMELA C. BLANKENSHIP, RECORDING SECRETARY
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

DRAFT

**VOLUSIA TRANSPORTATION PLANNING ORGANIZATION
MONTHLY TREASURER REPORT FY 12/13
PERIOD ENDING MAY 31, 2013**

<u>DESCRIPTION</u>	<u>12/13 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<u>REVENUES</u>					
LOCAL FUNDS	\$162,364.00	\$5,283.95	\$151,770.28	\$10,593.72	93.48%
STATE FUNDS	50,915.00	1,061.37	25,557.71	25,357.29	50.20%
FEDERAL FUNDS	<u>1,865,453.00</u>	<u>9,509.74</u>	<u>777,439.25</u>	<u>1,088,013.75</u>	41.68%
<u>REVENUES</u>	\$2,078,732.00	\$15,855.06	\$954,767.24	\$1,123,964.76	45.93%
<u>EXPENSES</u>					
SALARIES	\$530,254.00	\$41,949.53	\$391,288.18	\$138,965.82	73.79%
FRINGE BENEFITS	176,185.00	10,895.54	129,591.21	46,593.79	73.55%
OFFICE SUPPLIES	12,500.00	558.24	4,611.38	7,888.62	36.89%
POSTAGE	13,800.00	351.71	4,470.75	9,329.25	32.40%
OFFICE RENT EXPENSE	128,959.00	10,987.99	120,128.95	8,830.05	93.15%
ADVERTISING	4,000.00	0.00	1,111.57	2,888.43	27.79%
PRINTING	5,000.00	0.00	636.39	4,363.61	12.73%
CONFERENCE, WORKSHOPS & SEMINAR FEES	5,720.00	0.00	690.00	5,030.00	12.06%
FEES	28,600.00	496.58	26,005.35	2,594.65	90.93%
DUES	1,475.00	0.00	375.00	1,100.00	25.42%
PUBLICATIONS	1,500.00	0.00	537.45	962.55	35.83%
COPY EXPENSE	26,500.00	1,759.50	21,673.80	4,826.20	81.79%
COPY MACHINE COSTS	27,730.00	1,642.30	15,155.45	12,574.55	54.65%
TRAVEL EXPENSE	24,500.00	0.00	7,175.30	17,324.70	29.29%
AWARDS PROGRAM/PROMO	10,500.00	154.51	4,131.85	6,368.15	39.35%
SPECIAL STUDIES	837,092.00	(3,568.95)	350,494.68	486,597.32	41.87%
PROFESSIONAL SERVICES	162,100.00	17,084.32	109,387.92	52,712.08	67.48%
MEETING EXPENSE	2,500.00	88.05	3,027.78	(527.78)	121.11%
LIABILITY INSURANCE	10,000.00	0.00	9,392.50	607.50	93.93%
REPAIRS	1,500.00	0.00	541.48	958.52	36.10%
NETWORK COSTS	26,865.00	1,821.87	24,259.34	2,605.66	90.30%
CAPITAL OUTLAY	12,000.00	0.00	12,000.00	0.00	100.00%
SOFTWARE	9,718.00	0.00	4,404.99	5,313.01	45.33%
TELEPHONE	3,628.00	198.00	2,178.00	1,450.00	60.03%
EDUCATION	2,750.00	0.00	0.00	2,750.00	0.00%
CONTINGENCY	<u>13,356.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,356.00</u>	<u>0.00%</u>
<u>EXPENSES</u>	\$2,078,732.00	\$84,419.19	\$1,243,269.32	\$835,462.68	59.81%
<u>BALANCE</u>	\$0.00	(\$68,564.13)	(\$288,502.08)	\$288,502.08	

91.67% OF YEAR COMPLETE

Cash Balance as of MAY 31, 2013 \$282,110.69



**EXECUTIVE COMMITTEE
MEETING SUMMARY
JUNE 3, 2013**

- Received handout listing three quotes received for the office cleaning service and discussed the findings from the references of the lowest quote
- Approved a motion to directed TPO staff to check references for the cleaning service with the second lowest quote and authorized entering into a contract with them if there are no negative findings
- Received TPO staff update on the Bylaws Subcommittee and Nominating Committee meetings and reapportionment activities
- Approved the draft June 25, 2013 TPO Board agenda with modifications

THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON MONDAY, AUGUST 5, 2013



Bicycle/Pedestrian Advisory Committee (BPAC) Meeting Summary June 12, 2013

- Approved the minutes of the May 8, 2013 BPAC meeting
- Recommended approval of Resolution 2013-## adopting the local agency program (LAP) termination agreement with FDOT for bicycle/pedestrian feasibility studies
- Recommended approval of Resolution 2013-## adopting the joint participation agreement (JPA) with FDOT for bicycle/pedestrian feasibility studies
- Recommended approval of Resolution 2013-## adopting the FY 2013/14 to FY 2017/18 Transportation Improvement Program (TIP)
- Recommended approval of the draft bylaws of the River to Sea TPO
- Nominated and elected Mr. Robert "Bob" Storke as BPAC Chairman
- Nominated and elected Mr. Nic Mostert as BPAC Vice Chairman
- Cancelled the July 10, 2013 BPAC meeting
- Received a presentation on the SR 40 Project Development & Environment (PD&E) study
- Received a presentation on the draft Prioritized List of XU Bicycle/Pedestrian Projects

*****The next BPAC meeting will be on Wednesday, August 14, 2013*****



BYLAWS SUBCOMMITTEE

JUNE 3, 2013

MEETING SUMMARY

- Received an updated draft of the TPO Bylaws from TPO staff
- Received TPO staff update on the direction provided by the TPO Board on items which the Bylaws Subcommittee had requested further input and guidance:
 - Updating the population percentages every five years
 - Small City Alliance voting representation to rotate semi-annually in April and October
 - Removal of statement referring to the Policy Manual: Metropolitan Planning Organization for Volusia County
 - Clarification on the qualifications of a Citizens' Advisory Committee (CAC) member to state that voting members of the CAC must be residents of the area that they are appointed to and cannot be elected officials or staff paid to attend the meetings
- Reviewed draft bylaws and directed staff to incorporate various changes into a draft for review at the June TPO Board meeting
- Discussed the advantages and disadvantages of defining the make-up of the Executive Committee in the bylaws to include one representative from Volusia County, one from Flagler County (including the cities of Bunnell and Palm Coast), and one from the Small City Alliance; discussed adding the make-up to the TPO Policy and Procedures Manual but agreed to leave as is and discuss at the TPO Board meeting; invited Palm Coast and Flagler County to attend the meeting to provide input; agreed that alternate language regarding the make-up of the Executive Committee would be submitted by Palm Coast for the board's consideration
- Discussed the requirements to make changes to the bylaws and agreed that it should require a 2/3 (two-thirds) weighted vote of the TPO Board members present; directed TPO staff to highlight agenda items that propose bylaws changes and indicate they require a 2/3 weighted vote
- Informed that the draft bylaws would be reviewed by the TPO attorney prior to being presented to the TPO Board at the June meeting
- Approved the draft TPO Bylaws as amended to be presented to the TPO Board with alternate language to be provided by Palm Coast

NO FURTHER MEETINGS OF THE BYLAWS SUBCOMMITTEE HAVE BEEN SCHEDULED



**NOMINATING COMMITTEE
MEETING SUMMARY
JUNE 3, 2013**

The Nominating Committee met and approved the following slate of officers for FY 2013/2014 to be recommended to the TPO Board:

Chairperson – Vice Mayor Nancy Long

1st Vice Chairperson/Treasurer – Council Member Patricia Northey

2nd Vice Chairman – Council Member Pat Patterson

No further meetings of the Nominating Committee have been scheduled.

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2013-14

RESOLUTION OF THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE JOINT PARTICIPATION AGREEMENT FOR XU TRAFFIC OPERATIONS/ITS/SAFETY PROJECT FEASIBILITY STUDIES

WHEREAS, the Volusia Transportation Planning Organization (VTPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and the cities of Beverly Beach and Flagler Beach in Flagler County; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the State of Florida Department of Transportation and the Volusia TPO desire to undertake Traffic Operations/ITS/Safety Project Feasibility Studies utilizing the VTPO's XU funds; and

WHEREAS, the State of Florida Department of Transportation has requested the Volusia TPO execute and deliver to the State of Florida Department of Transportation the Joint Participation Agreement (JPA) for conducting Traffic Operations/ITS/Safety Project Feasibility Studies (FM # 421725-1-18-01).

NOW, THEREFORE, BE IT RESOLVED by the Volusia TPO that:

1. The Executive Director of the Volusia TPO is hereby authorized to make and execute the Joint Participation Agreement for the aforementioned project, FM # 421725-1-18-01; and
2. The Executive Director (or her designee) is authorized and directed to transmit this resolution and the Joint Participation Agreement to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (through the Florida Department of Transportation);

- c. Federal Highway Administration (through the Florida Department of Transportation);
- d. East Central Florida Regional Planning Council;

DONE AND RESOLVED at the regular meeting of the Volusia Transportation Planning Organization on the 25th day of June, 2013.

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

**CITY OF DAYTONA BEACH, COMMISSIONER ROBERT GILLILAND
CHAIRMAN, VOLUSIA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Volusia TPO held on June 25, 2013.

ATTEST:

**PAMELA C. BLANKENSHIP, RECORDING SECRETARY
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION**

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2013-15

RESOLUTION OF THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE JOINT PARTICIPATION AGREEMENT FOR XU BICYCLE/PEDESTRIAN FEASIBILITY STUDIES

WHEREAS, the Volusia Transportation Planning Organization (VTPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and the cities of Beverly Beach and Flagler Beach in Flagler County; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the State of Florida Department of Transportation and the Volusia TPO desire to undertake Bicycle and Pedestrian Feasibility Studies utilizing the VTPO's XU funds; and

WHEREAS, the State of Florida Department of Transportation has requested the Volusia TPO execute and deliver to the State of Florida Department of Transportation the Joint Participation Agreement (JPA) for conducting Bicycle/Pedestrian Feasibility Studies (FM # 421724-1-28-01).

NOW, THEREFORE, BE IT RESOLVED by the Volusia TPO that the:

1. Executive Director of the Volusia TPO is hereby authorized to make and execute the Joint Participation Agreement for the aforementioned project, FM #421724-1-28-01;
2. Executive Director (or her designee) is authorized and directed to transmit this resolution and the Joint Participation Agreement to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (through the Florida Department of Transportation);
 - c. Federal Highway Administration (through the Florida Department of Transportation);
 - d. East Central Florida Regional Planning Council;

DONE AND RESOLVED at the regular meeting of the Volusia Transportation Planning Organization on the 25th day of June, 2013.

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

**CITY OF DAYTONA BEACH, COMMISSIONER ROBERT GILLILAND
CHAIRMAN, VOLUSIA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Volusia TPO held on June 25, 2013.

ATTEST:

**PAMELA C. BLANKENSHIP, RECORDING SECRETARY
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY
TPO BOARD
JUNE 25, 2013**

V. ACTION ITEMS

A. NOMINATION AND ELECTION OF CHAIR, 1ST VICE CHAIR/TREASURER, AND 2ND VICE CHAIR/SECRETARY FOR FY 2013/14

Background Information:

The Nominating Subcommittee met on June 3, 2013 and drafted a slate of nominees for these positions. The recommended slate is as follows:

TPO Chairperson – Vice Mayor Nancy Long, South Daytona

1st Vice Chairperson/Treasurer – Council Member Patricia Northey, Volusia County

2nd Vice Chairperson/Secretary – Council Member Pat Patterson, Volusia County

These positions take effect on July 1, 2013 and run through June 30, 2014.

ACTION REQUESTED:

MOTION TO APPROVE THE RECOMMENDED SLATE OF VOLUSIA TPO OFFICERS FOR FY 2013/14

MEETING SUMMARY
TPO BOARD
JUNE 25, 2013

OPEN PUBLIC HEARING ON THE VOLUSIA TPO FY 2013/14 TO 2017/18
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

V. ACTION ITEMS

B. REVIEW AND APPROVAL OF RESOLUTION 2013-16 ADOPTING THE VOLUSIA TPO FY 2013/14 TO FY 2017/18 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Background Information:

Each year the Volusia TPO must develop and adopt a Transportation Improvement Program (TIP) that identifies all federal and state funded transportation project development activity that has been scheduled in the Volusia TPO planning area for the next five years. Projects listed in the TIP include improvements to area highway, transit and bicycle/pedestrian systems. Regionally significant projects, as well as some of the area's locally funded projects, are included in the TIP for informational purposes. By both federal and state law, the TIP must be consistent with FDOT's work program.

The initial draft FY 2013/14 – FY 2017/18 TIP was presented to the TPO Board for review at the April meeting. The latest draft TIP and a report comparing the draft TIP to the current adopted TIP are available for review on the TPO's website at: <http://www.volusiatpo.org/resources/tips/>

ACTION REQUESTED:

MOTION TO APPROVE RESOLUTION 2013-16 ADOPTING THE VOLUSIA TPO FY 2013/14 TO FY 2017/18 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2013-16

**RESOLUTION OF THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION
ADOPTING THE TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
COVERING THE PERIOD OF FY 2013/14 TO FY 2017/18**

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the Volusia Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning process and programming process for Volusia County and the cities of Flagler Beach and Beverly Beach in Flagler County; and

WHEREAS, the Volusia TPO shall annually endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324, among which is the Transportation Improvement Program (TIP); and

WHEREAS, the construction-phase highway projects funded in the Transportation Improvement Program have been identified as needed projects in the Volusia TPO's 2035 Long Range Transportation Plan and all other projects contained within the Transportation Improvement Program are consistent with the Volusia TPO's 2035 Long Range Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Volusia TPO that the:

1. FY 2013/14 - FY 2017/18 TIP is hereby endorsed and adopted;
2. Projects in the FY 2013/14 to FY 2017/18 TIP are consistent with the area's transportation plan;
3. Federally-aided projects listed in the 2013/14 to FY 2017/18 TIP be initiated within the urbanized area; and

4. Chairman of the TPO (or his designee) is hereby authorized and directed to submit the FY 2013/14 to FY 2017/18 TIP to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation);
 - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation);
 - d. Federal Aviation Administration (FAA); and
 - e. Department of Economic Opportunity (DEO).

DONE AND RESOLVED at the regular meeting of the Volusia TPO on the 25th day of June, 2013.

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

**CITY OF DAYTONA BEACH, COMMISSIONER ROBERT GILLILAND
CHAIRMAN, VOLUSIA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Volusia TPO held on June 25, 2013.

ATTEST:

**PAMELA C. BLANKENSHIP, RECORDING SECRETARY
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY
TPO BOARD
JUNE 25, 2013**

V. ACTION ITEMS

C. REVIEW AND APPROVAL OF RESOLUTION 2013-17 AMENDING THE FY 2013/14 UNIFIED PLANNING WORK PROGRAM (UPWP)

Background Information:

The Volusia Transportation Planning Organization (TPO) staff developed the Unified Planning Work Program (UPWP) for FY 2012/13 and FY 2013/14 utilizing early funding projections provided by FDOT and FHWA. FDOT recently advised that the actual amount of FTA 5305 (d) (formerly Section 5303) funds the TPO will receive for FY 2013/14 is \$55,597 more than projected. Both the state and local match will increase by \$6,950 for a total increase of \$69,497. TPO staff is recommending that these additional funds be applied to Task 3.09 - 2040 Long Range Transportation Plan (\$25,000), Task 3.10 - General Planning Studies and Initiatives (\$25,000) and Task 5.03 - Transit Planning Services-General Consulting (\$19,497).

ACTION REQUESTED:

MOTION TO APPROVE RESOLUTION 2013-17 AMENDING THE FY 2013/14 UNIFIED PLANNING WORK PROGRAM (UPWP)

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2013-17

RESOLUTION OF THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FY 2012/13 TO 2013/14 UNIFIED PLANNING WORK PROGRAM (UPWP) TO ALLOCATE ADDITIONAL FUNDING

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the Urbanized Area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the Volusia Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and the cities of Flagler Beach and Beverly Beach in Flagler County; and

WHEREAS, 23 C.F.R. 450.104 provides that the Volusia TPO shall annually endorse the plans and programs required, among which is the Unified Planning Work Program (UPWP); and

WHEREAS, the Volusia TPO developed the two-year UPWP utilizing funding projections provided by FDOT and FHWA, and best judgment as to how personnel and financial resources should be allocated to best serve the TPO's purposes; and

WHEREAS, the Volusia TPO has now determined that actual amount of FTA 5305(d) funds (previously 5303 funds) will be \$55,597 higher than the projected amount, and that state and local match requirements will each increase by \$6,950 for a total increase of \$69,497; and

WHEREAS, the Volusia TPO deems that these additional funds will provide the greatest benefit if applied to Task 3.09 (2040 Long Range Transportation Plan (JPA)), Task 3.10 (General Planning Studies and Initiatives), and Task 5.03 (Transit Planning Services - General Consulting).

NOW, THEREFORE, BE IT RESOLVED, by the Volusia TPO that the:

1. FY 2012/13 to FY 2013/14 Unified Planning Work Program is hereby amended by allocating additional FTA 5305(d) funds, FDOT matching funds, and local matching funds to Task 3.09 2040 Long Range Transportation Plan (JPA), Task 3.10 General Planning Studies and Initiatives, and Task 5.03 Transit Planning Services-General Consulting as detailed in Attachment A; and the
2. Chairman of the Volusia TPO (or his designee) is hereby authorized and directed to submit the FY 2012/13-2013/14 UPWP as amended to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation; and the
 - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

DONE AND RESOLVED at the regularly convened meeting of the Volusia TPO held on the 25th day of June, 2013.

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

**CITY OF DAYTONA BEACH, COMMISSIONER ROBERT GILLILAND
CHAIRMAN, VOLUSIA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Volusia TPO held on June 25, 2013.

ATTEST:

**PAMELA C. BLANKENSHIP, RECORDING SECRETARY
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION**

“ATTACHMENT A”
Resolution 2013-17

amending the
FY 2012/13 and FY 2013/14
Unified Planning Work Program
(UPWP)

June 25, 2013



Task 3.09 - 2040 Long Range Transportation Plan (JPA)

Responsible Entity: Volusia Transportation Planning Organization

Total Cost: ~~\$536,313~~ ~~\$511,313~~

Revenues	FY 2012/13	FY 2013/14		2-Year Total	
FHWA PL Funds	\$42,725	\$42,515		\$85,240	
XU Funds	\$390,000	\$0		\$390,000	
FTA 5305(d) Funds	\$28,857	<u>\$20,000</u>	\$0	<u>\$48,857</u>	\$28,857
Total Federal Funds	\$461,582	<u>\$62,515</u>	\$42,515	<u>\$529,097</u>	\$504,097
FDOT Match - FTA	\$3,608	<u>\$2,500</u>	\$0	<u>\$6,108</u>	\$3,608
Total State Funds	\$3,608	<u>\$2,500</u>	\$0	<u>\$6,108</u>	\$3,608
Local Funds	\$3,608	<u>\$2,500</u>	\$0	<u>\$6,108</u>	\$3,608
Total Funds	\$468,798	<u>\$67,515</u>	\$42,515	<u>\$536,313</u>	\$511,313

Expenditures	FY 2012/13	FY 2013/14		2-Year Total	
Salaries	\$25,956	<u>\$42,512</u>	\$26,771	<u>\$68,468</u>	\$52,727
Fringe Benefits	\$8,703	<u>\$14,381</u>	\$9,056	<u>\$23,084</u>	\$17,759
Indirect Expenses	\$6,332	<u>\$10,622</u>	\$6,688	<u>\$16,954</u>	\$13,020
Staff Total	\$40,991	<u>\$67,515</u>	\$42,515	<u>\$108,506</u>	\$83,506
Consultant	\$427,807		\$0	\$427,807	
Total Expenses	\$468,798	<u>\$67,515</u>	\$42,515	<u>\$536,313</u>	\$511,313

Objectives

- Ensure compliance with planning requirements under Title 23 and Title 49, U.S.C., as amended by SAFETEA-LU/MAP-21.
- Continue to have a robust public outreach component for the LRTP.
- Continue to increase the emphasis on land use planning and transportation in support of planning trends such as How Shall We Grow and current Growth Management legislation.
- Coordinate with FDOT District 5 and other MPOs/TPOs in supporting the regional LRTP planning effort.
- Complete all activities required to adopt the next update of the VTPO LRTP with a horizon year of 2040 including transportation modeling, environmental justice, congestion management, safety and ETDM.

Previous Work

- Adoption of an Accommodated land use scenario and 2035 socio economic data (zdata1 and zdata2) for update of the 2035 LRTP.
- Development of a Congestion Management Plan.
- Participation in the regional long-range planning subcommittee.
- ETDM data entry for identified projects, purpose and need statements, and program screening of projects for MPOs/TPOs in District V.

- Development and adoption of the 2035 Long Range Transportation Plan. Completed September 2010.

Methodology

- Monitor transportation re-authorization activity to ensure compliance with new requirements, standards and performance measures.
- Coordinate with FDOT Central Office on developing financial forecasts and SIS planning.
- Continue coordination with FDOT District 5 to update the Central Florida Regional Planning Model (CFRPM).
- Develop a comprehensive scope of services and issue a request for proposals to utilize a consultant to assist in the completion of required activities.

End Products

- Updated demographic information for the planning area and a successful public outreach effort that improves community understanding and relations. Timeline/anticipated completion date: September 2015.
- A project website and public outreach campaign that has increased awareness of LRTP and TPO activities throughout the planning area. Timeline/anticipated completion date: September 2015.
- A TIP that is compliant with Title 23 and Title 49, U.S.C. as amended by SAFETEA-LU/MAP-21. Timeline/anticipated completion date: September 2015.

Timeline: On-going

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
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Task 3.10 - General Planning Studies and Initiatives

Responsible Entity: Volusia Transportation Planning Organization

Total Cost: ~~\$68,512~~ ~~\$43,512~~

Revenues	FY 2012/13	FY 2013/14		2-Year Total	
FHWA PL Funds	\$20,311	\$23,201		\$43,512	
FTA 5305(d)	\$0	<u>\$20,000</u>	\$0	<u>\$20,000</u>	\$0
Total Federal Funds	\$20,311	<u>\$43,201</u>	\$23,201	<u>\$68,512</u>	\$43,512
FDOT Match – FTA	\$0	<u>\$2,500</u>	\$0	<u>\$2,500</u>	\$0
Total State Funds	\$0	<u>\$2,500</u>	\$0	<u>\$2,500</u>	\$0
Local Funds	\$0	<u>\$2,500</u>	\$0	<u>\$2,500</u>	\$0
Total Funds	\$20,311	<u>\$48,201</u>	\$23,201	<u>\$68,512</u>	\$43,512

Expenditures	FY 2012/13	FY 2013/14		2-Year Total	
Salaries	\$4,946	<u>\$8,312</u>	\$5,164	<u>\$13,258</u>	\$10,110
Fringe Benefits	\$1,658	<u>\$2,812</u>	\$1,747	<u>\$4,470</u>	\$3,405
Indirect Expenses	\$1,207	<u>\$2,077</u>	\$1,290	<u>\$3,284</u>	\$2,497
Staff Total	\$7,811	<u>\$13,201</u>	\$8,201	<u>\$21,012</u>	\$16,012
Consultant	\$12,500	<u>\$35,000</u>	\$15,000	<u>\$47,500</u>	\$27,500
Total Expenses	\$20,311	<u>\$48,201</u>	\$23,201	<u>\$68,512</u>	\$43,512

Objectives

- Maintain flexibility in program support for area initiatives including ATMS planning activities, data collection efforts to improve the regional model, post re-apportionment needs and other activities that may be required.
- Support partners throughout the TPO planning area with resources needed to complete planning efforts.

Previous Work

- Technical assistance to small communities.
- Assistance provided to the City of Ormond Beach and the City of Deltona Small Area Traffic Study.
- City of Deland and Volusia County Traffic Study.

Methodology

- Develop, as needed scopes of work and requests for proposal for transportation planning activities identified.
- Participate in regional discussions and coordination efforts to improve planning tools and support data that guides decision-making.
- Utilize the TPO standing committees and working groups to evaluate planning needs and develop scopes of service that address the need.

End Products

- Reports and or data sets needed for transportation systems improvements.

Timeline: On-going

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
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Task 5.03 - Transit Planning Services - General Consulting

Responsible Entity: Volusia Transportation Planning Organization

Total Cost: \$70,709 \$51,212

Revenues	FY 2012/13	FY 2013/14		2-Year Total	
FTA 5305(d) Funds	\$18,835	<u>\$37,732</u>	\$22,135	<u>\$56,567</u>	\$40,970
Total Federal Funds	\$18,835	<u>\$37,732</u>	\$22,135	<u>\$56,567</u>	\$40,970
FDOT Match - FTA	\$2,354	<u>\$4,717</u>	\$2,767	<u>\$7,071</u>	\$5,121
Total State Funds	\$2,354	<u>\$4,717</u>	\$2,767	<u>\$7,071</u>	\$5,121
Local Funds	\$2,354	<u>\$4,717</u>	\$2,767	<u>\$7,071</u>	\$5,121
Total Funds	\$23,543	<u>\$47,166</u>	\$27,669	<u>\$70,711</u>	\$51,212

Expenditures	FY 2012/13	FY 2013/14		2-Year Total	
Salaries	\$2,244		\$2,310		\$4,554
Fringe Benefits	\$752		\$782		\$1,534
Indirect Expenses	\$547		\$577		\$1,124
Staff Total	\$3,543		\$3,669		\$7,212
Consultant	\$20,000	<u>\$43,497</u>	\$24,000	<u>\$63,497</u>	\$44,000
Total Expenses	\$23,543	<u>\$47,166</u>	\$27,669	<u>\$70,709</u>	\$51,212

Objectives

- Provide general transit planning assistance to Votran in support of service planning activities including, but not limited to coordination with local governments, route analysis and data retrieval, service performance reporting and transit research.

Previous Work

- Development of Transit Development Plan and Transportation Disadvantaged Service Plan.
- Volusia TPO Transit Feasibility Study.
- Votran service reduction analysis for budgets FY 2008 and FY 2010.
- Development of Transit Development Plan and Transportation Disadvantaged Service Plan.
- Development of East Side Transit Study.
- Development of West Side Transit Plan.
- Transit Oriented Development Guidelines.

Methodology

- Issue specific task orders to complete transit planning activities as needed to meet financial obligations, to assess and improve service efficiency and performance, to assist in the analysis of service development requests and other planning needs.
- Work collaboratively with Votran management to develop a scope of services, issue a request for proposals and select a consultant to provide planning services.

End Products

- Planning assistance and coordination between Votran and communities throughout the planning area.
- Technical memorandums and/or reports that include findings and recommendations, data collection and analysis, response options for service development requests and other information as required by the task order.

Timeline: on-going

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
[Green bar]																							

**MEETING SUMMARY
TPO BOARD
JUNE 25, 2013**

V. ACTION ITEMS

**D. REVIEW AND APPROVAL OF REAPPORTIONMENT SUBCOMMITTEE'S
RECOMMENDATIONS FOR THE NEW TPO NAME AND MEETING DAY AND TIME**

Background Information:

The Volusia TPO Reapportionment Subcommittee has been meeting over the past year to address activities required to expand the Metropolitan Planning Area (MPA) boundaries and reapportion the membership of the organization. Discussions have included consideration of a new name for the organization that recognizes the expansion.

The Reapportionment Subcommittee recommends the River to Sea TPO as the new name for the organization.

In addition, the subcommittee considered the conflict in meetings between the Volusia TPO board and the Palm Coast City Commission. After a review of potential board member conflicts, the Reapportionment Subcommittee recommends changing the Volusia TPO board meeting day and time to the fourth Wednesday of each month at 8:30 a.m.

ACTIONS REQUESTED:

***MOTION TO APPROVE RENAMING THE ORGANIZATION TO THE RIVER TO SEA
TRANSPORTATION PLANNING ORGANIZATION (TPO) EFFECTIVE UPON ESTABLISHMENT OF
THE EXPANDED TPO***

***MOTION TO APPROVE SCHEDULING TPO BOARD MEETINGS TO THE FOURTH WEDNESDAY OF
EACH MONTH AT 8:30 A.M. EFFECTIVE BEGINNING WITH THE AUGUST 2013 MEETING***

**MEETING SUMMARY
TPO BOARD
JUNE 25, 2013**

V. ACTION ITEMS

E. REVIEW AND APPROVAL TO PARTICIPATE IN THE DEVELOPMENT OF REGIONAL PRIORITY PROJECT LISTS THROUGH THE CENTRAL FLORIDA MPO ALLIANCE (CFMPOA)

Background Information:

Over the past several months, members of the Central Florida Metropolitan Planning Organization Alliance (CFMPOA) have been working to prioritize regional projects including strategic intermodal systems (SIS), regional trails and regional transit.

A draft concept outlining the strategy for developing the regional priority project lists was provided for review in May. As part of this agenda, draft lists for each project category are being presented for review and comment. The CFMPOA is looking for feedback regarding the approach and the draft set of lists. The CFMPOA will update the lists in July based on MPO/TPO input. The lists will also continue to be updated to reflect current project information and project priorities being developed by each MPO/TPO as part of the current call for projects and will be presented for adoption in August.

ACTION REQUESTED:

MOTION TO AUTHORIZE THE VOLUSIA TPO REPRESENTATIVES TO THE CENTRAL FLORIDA MPO ALLIANCE (CFMPOA) TO CONTINUE DEVELOPING A SET OF REGIONAL PROJECT PRIORITY LISTS



Regional Prioritization Initiative April 2013

The Concept

The Central Florida MPO Alliance has been active as a six-MPO forum for more than a decade, meeting quarterly to address regional transportation issues and legislative items. Although the group has been successful in building consensus on regional transportation issues, the Alliance does not have a formal role in the prioritization process with the Florida Department of Transportation. Each member-MPO individually engages with FDOT to establish priorities for transportation funding, however, the Alliance has never acted on a regional list of priorities.

An opportunity awaits for each MPO to work through the CFMPOA to collectively benefit from a regional prioritization process. By working as an Alliance to prioritize appropriate regional projects, each MPO will individually benefit while also benefitting the Central Florida Region. Through a unified approach, additional funding resources can be leveraged by working as an Alliance with the FDOT.

The Project Categories

Not all transportation projects and funding categories are appropriate for a regional approach. However, three categories have emerged through the consensus-building process. Strategic Intermodal System projects are of regional and statewide importance. Therefore SIS projects, both interstate and non-interstate projects, would be addressed by the Alliance in order to potentially leverage increased transportation resources for the region. This category would not include US highways and state roads that are funded through the FDOT's Other Arterials program.

As a result of the "Close the Gaps" initiative that began in Central Florida in 2012, Regional Trails would be a second category of transportation projects to be prioritized by the Alliance. Through this regional approach, greater resources could be leveraged by prioritizing among the five MPOs within FDOT District 5 the trail projects that could most quickly lead to completed systems of trails that connect populations and attractions, thus resulting in eco-tourism opportunities for the region. This category would include regional, showcase trails, not sidewalks, local trails and other enhancement projects.

The third category for prioritization would include regional transit projects that contribute to connectivity on a regional scale. Transit projects that cross county lines and MPO boundaries could be considered for the Alliance prioritization process. Mass transit projects like SunRail and connections to the commuter rail system would be considered for regional priority. This category would not include localized transit projects.

The Process

Each MPO adheres to an annual prioritization process to establish funding needs within individual MPO Areas. That annual process typically begins in April-May and usually concludes in August of each year in order to meet the Sept. 1 statutory deadline. September-November, the FDOT begins the process of gaming, which results in new projects entering into the FDOT's Tentative Work Program or programmed projects being advanced in the Tentative Work Program. The five District 5 MPOs working on a unified priority list will empower the FDOT to incorporate the actions of the Alliance into the new work program.

The process will respect each MPO's order of projects within the three aforementioned categories. The CFMPOA prioritization process will follow the order within each MPO's list while melding the five lists into one regional list. Costs, the scale of magnitude of projects and the cost-benefit factor of projects will be considered, as well as the urbanized population and visitor population served by projects. To achieve a sense of equity, effort will be made to rotate as feasible among the five MPOs to ensure that each MPO's priority list is respected.

The Timeline

In order to meet the FDOT's deadline for release of the Tentative Work Program, each MPO will individually follow its own process. Meanwhile, the CFMPOA will review and recommend on a draft list of priorities beginning at the April meeting. Opportunity for further comment will remain open from April until July. Just prior to the July meeting, the executive directors will reconvene to refine the priority list for presentation to the Alliance. Based on action by the CFMPOA, the priority list will be compared to each individual MPO's priority list to ensure consistency with individual MPO priorities. Final action will occur in August on each individual MPO's List of Priority Projects.

Once each MPO has taken action and transmitted their LOPPs to the FDOT, the executive directors will reconvene to review actions and to make a determination if changes are needed to the CFMPOA priority list. The finalized list will be presented to the Alliance at the October meeting for ratification and the list will be formally transmitted to the FDOT. From the time of adoption of each individual MPO's LOPP until ratification by the Alliance, the executive directors will remain in communication

with FDOT personnel on the pending CFMPOA priority list to ensure awareness of progress on the regional effort.

The Outcomes

Once the CFMPOA ratifies the list in October, a landmark moment occurs in Florida as an unprecedented level of regional transportation coordination is formalized. For each of the three project categories, the potential outcomes are unique. For SIS priorities, the regional list affords the Central Office of FDOT an opportunity to look at the Central Florida Region in a new manner. When examining the potential funding of mega-projects, a unified list incorporating the five MPO's and nine counties of District 5, and potentially Polk County and the Polk County TPO, will enhance the process between MPOs and the FDOT of establishing priorities and programming funds. The planned outcome is the leveraging of greater resources to the region.

In light of the changes in federal funding opportunities for regional trail projects, a unified list of regional trail priorities is critical to meeting the goals of the "Close the Gaps" initiative. Leveraging additional FDOT funds is the focus of the regional trail priority list. By creating a master list of regional trail projects, ordered by phases so that shovel-ready projects are top priority, District 5 will have an opportunity to program funds for multiple projects. The result would be the expedited construction of multiple trail segments that will begin closing the gaps in the regional network. This approach will catalyze an eco-tourism opportunity of national and international proportions.

Regarding regional transit projects, the CFMPOA process is focused on mass transit that has regional implications beyond localized transit services. The Alliance list is intended to coalesce efforts throughout the region into a unified approach. Rail and bus-rapid-transit projects would be the focus of the CFMPOA list, while localized transit services would remain part of each individual MPO's prioritization process. This approach will aid the FDOT in developing a regional mass transit vision for Central Florida beyond the initial phases of SunRail.

~ DRAFT ~

CFMPOA
SIS Highway Projects for Prioritization

~ DRAFT ~

MPO/TPO	FDOT Financial Management Number	Project Name or Designation	From	To	Length (Miles)	Work Description	Latest Project Phase Funded	Project Phase(s) Remaining Unfunded	Estimated Remaining Cost (Present-Day)
MetroPlan Orlando	4321931	I-4	W of SR 435/Kirkman Rd.	E of SR 434	21.10	Ultimate Configuration for General Use & Managed Lanes	Partial CST 2014/15	Remaining CST	\$2,100,000,000
Volusia TPO	2427152	I-95/I-4 Systems Interchange				Interchange upgrade	ROW 2015/16	CST	\$200,000,000
Space Coast TPO	4269051	Ellis Road Interchange and Widening ¹	I-95	Wickham Rd.	2.00	New Interchange and Road widening 2 to 4 lanes	ROW 2014/15	CST	\$46,600,000
Ocala-Marion TPO	4336521	I-75 Interchange Impr. at SR 40	SW 40th Avenue		1.25	Operations and capacity improvements	PD&E 2014 ROW 2018	CST	\$8,000,000
Lake-Sumter MPO	2384221	SR 25/US 27	Boggy Marsh Rd.	Lake Louisa Rd.	6.70	Widen to 6 lanes	PE	ROW/CST	\$50,000,000
MetroPlan Orlando	2425924	I-4	E of SR 434	Seminole/Volusia Co. Line	10.30	Ultimate Configuration for General Use & Managed Lanes	Partial PE 2015/16	ROW/CST	\$455,000,000
MetroPlan Orlando	2424847	I-4	S of SR 528/Beachline Expy.	W of SR 435/Kirkman Rd.	3.90	Ultimate Configuration for General Use & Managed Lanes	Partial PE 2015/16	ROW/CST	\$224,500,000
Volusia TPO	4102511	SR 15 (US 17)	Ponce de Leon Blvd.	SR 40		Widen 2 to 4 lanes	ROW 2014/15	CST	\$30,000,000
Space Coast TPO	4074023	SR 528 ²	SR 3 (Merritt Island)	SR 524 (N. Cocoa)	2.50	Widen 4 to 6 lanes, New Indian River Bridge	PE	ROW/CST	\$427,800,000
Ocala-Marion TPO	410674	SR 40	SR 35	CR 314	4.5	Widen 2 to 4 lanes	PE \$800k FY13 ROW \$7M FY 2015	Partial ROW/CS	\$ 130,000,000
Lake-Sumter MPO	4061101	I-75 at Florida's Turnpike				Interchange Improvements	PD&E	PE/ROW/CST	\$182,000,000
MetroPlan Orlando	2424848	I-4	Orange/Osceola Co. Line	W of SR 528/Beachline Expy.	5.80	Ultimate Configuration for General Use & Managed Lanes	Partial PE 2015/16	ROW/CST	\$301,200,000
Volusia TPO	4289471	SR 40	Williamson Blvd.	Breakaway Trail		Widen 4 to 6 lanes	PD&E complete	ROW/CST	To be determined
MetroPlan Orlando	4314561	I-4	2.8 mi. S of Polk/Osceola Co. Line	Orange/Osceola Co. Line	10.65	Ultimate Configuration for General Use & Managed Lanes	Partial PE 2015/16	ROW/CST	\$70,930,000
Volusia TPO	2408371	SR 40	Cone Rd.	SR 11		Widen 2 to 4 lanes	ENV 2012/13	ROW/CST	To be determined
Lake-Sumter MPO	N/A	SR 25/US 27	CR 561 south	CR 561 (N)	2.14	Widen to 6 lanes	---	PD&E/PE/ ROW/CST	\$25,000,000
Volusia TPO	2408361	SR 40	SR 11	SR 15		Widen 2 to 4 lanes	PE 2013/14 ENV 2014/15	ROW/CST	To be determined
Volusia TPO	4102511	SR 15 (US 17)	SR 40	Volusia/Putnam Co. Line		Widen 2 to 4 lanes	PD&E 2014/15	PE/ROW/CST	To be determined
Volusia TPO	4084642	I-4	Volusia/Seminole Co. Line	SR 472		Add 4 managed-use/variable toll lanes	PE 2015/16	PE/ROW/CST	To be determined

¹Request to designate as SIS Connector now before FDOT; ²Top priority segment of SR 528 widening between SR 520 and Port Canaveral; I-4 Ultimate Configuration is noted as a PPP project.

~ DRAFT

CFMPOA Trail Priorities

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MPO	Trail Name	Limits A	Limits B	Mega-Trails	Tier	Status	Alliance Priority	Cost	Length	Notes
Lake-Sumter	South Lake Trail Phase 3A	West Beach, Clermont	Silver Eagle	Heart of Florida; Coast-to-Coast	I	Programmed for construction 7/2013	Programmed	\$2,800,000	3.10	DRAFT
Lake-Sumter	Tav-Lee Trail Extension	Wooten Park	Sinclair Ave.	Heart of Florida; Mt. Dora Bikeway	I	Programmed for CST 2017	Programmed	\$659,198	1.00	
MetroPlan Orlando	Seminole-Wekiva Trail Phase 4	SR 436	Orange Co. line	Heart of Florida; Coast-to-Coast	I	Programmed for construction 9/2013	Programmed	\$2,500,000	2.60	
Space Coast	East Central Regional Rail Trail	Draa Road	Kingman Road	River-to-Sea; Coast-to-Coast	I	Programmed for construction in 2013	Programmed	\$1,500,000	1.4	Includes trailhead
Space Coast	East Central Regional Rail Trail	Glenn Road	Kingman Road	River-to-Sea; Coast-to-Coast	I	Programmed for construction in 2014	Programmed	\$838,522	3.70	off road trail
Space Coast	East Central Regional Rail Trail	Draa Road	Canaveral Avenue	River-to-Sea; Coast-to-Coast	I	Programmed for construction in 2014	Programmed	\$3,005,000	0.60	Includes overpass
Volusia	Spring to Spring Trail, Seg. 2B	Mansion Drive	Deltona Blvd.	River-to-Sea; Coast-to-Coast	I	Design completed; ROW programmed; Construction funding pending approval of an ECHO Grant in June	Programmed	\$7,500,000	0.90	
Volusia	Spring to Spring Trail, Seg. 3b	French Avenue	Detroit Terrace	River-to-Sea	I	Preliminary design complete; funded as design build in FY 2013	Programmed	\$3,400,000	2.40	
Volusia	East Central Regional Rail Trail	South of SR 442	Brevard Co. Line	River-to-Sea; Coast-to-Coast	I	Programmed for construction in 2015 & 2016	Programmed	\$10,300,000	13.50	Includes \$3,700,000 in local funds.
Volusia	East Central Regional Rail Trail	West side of SR 415	East side of SR 415	River-to-Sea; Coast-to-Coast	I	Programmed for construction in 2013	Programmed	\$2,460,000	0.12	Overpass
Volusia	East Central Regional Rail Trail	South side of SR 442	North side of SR 442	River-to-Sea; Coast-to-Coast	I	Programmed for construction in 2013	Programmed	\$2,460,000	0.12	Overpass
Volusia	East Central Regional Rail Trail	South side of SR 442	Dale Ave.	River-to-Sea; Coast-to-Coast	I	Programmed for construction in 2013	Programmed	\$2,350,000	3.80	
Volusia	East Central Regional Rail Trail	SR 415	Guise Road	River-to-Sea; Coast-to-Coast	I	Programmed for construction in 2012	Programmed	\$1,390,000	2.58	
Lake-Sumter	Wekiva Trail Segment 3	Red Tail Blvd.	Wekiva River	Heart of Florida; Mt. Dora Bikeway	II	PD&E Underway/ Design Funded 2014/15	1	\$1,600,000	6.90	CST as part of Wekiva Parkway Segment 6 in 2017, ROW acquired
Volusia	East Central Regional Rail Trail	Guise Road	Maytown Spur	River-to-Sea; Coast-to-Coast	III	Planned	2	\$11,000,000	10.00	Design and ROW needed
Space Coast	KSC Loop	Max Brewer Bridge	SR 3	River-to-Sea; Coast-to-Coast	II	PD&E near completion	3	\$3,200,000	6.40	Design/build estimate - no ROW needed
Space Coast	KSC Loop	Max Brewer Causeway	Atlantic Ocean	River-to-Sea; Coast-to-Coast	II	PD&E near completion	3	\$3,900,000	7.80	Design/build estimate - no ROW needed
Space Coast	Space Coast Loop	Canaveral Avenue	Max Brewer Causeway	River-to-Sea; Coast-to-Coast	II	Downtown connector ECFRRT/KSC loop - no ROW or PD&E needed	3	\$1,100,000	1.30	
Ocala/Marion	Pruitt Trailhead Connection	Pruitt Trailhead	Withlacoochee River Trail Bridge	Heart of Florida	II	Potential design/build; trail is on OGT Property	4	\$1,500,000	6.00	
MetroPlan Orlando	Rinehart Road Path	CR 46A	SR 46	Heart of Florida; Coast-to-Coast	II	ROW acquired; design/build	5	\$300,000	0.88	DRAFT

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CFMPOA Trail Priorities

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MPO	Trail Name	Limits A	Limits B	Mega-Trails	Tier	Status	Alliance Priority	Cost	Length	Notes
Lake-Sumter	Neighborhood Lakes Trail	SR 46	Orange Co. line	Heart of Florida; Mt. Dora Bikeway	II	PD&E Underway; design funded in 2014/15; ROW acquired	6	\$2,300,000	2.20	DRAFT
Volusia	Spring to Spring Trail, Seg. 3a	Detroit Terrace	US 17/92	Heart of Florida; River-to-Sea	II	Design funded in FY 2013	7	\$3,010,000	4.90	
Space Coast	KSC Loop	Max Brewer Causeway	Haulover Canal	River-to-Sea	II	PD&E near completion	8	\$2,100,000	4.20	Design/build estimate - no ROW needed
Space Coast	KSC Loop	Haulover Canal	US 1	River-to-Sea	II	PD&E near completion	8	\$4,350,000	8.70	Design/build estimate - no ROW needed
Ocala/Marion	Silver Springs to Mount Dora	Silver Springs	CR 42	Heart of Florida; Mt. Dora Bikeway	III	Study needed; significant portion of trail in Marion County will be on existing public lands	9	\$500,000	22.00	
MetroPlan Orlando	Pine Hills Trail Phase 3	Clarcona-Ocoee Rd.	Seminole County Line	Heart of Florida; Coast-to-Coast	III	ROW and Design needed	10	\$9,948,000	3.00	DRAFT
Lake-Sumter	South Sumter Connector	Van Fleet Trail	Withlacoochee Trail	Heart of Florida; Coast-to-Coast	III	Study Needed	11	\$350,000	3.45	
MetroPlan Orlando	West Orange Trail Phase 5a	Lester Road	Kelly Park	Heart of Florida; Mt. Dora Bikeway	III	ROW and design needed	12	\$7,800,000	4.20	
Lake-Sumter	South Lake Trail Phase 3B	Silver Eagle	Villa City Rd.	Heart of Florida; Coast-to-Coast	III	Design Completed	13	\$1,875,000	5.47	ROW needed
Space Coast	Space Coast Loop	US 1	Aurantia Rd/ECFRRT	River-to-Sea	III	North connector ECFRRT/KSC loop; no ROW or PD&E needed	14	\$3,200,000	9.36	
MetroPlan Orlando	Neighborhood Lakes Trail	Kelly Park	Lake County Line	Heart of Florida; Mt. Dora Bikeway	III	ROW and design needed	15	\$1,300,000	2.66	
Lake-Sumter	South Lake Trail Phase 4	Villa City Rd.	Van Fleet Trail	Heart of Florida; Coast-to-Coast	III	PD&E Completed	16	\$7,580,000	4.66	ROW needed
Lake-Sumter	South Sumter Connector	Van Fleet Trail	Withlacoochee Trail	Heart of Florida; Coast-to-Coast	III	Study at priority 11; estimated construction cost	17	\$6,288,000	18.90	
Lake-Sumter	Wekiva Trail Segment 1	Tremain St.	CR 437	Heart of Florida; Mt. Dora Bikeway	III	PD&E Underway/ Design Funded in 2015/16	18	\$4,000,000	3.45	ROW needed
Lake-Sumter	Wekiva Trail Segment 2	CR 437	Red Tail Blvd.	Heart of Florida; Mt. Dora Bikeway	III	PD&E Underway/ Design Funded in 2015/16	19	\$750,000	4.04	ROW needed
MetroPlan Orlando	West Orange Trail Phase 5b	Rock Springs Road	Wekiva Springs SP entrance	Heart of Florida; Mt. Dora Bikeway	III	ROW and design needed		\$5,200,000	2.80	Spur off Heart-of-Florida loop to Wekiva State Park entrance
MetroPlan Orlando	Clarcona-Ocoee Trail	Pine Hills Trail	Hiawassee Road	Heart of Florida; Coast-to-Coast	III	Widening existing sidewalk to shared use path standards; ROW and design needed		\$4,371,600	1.50	DRAFT
Ocala/Marion	Pruitt Trailhead Connection	Withlacoochee River Trail Bridge	Withlacoochee Trail	Heart of Florida	III	Design & ROW required; located in District 7 (Citrus County)		Unk.	2.00	DRAFT

CFMPOA Regional Trail Priorities

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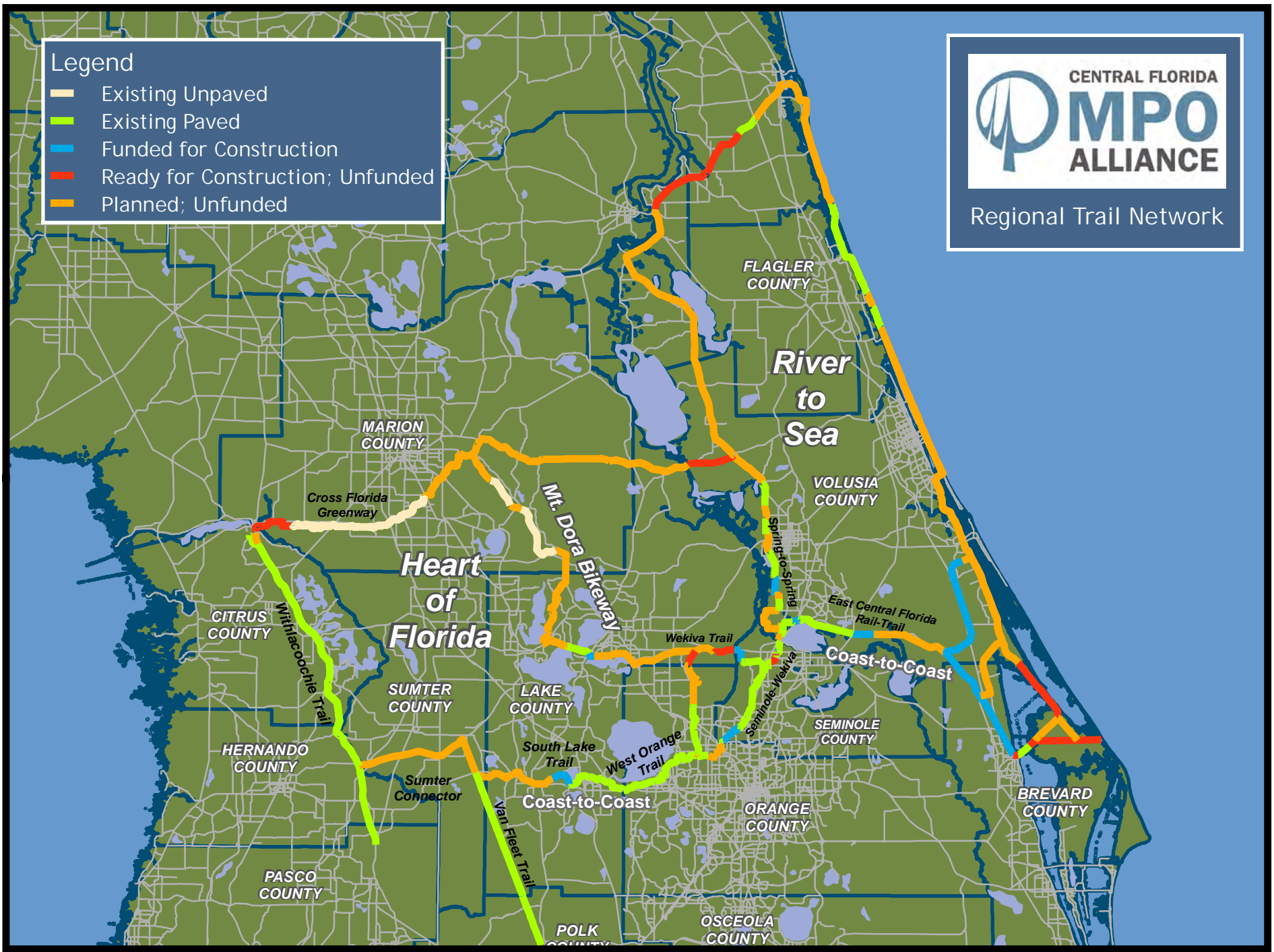
Coast-to-Coast Trail Priorities									
MPO	Trail Name	Limits A	Limits B	Status	Alliance Priority	Cost	Length	Notes	
Lake-Sumter	South Lake Trail Phase 3A	West Beach, Clermont	Silver Eagle	Programmed for construction 7/2013	Programmed	\$2,800,000	3.10	DRAFT	
MetroPlan Orlando	Seminole-Wekiva Trail Phase 4	SR 436	Orange Co. line	Programmed for construction 9/2013	Programmed	\$2,500,000	2.60		
Space Coast	East Central Regional Rail Trail	Draa Road	Kingman Road	Programmed for construction in 2013	Programmed	\$1,500,000	1.4	Includes trailhead	
Space Coast	East Central Regional Rail Trail	Glenn Road	Kingman Road	Programmed for construction in 2014	Programmed	\$838,522	3.70	off road trail	
Space Coast	East Central Regional Rail Trail	Draa Road	Canaveral Avenue	Programmed for construction in 2014	Programmed	\$3,005,000	0.60	Includes overpass	
Volusia	Spring to Spring Trail, Seg. 2B	Mansion Drive	Deltona Blvd.	Design completed; ROW programmed; Construction funding pending approval of an ECHO Grant in June	Programmed	\$7,500,000	0.90		
Volusia	East Central Regional Rail Trail	South of SR 442	Brevard Co. Line	Programmed for construction in 2015 & 2016	Programmed	\$10,300,000	13.50	Includes \$3,700,000 in local funds.	
Volusia	East Central Regional Rail Trail	West side of SR 415	East side of SR 415	Programmed for construction in 2013	Programmed	\$2,460,000	0.12	Overpass	
Volusia	East Central Regional Rail Trail	South side of SR 442	North side of SR 442	Programmed for construction in 2013	Programmed	\$2,460,000	0.12	Overpass	
Volusia	East Central Regional Rail Trail	South side of SR 442	Dale Ave.	Programmed for construction in 2013	Programmed	\$2,350,000	3.80	DRAFT	
Volusia	East Central Regional Rail Trail	SR 415	Guise Road	Programmed for construction in 2012	Programmed	\$1,390,000	2.58		
Volusia	East Central Regional Rail Trail	Guise Road	Maytown Spur	Planned	2	\$11,000,000	10.00	Design and ROW needed	
Space Coast	KSC Loop	Max Brewer Bridge	SR 3	PD&E near completion	3	\$3,200,000	6.40	Design/build estimate - no ROW needed	
Space Coast	KSC Loop	Max Brewer Causeway	Atlantic Ocean	PD&E near completion	3	\$3,900,000	7.80	Design/build estimate - no ROW needed	
Space Coast	Space Coast Loop	Canaveral Avenue	Max Brewer Causeway	Downtown connector ECFRRT/KSC loop - no ROW or PD&E needed	3	\$1,100,000	1.30		
MetroPlan Orlando	Rinehart Road Path	CR 46A	SR 46	ROW acquired; design/build	5	\$300,000	0.88		
MetroPlan Orlando	Pine Hills Trail Phase 3	Clarcona-Ocoee Rd.	Seminole County Line	ROW and Design needed	10	\$9,948,000	3.00	DRAFT	
Lake-Sumter	South Sumter Connector	Van Fleet Trail	Withlacoochee Trail	Study Needed	11	\$350,000	3.45		
Lake-Sumter	South Lake Trail Phase 3B	Silver Eagle	Villa City Rd.	Design Completed	13	\$1,875,000	5.47	ROW needed	
Lake-Sumter	South Lake Trail Phase 4	Villa City Rd.	Van Fleet Trail	PD&E Completed	16	\$7,580,000	4.66	ROW needed	
Lake-Sumter	South Sumter Connector	Van Fleet Trail	Withlacoochee Trail	Study at priority 11; estimated construction cost	17	\$6,288,000	18.90		
MetroPlan Orlando	Clarcona-Ocoee Trail	Pine Hills Trail	Hiwassee Road	Widening existing sidewalk to shared use path standards; ROW and design needed		\$4,371,600	1.50	DRAFT	
						Programmed	\$37,103,522	32.4	
						Priorities	\$49,912,600	63.4	

Legend

- Existing Unpaved
- Existing Paved
- Funded for Construction
- Ready for Construction; Unfunded
- Planned; Unfunded



Regional Trail Network





Proposed Regional Transit Priorities

Proposed transit priorities are focused on high capacity rail or bus projects requiring a significant investment of federal, state and local funds. These are shown in three tiers: (1) projects currently underway; (2) prospective projects currently being studied; and (3) future projects that will be studied. Privately-funded projects are shown for information purposes.

Transit Projects Currently Underway

- SunRail - Phase I (DeBary - Sand Lake Road)
- SunRail - Phase II (DeBary-Deland; Sand Lake Road-Poinciana)
- East-West Lymmo
- Parramore Lymmo

Prospective Transit Projects Currently Being Studied or in Development

- Flagler Line (Jacksonville to Miami in the FEC Corridor)*
- OIA Refresh Alternatives Analysis
- US 441 Corridor Alternatives Analysis
- SR 50 Alternatives Analysis
- US 192 Alternatives Analysis

*Amtrak submitted proposal to FDOT; under review. FDOT 5-Year Work Program includes \$118 million in FY2014/2015 for capital improvements.

Outcomes of these studies will determine whether a high capacity transit project should be advanced and, if so, the appropriate technology and cost.

Future Transit Projects That Will Be Studied

- SunRail extension to Daytona Beach International Airport
- SunRail extension from Sanford to Orlando-Sanford International Airport
- SunRail extension to Lakeland

Privately-Funded Transit Projects

- All Aboard Florida (Orlando-West Palm Beach-Ft. Lauderdale-Miami)
- EMMI/AMT (Orange County Convention Center to Orlando International Airport)

**MEETING SUMMARY
TPO BOARD
JUNE 25, 2013**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

A. PRESENTATION AND REVIEW OF DRAFT VOLUSIA TPO BYLAWS

Background Information:

The boundaries of the Metropolitan Planning Area (MPA) served by the Volusia TPO are being adjusted as required by Florida Statutes to address the population changes identified in the 2010 Census. These changes affect the TPO membership and require a comprehensive update to the organizational bylaws. A Bylaws Subcommittee of the TPO Board was established to recommend changes, one of which included consolidating the bylaws of the TPO Board and advisory committees.

The Bylaws Subcommittee also directed staff to make changes necessary to develop consistency between the various sections of the document. The draft document has been reviewed by TPO legal counsel and is included in the agenda. Underlined sections indicate areas that have been changed. Also provided is draft language submitted by the city of Palm Coast for consideration.

The final draft of the bylaws will be placed on the August agenda for approval and implementation concurrent with the establishment of the expanded organization.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**River to Sea TPO
Proposed By-laws Language**

Section 2.2 OFFICERS AND DUTIES.

B. The Chairperson shall appoint a minimum of 3 TPO Board members to a Nominating Committee in April of each year, for the purpose of making nominations for Chair, 1st Vice-Chair/Treasurer, and 2nd Vice-Chair/Secretary. Nominations for these positions shall be presented by the Committee at the June meeting for confirmation by the Board. If possible, one Nominating Committee member must be from Flagler County or one of its municipalities, and one from Volusia County or one of its municipalities. Additionally, one member must be from the Small City Alliance, although one person may fulfill both criteria.

2.5 STANDING COMMITTEES.

A. 1. Executive Committee: An Executive Committee consisting of the Chairperson, TPO Past-Chairperson, 1st Vice-Chairperson/Treasurer, 2nd Vice Chairperson/Treasurer and three (3) TPO members appointed by the TPO Chairperson, to serve a one-year term, is hereby created and empowered to meet separately to establish the TPO agenda. If possible, one Executive Committee member must be from Flagler County or one of its municipalities, and one from Volusia County or one of its municipalities. Additionally, one member must be from the Small City Alliance, although one person may fulfill both criteria. The Executive Committee shall also be empowered to establish the meeting schedule of the TPO Board for the upcoming year, to have limited budget authority to move funds from task to task within the adopted Unified Planning Work Program and adopted Budget, and to authorize the execution of contracts for services delineated within the adopted UPWP or items approved within the adopted Budget. In addition, the Executive Committee shall have the authority to take ministerial or administrative actions on behalf of the TPO in the ordinary course of business of the TPO. The Executive Committee shall meet no less than ten (10) times per calendar year (meetings will not be scheduled for the months of July and December unless a special meeting is called). For those months in which an Executive Committee meeting is scheduled, at the beginning of the year, the newly appointed committee shall set the date and time it will meet for that year. On an annual basis the Executive Committee shall be responsible for the evaluation of the Executive Director and shall make a recommendation to the TPO regarding the Executive Director's performance and contract.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

PREAMBLE

The River to Sea Transportation Planning Organization (TPO) requires the involvement of policy makers, technical staff, and citizens to address various facets of the transportation planning process. The following document sets forth the bylaws, policies, and procedures which shall serve to guide the proper functioning of the urban transportation planning process for the River to Sea (formerly known as the Volusia TPO) which is the designated Metropolitan Planning Organization for all of Volusia County and a portion of Flagler County. These provisions govern the TPO Board and standing committees to fulfill requirements of the Federal Highway Act of 1962, as amended and subsequent laws setting forth requirements for transportation planning for all modes of travel and to ensure the accomplishment of the planning activities within a cooperative framework that is both comprehensive and continuous.

Contents

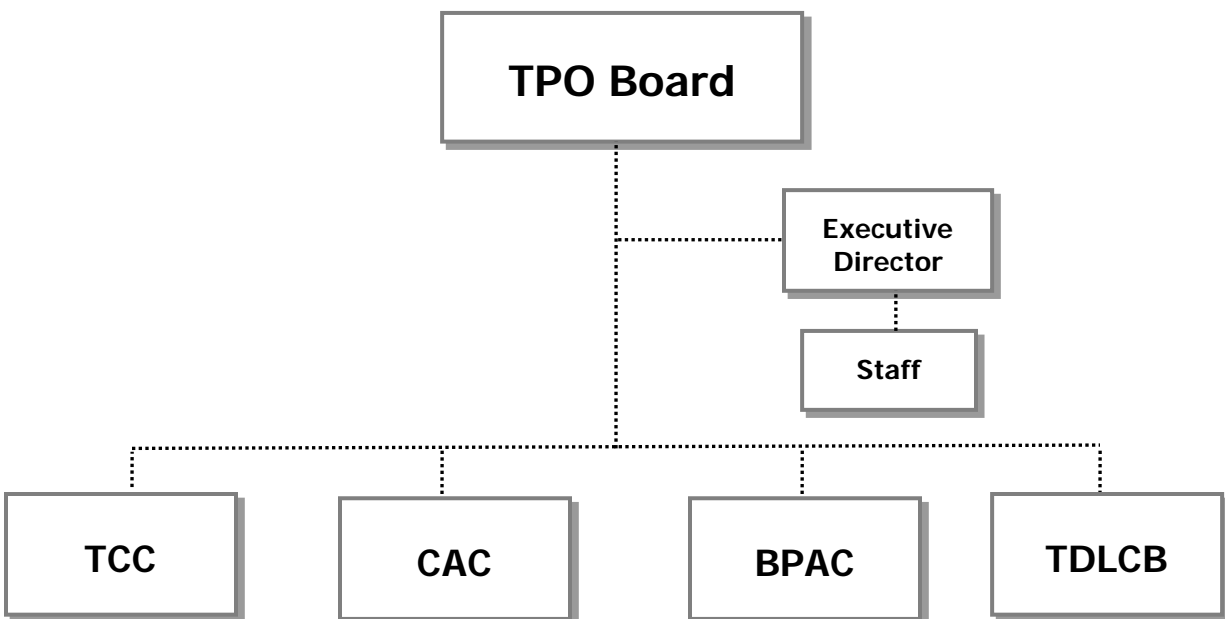
SECTION 1.0:	THE ORGANIZATION.....	3
SECTION 1.1:	ORGANIZATIONAL STRUCTURE AND MANAGEMENT.....	3
SECTION 2.0:	TPO BOARD.....	5
SECTION 2.1:	MEMBERSHIP APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE	5
SECTION 2.2:	OFFICERS AND DUTIES	7
SECTION 2.3:	MEETINGS	8
SECTION 2.4:	RESPONSIBILITIES AND FUNCTIONS OF THE TPO	9
SECTION 2.5:	STANDING COMMITTEES	10
SECTION 2.6:	SUBCOMMITTEES	11
SECTION 4.0:	TPO EXECUTIVE DIRECTOR & AGENCY STAFF.....	13
SECTION 5.0:	TECHNICAL COORDINATING COMMITTEE (TCC)	14
SECTION 5.1:	MEMBERSHIP APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE	14
SECTION 5.2:	OFFICERS AND DUTIES	15
SECTION 5.3:	MEETINGS	15
SECTION 5.4:	RESPONSIBILITIES AND FUNCTIONS OF THE TCC	16
SECTION 5.5:	SUBCOMMITTEES	17
SECTION 6.0:	CITIZENS ADVISORY COMMITTEE (CAC).....	18
SECTION 6.1:	MEMBER APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE	18
SECTION 6.2:	OFFICERS AND DUTIES	19
SECTION 6.3:	MEETINGS	19
SECTION 6.4:	RESPONSIBILITIES AND FUNCTIONS OF THE CAC	20
SECTION 6.5:	SUBCOMMITTEES	21
SECTION 7.0:	BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC).....	22
SECTION 7.1:	MEMBERSHIP APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE	22
SECTION 7.2:	OFFICERS AND DUTIES	23
SECTION 7.3:	MEETINGS	23
SECTION 7.4:	RESPONSIBILITIES AND FUNCTIONS OF THE BPAC.....	24
SECTION 7.5:	SUBCOMMITTEES	25

SECTION 1.0: THE ORGANIZATION

The River to Sea TPO (hereafter referred to as the TPO) is created under the provisions of 23 U.S.C. Section 134 and designated by the Governor of Florida, under Section 339.175 of the Florida Statutes, to develop transportation plans and programs for the designated Metropolitan Planning Area (MPA). The current MPA includes all of Volusia County and the developed areas of eastern Flagler County, including Flagler and Beverly Beaches and portions of the cities of Bunnell and Palm Coast. The membership of the TPO, as outlined in Section 339.175 F.S., is determined by agreement between the Governor and the units of general purpose local government within the MPA. Membership is intended to ensure equitable representation of the populations served by the organization as well as input by major transportation service providers such as airports and mass transit. Various agencies are also represented including the Florida Department of Transportation (FDOT). Members of the TPO operate through the establishment of interlocal agreements.

SECTION 1.1: ORGANIZATIONAL STRUCTURE AND MANAGEMENT

The River to Sea TPO is comprised of a policy-setting board, a Technical Coordinating Committee (TCC), a Citizens Advisory Committee (CAC), a Bicycle and Pedestrian Advisory Committee (BPAC), and a Transportation Disadvantaged Local Coordinating Board (TDLCB). Participation on these committees is generally voluntary. The TPO is supported by a small staff of planning professionals led by an Executive Director. The overall organizational structure is outlined below.



The following is a general outline of the role of each:

TPO Board

This is the policy body of the organization, composed of the elected officials of the general purpose local government entities and appointed officials of the providers of transportation in the designated metropolitan planning area.

Technical Coordinating Committee (TCC)

Each unit of local government appoints a person from their respective organization to assist in the decision making process. Members are appointed based on the experience and technical ability needed to carryout the transportation planning activities of the TPO. TCC members work with TPO staff to develop and review plans and documents and act in an advisory capacity, making recommendations to the TPO Board.

Citizens Advisory Committee (CAC)

A citizen representative is appointed by each TPO Board member from their respective jurisdiction to assist in the decision making process. Members are not required to have a background in transportation but rather are appointed to represent the general citizenry and provide input to the transportation planning activities of the TPO. CAC members work with TPO staff to develop and review plans and documents and act in an advisory capacity, making recommendations to the TPO Board.

Bicycle and Pedestrian Advisory Committee (BPAC)

Members of the BPAC are appointed by each board member from their respective jurisdiction to assist in the decision making process for matters pertaining to bicycle and pedestrian planning and safety. Members are not required to have a background in transportation but rather are appointed to represent the general citizenry and provide input to the transportation planning activities of the TPO. BPAC members work with TPO staff to develop and review plans and documents and act in an advisory capacity, making recommendations to the TPO Board.

Transportation Disadvantaged Local Coordinating Board (TDLCB)

The voting membership of the TDLCB is established by Florida Statute to ensure representation of agencies serving transportation disadvantaged populations. Appointments are approved by the TPO Board. The TDLCB identifies local service needs and provides information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the transportation disadvantaged.

TPO Staff

TPO staff provides planning and administrative support to the TPO Board and committees. The TPO staff consists of an Executive Director, a group of transportation planning professionals, a financial officer and administrative personnel. The staff coordinates meetings and planning activities, prepares planning documents and materials, conducts public outreach and provides for the general functions of the organization in compliance with state and federal laws.

SECTION 2.0: TPO BOARD

SECTION 2.1: MEMBERSHIP APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE

- A. The TPO Board members shall be elected officials that serve at the pleasure and discretion of the member local governments. Membership shall terminate upon the member leaving his/her elective or appointive office for any reason or by a majority vote of the total membership of the county or city governing body represented by the member. Vacancies shall be filled by the original appointing body.
- B. A qualified member of the TPO may designate in writing to the chairperson of the TPO an alternate who may exercise full membership powers in the absence of the TPO member. Said alternate must be a locally elected official capable of representing the interests of the unit of government represented by the absent member of the TPO, and may be appointed to serve for only that meeting for which he or she is designated or for a longer duration, but not to exceed the term of the appointed member.
- C. Non-voting members of the TPO include a representative from the Volusia County School Board, the Flagler County School Board, the Chairperson of the Technical Coordinating Committee, the Chairperson of the Citizens Advisory Committee, and the Chairperson of the Bicycle and Pedestrian Advisory Committee. Non-voting members may not be a TPO officer or member of the TPO Executive Committee. Non-voting members may serve on TPO subcommittees as appointed by the TPO Chairperson and will cast votes for recommendations regardless of voting rotation on the full board.
- D. The FDOT District 5 Secretary or his/her designee, shall serve as a non-voting advisor to the TPO Board.
- E. The following narrative describes the methodology used to determine the voting structure for the TPO:
 - 1. There shall be nineteen (19) voting members on the TPO Board. This is the maximum number of voting members currently allowed under Section 339.175 of the Florida Statutes. The voting members of the TPO Board are:

County Representation

County representation includes six (6) seats with a weighted vote equal to 1/3 of the full board. These seats are distributed as follows:

Volusia County	5
Flagler County	1
<hr/>	
Total Seats	6

Municipal Representation

The twelve (12) largest cities by population will be provided one voting seat and each seat will carry a weighted vote equal to the proportion of the population contained within their respective municipality.

Large Cities (in order of population size):

<u>City</u>	<u># Seats</u>
Deltona	1
Palm Coast	1
Daytona Beach	1
Port Orange	1
Ormond Beach	1
DeLand	1
New Smyrna Beach	1
Edgewater	1
DeBary	1
South Daytona	1
Holly Hill	1
<u>Orange City</u>	<u>1</u>
Total Seats	12

The remaining small cities included in the planning area will be grouped together and provided with one voting seat that will be weighted based on the cumulative population of the small cities.

Small City Alliance (in order of population size):

<u>City</u>	
Flagler Beach	
Daytona Beach Shores	
Ponce Inlet	
Lake Helen	
Bunnell	
Oak Hill	
Pierson	
<u>Beverly Beach</u>	
Total Seats	1

2. The vote of each member shall be weighted in the following manner:
 - 33.3% of the total vote shall be allocated among the six (6) county representatives and weighted based on population served; and
 - 66.7% of the total vote shall be divided among the twelve (12) large cities and the Small City Alliance and weighted based on population served.
3. Population percentages shall be determined initially using the decennial census figures and updated every five (5) years using population estimates from the University of Florida’s Bureau of Economic and Business Research (BEBR). A member may request an update during the interim period if major changes are documented (i.e. annexation).

4. With respect to the Small City Alliance, the following policies shall apply:
- Only one representative of the group will be permitted to vote at the board meeting.
 - Voting representation will rotate on a semi-annual basis (to occur in October and April) in the order outlined in Section 2.1 E-1. To ensure continuous representation, a voting member may continue to serve until a replacement has been appointed.
 - A member, or member city, may choose to waive their turn in the rotation by submitting notice in writing to the chairperson of the TPO.
 - Each of the jurisdictions will appoint a representative who may participate in board meetings as a non-voting member.
 - If the voting city representative of one group is absent from the meeting, then the city representative from the next city in line who is present at the meeting shall be provided a vote on behalf of the group. If that member is not in attendance, then the vote will be assigned to the next member in the rotation.
 - Small City Alliance members may participate fully in subcommittees of the TPO Board regardless of voting status and each will be able to appoint member representatives to the TCC, CAC and BPAC.
 - Small City Alliance members may be appointed to a position as an officer of the TPO Board. They will serve in the full capacity of the position; however, the voting rotation will remain in effect.
 - If the Small City Alliance would like to hold coordination meetings to review and discuss the TPO agendas prior to the monthly TPO Board meetings, the TPO staff shall make all appropriate arrangements to ensure that these meetings are held, including providing proper notice of said meetings to the press and public.

SECTION 2.2: OFFICERS AND DUTIES

- A. The chairperson shall have the authority to appoint members to committees and subcommittees of the TPO Board except where the membership of said committees is specifically delineated in these Bylaws, and for the appointment of representation on the MPO Advisory Council (one member and one alternate) and the Central Florida MPO Alliance (three members and one alternate).
- B. The chairperson shall appoint a minimum of five (5) TPO Board members to a Nominating Committee in April of each year, for the purpose recommending to the TPO Board a slate of officers to include the Chair, 1st Vice Chair/Treasurer, and 2nd Vice Chair/Secretary. Nominations for these positions shall be presented by the committee at the May board meeting for confirmation by the board members.

- C. Officers shall be elected by a majority of the members present at the organizational meeting and shall serve a term of one year, starting in July of each year. TPO officers cannot serve a consecutive term for the same office.
- D. The Chairperson shall preside at all meetings and in the event of his/her absence or at his/her direction, the 1st Vice Chair/Treasurer shall assume the powers and duties of the Chairperson. In the event that neither the Chair nor the 1st Vice Chair is present, then the 2nd Vice Chair will preside over the meeting. If the 2nd Vice Chair is not present, then the immediate past Chair will preside over the meeting.
- E. The 1st Vice Chair/Treasurer shall be the Chairperson of the TPO's Budget Committee and shall be responsible for reviewing and recommending the upcoming fiscal year budget, commenting on the annual audit, and for making periodic reports on the current status of the TPO's operating budget.
- F. The 2nd Vice Chair/Secretary shall be the Chairperson of the TPO's Bylaws Subcommittee.

SECTION 2.3: MEETINGS

- A. Monthly meetings of the TPO shall be held on a regularly scheduled day, time, and place as approved by the River to Sea TPO Board. Regular meeting dates and times may be changed by action of the TPO Board to accommodate desirable changes due to holidays and/or other reasons.
- B. Members desiring items to be placed on the agendas must present those items to the TPO staff by the Thursday prior to the regularly scheduled Executive Committee meeting. This will ensure that those items have been thoroughly discussed and approved by this committee prior to being placed on the agenda. If there are items to go in the agenda packet for informational purposes only, members may provide staff with the appropriate number of copies on, or before, the Thursday before the Executive Committee meeting.
- C. Special meetings may be called by the Chairperson or by written request of two or more members delivered to an officer. Reasonable notice must be provided to the members, alternates and the public for special meetings.
- D. A minimum of ten (10) voting members on the TPO Board must be present to constitute a quorum for the transaction of business. Once a quorum has been determined, items on the agenda may be voted on. If, at any point during the meeting attendance drops to less than ten (10) voting members, the business of the board will be suspended and no further action will be taken. The action of a majority of the members present during the time of a vote, based on the weighted vote outlined in Section 2.1 E. of these bylaws, shall be considered an act of the TPO Board.
- E. The 2nd Vice Chair/Secretary is responsible for the minutes of the meetings and for all notices and agendas for future meetings. The Executive Director shall furnish a Recording Secretary for all TPO meetings. The Director will be responsible for the

- preparation, duplication, and distribution of all printed materials necessary for TPO meetings.
- F. Notices and tentative agendas shall be sent to members and alternates **at least five (5) working days** prior to the regular meeting dates.
 - G. Request for agenda changes must be received by the Chairperson at least three (3) working days prior to the regular meetings or one (1) working day prior to special meetings.
 - H. Meetings will be open to the public and press and time will be allocated for public comment. Public comment will generally be limited to three (3) minutes and may be expanded at the discretion of the Chairperson.
 - I. All items approved by the TPO that will affect the Bylaws shall be automatically included within the Bylaws.
 - J. If the Bylaws do not address a particular issue that comes before the board, and if the Statute that the TPO is operating under does not cover said item, then *Robert's Rules of Order* shall take precedence.

SECTION 2.4: RESPONSIBILITIES AND FUNCTIONS OF THE TPO

- A. The TPO is charged with the overall responsibility for preparation, approval, and implementation of the urban transportation planning and programming process for the Metropolitan Planning Area served by the TPO and all plans and programs that are developed through the process including:
 - 1. Develop goals and objectives and approve the strategic direction for the transportation planning process.
 - 2. Review and adopt changes in transportation planning concepts.
 - 3. Review and approve the Unified Planning Work Program (UPWP).
 - 4. Review and adopt the Transportation Improvement Program (TIP) including project priorities.
 - 5. Review and adopt the Long Range Transportation Plan (LRTP) and its revisions.
 - 6. Ensure the efficient and effective use of the Federal Highway Administration (FHWA) Section 112 and the Federal Transit Administration (FTA) Section 5305 planning funds.
 - 7. Serve as liaison representatives between various governmental units in the study area to obtain optimum cooperation of all governmental units in implementing various elements of the plan.
 - 8. Ensure citizen participation in the transportation planning process through a proactive policy that includes approval of a Public Participation Plan.

9. Hire, terminate, evaluate the performance of, and set direction for the Executive Director.
10. Review and approve the annual operating budget for the organization and approve the personnel policies and procedures established in the River to Sea TPO Employee Handbook.

SECTION 2.5: STANDING COMMITTEES

- A. The TPO shall have five (5) standing committees which are: the Executive Committee, the Technical Coordinating Committee (TCC), the Citizens Advisory Committee (CAC), the Bicycle and Pedestrian Advisory Committee (BPAC), and the Transportation Disadvantaged Local Coordinating Board (TDLCB). These committees shall each meet on a regular basis and perform the functions identified below.
1. **Executive Committee:** An Executive Committee consisting of the Chairperson, immediate Past Chairperson, 1st Vice Chairperson/Treasurer, 2nd Vice Chairperson/Treasurer and three (3) TPO members appointed by the TPO Chairperson, to serve a one-year term, is hereby created and empowered to meet separately to establish the TPO agenda. The Executive Committee shall also have limited budget authority to move funds from task to task within the adopted Unified Planning Work Program and adopted budget, and to authorize the execution of contracts for services delineated within the adopted UPWP or items approved within the adopted budget. In addition, the Executive Committee shall have the authority to take ministerial or administrative actions on behalf of the TPO in the ordinary course of business of the TPO. The Executive Committee shall meet no less than ten (10) times per calendar year (meetings will not be scheduled for the months of July and December unless a special meeting is called). For those months in which an Executive Committee meeting is scheduled, at the beginning of the year, the newly appointed committee shall set the date and time it will meet for that year. On an annual basis the Executive Committee shall be responsible for the evaluation of the Executive Director and shall make a recommendation to the TPO regarding the Executive Director's performance and contract.
 2. **Technical Coordinating Committee:** The TCC is responsible for coordinating transportation planning and programming; for review of all transportation studies, reports, and plans and/or programs; and for making recommendations to the TPO that are pertinent to the subject document. Section 5 outlines specific policies relating to the TCC.
 3. **Citizens Advisory Committee:** The CAC is responsible for providing citizen input to the TPO concerning transportation planning and programming; for review of all transportation studies, reports, and plans and/or programs; and for making recommendations to the TPO that are pertinent to the subject document. Section 6 outlines specific policies relating to the CAC.

4. **Bicycle and Pedestrian Advisory Committee:** The BPAC is responsible for reviewing plans, policies, and procedures as they relate to bicycle and pedestrian issues in the TPO planning area. In addition, the BPAC is responsible for the review and ranking of bicycle and pedestrian project applications submitted on an annual basis. Section 7 outlines specific policies relating to the BPAC.
5. **Transportation Disadvantaged Local Coordinating Board:** The primary purpose of the TDLCB is to assist the designated Official Planning Agency in identifying local service needs and providing information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the transportation disadvantaged pursuant to Chapter 427.0157, Florida Statutes. With support from TPO staff, the TDLCB works closely with the CTC and is not considered an advisory committee to the TPO Board. The TDLCB is required to update their bylaws annually as part of the planning grant agreement. Therefore, the bylaws of the TDLCB are maintained separately and reviewed by the TPO board as required.

SECTION 2.6: SUBCOMMITTEES

- A. Subcommittees shall be designated by the TPO Board as necessary to investigate and report on specific subject areas of interest to the TPO or to address administrative and/or legislative issues. These may include, but are not limited to:
 - Highways
 - Mass Transit
 - Transportation needs of "transportation disadvantaged" groups
 - Reapportionment
 - Bylaws
 - Nominating Committee
 - Legislative Issues
 - Budget
- B. Unless established in other sections of these bylaws, the Chairperson of the TPO Board will designate the subcommittee chair. When a subcommittee is convened, the first action of the subcommittee shall be to outline the scope of activities of the subcommittee and the expected duration of the group. If necessary, a budget will be established. A report will be provided to the TPO Board at the following meeting seeking approval of the activities recommended. A summary report of each meeting will be made available to the TPO Board as part of the monthly board agenda.

SECTION 3.0: GENERAL POLICIES OF THE TPO

General policies shall apply to all committees and participants of the TPO.

- A. The adoption and/or acceptance of reports, studies, plans, and programs must be by resolution of the TPO Board after review and recommendation by the TCC, CAC, and/or BPAC.
- B. Only published data and/or reports may be released, either to individuals or agencies. Unpublished data and/or reports require specific approval by the TPO Executive Committee. Requests for information and/or data made to participating jurisdictions and/or agencies, prepared by these agencies, shall be released according to the policies of the agency generating or collecting the data originally.
- C. Recommended changes in the Bylaws shall require a two-thirds (2/3) majority of the weighted vote of the members present at any board meeting. Revisions will be provided as a draft for review by the full board during a regularly scheduled meeting and then at a subsequent meeting for adoption.
- D. All committees shall maintain a broad perspective covering the range of all modes of transportation and associated facilities in all recommended planning work programs so that proper study and evaluation of transportation needs shall result in a multi-modal transportation system plan, balanced with respect to area wide needs and properly related to area wide comprehensive plan goals and objectives

SECTION 4.0: TPO EXECUTIVE DIRECTOR & AGENCY STAFF

- A. The Executive Director shall be selected and appointed by TPO Board and shall serve at their discretion.
- B. The Executive Director, under the general policy direction of the TPO Board and within its adopted guidelines, has the authority to perform the highest level managerial and administrative functions related to the TPO including, but not limited to, the following:
 - 1. Implementing the mission of the TPO;
 - 2. Providing leadership in planning and promoting and integrated, intermodal surface transportation system;
 - 3. Working with the TPO and its committees to develop strategies, goals, objectives, and plans related to transportation and related land use issues;
 - 4. Developing positive working relationships with member local governments, community organizations and business leaders and building consensus among stakeholders;
 - 5. Procuring funding and developing funding sources;
 - 6. Evaluating plans and strategies which promote the goals and objectives of the TPO;
 - 7. Overseeing the managerial and administrative functions of the TPO by providing direction to staff.
- C. TPO staff shall be composed of various level planners, a Chief Financial Officer, and other specialists and administrative support staff as needed. The Executive Director is responsible for hiring and supervising staff.

SECTION 5.0: TECHNICAL COORDINATING COMMITTEE (TCC)

- A. The TCC shall consist of transportation planners, professional engineers, those technical personnel made available by the units of local government participating in the TPO as well as transportation service providers. The purpose shall be to seek input on planning proposals and to provide comment with respect to various segments of the population in regard to their transportation needs.
- B. The TCC may include, but not be limited to, the following members:

Total number of Voting Members (34):

- 1. One (1) traffic engineer/transportation planner from Volusia County and one (1) from Flagler County
 - 2. One (1) representative from the Volusia County School Board and one (1) from the Flagler County School Board
 - 3. One (1) representative from each of the municipalities represented on the TPO Board (for a total of 20)
 - 4. Aviation representatives from the municipal airports within the planning area and from the Daytona Beach International Airport (for a total of 5)
 - 5. A representative from the Ponce Deleon Port Authority (1)
 - 6. One (1) representative from Votran and one (1) representative from Flagler County Transit
 - 7. One (1) representative of the Volusia County Emergency Management Division and one (1) representative from the Flagler County Emergency Management System
- C. Non-voting members may also include: A representative of the Florida Department of Environmental Protection and a representative of Federal Highway Administration (FHWA), a planning and research engineer, or a representative thereof.
 - D. The Director of Planning and Public Transportation, Florida Department of Transportation (FDOT) District 5, or representative thereof will serve as a non-voting advisor.
 - E. River to Sea TPO staff will provide support for the meeting.

SECTION 5.1: MEMBERSHIP APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE

- A. Each member shall be designated in writing by the governing body of said governmental unit. Each member may be represented by an alternate designated in writing by the governing body of said governmental unit. Alternates may vote only in the absence of the member on a one vote per member basis.

- B. Municipalities and agencies in selecting their representatives, shall name only those technically qualified persons employed by a government or governmental agency for the purpose of planning, traffic engineering, or civil engineering with a responsibility to that government or governmental agency for the control, development, or improvement of the transportation system.
- C. Each representative is expected to demonstrate his interest in the TCC's activities through attendance of the regularly scheduled monthly meeting except for reasons of an unavoidable nature. In cases of unavoidable nature, each representative should ensure one of his/her alternates attends. No more than three (3) consecutive absences will be allowed by the representative or alternate. Should a member have three (3) consecutive absences, a letter will be sent to the jurisdiction that designated the member and to the appropriate board member informing them of the violation.
- D. Members and alternates shall serve terms of indefinite length at the pleasure of their respective governmental bodies or agencies.

SECTION 5.2: OFFICERS AND DUTIES

- A. Annually, nominations from the floor will be provided by those committee members present at the regularly scheduled meeting in June for the purpose of electing the Chairperson and Vice Chairperson.
- B. Officers shall be elected by a majority of the members present at the June meeting and shall serve a term of one year, starting in July of each year.
- C. TCC officers cannot serve more than two (2) consecutive terms for the same office. Officers may include non-voting members, but at no time, may a TPO staff member chair the TCC.
- D. The Chairperson shall preside at all meetings, and in the event of his/her absence or at his/her direction, the Vice Chairperson shall assume the powers and duties of the Chairperson. In addition, the Chairperson shall serve on the River to Sea TPO Board as a non-voting member and attend the regular monthly TPO Board meetings in order to represent the discussions and actions of the TCC.

SECTION 5.3: MEETINGS

- A. Monthly meetings of the TCC shall be held on a regularly scheduled day, time and place approved by the TCC membership. Regular meeting dates and times may be changed by action of the TCC to accommodate holidays and/or other activities that may interrupt a scheduled meeting.
- B. Special and/or emergency meetings may be called by the Chairperson or by initiative of two or more members petitioning the Chairperson. At least two (2) business days notice must be provided to the members and alternates for special or emergency meetings.

- C. A minimum of eleven (11) voting members of the TCC must be present to constitute a quorum for the transaction of business. Once a quorum has been determined at the start of the meeting, items on the agenda may be voted on. If, at any point during the meeting attendance drops to less than eleven (11) voting members, the business of the TCC will be suspended and no further action will be taken. The action of a simple majority of the members present during the time of a vote shall be considered an act of the TCC.
- D. The agenda for the TCC includes presentations and actions required to support recommendations for the TPO Board as set by the Executive Committee. TPO staff, FDOT, and Volusia County staff and guest presenters will provide timely input/materials for the TCC agenda.
- E. The River to Sea TPO staff is responsible for the minutes of the meetings and for all notices and agendas for future meetings. The TPO shall furnish a Recording Secretary for all TCC meetings.
- F. Notices and tentative agendas shall be sent to members and alternates five (5) working days prior to the regular meeting dates.
- G. Request for agenda changes must be received by the Chairperson or TPO staff at least three (3) working days prior to the regular meetings, or one (1) working day prior to special meetings.
- H. Meetings will be open to the public and press and time will be allocated for public comment. Public comment will generally be limited to three (3) minutes and may be expanded at the discretion of the Chairperson.
- I. Meetings of the TCC shall follow *Robert's Rules of Order* unless otherwise outlined in these bylaws.

SECTION 5.4: RESPONSIBILITIES AND FUNCTIONS OF THE TCC

- A. The TCC is responsible for coordinating transportation planning and programming; for review of all transportation studies, reports, and plans and/or programs; and for making recommendations to the TPO that are pertinent to the subject document. The TCC shall assist the TPO by providing technical resources as requested.
- B. TCC recommendations to the TPO shall be based upon the technical sufficiency, accuracy, and completeness of studies and plans and/or programs.
- C. The TCC shall make priority recommendations to the TPO and/or other agencies responsible for plan and program implementation based upon the needs as determined by technical studies.
- D. The TCC members are expected to provide a summary report to the elected official who appointed them; TPO staff will provide the report to the TCC members.

- E. The TCC shall serve for the completion of all required transportation studies, plans, development, and programming recommendations required under the public laws pertaining to all modes of transportation and transportation support facilities.
- F. The TCC shall serve as an advisory committee to any and all duly constituted area-wide transportation authorities and/or boards, as well as area-wide planning boards or councils for physical development, health, social, or comprehensive planning upon direct request of such authorities, boards, or councils.
- G. The TCC shall, when feasible and desirable, utilize any means that may be suggested or devised to provide for citizen participation in addition to the CAC in the transportation planning process.

SECTION 5.5: SUBCOMMITTEES

- A. Subcommittees shall be designated by the TCC as necessary to investigate and report on specific subject areas of interest to the TCC. Subcommittees may also be designated as necessary to deal with administrative and legislative procedures relating to the TCC. These may include, but are not limited to:
 - Airports
 - Highways
 - Mass Transit
 - Transportation needs of "transportation disadvantaged" groups
 - Directions for future growth (local comprehensive plan reviews)
 - Nominating Committee
- B. When a subcommittee is convened, the first action of the committee shall be to establish the Chairperson, outline the scope of activities of the subcommittee, the expected duration of the group and frequency of meetings if known. A summary report of each meeting will be made available.

SECTION 6.0: CITIZENS ADVISORY COMMITTEE (CAC)

- A. The citizens of the metropolitan planning area shall be involved in the transportation planning process by the establishment of a citizens advisory group. The purpose shall be to seek input on planning proposals and to provide comment with respect to various segments of the population in regard to their transportation needs. It shall be the function of the CAC to:
 - 1. Assist the River to Sea TPO in the formulation of goals and objectives for shaping the urban environment.
 - 2. Conduct public information programs.
 - 3. Provide effective citizen review of the preliminary findings and recommendations of transportation planning studies throughout the planning area.
 - 4. Assist in other functions as deemed desirable by the River to Sea TPO Board.
- B. The CAC shall be comprised of thirty (30) voting representatives. Each elected official serving on the TPO Board, including the non-voting members of the Small City Alliance, shall appoint in writing one (1) representative to serve on the committee. Also serving as a voting member shall be one (1) representative from the Volusia County School Board, one (1) representative from Flagler County School Board, one (1) representative from Votran and one (1) representative from Flagler County Transit acting as the Community Transportation Coordinators (CTC).
- C. The non-voting members of the CAC shall consist of a representative of Volusia County Traffic Engineering and a representative of Flagler County Traffic Engineering or Planning.
- D. A FDOT District 5 staff member shall serve as a non-voting advisor to the CAC.
- E. River to Sea TPO staff will provide support for the meeting.

SECTION 6.1: MEMBER APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE

- A. Voting members of the CAC must be residents of the area to which they are appointed to represent and shall not be elected officials or staff paid to attend meetings.
- B. One alternate may be appointed for each CAC position. Alternates must be appointed by the TPO Board member, in writing, and may participate in the meeting and vote only in the absence of the primary member.
- C. Voting members and their alternates shall serve at the pleasure of their respective TPO Board member for a period of time to be determined by the River to Sea TPO Board member that is being represented. To ensure continuous representation, a voting member of the CAC may continue to serve beyond the term of the appointing board member until a replacement has been appointed.

- D. Any vacancies in membership shall be filled in the same manner as the initial appointment.
- E. Each member is expected to demonstrate his/her interest in the CAC's activities through participation in the scheduled meetings except for reasons of an unavoidable nature. In cases of unavoidable nature, each representative should ensure his/her alternate attends. No more than three (3) consecutive absences will be allowed by the representative or alternate. Should a member have three (3) consecutive absences, excused or not excused, and/or three (3) meetings, unexcused, in a calendar year a letter will be sent to the board member that designated the CAC member informing them of the violation.
- F. Municipalities and agencies in selecting their non-voting representatives, shall name only those technically qualified persons employed by a government or governmental agency.
- G. An alternate may be named, approved, and confirmed for each non-voting member, provided the recommended alternate meets the technical qualifications set forth in the preceding items.

SECTION 6.2: OFFICERS AND DUTIES

- A. Annually, nominations from the floor will be provided by those committee members present at the regularly scheduled meeting in June for the purpose of electing the Chairperson and Vice Chairperson.
- B. Officers shall be elected by a majority of the members present at the June meeting and shall serve a term of one year, starting with the July meeting.
- C. CAC officers cannot serve more than two (2) consecutive terms for the same office. At no time, may a non-voting staff support member serve as an officer for the CAC.
- D. The Chairperson shall preside at all meetings, and in the event of his/her absence or at his/her direction, the Vice Chairperson shall assume the powers and duties of the Chairperson. In addition, the Chairperson shall serve on the River to Sea TPO Board as a non-voting member and attend the regular monthly TPO Board meetings in order to represent the discussions and actions of the CAC.

SECTION 6.3: MEETINGS

- A. Monthly meetings of the CAC shall be held on a regularly scheduled day, time and place approved by the CAC membership. Regular meeting dates and times may be changed by action of the CAC to accommodate holidays and/or other activities that may interrupt a scheduled meeting.
- B. Special and/or emergency meetings may be called by the Chairperson or by initiative of two or more members of the CAC petitioning the Chairperson. At least two (2) business

days notice must be provided to the members and alternates for special or emergency meetings.

- C. A minimum of nine (9) voting members of the CAC must be present to constitute a quorum for the transaction of business. Once a quorum has been determined at the start of the meeting, items on the agenda may be voted on. If, at any point during the meeting attendance drops to less than nine (9) voting members, the business of the CAC will be suspended and no further action will be taken. The action of a simple majority of the members present during the time of a vote shall be considered an act of the CAC.
- D. The agenda for the CAC includes presentations and actions required to support recommendations for the TPO Board as set by the Executive Committee and transportation related items of interest identified by members. TPO staff, FDOT, and Volusia County staff and guest presenters will provide timely input/materials for the CAC agenda.
- E. Each member is expected to participate at all meetings. It is the responsibility of each member to contact the River to Sea TPO staff one day prior to a scheduled meeting informing them of their expected absence.
- F. The River to Sea TPO staff is responsible for the minutes of the meetings and for all notices and agendas for future meetings. The TPO shall furnish a Recording Secretary for all CAC meetings.
- G. Notices and tentative agendas shall be sent to members five (5) working days prior to regular meeting dates.
- H. Requests for agenda changes must be received by the Chairperson at least three (3) working days prior to the regular meetings or one (1) working day prior to special meetings.
- I. Meetings will be open to the public and press and time will be allocated for public comment. Public comment will generally be limited to three (3) minutes and may be expanded at the discretion of the Chairperson.
- J. Meetings of the CAC shall follow *Robert's Rules of Order* unless otherwise outlined in these bylaws.

SECTION 6.4: RESPONSIBILITIES AND FUNCTIONS OF THE CAC

- A. The CAC, composed of citizens from the planning area who represent the various segments of the populace, should actively represent all segments of the general public and their concern in the transportation planning process.
- B. The CAC shall be charged with the responsibility for providing citizen input and recommendations to the TPO concerning transportation planning and programming; for review of all transportation studies, reports, and plans and/or programs; and for making recommendations to the River to Sea TPO that are pertinent to the subject document.

- C. Subcommittees, task forces and working groups shall be designated by the CAC as necessary to investigate and report on specific subject areas of interest to the CAC.
- D. Members of the CAC shall provide a monthly written summary report of each CAC meeting to his/her city/county representative in a timely fashion. The written report will be provided by TPO staff.
- E. Members of the CAC shall not express their individual and/or personal views as those of the CAC, unless the CAC has, through a majority vote of those members present at a meeting, expressed such opinions.

SECTION 6.5: SUBCOMMITTEES

- A. Subcommittees shall be designated by the CAC as necessary to investigate and report on specific subject areas of interest to the CAC. Subcommittees may also be designated as necessary to deal with administrative and legislative procedures relating to the CAC. These may include, but are not limited to:
 - Airports
 - Highways
 - Mass Transit
 - Transportation needs of "transportation disadvantaged" groups
 - Directions for future growth (local comprehensive plan reviews)
 - Nominating Committee
- B. When a subcommittee is convened, the first action of the subcommittee shall be to establish the Chairperson, outline the scope of activities of the subcommittee, the expected duration of the group and frequency of meetings. A summary report of each meeting will be made available.

SECTION 7.0: BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

- A. The adopted mission describes the function of the BPAC to:
- “Create and implement a regional plan for the continuing enhancement and expansion of the bicycle and pedestrian network. We will support activities that encourage and provide for a safe and balanced transportation system that promotes connectivity, mobility, health and an improved quality of life.”*
- B. The BPAC shall consist of twenty-six (26) voting members made up of private citizens. Every elected official serving on the TPO Board, including the non-voting members of the Small City Alliance shall appoint in writing one (1) representative to serve on the committee.
- C. Non-voting members shall consist of municipal representatives, transportation planners, professional engineers, and those technical personnel made available by the various municipalities. These positions will include: one (1) person from a large city, one (1) person from small city, one (1) person from Volusia County government and one (1) person from Flagler County government. Non-voting members will also include: one (1) person from the Volusia County School Board, one (1) person from the Flagler County School Board, one (1) person from Votran and one (1) person from Flagler County Transit.
- D. A FDOT District 5 staff member shall serve as a non-voting advisor to the BPAC.
- E. River to Sea TPO staff will provide support for the meeting.

SECTION 7.1: MEMBERSHIP APPOINTMENT, QUALIFICATION, AND TERMS OF OFFICE

- A. Voting members of the BPAC must be residents of the area to which they are appointed to represent and they shall not be elected officials or paid staff.
- B. One alternate may be appointed for each BPAC position. Alternates must be appointed by the TPO Board member, in writing, and may participate in the meeting and vote only in the absence of the primary member.
- C. Voting members and their alternates shall serve at the pleasure of their respective TPO Board member for a period of time to be determined by the River to Sea TPO Board member that is being represented. To ensure continuous representation, a voting member of the BPAC may continue to serve beyond the term of the appointing board member until a replacement has been appointed.
- D. Any vacancies in membership shall be filled in the same manner as the initial appointment.
- E. Each BPAC representative is expected to demonstrate his/her interest in the BPAC's activities through participation in the scheduled meetings except for reasons of an

unavoidable nature. In cases of unavoidable nature, each representative should ensure his/her alternate attends. No more than three (3) consecutive absences will be allowed by the representative or alternate. Should a member have three (3) consecutive absences, excused or not excused, and/or three (3) meetings, unexcused, in a calendar year a letter will be sent to the board member that designated the BPAC member informing them of the violation.

- F. Municipalities and agencies, in selecting their non-voting representatives, shall name only those technically qualified persons employed by a government or governmental agency.
- G. An alternate may be named, approved, and confirmed for each non-voting member, provided the recommended alternate meets the technical qualifications set forth in the preceding items.

SECTION 7.2 OFFICERS AND DUTIES

- A. Annually, nominations from the floor will be provided by those committee members present at the regularly scheduled meeting in June for the purpose of electing the Chairperson and Vice Chairperson.
- B. Officers shall be elected by a majority of the members present at the June meeting and shall serve a term of one year, starting with the July meeting.
- C. BPAC officers cannot serve more than two consecutive terms for the same office. At no time may a non-voting staff support member chair the BPAC.
- D. The Chair shall preside at all meetings and, in the event of his/her absence or at his/her direction, the Vice Chair shall assume the powers and duties of the Chair. In addition, the Chairperson shall serve on the River to Sea TPO Board as a non-voting member and attend the regular monthly TPO Board meetings in order to represent the discussions and actions of the BPAC.

SECTION 7.3 MEETINGS

- A. Monthly meetings of the BPAC shall be held on a regularly scheduled day, time and place approved by the BPAC membership. Regular meeting dates and times may be changed by action of the BPAC to accommodate holidays and/or other activities that may interrupt a scheduled meeting.
- B. Special and/or emergency meetings may be called by the Chairperson or by initiative of two or more members of the BPAC petitioning the Chairperson. At least two (2) business days' notice must be provided to the members and alternates for special or emergency meetings.
- C. A minimum of nine (9) voting members of the BPAC must be present to constitute a quorum for the transaction of business. Once a quorum has been determined at the start of the meeting, items on the agenda may be voted on. If, at any point during the

meeting attendance drops to less than nine (9) voting members, the business of the BPAC will be suspended and no further action will be taken. The action of a simple majority of the members present during the time of a vote shall be considered an act of the BPAC.

- D. The agenda for the BPAC includes presentations and actions required to support recommendations for the TPO Board as set by the Executive Committee and transportation related items of interest identified by members. TPO staff, FDOT and Volusia County staff and guest presenters will provide timely input/materials for the BPAC agenda.
- E. The River to Sea TPO staff is responsible for the minutes of the meetings and for all notices and agendas for future meetings. The TPO shall furnish a Recording Secretary for all BPAC meetings.
- F. Notices and tentative agendas shall be sent to members and alternates five (5) working days prior to the regular meeting dates.
- G. Meetings will be open to the public and press and time will be allocated for public comment. Public comment will generally be limited to three (3) minutes and may be expanded at the discretion of the Chairperson.
- H. Meetings of the BPAC shall follow *Robert's Rules of Order* unless otherwise outlined in in these bylaws.

SECTION 7.4 RESPONSIBILITIES AND FUNCTIONS OF THE BPAC

- A. The BPAC is responsible for reviewing plans, policies, and procedures as relates to bicycle and pedestrian issues in the River to Sea TPO planning area and for making recommendations to the TPO Board that are pertinent to these subjects.
- B. BPAC recommendations to the TPO Board shall be based upon the technical sufficiency, accuracy, and completeness of studies and plans and/or programs.
- C. The BPAC shall make priority recommendations to the TPO Board and/or other agencies responsible for plan and program implementation based upon the needs as determined by technical studies.
- D. The BPAC shall serve as an advisory committee regarding bicycle and pedestrian matters to any and all duly constituted area wide transportation authorities and/or boards, as well as area wide planning boards or councils for physical development, health, social, or comprehensive planning upon direct request of such authorities, boards, or councils.
- E. The BPAC shall provide the opportunity at each of its meetings for citizens to comment or be heard on any matter pertinent to bicycle and pedestrian issues in the River to Sea TPO planning area. Comments on specific items as shown on the agenda shall be in writing and shall be read by the Chair or his/her designee at the appropriate time.

- F. The BPAC shall, when feasible and desirable to do so, utilize any means that may be suggested or devised to provide for citizen participation in the planning process for bicycle and pedestrian issues

SECTION 7.5: SUBCOMMITTEES

- A. Subcommittees shall be designated by the BPAC as necessary to investigate and report on specific subject areas of interest to the BPAC. Subcommittees may also be designated as necessary to deal with administrative and legislative procedures relating to the BPAC. These may include, but are not limited to:
- Highways
 - Mass Transit
 - Transportation needs of "transportation disadvantaged" groups
 - Project Review Committee
 - Nominating Committee
- B. When a subcommittee is convened, the first action of the committee shall be to establish the Chairperson, outline the scope of activities of the subcommittee, the expected duration of the group and frequency of meetings if known. A summary report of each meeting will be made available.

**MEETING SUMMARY
TPO BOARD
JUNE 25, 2013**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

B. PRESENTATION AND REVIEW OF DRAFT VOLUSIA TPO 2013 TRANSPORTATION PRIORITY PROJECT LISTS

Background Information:

The Volusia TPO, through its priority process, annually develops seven categories of priority projects: Strategic Intermodal System Projects (SIS), Regionally Significant Non-SIS Roadway Projects, Bicycle and Pedestrian Projects, Traffic Operations/Intelligent Transportation System (ITS)/Safety Projects, Transportation Alternatives Projects, Bascule Bridges and Transit Projects.

These lists are developed through an annual "call for projects" that typically begins at the start of each year. Project applications submitted to the TPO are reviewed and ranked based upon the criteria developed through the committee process and approved by the Volusia TPO Board. Once adopted, the lists are transmitted to the Florida Department of Transportation (FDOT) district office for use in allocating transportation funds to the area.

The draft priority lists reflect changes to the status of projects already on the lists (e.g., completed phase(s), updated cost estimates, etc.) and new projects received during the 2013 call for projects.

A working copy of the XU Traffic Operations/ITS/Safety Project List and the Bicycle/Pedestrian Project List is also provided, including projects from the proposed expanded metropolitan planning area (MPA) (including portions of Bunnell, Palm Coast and unincorporated Flagler County), that were submitted for the 2013 call for projects. These lists are only intended to show how these projects will be incorporated into the Priority Project Lists when the expansion of the MPA is completed.

The priority lists will be presented in August for final review and approval.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

Volusia TPO 2013 List of Prioritized SIS Projects

[DRAFT for adoption August 27, 2013]

Priority Rank	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Completed Phases	Programmed Phases	Estimated Total Project Cost	Comment
1	P10a-201-01	2427152	I-95/I-4 Systems Interchange		interchange upgrade	PD&E, ENV	ROW (FY 2012/13 - \$4,505,000; FY 2015/16 - \$34,265,762)	\$247,084,471 ²	PE is underway
2	P10a-202-01	4068696	I-95 widening (4 lanes to 6)	from SR 400 (Beville Rd) to SR 44	widening	PD&E, PE	ROW (2011/12); CST (2014/15 - \$98,992,606)	\$113,983,769	Includes I-95/SR 421 interchange improvements previously identified as separate project FM # 4068697)
3	P10a-204-01	4068694 & 4068698	I-95 widening (4 lanes to 6)	from Brevard County to 0.5 mile north of SR 44	widening	PD&E, PE, ROW	CST (FY 2011/12 - \$90,730,425, FY 2014/15 - \$317,376, FY 2015/16 - \$43,858,816)	\$134,906,617 (including portion in Brevard County)	Included in Brevard County widening project (4068698); fully funded
4	P10a-205-01	4102511	SR 15 (US 17) widening (2 lanes to 4)	from Ponce de Leon Blvd to SR 40	widening	PD&E, PE, ENV	ROW (2014/15 - \$12,517,287)	\$44,800,000 ²	-
5	P11a-201-01	4289471	SR 40 widening (4 lanes to 6)	Williamson to Breakaway Tr	widening	PD&E		\$19,500,000 ^{1,2}	-
6	P10a-206-01	2408371	SR 40 widening (2 lanes to 4)	Cone Rd to SR 11	widening	PD&E, PE	ENV (2012/13 - \$2,531,652)	\$69,400,000 ²	-
7	P10a-207-01	2408361	SR 40 widening (2 lanes to 4)	from SR 11 to SR 15 (US 17)	widening	PD&E	PE (2013/14), ENV (2014/15), ROW (2013/14 - \$3,250,000, 2014/15 - \$4,200,000)	\$69,200,000 ²	-
8	P11a-203-01	4336691	SR 15 (US 17) widening (2 lanes to 4)	from SR 40 to Putnam County	PD&E study	-	PD&E (2014/15 - \$1,810,000)	-	-
9	P12s-202-01	4084642	I-4 widening to 10 lanes to accommodate 4 managed-use (variable toll) lanes	Volusia/Seminole county line to 1/2 mile east of SR 472	widening	PD&E ³	PD&E (2012/13 - \$4,618,727); PE (2014/15 - \$2,220,000 and 2015/16 - \$4,180,000)	\$681,292,000 ²	

Volusia TPO List of Prioritized SIS Projects – Continued...

Priority Rank	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Completed Phases	Programmed Phases	Estimated Total Project Cost	Comment
10	P12s-201-01	4337181	Alternatives Analysis for a Mass Transit Connection between SunRail and Daytona Beach International Airport	from SunRail to Daytona Beach International Airport	study		PLN (2014/15 - \$3,000,000)	\$2,052,000 (planning only)	This project is also included on the List of Prioritized Transit Projects; included in draft FY 2013/14 - FY 2017/18 TIP

¹ \$19,500,000 is amount of public funding allocated in the LRTP for widening SR 40 from I-95 to Breakaway Trail. It is expected that an equal amount will be funded with developer contributions.

² Year of expenditure cost as reported in FDOT FY 2013/14 to FY 2017/18 Tentative Work Program.

³ A PD&E study was undertaken previously and is currently being updated along with a revenue study.

Projects ranked one through five on the Prioritized List of Florida Strategic Intermodal System (SIS) Roadway projects and are not currently funded through the construction phase will remain in their current spot or moved to the next available higher spot until they are fully funded through the construction phase and drop out of the Work Program.

Volusia TPO 2013 List of Prioritized Regionally Significant, Non-SIS Roadway Projects

[DRAFT for adoption August 27, 2013]

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Completed Phases	Programmed Phases	Estimated Total Project Cost	Comments
1			US 1 AIS Recommendations (7 intersections from the US 1 AIS) ³	SR 5 (US 1) at Park Av (only intersection of the 7 not yet funded)	intersection improvements		-	\$9,000,000 ¹	-
	P10a-210-02 (SR 421); p10a-210-09 (Herbert)	2409922 ⁴	SR 5 (US 1) at SR 421 (Dunlawton Av) and Herbert St Intersection Improvements	SR 5 (US 1) at SR 421 (Dunlawton Av) and Herbert St		PE		\$528,000 ¹	2012 study recommended add bike lanes at Dunlawton, add eastbound to southbound right turn lane at Herbert St, and improve signal coordination between intersections
	P10a-210-05	2409925	SR 5 (US 1) at Canal Street Intersection Improvements	SR 5 (US 1) at Canal St		PE	ROW (2014/15 - \$1,913,000) and CST (2017/18 - \$4,288,403)	\$7,383,335	
	P10a-210-08	2409927	SR 5 (US 1) at Reed Canal Rd Intersection Improvements	SR 5 (US 1) at Reed Canal Rd		PE	ROW (2014/15 - \$1,686,000) and CST (2017/18 - \$1,182,929)	\$3,419,200	
	P10a-210-06	2409928	SR 5 (US 1) at Big Tree Rd Intersection Improvements	SR 5 (US 1) at Big Tree Rd		PE	ROW (2014/15 - \$268,000) and CST (2017/18 - 1,228,703)	\$1,868,751	
	P10a-210-07	2409929	SR 5 (US 1) at LPGA Blvd Intersection Improvements	SR 5 (US 1) at LPGA Blvd		-	PE (2012/13) and CST (2014/15 - 488,060)	\$648,146	PE is currently underway
2	P10a-205-01	4102511	SR 15 (US 17) widening (2 lanes to 4)	from Ponce de Leon Blvd to SR 40	widening	PD&E, PE, ENV	ROW (2014/15 - \$12,444,357)	\$44,800,000 ¹	-
3	P10a-212-01	4081781	SR 483 (Clyde Morris Blvd) widening (4 lanes to 6)	from SR 400 (Beville Rd) to SR 600 (US 92 - International Speedway Blvd)	widening	PD&E, PE, ENV	ROW (FY 2017/18 - \$28,328,500)	\$66,400,000 ¹	-
4	P10a-213-01	4197721	I-95/SR 5 (US 1) Interchange Ramp Modification (Ormond Crossings)	-	ramp modifications	-	-	\$11,900,000 ⁵	-

Volusia TPO List of Prioritized Regionally Significant, Non-SIS Roadway Projects – Continued...

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Completed Phases	Programmed Phases	Estimated Total Project Cost	Comments
5	P11a-208-01	-	SR 44 Misc. Improvements	between SR 15A and SunRail Station	misc. upgrades to improve access to the SunRail station	-	-	\$19,100,000 ¹	-
6	P11a-209-01	4226271	SR 600 (US 92) widening (4 lanes to 6)	from I-4 EB Ramps to SR 600 (US 92) to CR 415 (Tomoka Farms Rd)	widening	PD&E	ENV (2013/14 - \$600,000)	\$18,600,000 ⁶	PE is currently underway
7	P11a-210-01	4336681	SR 472 widening (4 lanes to 6)	from Graves Av to Kentucky/MLK Blvd	widening	-	PD&E (2014/15 - \$810,000)	\$26,200,000 ¹	-
8	P11a-212-01	-	SR 44 widening (2 lanes to 4)	from Voorhis Av to Kepler Rd	widening	-	-	\$4,500,000 ¹	-
9	P11a-203-01	4336691	SR 15 (US 17) widening (2 lanes to 4)	from SR 40 to Putnam County	PD&E study	-	PD&E (2014/15 - \$1,810,000)	-	-

¹ Year of expenditure cost

² Present day cost (2012)

³ This # 1 ranked project originally included 15 intersections from the US 1 Arterial Investment Study (AIS). As modified by the Volusia TPO Board by adoption of the 2035 Long Range Transportation Plan on 9/28/2010, the project now includes 7 of the intersections in both Tiers 1 and 2 that have not been fully funded through construction yet. These 7 intersections are LPGA Blvd, Big Tree Rd, Reed Canal Rd, Herbert St, SR 421 (Dunlawton Av), SR 44 (Canal St) and Park Av. They are being funded by FDOT as individual projects. Only Park Av has not yet been programmed.

⁴ Two intersections, US 1 at SR 421 (Dunlawton) and US 1 at Herbert St, were combined as one project under FM# 2409922.

⁵ \$11,900,000 is the amount of public funding allocated in the LRTP for this project. It is expected that an equal amount will be funded by private contributions.

⁶ \$18,600,000 is the amount of public funding allocated in the LRTP for this project. It is expected that private contributions will fund the balance of the estimated \$35,808,00 (2009) total cost.

Projects ranked one through five on the Prioritized List of Regionally Significant Non-SIS Roadway projects that are not funded through the construction phase will be ranked in their current spot or moved to the next available higher spot until they are fully funded through the construction phase and drop out of the Work Program.

Volusia TPO 2013 List of Prioritized XU Traffic Ops/ITS/Safety Projects

[DRAFT for adoption August 27, 2013]

“A” List – Projects with One or More Phases Funded

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost	Year Submitted	Comments
1	P10a-102-01	4301761	Pioneer Trail at Turnbull Bay Rd Curve Redesign	Pioneer Trail @ Turnbull Bay Rd	Roadway realignment	Volusia County	PE (\$185,000) ROW (\$550,000)	CST - FY 13/14 (\$1,409,000)	\$2,144,000	2009	Safety project - redesign curve; FULLY-FUNDED
2	P10a-104-01	4226831	SR 5A (Nova Rd) at SR 600 (US 92, International Speedway Blvd)	SR 5A (Nova Rd) @ SR 600 (US 92 - International Speedway Blvd)	Intersection improvement	FDOT	PE	CST FY 12/13 (\$596,463)	\$1,471,141	2010	CST exclusive SB LT LN; CST 2nd EB LT TN LN; extend WB LT TN LN; rebuild signal as master arms; FULLY FUNDED
3	P10a-107-01	4301781, 4301782 & 4180211	SR 600 (US 92, International Speedway Blvd) Signal Upgrades	CR 415 (Tomoka Farms Rd) to Palmetto Av	Signal upgrade	Volusia County, FDOT, Daytona Beach	PE	4301782 - CST (design/build) in FY 11/12 (\$3,515,600); 4180211 - PE in 12/13 (\$171,288) and CST in 14/15 ; \$824,803)	4301781 & 4301782 - \$3,600,000; 4180211 - \$2,406,437	2010	Rebuild 13 signals as mast arms; FULLY-FUNDED
4	P10a-109-01	4301811	SR A1A at Peninsula Av Turn Lane Extension	SR A1A (S. Causeway) at Peninsula Av	Intersection improvement	Volusia County	-	-	\$50,000 (PE)	2010	Extend EB LT TN LN; to be undertaken by FDOT as a "pushbutton" project
5	P10a-110-01	4302321	SR A1A at Lynnhurst Dr	SR A1A @ Lynnhurst Dr	Intersection improvement	Volusia County	-	PE - FY 11/12 (\$131,268); CST - FY 12/13 (\$368,157)	-	2010	Add NB LT TN LN; fully funded; FULLY-FUNDED
6	P11a-112-01	4336232	Orange Avenue Signal System Mast Arm Upgrades	SR 5A (Nova Rd) to Beach St	Traffic signal system and mast arm upgrades	Daytona Beach	-	CST - FY 12/13 (\$1,909,306 XU; \$340,306 LF)	\$2,249,612	2011	FULLY-FUNDED
7	P11a-117-01	Candidate 2012-9	Traffic Sign Replacement	city-wide	Traffic sign modification/upgrade	DeLand	-	CST - FY 12/13 (\$36,000)	\$36,000	2011	FULLY-FUNDED
8	P11i-119-01	4336491	Dunn Avenue Paved Shoulders	From Clyde Morris Blvd to Bill France Blvd	Paved shoulders/drainage	Volusia County	PE	CST - 13/14 (\$948,047)	\$1,085,514	2011	FULLY-FUNDED
9	P11i-118-01	4336711	Doyle Road Paved Shoulders	From Courtland Blvd to SR 415	Paved shoulders	Volusia County	PE	CST (2014/15 - \$1,118,507	\$1,242,786	2011	FULLY-FUNED
10	P12i-104-01	4336661	Herbert Street WB Right Turn Lane	At Clyde Morris Blvd	Intersection improvement	Port Orange	PE	CST (2014/15 - \$297,122)	\$297,122	2012	FULLY-FUNDED

Projects ranked 1 through 8 that are not funded through the construction phase will be ranked in their current spot or moved to the next available higher spot until they are completed and move out of the Work Program.

Volusia TPO 2013 List of Prioritized XU Traffic Ops/ITS/Safety Projects

[DRAFT for adoption August 27, 2013]

“B” List – Projects Ready for Funding

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Estimated Total Project Cost	Required Match/Commitment Received	Year Submitted	Total Project Score	Comments
1	P10a-118-01	SR 40 Adaptive Control System (Volusia County)	SR 5A (Nova Rd) to SR A1A	Signal coordination with advanced control	Volusia County			25%/Res. 2010-67	2010	71	Need updated PE and CST cost
2	P12i-101-01	SR 40 Adaptive Signal Control System (Ormond Beach)	From Main Trail to Tymber Creek Rd	Signal coordination with advanced control	Ormond Beach		CST - \$445,802.50 (2012)	10%/Res. 2012-47	2012	66.67 ³	
3	P12i-102-01	City of New Smyrna Beach Traffic Signal Preemption	Twenty three traffic lights throughout the city	Traffic signal preemption	New Smyrna Beach		CST - \$201,388 (2012)	10%/Apr 10, 2012 Commission minutes	2012	66.00 ³	Total project cost is \$227,638 including devices installed in vehicles; VTPO does not fund devices installed in vehicles
4	P13i-101-01	Dunlawton Av Walk Light Construction, Phase One	SR 5 (US-1) to Spruce Creek Rd	Lighting	Port Orange	PE	CST - \$586,400 (2012)	10%/	2013	71.60 ³	2013 application; phase I of improvements recommended by feasibility study produced in 2011.
5	P13i-102-01	Beach Parking Pedestrian Crossing at Racing's North Turn	at North Turn beach ramp	Pedestrian-activated rectangular rapid flashing beacon	Ponce Inlet	PE	CST - \$30,539 (2013)	10%/	2013	68.20 ³	2013 application
6	P13i-103-01	Pioneer Trail Left Turn Lane	Pioneer Tr at Colony Park Rd extension	Westbound left turn lane	New Smyrna Beach		PE - \$3,000; CST - \$94,165; total - \$97,165 (2013)	10%/	2013	63.00 ³	2013 application
7	P11a-120-01	Old New York Avenue Paved Shoulders and Lane Widening	From SR 44 and Shell Rd	Paved shoulders	Volusia County		CST - \$2,376,647 ² (2011)	10%/Res. 2011-61	2011	60.50 ³	
8	P11a-117-01	Traffic Sign Replacement	city-wide	Traffic sign modification/upgrade	DeLand		CST - \$36,000 (2011)	10%/Ltr. Dated 4-13-11	2011	59.67 ³	
9	P11a-121-01	Doyle Road Paved Shoulders	From Providence Blvd to Saxon Blvd	Paved shoulders	Volusia County		CST - \$1,307,452 ² (2011)	10%/Res. 2011-61	2011	59.00 ³	

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects

“B” List – Projects Ready for Funding – Continued...

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Estimated Total Project Cost	Required Match/Commitment Received	Year Submitted	Total Project Score	Comments
10	P13i-104-01	Wayfinding Masterplan Implementation	City-wide	Wayfinding signs	Daytona Beach	PE (Oct 2013)	CST - \$380,000 (2013)	10%/	2013	57.17 ³	2013 application
11	P11a-122-01	Doyle Road Paved Shoulders	From Lush Lane to Courtland Blvd	Paved shoulders	Volusia County		CST - \$581,617 ² (2011)	10%/Res. 2011-61	2011	53.67 ³	
12	P12i-106-01	Old Mission Rd - Park Av Intersection Improvements	at Old Mission Rd and Park Av	Intersection Improvements	Edgewater		PE - \$70,492; CST - \$505,196; total - \$575,688 (2012)	10%/	2012	52.67 ³	
13	P11a-123-01	Turnbull Bay Road Paved Shoulders	From Pioneer Trail to Sunset Drive	Paved shoulders	Volusia County		CST - \$1,278,806 ²	10%/Res. 2011-61	2011	49.67 ³	
14	P12i-107-01	Mast Arm Installation on SR A1A at Cardinal Dr	at SR A1A and Cardinal Dr	Traffic signal support system upgrade	Ormond Beach		PE - \$20,750; CST - \$152,294; total - \$173,044 (2012)	10%/Res. 2012-46	2012	46.00 ³	
15	P12i-108-01	Mast Arm Installation on SR A1A at Harvard Dr	at SR A1A and Harvard Dr	Traffic signal support system upgrade	Ormond Beach		PE - \$20,750; CST - \$152,169; total - \$172,919 (2012)	10%/Res. 2012-46	2012	44.33 ³	
16	P12i-109-01	US 1 Traffic Signal Upgrades	at 3rd St, 6th St, 8th St, Walker St, and Flomich St	Traffic signal support system upgrade	Holly Hill		Per intersection: PE - \$22,500; CST - \$172,500; total (5 intersections) - \$975,000 (2012)	10%/Res. 2012-R-13	2012	40.67 ³	
17	P-12i-110-01	Big Tree Rd/Golfview Blvd Intersection Improvements ¹	at Big Tree Rd and Golfview Blvd	Traffic signal support system upgrade, crosswalk enhancements, resurfacing, school bus stop enhancements	South Daytona		PE - \$26,457; CST - \$189,611; total - \$216,068 (2012)	10%/	2012	38.33 ³	City agrees to phase project if necessary.

¹ This project cannot be programmed unless and until they receive the support of the agency responsible for the facility on which the projects are located.

² Cost does not include design which is to be completed by project sponsor.

³ Project scored using different criteria than project applications submitted prior to 2011.

Volusia TPO 2013 List of Prioritized XU Traffic Ops/ITS/Safety Projects

[DRAFT for adoption August 27, 2013]

“C” List – Projects Awaiting Feasibility Study

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Year Submitted	Total Project Score	Required Match/Commitment Received	Comments
1	S11a-120-01	Traffic Camera Network	city-wide	ITS	South Daytona	2011	- ¹	10%/	Install traffic monitoring system
2	S10a-108-01	SR 400 (Beville Rd) - SR 5A (Nova Rd) Mast Arm Installation	SR 400 (Beville Rd) at SR 5A (Nova Rd)	Mast arm upgrade	Volusia County	2010	47	0% for PE phase; other wise 25%/Res. 2010-67 (25%)	Rebuild signal as mast arm
3	S10a-104-01	SR 44 - Kepler Rd Turn Lane	SR 44 at Kepler Rd	Intersection improvement	Volusia County	2010	56.83	25%/Res. 2010-67 (25%)	Extend WB RT TN LN
4	S10a-105-01	SR 44 - Woodward Av Turn Lane	SR 44 at Woodward Av	Intersection improvement	Volusia County	2010	56.83	25%/Res. 2010-67 (25%)	Add WB LT TN LN
5	S10a-109-01	SR 600 (US 92) - Williamson Blvd Turn Lane	US 92 (ISB) at Williamson Blvd	Intersection improvement	Volusia County	2010	36.67	25%/Res. 2010-67 (25%)	Add 2nd SB RT TN LN (for duals)
6	S12i-101-01	Flagler Beach Pier Traffic Calming	SR A1A at Flagler Beach Pier	Safety	Flagler Beach	2012	74.50 ²	10%/Res. 2012-16	
7	S13i-101-01	Daytona Beach Shores SR A1A Pedestrian Safety Project Feasibility Study	Frazer Rd to Dunlawton Av to S Peninsula Dr	Pedestrian safety improvements	Daytona Beach Shores	2013	69.8	10%/	2013 application
8	S12i-102-01	Providence/Eustace Intersection Safety Upgrade	Providence Blvd at Eustace	Signal warrant study	Deltona	2012	69.00 ²	10%/	
9	S13i-102-01	Beach Street Road Diet	Orange Av to Bay St	Traffic calming	Daytona Beach	2013	45.6	10%/	2013 application
10	S13i-103-01	Beach Street/Fairview Avenue Roundabout	at Beach Street/Fairview/Main Street/Balough Rd intersection	Traffic Operations	Daytona Beach	2013	43.8	10%/	Lacks support from entity with road maintenance responsibility (Volusia County)

¹ TIP Subcommittee ranked, but did not score, applications submitted in 2011 for feasibility study.

² Project scored using different criteria than project applications submitted prior to 2011.

Volusia TPO 2013 List of Prioritized Transportation Enhancement/Alternatives Projects

[DRAFT for adoption August 27, 2013]

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost	Year Submitted	Total Project Score	Comments	
1			East Central Florida Regional Rail Trail (ECFRRT)		Multi-Use Trail	Volusia County	-	-		2006		CST is not fully funded.	
	P10a-160-03		ECFRRT -	SR 415 to Guise Rd			PD&E/ENV		\$1,390,000		56	SR 415 to Guise Rd will be funded with local funds only	
			ECFRRT – 4A	Guise Rd to Gobblers Lodge Rd				PD&E/ENV	\$11,000,000			46	Project score is for trail segment from “Guise Road to Brevard County”
			ECFRRT – 4B	Gobblers Lodge Road to Maytown Spur				PD&E/ENV					
	P10a-160-04	4154343	ECFRRT - Sec 3	½ mile south of SR 442 to Brevard Co Line				PD&E/ENV	CST - (2014/15 - \$5,024,000 and 2015/16 - \$1,600,000)	\$10,300,000		60	Project score is for trail segment from “Maytown Road Spur to Edgewater”
	P10a-160-05	4154345	ECFRRT - SR 415 overpass					PD&E/ENV	CST (FY 2011/12)	\$2,460,000		n/a	To be undertaken as a design/build project. FULLY-FUNDED
	P10a-160-06	4154346	ECFRRT - SR 442 overpass					PD&E/ENV	CST (FY 2011/12)	2,460,000		n/a	To be undertaken as a design/build project. If any funds remain after completion of the overpass, they will be programmed under a new project number and used to fund trail construction north or south of the overpass. FULLY-FUNDED
		4154347	ECFRRT - Sec 7	Dale Street to ½ mile south of SR 442					PD&E/ENV	CST (FY 2012/13)	\$2,350,000		n/a
2	P10a-121-01		Spring to Spring Trail – Ph 3a	Highbanks Rd to Gemini Springs	Multi-Use Trail	Volusia County	CST (US-17/92 to Gemini Springs)	-	CST - \$3,010,000 (From Detroit Terrace to US-17/92)	2002	-		
3	P10a-122-01		CR 3/Ponce de Leon Blvd	SR 40 (at Pioneer Settlement) to US 17	Bike/Ped. Facility	Volusia County	-	-	\$2,300,000 ¹	2002	67		
4	P10a-123-01		Freemont Av Sidewalks	Niles St to US 1	Ped. Facility	Daytona Beach	-	-	CST - \$129,869 (2008)	2005	80	Lower city priority than US 92 Streetscape Phase II (letter dated 3/26/13)	

Volusia TPO List of Prioritized Transportation Enhancement/Alternatives Projects – Continued...

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost	Year Submitted	Total Project Score	Comments
5	P10a-124-01		North St Sidewalks	Clyde Morris Blvd to Nova Rd	Ped. Facility	Daytona Beach	-	-	CST - \$73,208 (2008)	2005	77	Lower city priority than US 92 Streetscape Phase II (letter dated 3/26/13)
6	P10a-125-01		Harley Strickland Blvd Sidewalks	Enterprise Rd to Veterans Mem. Pkwy.	Ped. Facility	Orange City	-	-		2005	75	
7	P10a-127-01	4302351	Deltona Lakes Elem. School Sidewalks	Deltona Lakes Elem. School Area	Ped. Facility	Deltona	-	PE (FY 2011/12)		2009	70	Acadian Dr Sidewalk - \$16,500 - XU for PE.
8	P10a-128-01		Spring to Spring Trail Segments 5 & 6	Lake Beresford Park to Minnesota Av	Multi-Use Trail	Volusia County	-	-		2010	85	
9	P10a-130-01		Spring to Spring Trail – Ph 7b	Lemon St to King St	Multi-Use Trail	Volusia County	-	-		2006	56	
10	P10a-132-01		Palmetto Av Sidewalks	Fremont Av to Beville Rd	Ped. Facility	Daytona Beach	-	-		2006	45	Lower city priority than US 92 Streetscape Phase II (letter dated 3/26/13)
11	P10a-133-01		Boardwalk at Riverwalk	N. City Limit to Dunlawton Av	Ped. Facility	Port Orange	-	-		2006	40	
12	P10a-134-01		Taragona Way Sidewalks	Australia St to Museum St	Ped. Facility	Daytona Beach	-	-		2006	35	Lower city priority than US 92 Streetscape Phase II (letter dated 3/26/13)
13	P10a-137-01		Rich Av Bicycle Trail Signage	Spring Garden Rd to Hill Av	Bike Signs	DeLand	-	-		2009		
14	P10a-138-01		New Smyrna Beach Gateways	SR 44 @ 10 th St	Hardscaping/landscaping	New Smyrna Beach	-	-		2009		Project application also included gateway improvements on SR 44 at I-95 and at Canal St which have been completed
15	P12e-101-01		Flagler Beach Multi-Modal Hub	S. Flagler Av; transit circulator to serve downtown business district between SR A1A, Flagler Av, 9th St South and 9th St North	Parking/transit stop/transit circulator system/bicycle rentals	Flagler Beach	-	-	\$481,000	2012	81 ²	
16	P11a-126-01		SR A1A National Scenic & Historic Coastal Byway Beautification - Phase I	North 10th St to South 10th St	Hardscaping/landscaping	Flagler Beach	-	-		2011	75 ²	

Volusia TPO List of Prioritized Transportation Enhancement/Alternatives Projects – Continued...

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost	Year Submitted	Total Project Score	Comments
17	P11a-124-01		US Highway 92 (W International Speedway Blvd) Streetscape Phase II	SR 5A (Nova Rd) to Lincoln St and FEC RR to SR 5 (US 1)	Hardscaping/landscaping	Daytona Beach	-	-		2011	59 ²	Higher city priority than sidewalk projects (Freemont Av, North St, Palmetto Av, and Taragona Way (letter dated 3/26/13)

Projects ranked 1 through 8 that are not funded through the construction phase will be ranked in their current spot or moved to the next available higher spot until they are completed and move out of the Work Program.

¹ Project estimate from 2002.

² Project scored using different criteria than project applications submitted prior to 2011.

Volusia TPO 2013 List of Prioritized Bascule Bridge Projects

[DRAFT for adoption August 27, 2013]

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost ¹
1	P10a-301-01	2421721	Memorial Bridge (Orange Ave)	City Island to SR 441 (Peninsula Dr)	2 Lane Reconstructed Bridge	Volusia County	PD&E (Fall 2011)	CST	\$52,580,000 ²
2	P11a-301-01	-	Main Street Bridge	Fairview/Main St over ICWW	Bridge Replacement	Volusia County	-	-	\$50,000,000
3	P11a-302-01	-	Knox Bridge	CR 2002 (Highbridge Rd) over ICWW	Bridge Replacement	Volusia County	-	-	\$25,000,000

¹ Project cost estimates come from the 2035 LRTP, and are in year of expenditure dollars.

² 0% match for XU funds on PE phase only per TPO Board action on 11/23/10.

Volusia TPO 2013 List of Prioritized Transit Projects

[DRAFT for adoption August 27, 2013]

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost ¹	Comments
1	P12s-202-01	-	Alternatives Analysis for a Mass Transit Connection between SunRail and Daytona Beach International Airport	from SunRail to Daytona Beach International Airport	Study	Volusia County	-	-	\$3,000,000	This project is also included on the List of Prioritized SIS Projects

¹ Project cost estimate in year of expenditure dollars.

Volusia TPO List of Prioritized 2013 XU Bicycle/Pedestrian Set-aside Projects (10% Local Match Required)

DRAFT for Adoption on August 27, 2013

Tier A: Projects with One or More Phases Funded

FDOT FM#	VTPO Project#	Project Name	Project Limits	Project Type	Project Sponsor	Programmed Phase(s)	Programmed Amount	Programmed Fiscal Year	Match Commitment	Comments
4289761	P10w-143-01	Naranja Rd Sidewalk	Valencia Rd to Highbanks Rd	Sidewalk	DeBary	CST	\$234,739	FY 2012/13	25%	CST complete
4301821	P10w-144-01	Washington Av Sidewalk (north side)	US 17 to Pine St	Sidewalk	Pierson	CST	\$112,287	FY 2013/14	10%	CST funded
4301831	P10w-145-01	US 1 Sidewalks	North city limit to Volco Rd	Sidewalk	Edgewater	PE	\$1,130,000	FY 2013/14	10%	CST funded
4302281	P10w-147-01	Herbert St Sidewalk (south side)	Golden Gate Dr to Nova Rd	Sidewalk	Port Orange	CST	\$174,739	FY 2012/13	10%	CST funded
4302341	P10w-148-01	Highbanks Rd Sidewalk	Donald Smith Bv to Rob Sullivan Park	Sidewalk	DeBary	CST	\$153,013	FY 2012/13	10%	CST funded
4302351	P10w-149-01	Acadian Dr Sidewalk	Providence Bv to Elkcam Bv	Sidewalk	Deltona	CST	\$45,500	FY 2012/13	10%	CST funded
4300281	P10w-150-01	Ridge Bv Sidewalk	Pope Av to Palmetto Av	Sidewalk	South Daytona	CST	\$23,055	FY 2012/13	15%	CST funded
4300791	P10w-151-01	S. Spruce Creek Rd Sidewalk	Central Park Bv to Taylor Rd	Sidewalk	Port Orange	CST	\$251,473	FY 2014/15	15%	CST funded
4260291	P12w-101-01	Gateway Promenade Project (SR A1A)	9th St S. to 5th St N.	Sidewalk	Flagler Beach	CST	\$714,009	FY 2012/13	10%	CST funded
4336221	P12w-103-01	Michigan Avenue Sidewalk	Matthews Av to School Way Av	Sidewalk	New Smyrna Beach	PE	\$38,924	FY 2013/14	10%	CST funded
4336191	P12w-104-01	7th St Sidewalk	"B" St to S. Myrtle Av	Sidewalk	New Smyrna Beach	PE	\$24,021	FY 2013/14	10%	CST funded
4300781	P10p-153-01	NSB Multi Use Trail Phase 1	Sugarmill Dr to Pioneer Trail	Shared Use Path	New Smyrna Beach	PE/CST	\$67,123	FY 2012/13	25%	CST funded
4302171	P10p-155-01	Alabama Ave Trail North Extension	US 92 to Sperling Sports Complex	Shared Use Path	DeLand	PE	\$1,000	FY 2012/13	0%	new alignment
4302172	P10p-156-01	Alabama Ave Trail North Extension	Minnesota Av to US 92	Shared Use Path	DeLand	CST	\$1,000	FY 2012/13	10%	
4336151	P12w-102-01	US 17 Sidewalks	Hagstrom Rd to Washington Av	Sidewalk	Pierson	PE/CST	\$1,025,154	FY 2013/14; FY 2014/15	0%	CST funded

Tier B: Projects Ready for Funding

Priority Ranking	VTPO Project#	Project Name	Project Limits	Project Type	Project Sponsor	Project Phase	Estimated Total Project Cost	Project Score	Match Commitment	Comments
1	P12p-101-01	Lakeshore Shared Use Path	Providence Bv to Green Springs Park	Shared Use Path	Deltona	PE/CST	\$518,380	77	10%	
2	P11p-101-01	Lantern Park Bridge	N. Reed Canal to S. Reed Canal	Bridge w/Shared Use Path	South Daytona	CST	\$850,000	76	10%	XU funds approved for \$600,000
3	P10w-158-01	Herbert St Sidewalk	Nova Rd to Jackson St	Sidewalk	Port Orange	PE/CST	\$200,505	75	10%	Corrected project score
4	P13w-101-01	Calle Grande Railroad Crossing	West side to East side of FEC railroad	Railroad Crossing	Holly Hill	CST	\$475,000	81	10%	new project
5	P13w-102-01	E. Ohio Av Sidewalk	S. Thorpe to S. Leavitt Av	Sidewalk	Orange City	PE/CST	\$48,552	79	10%	
6	P13w-103-01	Flagler Av Sidewalk	12th St to Park Av	Sidewalk	Edgewater	PE/CST	\$332,772	73	10%	
7	P13w-104-01	W. French Av Sidewalk	Volusia Av to Valentine Park	Sidewalk	Orange City	PE/CST	\$231,379	69	10%	
8	P13w-105-01	McDonald Rd Sidewalk	Sauls St to 6th St	Sidewalk	Port Orange	PE/CST	\$207,053	67	10%	
9	P13w-106-01	Victoria Gardens Bv Sidewalk	Clyde Morris Bv to Appleview Way	Sidewalk	Port Orange	PE/CST	\$169,815	65	10%	
10	P11p-113-01	Forrest Hills Connector	Old Tomoka Rd to Scottdale Dr	Shared Use Path	Ormond Beach	CST	\$510,205	61	10%	
11	P13p-108-01	Halifax River Greenway Trail (Palmetto)	Beville Rd to Wilder Bv	Shared Use Path	Daytona Beach	PE/CST	\$100,000	58	10%	new project
12	P13p-108-02	Halifax River Greenway Trail (Riverfront)	Beach St to Riverfront Park	Shared Use Path	Daytona Beach	PE/CST	\$350,000	58	10%	new project
13	P13p-109-01	W. French Av Shared Use Path	Spring to Spring Trail to Valentine Park	Shared Use Path	Orange City	PE/CST	\$2,393,226	57	10%	
14	P11w-102-01	Big Tree Rd Shared Use Path	James St to Nova Rd	Shared Use Path	South Daytona	CST	\$500,000	56	10%	
15	P13w-110-01	N. Spruce Creek Rd Sidewalk	Nova Rd to Angelina Ct	Sidewalk	Port Orange	PE/CST	\$371,732	54	10%	
16	P13w-111-01	Turnbull St Sidewalk	Turnbull Bay Rd to Industrial Park Av	Sidewalk	New Smyrna Beach	PE/CST	\$60,030	42	10%	new project
17	P13w-112-01	Magnolia St Sidewalk	6th St to 10th St	Sidewalk	New Smyrna Beach	PE/CST	\$65,710	41	10%	new project
18	P13w-113-01	Meadowwood St Sidewalk	Slatton St to S. Myrtle Av	Sidewalk	New Smyrna Beach	PE/CST	\$33,800	36	10%	new project
19	P13w-114-01	N. Atlantic Av Sidewalk	Kirkland Rd to Sapphire Rd	Sidewalk	New Smyrna Beach	PE/CST	\$26,700	35	10%	new project
20	P13p-115-01	Colony Park Rd Shared Use Path	Otter Bv to SR 44	Shared Use Path	New Smyrna Beach	PE/CST	\$63,860	26	10%	new project

Tier C: Projects Awaiting Feasibility Study

Priority Ranking	VTPO Project#	Project Name	Project Limits	Project Type	Project Sponsor	Project Status	Year Submitted	Project Score	Match Commitment	Comments
1	S13w-101-01	North Orange Av Sidewalk	French Av to University Av	Sidewalk	Orange City	Conceptual Plan	2013	70.7	10%	new project
2	S13w-102-01	E. Graves Av Sidewalk	Thorpe Av to Leavitt Av	Sidewalk	Orange City	Conceptual Plan	2013	69.0	10%	new project
3	S13w-103-01	Macy Av Shared Use Path	Cassadaga Rd to Ohio Av	Shared Use Path	Lake Helen	Conceptual Plan	2011	66.2	10%	
4	S11p-111-01	E. Michigan Av Shared Use Path	S. Lakeview Dr to S. Prevatt Av	Shared Use Path	Lake Helen	Conceptual Plan	2011	66.1	10%	
5	S12w-103-01	Thames Av Sidewalk	S. Peninsula Dr to S. Atlantic Av	Sidewalk	Daytona Beach	Conceptual Plan	2012	66	10%	
6	S13w-104-01	S. Holly Avenue Sidewalk	Graves Av to Blue Springs Av	Sidewalk	Orange City	Conceptual Plan	2013	65	10%	new project
7	S12w-104-01	Flomich St Sidewalks	Nova Rd to Decatur St	Sidewalk	Holly Hill	Conceptual Plan	2012	63	10%	
8	S13w-105-01	E. Landsdowne Av Sidewalk	Volusia Av to Orange Av	Sidewalk	Orange City	Conceptual Plan	2013	62.7	10%	new project
9	S12p-101-01	Providence Bv Shared Use Path	DeBary Av/Doyle Rd to Howland Bv	Shared Use Path	Deltona	Conceptual Plan	2012	60.0	10%	
10	S12w-105-01	N. Carpenter Av Sidewalk	May St to W. New York Av	Sidewalk	Orange City	Conceptual Plan	2012	59	10%	
11	S13w-106-01	S. Leavitt Av Sidewalk	Blue Springs Av to Rhode Island Av	Sidewalk	Orange City	Conceptual Plan	2013	58	10%	new project
12	S12w-106-01	Alabama St Sidewalk	Florida St to Mason Av	Sidewalk	Daytona Beach	Conceptual Plan	2012	56.4	10%	
13	S12w-107-01	Florida St Sidewalk	Iowa St to Clyde Morris Bv	Sidewalk	Daytona Beach	Conceptual Plan	2012	56.3	10%	
14	S11w-121-01	SR 442 Sidewalk	I-95 to Air Park Rd	Sidewalk	Edgewater	Conceptual Plan	2011	56.1	10%	
15	S12w-108-01	Mason Av Sidewalk	Nova Rd to Center St	Sidewalk	Daytona Beach	Conceptual Plan	2012	56	10%	
16	S13p-107-01	Doris Leeper Preserve Trail	Taylor Rd to Doris Leeper Preserve	Shared Use Path	Port Orange	Conceptual Plan	2013	51	10%	new project
17	S12p-102-01	Powerline Shared Use Path	Saxon Bv/I-4 to Courtland Bv/Beckwith St	Shared Use Path	Deltona	Conceptual Plan	2012	50	10%	
18	S11w-110-01	Lambert Av Sidewalk	Palm Dr to Lambert Cove	Sidewalk	Flagler Beach	Conceptual Plan	2011	46	10%	
19	S11p-100-01	Thompson Creek Shared Use Path	Division Av to Wilmette Av	Shared Use Path	Ormond Beach	Conceptual Plan	2011	40	10%	
20	S12w-109-01	Herbert St Sidewalk-East	Jackson St to Railroad Crossing	Sidewalk	Port Orange	Conceptual Plan	2012	35	10%	
21	S12w-110-01	Willow Run Bv Sidewalk	Chardonnay Dr to Clyde Morris Bv	Sidewalk	Port Orange	Conceptual Plan	2012	25	10%	

NOTE 1: The TPO has set-aside 30% of its XU funds for bicycle/pedestrian projects, with the caveat that all projects will be handicapped accessible and ADA compliant.

NOTE 2: The TPO will allocate up to \$100,000/year to help local governments fund feasibility studies for these projects.

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects

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[INCLUDES PROJECTS FROM PROPOSED EXPANDED METROPOLITAN PLANNING AREA]

“A” List – Projects with One or More Phases Funded

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost	Year Submitted	Comments
1	P10a-102-01	4301761	Pioneer Trail at Turnbull Bay Rd Curve Redesign	Pioneer Trail @ Turnbull Bay Rd	Roadway realignment	Volusia County	PE (\$185,000) ROW (\$550,000)	CST - FY 13/14 (\$1,409,000)	\$2,144,000	2009	Safety project - redesign curve; FULLY-FUNDED
2	P10a-104-01	4226831	SR 5A (Nova Rd) at SR 600 (US 92, International Speedway Blvd)	SR 5A (Nova Rd) @ SR 600 (US 92 - International Speedway Blvd)	Intersection improvement	FDOT	PE	CST FY 12/13 (\$596,463)	\$1,471,141	2010	CST exclusive SB LT LN; CST 2nd EB LT TN LN; extend WB LT TN LN; rebuild signal as master arms; FULLY FUNDED
3	P10a-107-01	4301781, 4301782 & 4180211	SR 600 (US 92, International Speedway Blvd) Signal Upgrades	CR 415 (Tomoka Farms Rd) to Palmetto Av	Signal upgrade	Volusia County, FDOT, Daytona Beach	PE	4301782 - CST (design/build) in FY 11/12 (\$3,515,600); 4180211 - PE in 12/13 (\$171,288) and CST in 14/15 ; \$824,803)	4301781 & 4301782 - \$3,600,000; 4180211 - \$2,406,437	2010	Rebuild 13 signals as mast arms; FULLY-FUNDED
4	P10a-109-01	4301811	SR A1A at Peninsula Av Turn Lane Extension	SR A1A (S. Causeway) at Peninsula Av	Intersection improvement	Volusia County	-	-	\$50,000 (PE)	2010	Extend EB LT TN LN; to be undertaken by FDOT as a "pushbutton" project
5	P10a-110-01	4302321	SR A1A at Lynnhurst Dr	SR A1A @ Lynnhurst Dr	Intersection improvement	Volusia County	-	PE - FY 11/12 (\$131,268); CST - FY 12/13 (\$368,157)	-	2010	Add NB LT TN LN; fully funded; FULLY-FUNDED
6	P11a-112-01	4336232	Orange Avenue Signal System Mast Arm Upgrades	SR 5A (Nova Rd) to Beach St	Traffic signal system and mast arm upgrades	Daytona Beach	-	CST - FY 12/13 (\$1,909,306 XU; \$340,306 LF)	\$2,249,612	2011	FULLY-FUNDED
7	P11a-117-01	Candidate 2012-9	Traffic Sign Replacement	city-wide	Traffic sign modification/upgrade	DeLand	-	CST - FY 12/13 (\$36,000)	\$36,000	2011	FULLY-FUNDED
8	P11i-119-01	4336491	Dunn Avenue Paved Shoulders	From Clyde Morris Blvd to Bill France Blvd	Paved shoulders/drainage	Volusia County	PE	CST - 13/14 (\$948,047)	\$1,085,514	2011	FULLY-FUNDED
9	P11i-118-01	4336711	Doyle Road Paved Shoulders	From Courtland Blvd to SR 415	Paved shoulders	Volusia County	PE	CST (2014/15 - \$1,118,507	\$1,242,786	2011	FULLY-FUNED
10	P12i-104-01	4336661	Herbert Street WB Right Turn Lane	At Clyde Morris Blvd	Intersection improvement	Port Orange	PE	CST (2014/15 - \$297,122)	\$297,122	2012	FULLY-FUNDED

Projects ranked 1 through 8 that are not funded through the construction phase will be ranked in their current spot or moved to the next available higher spot until they are completed and move out of the Work Program.

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects

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[INCLUDES PROJECTS FROM PROPOSED EXPANDED METROPOLITAN PLANNING AREA]

“B” List – Projects Ready for Funding

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Estimated Total Project Cost	Required Match/Commitment Received	Year Submitted	Total Project Score	Comments
1	P10a-118-01	SR 40 Adaptive Control System (Volusia County)	SR 5A (Nova Rd) to SR A1A	Signal coordination with advanced control	Volusia County			25%/Res. 2010-67	2010	71	Need updated PE and CST cost
2	P12i-101-01	SR 40 Adaptive Signal Control System (Ormond Beach)	From Main Trail to Tymber Creek Rd	Signal coordination with advanced control	Ormond Beach		CST - \$445,802.50 (2012)	10%/Res. 2012-47	2012	66.67 ³	
3	P12i-102-01	City of New Smyrna Beach Traffic Signal Preemption	Twenty three traffic lights throughout the city	Traffic signal preemption	New Smyrna Beach		CST - \$201,388 (2012)	10%/Apr 10, 2012 Commission minutes	2012	66.00 ³	Total project cost is \$227,638 including devices installed in vehicles; VTPO does not fund devices installed in vehicles
4	P13i-101-01	Dunlawton Av Walk Light Construction, Phase One	SR 5 (US-1) to Spruce Creek Rd	Lighting	Port Orange	PE	CST - \$586,400 (2012)	10%/	2013	71.60 ³	2013 application; phase I of improvements recommended by feasibility study produced in 2011.
5	P13i-102-01	Beach Parking Pedestrian Crossing at Racing's North Turn	at North Turn beach ramp	Pedestrian-activated rectangular rapid flashing beacon	Ponce Inlet	PE	CST - \$30,539 (2013)	10%/	2013	68.20 ³	2013 application
6	P13i-103-01	Pioneer Trail Left Turn Lane	Pioneer Tr at Colony Park Rd extension	Westbound left turn lane	New Smyrna Beach		PE - \$3,000; CST - \$94,165; total - \$97,165 (2013)	10%/	2013	63.00 ³	2013 application
7	P11a-120-01	Old New York Avenue Paved Shoulders and Lane Widening	From SR 44 and Shell Rd	Paved shoulders	Volusia County		CST - \$2,376,647 ² (2011)	10%/Res. 2011-61	2011	60.50 ³	
8	P11a-117-01	Traffic Sign Replacement	city-wide	Traffic sign modification/upgrade	DeLand		CST - \$36,000 (2011)	10%/Ltr. Dated 4-13-11	2011	59.67 ³	
9	P11a-121-01	Doyle Road Paved Shoulders	From Providence Blvd to Saxon Blvd	Paved shoulders	Volusia County		CST - \$1,307,452 ² (2011)	10%/Res. 2011-61	2011	59.00 ³	
10	P13i-104-01	Wayfinding Masterplan Implementation	City-wide	Wayfinding signs	Daytona Beach	PE (Oct 2013)	CST - \$380,000 (2013)	10%/	2013	57.17 ³	2013 application

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects

“B” List – Projects Ready for Funding – Continued...

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Estimated Total Project Cost	Required Match/Commitment Received	Year Submitted	Total Project Score	Comments
11	P11a-122-01	Doyle Road Paved Shoulders	From Lush Lane to Courtland Blvd	Paved shoulders	Volusia County		CST - \$581,617 ² (2011)	10%/Res. 2011-61	2011	53.67 ³	
12	P12i-106-01	Old Mission Rd - Park Av Intersection Improvements	at Old Mission Rd and Park Av	Intersection Improvements	Edgewater		PE - \$70,492; CST - \$505,196; total - \$575,688 (2012)	10%/	2012	52.67 ³	
13	P11a-123-01	Turnbull Bay Road Paved Shoulders	From Pioneer Trail to Sunset Drive	Paved shoulders	Volusia County		CST - \$1,278,806 ²	10%/Res. 2011-61	2011	49.67 ³	
14	P12i-107-01	Mast Arm Installation on SR A1A at Cardinal Dr	at SR A1A and Cardinal Dr	Traffic signal support system upgrade	Ormond Beach		PE - \$20,750; CST - \$152,294; total - \$173,044 (2012)	10%/Res. 2012-46	2012	46.00 ³	
15	P12i-108-01	Mast Arm Installation on SR A1A at Harvard Dr	at SR A1A and Harvard Dr	Traffic signal support system upgrade	Ormond Beach		PE - \$20,750; CST - \$152,169; total - \$172,919 (2012)	10%/Res. 2012-46	2012	44.33 ³	
16	P12i-109-01	US 1 Traffic Signal Upgrades	at 3rd St, 6th St, 8th St, Walker St, and Flomich St	Traffic signal support system upgrade	Holly Hill		Per intersection: PE - \$22,500; CST - \$172,500; total (5 intersections) - \$975,000 (2012)	10%/Res. 2012-R-13	2012	40.67 ³	
17	P-12i-110-01	Big Tree Rd/Golfview Blvd Intersection Improvements ¹	at Big Tree Rd and Golfview Blvd	Traffic signal support system upgrade, crosswalk enhancements, resurfacing, school bus stop enhancements	South Daytona		PE - \$26,457; CST - \$189,611; total - \$216,068 (2012)	10%/	2012	38.33 ³	City agrees to phase project if necessary.

¹ This project cannot be programmed unless and until they receive the support of the agency responsible for the facility on which the projects are located.

² Cost does not include design which is to be completed by project sponsor.

³ Project scored using different criteria than project applications submitted prior to 2011.

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects

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[INCLUDES PROJECTS FROM PROPOSED EXPANDED METROPOLITAN PLANNING AREA]

“C” List – Projects Awaiting Feasibility Study

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Year Submitted	Total Project Score	Required Match/Commitment Received	Comments
1	S11a-120-01	Traffic Camera Network	city-wide	ITS	South Daytona	2011	⁻¹	10%/	Install traffic monitoring system
2	S10a-108-01	SR 400 (Beville Rd) - SR 5A (Nova Rd) Mast Arm Installation	SR 400 (Beville Rd) at SR 5A (Nova Rd)	Mast arm upgrade	Volusia County	2010	47	0% for PE phase; other wise 25%/Res. 2010-67 (25%)	Rebuild signal as mast arm
3	S10a-104-01	SR 44 - Kepler Rd Turn Lane	SR 44 at Kepler Rd	Intersection improvement	Volusia County	2010	56.83	25%/Res. 2010-67 (25%)	Extend WB RT TN LN
4	S10a-105-01	SR 44 - Woodward Av Turn Lane	SR 44 at Woodward Av	Intersection improvement	Volusia County	2010	56.83	25%/Res. 2010-67 (25%)	Add WB LT TN LN
5	S10a-109-01	SR 600 (US 92) - Williamson Blvd Turn Lane	US 92 (ISB) at Williamson Blvd	Intersection improvement	Volusia County	2010	36.67	25%/Res. 2010-67 (25%)	Add 2nd SB RT TN LN (for duals)
6	S12i-101-01	Flagler Beach Pier Traffic Calming	SR A1A at Flagler Beach Pier	Safety	Flagler Beach	2012	74.50 ²	10%/Res. 2012-16	
7	S13i-101-01	Daytona Beach Shores SR A1A Pedestrian Safety Project Feasibility Study	Frazer Rd to Dunlawton Av to S Peninsula Dr	Pedestrian safety improvements	Daytona Beach Shores	2013	69.8 ²	10%/	2013 application
8	S12i-102-01	Providence/Eustace Intersection Safety Upgrade	Providence Blvd at Eustace	Signal warrant study	Deltona	2012	69.00 ²	10%/	
<u>9</u>		<u>Belle Terre Blvd Northbound Right turn Lane</u>	<u>Belle Terre Blvd at SR 100</u>	<u>Traffic Operations</u>	<u>Palm Coast</u>	<u>2013</u>	<u>56.60 ²</u>	<u>10%/</u>	<u>2013 application</u>
<u>10</u>		<u>Seminole Woods Blvd Northbound Right turn Lane</u>	<u>Seminole Woods Blvd at SR 100</u>	<u>Traffic Operations</u>	<u>Palm Coast</u>	<u>2013</u>	<u>52.40 ²</u>	<u>10%/</u>	<u>2013 application</u>
<u>9</u> <u>11</u>	S13i-102-01	Beach Street Road Diet	Orange Av to Bay St	Traffic calming	Daytona Beach	2013	45.6 ²	10%/	2013 application
10 <u>12</u>	S13i-103-01	Beach Street/Fairview Avenue Roundabout	at Beach Street/Fairview/Main Street/Balough Rd intersection	Traffic Operations	Daytona Beach	2013	43.8 ²	10%/	Lacks support from entity with road maintenance responsibility (Volusia County)

¹ TIP Subcommittee ranked, but did not score, applications submitted in 2011 for feasibility study.

² Project scored using different criteria than project applications submitted prior to 2011.

Volusia TPO List of Prioritized XU Bicycle/Pedestrian Set-aside Projects (10% Local Match Required)

City of Palm Coast Project List; June 12, 2013 DRAFT

Tier B: Projects Ready for Funding

Ranking	VTPO Project#	Project Name	Project Limits	Project Type	Project Sponsor	Project Phase	Project Cost	Project Score	Commitment	Comments
11	P13p-107-01	Seminole Woods Bv Multi-Use Path	US 1 to Sesame Bv	Shared Use Path	Palm Coast	PE/CST	\$630,000	61	10%	new project

NOTE 1: The TPO has set-aside 30% of its XU funds for bicycle/pedestrian projects, with the caveat that all projects will be handicapped accessible and ADA compliant.

NOTE 2: The TPO will allocate up to \$100,000/year to help local governments fund feasibility studies for these projects.

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects

ADOPTED - August 28, 2012

WORKING COPY - For Informational Purposes Only – June 10, 2013

“A” List – Projects with One or More Phases Funded

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost	Year Submitted	Comments
1	P10a-102-01	4301761	Pioneer Trail at Turnbull Bay Rd Curve Redesign	Pioneer Trail @ Turnbull Bay Rd	Roadway realignment	Volusia County	PE (\$185,000) ROW (\$550,000)	CST - FY 13/14 (\$1,409,000)	\$1,550,000 \$2,144,000	2009	Safety project - redesign curve; -\$1,000,000 needed for CST FULLY-FUNDED
2	P10a-103-01	4301771	SR 421 (Dunlawton Av) at Spruce Creek Rd Intersection Improvements	SR 421 (Dunlawton Av) at Spruce Creek Rd	Intersection improvement	Port Orange	PE	CST - FY 11/12 (\$993,364)	\$1,100,000	2010	Construct Rt turn lanes for NB and EB movements; fully funded; anticipated completion by Oct 2012 PROJECT COMPLETED
3 2	P10a-104-01	4226831	SR 5A (Nova Rd) at SR 600 (US 92, International Speedway Blvd)	SR 5A (Nova Rd) @ SR 600 (US 92 - International Speedway Blvd)	Intersection improvement	FDOT	PE	PE - FY 10/11 and FY 11/12 (approx \$300,000); CST FY 12/13 (\$697,927; \$596,463)	\$1,471,141	2010	CST exclusive SB LT LN; CST 2nd EB LT TN LN; extend WB LT TN LN; rebuild signal as master arms; FULLY FUNDED
4 3	P10a-107-01	4301781, 4301782 & 4180211	SR 600 (US 92, International Speedway Blvd) Signal Upgrades	CR 415 (Tomoka Farms Rd) to Palmetto Av	Signal upgrade	Volusia County, FDOT, Daytona Beach	PE	4301782 - CST (design/build) in FY 11/12 (\$3,515,600); 4180211 - PE in 12/13 (\$171,288) and CST in 14/15 (\$2,235,149; \$824,803)	4301781 & 4301782 - \$3,600,000; 4180211 - \$2,406,437	2010	Rebuild 13 signals as mast arms; FULLY-FUNDED
5 4	P10a-109-01	4301811	SR A1A at Peninsula Av Turn Lane Extension	SR A1A (S. Causeway) at Peninsula Av	Intersection improvement	Volusia County	-	-	\$50,000 (PE)	2010	Extend EB LT TN LN; to be undertaken by FDOT as a "pushbutton" project
6 5	P10a-110-01	4302321	SR A1A at Lynnhurst Dr	SR A1A @ Lynnhurst Dr	Intersection improvement	Volusia County	-	PE - FY 11/12 (\$131,268); CST - FY 12/13 (\$368,157)	-	2010	Add NB LT TN LN; fully funded; FULLY-FUNDED
6	<u>P11a-112-01</u>	<u>4336232</u>	<u>Orange Avenue Signal System Mast Arm Upgrades</u>	<u>SR 5A (Nova Rd) to Beach St</u>	<u>Traffic signal system and mast arm upgrades</u>	<u>Daytona Beach</u>	-	<u>CST - FY 12/13 (\$1,909,306 XU; \$340,306 LF)</u>	<u>\$2,249,612</u>	<u>2011</u>	<u>FULLY-FUNDED</u>
7	<u>P11a-117-01</u>	<u>Candidate 2012-9</u>	<u>Traffic Sign Replacement</u>	<u>city-wide</u>	<u>Traffic sign modification/upgrade</u>	<u>DeLand</u>	-	<u>CST - FY 12/13 (\$36,000)</u>	<u>\$36,000</u>	<u>2011</u>	<u>FULLY-FUNDED</u>
8	<u>P11i-119-01</u>	<u>4336491</u>	<u>Dunn Avenue Paved Shoulders</u>	<u>From Clyde Morris Blvd to Bill France Blvd</u>	<u>Paved shoulders/drainage</u>	<u>Volusia County</u>	<u>PE</u>	<u>CST - 13/14 (\$948,047)</u>	<u>\$1,085,514</u>	<u>2011</u>	<u>FULLY-FUNDED</u>

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects
“A” List – Projects with One or More Phases Funded – Continued...

Priority Ranking	VTPO Project Number	FDOT FM#	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Programmed Phases	Estimated Total Project Cost	Year Submitted	Comments
9	P11i-118-01	4336711	Doyle Road Paved Shoulders	From Courtland Blvd to SR 415	Paved shoulders	Volusia County	PE	CST (2014/15 - \$1,118,507	\$1,242,786	2011	FULLY-FUNDED
10	P12i-104-01	4336661	Herbert Street WB Right Turn Lane	At Clyde Morris Blvd	Intersection improvement	Port Orange	PE	CST (2014/15 - \$297,122)	\$297,122	2012	FULLY-FUNDED

Projects ranked 1 through 8 that are not funded through the construction phase will be ranked in their current spot or moved to the next available higher spot until they are completed and move out of the Work Program.

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects

ADOPTED - August 28, 2012

WORKING COPY - For Informational Purposes Only – June 10, 2013

“B” List – Projects Ready for Funding

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Estimated Total Project Cost	Required Match/Commitment Received	Year Submitted	Total Project Score	Comments
1	P10a-118-01	SR 40 Adaptive Control System (Volusia County)	SR 5A (Nova Rd) to SR A1A	Signal coordination with advanced control	Volusia County		\$300,000	25%/Res. 2010-67	2010	71	Need updated PE and CST cost
2	P11a-119-01	Dunn Avenue Paved Shoulders	From Clyde Morris Blvd to Bill France Blvd	Paved shoulders	Volusia County		\$445,290³	10%/Res. 2011-61	2011	67.00³	Moved to "A" list
3	P11a-112-01	Orange Avenue Signal System Mast Arm Upgrades	SR 5A (Nova Rd) to Beach St	Traffic signal system and mast arm upgrades	Daytona Beach		\$1,833,333	10%/Ltr. Dated 4-21-11	2011	66.67³	PE has been completed Moved to "A" list
4-2	P12i-101-01	SR 40 Adaptive Signal Control System (Ormond Beach)	From Main Trail to Tymber Creek Rd	Signal coordination with advanced control	Ormond Beach		CST - \$445,802.50 (2012)	10%/Res. 2012-47	2012	66.67 ³	
5-3	P12i-102-01	City of New Smyrna Beach Traffic Signal Preemption	Twenty three traffic lights throughout the city	Traffic signal preemption	New Smyrna Beach		CST - \$201,388 (2012)	10%/Apr 10, 2012 Commission minutes	2012	66.00 ³	Total project cost is \$227,638 including devices installed in vehicles; VTPO does not fund devices installed in vehicles
6	P11a-111-01	Energy Efficient LED Traffic Signals	city wide	Traffic signal modification/upgrade	Daytona Beach		\$176,619	10%/Ltr. Dated 4-21-11	2011	65.50³	Not eligible for federal STP funds
7	P11a-116-01	LED Traffic Signal Replacement	city wide	Traffic signal modification/upgrade	DeLand		\$70,000	10%/Ltr. Dated 4-13-11	2011	65.00³	Not eligible for federal STP funds
8	P12i-103-01	LED Traffic Signal Conversion	city wide	Traffic signal modification/upgrade	Port Orange		\$100,000 (conceptual estimate based on average cost data-2012)	10%/	2012	61.00³	Not eligible for federal STP funds
4	P13i-101-01	Dunlawton Av Walk Light Construction, Phase One	SR 5 (US-1) to Spruce Creek Rd	Lighting	Port Orange	PE	CST - \$586,400 (2012)	10%/	2013	71.60³	2013 application; phase I of improvements recommended by feasibility study produced in 2011.
5	P13i-102-01	Beach Parking Pedestrian Crossing at Racing's North Turn	at North Turn beach ramp	Pedestrian-activated rectangular rapid flashing beacon	Ponce Inlet	PE	CST - \$30,539 (2013)	10%/	2013	68.20³	2013 application

**Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects
"B" List – Projects Ready for Funding – Continued...**

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Estimated Total Project Cost	Required Match/Commitment Received	Year Submitted	Total Project Score	Comments
<u>6</u>	<u>P13i-103-01</u>	<u>Pioneer Trail Left Turn Lane</u>	<u>Pioneer Tr at Colony Park Rd extension</u>	<u>Westbound left turn lane</u>	<u>New Smyrna Beach</u>		<u>PE - \$3,000; CST - \$94,165; total - \$97,165 (2013)</u>	<u>10%/</u>	<u>2013</u>	<u>63.00³</u>	<u>2013 application</u>
9 <u>7</u>	P11a-120-01	Old New York Avenue Paved Shoulders and Lane Widening	From SR 44 and Shell Rd	Paved shoulders	Volusia County		<u>CST - \$2,376,647² (2011)</u>	10%/Res. 2011-61	2011	60.50 ³	
10 <u>8</u>	P11a-117-01	Traffic Sign Replacement	city-wide	Traffic sign modification/upgrade	DeLand		<u>CST - \$36,000 (2011)</u>	10%/Ltr. Dated 4-13-11	2011	59.67 ³	
11	P11a-118-01	Doyle Road Paved Shoulders	From Courtland Blvd to SR 415	Paved shoulders	Volusia County		\$1,009,600²	10%/Res. 2011-61	2011	59.17³	<u>Moved to "A" list</u>
12 <u>9</u>	P11a-121-01	Doyle Road Paved Shoulders	From Providence Blvd to Saxon Blvd	Paved shoulders	Volusia County		<u>CST - \$1,307,452² (2011)</u>	10%/Res. 2011-61	2011	59.00 ³	
13	P12i-104-01	Herbert St WB Turn Lane Improvements	at Herbert St and Clyde Morris Blvd	Intersection Improvements	Port Orange		\$253,725 (2012)	10%/	2012	58.00³	<u>Moved to "A" list</u>
<u>10</u>	<u>P13i-104-01</u>	<u>Wayfinding Masterplan Implementation</u>	<u>City-wide</u>	<u>Wayfinding signs</u>	<u>Daytona Beach</u>	<u>PE (Oct 2013)</u>	<u>CST - \$380,000 (2013)</u>	<u>10%/</u>	<u>2013</u>	<u>57.17³</u>	<u>2013 application</u>
14 <u>11</u>	P11a-122-01	Doyle Road Paved Shoulders	From Lush Lane to Courtland Blvd	Paved shoulders	Volusia County		<u>CST - \$581,617² (2011)</u>	10%/Res. 2011-61	2011	53.67 ³	
15 <u>12</u>	P12i-106-01	Old Mission Rd - Park Av Intersection Improvements	at Old Mission Rd and Park Av	Intersection Improvements	Edgewater		<u>PE - \$70,492; CST -- \$580,000 \$505,196; total - \$575,688 (2012)</u>	10%/	2012	52.67 ³	
13 <u>13</u>	P11a-123-01	Turnbull Bay Road Paved Shoulders	From Pioneer Trail to Sunset Drive	Paved shoulders	Volusia County		<u>CST - \$1,278,806²</u>	10%/Res. 2011-61	2011	49.67 ³	
16 <u>14</u>	P12i-107-01	Mast Arm Installation on SR A1A at Cardinal Dr	at SR A1A and Cardinal Dr	Traffic signal support system upgrade	Ormond Beach		<u>PE - \$20,750; CST - \$173,061.59 \$152,294; total - \$173,044 (2012)</u>	10%/Res. 2012-46	2012	46.00 ³	
17 <u>15</u>	P12i-108-01	Mast Arm Installation on SR A1A at Harvard Dr	at SR A1A and Harvard Dr	Traffic signal support system upgrade	Ormond Beach		<u>PE - \$20,750; CST - \$138,335.83 \$152,169; total - \$172,919 (2012)</u>	10%/Res. 2012-46	2012	44.33 ³	

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects
“B” List – Projects Ready for Funding – Continued...

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Completed Phases	Estimated Total Project Cost	Required Match/Commitment Received	Year Submitted	Total Project Score	Comments
18 16	P12i-109-01	US 1 Traffic Signal Upgrades	at 3rd St, 6th St, 8th St, Walker St, and Flomich St	Traffic signal support system upgrade	Holly Hill		Per intersection: PE - \$22,500; CST - \$172,500; total (5 intersections) - \$975,000 (2012)	10%/Res. 2012-R-13	2012	40.67 ³	
19 17	P-12i-110-01	Big Tree Rd/Golfview Blvd Intersection Improvements ¹	at Big Tree Rd and Golfview Blvd	Traffic signal support system upgrade, crosswalk enhancements, resurfacing, school bus stop enhancements	South Datyona		PE - \$26,457; CST - \$189,611; total - \$216,068 (2012)	10%/	2012	38.33 ³	City agrees to phase project if necessary.

¹ This project cannot be programmed unless and until they receive the support of the agency responsible for the facility on which the projects are located.

² Cost does not include design which is to be completed by project sponsor.

³ Project scored using different criteria than project applications submitted prior to 2011.

Volusia TPO List of Prioritized XU Traffic Ops/ITS/Safety Projects

ADOPTED - August 28, 2012

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“C” List – Projects Awaiting Feasibility Study

Priority Ranking	TPO Project Number	Project Name	Project Limits	Project Type	Project Sponsor	Year Submitted	Total Project Score	Required Match/Commitment Received	Comments
1	S11a-109-01	Moody Boulevard Bridge Bicycle Lanes	CR 201 (John Anderson Hwy) to Flagler Av	Bicycle lanes	Flagler Beach	2011	-¹	10%/	In lieu of funding with XU, bicycle lanes to be added in concert with scheduled resurfacing
2 <u>1</u>	S11a-120-01	Traffic Camera Network	city-wide	ITS	South Daytona	2011	- ¹	10%/	Install traffic monitoring system
3 <u>2</u>	S10a-108-01	SR 400 (Beville Rd) - SR 5A (Nova Rd) Mast Arm Installation	SR 400 (Beville Rd) at SR 5A (Nova Rd)	Mast arm upgrade	Volusia County	2010	47	0% for PE phase; other wise 25%/Res. 2010-67 (25%)	Rebuild signal as mast arm
4 <u>3</u>	S10a-104-01	SR 44 - Kepler Rd Turn Lane	SR 44 at Kepler Rd	Intersection improvement	Volusia County	2010	56.83	25%/Res. 2010-67 (25%)	Extend WB RT TN LN
5 <u>4</u>	S10a-105-01	SR 44 - Woodward Av Turn Lane	SR 44 at Woodward Av	Intersection improvement	Volusia County	2010	56.83	25%/Res. 2010-67 (25%)	Add WB LT TN LN
6 <u>5</u>	S10a-109-01	SR 600 (US 92) - Williamson Blvd Turn Lane	US 92 (ISB) at Williamson Blvd	Intersection improvement	Volusia County	2010	36.67	25%/Res. 2010-67 (25%)	Add 2nd SB RT TN LN (for duals)
7 <u>6</u>	S12i-101-01	Flagler Beach Pier Traffic Calming	SR A1A at Flagler Beach Pier	Safety	Flagler Beach	2012	74.50 ²	10%/Res. 2012-16	
<u>7</u>	<u>S13i-101-01</u>	<u>Daytona Beach Shores SR A1A Pedestrian Safety Project Feasibility Study</u>	<u>Frazer Rd to Dunlawton Av to S Peninsula Dr</u>	<u>Pedestrian safety improvements</u>	<u>Daytona Beach Shores</u>	<u>2013</u>	<u>69.8</u>	<u>10%/</u>	<u>2013 application</u>
8 <u>8</u>	S12i-102-01	Providence/Eustace Intersection Safety Upgrade	Providence Blvd at Eustace	Signal warrant study	Deltona	2012	69.00 ²	<u>10%/</u>	
<u>9</u>	<u>S13i-102-01</u>	<u>Beach Street Road Diet</u>	<u>Orange Av to Bay St</u>	<u>Traffic calming</u>	<u>Daytona Beach</u>	<u>2013</u>	<u>45.6</u>	<u>10%/</u>	<u>2013 application</u>
<u>10</u>	<u>S13i-103-01</u>	<u>Beach Street/Fairview Avenue Roundabout</u>	<u>at Beach Street/Fairview/Main Street/Balough Rd intersection</u>	<u>Traffic Operations</u>	<u>Daytona Beach</u>	<u>2013</u>	<u>43.8</u>	<u>10%/</u>	<u>Lacks support from entity with road maintenance responsibility (Volusia County)</u>
<u>9</u>	S12i-103-01	Beach Parking Pedestrian Crossing @ Racing's North Turn	S. Atlantic Av (CR A1A) at Racing's North Turn	Safety	Ponce Inlet	2012	44.00²	10%/Ltr from Jeaneen Clauss, Town Manager (no date)	Feasibility study and cost estimate produced by Volusia County; Ponce Inlet resubmitted for placement on "B" list.

¹ TIP Subcommittee ranked, but did not score, applications submitted in 2011 for feasibility study.

² Project scored using different criteria than project applications submitted prior to 2011.

MEETING SUMMARY
TPO BOARD
JUNE 25, 2013

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

C. PRESENTATION ON THE BACKGROUND AND VISION OF THE CITY OF BUNNELL

Background Information:

Representatives from the City of Bunnell will deliver a brief presentation on past, present and future trends of growth and development in Bunnell and the transportation vision and priorities.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

MEETING SUMMARY
TPO BOARD
JUNE 25, 2013

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

D. FDOT REPORT

Background Information:

Ms. Claudia Calzaretta, FDOT District 5, will be present to answer questions regarding projects on the FDOT Construction Status Report and Push-Button Report.

The FDOT Construction Status Report and Push-Button Report are included in the agenda packet for your review.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

Resident Engineer: Michael B. Ruland, P.E

PROJECT STATUS REPORT AS OF

May 19, 2013

Volusia and Seminole Counties

SR 415 from Seminole Co. Line to Reed Ellis Road

FIN # 407355-3-52-01, 240216-5-52-01, & 407355-1-52-01

Contract # T5415

Project Description:

Add lanes & reconstruct.

CONTRACTOR:	United Infrastructure Group, Inc.	LET DATE:	5/23/2012	ORIGINAL	1100	\$32,798,973.37
CCEI:	AECOM	NTP:	7/27/2012	CURRENT	1127	\$32,798,973.37
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	10/1/2012	ELAPSED	231	\$9,687,953.05
FED. AID #:	N/A	WORK BEGAN:	10/1/2012	% ORIGINAL	21.0%	29.5%
SECTION:	79120000	EST. COMPLETION:	11/1/2013	% TO DATE	20.5%	29.5%
FUND TYPE	STA	CURRENT CPPR:	100%	LIQ. DAMAGES		

Seth Simpson (407)302-6943 Office AECOM

Phone:

Email:

CONTRACTOR'S PROJECT MANAGER: Steve Kullman

407-377-0550 O, 803-445-0245 C

Steve.Kullman@uig.net

CONTRACTOR'S SUPERINTENDENT: Joe Walters

407-377-0550 O; 843-415-2171 C

Joe.Walters@uig.net

SENIOR PROJECT ENGINEER: Harold Dubon, P.E.

407-302-6943 O; 407-729-7339 C

Harold.Dubon@aecom.com

OFFICE SPECIALIST: Seth Simpson

(407)302-6943 Office AECOM

seth.simpson@aecom.com

CEI SENIOR PROJECT ADMINISTRATOR: Terry Simpson

386-943-5770 O; 386-846-4753 C

terry.simpson@aecom.com

SENIOR INSPECTOR: Frank Shaw

407-302-6943 O; 407-314-7417 C

Frank.Shaw2@aecom.com

INSPECTOR: Jim Cerar

407-302-6943 O; 407-314-8931 C

James.Cerar@aecom.com

INSPECTOR: Dominic Fiandra

407-301-6943 O; 407-340-1806 C

Dominic.Fiandra@aecom.com

MAINTENANCE CONTACT: Jim Read

386-740-3406 O; 386-801-5584 C

james.read@dot.state.fl.us

24 HR CONTRACTOR MOT CONTACT: Joe Walters

407-377-0550 O; 843-415-2171 C

WEEKLY MEETING: Tuesday 10:00 at AECOM field Office.

VOLUSIA COUNTY

SR 415 from north of Reed Ellis Rd. northerly to north of Acorn Lake Rd.

FIN # 407355-4-52-01

Contract # T-5417

Project Description:

Adding lanes, reconstruction, milling and resurfacing, widening, drainage improvements, new traffic signals, new noise wall, and signing and pavement markings on State Road 415 from north of Reed Ellis Road northerly 5.034 miles to north of Acorn Lake Road.

					TIME	COST
CONTRACTOR:	P & S Paving, Inc.	LET DATE:	4/25/2012	ORIGINAL	870	\$18,388,844.65
CCEI:	In House	NTP:	6/28/2012	CURRENT	900	\$18,388,844.65
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	7/16/2012	ELAPSED	308	\$7,650,497.43
FED. AID #:	N/A	WORK BEGAN:	7/16/2012	% ORIGINAL	35.4%	41.6%
SECTION:	79120000	EST. COMPLETION:	1/1/2015	% TO DATE	34.2%	41.6%
FUND TYPE	STA	CURRENT CPPR:	100%	LIQ. DAMAGES		

Phone:

Email:

CONTRACTOR'S PROJECT MANAGER: Brian Davidson

386-258-7911 O; 386-566-0551 C

bdaavidson@pandspavinginc.com

CONTRACTOR'S SUPERINTENDENT: Mike Smith

386-402-5705

RE/SENIOR PROJECT ENGINEER: Mike Ruland, P.E.

386-943-5761 O; 386-956-2146 C

michael.ruland@dot.state.fl.us

PROJECT ADMINISTRATOR: Chris Nolen, P.E.

386-943-5765 O; 386-846-4618 C

christopher.nolen@dot.state.fl.us

Consultant LEAD INSPECTOR: Ray Budd (RS&H)

386-931-8354 C

INSPECTOR: Ken Laurette

386-453-3917

INSPECTOR: Jeremy Ahmann

321-281-7739

MAINTENANCE CONTACT: Jim Read

386-740-3406 O; 386-801-5584

james.read@dot.state.fl.us

24 HR CONTRACTOR MOT CONTACT: Mike Smith

386-402-5705

WEEKLY MEETING: Wednesday 3:00 Daytona Construction Office.

I-4 from SR 44 to E of I-95

FIN #	408464-1-52-01
Contract #	E5R16
Design Build	

Project Description:
 The improvements under this contract consist of reconstruction and widening the interstate from four lanes to six lanes. Additional scope of work includes resurfacing SR 44 eastbound ramps onto SR 400 and replacement of existing US 92 ramps and ramp bridge over US 92.

				TIME	COST	
CONTRACTOR:	Condotte/de Moya Group	LET DATE:	2/3/2012	ORIGINAL	900	\$134,462,000.00
CCEI:	Parsons Brinckerhoff, Inc.	NTP:	5/9/2012	CURRENT	965	\$134,462,000.00
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	5/9/2012	ELAPSED	376	\$44,280,689.73
FED. AID #:	422501	WORK BEGAN:	5/9/2012	% ORIGINAL	41.8%	32.9%
SECTION:	79110000	EST. COMPLETION:	12/29/2014	% TO DATE	39.0%	32.9%
FUND TYPE	FAO	CURRENT CPPR:	100%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Grant Cool	305-322-5597 C; 386-873-0770	grant.cool@demoya.com
CONTRACTOR'S SUPERINTENDENT:	Grant Cool	305-322-5597 C; 386-873-0770	
SUPERVISOR:	Jorge Rodriguez	305-302-6277 C	
RE/SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	386-943-5761 O; 386-846-3931 C	michael.ruland@dot.state.fl.us
CONSTRUCTION PROJECT MANAGER:	Tim Grimm	386-943-5762 O; 386-946-4149 C	tim.grimm@dot.state.fl.us
CEI SENIOR PROJECT ADMINISTRATOR:	Steve Wigle	407-509-8541 C	wigle@pbworld.com
PROJECT ADMINISTRATOR:	Barry Johnson	407-947-7426 C; 386-873-0772 O	johnsonba@pbworld.com
SENIOR INSPECTOR:	Jay Johnson	321-229-9821	
OFFICE SPECIALIST:	Mike Atkins	407-660-4720 O 407-406-1218 C	matkins@metriceng.com
DOT PROJECT MANAGER:	Beata Stys-Palasz	386-943-5418 O	
DOT DESIGN PROJECT MANAGER:	Beata Stys-Palasz	386-943-5418 O	
MAINTENANCE CONTACT:	Jim Read	386-740-3406 O	james.read@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:	Grant Cool	305-322-5597 C	

WEEKLY MEETING: Tuesday, 1:30 at Kepler Complex.

SR 600 (US 92) from Kepler Rd. to SR 415

FIN #	422024-2-52-01, 422024-1-52-01, & 423864-1-52-01
Contract #	T5351

Project Description:
 This project consists of concrete pavement rehabilitation and paved shoulder milling and resurfacing from Kepler Rd. east to SR 415, and 793 ft. of precast prestressed post tensioned concrete slab test site in the west bound lane. Intersection modifications at West parkway, including the removal of the flashing beacon and the construction of a signalized intersection with pedestrian features, sidewalk, gravity wall, traffic separator, pavement markings and removal, and new pavement markings.

				TIME	COST	
CONTRACTOR:	Superior Const. Co.	LET DATE:	12/8/2010	ORIGINAL	680	\$13,651,578.61
CCEI:	In House	NTP:	3/7/2011	CURRENT	837	\$14,069,511.83
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	3/21/2011	ELAPSED	791	\$13,999,369.54
FED. AID #:	4224060C	WORK BEGAN:	3/21/2011	% ORIGINAL	116.3%	102.5%
SECTION:	79060000	EST. COMPLETION:	7/4/2013	% TO DATE	94.5%	99.5%
FUND TYPE	FAO	CURRENT CPPR:	98%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Jeremy Andrews	(904)292-4240 O; (904)509-0868 C	jandrews@superiorfla.com
CONTRACTOR'S SUPERINTENDENT:	Kevin Kipta	(904)292-4240 O; (904)655-0813 C	kkipta@superiorfla.com
FOREMAN:	Mundo	(904)759-2703 WC; (386)717-9532 PC	
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Terry Phillips	(386)943-5770 O; (386)846-4753 C	terry.phillips@dot.state.fl.us
LEAD INSPECTOR:	Mike Sweinhagen	(386)931-1091	
INSPECTOR:	Jim Boyle	(407)466-7432	
INSPECTOR:	David Fogt	(407)466-3535	
ESTIMATE & LIMS:	Sam Saleh	(407)467-6250	
CONSTRUCTION PROJECT MANAGER:	N/A		
DESIGN PROJECT MANAGER:	Dennisse Zornan	(386)943-5184 O	
MAINTENANCE CONTACT:	Jim Read	(386)740-3406 O; (386)801-5584	james.read@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:	Mundo	(904)759-2703 WC; (386)717-9532 PC	

BI-WEEKLY MEETING: Monday 10:00 Daytona Construction Office or in the Field on jobsite.

Resident Engineer: Michael B. Ruland, P.E

Daytona Avenue Bridge over Halifax Cannal

Fin # 431907-1-52-01

Contract # E5R63

Project Description: Daytona Avenue Brige Replacement over Halifax Canal in Holy Hill

				TIME	COST	
CONTRACTOR:	Gregori Const. & Engineering Inc.	LET DATE:	6/18/2012	ORIGINAL	300	\$818,500.00
CCEI:	In House	NTP:	1/11/2013	CURRENT	300	\$818,500.00
CONT. TYPE:	Construction	TIME BEGAN:	1/11/2013	ELAPSED	129	\$179,100.00
FED. AID #:	00B5-019-B	WORK BEGAN:	11/6/2013	% ORIGINAL	43.0%	21.9%
SECTION:	79000069	EST. COMPLETION:		% TO DATE	43.0%	21.9%
FUND TYPE	EXO	CURRENT CPPR:	98%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:			
CONTRACTOR'S SUPERINTENDENT:	Dale Muudrak	(321)438-1879 O	mdmudrak@gregori-inc.com
SENIOR PROJECT ENGINEER:	Mike Ruland	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Dwight Grube	(386)943-5768 O; (386)846-4587 C	dwight.grube@dot.state.fl.us
LEAD INSPECTOR:	James Reininger	(386)527-3834 C	james.reininger@dot.state.fl.us
DESIGN PROJECT MANAGER:	Bassel Kassem	(407)201-6153 O; (407)492-1744 C	bkassem@saieng.com
MAINTENANCE CONTACT:	Jim Read	386-740-3406 O	james.read@dot.state.fl.us
MONTHLY CONTACT:			
24 HR CONTRACTOR MOT CONTACT:			

Bi Weekly Meeting: Wednesday 9:00 on site

SR 40 FROM W OF WASHINGTON ST TO BEGIN OF BRIDGE 790032

Fin # 422030-2-52-01

Contract # T5428

Project Description: Resurfacing, and raised medians

				TIME	COST	
CONTRACTOR:	Masci General Contractor, Inc	LET DATE:	9/12/2012	ORIGINAL	105	\$562,391.54
CCEI:	In House	NTP:	11/6/2012	CURRENT	137	\$562,391.54
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	1/7/2013	ELAPSED	133	\$523,381.98
FED. AID #:	N/A	WORK BEGAN:	1/7/2013	% ORIGINAL	126.7%	93.1%
SECTION:	79150000	EST. COMPLETION:	5/23/2013	% TO DATE	97.1%	93.1%
FUND TYPE	STA	CURRENT CPPR:	98%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Chris Wright	(386)322-4500 O; (386)561-8057 C	chriswright@cfl.rr.com
CONTRACTOR'S SUPERINTENDENT:	Pat Richards	(386)32-24500 O; (386) 527-2423 C	patrichards@yahoo.com
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Dwight Grube	(386)943-5768 O; (386)846-4587 C	dwight.grube@dot.state.fl.us
LEAD INSPECTOR:	John Stanley	(407)-557-0205	
MAINTENANCE CONTACT:	Al Neuman	(386)740-3466 O;	albert.newman@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:	Pat Richards	(386)32-24500 O; (386) 527-2423 C	

Bi-WEEKLY MEETING: Wednesday 9:00 on site.

SR 44 West of SR 415 to a point east of Jungle road

FIN #	427267-1-52-01
Contract #	T5426

Project Description: Milling and resurfacing, correct deficient cross slope, reconstruct ADA compliant curb ramps, extend left turn lane, drainage

				TIME	COST
CONTRACTOR:	P & S Paving, Inc.	LET DATE:	9/26/2012	ORIGINAL	200 \$ 5,008,595.00
CCEI:	In House	NTP:	11/28/2012	CURRENT	220 \$ 5,008,595.00
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	11/29/2012	ELAPSED	142 \$ 3,593,862.31
FED. AID #:	N/A	WORK BEGAN:	1/2/2013	% ORIGINAL	71.0% 71.8%
SECTION:	79070000	EST. COMPLETION:	8/5/2013	% TO DATE	64.5% 71.8%
FUND TYPE	EXN	CURRENT CPPR:	98%	LIQ. DAMAGES	

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Brian Davidson	(386)258-7911 O; (386)566-0551 C	bdavidson@pandspavinginc.com
CONTRACTOR'S SUPERINTENDENT:	John Dunlap	(386)258-7911 O; (386)566-6267 C	
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Terry Phillips	(386)943-5770 O; (386)846-4753 C	terry.phillips@dot.state.fl.us
LEAD INSPECTOR:	John Roberto	(386)689-7937	john.roberto@rsandh.com
MAINTENANCE CONTACT:	Jim Read	386-740-3406 O	james.read@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:	John Dunlap	(386)258-7911 O; (386)566-6267 C	

Weekly Meeting: Every other Tuesday on site

ISB (US 92) Mast Arm Project

FIN #	430178-2-52-01
Contract #	E5N54

Project Description: Design-Build Contract
 SR 600 (US92) from I-95 NB off ramp to Palmetto Avenue, intersection improvement.

				TIME	COST
CONTRACTOR:	Chinchor Electric, Inc.	LET DATE:	1/30/2012	ORIGINAL	400 \$2,491,385.73
CCEI:	In House	NTP:	5/25/2012	CURRENT	519 \$2,710,369.30
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	5/25/2012	ELAPSED	360 \$1,891,921.27
FED. AID #:	3441027P	WORK BEGAN:	9/10/2012	% ORIGINAL	90.0% 75.9%
SECTION:	79060000	EST. COMPLETION:	10/19/2013	% TO DATE	69.4% 69.8%
FUND TYPE	EXO	CURRENT CPPR:	100%	LIQ. DAMAGES	

		Jeff Soltis	904-509-0015 C;	jsoltis@chinchorelectric.com
		Phone:		Email:
CONTRACTOR'S PROJECT MANAGER:	Brian Silva	321-229-6540 C		
CONTRACTOR'S SUPERINTENDENT:	Jim Zabele	386-561-0165 C		
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	386-943-5761 O; 386-846-3931 C	michael.ruland@dot.state.fl.us	
PROJECT ADMINISTRATOR:	Tim Grimm	386-943-5762 O 386-946-4149 C	tim.grimm@dot.state.fl.us	
LEAD INSPECTOR:	Earl Hollister	321-229-6540		
MAINTENANCE CONTACT:	Jim Read	386-740-3406 O; 386-801-5584 C	james.read@dot.state.fl.us	
24 HR CONTRACTOR MOT CONTACT:				

Weekly Meeting: Tuesday 9:00 am on site.

SR 5 (US-1) OAK HILL

FIN #	431748-1-52-01
Contract #	T5427

Project Description: Construction of sidewalk. Other improvements include drainage improvements and minor signing and pavement markings

				TIME	COST
CONTRACTOR:	Onas Corporation	LET DATE:	10/31/2012	ORIGINAL	90 \$398,540.50
CCEI:	In House	NTP:	1/9/2013	CURRENT	125 \$398,540.50
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	1/24/2013	ELAPSED	116 \$381,566.85
FED. AID #:	485705P	WORK BEGAN:	2/26/2013	% ORIGINAL	128.9% 95.7%
SECTION:	79010000	EST. COMPLETION:	5/28/2013	% TO DATE	92.8% 95.7%
FUND TYPE	EXO	CURRENT CPPR:	86%	LIQ. DAMAGES	

		Phone:		Email:
CONTRACTOR'S PROJECT MANAGER:	Irvin Goodrich	904-745-0508		irvine@onascorporation.com
CONTRACTOR'S SUPERINTENDENT:	Willie Axon	904-239-8708		willie@onascorporation.com
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	386-943-5761 O; 386-846-3931 C	michael.ruland@dot.state.fl.us	
PROJECT ADMINISTRATOR:	John Bailey	407-466-4387	john.bailey@kisingercampo.com	
INSPECTOR	Luke Classon	407-451-5718	luke@jbseng.com	
LEAD INSPECTOR:	Joe Bryant	407-575-8595	jbryant@eismanrusso.com	
MAINTENANCE CONTACT:	Jim Read	386-740-3406 O; 386-801-5584 C	james.read@dot.state.fl.us	
24 HR CONTRACTOR MOT CONTACT:	Willie Axon	904-239-8708	willie@onascorporation.com	

SR 5 (US-1) EDGEWATER						
Fin # 426889-1-52-01						
Contract # T5433						
Project Description:						
Access management, milling and resurfacing of existing travel lanes southbound travel lanes, base work, curb and gutter, drainage improvements, traffic signal adjustments, highway signing and pavement markings.						
					TIME	COST
CONTRACTOR:	Masci General Contractor, Inc	LET DATE:	10/31/2012	ORIGINAL	190	\$1,107,192.50
CCEI:	In House	NTP:	1/4/2013	CURRENT	199	\$1,107,192.50
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	2/3/2013	ELAPSED	106	\$339,561.18
FED. AID #:	4857050P	WORK BEGAN:	2/4/2013	% ORIGINAL	55.8%	30.7%
SECTION:	79010000	EST. COMPLETION:	8/20/2013	% TO DATE	53.3%	30.7%
FUND TYPE	EXO	CURRENT CPPR:	98%	LIQ. DAMAGES		
			Phone:		Email:	
CONTRACTOR'S PROJECT MANAGER:		Chris Wright	386-322-4500			
CONTRACTOR'S SUPERINTENDENT:		Tony Chaplow	386-527-2310			
SENIOR PROJECT ENGINEER:		Mike Ruland, P.E.	(386)943-5761 O; (386)846-3931 C		michael.ruland@dot.state.fl.us	
PROJECT ADMINISTRATOR:		John Bailey	407-466-4387		john.bailey@kisingercampo.com	
INSPECTOR:		Luke Classon	407-451-5718		luke@jbseng.com	
LEAD INSPECTOR:		Joe Bryant	407-575-8595		jbryant@eismanrusso.com	
MAINTENANCE CONTACT:		Jim Read	386-740-3406 O; 386-801-5584 C		james.read@dot.state.fl.us	
24 HR CONTRACTOR MOT CONTACT:		Tony Chaplow	386-527-2310			
10TH Street To Industrial Park Avenue						
Fin # 431910-1-52-01						
Contract # E5R68						
Project Description:						
Lining all storm drain pipes and rehabilitating all drainage structures in FDOT right of way on US 1 from 10TH Street to Industrial Park Avenue in New Smyrna Beach						
					TIME	COST
CONTRACTOR:	Lanzo Const. Company FL.	LET DATE:	12/4/2012	ORIGINAL	180	\$1,693,300.75
CCEI:	In house	NTP:	2/11/2013	CURRENT	182	\$1,693,300.75
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	2/27/2013	ELAPSED	82	\$87,645.50
FED. AID #:	NA	WORK BEGAN:	4/2/2013	% ORIGINAL	45.6%	5.2%
SECTION:	79010000	EST. COMPLETION:	8/25/2013	% TO DATE	45.1%	5.2%
FUND TYPE	EXO	CURRENT CPPR:	88%	LIQ. DAMAGES		
			Phone:		Email:	
CONTRACTOR'S PROJECT MANAGER:		Curt Maning	954-551-5608		curtm@lanzo.org	
CONTRACTOR'S SUPERINTENDENT:		Mandell Mayes	954-789-7478		mandellm@lanzo.org	
SENIOR PROJECT ENGINEER:		Mike Ruland	(386)943-5761 O; (386)846-3931 C		michael.ruland@dot.state.fl.us	
PROJECT ADMINISTRATOR:		John Bailey	407-466-4387		john.bailey@kisingercampo.com	
LEAD INSPECTOR:		Josh Becker	386-931-1129		joshua.becker@rsandh.com	
MAINTENANCE CONTACT:		Jim Read	386-740-3406 O; 386-801-5584 C		james.read@dot.state.fl.us	
24 HR CONTRACTOR MOT CONTACT:		Bob Price	954-818-4622		bobp@lanzo.org	
Meeting:						
SR 600 from Clyde Morris to Harney Street						
Fin # 422683-1-52-01						
Contract # E5R67						
Project Description:						
					TIME	COST
CONTRACTOR:	Traffic Control Devices	LET DATE:	12/4/2012	ORIGINAL	100	\$875,321.22
CCEI:	In house	NTP:	2/11/2013	CURRENT	100	\$875,321.22
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:		ELAPSED		\$34,507.69
FED. AID #:	NA	WORK BEGAN:		% ORIGINAL	0.0%	3.9%
SECTION:	79060000	EST. COMPLETION:		% TO DATE	0.0%	3.9%
FUND TYPE	AD	CURRENT CPPR:	98%	LIQ. DAMAGES		
			Phone:		Email:	
CONTRACTOR'S PROJECT MANAGER:						
CONTRACTOR'S SUPERINTENDENT:		April Andrews	386-738-4666(O)-386-804-3611 C		aprilandrew@tcd-usa.com	
SENIOR PROJECT ENGINEER:		Mike Ruland	(386)943-5761 O; (386)846-3931 C		michael.ruland@dot.state.fl.us	
PROJECT ADMINISTRATOR:						
LEAD INSPECTOR:						
MAINTENANCE CONTACT:						
24 HR CONTRACTOR MOT CONTACT:						

Resident Engineer: Michael B. Ruland, P.E

Nova Canal, desilt box culverts

FIN #	427986-1-72-04
Contract #	E5Q27

Project Description:
Desilt Nova Canal box culverts

				TIME	COST	
CONTRACTOR:	Proshot Concrete, Inc.	LET DATE:	5/1/2012	ORIGINAL	280	\$822,438.00
CCEI:	In House	NTP:	6/26/2012	CURRENT	335	\$875,896.44
CONT. TYPE:	MAINTENANCE	TIME BEGAN:	7/27/2012	ELAPSED	297	\$409,039.52
FED. AID #:	N/A	WORK BEGAN:	7/31/2013	% ORIGINAL	106.1%	49.7%
SECTION:	79/Volusia	EST. COMPLETION:	6/26/2013	% TO DATE	88.7%	46.7%
FUND TYPE	MC	CURRENT CFPR:	80%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Bill Morris	(256)483-9092	billm@proshotconcrete.com
CONTRACTOR'S SUPERINTENDENT:	Jeremy Simpson	(256)627-0280	
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Alan Fisher	(386)943-5767 O; (386)846-3862 C	alan.fisher@dot.state.fl.us
INSPECTOR:	Ralph Conner	(376)943-5777 O; (386)527-3831 C	
INSPECTOR:	NA		
MAINTENANCE CONTACT:	Jim Read	(386)740-3406 O; (386)801-5584	james.read@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:	Jeremy Simpson	(256)627-0280	

Bi-Weekly Meeting: Wednesday 9:00 Daytona Construction.

SR A1A (N. Atlantic), and SR-5 various locations

Fin #	427986-1-72-01
Contract #	E5Q57

Project Description: Lining storm drains and rehabilitating drainage structures.

				TIME	COST	
CONTRACTOR:	SKA Construction LLC	LET DATE:	10/8/2012	ORIGINAL	180	\$2,706,651.80
CCEI:	In House	NTP:	12/5/2012	CURRENT	202	\$2,706,651.80
CONT. TYPE:	MAINTENANCE	TIME BEGAN:	12/20/2012	ELAPSED	151	\$1,645,127.35
FED. AID #:	NA	WORK BEGAN:	2/27/2013	% ORIGINAL	83.9%	60.8%
SECTION:	Various locations	EST. COMPLETION:	7/31/2013	% TO DATE	74.8%	60.8%
FUND TYPE	MC	CURRENT CFPR:	80%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Loren Goens	(843)297-3674	lgoens@sakon.com
CONTRACTOR'S SUPERINTENDENT:			
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Alan Fisher	(386)943-5767 O; (386)846-3862 C	alan.fisher@dot.state.fl.us
LEAD INSPECTOR:	Jim Reininger	(386)527-3834 C	
MAINTENANCE CONTACT:	Jim Read	(386)740-3406 O; (386)801-5584	james.read@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:			

Bi Weekly Meeting: Wednesday 9:00 Daytona Construction.

US-1 SR-44 & A1A

Fin #	429179-1-72-02
Contract #	E5Q53

Project Description: Desilting , Cleaning, Video inspection of Storm drains

				TIME	COST	
CONTRACTOR:	ESTEP CONSTRUCTION, INC.	LET DATE:	12/4/2012	ORIGINAL	270	\$289,884.55
CCEI:	In House	NTP:	2/11/2013	CURRENT	277	\$289,884.55
CONT. TYPE:	MAINTENANCE	TIME BEGAN:	2/11/2013	ELAPSED	98	\$53,726.75
FED. AID #:	NA	WORK BEGAN:	2/11/2013	% ORIGINAL	36.3%	18.5%
SECTION:	Various Locations	EST. COMPLETION:	11/21/2013	% TO DATE	35.4%	18.5%
FUND TYPE	MC	CURRENT CFPR:	80%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Jeffrey Estep	(407)325-5998 C	jeff@estepconstruction.com
CONTRACTOR'S SUPERINTENDENT:	Bob Hersey	(407)810-4936 C	
SENIOR PROJECT ENGINEER:	Mike Ruland	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Alan Fisher	(386)943-5767 O; (386)846-3862 C	alan.fisher@dot.state.fl.us
LEAD INSPECTOR:	Ralph Conner	(376)943-5777 O; (386)527-3831 C	
MAINTENANCE CONTACT:	Jim Read	(386)740-3406 O; (386)801-5584	james.read@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:	Bob Hersey	(407)810-4936 C	

Bi Weekly Meeting: Tuesday 9:00am by phone

FLAGLER COUNTY	
Milling and Resurfacing A1A	
Fin #	427253-1-52-01
Contract #	T5425

Project Description: From Island Estates Pkwy. To St. Johns Co. Line

				TIME	COST	
CONTRACTOR:	Duval Asphalt Products Inc.	LET DATE:	9/26/2012	ORIGINAL	200	\$3,226,911.48
CCEI:	In House	NTP:	11/28/2012	CURRENT	220	\$3,176,911.48
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	12/29/2012	ELAPSED	142	\$670,553.74
FED. AID #:	491104P	WORK BEGAN:	1/3/2012	% ORIGINAL	71.0%	20.8%
SECTION:	73030 000	EST. COMPLETION:	7/31/2013	% TO DATE	64.5%	21.1%
FUND TYPE	EXO	CURRENT CPPR:	98%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Chris Wright	(904)424-2644	cwright@duvalasphalt.com
CONTRACTOR'S SUPERINTENDENT:	Chris Austell	(904)219-3947	
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Tim Grimm	(386)-943-5762 O; (386)-946-4149 C	tim.grimm@dot.state.fl.us
LEAD INSPECTOR:	Glenn Raney	(386)846-4862	
MAINTENANCE CONTACT:	Jim Read	(386)740-3406 O; (386)801-5584	james.read@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:	Chris Austell	(904)219-3947	

Weekly Meeting: On Site

US-1 at Seminole Woods Blv and Belle Terre Blv	
Fin #	427191-1-52-01
Contract #	T5410

Project Description: Construction of Traffic signal at the intersection of SR 5 and Seminole Woods and Belle Terre Blv. Includes turn lane, widening, signalization, guardrail, pavement marking and highway signing.

				TIME	COST	
CONTRACTOR:	American Lighting & Signalization	LET DATE:	2/28/2012	ORIGINAL	110	\$655,000.00
CCEI:	In House	NTP:	5/30/2012	CURRENT	124	\$664,686.59
CONT. TYPE:	CONSTRUCTION	TIME BEGAN:	1/21/2013	ELAPSED	119	\$586,641.59
FED. AID #:	4858045P & 4858046P	WORK BEGAN:	1/21/2013	% ORIGINAL	108.2%	89.6%
SECTION:	73010000	EST. COMPLETION:	5/24/2013	% TO DATE	96.0%	88.3%
FUND TYPE	EXO	CURRENT CPPR:	97%	LIQ. DAMAGES		

		Phone:	Email:
CONTRACTOR'S PROJECT MANAGER:	Phil Karaganis	(904)219-2821	pkaraganis@asplundh.com
CONTRACTOR'S SUPERINTENDENT:	Darren O'Kelley	(904)424-7840	dokelle@asplundh.com
SENIOR PROJECT ENGINEER:	Mike Ruland, P.E.	(386)943-5761 O; (386)846-3931 C	michael.ruland@dot.state.fl.us
PROJECT ADMINISTRATOR:	Chris Nolen, P.E.	(386)-943-5765 O; (386)-846-4618 C	christopher.nolen@dot.state.fl.us
LEAD INSPECTOR:	Patrick Langelo	(386)-931-8617 C	plangelo@eismanrusso.com
MAINTENANCE CONTACT:	Jim Read	(386)740-3406 O; (386)801-5584	james.read@dot.state.fl.us
24 HR CONTRACTOR MOT CONTACT:	Darren O'Kelley	(904)424-7840	dokelle@asplundh.com

Weekly Meeting: On site Tuesdays

**MEETING SUMMARY
TPO BOARD
JUNE 25, 2013**

VII. EXECUTIVE DIRECTOR'S REPORT

- ® Reapportionment Update
- ® SunRail Update
- ® Alternatives Analysis Funding

VIII. VOLUSIA TPO MEMBER COMMENTS

IX. INFORMATION ITEMS

- ® Citizens' Advisory Committee Attendance Record – 2013
- ® Technical Coordinating Committee Attendance Record – 2013
- ® Bicycle/Pedestrian Advisory Committee Attendance Record – 2013
- ® Draft Interlocal Agreements
- ® Letter from Palm Coast to FDOT – Reapportionment Questions

X. ADJOURNMENT

Please note that the next TPO Board meeting will be August 28, 2013

CAC Attendance Record 2013

Name	15-Jan	19-Feb	19-Mar	16-Apr	21-May	18-Jun	16-Jul	20-Aug	17-Sep	15-Oct	19-Nov	17-Dec	Notes
Donald Smart	x	x	x	x	x								Daytona Beach (appt. 1/06)
Richard Gailey	x	x	abs	abs	x								DeBary (appt. 6/10)
Janet Deyette	x	x	exc	exc	x								Deltona (appt. 11/10)
Bliss Jamison	x	x	x	x	x								Edgewater (appt. 1/11)
Richard Belhumeur	x	exc	x	exc	x								Flagler Beach (appt 7/12)
Gilles Blais <i>(Vice Chairman)</i>	x		x	x	x								Holly Hill (appt. 11/07) (Reap. 02/13)
Jacob Sachs	x	x	x	x	x								New Smyrna Beach (appt. 03/11)
Bob Storke	x	x	x	x	x								Orange City (appt. 1/08)
Susan Elliott	x	x	exc	x	exc								Pierson (appt. 3/06)
Nancy Epps	x	x	x	exc	abs								Ponce Inlet (appt. 4/12)
Bobby Ball	x	exc	x	x	x								Port Orange (appt. 12/02)
Nadine Collard	x	exc	x	x	x								Volusia County D-5 (appt. 9/09)(Northey)
Dan D'Antonio <i>(Chairman)</i>	x	x	x	x	x								Volusia County D-2 (appt. 4/09)(Wagner)
Tomm Friend					exc								Volusia County Chair (appt. 04/13) (Davis)
Elizabeth Alicia Lendian					x								Volusia County At-Large (appt. 05/13) (Cusack)
Judy Craig	x	x	x	x	x								Volusia County D-1 (reappt. 2/13) (Patterson)
Heather Blanck	x	x	x	x	x								Votran (appt. 1/07)
Claudia Calzaretta <i>(non-voting)</i>			x	x	x								FDOT (appt. 3/13)
Melissa Winsett <i>(non-voting)</i>	x	x	x	x	x								Volusia Co Traffic Eng. (appt 10/11)
Lois Bollenback <i>(non-voting)</i>	x	x	x	x	x								Volusia TPO
QUORUM	Y	Y	Y	Y	Y								
<u>Vacancies</u>													
Deland													
Ormond Beach													
Volusia County D-3 (Denys)													
Lake Helen													
Oak Hill													
Beverly Beach													
South Daytona													
Volusia County School Board													

TCC Attendance Record 2013

Name	15-Jan	19-Feb	19-Mar	16-Apr	21-May	18-Jun	16-Jul	20-Aug	17-Sep	15-Oct	19-Nov	17-Dec	Notes
Fred Ferrell	x	x	x	x	x								Daytona Beach (appt. 11/08)
Pedro Leon	x	x	abs	exc	exc								Daytona Beach Airport (appt. 0 (07/11)
Stewart Cruz	x	x	abs	x	x								Daytona Beach Shores (appt. 10/04)
Mike Holmes	x	x	x	x	x								DeLand (appt. 09/98)
Ron Paradise	x	x	x	x	x								Deltona (appt. 11/09)
Rebecca Hammock	x	exc	x	exc	x								DeBary (appt. 06/10)
Darren Lear (Chairman)	x	x	x	x	x								Edgewater (appt. 10/99)
Chad Lingenfelter	x	x	x	x	x								Flagler Beach (appt. 8/11)
Tom Harowski	x	x	x	x	x								Holly Hill (appt. 01/11)
Gail Henrikson	x	x	x	x	x								New Smyrna Beach (appt. 12/07)
Kent (KC) Cichon		x	x	x	x								Lake Helen (appt. 2/13)
Ric Goss	x	abs	exc	x	x								Ormond Beach (appt. 11/07)
Jim Kerr	x	x	x	x	x								Orange City (appt. 06/00)
Jim Smith	exc	x	x	x	x								Pierson (appt. 05/09)
Clay Ervin (Vice Chairman)	x	x	x	x	x								Ponce Inlet (appt. 8/11)
Bill McCord	x	x	x	x	x								Port Orange (appt. 11/08)
John Dillard	x	x	x	x	exc								South Daytona (appt. 12/03)
Jon Cheney/Melissa Winsett	x	x	x	x	x								V.C. Traffic Engineering (appt. 04/99)
Marian Ridgeway	exc	x	x	exc	x								Volusia County Schools(appt. 11/98)
Heather Blanck	x	x	x	x	x								Votran (appt. 01/07)
Larry LaHue	x	x	exc	x	abs								V.C. Emergency Management (appt. 01/04)
Claudia Calzaretta			x	x	x								FDOT (appt. 03/13)
Lois Bollenback (non-voting)	x	x	x	x	x								Volusia TPO
QUORUM	Y	Y	Y	Y	Y								

<u>Vacancies</u>
Oak Hill
Beverly Beach

BPAC Attendance Record 2013

Name	9-Jan	13-Feb	13-Mar	10-Apr	8-May	12-Jun	10-Jul	14-Aug	11-Sep	9-Oct	13-Nov	11-Dec	Notes
Holly Idler	x	x	x	x	x	x							Daytona Beach (appt. 3/12)
John Schmitz	x	x	x	exc	exc	abs							Daytona Beach Shores (appt. 8/12)
Rani Merens	x	x	x	x	x	x							DeBary (appt. 3/06)
Tim Bustos/Ted Wendler	x	x	x	exc	x	x							DeLand (appt. 05/11) (alternate appt. 10/11)
Scott Leisen	abs	x	x	x	x	x							Deltona (appt. 12/12)
Michelle Grenham	x	x	x	x	x	x							Edgewater (appt. 1/08)
Kris Jones				x	abs	x							New Smyrna Beach (appt. 04/13)
Nic Mostert (Vice Chairman)	x	x	x	x	exc	x							Holly Hill (appt. 01/12) (reapp. 02/13)
Bob Storke (Chairman)	x	x	x	x	x	x							Orange City (appt. 12/07)
Phyllis Campbell	x	x	abs	x	x	x							Ponce Inlet (appt. 11/06)
Colleen Nicoulin	exc	x	x	x	x	x							Port Orange (appt. 7/11)
Pamela Masters					exc	x							South Daytona (appt. 04/13)
Bill Pouzar	x	exc	exc	abs	abs	x							Volusia County (appt. 12/10) D-5 (Northey)
Roy Walters/Jason Aufdenberg	exc	x	x	x	x	x							Volusia County At-Large (appt. 03/05) (alt appt 07/12)
Kevin Phelps	x	x	x	x	x	x							Volusia County (reapp 02/13) D-1 (Patterson)
Alice Haldeman					x	x							Volusia County (appt. 04/13) D-3 (Denys)
<u>NON-VOTING MEMBERS</u>													
Melissa Winsett	x	exc	x	abs	x	x							Volusia County Traffic Engineering
Amanda Vandermaelen	exc	x	abs	x	x	exc							V.C. Parks, Recreation & Culture (appt. 03/12)
Bill McCord	x	x	x	x	x	x							Large City - Port Orange (appt. 4/12)
Wendy Hickey	exc	x	x	x	x	x							Small City - Orange City
Jessie Clark					x	x							Volusia County School District (appt. 05/13)
Heather Blanck/Bob Davenport	x	x	x	x	x	x							Votran
Joan Carter	x	x	x	x	x	x							FDOT
QUORUM	Y	Y	Y	Y	Y	Y							
<u>Vacancies</u>													
Beverly Beach													
Flagler Beach													
Lake Helen													
Oak Hill													
Pierson													
Volusia County (Davis)													
Volusia County (Wagner)													

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
**INTERLOCAL AGREEMENT FOR CREATION OF THE
METROPOLITAN PLANNING ORGANIZATION**

THIS INTERLOCAL AGREEMENT is made and entered into this _____ day of _____, by and between the FLORIDA DEPARTMENT OF TRANSPORTATION; the COUNTY(IES) OF [enter names] ; the CITY(IES) OF [enter names] ; *(and where applicable, insert the names of the appropriate port, expressway, transit, airport, and/or commuter rail authorities)*, collectively “the parties”.

RECITALS

WHEREAS, the federal government, under the authority of 23 United States Code 134 and 49 United States Code 5303, requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the metropolitan area, and further requires the State Transportation Agency and the Metropolitan Planning Organization to enter into an agreement clearly identifying the responsibilities of each party for cooperatively carrying out such transportation planning;

WHEREAS, the parties to this Interlocal Agreement desire to participate cooperatively in the performance, on a continuing basis, of a coordinated, comprehensive transportation planning process to assure that highway facilities, mass transit, rail systems, air transportation and other facilities will be properly located and developed in relation to the overall plan of community development;

WHEREAS, 23 United States Code 134, as amended by the Intermodal Surface Transportation Efficiency Act of 1991 and the Transportation Equity Act for the Twenty-first Century (Public Law 105-178, 112 Stat. 107), 49 United States Code 5303-5307, 23 Code of Federal Regulations 450.306, superseded in October 2005 by the adoption of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) which updated the same sections of the United States Code (USC) and Code of Federal Regulations (CFR), and Section 339.175, Florida Statutes, provide for the creation of Metropolitan Planning Organizations to develop transportation plans and programs for metropolitan areas;

WHEREAS, pursuant to 23 USC 134(b), 49 USC 5303, 23 CFR 450.306(a), and Section 339.175, Florida Statutes, a determination has been made by the Governor and units of general purpose local government representing at least 75% of the affected population (including the largest incorporated city, based on population as named by the Bureau of Census) in the metropolitan area to designate a Metropolitan Planning Organization;

WHEREAS, since the inception of the state laws calling for creation of Metropolitan Planning Organizations in urbanized areas there has been created a Metropolitan Planning Organization for the _____ Urbanized Area, which boundaries have expanded over time;

WHEREAS, pursuant to this Interlocal Agreement, the parties wish to collectively participate in the metropolitan planning process as the (insert name of MPO)_____. Further, the parties approved by unanimous vote an apportionment and boundary plan for presentation to the Governor on this _____ day of _____;

WHEREAS, pursuant to Section 339.175, Florida Statutes, the Governor, by letter dated on this _____

day of _____, approved the apportionment and boundary plan submitted by the (insert MPO name)_____;

WHEREAS, pursuant to 23 450.3 14(a), and Section 339.175(10), Florida Statutes, an agreement must be entered into by the Department, the MPO, and the governmental entities and public transportation operators;

WHEREAS, this Interlocal Agreement is required to create the [insert name] Metropolitan Planning Organization and delineate the provisions for operation of the MPO;

WHEREAS, the undersigned parties have determined that this Interlocal Agreement is consistent with Section 339.175(10), Florida Statutes;

WHEREAS, the undersigned parties have determined that this interlocal agreement is consistent with statutory requirements set forth in Section 163.01, Florida Statutes, relating to interlocal agreements; and

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

ARTICLE 1 RECITALS; DEFINITIONS

Section 1.01. Recitals. Each and all of the foregoing recitals are incorporated herein and acknowledged to be true and correct to the best of the parties' knowledge. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Interlocal Agreement.

Section 1.02. Definitions. The following words when used in this Interlocal Agreement (unless the context shall clearly indicate the contrary) shall have the following meanings:

Interlocal Agreement means and refers to this instrument, as amended from time to time.

Department means and refers to the Florida Department of Transportation, an agency of the State of Florida created pursuant to Section 20.23, Florida Statutes.

FHWA means and refers to the Federal Highway Administration.

FTA means and refers to the Federal Transit Administration.

Long-Range Transportation Plan (LRTP) is the 20-year plan which: identifies transportation facilities; identifies a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities; indicates proposed transportation enhancement activities; and in ozone/carbon monoxide nonattainment areas is coordinated with the State Implementation Plan, all as required by 23 USC Section 134(c), 23 CFR Section 450.322, Section 339.175(7), Florida Statutes.

Metropolitan Planning Area means and refers to the planning area as delineated by the MPO for the urbanized area containing at least a population of 50,000 as described in 23 U.S.C. 134(b)(1), 49 U.S.C. Section 5303(b)(1), and Section 339.175, Florida Statutes, which shall be subject to the Metropolitan Planning Organization's planning authority.

MPO means and refers to the Metropolitan Planning Organization formed pursuant to this Interlocal Agreement.

Transportation Improvement Program (TIP) is the the staged multi-year program of transportation improvement projects developed by a Metropolitan Planning Organization consistent with the Long-Range Transportation Plan and developed pursuant to Title 23 USC 134(j), 49 USC 5303, 5304, 5304, 5305, 5306, 5307, 5309, 5310, 5311, 5316, 5317 and 5339; 23 CFR 450.324 and Section 339.175, Florida Statutes.

Unified Planning Work Program (UPWP) is the annual program developed in cooperation with the Department and public transportation providers, that lists all planning tasks to be undertaken during a program year, together with a complete description thereof and an estimated budget, all as required by 23 CFR 450.308, and Section 339.175(9), Florida Statutes.

ARTICLE 2 PURPOSE

Section 2.01. General Purpose. The purpose of this Interlocal Agreement is to establish the [insert name] Metropolitan Planning Organization and recognize the boundary expansion and apportionment approved by the Governor. This Interlocal Agreement shall serve:

- (a) To assist in the development of transportation systems embracing various modes of transportation in a manner that will maximize the mobility of people and goods within and through this metropolitan area of this state and minimize, to the maximum extent feasible for transportation-related fuel consumption and air pollution;
- (b) To develop transportation plans and programs, in cooperation with the Department, which plans and programs provide for the development of transportation facilities that will function as multi-modal and an intermodal transportation system for the metropolitan area;
- (c) To implement and ensure a continuing, cooperative, and comprehensive transportation planning process that results in coordinated plans and programs consistent with the comprehensively planned development of this affected metropolitan area in cooperation with the Department;
- (d) To assure eligibility for the receipt of Federal capital and operating assistance pursuant to 23 U.S.C. 34 and 49 U.S.C. 5303, 5304, 5305, 5306, 5307, 5309, 5310, 5311, 5316, 5317, and 5339; and
- (e) To carry out the metropolitan transportation planning process, in cooperation with the Department, as required by 23 U.S.C. 134 and 49 U.S.C. 5303, 5304, 5305, 5306, 5307, 5309, 5310, 5311, 5316, 5317 and 5339; 23 CFR 420 and 450, and 49 CFR Part 613, Subpart A: and consistent with Chapter 339.175, Florida Statutes, and other applicable state and local laws.

Section 2.02. Major MPO Responsibilities. The MPO is intended to be a forum for cooperative decision making by officials of the governmental entities which are party to this Interlocal Agreement in the development of transportation-related plans and programs, including but not limited to:

- (a) The LRTP;

- (b) The TIP;
- (c) The UPWP;
- (d) A congestion management process for the metropolitan area and coordinated development of all other transportation management systems required by state or federal law;
- (e) Assisting the Department in mapping transportation planning boundaries required by state or federal law;
- (f) Assisting the Department in performing its duties relating to access management, functional classification of roads, and data collection; and
- (g) Performing such other tasks required by state or federal law.

Section 2.03. Coordination with the Department and Consistency with Comprehensive Plans. Chapter 334, Florida Statutes, grants broad authority for the Department's role in transportation. Section 334.044, Florida Statutes, shows the legislative intent that the Department shall be responsible for coordinating the planning of a safe, viable, and balanced state transportation system serving all regions of the State. Section 339.155, Florida Statutes, requires the Department to develop a statewide transportation plan, which considers, to the maximum extent feasible, strategic regional policy plans, MPO plans, and approved local government comprehensive plans. Section 339.175, Florida Statutes, specifies the authority and responsibility of the MPO and the Department in the management of a continuing, cooperative, and comprehensive transportation planning process for the metropolitan area.

In fulfillment of this purpose and in the exercise of the various powers granted by Chapters 334 and 339, Florida Statutes, the parties to this Interlocal Agreement acknowledge that decisions made by the MPO will be coordinated with the Department. All parties to this Interlocal Agreement acknowledge that actions taken pursuant to this Interlocal Agreement will be consistent with local government comprehensive plans.

ARTICLE 3 MPO ORGANIZATION AND CREATION

Section 3.01. Establishment of MPO. The MPO for the metropolitan area as described in the membership apportionment plan approved by the Governor is hereby created and established pursuant to the Interlocal Agreement to carry out the purposes and functions set forth in Articles 2 and 5. The legal name of this Metropolitan Planning Organization shall be [insert name].

Section 3.02. MPO to operate pursuant to law. In the event that any election, referendum, approval, permit, notice, other proceeding or authorization is required under applicable law to undertake any power, duty, or responsibility hereunder, or to observe, assume, or carry out any of the provisions of this Interlocal Agreement, the MPO will, to the extent of its legal capacity, comply with all applicable laws and requirements.

Section 3.03. Governing board to act as policy-making body of MPO. The governing board established pursuant to Section 4.01 of this Interlocal Agreement shall act as the policy-making body for the MPO, be responsible for coordinating cooperative decision-making of MPO actions, and take required approval action as the MPO.

Section 3.04. Data, reports, records, and other documents. Subject to the right to claim an

exemption from the Florida Public Records Law, Chapter 119, Florida Statutes, the parties shall provide to each other such data, reports, records, contracts, and other documents in its possession relating to the metropolitan planning organization as is requested. Charges are to be in accordance with Chapter 119, Florida Statutes.

Section 3.05. Rights of review. All parties to this Interlocal Agreement, and the affected federal funding agency (i.e., FHWA, FTA, and FAA) shall have the rights of technical review and comment on MPO projects.

ARTICLE 4 COMPOSITION; MEMBERSHIP; TERMS OF OFFICE

Section 4.01. Composition and membership of governing board.

(a) The membership of the MPO shall consist of [insert number] voting representatives and [insert number] non-voting representative. The names of the member local governmental entities and the voting apportionment of the governing board as approved by the Governor shall be as follows: *[Insert listing of MPO membership including the FDOT as a non-voting member of the governing board.]*

[Comment: By statute FDOT shall have one non-voting member, the MPO may also provide for other non-voting advisors.]

(b) All voting representatives shall be elected officials of general purpose local governments, except to the extent that the MPO includes, as part of its apportioned voting membership, a member of a statutorily authorized planning board or an official of an agency that operates or administers a major mode of transportation. All individuals acting as a representative of the governing board of the county, the city, or authority shall first be selected by said governing board.

[Comment: This paragraph may need to be amended based on individual situations. According to 23 CFR 450.310(d) and Section 339.175, F.S., voting membership on the MPO may be accorded to authorities or other agencies that have been or may be created by law to perform transportation functions, if the authority or agency is not under the jurisdiction of a general-purpose local government represented on the MPO. Consortiums of municipalities may organize to appoint voting members who alternate each year.]

(c) In no event shall the county commission representatives constitute less than one-third of the total number of representatives on the MPO.

[Comment: This paragraph will need to be amended based on individual situations, because MPOs may have a membership wherein the county commissioners compose less than one-third of MPO membership, if the MPO has: (1) more than 15 members and the county commission has only 5 members; or (2) 19 members and the county commission has 6 or fewer members. In either case all county commissioners must be members of the MPO. Further, the county commission shall compose not less than 20 percent of the MPO membership if an official of an agency that operates or administers a major mode of transportation has been appointed to the MPO.]

(d) In the event that a governmental entity that is a member of the MPO fails to fill an assigned appointment to the MPO within sixty days after notification by the Governor of its duty to appoint a representative, that appointment shall be made by the Governor from the eligible individuals of that governmental entity.

Section 4.02. Terms. The term of office of members of the MPO shall be four years. The membership of a member who is a public official automatically terminates upon said official leaving the elective or appointive office for any reason, or may be terminated by a majority vote of the total membership of the governmental entity represented by the member. A vacancy shall be filled by the original appointing entity. A member may be appointed for one or more additional four year terms.

[Comment: This paragraph may need to be amended if the MPO has as one of its members a consortium of municipalities sharing the vote of one representative. The term for each individual member of the consortium shall be identified in the interlocal agreement.]

ARTICLE 5 AUTHORITIES, POWERS, DUTIES AND RESPONSIBILITIES

Section 5.01. General authority. The MPO shall have all authorities, powers and duties, enjoy all rights, privileges, and immunities, exercise all responsibilities and perform all obligations necessary or appropriate to managing a continuing, cooperative, and comprehensive transportation planning process as specified in Section 339.175(5) and (6), Florida Statutes.

Section 5.02. Specific authority and powers. The MPO shall have the following powers and authority:

(a) As provided in Section 339.175(6)(g), Florida Statutes, the MPO may employ personnel and/or may enter into contracts with local or state agencies and private planning or engineering firms to utilize the staff resources of local and/or state agencies;

(b) As provided in Section 163.01(14), Florida Statutes, the MPO may enter into contracts for the performance of service functions of public agencies;

(c) As provided in Section 163.01(5)(j), Florida Statutes, the MPO may acquire, own, operate, maintain, sell, or lease real and personal property;

(d) As provided in Section 163.01(5)(m), Florida Statutes, the MPO may accept funds, grants, assistance, gifts or bequests from local, State, and Federal resources;

(e) The MPO may promulgate rules to effectuate its powers, responsibilities, and obligations enumerated herein; provided, that said rules do not supersede or conflict with applicable local and state laws, rules and regulations; and

(f) The MPO shall have such powers and authority as specifically provided in Sections 163.01 and 339.175, Florida Statutes, and as may otherwise be provided by federal or state law.

Section 5.03. Duties and responsibilities. In addition to those duties and responsibilities set forth in Article 2, the MPO shall have the following duties and responsibilities:

(a) As provided in Section 339.175(6)(d), Florida Statutes, the MPO shall create and appoint a technical advisory committee;

(b) As provided in Section 339.175(6)(e), Florida Statutes, the MPO shall create and appoint a citizens' advisory committee;

(c) As provided in Section 163.01(5)(o), Florida Statutes, the MPO membership shall be jointly and severally liable for liabilities, and the MPO may respond to such liabilities through the purchase of insurance or bonds, the retention of legal counsel, and, as appropriate, the approval of settlements of claims by its governing board;

(d) As provided in Section 339.175(9), Florida Statutes, the MPO shall establish an estimated budget which shall operate on a fiscal year basis consistent with any requirements of the UPWP;

(e) The MPO, in cooperation with the Department, shall carry out the metropolitan transportation planning process as required by 23 CFR Parts 420 and 450, and 49 CFR Part 613, Subpart A, and consistent with Chapter 339, Florida Statutes, and other applicable state and local laws;

(f) As provided in Section 339.175(10)(a), Florida Statutes, the MPO shall enter into agreements with the Department, operators of public transportation systems and the metropolitan and regional intergovernmental coordination and review agencies serving the metropolitan area. These agreements will prescribe the cooperative manner in which the transportation planning process will be coordinated and included in the comprehensively planned development of the area;

(g) Perform such other tasks presently or hereafter required by state or federal law;

(h) Execute certifications and agreements necessary to comply with state or federal law; and

(i) Adopt operating rules and procedures.

ARTICLE 6 FUNDING; INVENTORY REPORT; RECORD-KEEPING

Section 6.01. Funding. The Department shall allocate to the MPO for performance of its transportation planning and programming duties, an appropriate amount of federal transportation planning funds consistent with the approved planning funds formula.

Section 6.02. Inventory report. The MPO agrees to inventory, to maintain records of and to insure proper use, control, and disposal of all nonexpendable tangible property acquired pursuant to funding under this Interlocal Agreement. This shall be done in accordance with the requirements of 23 CFR Part 420, Subpart A, 49 CFR Part 18, Subpart C, and all other applicable federal regulations.

Section 6.03. Record-keeping and document retention. The Department and the MPO shall prepare and retain all records in accordance with the federal and state requirements, including but not limited to 23 CFR Part 420, Subpart A, 49 CFR Part 18, Subpart C, 49 CFR 18.42, and Chapter 119, Florida Statutes.

ARTICLE 7 MISCELLANEOUS PROVISIONS

Section 7.01. Constitutional or statutory duties and responsibilities of parties. This Interlocal Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the parties. In addition, this Interlocal Agreement does not relieve any of the parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one or

more of the parties to this Interlocal Agreement or any legal or administrative entity created or authorized by this Interlocal Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

Section 7.02. Amendment of Interlocal Agreement. Amendments or modifications of this Interlocal Agreement may only be made by written agreement signed by all parties here to with the same formalities as the original Interlocal Agreement. No amendment may alter the apportionment or jurisdictional boundaries of the MPO without approval by the Governor.

Section 7.03. Duration; withdrawal procedure.

(a) Duration. This Interlocal Agreement shall remain in effect until terminated by the parties to this Interlocal Agreement. The Interlocal Agreement shall be reviewed by the parties at least every five years, concurrent with the decennial census, and/or concurrent with a new Federal Reauthorization bill, and updated as necessary.

(b) Withdrawal procedure. Any party, except [insert name] and the United States Bureau of the Census designated largest incorporated city, may withdraw from this Interlocal Agreement after presenting in written form a notice of intent to withdraw to the other parties to this Interlocal Agreement and the MPO, at least 90 days prior to the intended date of withdrawal. Upon receipt of the intended notice of withdrawal:

(1) The withdrawing member and the MPO shall execute a memorandum reflecting the withdrawal of the member and alteration of the list of member governments that are signatories to this Interlocal Agreement. The memorandum shall be filed in the Office of the Clerk of the Circuit Court of each county in which a party hereto is located; and

(2) The Office of the Governor shall be contacted, and the Governor, with the agreement of the remaining members of the MPO, shall determine whether any reapportionment of the membership is appropriate. The Governor and the MPO shall review the previous MPO designation, applicable Florida and local law, and MPO rules for appropriate revision. In the event that another entity is to be afforded membership in the place of the member withdrawing from the MPO, the parties acknowledge that pursuant to 23 CFR 450.3 10(l)(2), adding membership to the MPO does not automatically require redesignation of the MPO. In the event that a party who is not a signatory to this Interlocal Agreement is afforded membership in the MPO, membership shall not become effective until this Interlocal Agreement is amended to reflect that the new member has joined the MPO.

Section 7.04. Notices. All notices, demands and correspondence required or provided for under this Interlocal Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested. Notice required to be given shall be addressed as follows:

[Insert the current address of record for all signatories to this Interlocal Agreement.]

A party may unilaterally change its address or addressee by giving notice in writing to the other parties as provided in this section. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

Section 7.05. Interpretation.

(a) Drafters of the Interlocal Agreement. The Department and the members of the MPO were each represented by or afforded the opportunity for representation by legal counsel and participated in the

drafting of this Interlocal Agreement and in choice of wording. Consequently, no provision should be more strongly construed against any party as drafter of this Interlocal Agreement.

(b) Severability. Invalidation of any one of the provisions of this Interlocal Agreement or any part, clause or word, or the application thereof in specific circumstances, by judgement, court order, or administrative hearing or order shall not affect any other provisions or applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.

(c) Rules of construction. In interpreting this Interlocal Agreement, the following rules of construction shall apply unless the context indicates otherwise:

- (1) The singular of any word or term includes the plural;
- (2) The masculine gender includes the feminine gender; and
- (3) The word “shall” is mandatory, and “may” is permissive.

Section 7.06. Enforcement by parties hereto. In the event of any judicial or administrative action to enforce or interpret this Interlocal Agreement by any party hereto, each party shall bear its own attorney’s fees in connection with such proceeding.

Section 7.07. Interlocal Agreement execution; Use of counterpart signature pages. This Interlocal Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

Section 7.08. Effective date; Cost of recordation.

(a) Effective date. This Interlocal Agreement shall become effective upon its filing in the Office of the Clerk of the Circuit Court of each county in which a party hereto is located. Any amendment hereto shall become effective only upon its filing in the Office of the Clerk of the Circuit Court for each county in which a party hereto is located.

(b) Recordation. [Enter name] hereby agrees to pay for any costs of recordation or filing of this Interlocal Agreement in the Office of the Circuit Court for each county in which a party is hereto located. The recorded or filed original, or any amendment, shall be returned to the MPO for filing in its records.

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the above designated MPO.

Signed, Sealed and Delivered in the presence of:

[Every member of the MPO shall sign this Interlocal Agreement with the appropriate witnesses]

**INTERGOVERNMENTAL COORDINATION AND REVIEW
AND
PUBLIC TRANSPORTATION COORDINATION
JOINT PARTICIPATION AGREEMENT**

THIS JOINT PARTICIPATION AGREEMENT is made and entered into this ___ day of ____, 20XX by and between the FLORIDA DEPARTMENT OF TRANSPORTATION; the (Name) Metropolitan Planning Organization; the (Name) REGIONAL PLANNING COUNCIL; *(and where applicable, insert the names of the appropriate port, transit, and/or aviation authorities).*

RECITALS

WHEREAS, the Federal Government, under the authority of 23 United States Code (U.S.C.) and any subsequent applicable amendments requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated metropolitan areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area;

WHEREAS, 23 U.S.C. 134, and Section 339.175, Florida Statutes (FS), provide for the creation of metropolitan planning organizations to develop transportation plans and programs for metropolitan areas;

WHEREAS, 23 Code of Federal Regulations (CFR) 450.314 require that the State, the Metropolitan Planning Organization, and the operators of publicly owned transportation systems shall enter into an agreement clearly identifying the responsibilities for cooperatively carrying out such transportation planning (including corridor and subarea studies pursuant to 23 CFR 450.212 and 450.318) and programming;

WHEREAS, pursuant to Section 20.23, FS, the Department has been created by the State of Florida, and the Department has the powers and duties relating to transportation, all as outlined in Section 334.044, FS;

WHEREAS, pursuant to 23 U.S.C. 134, 49 U.S.C. 5303, 23 CFR 450.310, and Section 339.175(2), FS, the _____ Metropolitan Planning Organization has been designated and its membership apportioned by the Governor of the State of Florida, with the agreement of the affected units of general purpose local government, to organize and establish the Metropolitan Planning Organization;

WHEREAS, pursuant to an interlocal agreement executed on _____, and filed with the Clerk of the Circuit Court of (insert name of county) the (insert name) Metropolitan Planning Organization was established;

WHEREAS, pursuant to Chapter (insert number), Laws of Florida, the (insert name) Port Authority was created and established with the purpose of (insert statutory purpose);

WHEREAS, pursuant to Chapter (insert number), Laws of Florida, the (insert name) Aviation Authority was created and established with the purpose of (insert statutory purpose);

WHEREAS, pursuant to Chapter (insert number), Laws of Florida, the (insert name) Transit Authority was created and established with the purpose of (insert statutory purpose);

WHEREAS, pursuant to Section 339.175(10)(a)2., FS, the Metropolitan Planning Organization shall execute and maintain an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the Metropolitan Area;

WHEREAS, the aforesaid agreement must describe the means by which activities will be coordinated and specify how transportation planning and programming will be part of the comprehensively planned development of the Metropolitan Area;

WHEREAS, pursuant to Section 186.504, FS, and Chapter 29 (insert chapter section), Florida Administrative Code (FAC), the (insert name) Regional Planning Council was established and operates with a primary purpose of intergovernmental coordination and review;

WHEREAS, pursuant to Section 186.505(24), FS, the (insert name) Regional Planning Council is to review plans of metropolitan planning organizations to identify inconsistencies between those agencies' plans and applicable local government comprehensive plans adopted pursuant to Chapter 163, FS;

WHEREAS, the Regional Planning Council, pursuant to Section 186.507, FS, is required to prepare a Strategic Regional Policy Plan, which will contain regional goals and policies that address regional transportation issues;

WHEREAS, based on the Regional Planning Council's statutory mandate to identify inconsistencies between plans of metropolitan planning organizations and applicable local government comprehensive plans, and to prepare and adopt a Strategic Regional Policy Plan, the Regional Planning Council is appropriately situated to assist in the intergovernmental coordination of the intermodal transportation planning process;

WHEREAS, pursuant to Section 186.509, FS, and Chapter 29 (insert number), FAC, the Regional Planning Council has adopted a conflict and dispute resolution process;

WHEREAS, the purpose of the dispute resolution process is to reconcile differences in planning and growth management issues between local governments, regional agencies, and private interests;

WHEREAS, the parties hereto have determined that the voluntary dispute resolution process is useful in the process of resolving conflicts and disputes arising in the transportation planning process;

WHEREAS, pursuant to 23 CFR 450.314 and Section 339.175(10)(a)3., FS, the Metropolitan Planning Organization must execute and maintain an agreement with the operators of public transportation systems, including transit systems, commuter rail systems, airports, and seaports, describing the means by which activities will be coordinated and specifying how public transit, commuter rail, aviation, and seaport planning (including corridor and subarea studies pursuant to 23 CFR 450.212 and 450.318) and programming will be part of the comprehensively planned development of the Metropolitan Area;

WHEREAS, it is in the public interest that the MPO, operators of public transportation systems, including transit systems, commuter rail systems, port and aviation authorities, jointly pledge their intention to cooperatively participate in the planning and programming of transportation improvements within this Metropolitan Area;

WHEREAS, the undersigned parties have determined that this Agreement satisfies the requirements of and is consistent with 23 CFR 450.314 and Section 339.175(10), FS; and

WHEREAS, the parties to this Agreement desire to participate cooperatively in the performance, on a continuing basis, of a coordinated, comprehensive transportation planning process to assure that highway facilities, mass transit, rail systems, air transportation and other facilities will be properly located and developed in relation to the overall plan of community development.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

ARTICLE 1 RECITALS; DEFINITIONS

Section 1.01. Recitals. Each and all of the foregoing recitals be and the same hereby incorporated herein and acknowledged to be true and correct. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Agreement.

Section 1.02. Definitions. The following words when used in this Agreement (unless the context shall clearly indicate the contrary) shall have the following meanings:

Agreement means and refers to this instrument, as amended from time to time.

Corridor or Subarea Study shall mean and refer to studies involving major investment decisions or as other identified in 23 CFR 450.318.

Department shall mean and refer to the Florida Department of Transportation, an agency of the State of Florida, created pursuant to Section 20.23, FS.

FHWA means and refers to the Federal Highway Administration.

Long Range Transportation Plan is at a minimum a 20-year plan which: identifies transportation facilities; includes a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities; indicates proposed transportation enhancement activities; and, in ozone/carbon monoxide nonattainment areas, is coordinated with the State Implementation Plan, all as required by 23 U.S.C. 134(i), 23 CFR 450.322, Section 339.175(7), FS.

Metropolitan Area means and refers to the planning area as determined by agreement between the (insert name) Metropolitan Planning Organization and the Governor in the urbanized areas designated by the United States Bureau of the Census as described in 23 U.S.C. 134(b)(1) and Section 339.175, FS, which shall be subject to the Metropolitan Planning Organization's planning authority.

MPO means and refers to the metropolitan planning organization formed pursuant to Interlocal Agreement dated (insert date) as amended or superseded from time to time.

Regional Planning Council means and refers to the (insert name) Regional Planning Council created pursuant to Section 186.504, FS, and identified in Chapter 29 _____, FAC.

Transportation Improvement Program (TIP) is the staged multi-year program of transportation improvement projects developed by a metropolitan planning organization consistent with the Long-Range Transportation Plan and developed pursuant to title 23 U.S.C. 134(j), 49 U.S.C. 5304, 23 CFR 450.324 and Section 339.175(8), FS.

Unified Planning Work Program is a biennial program developed in cooperation with the Department and public transportation providers, that lists all planning tasks to be undertaken during a two year time frame, with a complete description thereof and an estimated budget, all as required by 23 CFR 450.308, and Section 339.175(9), FS.

ARTICLE 2 PURPOSE

Section 2.01. Coordination with public transit operators. As set forth in Article 3 of this Agreement, the purpose of this Agreement is to provide for cooperation with the Department, the Transit Authority, the Port Authority, the Aviation Authority, and (insert the names of other entities as needed) in the development and preparation of the Unified Planning Work Program, the Transportation Improvement Program, the Long-Range Transportation Plan, and any applicable Corridor or Subarea Studies.

Section 2.02. Intergovernmental coordination; Regional Planning Council. As set forth in Article 4 of this Agreement, the purpose of this Agreement is to provide a process through the Regional Planning Council for intergovernmental coordination and review and identification of inconsistencies between proposed Metropolitan Planning Organization transportation plans and local government comprehensive plans adopted pursuant to Chapter 163, FS, and approved by the Florida Department of Community Affairs.

Section 2.03. Dispute resolution. As set forth in Article 5 of this Agreement, the purpose of this Agreement is to provide a process for conflict and dispute resolution through the Regional Planning Council.

ARTICLE 3
COOPERATIVE PROCEDURES FOR PLANNING AND PROGRAMMING
WITH OPERATORS OF PUBLIC TRANSPORTATION SYSTEMS

Section 3.01. Cooperation with operators of public transportation systems; coordination with local government approved comprehensive plans.

(a) The Metropolitan Planning Organization shall cooperate with the Transit Authority, Port Authority, Aviation Authority, and (insert the names of other entities as needed) to optimize the planning and programming of an integrated and balanced intermodal transportation system for the Metropolitan Area.

(b) The Metropolitan Planning Organization shall implement a continuing, cooperative, and comprehensive transportation planning process that is consistent, to the maximum extent feasible, with port and aviation master plans, and public transit development plans of the units of local governments whose boundaries are within the Metropolitan Area.

(c) As a means towards achievement of the goals in paragraphs (a) and (b) and in an effort to coordinate intermodal transportation planning and programming, the Metropolitan Planning Organization may include as part of its membership officials of agencies that administer or operate major modes or systems of transportation, including but not limited to transit operators, sponsors of major local airports, maritime ports, and rail operators. The representative of the major modes or systems of transportation may be accorded voting or non-voting advisor status. In the Metropolitan Area if authorities or agencies have been or may be created by law to perform transportation functions and that are not under the jurisdiction of a general purpose local government represented on the Metropolitan Planning Organization, the Metropolitan Planning Organization shall request the Governor to designate said authority or agency as a voting member of the MPO in accordance with the requirements of Section 339.175, FS. If the new member would alter local government representation in the Metropolitan Planning Organization, the Metropolitan Planning Organization shall propose a revised apportionment plan to the Governor to ensure voting membership on the Metropolitan Planning to an elected official representing public transit authorities which have been, or may be, created by law.

(d) The Metropolitan Planning Organization shall ensure that representatives of ports, transit authorities, and airports within the Metropolitan Area are provided membership on the Metropolitan Planning Organizations Technical Advisory Committee.

Section 3.02. Preparation of transportation related plans.

(a) Although the adoption or approval of the Unified Planning Work Program, the Transportation Improvement Program, and the Long-Range Transportation Plan is the responsibility of the (insert name) Metropolitan Planning Organization, development of such plans or programs shall be viewed as a cooperative effort involving the Department, the Transit Authority, the Port Authority, Aviation Authority, and (insert the names of other entities as needed). In developing its plans and programs, the (insert name) Metropolitan Planning Organization shall solicit the comments and recommendations of the parties to this Agreement in the preparation of such plans and programs.

(b) At the commencement of the process of preparing the Unified Planning Work Program, the Transportation Improvement Program, or the Long-Range Transportation Plan, or preparing other than a minor amendment thereto (as determined by the Metropolitan Planning Organization), the Metropolitan Planning Organization shall extend notice to the Department, the Transit Authority, the Port Authority, Aviation Authority, and _____ advising the scope of the work to be undertaken and inviting comment and participation in the development process. The MPO shall ensure that the chief operating officials of the Department, the Transit Authority, the Port Authority, Aviation Authority, and (insert names of other parties as necessary) shall receive approximate 15 days written formal notice of all public workshops and hearings relating to the development of such plans and

programs. It is stipulated by the parties to this Agreement that the failure by the (insert name) Metropolitan Planning Organization to properly extend written or other notice shall not invalidate, or lodged as a claim to invalidate, the adoption of the aforementioned plans and programs.

(c) Local government comprehensive plans.

(1) In developing the TIP, Long-Range Transportation Plan, or a Corridor or Subarea Studies, or preparing other than a minor amendment thereto (as determined by the MPO), the (insert name) Metropolitan Planning Organization, the (insert name) Transit Authority, the (insert name) Port Authority, the (insert name) Aviation Authority, and (insert the names of other entities as applicable) shall analyze for each local government in the Metro Area: (i) the comprehensive plan future land use elements; (ii) the goals, objectives, and policies of the comprehensive plans; and (iii) the zoning, of each local governments in the Metropolitan Area. Based upon the foregoing review and a consideration of other growth management factors, the MPO, the Transit Authority, the Port Authority, Aviation Authority, and (insert the names of other entities as applicable), shall provide written recommendations to local governments in the Metropolitan Area in the development, amendment, and implementation of their comprehensive plans. A copy of the recommendations shall be sent to the Regional Planning Council.

(2) The (insert name) Metropolitan Planning Organization agrees that, to the maximum extent feasible, the Long-Range Transportation Plan and the project and project phases within the Transportation Improvement Program shall be consistent with the future land use element and goals, objectives, and policies of the comprehensive plans of local government in the Metropolitan Area. If the MPO's Transportation Improvement Program is inconsistent with a local government comprehensive plan, the MPO shall so indicate, and the MPO shall present, as part of the Transportation Improvement Program, justification for including the project in the program.

(d) Multi-modal transportation agency plans.

(1) In developing the Transportation Improvement Program, Long-Range Transportation Plan, or a Corridor or Subarea Studies, or preparing other than a minor amendment thereto (as determined by the Metropolitan Planning Organization, the (insert name) Metropolitan Planning Organization shall analyze the affected: , master plans of the (insert name) Port Authority, the (insert name) Aviation Authority, the (insert name) Transit Authority, and (insert names of other entities as applicable). Based upon the foregoing review and a consideration of other transportation-related factors, the (insert name) Metropolitan Planning Organization, shall from time to time and as appropriate, provide recommendations to the parties to this Agreement as well as local governments within the Metropolitan Area, for the development, amendment, and implementation of their master, development, or comprehensive plans.

(2) In developing or revising their respective master or development plans, the parties to this Agreement shall analyze the draft or approved Unified Planning Work Program, Transportation Improvement Program, Long-Range Transportation Plan, or Corridor and Subarea Studies, or amendments thereto. Based upon the foregoing review and a consideration of other transportation-related factors, the parties to this Agreement shall from time to time and as appropriate, provide written recommendations to the Metropolitan Planning Organization MPO with regard to development, amendment, and implementation of the plans, programs, and studies.

(3) The (insert name) Metropolitan Planning Organization agrees that, to the maximum extent feasible, the Transportation Improvement Program shall be consistent with the affected master plans and development plans of the parties to this Agreement.

(e) By letter agreement to be executed by the (insert name) Metropolitan Planning Organization and the affected Transit Authority, Port Authority, Aviation Authority, and public transit providers represented by Metropolitan Planning Organization members, the (insert name) Metropolitan Planning Organization and the

affected agency or authority shall mutually develop a process for planning coordination, forwarding recommendations, and project programming consistency to be referred to as the “letter agreement”. The parties to this Agreement agree, that the (insert name) Metropolitan Planning Organization need only include in the Transportation Improvement Program those state-funded airport and seaport projects that directly relate to surface transportation activities. The process agreed to in the letter agreement shall provide flexible deadlines for inter-agency comment on affected plans referenced in this section. Upon approval, the letter agreement shall be appended to this Agreement and shall be an exhibit hereto. The signatories to the letter agreement may revise or terminate the Agreement upon 30 days written notice to all other parties to this Agreement but without approval of other parties hereto.

ARTICLE 4 INTERGOVERNMENTAL COORDINATION AND REVIEW

Section 4.01. Coordination with Regional Planning Council. The Regional Planning Council shall perform the following tasks:

(a) Within 30 days of receipt, review the draft of the proposed Transportation Improvement Program, Long-Range Transportation Plan, Corridor and Subarea Studies, or amendments thereto, as requested by the Metropolitan Planning Organization, to identify inconsistencies between the foregoing plans and programs and applicable local government comprehensive plans adopted pursuant to Chapter 163 *et seq.*, FS, for counties and cities within the Metropolitan Area and the adopted Strategic Regional Policy Plan.

(1) The parties hereto recognize that, pursuant to Florida law, the Long-Range Transportation Plan and the Transportation Improvement Program of the (insert name) Metropolitan Planning Organization must be considered by cities and counties within the Metropolitan Area in the preparation, amendment, and update/revision of their comprehensive plans. Further, the Long-Range Transportation Plan and the projects and project phases within the Transportation Improvement Program are to be consistent with the future land use element and goals, objectives, and policies of the comprehensive plans of local governments in the Metropolitan Area to the maximum extent feasible. Therefore, promptly upon completion of its review of the draft proposal, the Regional Planning Council shall advise the Metropolitan Planning Organization and each affected county or city of its findings;

(2) If, after completing its review of the draft proposal, the (insert name) Regional Planning Council deems that the plans and programs submitted are not acceptable, the Regional Planning Council shall promptly advise the (insert name) Metropolitan Planning Organization in writing of its concerns and identify those portions of the submittals which need to be reevaluated and potentially modified; and

(3) Upon final adoption of the proposed Transportation Improvement Program, Long-Range Transportation Plan, Corridor and Subarea Studies, or amendments thereto, the (insert name) Metropolitan Planning Organization may request that the (insert name) Regional Planning Council consider adoption of regional transportation goals, objectives, and policies in the Strategic Regional Policy Plan implementing the adopted Transportation Improvement Program, Long-Range Transportation Plan, Corridor and Subarea Studies, or amendments thereto. If the proposed plan, program, or study, or amendments thereto, was the subject of previous adverse comment by the (insert name) Regional Planning Council, the Metropolitan Planning Organization will identify the change in the final adopted plan intended to resolve the adverse comment, or alternatively, the Metropolitan Planning Organization shall identify the reason for not amending the plan as suggested by the (insert name) Regional Planning Council.

(b) Provide the availability of the conflict and dispute resolution process as set forth in Article 5 below.

ARTICLE 5 CONFLICT AND DISPUTE RESOLUTION PROCESS

Section 5.01. Disputes and conflicts under this Agreement. This process shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. Except as otherwise provided in this Article 5, only representatives of the agencies with conflicts or disputes shall engage in conflict resolution.

Section 5.02. Initial resolution. The affected parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts relating to such matters. Early resolution shall be handled by direct discussion between the following officials:

- for the Florida Department of Transportation: by the District Director for Planning and Programs
- for the (insert name) Metropolitan Planning Organization: (insert name and title)
- for the (insert name) Regional Planning Council: (insert name and title)
- for the (insert name) Transit Authority: (insert name and title)
- for the (insert name) Port Authority: (insert name and title)
- for the (insert name) Aviation Authority: (insert name and title)

Section 5.03. Resolution by senior agency official. If the conflict remains unresolved, the conflict shall be resolved by the following officials:

- for the Florida Department of Transportation: by the District Secretary
- for the (insert name) Metropolitan Planning Organization: (insert name and title)
- for the (insert name) Regional Planning Council: (insert name and title)
- for the (insert name) Transit Authority: (insert name and title)
- for the (insert name) Port Authority: (insert name and title)
- for the (insert name) Aviation Authority: (insert name and title)

Section 5.04. Alternative Regional Planning Council dispute resolution. If a resolution is not possible, the parties may undertake dispute resolution pursuant to the Regional Planning Council procedure set forth in Chapter 29 (insert chapter number), FAC. All parties to the dispute must agree to undertake this procedure before it may be invoked.

Section 5.05. Resolution by the Office of the Governor. If the conflict is not resolved through conflict resolution pursuant to Sections 5.02, 5.03, and 5.04 of this Agreement, the parties shall petition the Executive Office of the Governor for resolution of the conflict pursuant to its procedures. Resolution of the conflict by the Executive Office of the Governor shall be binding on all parties.

ARTICLE 6 MISCELLANEOUS PROVISION

Section 6.01. Constitutional or statutory duties and responsibilities of parties. This Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the parties. In addition, this Agreement does not relieve any of the parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one or more of the parties to this

Agreement or any legal or administrative entity created or authorized by this Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

Section 6.02. Amendment of Agreement. Amendments or modifications of this Agreement may only be made by written agreement signed by all parties here to with the same formalities as the original Agreement.

Section 6.03. Duration; withdrawal procedure.

(a) Duration. This Agreement shall have a term of (5) years and shall automatically renew at the end of said (5) years for another (5) term and every (5) years thereafter. At the end of the (5) year term and at least every (5) years thereafter, the parties hereto shall examine the terms hereof and agree to amend the provisions or reaffirm the same. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.

(b) Withdrawal procedure. Any party may withdrawal from this Agreement after presenting in written form a notice of intent to withdrawal to the other parties to this Agreement and the MPO, at least (90) days prior to the intended date of withdrawal; provided, that financial commitments made prior to withdrawal are effective and binding for their full term and amount regardless of withdrawal.

Section 6.04. Notices. All notices, demands and correspondence required or provided for under this Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested. Notice is required to be given and shall be addressed as follows:

[Insert the current address of record for all signatories to this Agreement.]

A party may unilaterally change its address or addressee by giving notice in writing to the other parties as provided in this section. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

Section 6.05. Interpretation.

(a) Drafters of Agreement. All parties hereto were each represented by, or afforded the opportunity for representation by legal counsel, and participated in the drafting of this Agreement and in the choice of wording. Consequently, no provision hereof should be more strongly construed against any party as drafter of this Agreement.

(b) Severability. Invalidation of any one of the provisions of this Agreement or any part, clause or word hereof, or the application thereof in specific circumstances, by judgment, court order, or administrative hearing or order shall no affect any other provisions or applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.

(c) Rules of construction. In interpreting this Agreement, the following rules of construction shall apply unless the context indicates otherwise:

- (1) The singular of any word or term includes the plural;
- (2) The masculine gender includes the feminine gender; and
- (3) The word "shall" is mandatory, and "may" is permissive.

Section 6.06. Attorney's Fees. In the event of any judicial or administrative action to enforce or interpret this Agreement by any party hereto, each party shall bear its own attorney's fees in connection with such proceeding.

Section 6.07. Agreement execution; use of counterpart signature pages. This Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

Section 6.08. Effective date. This Agreement shall become effective upon its execution by all parties hereto.

Section 6.09. Other authority. In the event that any election, referendum, approval, permit, notice, or other proceeding or authorization is required under applicable law to enable the parties to enter into this Agreement or to undertake the provisions set forth hereunder, or to observe, assume or carry out any of the provisions of the Agreement, said parties will initiate and consummate, as provided by law, all actions necessary with respect to any such matters for required.

Section 6.10. Parties not obligated to third parties. No party hereto shall be obligated or liable hereunder to any party not a signatory to this Agreement. There are no express or intended third party beneficiaries to this Agreement.

Section 6.11. Rights and remedies not waived. In no event shall the making by the Department of any payment to the Metropolitan Planning Organization constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Metropolitan Planning Organization, and the making of any such payment by the Department while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the Department in respect of such breach or default.

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

[Every participant identified in this Agreement shall sign and date this Agreement with the appropriate witnesses]



CITY MANAGER'S OFFICE

June 7, 2013

Mary Schoelzel
Florida Department of Transportation
719 S. Woodland Blvd.
Deland, FL 32720

Dear Ms. Schoelzel:

Thank you for the opportunity to meet with staff from the Florida Department of Transportation (FDOT) and the Volusia Transportation Planning Organization (TPO) and giving us with the chance to present our issues and concerns. Hopefully, the meeting provided you with the background and information necessary to understand the City's request for clarification and need for information regarding the current and future distribution of transportation funds, the continuing availability of funds to complete priority transportation projects, and the importance of having a fair and balanced process for creating priority lists for transportation projects.

For the City of Palm Coast, these areas of concerns are magnified as the City, as required by federal regulations, transitions to become a member of an established TPO. As a new member in an established TPO, you can understand the anxiety and uncertainty of how the City will protect its interests in ensuring that our transportation priorities continue to move forward in a timely manner.

As we discussed during the meeting, I have attached to this letter a series of questions that would greatly assist the City in understanding the process, and hopefully alleviate the City's concerns about being a new member in an established TPO and how the TPO process works. The City strongly feels that the FDOT plays an important role in alleviating the City's concerns.

As you prepare a response, please do not hesitate to contact me or Ray Tyner, Planning Manager, for any clarification. We look forward to our follow-up discussion on June 20, 2013 as we continue to work together to transition into our "new" TPO.

Sincerely,

Jim Landon
City Manager

- c. Mayor and City Council
Ray Tyner, Planning Manager, City of Palm Coast
Jose Papa, Senior Planner, City of Palm Coast
Susan Sadighi, Intermodal Systems Development Manager, FDOT
Lois Bollenback, Executive Director, Volusia TPO
Bob Romig, State Transportation Development Administrator

