

**Technical Coordinating Committee (TCC)  
Meeting Minutes  
Daytona Beach International Airport Airline Room  
700 Catalina Drive  
Daytona Beach, FL 32114  
June 17, 2025**

**TCC Members Physically Present:**

Adrian Calderin  
Andrew Holmes  
Gwyn Herstein  
Belinda Williams-Collins  
Matthew West  
Dilena Talley  
Bill Freeman  
Simone Kenny  
Hamid Tabassian  
Joshua Steele  
Shane Corbin  
Becky Mendez, Chairperson  
Noel Eaton  
Phong Nguyen  
Mark Karet  
Larry Wheatcraft  
Tim Burman  
Becky Witte  
Omar Atallah  
Ralf Heseler  
Jonathan Scarfe (non-voting advisor)

**TCC Members Virtually Present:**

Steven Bapp  
Jonathan Lord  
Trevor Martin  
Robert "BJ" Voges

**TCC Members Absent:**

Roy Sieger  
Lee Evett

**Others Physically Present:**

Melanie Pruneau, Recording Secretary  
Pamela Blankenship  
Colleen Nicoulin  
Stephan Harris  
Melissa McKinney  
Mike Vaudo  
Katie Shannon  
Sean Castello  
Steven Mendygral

**Representing:**

Bunnell  
Daytona Beach  
Daytona Beach Shores  
DeLand  
Deltona  
Edgewater Alternate  
Flagler Beach  
Flagler County  
FC Traffic Engineering  
Holly Hill Alternate  
New Smyrna Beach  
Orange City  
Ormond Beach Alternate  
Palm Coast  
Pierson  
Ponce Inlet Alternate  
Port Orange  
South Daytona Alternate  
Volusia County Traffic Engineering  
Volusia County Transit Services  
FDOT

**Representing:**

DeBary  
FC Emergency Management  
Flagler County Transit  
Volusia County Schools

**Representing:**

Flagler County Aviation  
Lake Helen

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
FDOT  
Kimley-Horn  
VHB  
Volusia County Traffic Engineering  
New Smyrna Beach

**1. Call to Order / Roll Call / Determination of Quorum**

Technical Coordinating Committee (TCC) Chairperson Becky Mendez called the Volusia-Flagler Transportation Planning Organization (TPO) TCC meeting to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. The meeting was held in a hybrid format with twenty voting and one non-voting member physically present and four voting members virtually present.

The Pledge of Allegiance was given.

**MOTION:** *A motion was made by Mr. Heseler to allow members attending virtually to participate and vote. The motion was seconded by Ms. Witte and carried unanimously.*

**2. Public Comment/Participation**

There were no public comments.

**3. Action Items**

**A. Review and Approval of the May 20, 2025 TCC Meeting Minutes**

**MOTION:** *A motion was made by Mr. Heseler to approve the May 20, 2025 TCC minutes. The motion was seconded by Mr. Karet and carried unanimously.*

**B. Review and Recommend Approval of Resolution 2025-## Adopting the FY 2025/26 to 2029/2030 Transportation Improvement Program (TIP) (Roll Call Vote Required)**

Ms. Nicoulin explained that the TIP is the five-year list of all federal and state funding. She stated the full document is available on the TPO website and expressed the recommendation to adopt the TIP to the Board, which will then be sent to the Florida Department of Transportation. She explained how the TIP, LOPP, and LRTP are all interrelated.

**MOTION:** *Ms. Witte made a motion to recommend approval of Resolution 2025-## adopting the FY 2025/26 to 2029/2030 Transportation Improvement Program (TIP). The motion was seconded by Mr. Wheatcraft and carried unanimously by roll call vote.*

**C. Review and Recommend Approval of Resolution 2025-## Adopting the Draft 2025 List of Priority Projects (LOPP)**

Ms. Nicoulin explained that the LOPP is updated every year and is made up of eight different categories, which she explained further. She discussed the timeline to forward the LOPP to the Department of Transportation to develop their tentative work program.

Ms. Williams-Collins asked for jurisdictions to be included on the project lists. Ms. Nicoulin stated that she would add them.

**MOTION:** *A made a motion to recommend approval of Resolution 2025-## adopting the Draft 2025 List of Priority Projects (LOPP). The motion was seconded by Ms. Witte and carried unanimously.*

**D. Review and Recommend Approval of the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP) Preliminary Cost Feasible Project List for Public Outreach**

[Handout provided]

Mr. Mike Vaudo, Kimley-Horn, gave a PowerPoint presentation on the Volusia-Flagler 2050 Long Range Transportation Plan Preliminary Cost Feasible List for Public Outreach, explaining the tables and announcing a virtual workshop on July 10<sup>th</sup> at 2:00.

Members discussed the criteria score rankings and the upcoming workshop. Mr. Nguyen asked about the anticipated funding amount through the end of the plan. Mr. Vaudo stated that he will get that information back to him as it is provided by FDOT.

**MOTION:** *Mr. Karet made a motion to recommend approval of the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP) Preliminary Cost Feasible Project List for Public Outreach. The motion was seconded by Ms. Witte and carried unanimously.*

**E. Review and Recommend Approval of Resolution 2025-## Adopting the Volusia-Flagler TPO Vision Zero Action Plan (VZAP)**

Ms. Katie Shannon, VHB, gave a PowerPoint presentation on the Volusia-Flagler TPO Vision Zero Action Plan, focusing on the overview and next steps. She stated that the final draft report is available on the TPO website.

Members discussed opportunities to participate and the timeline for implementation of grant submittal.

**MOTION:** *Mr. Heseler made a motion to recommend approval of Resolution 2025-## adopting the Volusia-Flagler TPO Vision Zero Action Plan (VZAP). The motion was seconded by Mr. Tabassian and carried unanimously.*

**F. Nomination and Election of TCC Officers for FY 2025/26**

Ms. Mendez nominated Mr. Holmes as Chairperson of the TCC.

**MOTION:** *Ms. Mendez made a motion to elect Mr. Holmes as Chairperson of the TCC. The motion was seconded by Mr. West and carried unanimously.*

Mr. Tabassian nominated Ms. Kenny as the Vice Chairperson of the TCC.

**MOTION:** *Mr. Tabassian made a motion to elect Ms. Kenny as Chairperson of the TCC. The motion was seconded by Ms. Witte and carried unanimously.*

**G. Cancellation of the July TCC Meeting**

**MOTION:** *Mr. Karet made a motion to approve the cancellation of the July TCC meeting. The motion was seconded by Mr. Nguyen and carried unanimously.*

**4. Presentation Items**

**A. FDOT Report**

Mr. Scarfe reviewed the FDOT report, offered a reminder of Coffee with Construction pop-up meetings, an update on the A1A seawall construction, and an announcement of the Operation Southern Slow Down campaign, July 14<sup>th</sup> through the 19<sup>th</sup>, aimed at reducing speed-related injuries and fatalities.

**B. Volusia and Flagler County Construction Reports**

The Volusia County and Flagler County Construction Reports were provided in the agenda.

**5. Staff Comments**

Ms. Nicoulin informed the committee that the TPO office has moved to the Cornerstone Building in Daytona Beach, where the next meeting in August is expected to take place. She also encouraged members to submit the new FDOT project applications by June 30<sup>th</sup>, as well as providing updated cost estimates to the TPO.

Mr. Harris reminded members to include a project map in addition to the cost estimate and to make sure to sign and date the last page.

**6. TCC Member Comments**

Mr. Karet congratulated Ms. Mendez on her retirement.

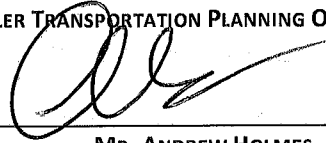
**7. Information Items**

- A. CAC & TCC Attendance Records
- B. TPO Board Meeting Summary
- C. Upcoming TPO Events
- D. TPO Outreach and Activities

**8. Adjournment**

There being no further business, the TCC meeting adjourned at 4:13 pm.


VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



MR. ANDREW HOLMES, CHAIRPERSON  
TECHNICAL COORDINATING COMMITTEE (TCC)

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certified that the foregoing is a true and correct copy of the minutes of the June 17, 2025 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 19<sup>th</sup> day of August 2025.



MELANIE PRUNEAU, RECORDING SECRETARY  
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**\*\* A recording of the June 17, 2025 TCC meeting is available upon request.**