

Bicycle/Pedestrian Advisory Committee (BPAC)
Meeting Minutes
June 8, 2016

Members Present:

Doug Hall
Scott Leisen
Paul Eik
Dustin Savage, Chairman
Nic Mostert
Bob Storke, Vice Chairman
Phyllis Campbell
Colleen Nicoulin
Christy Gillis
Roy Walters
Alice Haldeman
Nancy Burgess-Hall
Bill Pouzar

Representing:

Daytona Beach
Deltona
Flagler Beach
Flagler County
New Smyrna Beach
Orange City
Ponce Inlet
Port Orange
South Daytona
Volusia County, At Large
Volusia County, District 3
Volusia County, District 2
Volusia County, District 5

Non-Voting Technical Appointees Present:

Wendy Hickey
Gwen Perney
Deborah Tyrone
Melissa Winsett

Representing:

Flagler County
Port Orange
FDOT
Volusia County

Members/Technical Appointees Absent:

John Schmitz
Jeff Hodge
Ted Wendler (excused)
Danielle Anderson
Heidi Petito/Bob Owens (non-voting)
Rob Brinson (non-voting)
John Cotton (excused)

Representing:

Daytona Beach Shores
DeBary
DeLand
Palm Coast
Flagler County Transit
Volusia County School Board
Votran

Others Present:

Marie Duda, Recording Secretary
Pamela Blankenship
Stephan Harris
Robert Keeth
Lois Bollenback
Aarti Sharma
Jason Aufdenberg
Larry Coletti
Roger C. Schmitt
Brett Boncore

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
Volusia County, At Large
Flagler County
Florida Concrete & Products Association
Kittelson & Associates

I. Call to Order / Roll Call / Determination of Quorum / Pledge of Allegiance

The meeting of the River to Sea Transportation Planning Organization (TPO) Bicycle/Pedestrian Advisory Committee (BPAC) was called to order at 3:00 p.m. by Chairman Dustin Savage. The roll was called and it was determined that a quorum was present.

II. Public Comment/Participation

There were no press/citizen comments.

III. Action Items

A. Review and Approval of May 11, 2016 BPAC Meeting Minutes

Mr. Aufdenberg stated that on page seven of the BPAC minutes it should read "...subcommittee member spoke with a City of Ormond Beach employee on the phone."

Mr. Eik stated that Item B on page seven, showing that the motion was approved should be corrected to show a negative vote by him. He also pointed out on page ten regarding the feasibility study, fourth paragraph, that the project was ranked #16. The minutes continued with this project being identified as #18, but should be #16 on the feasibility study. He stated that it should be #16 not #18.

Mr. Harris replied no. He explained that not all items reflected this. He stated that item #16 is project #18 on the BPAC Draft Priority List.

Mr. Eik asked about the fourth paragraph from the bottom of the page regarding three committees and pointed out that the City Manager of Flagler Beach would not be involved in Volusia County projects.

Mr. Harris replied that this is correct.

Mr. Aufdenberg pointed out a typographical error on page 12, where it read "Contractors are putting out codes." It should read "cones."

MOTION: A motion was made by Mr. Storke to recommend approval of the May 11, 2016 BPAC meeting minutes as corrected. The motion was seconded by Mr. Hall and carried unanimously.

B. Nomination and Election of BPAC Chair

Mr. Harris stated that the next term for the BPAC chairperson will begin on July 1, 2016 and run for one year. A chairperson cannot hold this position for more than two consecutive terms. He announced that Mr. Dustin Savage is eligible to be reelected.

MOTION: A motion was made by Mr. Mostert to nominate Mr. Savage as BPAC Chair. The nomination was seconded by Mr. Storke and carried unanimously.

C. Nomination and Election of BPAC Vice Chair

Mr. Harris stated that there must be a motion to elect the BPAC Chairman that was just nominated.

MOTION: A motion was made by Mr. Mostert to elect Mr. Savage as BPAC Chair. The motion was seconded by Mr. Storke and carried unanimously.

Mr. Eik stated that his motion for Vice Chair stands.

Mr. Mostert stated that his second stands.

MOTION: A motion was made by Mr. Eik to nominate Ms. Nicoulin as BPAC Vice Chair. The nomination was seconded by Mr. Mostert and carried unanimously.

MOTION: A motion was made by Mr. Hall to elect Ms. Nicoulin as BPAC Vice Chair. The motion was seconded by Mr. Eik and carried unanimously.

D. Review and Recommend Approval of the Draft List of Prioritized Bicycle/Pedestrian Projects

Mr. Harris announced that the agenda packet contains the draft list of the Prioritized Bicycle/Pedestrian Projects and it is a merged list. There have been significant changes from last month's draft. The Palmetto Avenue sidewalk was removed and had been sponsored by the City of Daytona Beach. The City of Daytona Beach is building a trail in the same corridor which rendered this sidewalk project redundant and was subsequently removed from the priority list. The other change is Tomoka State Park Trail.

Mr. Storke asked if the projects were on Tier A, B or C project.

Mr. Harris replied that it is Tier B, #27 and the facility is technically a trail.

Mr. Aufdenberg asked what the previous designation was.

Mr. Harris responded that it was the Tomoka State Park Sidewalk.

Mr. Walters asked for the definition of a trail.

Mr. Harris explained the specifics regarding the city and state park requirements for the size of the path.

Mr. Walters stated that it is a ten-foot wide walkway with rails.

Mr. Harris stated that there is enough information in the draft to determine the estimated project costs, which will be the only notable change in the adopted list. This will be presented to the TPO Board later this month for adoption.

Mr. Mostert asked about the state park trail. There is a sidewalk there now before it goes into the woods.

Mr. Walters stated that it is an eight-foot trail with sharp turns and trees. It goes through the entrance.

Mr. Mostert asked if it is on the east or west side of the road.

Mr. Walters replied that it is on the west side.

Mr. Harris stated that the project on the priority list will connect to this trail. It will start at Sanchez Park to the south and connect with the path that Mr. Mostert referred to.

Mr. Walters stated that he does not like narrow paths without shoulders and explained the difficulties a bicyclist encounters when using them.

Mr. Mostert pointed out that overhanging trees can also be a problem.

Mr. Harris replied that this trail is off-road.

MOTION: A motion was made by Ms. Nicoulin to approve the draft list of Prioritized Bicycle/Pedestrian Projects. The motion was seconded by Mr. Storke and carried unanimously.

E. Review and Recommend Approval of Resolution 2016-## Adopting the FY 2016/17 – 2020/21 Transportation Improvement Program (TIP)

Mr. Harris explained that this five-year draft Transportation Improvement Program (TIP) includes safety projects, trail projects, pedestrian walkways, bicycle facilities, roadway improvement, etc. The TIP document is provided online and can be downloaded. Members may obtain a hard copy upon request. Mr. Keeth gave a presentation on the draft TIP at the last BPAC meeting and it will be going to the TPO Board for adoption this month.

Mr. Storke expressed his thanks to Mr. Keeth for the additions that were made, which made the document easier to read.

Mr. Harris added that there is a comparison report as well so that members can see the difference between the previous TIP and this current draft TIP.

MOTION: A motion was made by Mr. Leisen to approve Resolution 2016-## adopting the FY 2016/17 – 2020/21 Transportation Improvement Program (TIP). The motion was seconded by Mr. Eik and carried unanimously.

F. Review and Recommend Approval of the Draft Regional Trail Priority List developed through the Central Florida MPO Alliance (CFMPOA)

Mr. Harris stated that the draft Regional Trail Priority List developed through the Central Florida MPO Alliance (CFMPOA) is separate from every other draft list that the TPO develops as part of the priority process; it is a regional list. There are regional lists for the Strategic Intermodal System (SIS), Transit projects and Trails included in the agenda packet. The goal is to have trail projects with regional significance. FDOT has agreed to use the statewide allocation of Transportation Alternative Program (TAP) funding to put towards these projects. There are changes that are being considered for this draft including some of the projects that are on the bicycle/pedestrian priority list but not on the Regional Trail List. Five projects have been recommended for addition to the list, including portions of the Spring to Spring Trail segments 5 and 6, three sections of the Halifax River Trail/East Coast Greenway and the Riverwalk Shared Use Path in Port Orange. There are updates to the cost estimates and details were provided for each of them. The Halifax River Greenway was discussed in detail. The draft Regional Trail Priority List is separated into three sections, and he explained each one. Once the projects are added to the regional trails list, there will be 14 ranked projects and 20 unranked projects. Each year the priority lists are revised; however the CFMPOA does not do that with the Regional Trails List. Hopefully, in the future the CFMPOA will adopt a mechanism and criteria for revising the list.

Mr. Harris stated that the Central Florida MPO Alliance does not have a mechanism for scoring and ranking the trail projects.

Mr. Walters asked what happens at the CFMPOA.

Mr. Harris replied that this list is a major reason why the East Central Regional Rail Trail received funding. It is unclear how this list will mesh with the SunTrail priorities that are being developed.

Mr. Aufdenberg asked if the SunTrail includes the River-to-Sea Loop Trail.

Mr. Harris replied that the St. Johns River-to-Sea Loop is on the SunTrail network; however, this list does not include SunTrail funding.

Ms. Nicoulin asked how the projects were ranked if there was no mechanism for the CFMPOA to rank them.

Ms. Bollenback explained that the CFMPOA list was not as quantitative and clearly outlined as the TPO priority lists. The list of projects follows the TPO priorities but how it merges is more about being good regional partners. There is some language the Alliance discusses

about putting the Coast to Coast as a priority, however, there are other projects ranked above it. The TPO re-ranked the projects when the Coast to Coast became the priority and those projects moved to the top of the list. It is the same with the St. Johns Trail, and there are two state-wide SunTrail programs prioritized at the state level. The TPO is trying to help guide the Transportation Alternative Program (TAP) funding by creating a list that FDOT can follow. It gives FDOT an indication of putting larger amounts of TAP funding. There is a lot happening, with half of the funded projects being in Volusia County. There is a lot of activity in this area, but there is no good way to update the list to reflect those changes. The TPO is encouraging the CFMPOA to address the ranking of projects next year. The total of \$180 million for the projects on the Regional List exceeds the amount available.

Ms. Nicoulin asked if a project is at a disadvantage if it is unranked.

Ms. Bollenback replied that the projects are intended to be funded with TAP funds. There is no impact on SunTrail money. Projects have gone from the bottom of the list to the top because the city sets aside money for it. This is not a negative to have a project unranked because the TPO still has its priorities and FDOT respects that; it shows that the TPO is working together on a regional level.

Ms. Nicoulin asked if the two projects on page 29 were under construction.

Mr. Harris asked if she was referring to the Halifax River Greenway from Beville to Wilder and the one from Beach Street to Riverfront Park.

Ms. Nicoulin replied yes and the two projects below these as well.

Mr. Harris replied yes, they were funded for construction in the last fiscal year and were currently under construction. He asked what the other two projects were.

Ms. Nicoulin answered that they are the Space Coast projects on the next table over.

Mr. Aufdenberg stated that the ribbon cutting for the Riverfront Park Beach Street was in July.

Ms. Nicoulin asked about the Space Coast projects.

Mr. Harris replied that there is no current status for them.

Mr. Aufdenberg asked if there is TAP funding that is separate.

Mr. Harris replied that TAP money is federal funds; a portion is allocated by population and the other portion goes directly to the states. The states can allocate those funds state-wide, and FDOT has the discretion to allocate the portion they receive.

Mr. Eik asked about the unranked projects and what the process is if funds are short.

Mr. Harris replied that there is a mechanism and he explained how an unranked project can move higher on the list.

Ms. Nicoulin asked if there is a representative on the CFMPOA.

Ms. Bollenback responded that there are three seats on the CFMPOA and they are TPO Board representatives. Currently, two seats are filled. She explained the process for updating the Draft Regional Trail Priority List, stating that projects can be moved from the unranked category into funding and are now under construction. The Rail Trail was the first large beneficiary which received \$10 million, and there are independent sources of money as well.

MOTION: A motion was made by Ms. Nicoulin to approve the Draft Regional Trail Priority List developed through the Central Florida MPO Alliance (CFMPOA). The motion was seconded by Mr. Storke and carried unanimously.

G. Cancellation of the July 13, 2016 BPAC Meeting

MOTION: A motion was made by Mr. Eik to approve the cancellation of the July 13, 2016 BPAC Meeting. The motion was seconded by Ms. Nicoulin and carried unanimously.

IV. Presentation and Discussion Items

A. Presentation and Discussion of Preliminary Tell the TPO Survey Results

Ms. Blankenship announced that the Tell the TPO Survey was officially completed on May 31, 2016. There were a total of 1,276 responses. The TPO Board won the trophy with 199 responses; the BPAC came in second with 108. She introduced Mr. Brett Boncore from Kittelson & Associates.

Mr. Brett Boncore, Kittelson & Associates, gave a Power Point presentation on the preliminary Tell the TPO Survey results. A winner was drawn for the iPad who is from Palm Coast. He gave the percentages of responses from each TPO committee. The committee members and consultant used various methods to solicit responses for the survey; for example, they went to a farmers market, issued media releases, contacted newspapers and radio stations. The grand total was 1,276 responses, which was more than the previous survey. The goal was to get email addresses for more information, and this was a big success. He gave a summary of each question on the survey. A report will be forthcoming in the next couple months.

Mr. Aufdenberg asked what the fraction of online to paper responses was.

Ms. Blankenship replied that there were 150 paper surveys received and the rest were online.

Mr. Mostert asked if there was any comment given on how to mitigate roadkill.

Mr. Boncore replied no.

Ms. Blankenship thanked the BPAC members for their help.

V. Staff Comments

→ Update on the SUN Trail Network

Mr. Harris stated that the legislative session last year created the SunTrail Network and FDOT programmed \$25 million per year for filling in the gaps in the network. FDOT and the Federal Department of Environmental Protection (DEP) have developed criteria, applications and eligibility standards for SunTrail projects. FDOT has a call for projects which will be open until June 20, 2016. The breakdown of funding is: 30% for the Coast to Coast Trail, 30% to regional trails and 30% to individual trails. FDOT has been holding meetings with other agencies to discuss trails and these will be continuing. When the call for applications closes and there is an understanding of which projects are eligible for funding, the funding will be programmed. This will most likely occur in August or September of 2016.

Mr. Harris gave an update on the SR/CR A1A Pedestrian Safety & Mobility Study. The draft has been postponed and will be ready for review in August. The consultant, Kittelson & Associates, is still working on it, and he expects to have it in the August agenda packet. He wished the members an enjoyable July vacation.

VI. Information Items

- BPAC Attendance Record**
- TPO Board Meeting Summary**
- TPO Outreach & Activities (May 2016)**

VIII. BPAC Member Comments

Mr. Aufdenberg announced that he bicycled in various areas including Tucson, Arizona, Washington D.C. and Toronto, Canada. He stated that the maps can be small and noted that he collects bicycle maps from around the country. He took part in "Bike D.C." with many other bicyclists on the streets. Regarding the trail system, The East Coast Greenway ribbon cutting will be held on Thursday, July 14, 2016 at 5:30 p.m. They are in the process of getting a website and are looking for volunteers. He also mentioned that during his trip to Toronto, Canada, there were many sharrows, very good visibility and as many bicycles as cars sharing the road. He distributed bicycle pins to everyone.

Mr. Hall stated that on June 28, 2016, there will be the Mayors' Alliance for Persons with Disabilities Meeting.

Mr. Coletti announced that he will be running the Palm Coast Senior Cycling Event on September 11, 2016 for people ages 50 and over. He will bring information for this to the next BPAC meeting. There will be several road races, and everyone who attended last year received a medal. This has always been a great time and spectators are welcome. It will start and finish at the European Village in Palm Coast, near the toll bridge from Palm Coast Parkway to A1A.

Mr. Mostert asked about Ms. Taylor and if there is anything the members can do to help the disabled.

Mr. Harris replied that the TPO reached out to Votran to discuss what would make a commute like that more convenient. There is no simple answer. He stated that her words were true and there is a lack of sidewalk connectivity in the route that she was using.

Mr. Mostert stated that the irony is when a handicapped person is traveling to the TPO.

Mr. Harris replied that this is true, and that the infrastructure is being worked on.

Mr. Aufdenberg stated that there is one aspect that is easy: a detour should be provided for the blocked sidewalk.

Ms. Tyrone pointed out that there are standards for creating the Maintenance of Traffic (MOT), which is also used by pedestrians. It becomes an issue since that detour may take you a mile out of your way. She stated that it is a huge challenge with bicycle and pedestrian MOT. The state does an excellent job with maintaining speed and volume in work zones, but not with bicycle and pedestrian traffic. Now, there is a requirement for pedestrian channelization and facilities must be provided, but this may not happen for years. She reiterated that the standard is not always acceptable.

Ms. Burgess-Hall described the street near their house and how the engineers put ramps to circle around their work. She added that most detours do not have ramps and although it was a small-usage road, the workers went to great lengths to do this. She pointed out that this is not done on major roadways.

Mr. Hall stated that the key factor to the problem voiced by Ms. Taylor is lack of awareness and the crucial problem is advocacy. Money is needed to do these things. He feels that part of the problem is that people with disabilities do not have as much clout.

Ms. Burgess-Hall observed that, looking at the BPAC project list, it shows what advocacy can achieve and that there is a need for more pedestrian advocacy.

IX. Adjournment

The BPAC meeting adjourned at 4:19 p.m.

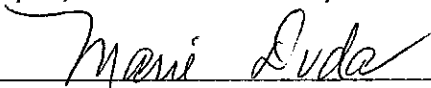
River to Sea Transportation Planning Organization



Mr. Dustin Savage, Chairman
Bicycle/Pedestrian Advisory Committee (BPAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the June 8, 2016 regular meeting of the Bicycle/Pedestrian Advisory Committee (BPAC), approved and duly signed this 10th day of August 2016.



Marie Duda, Recording Secretary
River to Sea Transportation Planning Organization