



MEETING AGENDA

Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

DATE: Wednesday, June 2, 2021
TIME: 10:00 a.m.
PLACE: River to Sea TPO Executive Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

NOTE:
 Microsoft Teams Meeting
 has been established for
 remote participation.

**In keeping with CDC guidelines masks
 should be worn unless fully vaccinated**



**Executive Committee Meeting
 June 2, 2021 10:00 a.m. EDT**

Please join the Executive Committee Meeting on your computer or mobile app

[CLICK HERE TO JOIN THE MEETING](#)

Or call in (audio only)

+1 561-484-5911, 842150046# United States, West Palm Beach

Phone Conference ID: 842 150 046#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)



New Smyrna Beach Commissioner Jason McGuirk, Chairperson Presiding

AGENDA

- I. CALL TO ORDER**
- II. PUBLIC COMMENT/PARTICIPATION**

III. DISCUSSION ITEMS

A. Update on COVID-19 Business Practices and Impacts

B. Discussion on Transit Service Planning

IV. BUSINESS

A. Review and Approval of a Fee Proposal for the Peninsula Drive Sidewalk and Signage Project Feasibility Study (Port Orange) (\$24,970.68)

B. Review and Recommend Approval of the R2CTPO Selection Committee’s Recommendation for Auditing Services Request for Proposal (RFP) (under separate cover)

C. Review and Recommend Approval of Executive Director Timesheet Review Report (Enclosure, page 3)

D. Review and Approval of Draft June 23, 2021 River to Sea TPO Board Agenda (Enclosure, pages 4-6)

V. STAFF COMMENTS

VI. EXECUTIVE COMMITTEE MEMBER COMMENTS

VII. ADJOURNMENT

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event



To: River to Sea TPO Board
 From: Commissioner Jason McGuirk, River to Sea TPO Chairperson
 Date: May 5, 2021
 RE: River to Sea TPO Chairperson Report of Timesheet Review

In accordance with the River to Sea TPO’s Timekeeping and Travel Reimbursement Policy that became effective on November 1, 2019, the following timesheets were provided to the River to Sea TPO Chairperson for review on May 5, 2021. From this submission, the Chairperson selected a sample of timesheets to review for timely submission, accuracy and consistency of work detail.

Timesheets Provided		Timesheets Reviewed Chair Initial
Batch Number	Time Period	
710	March 28, 2021 through April 3, 2021	
711	April 4, 2021 through April 10, 2021	
712	April 11, 2021 through April 17, 2021	
713	April 18, 2021 through April 24, 2021	

No abnormalities noted.

_____ Abnormalities were noted and have been resolved.

_____ Abnormalities were noted and have **not** been resolved.

-
- | | | | | | |
|----------------------|-----------|----------------|------------------|-------------|----------------|
| Beverly Beach | DeBary | Flagler Beach | New Smyrna Beach | Palm Coast | South Daytona |
| Bunnell | DeLand | Flagler County | Oak Hill | Pierson | Volusia County |
| Daytona Beach | Deltona | Holly Hill | Orange City | Ponce Inlet | |
| Daytona Beach Shores | Edgewater | Lake Helen | Ormond Beach | Port Orange | |



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, JUNE 23, 2021
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

NOTE:
 Microsoft Teams meeting has been established for remote participation.

In keeping with CDC guidelines mask must worn unless fully vaccinated

River to Sea TPO Board Meeting
 June 23, 2021 9:00 a.m. EDT
 Please join the TPO Board Meeting on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911, 876600083# United States, West Palm Beach

Phone Conference ID: 876 600 083#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

New Smyrna Beach Commissioner Jason McGuirk, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

IV. CONSENT AGENDA

- A. MAY 26, 2021 RIVER TO SEA TPO BOARD MEETING MINUTES** (Contact: Debbie Stewart) (Enclosure, pages)
- B. TREASURER’S REPORT** (Contact: Walter Lacey) (Enclosure, pages)
- C. EXECUTIVE COMMITTEE REPORT** – Report by New Smyrna Beach Commissioner Jason McGuirk, Executive Committee Chairperson (Enclosure, pages)
- D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- Report by Mr. Paul Eik, BPAC Chairperson (Enclosure, pages)
- E. CITIZENS ADVISORY COMMITTEE REPORT** -- Report by Ms. Nora Jane Gillespie, CAC Chairperson (Enclosure, pages)
- F. TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Ms. Becky Mendez, TCC Chairperson (Enclosure, pages)
- G. RIVER TO SEA TPO BOARD REPORT** -- Report by New Smyrna Beach Commissioner Jason McGuirk, TPO Board Chairperson (Enclosure, pages)
- H. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) APPOINTMENTS** – Contact: Stephan Harris (Enclosure pages)
- I. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- Report by New Smyrna Beach Commissioner Jason McGuirk, TPO Board Chairperson (Enclosure, pages)
- J. REVIEW AND APPROVAL OF SELECTION COMMITTEE’S RECOMMENDATION OF AN AUDITING FIRM AND AUTHORIZATION TO NEGOTIATE A CONTRACT FOR SERVICES** – Contact Walter Lacey (Enclosure, pages)
- K. CANCELLATION OF JULY EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS** - Contact: Debbie Stewart (Enclosure, page)

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2021-13 ADOPTING THE FY 2021/22 TO 2025/26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (ROLL CALL VOTE REQUIRED)** (Contact: Colleen Nicoulin) (pages)
- B. REVIEW AND APPROVAL OF RESOLUTION 2021-14 ADOPTING THE 2021 R2CTPO LIST OF PRIORITY PROJECTS (LOPP)** (Contact: Colleen Nicoulin) (Enclosure, pages)
- C. REVIEW AND APPROVAL OF RIVER TO SEA TPO FY 2021/22 BUDGET** (Contact: Walter Lacey) (Enclosure, pages)

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF STIMULUS FUNDING** (Contact: Lois Bollenback) (Enclosure, pages)
- B. PRESENTATION AND DISCUSSION OF SEA LEVEL RISE AND TRANSPORTATION RESILIENCY** (Contact: Lois Bollenback) (Enclosure, page)
- C. FDOT REPORT** (Contact: Anna Taylor, FDOT District 5) (pages)

VII. EXECUTIVE DIRECTOR’S REPORT (page)

- Update on Funding/Work Program

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS

X. INFORMATION ITEMS *(Enclosure, pages)*

- Citizens Advisory Committee Attendance Record – 2021
- Technical Coordinating Committee Attendance Record– 2021
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2021
- May 2021 TPO Outreach and Activities
- Volusia and Flagler County Construction Reports

XI. ADJOURNMENT *(Enclosure, page)*

The next River to Sea TPO Board meeting will be August 25, 2021

July 2021 Meeting Dates

Transportation Disadvantaged Local Coordinating Board, July 14, 2021 @ 11:00 a.m.

August 2021 Meeting Dates

Executive Committee, August 4, 2021 @ 10:00 a.m.

Bicycle/Pedestrian Advisory Committee, August 11, 2021 @ 2:00 p.m.

Citizens Advisory Committee, August 17, 2021 @ 1:15 p.m.

Technical Coordinating Committee, August 17, 2021 @ 3:00 p.m.

River to Sea TPO Board, August 25, 2021 @ 9:00 a.m.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.