



MEETING AGENDA

Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) EXECUTIVE COMMITTEE will be meeting on:

DATE: Wednesday, June 1, 2022
 TIME: 9:00 a.m.
 PLACE: River to Sea TPO Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

NOTE:
 Microsoft Teams Meeting has been established for remote participation.

Masks are requested to be worn by those physically present according to CDC guidelines



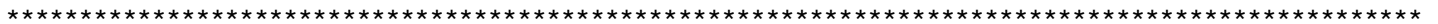
**Executive Committee Meeting
 Wednesday, June 1, 2022 9:00 a.m. EDT**

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911 571426414# United States, West Palm Beach

Phone Conference ID: 571 426 414#



Volusia County Council Member Billie Wheeler, Chairperson Presiding

AGENDA

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM
- II. PUBLIC COMMENT/PARTICIPATION
- III. DISCUSSION ITEMS
 - A. Discussion of TPO Financial Management and Status of Year-End Close-Out
 - B. Discussion of Current TPO Policies and Procedures

IV. BUSINESS ITEMS

- A. Review and Approval of April 6, 2022 Executive Committee Minutes** *(Enclosure, pages 3-6)*
- B. Review and Approval of May 5, 2022 Budget Subcommittee Minutes** *(Enclosure, pages 7-10)*
- C. Review and Approval of June 22, 2022 TPO Board Agenda** *(Enclosure, pages 11-13)*

V. STAFF COMMENTS

VI. EXECUTIVE COMMITTEE MEMBER COMMENTS

VII. ADJOURNMENT

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event

**Executive Committee
Meeting Minutes
May 4, 2022**

Members Physically Present:

Commissioner Chris Cloudman
Commissioner Victor Ramos
Councilwoman Christine Power
Commissioner Jason McGuirk
Mayor Bill Partington
Council Member Billie Wheeler, Chairperson

Representing:

DeLand
Deltona
Edgewater
New Smyrna Beach
Ormond Beach
Volusia County

Members Absent

Council Vice Chair Barbara Girtman (excused)

Representing:

Volusia County

Others Present:

Debbie Stewart, Recording Secretary
Colleen Nicoulin
Stephan Harris
Rakinya Hinson
Jon Cheney

Representing:

TPO Staff
TPO Staff
TPO Staff
FDOT
Volusia County Traffic Engineering

Others Virtually Present:

Pam Blankenship
Anna Taylor

Representing:

TPO Staff
FDOT

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Executive Committee was called to order at 9:00 a.m. by Chairperson Billie Wheeler. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with six voting members physically present.

II. Public Comment/Participation

There were no public comments.

IV. Business Items

A. Review and Approval of April 6, 2022 Executive Committee Minutes

***MOTION:** A motion was made by Mayor Partington to approve the April 6, 2022 Executive Committee minutes. The motion was seconded by Commissioner Ramos and carried unanimously.*

B. Review and Approval of a Slate of R2CTPO Officers for FY 2022/23

Chairperson Wheeler explained the TPO Bylaws state the Chairperson shall appoint a minimum of five TPO Board members to a Nominating Committee each year for the purpose of recommending to the TPO Board a slate of officers; this year, the Chairperson has appointed the Executive Committee to serve as the Nominating Committee. She reviewed the current slate of officers and explained typically, the practice has been to appoint the 1st Vice Chairperson as Chairperson, the 2nd Vice Chairperson as 1st Vice Chairperson and to elect a new 2nd Vice Chairperson.

Members discussed who to appoint to the 2nd Vice Chairperson position. They discussed who is up for re-election this year and it was decided that if someone fails to get re-elected, it can be revisited then; it was noted that typically, the 2nd Vice Chairperson has come from the existing Executive Committee.

MOTION: *A motion was made by Councilwoman Power to recommend the following slate of officers for FY 2022/23; Volusia County Council Vice Chair Barbara Girtman as Chairperson; Commissioner Chris Cloudman as 1st Vice Chairperson/Treasurer; and Commissioner Ramos as 2nd Vice Chairperson/Secretary. The motion was seconded by Commissioner McGuirk and carried unanimously.*

C. Review and Approval of Expenditure to Fill the Accounting Manager Position (not to exceed \$25,000)

Chairperson Wheeler stated that the TPO has been utilizing a financial consultant since October 2021 to perform the duties of the Accounting Manager position; as part of the consultant contract, the TPO can hire her directly but is subject to a conversion fee. This is a request to allow the TPO to hire the temporary consultant, Ms. Mariel Lemke; the funds are available in the 2021/22 annual budget.

Ms. Nicoulin explained that when the TPO's Accounting Manager resigned last fall, the TPO needed to bring someone in immediately to assist with the day-to-day operations such as paying the bills and bridging the gap from between when he left and when a permanent replacement could be hired. The TPO brought in the Robert Half Agency which specializes in financial management and provides permanent and temporary placements. Initially, it was intended for the consultant to work 10 to 12 weeks to fill the gap; however, that was extended when direction came from the Executive Committee to hold off filling that position. Ms. Lemke has been performing the work in that position for the last seven months and is a large reason the annual audit was able to be completed which had just begun when the previous Accounting Manager resigned. She worked to learn the TPO accounting software to provide the answers to the questions the auditors had. She also played a large role in getting the TPO back on track with FDOT invoicing; we were six months behind and she put quarterly invoice packages together to submit for approval to get us caught up. She worked closely with staff and FDOT to get the invoice packages submitted and approved. She was brought on initially to assist with the day-to-day finances but stepped up when she saw the need; she works well with staff and we would like to hire her as a TPO employee. There is a fee to compensate Robert Half for hiring one of their employees. This request for expenditure is to start the process; Ms. Nicoulin has not yet spoken with Robert Half or the TPO's legal counsel as she did not want to spend the time or money without expenditure authorization. Ms. Mariel Lemke, the temporary financial consultant, is interested in the position; she likes the stability of the position, she likes the challenge of the job and feels she will be able to grow in the position. She has taken advantage of training from FDOT and the software company. The TPO would like to start the process of hiring Ms. Lemke for the Accounting Manager position.

Chairperson Wheeler noted that Ms. Nicoulin has the authority to hire staff without the Executive Committee's approval; the question is the "not to exceed \$25,000" and the amount that would have to be paid to Robert Half; she asked how much per week the TPO was paying for Ms. Lemke.

Ms. Nicoulin replied the TPO pays \$60.98 per hour; Ms. Lemke typically works about 40 hours per week which is approximately \$2,400 per week.

Members discussed the cost of continuing to pay Robert Half for a temporary consultant versus hiring Ms. Lemke and paying Robert Half the fee; they also discussed the time it would take to conduct a search for an Accounting Manager and that the TPO would still be paying for a temporary consult during that time. They agreed that hiring Ms. Lemke is the best solution.

MOTION: *A motion was made by Mayor Partington to approve the expenditure to fill the Accounting Manager position (not to exceed \$25,000). The motion was seconded by Councilwoman Power and carried unanimously.*

D. Review and Recommend Approval of the 2021 Annual FDOT Joint Certification Report

Ms. Nicoulin explained this certification is completed each year between the TPO and FDOT; there is a TPO section and an FDOT section. There are a number of questions that the TPO must answer regarding things such as if we have completed certain documents; adopting the Transportation Improvement Program (TIP) and having a Public Participation Plan (PPP) in place, etc. The section that FDOT completes is based off of our invoicing; it details and itemizes all the invoices submitted throughout the year. She reminded members that the TPO was placed on "special conditions" last fall for a number of reasons which she outlined. Normally, invoices are itemized within the Joint Certification Report and it is noted if the invoices were submitted within 90 days and if they were rejected or approved; but because of the "special conditions", the invoices were not itemized in this report but it is instead indicated the TPO is under "special conditions". As a result of the "special conditions", it automatically lists the TPO as a high financial risk. One of the corrective actions listed in the report is to develop a financial plan to assist with best practices, put controls in place and working to get off the "special conditions".

Chairperson Wheeler commented that although this could be seen as negative, she sees it as positive; we have learned a lot and FDOT is walking beside the TPO and we now have an excellent relationship to guide us on how to be better.

Commissioner Cloudman asked if the financial plan would be developed by the new Accounting Manager or the Executive Director.

Ms. Nicoulin replied they will work together to develop the financial plan which will also be a part of her Action Plan; the goal is to put controls in place and get off "special conditions".

Ms. Taylor added that the purpose of the "special conditions" is to provide the TPO staff the support they need. It is providing an extra layer of technical support and to have the TPO submit invoice packages that are perfect. They will assist in developing a plan to put some controls in place and get the invoices submitted on time. This should not be looked at as a negative issue it is extra support for TPO staff.

Chairperson Wheeler thanked Ms. Taylor for her time and help working on this with TPO staff; the relationship between FDOT and the TPO has improved over the last year and she is appreciative of the guidance FDOT has provided. This was the right thing to happen at the right time.

Councilwoman Power referred to page 12 of the report and noted that the yes/no box for Item 4 regarding collecting demographic data was not checked.

Ms. Taylor replied she will fix that in the final copy.

MOTION: A motion was made by Mayor Partington to recommend approval of the 2021 Annual FDOT Joint Certification Report with the correction of Item 4 on page 12. The motion was seconded by Councilwoman Power and carried unanimously.

E. Review and Approval of May 25, 2022 TPO Board Agenda

Ms. Nicoulin reviewed the draft May 25, 2022 TPO Board agenda; she noted that the recommendation of approval for the Interim Executive Director timesheet report was not on the Executive Committee agenda this month; after Mayor Partington's suggestion last month, she coordinated with FDOT and it was determined the Executive Committee does not have to recommend approval of the timesheet reports. They will go to the full TPO Board for approval as part of the Consent Agenda each month. She continued to review the draft agenda including the Consent Agenda, Action Items and Presentation Items.

MOTION: A motion was made by Commissioner Ramos to approve the May 25, 2022 TPO Board agenda. The motion was seconded by Councilwoman Power and carried unanimously.

V. Staff Comments

Ms. Nicoulin stated that this is a busy time for the TPO; we are completing the new Unified Planning Work Program (UPWP), closing out the current fiscal year, and developing of the new Transportation Improvement Program (TIP) and List of Priority Projects (LOPP) which is why there are a lot of agenda items for review and presentation this month; the TPO will continue to move forward and we are making progress. Since receiving clear direction last month, we now have a path forward; she thanked the members for their support.

Chairperson Wheeler commented that there has been tremendous movement in the right direction; Ms. Nicoulin has picked up the ball and taken off which is what she wanted to see in a leader. She appreciates her hard work and commitment as well as her entire staff.

VII. Executive Committee Member Comments

There were no Executive Committee member comments.

VIII. Adjournment

The Executive Committee meeting adjourned at 9:37 a.m.

River to Sea Transportation Planning Organization

VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the May 4, 2022 regular meeting of the Executive Committee approved and duly signed this 1st day of June 2022.

Debbie Stewart, Recording Secretary, River to Sea TPO

*** A recording of the May 4, 2022 Executive Committee meeting is available upon request.*

**Budget Subcommittee
Meeting Minutes
May 5, 2022**

Members Physically Present:

Council Vice Chair Barbara Girtman, Chairperson
Commissioner Chris Cloudman
Commissioner Victor Ramos
Mayor Bill Partington
Mayor David Alfin

Representing:

Volusia County
DeLand
Deltona
Ormond Beach
Palm Coast

Others Present:

Colleen Nicoulin

Representing:

TPO Staff

Others Virtually Present:

Debbie Stewart, Recording Secretary
Pam Blankenship
Anna Taylor

Representing:

TPO Staff
TPO Staff
FDOT

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Budget Subcommittee was called to order at 9:00 a.m. by Chairperson Barbara Girtman. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with five voting members physically present.

II. Public Comment/Participation

There were no public comments.

III. Business Items

A. Review and Recommend Approval of Draft FY 2022/23 River to Sea TPO Budget

Ms. Nicoulin provided a background on the development of the draft FY 2022/23 River to Sea TPO Budget; she noted that there are still some unknowns as there are vacant positions that need to be filled so assumptions were made regarding salaries for those positions. There is also a salary contingency so there may be flexibility with salaries as we move through the next fiscal year; a personnel study is one of the activities in the new Unified Planning Work Program (UPWP) which is to see if there is any need for re-organization and to review the current salaries; she noted a personnel study has not been conducted since 2011. She reviewed the proposed draft budget and compared it to the current fiscal year budget including the revenue sources and carryover funds.

Chairperson Girtman asked if there could be a reference page for the funding acronyms or if they could be defined at the bottom of the page.

Ms. Nicoulin replied yes; that can be included at the bottom of each page. She continued to review the federal, state and local revenues within draft FY 2022/23 Budget.

Chairperson Girtman asked if there are other transportation disadvantaged state grants that the TPO should be applying for but did not because we did not have the capacity or if this low amount is what we typically receive.

Ms. Nicoulin replied that is typically the amount received from the Commission for the Transportation Disadvantaged (CTD); staff is looking into other funding sources/grants and some have been utilized in the

past. Staff is looking at what other funding opportunities there are to help supplement this revenue. She reviewed the local revenues which include the member assessments.

Chairperson Girtman asked where the \$24,000 change in local funds came from.

Ms. Nicoulin replied that in prior years, the TPO had a copy machine revenue offset by a copy machine expense; however, the TPO does not charge for copies. It was questioned by the auditor; staff researched it and the explanation is that it was for account balancing and originally set up to handle a situation that no longer exists. Expenses for copies used to be allocated to certain tasks and projects but now all copies are direct overhead expenses and fall under general administrative tasks.

Chairperson Girtman asked if this is a good time to evaluate an increase in the member assessments.

Ms. Nicoulin replied that was discussed two years ago right around the time when COVID-19 hit and the discussion was put on hold as a result; it was planned to be revisited at a later date.

Chairperson Girtman stated she believes this is a good time to revisit it because the TPO needs the extra dollars; it is a minimum amount that the cities are charged.

Members discussed increasing the member assessments; assessments have not been increased in a long time; however, we are not struggling to cover operational costs. They discussed a contingency of 10% as there are many unknowns. They discussed the inflation incurred already this year and that an increase is warranted.

Ms. Nicoulin noted that the 2020 Census was recently completed and the data is still being released; the TPO's boundaries could potentially change in Flagler County once the urbanized area data is released this fall; the population will also be reviewed. She explained that even if the assessment stays at \$.10 per capita, the amounts will likely increase due to the increase in population. In addition to the assessments, there are potential resources that the TPO has not used in the past with SU funds regarding salaries and planning studies. The TPO flexes \$200,000 each year for planning feasibility studies. There are a number of TPOs in the state that flex SU dollars to cover salaries and other planning and consultant activities. The TPO receives approximately \$5.5 million each year and she explained how those funds are currently allocated.

Chairperson Girtman commented concerns have been brought to her regarding the SU funding percentages and that they may restrict us because funds cannot be shifted without TPO Board approval; she asked how to make the best use of those funds and what would be the best benefit to the organization.

Ms. Nicoulin replied the policy allows us to shift some funds from the bicycle/pedestrian box to the traffic operations box in one year and shift them back the next year; she provided examples of how that works. The policy is written to allocate 40% for traffic operations, 30% for bicycle/pedestrian and 30% for transit.

Chairperson Girtman asked who determined that those percentages were the way to get a project completed.

Ms. Nicoulin replied that policy was approved by the TPO Board; she will have to research when it was determined. The policy has been in place for as long as she has been with the TPO.

Chairperson Girtman commented that her concern is if the percentages are where they need to be for the needs.

Mayor Alfin asked if there is a schedule for policy updates.

Ms. Nicoulin replied the policies are reviewed in the fall following the call for projects cycle. Once we complete that process and close the end of the fiscal year, then it would be appropriate to review the policies.

Members discussed the policies and what may need to be changed as well what resources are available and how to work better with the TPO's partners. They discussed how the percentages affect the priority list and how to move projects forward. Ms. Nicoulin explained how the projects are programmed based on those

percentages. It may be time to re-evaluate the policies and figure out how to maximize the funding as well as better collaboration with the county and the municipalities to help them better understand the process.

It would be beneficial to also research when this policy was put in place and why; however, it will be very difficult to do this before the end of the fiscal year.

Mayor Partington asked what the attorney's fees were last year and how much the recruitment firm was paid.

Ms. Nicoulin replied the total amount of the recruitment firm's contract was \$18,500 for professional services and additional amounts for other expenses including advertising and travel; the total amount was not paid because they did not complete the process. There were additional attorney fees last year due to the prior Executive Director's resignation; they were involved in some meetings and they helped negotiate some contracts that they had not been previously involved with.

Members discussed the copier expense; it was explained the amount was reduced as agenda printing has been reduced and are no longer printed in color. It was suggested to ask each committee and board member how they would prefer to receive the agenda. Members discussed the expenditures and proposed costs of the draft FY 2022/23 Budget. It was asked if our budget had ever been compared to the budgets of similar sized TPOs; if there is some uniformity between them. It was explained that the Space Coast TPO is of a similar size regarding their budget and population served and Ms. Nicoulin has plans to meet with their Executive Director at a later date to discuss policies and activities.

The salaries and benefits table was reviewed and discussed; it includes a salary adjustment for current employees on a tiered basis. It includes a contingency for a leave pay-out and a contingency for new staffing. There was an increase in the Florida Retirement System (FRS) employer contribution. It also includes a 5% health insurance premium increase. It was noted that a personnel/salary survey will be undertaken at the beginning of the new fiscal year so that the TPO can stay competitive and retain its employees. They continued to review the draft budget and the treasurer's report to see the actual expenses this fiscal year.

Mayor Partington asked how long the \$.10 per capita for the member assessment has been in place.

Chairperson Girtman replied that the prior Executive Director did a study on that a couple of years back; a comparison on other TPOs. That information should be on a previous agenda or in her notes.

Ms. Nicoulin explained the draft FY 2022/23 River to Sea TPO Budget will go to the TPO Board this month as a presentation with adoption in June.

Mayor Partington referred to the member assessment and commented that he is not sure this is the time to recommend increasing it; he suggested small indexes to avoid a huge increase at once.

Commissioner Cloudman referred to the proposed expenses and noted there is funding for upgrades and audio/visual; the discussion of moving was put on hold as well as upgrades to this facility; he asked if the committee has finished the discussion on moving and if the landlord was still interested in the TPO moving.

Ms. Nicoulin replied the landlord has not inquired recently but we need to consider if we really need the space; our space needs were briefly discussed when the flood occurred in the conference room; it would be a good idea to research the options. The TPO pays \$130,000 per year for the lease on this space; she noted that the conference room is only used four to five times a month. However, even if we were to move into another space, we will have to upgrade the audio/visual equipment.

Members briefly discussed possible options if the TPO were to downsize office space.

MOTION: *A motion was made by Mayor Partington to recommend approval of the draft FY 2022/23 River to Sea TPO Budget. The motion was seconded by Mayor Alfin and carried unanimously.*

IV. Staff Comments

There were no staff member comments.

V. Budget Subcommittee Member Comments

There were no Budget Subcommittee member comments.

VI. Adjournment

The Executive Committee meeting adjourned at 10:02 a.m.

River to Sea Transportation Planning Organization

VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the May 5, 2022 meeting of the Executive Committee approved and duly signed this 1st day of June 2022.

Debbie Stewart, Recording Secretary, River to Sea TPO

*** A recording of the May 5, 2022 Budget Subcommittee meeting is available upon request.*



DRAFT

MEETING AGENDA

Please be advised that the RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD will be meeting on:

DATE: WEDNESDAY, JUNE 22, 2022
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114

NOTE:
Microsoft Teams meeting has been established for remote participation.

Masks are requested to be worn by those physically present according to CDC guidelines

River to Sea TPO Board Meeting
June 22, 2022 at 9:00 a.m. EDT

[Click here to join the meeting](#)

Or call in (audio only)
+1 561-484-5911 454131870# United States, West Palm Beach
Phone Conference ID: 454 131 870#
[Find a local number](#) | [Reset PIN](#)

Volusia County Council Member Billie Wheeler, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA
 - A. MAY 25, 2022 RIVER TO SEA TPO BOARD MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, pages*
 - B. TREASURER’S REPORT *(Contact: Colleen Nicoulin) (Enclosure, pages)*

IV. CONSENT AGENDA (Continued)

- C. EXECUTIVE COMMITTEE REPORT** – Report by Volusia County Council Member Billie Wheeler, Executive Committee Chairperson (Enclosure, pages)
- D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- Report by Dr. Jason Aufdenberg, BPAC Chairperson (Enclosure, pages)
- E. CITIZENS ADVISORY COMMITTEE REPORT** -- Report by Ms. Kerry Karl, CAC Chairperson (Enclosure, pages)
- F. TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Ms. Becky Mendez, TCC Chairperson (Enclosure, pages)
- G. RIVER TO SEA TPO BOARD REPORT** -- Report by Volusia County Council Member Billie Wheeler, TPO Board Chairperson (Enclosure, pages)
- H. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- Report by Volusia County Council Member Billie Wheeler, TPO Board Chairperson (Enclosure, pages)
- I. CANCELLATION OF JULY EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS** (Contact: Debbie Stewart) (Enclosure, pages)
- J. REVIEW AND APPROVAL OF RESOLUTION 2023-12 AUTHORIZING THE EXECUTION OF THE METROPOLITAN PLANNING ORGANIZATION AGREEMENT FOR THE USE OF FEDERAL PLANNING FUNDS** (Contact: Colleen Nicoulin) (Enclosure, pages)

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2022-13 ADOPTING THE FY 2022/23 TO 2026/27 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (ROLL CALL VOTE REQUIRED)** (Contact: Colleen Nicoulin) (pages)
- B. REVIEW AND APPROVAL OF RESOLUTION 2022-14 ADOPTING THE RIVER TO SEA TPO 2022 LIST OF PRIORITY PROJECTS (LOPP)** (Contact: Colleen Nicoulin) (Enclosure, pages)
- C. REVIEW AND APPROVAL OF RESOLUTION 2022-15 ADOPTING THE CONGESTION MANAGEMENT PROCESS (CMP) REPORT** (Contact: Colleen Nicoulin) (Enclosure, pages)
- D. REVIEW AND APPROVAL OF RESOLUTION 2022-16 ADOPTING THE RIVER TO SEA TPO'S PUBLIC PARTICIPATION PLAN (PPP)** (Contact: Pamela Blankenship) (Enclosure, pages)
- E. REVIEW AND APPROVAL OF RIVER TO SEA TPO FY 2022/23 BUDGET** (Contact: Colleen Nicoulin) (Enclosure, pages)

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF THE I-95 AT LPGA BOULEVARD, THE I-95 AT US 1, AND THE I-4 TRUCK PARKING SITE SELECTION PROJECT DEVELOPMENT & ENVIRONMENTAL (PD&E) STUDIES** (Contact: Colleen Nicoulin) (Enclosure, pages)
- B. PRESENTATION AND DISCUSSION OF THE BIPARTISAN INFRASTRUCTURE LAW AND FUNDING OPPORTUNITIES** (Contact: Colleen Nicoulin) (Enclosure, page)
- C. FDOT REPORT** (Contact: Anna Taylor, FDOT District 5) (pages)

- VII. INTERIM EXECUTIVE DIRECTOR'S REPORT *(page)*
- VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS
- IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS
- X. INFORMATION ITEMS *(Enclosure, pages)*
 - ® Bicycle/ Advisory Committee Attendance Record – 2022
 - ® Citizens Advisory Committee Attendance Record – 2022
 - ® Technical Coordinating Committee Attendance Record– 2022
 - ® May/June 2022 TPO Outreach and Activities
 - ® Volusia and Flagler County Construction Reports
- XI. ADJOURNMENT *(Enclosure, page)*

The next River to Sea TPO Board meeting will be August 24, 2022

July 2022 Meeting Dates

Transportation Disadvantaged Local Coordinating Board, July 13, 2022 @ 11:00 a.m.

August 2022 Meeting Dates

- Executive Committee, August 3, 2022 @ 9:00 a.m.
- Bicycle/Pedestrian Advisory Committee, August 10, 2022 @ 2:00 p.m.
- Citizens Advisory Committee, August 16, 2022 @ 1:15 p.m.
- Technical Coordinating Committee, August 16, 2022 @ 3:00 p.m.
- River to Sea TPO Board, August 24, 2022 @ 9:00 a.m.

 Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

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