

**VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION BOARD**  
**MEETING MINUTES**  
**TPO CONFERENCE ROOM**  
**1540 CORNERSTONE BLVD., SUITE 240**  
**DAYTONA BEACH, FL 32117**  
**MAY 27, 2026**

**TPO Board Members Physically Present:**

Commissioner Chris Conomos\*  
Council Member William Sell  
Mayor Chris Cloudman  
Vice Mayor Charlotte Gillis  
Commissioner Andy Dance  
Commissioner Debra Snow  
Mayor Roger Eckert\*  
Commissioner Carrie Werning\*  
Council Member Ty Miller  
Council Member Skip White\*\*  
Vice Mayor Tracy Grubbs  
Councilman Eric Sander, TPO Chairperson  
County Vice Chair Matt Reinhart  
Council Member Danny Robins  
Kia Powell (non-voting advisor)

**TPO Board Members Virtually Present:**

Vice Mayor John Rogers\*  
Council Member Dawn Tiamson

**TPO Board Members Absent:**

Commissioner Jeffrey Schuitema\*  
Commissioner Stacy Cantu (excused)  
Commissioner Davison Heriot  
Commissioner James Sherman\*  
Commissioner Lisa Martin  
Commissioner Briley (excused)  
County Chair Jeff Brower  
Council Member Jake Johansson  
Council Member David Santiago  
Jessie Thompson (non-voting)  
William Furry (non-voting)  
Nic Mostert (non-voting)  
Greg Feldman (non-voting)  
Simone Kenny (non-voting)

\* Non-voting member of the Small City Alliance

\*\* Voting member for the Small City Alliance

**Others Physically Present:**

Melanie Pruneau, Recording Secretary  
Pamela Blankenship  
Stephan Harris  
Colleen Nicoulin  
Chris Engels  
Barb Girtman  
Karen Haught

**Representing:**

Daytona Beach Shores  
DeBary Alternate  
DeLand  
Edgewater  
Flagler County  
Holly Hill  
Lake Helen  
Oak Hill Alternate  
Palm Coast  
Ponce Inlet  
Port Orange  
South Daytona  
Volusia County, District 2  
Volusia County, District 3  
FDOT

**Representing:**

Bunnell  
Orange City

**Representing:**

Beverly Beach  
Daytona Beach  
Deltona  
Flagler Beach  
New Smyrna Beach  
Ormond Beach  
Volusia County, Chairman  
Volusia County, At-Large  
Volusia County, District 5  
Volusia County School Board  
Flagler County School Board  
BPAC Chairperson  
CAC Chairperson  
TCC Chairperson

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
FDOT  
Ghyabi & Associates  
Ghyabi & Associates

**Others Virtually Present:**

Maribel Lemke  
Wiley Page  
April Bacchus  
Thee Perry

**Representing:**

TPO Staff  
Atkins Realis  
ETM Inc.  
VHB

**1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

The Volusia-Flagler Transportation Planning Organization (TPO) Board meeting was called to order at 9:00 a.m. by TPO Chairperson Councilman Sander. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with fourteen voting members and four non-voting members physically present; and one voting and one non-voting member virtually present.

Ms. Pruneau stated that Council Member White of Ponce Inlet was the voting member of the Small City Alliance.

The Pledge of Allegiance was given.

***MOTION: A motion was made by Council Member Miller to allow for remote participation. The motion was seconded by Vice Mayor Gillis and carried unanimously.***

Chairperson Sander apologized for missing the prior meeting and thanked Mayor Cloudman for acting as Chair in his absence.

Public Comment/Participation was addressed following Action Item A.

**3. Consent Agenda**

- A. April 22, 2026 Volusia-Flagler TPO Board Meeting Minutes**
- B. Treasurer's Report**
- C. Executive Committee Report**
- D. Bicycle/Pedestrian Advisory Committee Report**
- E. Citizens Advisory Committee Report**
- F. Technical Coordinating Committee Report**
- G. Volusia-Flagler TPO Board Report**
- H. Executive Director Timesheet Review Report**
- I. Review and Approval of Resolution 2026-09 authorizing the filing and execution of the FY 2026/27 Transportation Disadvantaged (TD) Planning Grant Agreement with the Florida Commission for the Transportation Disadvantaged Local Coordinating Board (TDLCB)**
- J. Reschedule the November 25, 2026 TPO Board Meeting to November 18, 2026**

Chairperson Sander pointed out item J, the rescheduling of the November 25<sup>th</sup> Board meeting to November 18<sup>th</sup>.

***MOTION: A motion was made by Council Member Robins to approve the Consent Agenda. The motion was seconded by Vice Mayor Gillis and carried unanimously.***

**4. Action Items**

**A. Review and Approval of the FY 2026/27 Volusia-Flagler Slate of TPO Officers for FY 2026/27**

Chairperson Sander reviewed the recommended slate of TPO officers from the May 6<sup>th</sup> Executive Committee meeting; Councilman Sander of South Daytona as Chairperson, Council Member Robins of Volusia County as 1<sup>st</sup> Vice Chair and Treasurer, and Vice Mayor Gillis of Edgewater as 2<sup>nd</sup> Vice Chair and Secretary. He stated that the term will last from July 1, 2026 through June 30, 2027.

Ms. Nicoulin noted that the Executive Committee recommended retaining the current Chairperson, noting that a chairperson serving more than one consecutive term is not addressed in the Bylaws, therefore it is permitted. This was recommended as a way to provide continuity for the TPO Board.

**MOTION:** *A motion was made by Commissioner Dance to approve the FY 2026/27 Volusia-Flagler TPO slate of officers as follows: Councilman Eric Sander of South Daytona as Chairperson, Council Member Danny Robins of Volusia County as 1<sup>st</sup> Vice Chairperson/Treasurer, and Vice Mayor Charlotte Gillis of Edgewater as 2<sup>nd</sup> Vice Chairperson/Secretary. The motion was seconded by Council Member Miller and carried unanimously.*

## **2. Public Comment/Participation**

Public comment/participation was addressed at this point in the meeting and there were no public comments.

### **B. Review and Approval of the FY 2026/27 Volusia-Flagler TPO Budget**

Ms. Nicoulin went over the proposed budget, noting the reduction in the contingency amount from \$50,000 to \$25,000 based on the discussion and recommendation at the Executive Committee meeting. The dollar amount is being reallocated to legal services because there are a number of internal documents that need to be updated that legal services will be assisting with. She discussed the minor adjustments to revenues.

**MOTION:** *A motion was made by Vice Mayor Gillis to approve the FY 2026/27 Volusia-Flagler TPO Budget. The motion was seconded by Commissioner Snow and carried unanimously.*

### **C. Review and Approval of the Executive Director's Performance Evaluation and Salary Adjustment**

Chairperson Sander explained the recommended salary adjustment discussed in the May 6<sup>th</sup> Executive Committee meeting, consisting of the cost of living adjustment equal to what TPO staff will receive.

**MOTION:** *A motion was made by Vice Mayor Gillis to approve the Executive Director's Performance Evaluation and Salary Adjustment. The motion was seconded by Commissioner Dance and carried unanimously.*

## **5. Presentations, Status Reports, and Discussion Items**

### **A. Presentation and Discussion of the Draft 2026 List of Prioritized Projects (LOPP)**

[Handout provided]

Ms. Nicoulin explained the process of adoption for the LOPP. She provided the list of changes to the LOPP from last year's list.

Council Member Miller asked about the process of funding for SunTrail Projects and when to let the TPO know about funding requests. Ms. Nicoulin replied that the update to the LOPP occurs only once per year, but SunTrail does not have a Call for Projects every year, therefore the LOPP can be amended as needed.

County Vice Chair Reinhart asked about the Clyde Morris Boulevard project in Tier A of the Traffic Operations List. Ms. Nicoulin stated that it is a series of intersections in Port Orange bundled into one project.

County Vice Chair Reinhart asked when the Reed Canal Bridge project is funded for construction. Ms. Nicoulin stated 2030 is the expected year.

### **B. Presentation and Discussion of the Draft FY 2026/27 to FY 2030/31 Transportation Improvement Program (TIP)**

[Handout provided]

Ms. Nicoulin provided an update on the development of the new TIP. She explained how the TIP, LOPP, and FDOT's Tentative Work Program are interrelated. She explained that the document encompasses all funded projects over the next five years in both counties. She specified that the projects listed are not solely the TPO's,

but all projects including aviation, landscape, maintenance, resurfacing, etc. The TPO is showing support for all projects. She discussed the roll forward amendment and the set-aside funding. The full document has been uploaded to the TPO website for public comment and will be submitted to FDOT once adopted.

Council Member White expressed excitement for the Ponce Inlet sidewalk project, stating the loan forgiveness grant has been approved and the design is fully planned.

Commissioner Dance expressed interest in working with Volusia County to realign and extend the multi-use trail and Old Kings Road south into Volusia.

**C. Presentation and Discussion of the Federal Transit Administration Section 5310 Program Funding**

Mr. Harris explained the purpose of Section 5310 Program funding. He stated that Resolution 2026-07 was approved last month that designated FDOT as the recipient for the Deltona urbanized area.

County Vice Chair Reinhart asked about the drop in funding from FY 2024 to FY 2025. Mr. Harris explained that the decrease is due to the submitted projects that scored lower in FY 2025.

Council Member Miller asked how urbanized areas are defined. Mr. Harris explained that they are defined by population via the Census, and each area must be continuous, with no gaps.

Commissioner Dance asked how Flagler County can use these funds, as their transit does not operate in the same way as Volusia County. Mr. Harris stated that there is an on-demand bus system in Flagler County that can utilize Section 5310 funds, and suggested using them for training programs, signage, and ride sharing programs.

**D. FDOT Report**

Ms. Powell presented the FDOT Report; she highlighted recently completed projects, an upcoming project, and offered a reminder that May is Youth Traffic Safety Month.

Mayor Cloudman asked for an update on the new roundabout on Kepler Road and SR 44 in DeLand. Mr. Engels, FDOT, stated that June 20<sup>th</sup> is the expected date to switch to the two-lane roundabout configuration. They discussed changing the signage for safety purposes.

**6. Executive Director's Report**

Ms. Nicoulin offered a highlight of Information Item J: the BUILD American 250 Act, and recognized Mr. Harris for celebrating 20 years with the TPO with an art glass award.

**7. Volusia-Flagler TPO Board Member Comments**

County Vice Chair Reinhart thanked Stephan for his service with the TPO, especially on the TDLCB.

Commissioner Snow thanked Ms. Nicoulin for meeting with her as a new member of the board to help her better understand the TPO. She mentioned that Holly Hill is searching for a new city manager and city clerk and to let her know of any potential candidates.

**8. Volusia-Flagler TPO Chairperson Comments**

Chairperson Sander stated that the Executive Committee meeting scheduled for June 3<sup>rd</sup> has been cancelled due to a lack of business items on the agenda. He expressed his honor for being elected to serve another year's term as Chairperson of the TPO Board.

**9. Information Items**

**A. BPAC Attendance Record**

- B. CAC Attendance Record
- C. TCC Attendance Record
- D. TPO Outreach & Activities
- E. Upcoming Events
- F. Volusia County and Flagler County Construction Reports
- G. Letter of Support for City of Deltona SS4A Grant Application
- H. Letter of Support for VoTran's ISD Grant Application
- I. Letter of Support for Flagler County's SS4A Grant Application
- J. AASHTO's Summary of BUILD America 250 Act

**10. Adjournment**

There being no further business, the Volusia-Flagler TPO Board meeting adjourned at 10:09 a.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER  
CHAIRPERSON, VOLUSIA-FLAGLER TPO

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO Board certifies that the foregoing is a true and correct copy of the minutes of the May 27, 2026 regular meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Board, approved and duly signed this 24<sup>th</sup> day of June 2026.



MELANIE PRUNEAU, RECORDING SECRETARY  
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

***\*\*A recording of the May 27, 2026 Volusia-Flagler TPO Board meeting is available upon request.***

