



# MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

**DATE:** WEDNESDAY, MAY 25, 2022  
**TIME:** 9:00 A.M.  
**PLACE:** RIVER TO SEA TPO CONFERENCE ROOM  
2570 W. International Speedway Blvd., Suite 100  
Daytona Beach, FL 32114

**NOTE:**  
Microsoft Teams has been  
established for remote participation.  
Masks are requested to be worn by  
those physically present according to  
CDC guidelines

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River to Sea TPO Board Meeting  
May 25, 2022 at 9:00 a.m. EDT

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911 708379233# United States, West Palm Beach

Phone Conference ID: 708 379 233#

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Volusia County Council Member Billie Wheeler, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA
  - A. APRIL 27, 2022 RIVER TO SEA TPO BOARD MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, pages 4-12)*
  - B. TREASURER'S REPORT *(Contact: Colleen Nicoulin) (Enclosure, pages 4, 13)*
  - C. EXECUTIVE COMMITTEE REPORT – Report by Volusia County Council Member Billie Wheeler, Executive Committee Chairperson *(Enclosure, pages 4,14)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

#### IV. CONSENT AGENDA

- D. BUDGET SUBCOMMITTEE REPORT** - Report by Volusia County Council Vice Chair Barbara Girtman, Budget Subcommittee Chairperson (Enclosure, pages 4,15)
- E. TIP SUBCOMMITTEE REPORT** – Report by Volusia County Council Vice Chair Barbara Girtman, TDLCB Chairperson (Enclosure, pages 4, 16)
- F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- Report by Dr. Jason Aufdenberg, BPAC Chairperson (Enclosure, pages 4,17)
- G. CITIZENS ADVISORY COMMITTEE REPORT** -- Report by Ms. Kerry Karl, CAC Chairperson (Enclosure, pages 4, 18)
- H. TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Ms. Becky Mendez, TCC Chairperson (Enclosure, pages 4, 19)
- I. RIVER TO SEA TPO BOARD REPORT** -- Report by Volusia County Council Member Billie Wheeler, TPO Board Chairperson (Enclosure, pages 4, 20)
- J. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- Report by Volusia County Council Member Billie Wheeler, TPO Board Chairperson (Enclosure, pages 4, 21)
- K. REVIEW AND APPROVAL OF RESOLUTION 2022-09 AUTHORIZING THE FILING AND EXECUTION OF THE FY 2022/23 TRANSPORTATION DISADVANTAGED (TD) PLANNING GRANT AGREEMENT WITH THE COMMISSION FOR THE TRANSPORTATION DISADVANTAGED (CTD)** (Contact: Stephan Harris) (Enclosure, pages 4, 22-24)

#### V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2022-10 ADOPTING THE FY 2022/23 AND 2023/24 UNIFIED PLANNING WORK PROGRAM (UPWP) (ROLL CALL VOTE REQUIRED)** (Contact: Colleen Nicoulin) (pages 25-27)
- B. REVIEW AND APPROVAL OF RESOLUTION 2022-11 SUPPORTING UPDATES TO THE FLORIDA GREENWAYS AND TRAILS SYSTEM (FGTS) PLAN AND MAPS** (Contact: Stephan Harris) (pages 28-36)
- C. REVIEW AND APPROVAL OF RIVER TO SEA TPO BOARD SLATE OF OFFICERS FOR FY 2022/23** (Contact: Colleen Nicoulin) (page 37)
- D. REVIEW AND APPROVAL OF THE 2021 ANNUAL FDOT JOINT CERTIFICATION REPORT** (Contact: Colleen Nicoulin) (page 38)

#### VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF THE DRAFT TRANSPORTATION CONGESTION MANAGEMENT PROCESS (CMP) REPORT** (Contact: Colleen Nicoulin) (Enclosure, pages 39-53)
- B. PRESENTATION AND DISCUSSION OF THE FY 2022/23 RIVER TO SEA TPO BUDGET** (Contact: Colleen Nicoulin) (Enclosure, pages 54-59)
- C. PRESENTATION AND DISCUSSION OF DRAFT FY 2022/23 TO 2026/27 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** (Contact: Colleen Nicoulin) (Enclosure, page 60)
- D. PRESENTATION AND DISCUSSION OF THE DRAFT RIVER TO SEA TPO 2022 LIST OF PRIORITY PROJECTS (LOPP)** (Contact: Colleen Nicoulin) (Enclosure, page 61)
- E. FDOT REPORT** (Contact: Anna Taylor, FDOT District 5) (pages 62-65)

**VII. INTERIM EXECUTIVE DIRECTOR’S REPORT** *(page 66)*

**VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

**IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**X. INFORMATION ITEMS** *(Enclosure, pages 66-73)*

- Bicycle/ Advisory Committee Attendance Record – 2022
- Citizens Advisory Committee Attendance Record – 2022
- Technical Coordinating Committee Attendance Record– 2022
- April/May 2022 TPO Outreach and Activities
- Volusia County and Flagler County Construction Reports

**XI. ADJOURNMENT** *(Enclosure, page 66)*

**\*The next River to Sea TPO Board meeting will be June 22, 2022\***

**June 2022 Meeting Dates**

Executive Committee, June 1, 2022 @ 9:00 a.m.

Bicycle/Pedestrian Advisory Committee, June 8, 2022 @ 2:00 p.m.

Citizens Advisory Committee, June 21, 2022 @ 1:15 p.m.

Technical Coordinating Committee, June 21, 2022 @ 3:00 p.m.

River to Sea TPO Board, June 22, 2022 @ 9:00 a.m.

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Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org). Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days prior to the event.

**MEETING SUMMARY  
TPO BOARD  
MAY 25, 2022**

**IV. CONSENT AGENDA**

**A. APRIL 27, 2022 RIVER TO SEA TPO BOARD MEETING MINUTES**

**B. TREASURER’S REPORT**

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The April 2022 Treasurer’s Report is provided for your review.

**C. EXECUTIVE COMMITTEE REPORT**

**D. BUDGET SUBCOMMITTEE REPORT**

**E. TIP SUBCOMMITTEE REPORT**

**F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT**

**G. CITIZENS ADVISORY COMMITTEE (CAC) REPORT**

**H. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT**

**I. RIVER TO SEA TPO BOARD SUMMARY REPORT**

**J. INTERIM EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT**

**K. REVIEW AND APPROVAL OF RESOLUTION 2022-09 AUTHORIZING THE FILING AND EXECUTION OF THE FY 2022/23 TRANSPORTATION DISADVANTAGED (TD) PLANNING GRANT AGREEMENT WITH THE COMMISSION FOR THE TRANSPORTATION DISADVANTAGED (CTD)**

The Transportation Disadvantaged Trust Fund pays for planning activities that serve transportation disadvantaged and disabled persons in Volusia County. The grant funding is distributed by formula and a resolution and grant application are required to be submitted annually to support TPO activities.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE CONSENT AGENDA***

**APRIL 27, 2022 MEETING MINUTES**  
**OF THE**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**  
2570 W. International Speedway Boulevard, Suite 100  
Daytona Beach, FL 32114-8145

**TPO Board Members Physically Present:**

Commissioner Tina-Marie Schultz\*  
Mayor Karen Chasez  
Commissioner Chris Cloudman, 2<sup>nd</sup> Vice Chairperson  
Commissioner James Sherman\*  
Councilwoman Christine Power  
Commissioner Roy Johnson  
Vice Mayor Bill Lindlau\*  
Council Member Jeff Allebach  
Commissioner Rob Littleton  
Commissioner Jason McGuirk  
Mayor David Alfin  
Council Member Reed Foley  
Councilman Eric Sander  
Council Chair Jeff Brower  
Council Vice Chair Barbara Girtman, 1st Vice Chairperson  
Council Member Billie Wheeler, Chairperson  
Council Member Danny Robins  
Anna Taylor (non-voting)

**TPO Board Members Virtually Present:**

Commissioner Stacy Cantu  
Commissioner Victor Ramos  
Vice Mayor Gary Smith\*  
Dr. Jason Aufdenberg (non-voting)

**TPO Board Members Absent**

Commissioner Jeffrey Schuitema\*  
Council Member Richard Bryan\*  
Commissioner Joe Mullins  
Commissioner Rick Basso\*  
Mayor Samuel Bennett\*\*  
Council Member Heather Post (excused)  
Ruben Colón (non-voting)  
Kerry Karl (non-voting)  
Becky Mendez (non-voting)

**\* Non-voting member in the Small City Alliance**

**\*\* Voting member for the Small City Alliance**

**Others Physically Present:**

Colleen Nicoulin  
Stephan Harris  
Jim Cameron  
Roger Henderson  
Jon Cheney

**Others Virtually Present:**

Debbie Stewart, Recording Secretary  
Pam Blankenship

**Representing:**

Bunnell  
DeBary  
DeLand  
Flagler Beach  
Edgewater  
Holly Hill  
Oak Hill  
Orange City  
Ormond Beach Alternate  
New Smyrna Beach  
Palm Coast  
Port Orange  
South Daytona  
Volusia County  
Volusia County District 1  
Volusia County, District 2  
Volusia County, District 3  
FDOT

**Representing:**

Daytona Beach  
Deltona  
Ponce Inlet  
BPAC Chairperson

**Representing:**

Beverly Beach  
Daytona Beach Shores  
Flagler County  
Lake Helen  
Pierson  
Volusia County, District 4  
Volusia County School Board  
CAC Chairperson  
TCC Chairperson

**Representing:**

TPO Staff  
TPO Staff  
Jim Cameron Consulting  
TJKM Consultants  
Volusia County Traffic Engineering

**Representing:**

TPO Staff  
TPO Staff

**Others Virtually Present:**

Martin Catalá  
 Kellie Smith  
 Scott Kirts  
 Travis Hills  
 Bobbie King

**Representing:**

Center for Urban Trans. Research (CUTR)  
 FDOT  
 FDOT  
 Kittelson & Associates  
 Volusia County

**I. Call to Order / Roll Call / Determination of Quorum**

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Billie Wheeler. The roll was called and it was determined a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 15 voting and three non-voting members physically present; and with two voting and two non-voting members attending remotely.

**MOTION:** *A motion was made by Council Vice Chair Girtman to allow TPO Board members attending remotely due to COVID-19 precautions to participate and vote. The motion was seconded by Commissioner Ramos and carried unanimously.*

**II. Pledge of Allegiance**

The Pledge of Allegiance was given.

**III. Public Comment/Participation**

There were no public comments.

**IV. Consent Agenda**

- A. March 23, 2021 River to Sea TPO Board Meeting Minutes**
- B. Treasurer's Report**
- C. Executive Committee Report**
- D. Executive Director Search Committee Report**
- E. BPAC Project Review Subcommittee Report**
- F. Transportation Disadvantaged Local Coordinating Board (TDLCB) Report**
- G. Bicycle and Pedestrian Advisory Committee (BPAC) Report**
- H. Citizens Advisory Committee (CAC) Report**
- I. Technical Coordinating Committee (TCC) Report**
- J. River to Sea TPO Board (R2CTPO) Report**
- K. Executive Director Timesheet Review Report**
- L. Review and Approval of an Amendment to the FY 2021/22 River to Sea TPO Budget**

**MOTION:** *A motion was made by Commissioner McGuirk to approve the Consent Agenda. The motion was seconded by Councilwoman Power and carried unanimously.*

Chairperson Wheeler introduced new TPO Board Members; Commissioner James Sherman from Flagler Beach and Commissioner Tina-Marie Schultz from Bunnell.

**V. Action Items****A. Review and Approval of the Executive Director Search Committee's Recommendation for the Executive Director Position and Execution of an Interim Executive Director Agreement**

Chairperson Wheeler provided background on the Executive Director search and noted much has happened over the last ten months and the EDSC saw in Ms. Nicoulin the attributes they wanted in a new Executive Director; she pulled things together when the TPO was sinking; there have been multiple issues to deal with and she has overcome them all. The EDSC is recommending to extend Ms. Nicoulin's Interim Executive Director status for six months, subject to the terms outlined in the Interim Executive Director Letter of

Agreement. The EDSC asked Strategic Government Resources (SGR) to stop the Executive Director search and allowed them to provide a draft employment agreement for Ms. Nicoulin; the TPO's legal counsel recommended the addition of the sentence "this provision shall survive the termination of the Agreement" to the Resumption of Duties as Manager of Operations and Planning section. She explained the search was a long thought-out process and it was a unanimous decision to offer Ms. Nicoulin the position.

The EDSC members provided additional supporting comments and noted that they saw that Ms. Nicoulin was able to deal with the stress and pressure that comes with the position and she showed the ability to handle emergency situations. She also has the ability to work with others and has developed the needed relationships with the local governments, FDOT and other agencies. She has handled everything while operating with half-staff; the EDSC wants her to take this time and build the staff she needs. She will also submit an Executive Director Strategic Plan within three months to the Executive Committee who will perform an evaluation within six months. It was acknowledged that the EDSC was not as supportive as they could have been initially but they are pleased that they have someone within the TPO that knows the planning area and has been able to improve the relationships with TPO partners such as FDOT. Partners of the TPO have reached out to EDSC members in support of Ms. Nicoulin; they want to work with her and can provide resources to assist her.

Volusia County Council Chair Brower commented he is in support of Ms. Nicoulin but has an issue with the recruitment firm; he asked why five candidates dropped out of consideration at the same time and if the recruitment firm was paid up front.

Ms. Nicoulin replied the recruitment firm was not paid up front but was paid for services rendered up to last month.

Chairperson Wheeler added that the EDSC was provided with 18 candidates that they chose to narrow down to five. Most of the remaining candidates' current employers found out they were shortlisted for this position and offered what the candidates wanted to stay. It was a good process and one that we needed to go through.

Members continued to discuss the Executive Director position and agreed they are in full support of Ms. Nicoulin. They approved promoting from within and noted again the exceptional job Ms. Nicoulin has done over the last 10 months. It was explained that Ms. Nicoulin will submit her strategic plan for moving the TPO forward within the next three months and the Executive Committee will observe her and conduct an evaluation within six months.

**MOTION:** *A motion was made by Commissioner Cloudman to approve the Executive Director Search Committee's recommendation for the Executive Director position and execution of an Interim Executive Director Agreement with the provision added to the Resumption of Duties as Manager of Operations and Planning section. The motion was seconded by Commissioner Ramos and carried unanimously.*

**B. Review and Approval of Resolution 2022-07 Adopting the River to Sea TPO's Title VI Plan**

Chairperson Wheeler stated a presentation on the proposed updates to the River to Sea TPO's Title VI Plan was given last month; there have been no changes to the document since then.

**MOTION:** *A motion was made by Commissioner McGuirk to approve Resolution 2022-07 adopting the River to Sea TPO's Title VI Plan. The motion was seconded by Councilwoman Power and carried unanimously.*

**C. Review and Approval of Resolution 2022-08 Adopting the River to Sea TPO's Limited English Proficiency (LEP) Plan**

Ms. Blankenship stated a presentation was given last month on the River to Sea TPO's Limited English Proficiency (LEP) Plan; there have been a couple of changes since then. The data in Tables 1 and 2 were updated to the most currently released 2016-2020 data from the American Community Survey; she explained the data was changed from the top five languages spoken at home to the LEP household data in Volusia and Flagler Counties.

Councilwoman Power asked if the data came from the Census Bureau.

Ms. Blankenship replied yes, from the US Census Bureau's American Community Survey data.

**MOTION:** *A motion was made by Commissioner McGuirk to approve Resolution 2022-08 adopting the River to Sea TPO's Limited English Proficiency (LEP) Plan. The motion was seconded by Council Member Allebach and carried unanimously.*

## **VI. Presentations and Discussion Items**

### **A. Presentation and Discussion of Updates to the Florida Greenways and Trails System (FGTS) Plan and Maps**

Chairperson Wheeler stated the Flagler Office of the Greenways and Trails is updating the Florida Greenways and Trails System (FGTS) Plan and Maps and is seeking stakeholder input.

Mr. Harris gave a PowerPoint presentation of the proposed updates to the Florida Greenways and Trails System (FGTS) Plan and maps; he explained the FGTS is made up of existing, planned and conceptual trails and ecological greenways that form a connected, integrated statewide network. He reviewed the history of the plan and the schedule for the update for 2023 to 2027. They are currently in the period of accepting comments from the public and stakeholders through May 31, 2022. He explained there are a number of maps but the maps we are concerned with are the Land Trails Opportunity Maps and Priority Trails Maps. TPO staff is suggesting to upgrade the Palm Coast to Ormond and the SR 40 Trail Corridor from the current opportunity trail corridor to a priority trail corridor. He noted that both trail corridors are in development; he gave the trail limits for both. He reviewed the eight criteria for priority trail corridors and noted both trail corridors meet all eight. Feedback was received by the advisory committees and stakeholders to add trails to the opportunity maps; one is to have a trail corridor that would connect the SUN Trail network to the ocean in downtown New Smyrna Beach; it would utilize the North Causeway to Peninsula Drive to Gracye K. Barck Park which has a walkway to the beach. A PD&E study is programmed for the next fiscal year beginning July 1, 2022 that will determine an alignment for this trail corridor. An additional suggested opportunity trail corridor is from the lighthouse in Ponce Inlet to the Casements in Ormond Beach; a third suggested opportunity trail corridor from the TCC is the Edgewater SR 442 trail from I-95 east to Airpark Road. There are different criteria for an opportunity trail corridor and these suggested trails may or may not meet all of them; two criteria that are of concern are that they must cross or have the potential to cross county boundaries and have documented evidence of local or regional government endorsements. He has reached out to the stakeholders regarding each of these suggested opportunity trail corridors but has not heard back from all of them yet so at this time, TPO staff's suggestion is elevating the two current opportunity trail corridors to priority trail corridors; the Palm Coast to Ormond and SR 40 trail corridors.

Commissioner Sherman referred to the suggested opportunity trail from Ponce Inlet to Ormond Beach and asked why not have it run inlet-to-inlet and go through Flagler County to Matanzas Inlet; there is also the trail at SR 100 that could link to multiple trails through Palm Coast. It could continue north through the Loop and Highbridge Park; there are a lot of arteries to connect to.

Ms. Nicoulin explained that north of SR 40 on beachside is already a priority trail corridor; it is part of the St. Johns River to Sea Loop. The corridors that are identified are not specific routes on a roadway but an approximately mile-wide path so as development occurs they can identify the best route; when opportunity trail corridors are identified it is not on a specific roadway but an identified corridor from Point A to Point B. As Mr. Harris mentioned, a number of suggestions were received at the advisory committees; however, the challenge is we do not want to make a recommendation to add an opportunity that has not been identified at the local level. The beachside is narrow and houses are closer to the road so it could potentially be difficult.

Mr. Harris stated ideally, the TPO would like feedback from all the local governments and thoroughly vet these suggestions; however, feedback must be submitted by the OGT's deadline of May 31, 2022. Ponce Inlet wanted to check with their elected officials and collect input but he is not sure that process can be completed by the deadline.



Commissioner McGuirk stated that there was a plan several years ago for a trail through downtown New Smyrna Beach to the North Causeway; he noted that the city's position is that it cannot go through downtown. He wants to make sure the city's position is clear. It was a good idea in theory but not realistically.

Mr. Harris replied that a PD&E trail study was conducted a few years ago from New Smyrna Beach to Daytona Beach; it closed out with downtown New Smyrna Beach as a no-build area because there was not an agreement on a route through downtown; however, a new PD&E study is funded for the next fiscal year starting in July that will take a second look for a locally preferred alignment for the St. Johns River to Sea Loop.

Members discussed the suggested opportunity trail corridors, the required criteria, proposed alignments and the challenges associated with them; specifically, the trail proposed from Ponce Inlet to Ormond Beach. The challenge is feedback and documentation of support from local governments has not yet been provided. It was asked if there is an out-of-season opportunity to advance an opportunity trail corridor after the May 31, 2022 deadline for feedback; the answer is no; the next opportunity would be five years from now in 2026 during the next OGT update. The SR 442 trail corridor is fully funded and is on the TPO's List of Priority Projects (LOPP) and will be completed soon; opportunity trail corridors can include existing trails. It is unknown if the city of Edgewater has intentions to extend the trail west of I-95 which may provide some additional connectivity; however, it currently does not meet the criteria for an opportunity trail corridor. The members continued to discuss the proposed opportunity trail corridors and what would be needed to have them added as such.

Council Member Allebach noted that the original presentation was to move two opportunity trail corridors to priority trail corridors; he reminded members that a trail that is not on the priority list will not receive funding. Everything has to do with funding; we cannot go from nothing to an opportunity to a priority and receive funding in 30 days. If the idea of an inlet-to-inlet trail is wanted, then we need to get it rolling and follow the process.

Commissioner Cloudman referred to the SR 40 trail corridor and asked if the TPO was working with Lake Sumter since they have done some legwork for funding for spanning the trail from Volusia County to Marion County; it is a priority for them.

Mr. Harris replied yes; that is the SR 40 Black Bear Scenic Trail and it is on our priority list and the priority lists of the Lake-Sumter MPO and Ocala/Marion TPO. That trail will connect to our proposed SR 40 trail corridor. Both opportunity trail corridors that the staff is recommending to be elevated to priority trail corridors are established corridors that are already in development along SR 40 and the Palm Coast to Ormond Beach corridor which is why it is easier to elevate them from opportunities to priorities.

Ms. Nicoulin added that based on this discussion, staff will bring back an action to elevate those two opportunity trail corridors to priority trail corridors and start work for a new opportunity trail corridor for the next cycle of updates.

## **B. Presentation and Discussion of the Current Status of the Flagler County Transit Development Plan (TDP)**

Chairperson Wheeler stated the Flagler County Transit Development Plan (TDP) serves as Flagler County Public Transportation's planning, development, and operational guidance document with a ten-year planning horizon.

Mr. Martin Catalá, (CUTR), gave a PowerPoint presentation of the Flagler County Transit Development Plan (TDP) major update; the TDP is a local document with regional considerations and involves effective public engagement. They have looked at what is needed versus what is attainable to be achieved over the next several years. The TDP is a living document that will continue to evolve and incorporate new ideas and opportunities. One of the last steps in the development of the TDP update is to find potential transit alternatives for the area; those alternatives are divided into two categories; existing services and new services that may be viable in the county. He provided an explanation of those two categories; he reviewed the public engagement conducted and the responses received. The most immediate need is to improve reservation lead time; it is currently at two weeks out. New software has been purchased with grant funds that will improve their scheduling and they want to implement online and mobile reservations. He reviewed the other targeted improvements that are geared to drive ridership up; expanding service hours and days of service, hiring more drivers, developing hiring and retention policies, etc. All of the improvements are contingent on securing additional federal funding (FTA

Section 5307). The expansion of services is being proposed as a number of pilot projects; FDOT offers three-year grants that could be used to support pilot projects. Same day service is being considered as a pilot project as is traditional and deviated fixed route service. Another mode being considered for a pilot project is on-demand service; it could be a partnership with services such as Lyft or Uber. These are the improvements that will be included in the TDP.

Chairperson Wheeler stated the two-week reservation time needs to be improved.

Mayor Alfin asked if they had contacted the Flagler County School District and the Flagler Technical College for input. He noted that labor is a huge problem and it does not help if they increase the fleet if they do not have bus drivers; those two institutions collaborated on a flagship program that trains high school students to fill driver positions after graduation. He recommended contacting the schools for input on this plan.

Mr. Catalá replied that is a great recommendation and with the career pathway they are recommending they are seeking those type partnerships. The competition for staffing is high right now so a strategic plan to address that with partnerships is key. He asked Mayor Alfin for the name of the program he described.

Mayor Alfin replied it is the Flagler County Education Foundation; that will be the contact for the school district, the flagship program and the Flagler Technical College.

Members discussed the recommendations within the draft TDP and the proposed pilot programs. They discussed how the current design discourages ridership and how the pilot program of using Uber and/or Lyft could improve ridership of a flex type service with a small bus. It was also suggested they contact the healthcare networks as Flagler County has a new hospital; they would likely be willing to engage and be supportive of this effort. It was noted that Votran is 40 years old now and has many of the same concerns; we can create and go outside the box to tailor a program for the region. It is a great idea to work with the schools and medical services; this is a great opportunity to refine the system.

#### **C. Presentation and Discussion of Updates to the River to Sea TPO's Public Participation Plan (PPP)**

Ms. Blankenship explained the Public Participation Plan (PPP) outlines the strategies the TPO uses to ensure that the public is able to participate in the decision-making process in ways that are both meaningful and inclusive. In addition, the plan identifies how the TPO will promote and encourage public participation. She reviewed some of the major updates to the PPP that are being proposed; updates to the quick reference tables; to change the public notices from five business days to seven days which is in line with what we currently provide and allows for holidays; and updates to the Connect 2045 public participation section. The PPP will go out for public comment for 45 days today through June 10, 2022 and will be back for approval in June.

#### **D. FDOT Report**

Ms. Taylor announced that District 5 Secretary Perdue has been promoted to FDOT Statewide Secretary and that an Interim Secretary has not been named at this time; more information regarding leadership changes will be forthcoming. She announced last week was Work Zone Awareness Week and FDOT partnered with the Edgewater Police Department and the Volusia County Sheriff's Office to promote work zone awareness in one of their project zones; no tickets were issued but safety information cards were distributed to those that were speeding through the construction area. She announced there will be a public open house next week for the Truck and Freight Site Analysis PD&E Study on Thursday, April 28, 2022 at 5:30 pm at the Volusia County Fairgrounds. They have been looking at the truck parking needs along the I-4 corridor.

### **VII. Interim Executive Director's Report**

Ms. Nicoulin referred to the public hearing tomorrow that Ms. Taylor just announced regarding the Truck and Freight Site Analysis PD&E study and that FDOT will be bringing a presentation to the TPO Board on the study in June. She thanked the board for their continued support and that although there were many obstacles she has had to overcome, she did not do it alone; she had guidance and support from the Executive Committee, FDOT and staff. Staff have all stepped up and taken on additional duties; the TPO is down four staff members so hopefully going forward the TPO will be able to add to staff and rejuvenate the TPO.

Ms. Nicoulin announced the passing of Ms. Nancy Burgess-Hall; she passed away early Sunday morning. Ms. Burgess-Hall was a member of the BPAC and involved with the TDLCB. She was a tireless advocate for the disabled and blind community. Services are being scheduled and more information will be provided once the services are confirmed.

Chairperson Wheeler added that Ms. Burgess-Hall was a great lady and she will be greatly missed; hopefully the TPO can provide comments or something at the memorial.

#### **VIII. River to Sea TPO Board Member Comments**

Mayor Chasez referred to the Florida Greenways and Trails System Plan and Maps presentation and the process to add opportunity trail corridors; the committees came up with suggestions between the last meeting and now and that the way this is done affects the ability of the committees to bring something to the table.

Councilman Sander announced there are plans for a new apartment complex where the old cement plant was as well as a new subdivision on Big Tree Road.

Volusia County Council Chair commented that he attended the Trail Summit in DeBary and noted that it was very well attended.

Mayor Alfin asked if anyone is attending the League of Cities Leadership program.

Chairperson Wheeler and Commissioner Cloudman both stated they have attended their programs in the past and each one was worthwhile.

Volusia County Council Vice Chair Girtman asked if there was an update on the MPOAC Institute that was cancelled and if it has been rescheduled yet.

Ms. Nicoulin replied it has not yet been rescheduled but there is a MPOAC meeting tomorrow that she will be attending; she will ask for an update. The TPO pays for the institute for three board members.

Vice Mayor Lindlau announced the Oak Hill Sports Club secured a grant for the sports fields and has applied for a grant to redo the baseball field and dug outs.

Council Member Allebach announced Earth Day celebrations in Orange City and the opportunity to work with Votran; they have discovered there is a lot of trash around the bus stops because food and drinks are not allowed on the buses so people just leave their trash at the stops. The city wants to work with Votran on having trash cans on the buses; they will be asking for input regarding this. There is a lot of community involvement because they are tired of the trash and want to keep Volusia County clean. He will be attending FDOT's public meeting tomorrow regarding the truck parking PD&E study.

Council Member Robins stated there are some trail issues he is working on all the way to the Brevard County line; grants are coming in and they are excited.

Commissioner Johnson announced Holly Hill is growing; there are public and private schools coming in. He announced the second phase of the Holly Hill Sports Center has started; it will be a place for kids to play ball, and it will have a rock-climbing facility. He reminded members that the LPGA Boulevard area is growing fast and we need to make sure we concentrate on that area, especially around the Tomoka River Bridge. He commented we need an update on the widening of Williamson Boulevard, from Strickland Range Road to Hand Avenue, and on the Tymber Creek Road expansion. He also asked for an update on the MPOAC Institute.

Ms. Nicoulin replied that staff will reach out to those members who were registered for the MPOAC Institute with an update as soon as additional details are available.

Commissioner Cantu announced the Daytona Beach Annual Crab and Seafood Festival will be on Saturday, April 30, 2022 from 11:00 am to 11:00 pm on Mary McCloud Bethune Boulevard; she announced the grand opening of the Veteran's Memorial Museum on May 4, 2022.

**IX. River to Sea TPO Chairperson Comments**

There were no TPO Chairperson comments.

**X. Information Items**

- Citizens Advisory Committee Attendance Record – 2022
- Technical Coordinating Committee Attendance Report – 2022
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2022
- March/April TPO Outreach and Activities
- Volusia and Flagler County Construction Reports
- St. Johns River to Sea Loop Alliance Earth Day Trail Day on the A1A
- Florida Department of Health Family Fun Day Flyer

**XI. Adjournment**

There being no further business, the River to Sea TPO Board meeting adjourned at 11:02 a.m.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER  
CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the April 27, 2022 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 25<sup>th</sup> day of May 2022.

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**DEBBIE STEWART, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

***\*\* A recording of the April 27, 2022 TPO Board meeting is available upon request.***

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**  
**MONTHLY TREASURER REPORT FY 21/22**  
**PERIOD ENDING APRIL 2022**

<u>DESCRIPTION</u>	<u>21/22 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<b><u>REVENUES</u></b>					
LOCAL FUNDS	\$ 115,510.00	\$543.15	\$80,826.49	\$34,683.51	69.97%
STATE FUNDS	\$ 31,428.00	0.00	18,542.52	12,885.48	59.00%
FEDERAL FUNDS	\$ 1,596,372.00	0.00	490,516.59	1,105,855.41	30.73%
<b><u>REVENUES</u></b>	<b>\$ 1,743,310.00</b>	<b>\$543.15</b>	<b>\$589,885.60</b>	<b>\$1,153,424.40</b>	<b>33.84%</b>
<b><u>EXPENSES</u></b>					
SALARIES	\$ 509,624.00	\$23,346.45	\$269,536.62	\$240,087.38	52.89%
FRINGE BENEFITS	\$ 180,392.00	10,265.43	100,234.11	80,157.89	55.56%
OFFICE SUPPLIES	\$ 10,000.00	865.63	4,443.69	5,556.31	44.44%
POSTAGE	\$ 5,000.00	256.28	493.95	4,506.05	9.88%
OFFICE RENT EXPENSE	\$ 128,100.00	10,042.82	109,364.27	18,735.73	85.37%
ADVERTISING	\$ 9,000.00	2,760.95	7,764.06	1,235.94	86.27%
PRINTING	\$ 3,000.00	0.00	26.00	2,974.00	0.87%
CONFERENCE, WORKSHOPS & SEMINAR FEES	\$ 6,300.00	680.00	1,155.00	5,145.00	18.33%
FEES	\$ 160,900.00	22,426.64	125,135.33	35,764.67	77.77%
DUES	\$ 6,694.00	500.00	2,746.50	3,947.50	41.03%
PUBLICATIONS	\$ 1,050.00	127.42	873.32	176.68	83.17%
COPY EXPENSE	\$ 22,000.00	522.39	5,590.89	16,409.11	25.41%
COPY MACHINE COSTS	\$ 21,000.00	252.31	4,984.84	16,015.16	23.74%
TRAVEL EXPENSE	\$ 15,575.00	252.13	1,973.37	13,601.63	12.67%
AWARDS PROGRAM/PROMO	\$ 8,000.00	0.00	2,912.85	5,087.15	36.41%
SPECIAL STUDIES/PROFESSIONAL SERVICES	\$ 530,268.00	0.00	197,824.66	332,443.34	37.31%
MEETING EXPENSE	\$ 2,000.00	84.97	889.66	1,110.34	44.48%
LIABILITY INSURANCE	\$ 16,937.00	0.00	10,796.50	6,140.50	63.75%
REPAIRS	\$ 4,000.00	0.00	0.00	4,000.00	0.00%
NETWORK COSTS	\$ 37,220.00	1,984.98	31,259.49	5,960.51	83.99%
CAPITAL OUTLAY	\$ 5,000.00	0.00	0.00	5,000.00	0.00%
SOFTWARE	\$ 5,650.00	98.25	4,799.50	850.50	84.95%
TELEPHONE	\$ 3,600.00	198.00	1,980.50	1,619.50	55.01%
EDUCATION	\$ 2,000.00	0.00	0.00	2,000.00	0.00%
CONTINGENCY	\$ 50,000.00	0.00	0.00	50,000.00	0.00%
<b><u>EXPENSES</u></b>	<b>\$ 1,743,310.00</b>	<b>\$74,664.65</b>	<b>\$884,785.11</b>	<b>\$858,524.89</b>	<b>50.75%</b>
<b><u>BALANCE</u></b>	<b>\$ -</b>	<b>(\$74,121.50)</b>	<b>(\$294,899.51)</b>	<b>\$294,899.51</b>	

**84% OF YEAR COMPLETE**



**EXECUTIVE COMMITTEE  
MEETING SUMMARY  
MAY 4, 2022**

***Remote participation was provided through Microsoft Teams***

- Reviewed and approved the April 6, 2022 Executive Committee minutes
- Reviewed and recommended the following slate of TPO officers for FY 2022/23:
  - Chairman – Volusia County Council Vice Chair Barbara Girtman
  - 1<sup>st</sup> Vice Chairperson – Commissioner Chris Cloudman, DeLand
  - 2<sup>nd</sup> Vice Chairperson – Commissioner Victor Ramos
- Reviewed and approved an expenditure to fill the Accounting Manager Position (not to exceed \$25,000)
- Reviewed and recommended approval of the 2021 annual FDOT Joint Certification Report
- Reviewed and approved the May 25, 2022 TPO Board agenda

**THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON  
WEDNESDAY, JUNE 1, 2022 @ 9:00 A.M.**



**BUDGET SUBCOMMITTEE  
MEETING SUMMARY  
MAY 5, 2022**

***Remote participation was provided through Microsoft Teams***

- Reviewed and discussed the draft FY 2022/23 River to Sea TPO Budget
- Approved a motion to recommend approval of the draft River to Sea TPO Budget for FY 2022/2023 as presented

**\*No further meetings of the Budget Subcommittee have been scheduled\***



## TIP Subcommittee Meeting Summary May 3, 2022

***Remote participation was provided through Microsoft Teams***

- Selected Mr. Bob Storke as Chairperson and Mr. Brian Walker as Vice Chairperson
- Evaluated and ranked three (3) Traffic Operations, Safety, and Local Initiatives - Feasibility Study project applications
- Evaluated and ranked three (3) Traffic Operations, Safety, and Local Initiatives - Project Implementation project applications
- Received staff comments regarding the next steps of the priority process

***\*\*No additional subcommittee meetings are scheduled at this time\*\****





## **Bicycle/Pedestrian Advisory Committee (BPAC) Meeting Summary May 11, 2022**

***The meeting was held as a hybrid due to COVID-19 in accordance with AGO 2003-41 with 11 voting and one non-voting members physically present; and five voting and three non-voting members remotely present***

- Approved a motion to allow members attending remotely to participate and vote
- Observed a moment of silence in remembrance of Ms. Nancy Burgess-Hall
- Approved the minutes of the April 13, 2022 BPAC meeting as amended
- Reviewed and recommended approval of Resolution 2022-## amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP) by a roll call vote
- Reviewed and recommended approval of Resolution 2022-## adopting the FY 2022/23 and FY 2023/24 Unified Planning Work Program (UPWP) by a roll call vote
- Reviewed and recommended approval of Resolution 2022-## supporting updates to the Florida Greenways and Trails System (FGTS) Plan and Maps
- Received a presentation of the draft FY 2022/23 to 2026/27 Transportation Improvement Program (TIP)
- Received a presentation and discussion of the draft list of prioritized bicycle/pedestrian projects
- Received a presentation and discussion of the draft list of shared use non-motorized (SUN) trail projects
- Received staff comments
- Received member comments

***\*\*The next BPAC meeting will be on Wednesday, June 8, 2022 at 2:00 pm\*\****

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Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



## Citizens Advisory Committee (CAC) Meeting Summary May 17, 2022

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 13 voting and two non-voting members physically present; and with four voting members virtually present***

- Approved a motion allowing members attending virtually to participate and vote
- Approved the April 19, 2022 CAC minutes
- Approved a motion to remote Action Item A, Review and Recommend Approval of Resolution 2022-## Amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP) by roll call vote from the agenda as requested by FDOT
- Reviewed and recommended approval of Resolution 2022-## adopting the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) by roll call vote
- Reviewed and recommended approval of Resolution 2022-## supporting updates to the Florida Greenways and Trails System (FGTS) Plan and Maps
- Received a PowerPoint presentation of the draft Transportation Congestion Management Process (CMP) Report
- Received a presentation of the draft River to Sea TPO 2022 List of Priority Projects (LOPP)
- Received a presentation of the draft FY 2022/23 to 2026/27 Transportation Improvement Program (TIP)
- Received the FDOT report; announced a ribbon cutting for the Oakridge Boulevard Zicla Zipper Bicycle/Pedestrian Safety Project on Monday, May 23, 2020 at 10:00 am; announced D-5 Secretary Jared Perdue was promoted to State Secretary of Transportation by Governor DeSantis; and the new D-5 Secretary is John Tyler
- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received staff comments announcing FDOT will provide a presentation next month on the PD&E studies for I-95 at and LPGA Boulevard, I-95 at US 1 and the I-4 Truck Parking Site Selection
- Received member comments

***\*\*The next CAC meeting will be on Tuesday, June 21, 2022\*\****

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



## Technical Coordinating Committee (TCC) Meeting Summary April 19, 2022

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41; with 11 voting members and one non-voting member physically present; and with three voting members virtually present***

- Approved a motion allowing members attending virtually to participate and vote
- Approved the April 19, 2022 TCC minutes
- Approved a motion to remove Action Item A, Review and Recommend Approval of Resolution 2022-## Amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP) by roll call vote from the agenda as requested by FDOT
- Reviewed and recommended approval of Resolution 2022-## adopting the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) by roll call vote
- Reviewed and recommended approval of Resolution 2022-## supporting updates to the Florida Greenways and Trails System (FGTS) Plan and Maps
- Received a presentation of the draft Transportation Congestion Management Process (CMP) Report
- Received a presentation of the draft River to Sea TPO 2022 List of Priority Projects (LOPP)
- Received a presentation of the draft FY 2022/23 to 2026/27 Transportation Improvement Program (TIP)
- Received the FDOT report; announced a ribbon cutting for the Oakridge Boulevard Zicla Zipper Bicycle/Pedestrian Safety Project on Monday, May 23, 2020 at 10:00 am; announced D-5 Secretary Jared Perdue was promoted to State Secretary of Transportation by Governor DeSantis; and the new D-5 Secretary is John Tyler
- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received staff comments announcing upcoming grant funding opportunities; announcing FDOT will provide a presentation next month on the PD&E studies for I-95 at LPGA Boulevard, I-95 at US 1 and the I-4 Truck Parking Site Selection
- Received member comments

***\*\*The next TCC meeting will be on Tuesday, June 21, 2022\*\****

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



**River to Sea TPO Board  
Meeting Summary  
April 27, 2022**

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 15 voting and three non-voting members physically present; and with two voting and two non-voting members attending remotely***

- Approved a motion allowing members attending remotely to participate and vote due to COVID-19 precautions
- Approved the Consent Agenda including approval of: March 23, 2022 meeting minutes; Executive Director's timesheet review reports; and an amendment to the FY 2021/22 River to Sea TPO budget
- Approved the Executive Director Search Committee's recommendation for the Executive Director position and execution of an Interim Executive Director Agreement
- Approved Resolution 2022-07 adopting the River to Sea TPO's Title VI Plan
- Approved Resolution 2022-08 adopting the River to Sea TPO's Limited English Proficiency (LEP) Plan
- Received a presentation of updates to the Florida Greenways and Trails System (FGTS) Plan and Maps
- Received a presentation of the current status of the Flagler County Transit Development Plan (TDP)
- Received a presentation of updates to the River to Sea TPO's Public Participation Plan (PPP)
- Received the FDOT report; announced a public meeting on April 28, 2022 at 5:30 pm at the Volusia County Fairgrounds regarding the Truck and Freight Site Analysis PD&E Study
- Received the Interim Executive Director's report
- Received member comments

***The next River to Sea TPO Board meeting will be on Wednesday, May 25, 2022 at 9:00 am***



To: River to Sea TPO Board

From: Volusia County Vice-Chair Billie Wheeler, River to Sea TPO Chairperson

Date: April 6th, 2022

RE: River to Sea TPO Chairperson Report of Timesheet Review

In accordance with the River to Sea TPO's Timekeeping and Travel Reimbursement Policy that became effective on November 1, 2019, the following timesheets were provided to the River to Sea TPO Chairperson for review on April 6th, 2022. From this submission, the Chairperson selected a sample of timesheets to review for timely submission, accuracy and consistency of work detail.

Timesheets Provided		Timesheets Reviewed Chair Initial
Batch Number	Time Period	
761	February 27, 2022 through March 5, 2022	BW
762	March 6, 2022 through March 12, 2022	BW
763	March 13, 2022 through March 19, 2022	BW
764	March 20, 2022 through March 26, 2022	BW

BW No abnormalities noted.

\_\_\_\_\_ Abnormalities were noted and have been resolved.

\_\_\_\_\_ Abnormalities were noted and have not been resolved.

# **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

## **RESOLUTION 2022-09**

### **RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION AUTHORIZING THE FILING AND EXECUTION OF THE FY 2022/23 TRANSPORTATION DISADVANTAGED PLANNING GRANT AGREEMENT WITH THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED**

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**WHEREAS**, the Florida Commission for the Transportation Disadvantaged is authorized to make grants for transportation disadvantaged planning purposes; and

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process, including transportation disadvantaged planning, as authorized by Section 427.0159, Florida Statutes and Rule 41-2, Florida Administrative Code, for Volusia County; and

**WHEREAS**, the River to Sea TPO is the Designated Official Planning Agency for transportation disadvantaged planning for Volusia County, and as such, has the authority to execute a Transportation Disadvantaged Trust Fund Planning Grant agreement and to undertake a transportation disadvantaged service project authorized by Section 427.0159, Florida Statutes, and Rule 41-2, Florida Administrative Code.

**NOW, THEREFORE, BE IT RESOLVED**, by the River to Sea TPO that the:

1. River to Sea TPO has the authority to file the Transportation Disadvantaged Planning Grant Application Form with the Florida Commission for the Transportation Disadvantaged and enter into the grant agreement;
2. Interim Executive Director is authorized to execute and file the grant application on behalf of the River to Sea TPO with the Florida Commission for the Transportation Disadvantaged;
3. Interim Executive Director is authorized to execute the grant agreement on behalf of the River to Sea TPO with the Florida Commission for the Transportation Disadvantaged;
4. Interim Executive Director is authorized to sign any and all agreements or contracts which are required in connection with the grant agreement;
5. Interim Executive Director is authorized to sign any and all assurances, reimbursement invoices, warranties, certifications and any other documents which may be required in connection with the grant agreement or subsequent agreements;

6. Interim Executive Director is authorized to furnish such additional information as the Florida Commission for the Transportation Disadvantaged may require in connection with the application of the project.

**DONE AND RESOLVED** at the regularly convened meeting of the River to Sea TPO held on the **25th** day of **May 2022**.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

---

**VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER**  
**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on May 25, 2022.

**ATTEST:**

---

**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**





# Transportation Disadvantaged Planning Grant Recipient Information

Legal Name	River to Sea Transportation Planning Organization		
Federal Employer Identification Number	59-3512405		
Registered Address	2570 West International Speedway Boulevard, Suite 100		
City and State	Daytona Beach, FL	Zip Code	32114
Contact Person for this Grant	Colleen Nicoulin	Phone Number Format 111-111-1111	386-226-0422, ext. 20417
E-Mail Address [Required]	cnicoulin@r2ctpo.org		
Project Location [County(ies)]	Volusia	Proposed Project Start Date	7/1/2022
Budget Allocation			
Grant Amount Requested			\$31,460.00
Total Project Amount			\$ 0.00

I, the authorized Grant Recipient Representative, hereby certify that the information herein is true and accurate and is submitted in accordance with the 2022-23 Program Manual and Instructions for the Planning Grant.

\_\_\_\_\_  
**Signature of Grant Recipient Representative**

\_\_\_\_\_  
**Date**

Name: \_\_\_\_\_

Title: \_\_\_\_\_



**MEETING SUMMARY**

**TPO BOARD**

**MAY 25, 2022**

**V. ACTION ITEMS**

**A. REVIEW AND APPROVAL OF RESOLUTION 2022-10 ADOPTING THE FY 2022/23 AND 2023/24 UNIFIED PLANNING WORK PROGRAM (UPWP) (ROLL CALL VOTE REQUIRED)**

**Background Information:**

The Unified Planning Work Program (UPWP) outlines the annual activities and funding for the TPO over a two-year period. The next two-year UPWP will become effective July 1, 2022. The TPO's transportation planning activities are funded in large part through federal grants. These federally-funded transportation planning activities must be identified and approved by the Federal Highway Administration (FHWA) and FDOT in advance of each fiscal year. The activities, products and budgeted funds must be documented in the TPO's Unified Planning Work Program (UPWP) which is updated every two years.

In February and March, UPWP Tasks and funding allocations were discussed and presented to the TPO advisory committees and board for review and comment. Following these discussions, a full draft document was compiled and submitted to FDOT and FHWA for their review and posted for public comment. TPO Staff received comments from FDOT and FHWA and have revised the Draft UPWP to address the comments. The comments received and the TPO responses are provided in Appendix G of the updated draft. The full revised draft document can be accessed through the following link:

[Draft FY 2022/23 and FY 2023/24 Unified Planning Work Program](#)

TPO staff will provide an overview of the changes to the draft document.

Resolution 2022-10 adopting the FY 2022/23 and FY 2023/24 UPWP is provided with this agenda packet for your review.

**ACTION REQUESTED:**

**MOTION TO APPROVE RESOLUTION 2022-10 ADOPTING THE FY 2022/23 AND 2023/24 UNIFIED PLANNING WORK PROGRAM (UPWP) BY ROLL CALL VOTE**

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 2022-10**

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE  
FY 2022/23 AND 2023/24 UNIFIED PLANNING WORK PROGRAM (UPWP)**

---

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach and portions of Palm Coast and Bunnell; and

**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, 23 C.F.R. 450.104 provides that the River to Sea TPO shall bi-annually develop and endorse the Unified Planning Work Program (UPWP).

**NOW, THEREFORE, BE IT RESOLVED**, by the River to Sea TPO that:

1. The tasks in the FY 2022/23 and 2023/24 UPWP are consistent with the area transportation plan; and
2. The FY 2022/23 and 2023/24 UPWP is hereby endorsed and adopted;
3. The Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to submit the FY 2022/23 and 2023/24 UPWP to the:
  - a. Florida Department of Transportation;
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation);
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation); and the
  - d. Federal Aviation Administration (FAA).

**DONE AND RESOLVED** at the regularly convened meeting of the River to Sea TPO held on the 25<sup>th</sup> day of May 2022.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

---

**VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER  
CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on May 25, 2022.

**ATTEST:**

---

**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

## MEETING SUMMARY

### TPO BOARD

MAY 25, 2022

#### V. ACTION ITEMS

##### B. REVIEW AND APPROVAL OF RESOLUTION 2022-11 SUPPORTING UPDATES TO THE FLORIDA GREENWAYS AND TRAILS SYSTEM (FGTS) PLAN AND MAPS

###### **Background Information:**

The Florida Office of Greenways and Trails (OGT) is seeking input for the update of the Florida Greenways and Trails System (FGTS) Plan and the Opportunity and Priority Maps. The FGTS Plan establishes the vision for implementing a connected statewide system of greenways and trails for recreation, conservation, alternative transportation, healthy lifestyles, a vibrant economy and a high quality of life. The original FGTS Plan was completed in 1998 and adopted by the Florida Legislature in 1999, laying the groundwork for many programs, projects and initiatives which exist today.

This update represents the third revision to the FGTS Plan and Maps will guide implementation of the connected statewide trail system from 2023 through 2027. Florida OGT is requesting input and comments from partners and stakeholders by May 31, 2022.

The existing Florida Greenways and Trails System Plan can be accessed through the following link:

[FGTS 2019 - 2023 Plan](#)

An interactive map depicting the current FGTS can be accessed through the following link:

[FGTS Plan Maps](#)

Following discussions at the April TPO Board meeting, a Resolution was drafted to support and recommend updates to the Florida Greenways and Trails System Plan and the Land Trail Maps to re-designate the Palm Coast to Ormond Trail Corridor and the SR 40 Trail Corridor from an Opportunity to a Priority Corridor.

Resolution 2022-11 is attached for your review.

###### ***ACTION REQUESTED:***

***MOTION TO APPROVE RESOLUTION 2022-11 SUPPORTING UPDATES TO THE FLORIDA GREENWAYS AND TRAILS SYSTEM (FGTS) PLAN AND MAPS***

# **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

## **RESOLUTION 2022-11**

### **RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION SUPPORTING UPDATES TO THE FLORIDA GREENWAYS AND TRAILS SYSTEM (FGTS) PLAN AND THE OPPORTUNITY AND PRIORITY MAPS**

---

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the Florida Greenways and Trails System (FGTS) Plan establishes the vision for implementing a connected statewide system of greenways and trails for recreation, conservation, alternative transportation, healthy lifestyles, a vibrant economy, a high quality of life; and

**WHEREAS**, the FGTS Plan and Priority Maps were last updated in 2018 and the Opportunity Maps updated in 2015; and

**WHEREAS**, the Florida Department of Environmental Protection (DEP) Office of Greenways and Trails (OGT) is seeking input to update the FGTS Plan and the Opportunity and Priority Maps; and

**WHEREAS**, the updated FGTS Plan and the Opportunity and Priority Maps will guide implementation of the connected statewide trail system from 2023 through 2027; and

**WHEREAS**, the River to Sea TPO is a strong proponent of the provision of bicycle and pedestrian facilities.

**NOW, THEREFORE, BE IT RESOLVED**, by the River to Sea TPO that the:

1. River to Sea TPO supports updates to the Florida Greenways and Trails System (FGTS) Plan and the Opportunity and Priority Maps by designating the Palm Coast to Ormond Trail Corridor a Land Trail Priority Corridor; and
2. Designating the State Road 40 Trail Corridor a Land Trail Priority Corridor; and the

3. Chairperson of the River to Sea TPO (or her designee) is hereby authorized and directed to submit this resolution to the following:
- a. Florida Department of Transportation;
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation);
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation);
  - d. Florida Greenways and Trails Council;
  - e. East Central Florida Regional Planning Council (ECFRPC);
  - f. Northeast Florida Regional Council (NEFRC);
  - g. Members of the Central Florida MPO Alliance; and
  - h. Florida Department of Environmental Protection (DEP) Office of Greenways and Trails (OGT);

**DONE AND RESOLVED** at the regular meeting of the River to Sea TPO held on the **25<sup>TH</sup>** day of **May, 2022.**

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER**  
**CHAIRPERSON, RIVER TO SEA TPO**

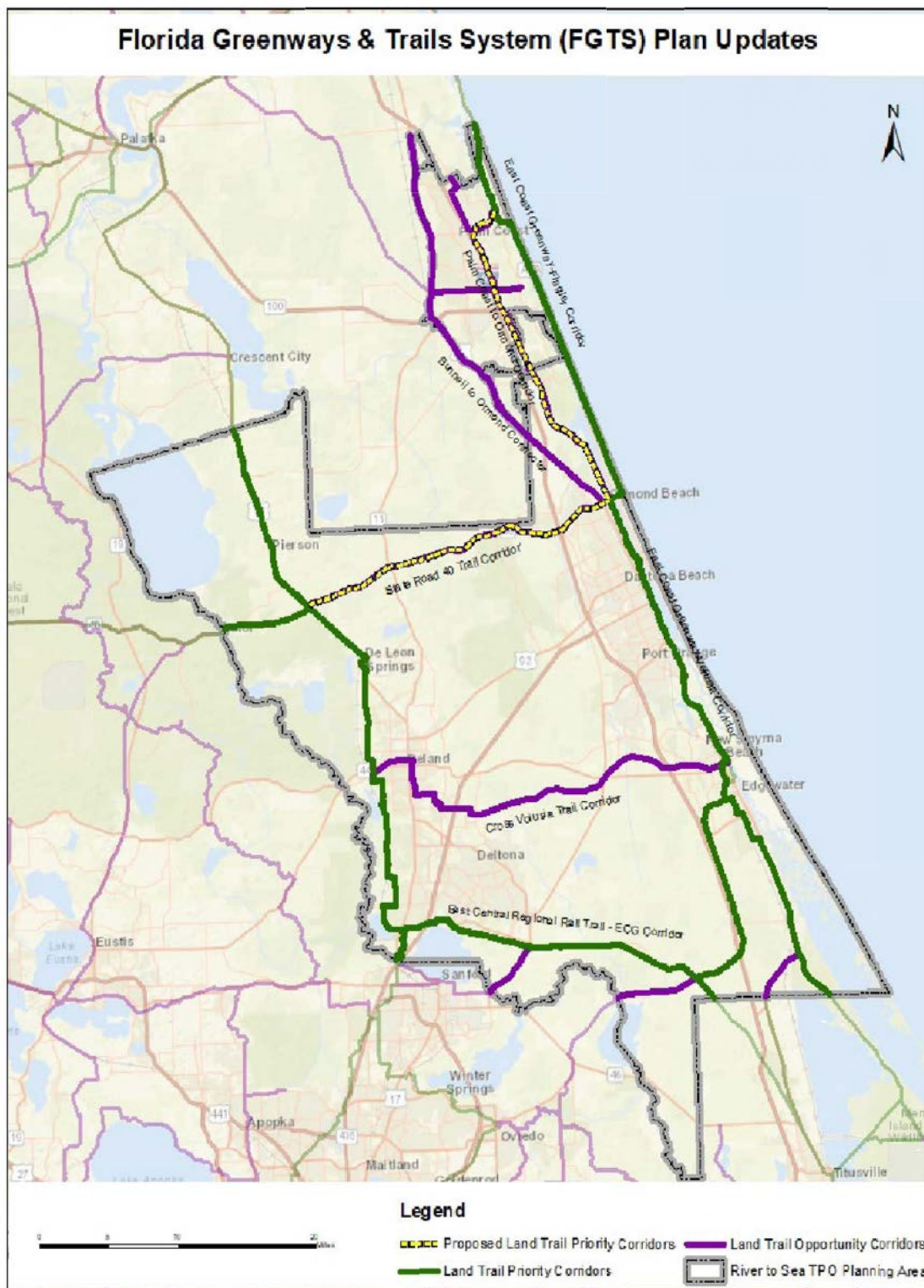
**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on May 25, 2022.

**ATTEST:**

---

**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**



# MAP UPDATE INFORMATION

## FLORIDA GREENWAYS & TRAILS SYSTEM (FGTS)

MAP UPDATE 2021 - 2022

The Florida Greenways and Trails System (FGTS) Plan and maps are being updated in 2021 through 2022. We are reaching out to you and others involved in trail planning to receive input on both the Opportunity and Priority land and paddling trail maps.

The FGTS Plan ties together the local, regional and state plans and collaborative efforts for greenways and trails, bicycle and pedestrian, master plans and other plans of communities, agencies and non-profits throughout Florida to create two levels of FGTS maps:

- **Level 1** - The Vision: Land Trail and Paddling Trail Opportunity Maps.
- **Level 2** - Priority Trails Map: The spine of a statewide system identified from the Opportunity Maps and the Florida Ecological Greenways Network Map.

For each Opportunity and Priority Trail corridor, we need to verify the corridor's alignment and make a determination whether the corridor should be **kept**, **modified** or **deleted**.

Check back to find out the specific dates as we  
move through this process.

Floridagreenwaysandtrails.com



# PRIORITIES

## FLORIDA GREENWAYS & TRAILS SYSTEM (FGTS)

MAP UPDATE 2021 - 2022

The Greenways and Trails System **Priority corridors** are the focused vision for trails in the state and rank higher for implementation than the Opportunity corridors. **Priority corridors** are comprised of a subset of the **Land Trail and Paddling Trail Opportunity maps**.

To be recognized as a **Land and Paddling Priority corridor**, it must meet these criteria to the greatest extent possible:

- Supports and further establishes national, state or regional trail projects, plans and initiatives.
- Builds on past and programmed state and federal investments in trails, particularly when matched by funding from local and private sources.
- Includes long-distance trails or provides connections between long-distance trails and/or long loops to join multiple counties and population centers.
- Demonstrates broad regional and community support, especially those entities willing to commit to trail management and long-term maintenance.
- Enhances access to nature-based tourism and economic development by connecting natural, recreational, cultural and historic sites.
- Enhances connections to state parks, greenways and trails.
- Coincides with and supports the Florida Ecological Greenways Network priorities.
- Protects public safety by offering non-motorized use that is separated from highways.

Check back to find out the specific dates as we  
move through this process.

Floridagreenwaysandtrails.com

# OPPORTUNITIES

## FLORIDA GREENWAYS & TRAILS SYSTEM (FGTS)

MAP UPDATE 2021 - 2022

**Land trail opportunities** within the Florida Greenways and Trails System are corridors that represent existing, planned and conceptual non-motorized, multi-use trails. These corridors form a land-based trail network that cross, or have the potential to cross, jurisdictional boundaries. The corridors on maps are represented as approximately 1-mile wide to allow for flexibility in the proposed trail locations as they are refined. The land trail opportunity map is a synthesis of trail planning efforts conducted by cities, counties, transportation planning organizations, nonprofits and other agencies throughout Florida. This map does not include all existing, proposed and conceptual trails in Florida but focuses on trails that can form a comprehensive connected system when complete.

To be recognized as a **Land Trail Opportunity**, the corridor must meet the following criteria to the greatest extent possible:

- Crosses or has the potential to cross county boundaries.
- Documented evidence of local or regional government endorsement.
- Leads to, or connects to, a destination that provides natural scenic qualities and diverse experiences.
- Provides access to conservation lands and historic, recreational or cultural sites.
- Supports the **Florida Ecological Greenways Network**.

**Paddling Trail Opportunity corridors** represent the vision for a comprehensive water-based trail system.

To be recognized as a **Paddling Trail Opportunity**, the corridor must meet the following criteria to the greatest extent possible:

- Recognized as an existing or potential tourism destination due to the scenic qualities and diverse experiences.
- Spans at least three miles in length.
- Navigable during most months in an average year.
- Benefits from increased visitation without harm to the natural environment.

Check back to find out the specific dates as we  
move through this process.  
Floridagreenwaysandtrails.com

# 2023-2027 FGTS Plan Update

OGT is seeking your input! The Office of Greenways and Trails (OGT) is updating the Florida Greenways and Trails System (FGTS) Plan, and the Opportunity and Priority maps.

This will be the third update to the Florida Greenways and Trails System Plan since Connecting Florida's Communities laid the groundwork in 1998 to implement the many greenways and trails programs and projects that exist today. The [FGTS Plan and Priority Maps](#) were last updated in 2018 and the visioning maps (Opportunity Maps) updated in 2015. The updated FGTS Plan and maps will guide implementation of the connected statewide trail system from 2023 through 2027. Keep tabs on the update process through the [OGT FGTS Update Page](#).

The FGTS Plan and maps are being updated in 2021 through 2022. OGT is reaching out to you and others involved in trail planning to receive input on both the Opportunity and Priority Land and Paddling Trail maps. The FGTS Plan ties together the local, regional and state plans and collaborative efforts for greenways and trails, bicycle and pedestrian, master plans and other plans of communities, agencies and non-profits throughout Florida to create two levels of FGTS maps:

Level 1 - The Vision: Land Trail and Paddling Trail Opportunity Maps.

Level 2 - Priority Trails Map: The spine of a statewide system identified from the Opportunity Maps

To assist in this effort, please utilize one of the tools below:

1. Look at the 2018 Priority Maps and 2015 Opportunity Maps interactively through FDEP's [Florida Greenways & Trails System-Five Year Map Update Application](#) (<https://fdep.maps.arcgis.com/apps/MapSeries/index.html?appid=2531c4f10b31420692a77b94e35d917b>) . Help documents for this tool are available by clicking on the "How to Use the App" button that appears at the top of the Map Direct window in your web browser.
2. Visit the [OGT FGTS Update Page](#) to view maps of the draft Priority and Opportunity maps, current as of the date of this announcement.
3. Download shapefiles of the draft Priority and Opportunity Trails, also available on the [OGT FGTS Update Page](#).

To submit updates, OGT prefers to receive maps and shapefiles electronically, along with a narrative of the status and need for each corridor. Please submit files, or if you have questions, please contact your OGT Regional Coordinator [Map](#):

Justin Baldwin [Justin.Baldwin@FloridaDEP.gov](mailto:Justin.Baldwin@FloridaDEP.gov) 850-245-2063 for North

Allison Beaty [Allison.Beaty@FloridaDEP.gov](mailto:Allison.Beaty@FloridaDEP.gov) 850-245-2054 for Central

Katie Bernier [Katherine.Bernier@floridadep.gov](mailto:Katherine.Bernier@floridadep.gov) 863-314-8439 for South

Please provide your updates on or before **May 31, 2022**. We look forward to working with you on the update to the FGTS Plan, Opportunity and Priority maps. See the update schedule below.

Please reach out to me if you have questions or need clarification. I look forward to hearing from you!



**Allison Beaty**

East/Central Regional Coordinator  
Office of Greenways and Trails  
Florida Department of Environmental Protection  
[Allison.Beaty@FloridaDEP.gov](mailto:Allison.Beaty@FloridaDEP.gov)  
Office: (850) 245-2054

## 2023-2027 FGTS Plan Update Schedule

### 2021

<b>July 1</b>	Begin updates to the Florida Greenways and Trails System Plan and Opportunity/Priority Trail Maps
<b>October 15</b>	Mapping tool will go live for partners and stakeholders to discuss proposed edits to the Priority and Opportunity Maps
<b>October 21-22</b>	Florida Greenways and Trails Council meeting - Discuss Goals and objectives and Mapping tool

### 2022

<b>May 31</b>	<b>Comment period closed for partners and stakeholders</b>
<b>June 1-August 30</b>	Staff will prepare DRAFT of proposed edits to the Priority and Opportunity Maps
<b>September</b>	Public meetings (potentially virtual) throughout state to gather comments on written 5-Year plan and DRAFT of proposed Priority and Opportunity maps
<b>November 1</b>	<b>Close public comments on the written 5-Year plan and DRAFT of proposed Priority and Opportunity maps</b>
<b>December</b>	Florida Greenways and Trails Council meeting – exact date and location TBD - Final DRAFT 2023-2027 Florida Greenways and Trails System Plan presented for approval

### 2023

<b>January</b>	Produce and distribute hardcopies of the 2023-2027 Florida Greenways and Trails System Plan
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**MEETING SUMMARY**

**TPO BOARD**

**MAY 25, 2022**

**V. ACTION ITEMS**

**C. REVIEW AND APPROVAL OF RIVER TO SEA TPO SLATE OF OFFICERS FOR FY 2022/23**

**Background Information:**

The Executive Committee met on May 5, 2022 and recommended a slate of nominees for the officer positions. The recommended slate is as follows:

**TPO Chairperson** – Volusia County Council Vice Chair Barbara Girtman

**1<sup>st</sup> Vice Chairperson/Treasurer** – Commissioner Chris Cloudman, Deland

**2<sup>nd</sup> Vice Chairperson/Secretary** – Commissioner Victor Ramos, Deltona

These positions take effect on July 1, 2022 and run through June 30, 2023.

***ACTION REQUESTED:***

***MOTION TO APPROVE OF RIVER TO SEA TPO SLATE OF OFFICERS FOR FY 2022/23***

## MEETING SUMMARY

### TPO BOARD

MAY 25, 2022

#### V. ACTION ITEMS

##### D. REVIEW AND APPROVAL OF THE 2021 ANNUAL FDOT JOINT CERTIFICATION REPORT

###### Background Information:

Each year, FDOT District 5 and the River to Sea TPO must jointly certify the metropolitan transportation planning process as described in 23 C.F.R. 450.336. The District and the MPO create a joint certification package that includes a review of various practices of the organization to ensure compliance with federal regulations, a summary of noteworthy achievements by the TPO, a Financial Risk Assessment and, if applicable, a list of any recommendations and/or corrective actions.

Ms. Anna Taylor, Government Liaison Administrator with FDOT District 5 will present the certification report.

A link to the certification package for the Calendar Year 2021 FDOT-TPO Joint Certification Review is provided below for your review:

[2021 FDOT/River to Sea TPO Joint Certification](#)

###### **ACTION REQUESTED:**

**MOTION TO APPROVE OF THE 2021 ANNUAL FDOT JOINT CERTIFICATION REPORT**

## MEETING SUMMARY

### TPO BOARD

MAY 25, 2022

#### VI. PRESENTATIONS AND DISCUSSION ITEMS

##### A. PRESENTATION AND DISCUSSION OF THE DRAFT TRANSPORTATION CONGESTION MANAGEMENT PROCESS (CMP) REPORT

###### **Background Information:**

For Metropolitan Planning Organizations (MPOs) designated as Transportation Management Areas (TMAs), maintenance of a Congestion Management Process (CMP) is required under both federal and state law. This requires a systematic method to monitor and evaluate traffic operations to maintain and improve transportation efficiency and reliability.

In addition to congestion, MAP-21 (and subsequently the FAST Act) further required MPOs to monitor other indicators of transportation system performance including safety, reliability, physical condition, and environmental sustainability as part of a comprehensive performance-based planning and programming process.

The River to Sea TPO is conducting an update to the CMP to define congestion management objectives, performance measures, and methods to monitor and evaluate system performance. Congestion management strategies are also be identified and assessed for their expected user benefits and contributions to system performance.

Mr. Travis Hills with Kittelson & Associates will provide a presentation on the draft Congestion Management Process report which can be accessed through the following link:

[Draft 2022 Congestion Management Process Report](#)

**ACTION REQUESTED:**

**NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD**



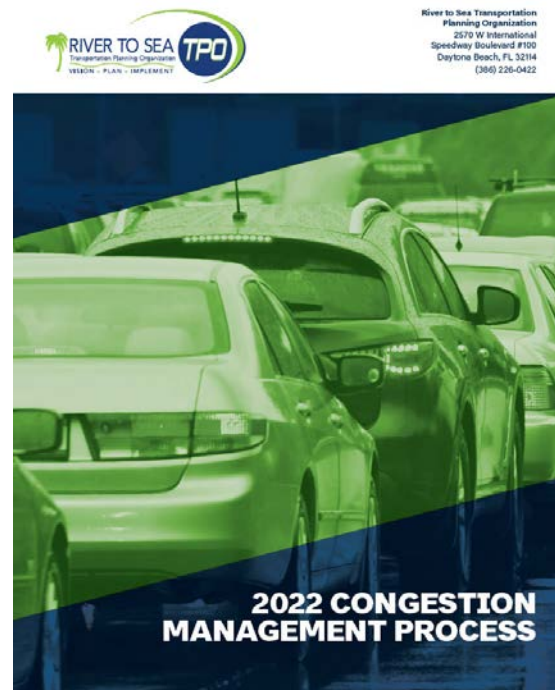
## CONGESTION MANAGEMENT PROCESS

May 2022

**Draft CMP Presentation**

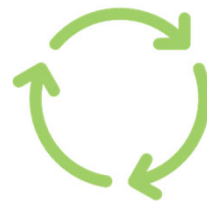


# Congestion Management Process (CMP) Overview



## What is Congestion Management?

Application of strategies to improve transportation system performance and reliability by reducing the adverse impacts of congestion on the movement of people and goods.



## What is the CMP?

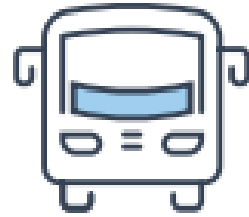
Systematic and regionally-accepted approach for managing congestion that provides accurate, up-to-date information on transportation system performance and assesses alternative strategies for congestion management that meet state and local needs.



## What does it achieve long-term?

The CMP is intended to move systematic congestion management strategies into the funding and implementation stages.

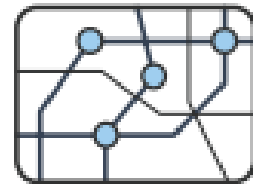
# Connect 2045 Long Range Transportation Plan Goals



**Goal 1 – Multimodal**



**Goal 2 – Economic Development**



**Goal 3 – Connectivity**



**Goal 4 – Safety**



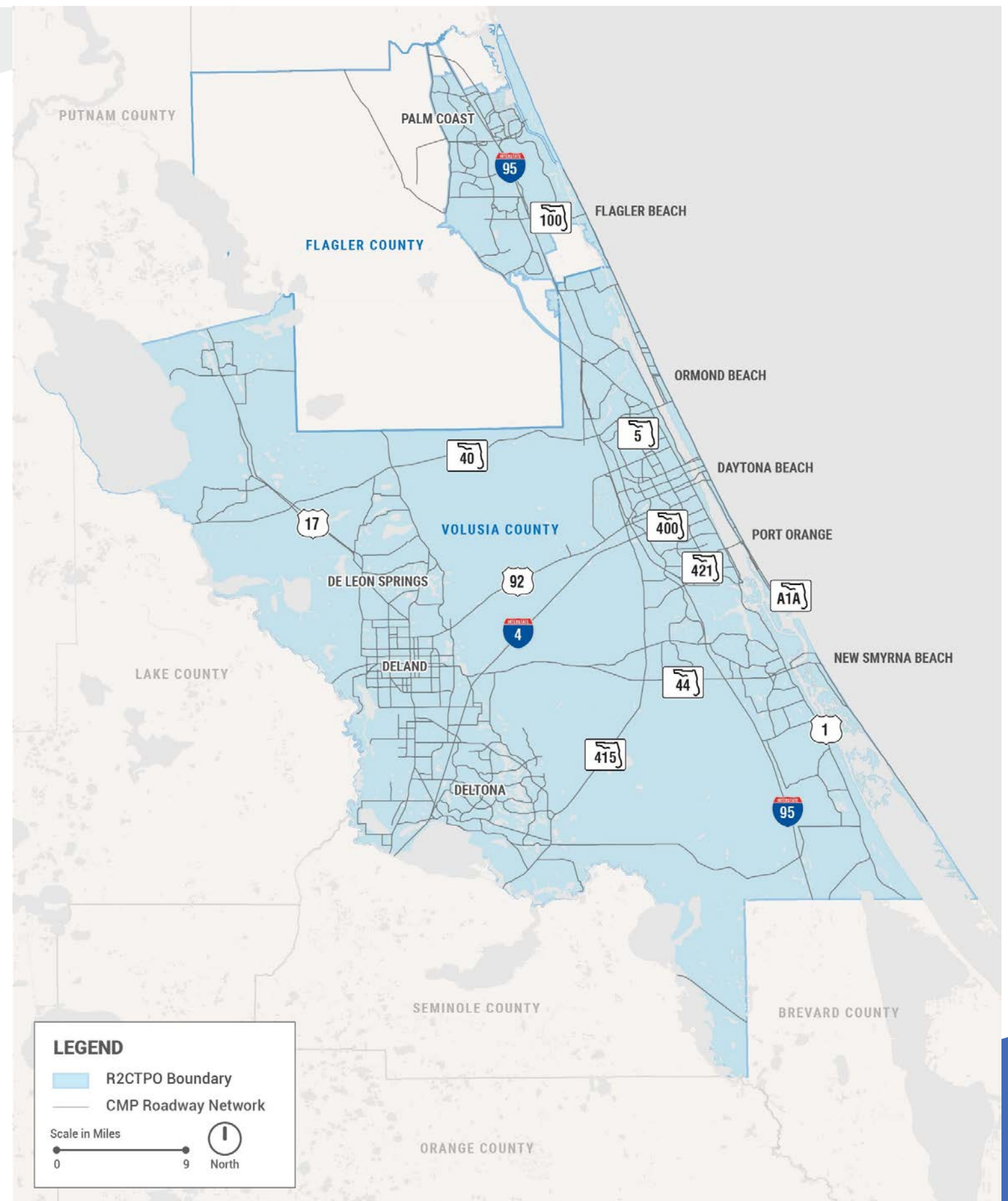
**Goal 5 – Livability**



**Goal 6 – Involvement**

# CMP Network

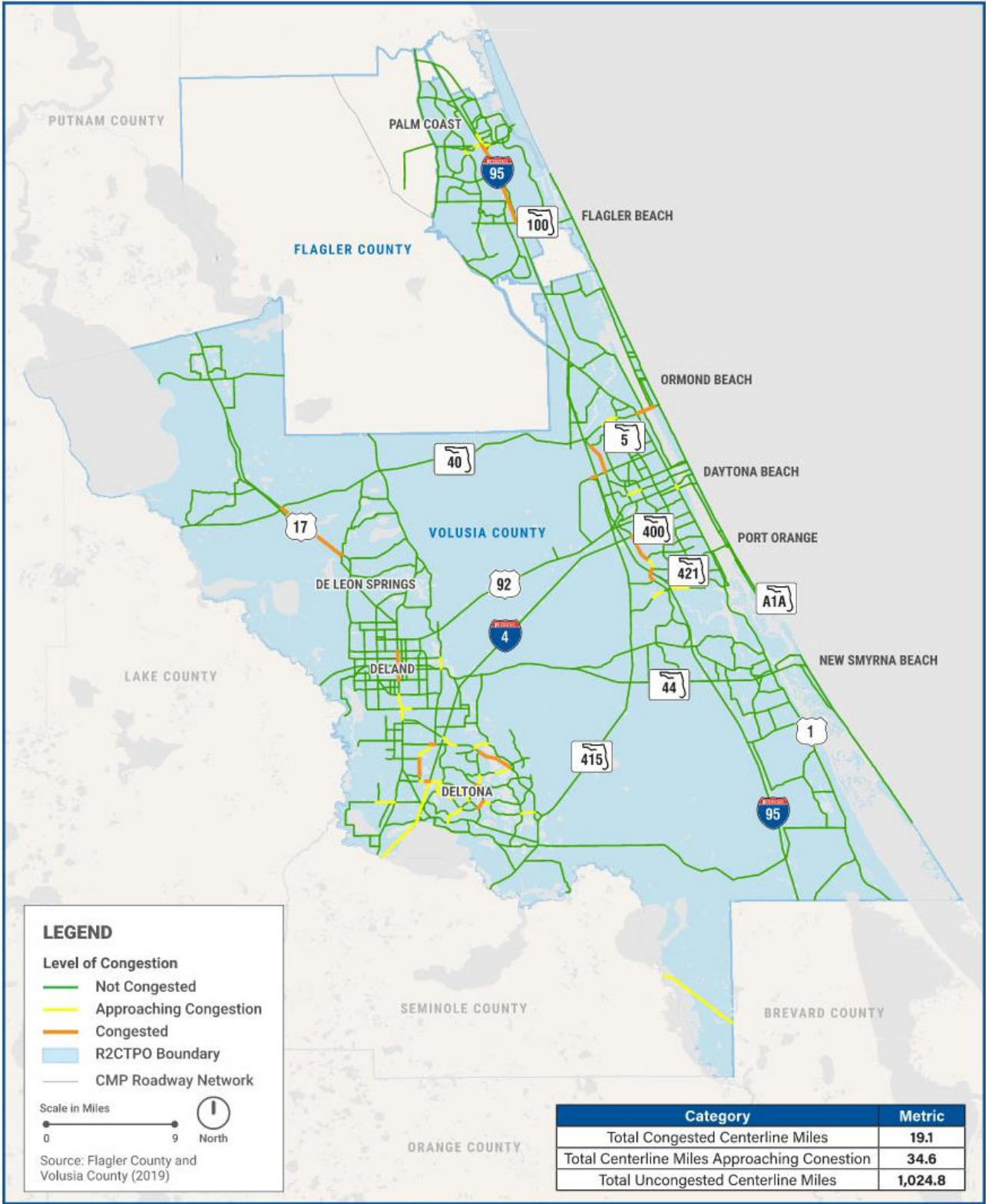
- Roadway Network
  - Count data coming from Volusia County count database and Palm Coast traffic counts
- Transit Network
  - Votran, SunRail, Flagler County
- Bicycle and Pedestrian Network
  - Bicycle and Pedestrian Plan
- ITS Network
  - ITS Masterplan
- Evacuation Routes
  - Florida Division of Emergency Management



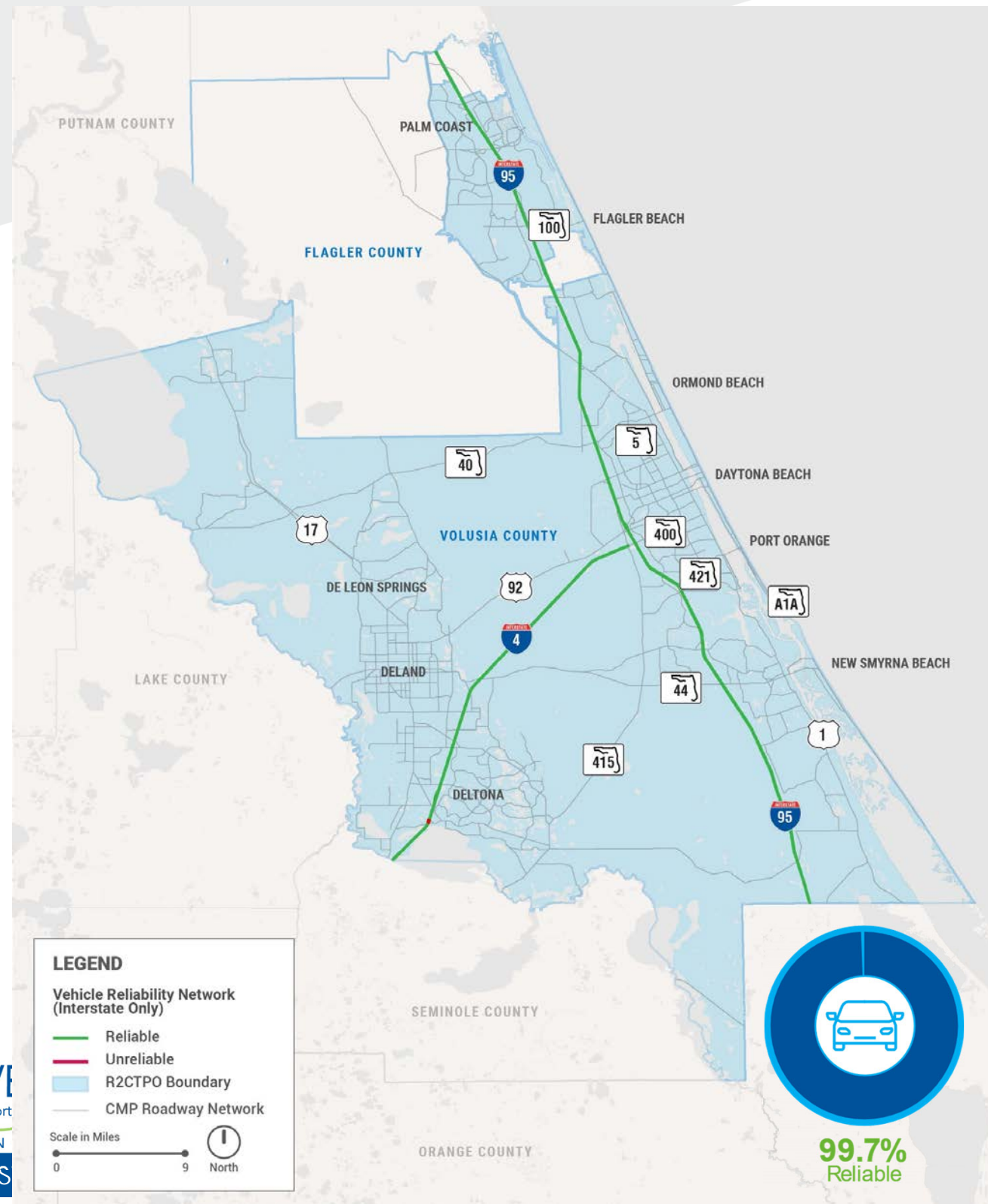


# Daily Level of Congestion on CMP Roadways

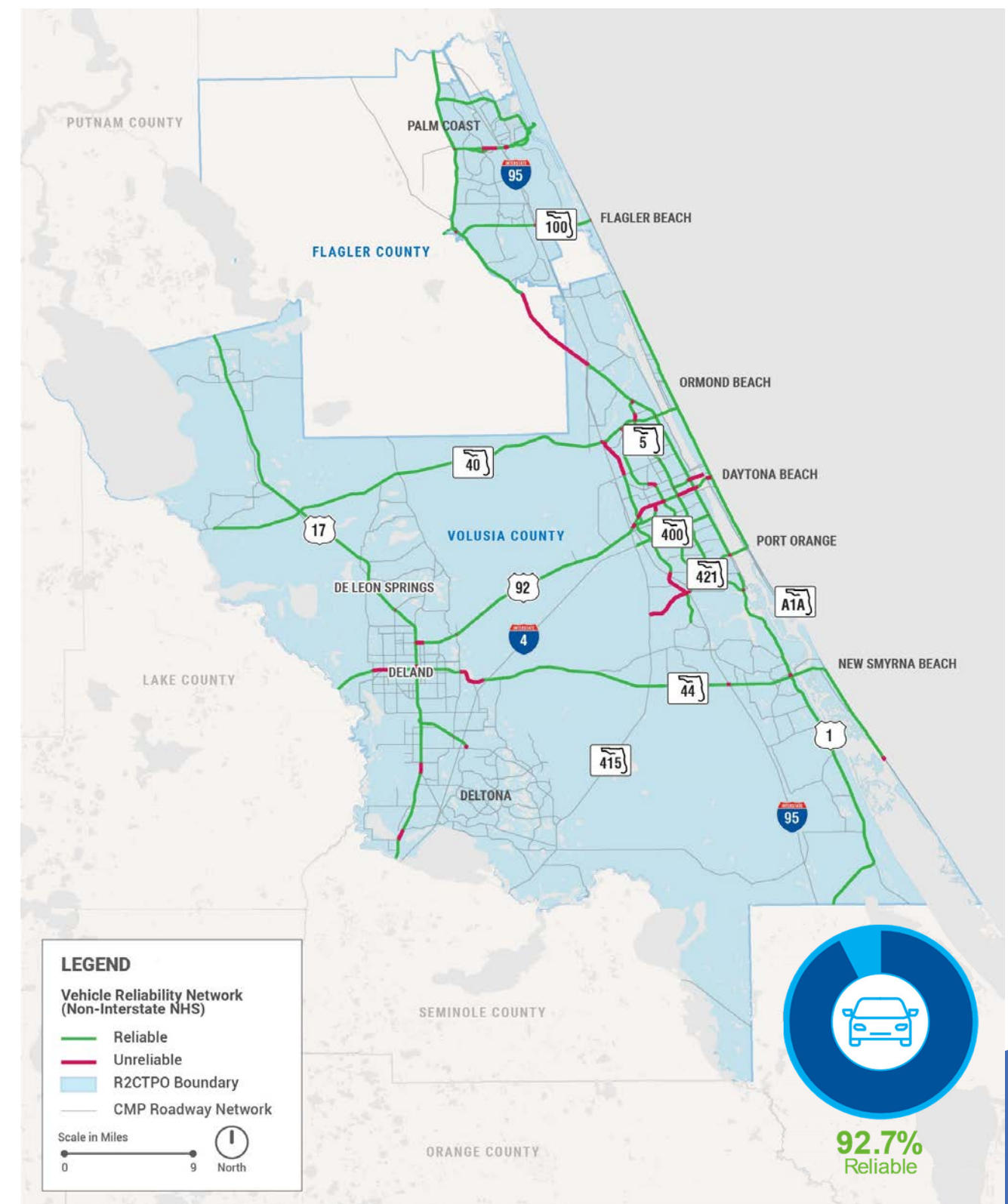
City	Centerline Miles Over Capacity	Key Roadways
Palm Coast	5.8	I-95
Daytona Beach	4.0	Williamson Blvd.
Deltona	3.3	Normandy Blvd.
Ormond Beach	1.9	Williamson Blvd., SR 40
Orange City	1.7	Veteran’s Memorial Parkway
DeLand	1.5	US 17/92
Port Orange	0.9	Williamson Blvd.
Total Centerline Miles Approaching Congestion – 34.6		
Total Uncongested Centerline Miles – 1024.8		



## Daily Travel Time Reliability – Interstate

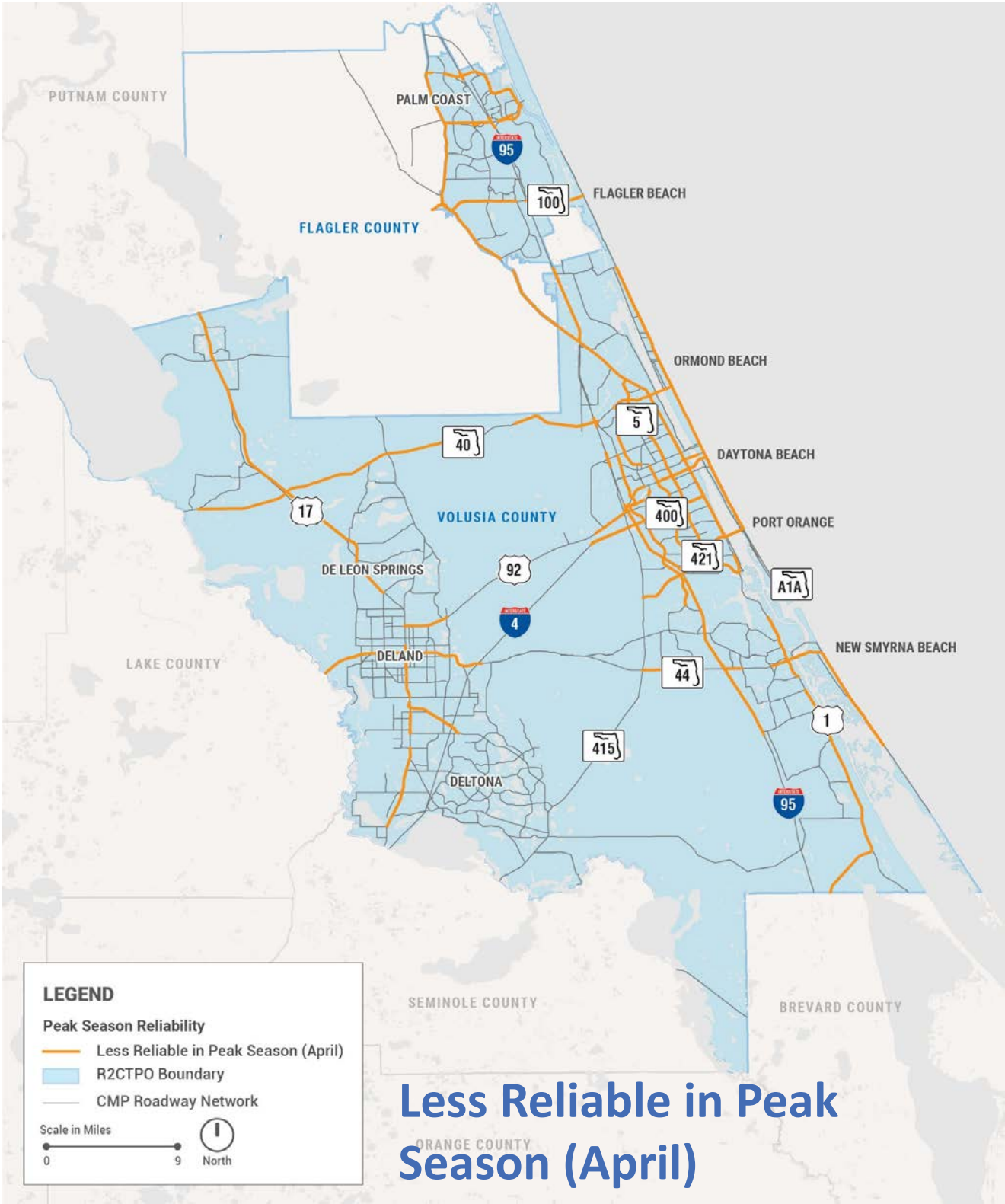
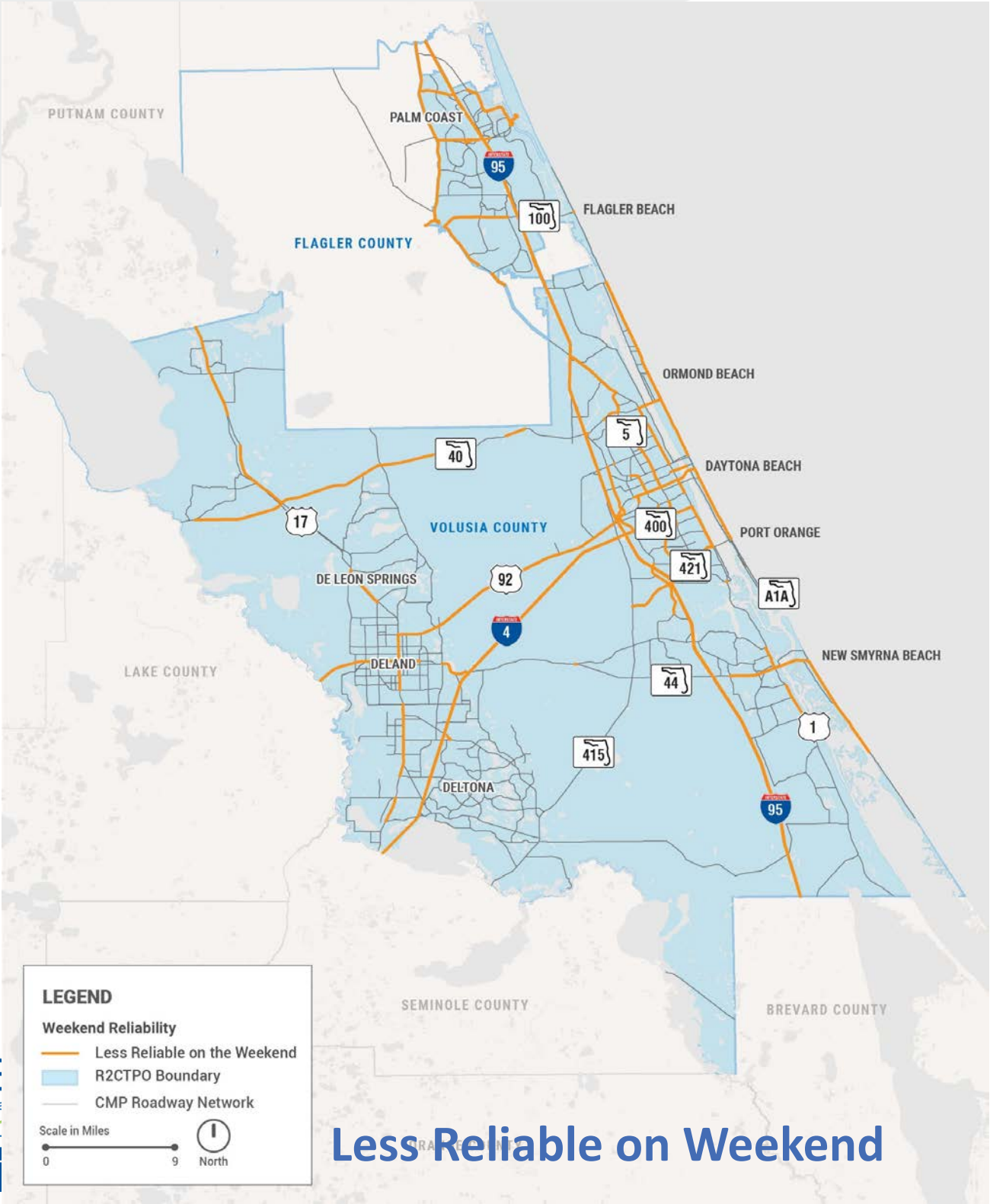


## Daily Travel Time Reliability – Non-Interstate





# Peak Season Travel Time Reliability

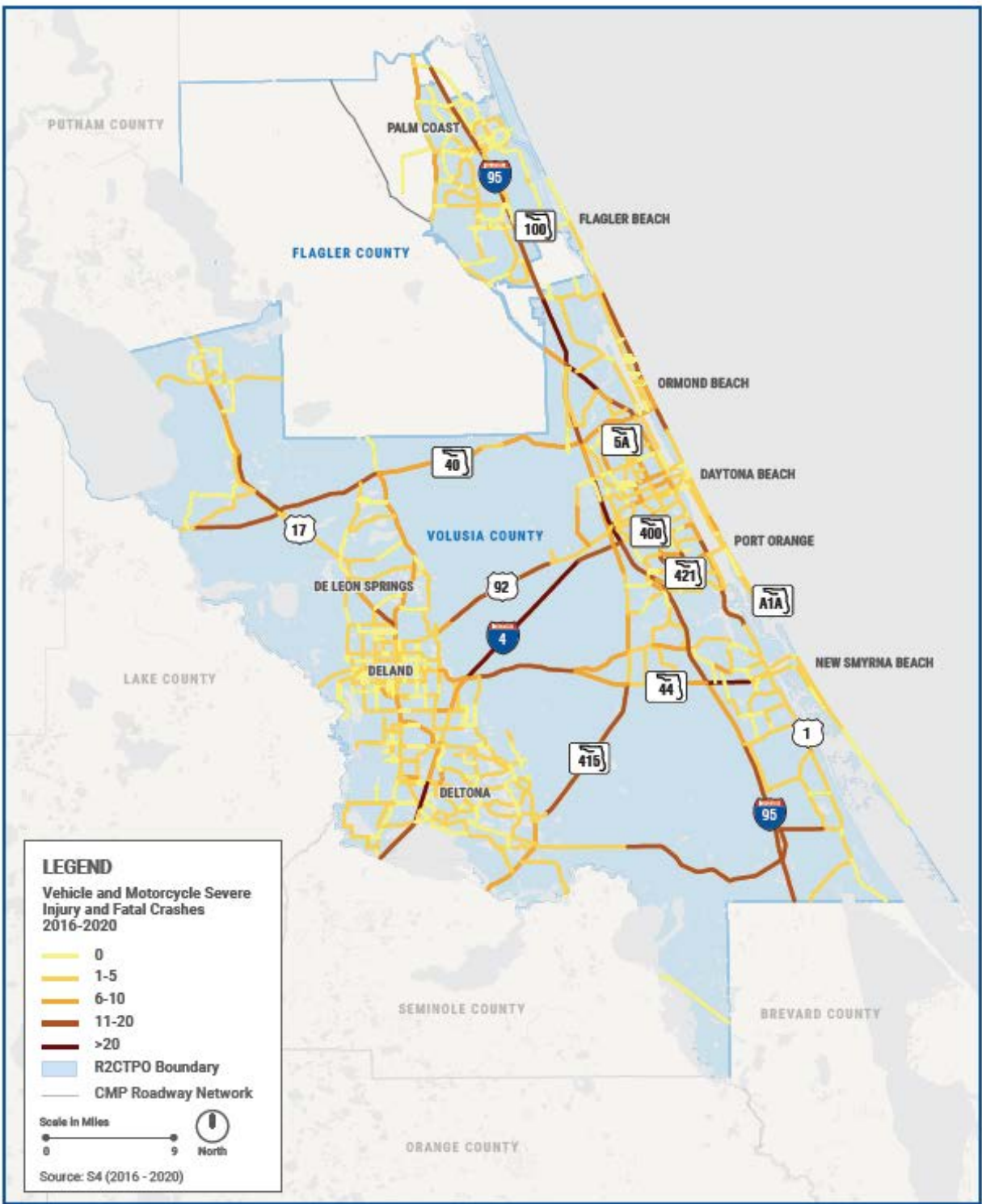




# Vehicle/Motorcycle Crash Frequency



# Vehicle/Motorcycle Crash Severity



# R2CTPO CMP Strategy Types



**Transportation Demand Management**



**Policy & Land Use**



**Pedestrian/Bicycle**



**Transit**



**Freight**



**Transportation System Management  
& Operations (TSM&O)**



**Emerging Technologies**



**Roadway**



# Key Strategies Identified

- More than 70 total strategies identified
- Continue Teleworking/Carpooling
- Encourage Mixed-Use Development
- New Sidewalks and Adding Ped/Bike Intersection Improvements
- Implement Complete Streets Improvements and Expand Trail Network



# Key Strategies Identified

- Expand/Implement Fixed Route Transit Service and Expand Electronic and Mobile Fare Collection
- Improve Traffic Signal Operations and Strengthen Traveler Information Systems
- Expand EV Infrastructure and Develop EV-Ready Building Codes
- Implement Intersection/Interchange Improvements



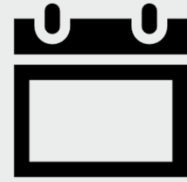


# Special Event Management Strategies

- Expand Portable DMS Equipment Use
- Enhance Law Enforcement in Key Areas
- Review and Update Event Traffic Management Plans Annually
- Connect Regional Traffic Management Centers (TMCs), Emergency Operations Centers (EOCs), and Tourist Attractions/Areas



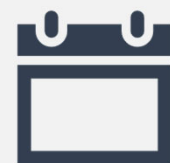
## Next Steps



Draft CMP Report Ready for Review



Revisions to Draft CMP Report based on Board/Committee Comments



Final CMP Adoption by Board/Committees at June Meetings

# Thank You!

 Travis Hills, PE, RSP<sub>1</sub>

 [thills@kittelerson.com](mailto:thills@kittelerson.com)



**MEETING SUMMARY  
TPO BOARD  
MAY 25, 2022**

**VI. PRESENTATIONS AND DISCUSSION ITEMS**

**B. PRESENTATION AND DISCUSSION OF THE FY 2022/23 RIVER TO SEA TPO BUDGET**

**Background Information:**

Each year, the Budget Subcommittee of the River to Sea TPO develops a recommended budget for the upcoming fiscal year. The draft FY 2022/23 River to Sea TPO budget and background materials were discussed and reviewed by the Budget Subcommittee on May 5, 2022 and recommended approval of the proposed budget for review by the full board membership.

Ms. Colleen Nicoulin, River to Sea TPO Interim Executive Director, will provide an overview of the proposed budget.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

**DRAFT**  
**River to Sea TPO FY 22/23 Budget**  
**With Prior Year Carryover**

**River to Sea TPO  
FY 22/23 Budget  
DRAFT**

	<b><u>FY 21/22 *</u></b>	<b><u>Proposed FY 22/23</u></b>	<b><u>Change</u></b>
<b><u>REVENUES</u></b>			
Federal Funds	1,596,372	\$2,023,975	\$427,603
State Funds	31,428	32,979	1,551
Local Funds	115,510	91,470	(24,040)
<b>Total Revenue</b>	<b>1,743,310</b>	<b>\$2,148,423</b>	<b>\$405,113</b>
<b><u>EXPENDITURES</u></b>			
Salaries	509,624	\$609,677	\$100,053
Fringe Benefits	180,392	239,273	58,881
Office/Operating Supplies	10,000	5,000	(5,000)
Postage	5,000	3,000	(2,000)
Office Expense (Rent, Utilities & Janitorial, etc.)	128,100	130,400	2,300
Advertising	9,000	4,000	(5,000)
Printing	3,000	4,000	1,000
Conference, Workshops & Seminar Fees	6,300	6,300	0
Professional Services Fees	160,900	51,811	(109,089)
Dues/Memberships	6,694	7,044	350
Publications	1,050	1,050	0
Copy Expense	22,000	0	(22,000)
Copy Machine Costs	21,000	18,000	(3,000)
Travel Expenses	15,575	12,500	(3,075)
Outreach and Educational	8,000	8,000	0
Special Studies/Consultant Support	530,268	778,729	248,461
Meeting Expense	2,000	2,000	0
Liability, Equipment & Auto Insurance	16,937	16,937	0
Repairs/Improvements	4,000	2,000	(2,000)
Network/Web Page Costs	37,220	102,340	65,120
Capital Outlay (Equipment/Furniture/Computers)	5,000	10,000	5,000
Capital Outlay (AV Upgrade)	-	75,000	75,000
Software	5,650	6,962	1,312
Telephone	3,600	2,400	(1,200)
Education/ Professional Development	2,000	2,000	0
Contingency	50,000	50,000	0
<b>Total Expenditures</b>	<b>1,743,310</b>	<b>\$2,148,423</b>	<b>\$405,113</b>
Excess of revenues over (under) expenditures	\$0	\$0	\$0



**River to Sea TPO  
FY 22/23 Budget  
Draft**

**Revenue Sources**

	<b>New FY 2022/23</b>	<b>Carryover From Prior Years</b>	<b>Totals</b>
<b><u>Federal Funds</u></b>			
Consolidated Planning Grant FY 22/23 (PL and FTA)	1,318,556		
FY 18/19 and FY 19/20 UPWP Closeout - PL		170,855	
FTA-5305(d) - FY 22		237,621	
FTA-5305(d) - FY 19/FY 20 - (Estimate)		20,043	
SU-Bike/Ped Feasibility Studies (FY22/23)	100,000		
SU-Traffic Ops Feasibility Studies (FY22/23)	100,000	76,900	
	<u>1,518,556</u>	<u>\$505,419</u>	
			<b>\$2,023,975</b>
<b><u>State Funds</u></b>			
TD FY 22/23	30,474		
FTA-5305(d) - FY 19/FY 20 - 10% State Match	2,505		
	<u>\$32,979</u>	<u>\$0</u>	
			<b>\$ 32,979</b>
<b><u>Local Funds</u></b>			
FTA-5305(d) - FY 19/FY 20 - 10% Local Match	2,505		
SU-Bike Feasibility Studies-Local Match 10%	10,000		
SU-Traffic Ops Feasibility-Local Match 10%	17,960		
Interest Income	600		
Member Assessments-less FTA Matches	60,405		
	<u>\$91,470</u>	<u>\$0</u>	
			<b>\$ 91,470</b>
<b>Total</b>	<b><u>\$1,643,005</u></b>	<b><u>\$505,419</u></b>	<b><u>\$2,148,423</u></b>

**River to Sea TPO  
FY 22/23 Budget  
Draft  
Staff Salary and Fringe**

Budgeted	Salary Costs		Fringe			Total Personnel
	Salary	Sub Total	Retirement Life WC/Fica	Health/ Other	Sub Total	
<b>Budget FY 21/22*</b>	\$509,624	\$509,624	\$83,522	\$96,870	\$180,392	\$690,016
Proposed FY 22/23	\$609,677	\$609,677	\$120,771	\$118,502	\$239,273	\$848,950
<b>Increase (Decrease)</b>	<b>\$100,053</b>	<b>\$100,053</b>	<b>\$37,249</b>	<b>\$21,632</b>	<b>\$58,882</b>	<b>\$158,934</b>

\* Reflects Budget as amended April 27, 2022

Notes:

Recent Budget Amendment re-allocated \$120,000 in salary and fringe to professional services fees

Includes a 4.0% - 6.0% salary adjustment for current staff positions

Includes contingency for possible leave payout

Includes \$30,000 additional contingency for re-org/staffing/merit

FRS employer contribution rate increased by 1.09%

Includes 5% increase in estimate for health insurance premiums

Assumes highest health insurance premium category for vacant positions

**River to Sea TPO  
FY 22/23 Budget  
DRAFT**

	<u>Population*</u>	<u>FY 22/23 Assessment Amount (.10)</u>
Beverly Beach	356	\$36
Bunnell	2,598	\$260
Daytona Beach	66,267	\$6,627
Daytona Beach Shores	4,294	\$429
DeBary	20,774	\$2,077
DeLand	34,106	\$3,411
Deltona	91,007	\$9,101
Edgewater	23,319	\$2,332
Flagler Beach	4,726	\$473
Flagler County (Unincorporated)	5,844	\$584
Holly Hill	11,958	\$1,196
Lake Helen	2,752	\$275
New Smyrna Beach	26,407	\$2,641
Oak Hill	1,997	\$200
Orange City	11,720	\$1,172
Ormond Beach	41,140	\$4,114
Palm Coast	84,575	\$8,458
Pierson	1,760	\$176
Ponce Inlet	3,111	\$311
Port Orange	61,009	\$6,101
South Daytona	12,703	\$1,270
Volusia County (Unincorporated)	<u>116,678</u>	<u>\$11,668</u>
<b>Total</b>	<u><u>629,101</u></u>	<u><u>\$62,910</u></u>

**\* Population based on TPO Board Approved Voting Membership.  
Board approval February 27, 2019.**

**MEETING SUMMARY  
TPO BOARD  
MAY 25, 2022**

**VI. PRESENTATIONS AND DISCUSSION ITEMS**

**C. PRESENTATION AND DISCUSSION OF THE DRAFT FY 2022/23 TO 2026/27 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**Background Information:**

The TPO is required by 23 U.S.C. 134(j) Florida Statute 339.175 to develop a Transportation Improvement Program (TIP). The TIP is a program of transportation projects covering a period of five years. The TIP is developed and formally adopted by the TPO each year. It must be consistent with the Long Range Transportation Plan, and required for projects to be eligible for funding under title 23 U.S.C. and title 49 U.S.C. Chapter 53. The TIP is developed in cooperation with FDOT, local governments, public transit operators and the public.

The TIP lists capital and non-capital surface transportation projects supported with state and/or federal funds. Also required to be included are all regionally significant projects requiring an action by FHWA or FTA regardless of funding source and projects that implement paratransit plans required for compliance with the Americans with Disabilities Act. Florida law also requires the TIP to include a list of locally and privately-funded projects for informational purposes.

TPO staff will lead a discussion regarding the development of the draft FY 2022/23 to FY 2026/27 TIP and provide an update on notable changes.

The Draft TIP will be posted to the following link by May 23, 2022:

[Draft FY 2022/23 to FY 2026/26 Transportation Improvement Program \(TIP\)](#)

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

**MEETING SUMMARY  
TPO BOARD  
MAY 25, 2022**

**VI. PRESENTATIONS AND DISCUSSION ITEMS**

**D. PRESENTATION AND DISCUSSION OF THE DRAFT RIVER TO SEA TPO 2022 LIST OF PRIORITY PROJECTS (LOPP)**

**Background Information:**

The River to Sea TPO develops eight lists of priority projects (LOPP), each representing a different category of projects. Each year, the TPO updates these lists and upon adoption, transmits the lists to the Florida Department of Transportation (FDOT) district office for use in allocating transportation funds to the area.

Two of the priority project lists – the Strategic Intermodal System projects (SIS) and the Regionally Significant, and Non-SIS Roadway projects list – were updated to reflect projects listed in the Connect 2045 Long Range Transportation Plan (LRTP) which was adopted in September of 2020.

Three of the lists – the Traffic Operations, Safety, and Local Initiatives (traffic operations-focused) projects; Bicycle/Pedestrian and Local Initiatives (bicycle/pedestrian-focused) projects; and Transportation Planning Studies – are updated annually with the "Call for Projects". Project applications submitted to the TPO in these categories are reviewed and ranked by the respective subcommittees based upon the criteria developed through the subcommittees and approved by the River to Sea TPO Board.

The Shared Use Nonmotorized (SUN) Trail Projects list contains projects that are populated by the State's SUN Trail Program priorities.

The Transit projects list contains regional transit projects. The TPO defers to Votran or Flagler County Public Transportation to determine other project priorities.

The Transportation Regional Incentive Program (TRIP) Eligible Projects list contains projects that local governments have identified are ready to advance into the Work Program should funding become available, and have committed to the local match requirement, if required.

The draft 2022 Lists of Priority Projects (LOPP) reflect changes as a result of updates to the status of projects already on the lists (e.g., completed phase(s), updated cost estimates, etc.), as well as the incorporation of new projects received and ranked through the Annual Call for Projects.

TPO Staff will provide an overview of the changes to the draft 2022 LOPP, which is provided through the following link: [Draft 2022 List of Priority Projects](#)

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

**MEETING SUMMARY  
TPO BOARD  
MAY 25, 2022**

**VI. PRESENTATIONS AND DISCUSSION ITEMS**

**E. FDOT REPORT**

**Background Information:**

Ms. Anna Taylor, Florida Department of Transportation (FDOT) will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***



## *Florida Department of Transportation*

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

### **Volusia and Flagler Counties Project Status Update as of April 29, 2022**

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the April cutoff. The next cutoff date is May 31, 2022. Information is also available on [www.cflroads.com](http://www.cflroads.com). For questions, please contact Anna Taylor at 386-943-5499 or via email at [Anna.Taylor@dot.state.fl.us](mailto:Anna.Taylor@dot.state.fl.us).

#### **VOLUSIA COUNTY**

##### **Upcoming Projects:**

##### **448889-1 North Causeway Bridge (S.R. 44) over Indian River Submarine Cable Replacement, Bridge #790172**

- Contract: E59A3
- Contractor: Quinn Construction, Inc.
- Project Cost: \$2.1 Million
- Estimated Start: May 2022
- Estimated Completion: Late Fall 2022

##### **Current Projects:**

##### **443433-1 International Speedway Boulevard (U.S. 92/S.R. 600) Resurfacing from North Alabama Avenue to east of North Kepler Road (C.R. 4101)**

- Contract: E57A1
- Project Start: March 2022
- Estimated Completion: Spring 2023
- Contractor is working on drainage structure installation and concrete work.

##### **443815-1 SR 40 Milling & Resurfacing from east of Rodeo Road to Bayberry Drive**

- Contract: T5733
- Project Start: March 2022
- Estimated Completion: Early 2023
- Contractor is working on signalization and concrete sidewalk work.

**443813-1 & 447134-1 U.S. 1 (S.R. 5) Milling & Resurfacing from the Brevard County Line to South Street**

- Contract: T5727
- Project Start: March 2022
- Estimated Completion: Early 2023
- Contractor is working on sidewalk and curb installation and reconstruction.

**441682-1 Concrete Slab Replacement on U.S. 92 (S.R. 600), U.S. 1 (S.R. 5), U.S. 17-92 (S.R. 15), and S.R. 44**

- Contract: E5X08
- Project Start: March 2022
- Estimated Completion: Late 2022
- Contractor is working on concrete slab replacement on International Speedway Boulevard (U.S. 92/S.R. 600) in Deland.

**441132-1 S.R. 442 (Indian River Blvd) Resurfacing from I-95 to U.S. 1**

- Contract: E57A4
- Project Start: February 2022
- Estimated Completion: Early 2023
- Contractor is working on sidewalk and curb reconstruction.

**441134-1 S.R. 15A (Spring Garden Avenue) Resurfacing from South of Plymouth Avenue to International Speedway Boulevard (C.R. 92)**

- Contract: E56A2
- Project Start: December 2021
- Estimated Completion: Spring 2022
- Contractor is working on striping work throughout the project limits.

**427957-1 I-95 & I-4 Highway Lighting Replacement**

- Contract: E5X79
- Project Start: December 2021
- Estimated Completion: Summer 2022
- Contractor is replacing LED light fixtures along I-95.

**434411-1 I-4 (S.R. 400) Resurfacing from west of C.R. 4139 to east of S.R. 44**

- Contract: T5719
- Project Start: November 2021
- Estimated Completion: Late 2022
- Contractor is paving the eastbound and westbound travel lanes of I-4.



**442932-1 S.R. 44 Operations and Safety Improvements from SB I-95 to Florida Memorial Medical Parkway**

- Contract: T5700
- Project Start: July 2021
- Estimated Completion: Spring 2022
- Contractor is working on wrong way driving system testing at the I-95 and S.R. 44 interchange.

**436325-2 ITS and Signing Improvements on S.R. 5A, S.R. 40, S.R. 44, S.R. 400, S.R. 421, U.S. 92., S.R. 430, S.R. 483, and LPGA Blvd.**

- Contract: E53A8
- Project Start: June 2021
- Estimated Completion: Summer 2022
- Contractor is installing conduit, pull boxes, and LED informational signs at various intersections throughout the project.

**441133-1 Resurfacing I-95 from south of Dunn Avenue to Airport Road**

- Contract: T5704
- Project Start: March 2021
- Estimated Completion: Summer 2022
- Contractor is continuing paving operations on the northbound and southbound travel lanes, on-ramps, and off-ramps of I-95.

**429556-1 S.R. 44 Over the St. John's River Bridge Replacement**

- Contract: T5706
- Project Start: July 2020
- Estimated Completion: Late 2023
- Contractor is working on retaining wall installation, pouring pier footing, pier footing repair, and driving piles for the new bridge.

**FLAGLER COUNTY**

**Current Projects:**

**445309-2 I-95 Weigh Station Lighting Project in Flagler County**

- Contract: E55A1
- Project Start: September 2021
- Estimated Completion: Spring 2022
- Contractor is working on lighting installation at the southbound weigh station on I-95 in Flagler County.

**MEETING SUMMARY  
TPO BOARD  
MAY 25, 2022**

**VII. INTERIM EXECUTIVE DIRECTOR'S REPORT**

**VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

**IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**X. INFORMATION ITEMS**

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2022
- Citizens Advisory Committee Attendance Record – 2022
- Technical Coordinating Committee Attendance Record – 2022
- April/May TPO Outreach and Activities
- Volusia and Flagler Counties Construction Reports

**XI. ADJOURNMENT**

**\*The next River to Sea TPO Board meeting will be June 22, 2022**

## BPAC Attendance Record 2022

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Holly Ryan/Doug Hall	x v	exc	exc	exc	x p								Daytona Beach (appt. 3/12) (alt. appt. 02/14)
Terry Lodge	x p	x p	x p	x p	x p								DeBary (appt 8/2020)
Ted Wendler Vice Chairperson	abs	x p	x p		x p								DeLand (appt. 05/11)
Luis Leal	x p	x p	x v	x v	x p								Deltona (appt 11/2021)
Paul Eik	x p	exc	exc	x p	x p								Flagler Beach (appt. 7/14) (alt appt 9/18)
Larry Coletti/Andy Dodzik	x p	x p	x p	x p	x v								Flagler County (appt 2/16)(re-appt 3/22)
Thomas Ryan	x p	x v	abs	abs	x v								Holly Hill (appt 9/19) (alt appt 5/2021)
Patrick McCallister		x v	abs	x v	x v								Lake Helen (appt 2/22)
Nic Mostert	x p	exc	x p	x p	x p								New Smyrna Beach (appt. 03/15)
Bob Storke	x p	x p	x p	x p	x p								Orange City (appt. 12/07)
Gayle Belin	x p	x p	x p	x p	x p								Ormond Beach (appt. 01/15 - 07/16)
Danielle Anderson/Andrew Dodzik	x p	x p	exc	x p	exc								Palm Coast (Appt. 02/16) (Alt appt 9/19)
Mark Oebbecke/Nancy Epps	x p	xp xv	xp xv	xp xv	x p								Ponce Inlet (Appt 12/2020) (alt appt 8/2021)
Christy Gillis	exc	x p	x v	exc	x v								South Daytona (appt. 01/16)
Roy Walters/Jason Aufdenberg Chairperson	xv xp	xv xp	x p	xp xp	x p								Volusia County At-Large (appt. 03/05) (alt. appt 07/12)
Maggie Ardito		x v	x v	x p	x p								Volusia County D-1 (appt. 2/22)
Tim Grigsby	x v	exc	x p	x v	x v								Volusia County D-4 (appt 4/2021)
Chris Daun	x p	x p	x p	x v	exc								Volusia County Chair (appt 3/2021)
Adam Mengel (non-voting)	abs	abs	abs	abs	abs								Flagler County (appt. 8/15/2021)
Gwen Perney (non-voting)	x v	x v	x v	x v	x v								Large City - Port Orange
John Cotton/Edie Biro (non-voting)	x v	x v	x v	x p	x v								Votran (appt. 07/13)(alt. appt. 02/16)
Melissa Winsett/Terri Bergeron (non-voting)	x p	abs	x p	exc	x p								Volusia County (02/14)
Rob Brinson (non-voting)	abs	abs	abs	abs	abs								Volusia County School Board (appt. 01/16)
Stephanie Moss (non-voting)	x p	x v	exc	x v	x v								FDOT (appt 11/19)
PHYSICAL QUORUM	Y	Y	Y	Y	Y								

### Vacancies

Beverly Beach  
 Bunnell  
 Daytona Beach Shores  
 Edgewater  
 Flagler County School Board  
 Flagler County Transit  
 Oak Hill  
 Pierson  
 Port Orange  
 Volusia County D-2  
 Volusia County D-3  
 Volusia County D-5

### LEGEND

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## CAC Attendance Record 2022

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Shawn Collins/Emily Nice	x v	x p	x p	x p	x v								Daytona Beach (appt 6/2021) (alt appt 6/2021)
Janet Deyette	x p	x p	exc	x p	x p								Deltona (appt. 11/10)
Erika Benfield	abs	abs	x v	x v	x v								DeBary (appt 11/2020)
Kerry Karl (FY 2021/22 Chairperson)	x p	x p	exc	x p	x p								DeLand (appt 3/2021)
Ed Fendley	x p	exc	x p	x p	x p								Flagler Beach (appt 3/2021) (alt appt 10/2021)
Marcia Stevens Foltz	x p	x p	x p	exc	abs								Flagler County (appt 2/18)
Heidi Petito	abs	abs	abs	abs	abs								Flagler County Transit (appt 9/14)
Gilles Blais	x p	x p	x p	x p	x p								Holly Hill (appt. 11/07) (Reap. 02/13)
Rick Basso/Linda Provost	abs	abs	abs	abs	abs								Lake Helen (appt 6/19) (alt 0)
Nora Jane Gillespie	x v	exc	x v	exc	x v								New Smyrna Beach (appt 12/14)
Bob Storke	x p	x p	x p	x p	x p								Orange City (appt. 1/08)
Fred Heyne	x p	x p	x p	x p	x p								Ormond Beach (appt 12/21)
Alan Peterson	x v	x p	x p	x p	x p								Palm Coast (appt. 03/15)
Susan Elliott/Paul Martel	x p	exc	xv xp	x p	x p								Pierson (appt. 3/06)
Joe Villanella	x p	x p	x p	x p	x p								Ponce Inlet (appt)
Jack Delaney	x p	abs	abs	exc	x p								South Daytona (appt. 04/16)
Bobby Ball	x p	x p	x v	x p	x v								Port Orange (appt. 12/02)
Dave Castagnacci (FY 2021/22 Vice Chair)	x p	x p	x p	x p	x p								Volusia County Chair (appt 05/19)
Elizabeth Alicia Lendian	x p	exc	abs	exc	x p								Volusia County At-Large (appt. 05/13)
Patricia Lipovsky	abs	exc	exc	abs	exc								Volusia County D-2 (appt 4/17)
Edie Biro/John Cotton	x p	x p	x p	x p	x p								Votran (appt. 02/16) (alt. appt. 07/13)
Faith Alkhatib ( <i>non-voting</i> )	abs	abs	abs	abs	abs								Flagler County Traffic Engineering (appt 9/14)
Melissa Winsett/Sean Castello ( <i>non-voting</i> )	x p	xp xp	x p	xp	x p								Volusia County Traffic Engineering (appt 10/11) (alt 5/21)
Anna Taylor/Tyler Burgett ( <i>non-voting</i> )	x p	x p	x p	x p	x p								FDOT District 5 (appt 10/2020) (alt 11/21)
PHYSICAL QUORUM	Y	Y	Y	Y	Y								

### Vacancies

Bunnell  
 Beverly Beach  
 Daytona Beach Shores  
 Edgewater  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County D-1  
 Volusia County D-3

### Legend

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## TCC Attendance Record 2022

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Andrew Holmes/Brian Woodworth	x p	x p	x p	x p	x p								Daytona Beach (11/18) (alt 6/2021)
Stewart Cruz	exc	x v	abs	abs	x v								Daytona Beach Shores (appt. 10/04)
Mike Holmes/Belinda Williams Collins	x p	abs	abs	x p	x p								DeLand (appt. 09/98)(alt 4/2020)
Ron Paradise/Nashla Merced	x v	abs	x v	x v	x v								Deltona (appt. 11/09) (alt apt 8/21)
Joseph Barker (alt)	x p	x p	x p	exc	x p								DeBary (alt 11/2020)
Darren Lear/Bonnie Brown	x p	x p	x v	x p	x p								Edgewater (appt. 10/99)(alt apt 10/19)
Caryn Miller					exc								Flagler Beach (appt 5/2022)
Faith Alkhatib/Adam Mengel	abs	abs	abs	abs	abs								Flagler County Traffic Engineering (appt 9/14)
Brian Walker (2020/21 Vice Chairperson)	x p	x p	x p	x p	x p								Holly Hill (appt 10/17)(alt apt 10/19)
Lee Evett	abs	abs	abs	abs	abs								Lake Helen (appt 3/2021)
Derek Burr/Kyle Fegley	x p	x p	x p	x v	exc								New Smyrna Beach (appt 3/22) (alt appt. 3/22)
Shawn Finley	x p	x p	exc	x p	exc								Ormond Beach (appt. 12/17)
Becky Mendez (2020/21 Chairperson)	x p	x p	x p	x p	x p								Orange City (appt. 08/15)
Jose Papa/Carl Cote	x p	x v	x p	x p	x p								Palm Coast (appt 7/14) (alt apt 1/2021)
Mark Karet	x v	x p	x p	x p	x v								Pierson (appt. 09/16)
Mike Disher/Adam Mendenhall	x v	x p	x p	x p	x p								Ponce Inlet (appt. 03/2021) (alt apt 4/22)
Tim Burman/Margaret Tomlinson	x p	x p	exc	x p	x p								Port Orange (appt. 10/13 )(alt apt 4/19)
Brian Peek/Becky Witte	x p	exc	exc	x p	x p								South Daytona (appt. 6-19) (alt 8/21)
Melissa Winsett/Sean Castello	x p	x p	x p	x p	x p								Volusia Co Traffic Engineering (appt. 4/2012) (alt 5/21)
Ralf Heseler/Jake Lunceford	x p	x p	x p	x p	x p								Votran (appt. 11/2020) (alt. appt. 11/2020)
Anna Taylor/Tyler Burgett (non-voting)	x p	x p	x p	x p	x p								FDOT (appt 10/20) alt (11/21)
PHYSICAL QUORUM	Y	Y	N	Y	Y								

### Vacancies

Beverly Beach  
 Bunnell  
 Daytona Beach International Airport  
 Flagler County Transit  
 Flagler County Aviation  
 Flagler County Emergency Management  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County Emergency Mgmt

### LEGEND

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 exc = excused

## April/May 2022 TPO Outreach & Activities

### *Public Comment Requested on Public Participation Plan*



The River to Sea TPO is seeking public comment on updates to its Public Participation Plan (PPP). The PPP outlines the various ways people can provide input into the TPO's planning and decision-making and it also identifies how the TPO will promote and encourage public participation. The PPP is being updated to more accurately reflect outreach activities and bring the document up-to-date. The draft PPP is available at [www.r2ctpo.org](http://www.r2ctpo.org). Comments will be accepted until June 10, 2022.

### COVID-19 UPDATES

In response to the COVID-19 pandemic, core planning activities continue as required:

- As conditions continue to change, the TPO will monitor and update business practices, assess participation in public events and in-person presentations, and continue to operate with caution, placing health and safety at the center of all of our decisions
- TPO staff has resumed our standard office presence during regular business hours
- TPO Board and committee meetings continue to require that a quorum be physically present; all other participants are being asked to attend TPO meetings remotely
- All public meetings are held using Microsoft Teams and the meeting information and links to join are posted on the TPO website at [www.R2CTPO.org](http://www.R2CTPO.org)
- For the most current information regarding meetings and activities, please visit the TPO website or contact the TPO staff



### *St Johns River to Sea Loop Alliance Trails Day on the A1A*

On April 23, 2022, the River to Sea TPO joined with the St. Johns River to Sea Loop Alliance for **Trails Day on the A1A**. The purpose of the event was to bring people together to enjoy and raise awareness for the Loop and learn about the benefits that trails bring to our environment, health, wellness, economic, safety, equitable transportation and communities.



Flagler County Commissioner Andy Dance  
with Pam Blankenship & Stephan Harris



Palm Coast Mayor David Alfin

## April/May 2022 TPO Outreach & Activities

### MAY EVENTS:

- 4: Central Florida Commuter Rail Commission Meeting; Lynx Station, Orlando
- 26: Ormond Beach Rotary Meeting; staff presentation on TPO and our role in regional transportation
- 1-31: National Bicycle Safety Month, National Youth Traffic Safety Month, Motorcycle Safety Awareness Month

### *Volusia Health Department Family Fun Day*

On April 25, 2022, the River to Sea TPO participated in Family Fun Day as a celebration of National Minority Health Month. The event was held at the VC Health Department's Keesh Street location with more than 30 vendors. The River to Sea TPO provided information on how to properly fit a bicycle helmet as well as bicycle and pedestrian safety information. Reflective safety gear was also provided to attendees.



### *Youth Traffic Safety Month*

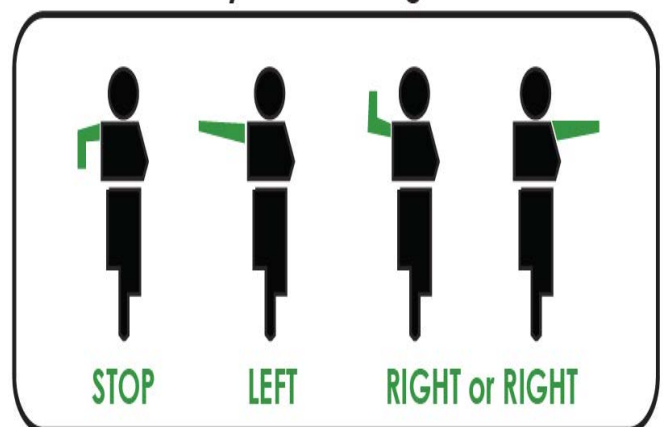
May is National Youth Traffic Safety Month. Traffic crashes are the leading cause of death for teens, with nearly 2,500 young people killed in crashes last year. Mile-for-mile, teens are involved in three times as many fatal crashes as all other drivers, says the National Highway Traffic Safety Administration. An average of six teens die every day in traffic crashes throughout the U.S. It is important to remember that parents play a crucial role in encouraging their teens to drive safely. Helpful information on how to encourage this is available at <https://noys.org/programs/injury-prevention>.

### ONGOING PROJECTS, STUDIES & ACTIVITIES

- Develop Non-Motorized Traffic Count Program
- Update of the Congestion Management Process (CMP) and Performance Measures Report
- Regional Resiliency Action Plan Implementation
- Development of FY 2022/23 and 2023/24 UPWP
- Update to the Public Participation Plan (PPP)
- FDOT Joint Certification
- TPO Website Request for Proposals (RFP)
- 2022 Call for Projects
- Update to the 2022 List of Priority Projects
- Technical Assistance & Training to Flagler County Transit
- FY 2022/23 – 2026/27 Transportation Improvement Program (TIP)

### *Bicycle Safety Awareness Month*

#### Bicycle Hand Signals:





# Volusia County Construction Report – March 2022\*

## Completed within the last 6 months:

- 1) ECRRT – Segment 4A (Guise Rd. to Gobblers Lodge)
- 2) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr)
- 3) Sugar Mill Road curve reconstruction and turn lanes
- 4) Williamson Blvd. (LPGA to Strickland Range)

## Under Construction or Advertised for Construction:

- 1) Howland Blvd 4-lane widening (Providence Blvd to Elkcarn Blvd) – Under Construction
- 2) Tenth St 4-lane widening (Myrtle to US 1) – Under Construction
- 3) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4) – Under Construction
- 4) Williamson Blvd. and Strickland Range Rd. Intersection Improvements – Bids under review
- 5) Old New York paved shoulders (Shell to S-44) – Bids under review
- 6) Trail Connection from Marine Discovery Center to River to Sea Loop – Construction contract executed
- 7) City Island Seawall Repair – Advertised for Bids
- 8) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Advertised for Bids

## Design Projects:

- 1) Spring to Spring Trail- Segment 3C (Trail along Don Smith Blvd) – Design Ongoing
- 2) Turnbull Bay Road paved shoulders – Design Ongoing
- 3) Beresford Ave Extension (Blue Lake to MLK) – Design Ongoing
- 4) Beresford Ave Extension (MLK to SR-44) – Planning and Coordination Ongoing
- 5) Spring to Spring Trail (Lake Beresford to Old New York) – Design Ongoing
- 6) Spring to Spring Trail (Old New York to SR-44) – Design Ongoing
- 7) Spring to Spring Trail (SR-44 to Grand Avenue) – Design Ongoing
- 8) Amelia Ave (Voorhis to Ohio) – Design Ongoing
- 9) Williamson Blvd. (Strickland Range to Hand Ave) – Design Ongoing
- 10) Intersection Improvements at SR-44 and Kepler – Design by FDOT underway
- 11) Jacobs Road Sidewalk – Design Ongoing
- 12) Study of LPGA Widening from Tymber Creek to I-95 – Study by FDOT underway
- 13) Blue Lake Extension from Victoria Park to SR-472 – Design Ongoing
- 14) Old Mission Road from W. Park to Josephine – Design Ongoing
- 15) Old Elections Parking Lot Replacement – Design Ongoing
- 16) Veterans Memorial Plaza – Design Ongoing
- 17) Pioneer Trail and Sugar Mill Intersection Improvements – Design Ongoing
- 18) Taylor Branch Rd. widening (Dunlawton to Clyde Morris) – Feasibility Study Ongoing
- 19) Pioneer Trail and Tomoka Farms Rd. Roundabout – Design Ongoing
- 20) LPGA Blvd. and Clyde Morris Blvd. Intersection Improvements – Design Ongoing
- 21) Williamson Blvd. Access Management Improvements (Airport to Taylor) – Planning Ongoing
- 22) Doyle Rd. Twisted Oak to Lush Lane – paved shoulders – Design ongoing
- 23) Orange Camp Rd. from US-17/92 to MLK – widening study – negotiating scope of work
- 24) Veterans Memorial Parkway from Graves to SR-472 feasibility study – negotiating scope of work
- 25) Williamson from I-95 to Beville Rd. – widening study – negotiating scope of work
- 26) Dunn Ave Extension from LPGA Blvd to I-95 – preparing Design RSQ
- 27) Pioneer Trail and Williams / Colony Park – safety study – negotiating scope of work
- 28) Dirksen from US-17/92 to I-4 – widening study – negotiating scope of work

\*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues.



**FLAGLER COUNTY CONSTRUCTION REPORT**  
**As of April 2022**

<u><b>Construction and Near Construction Phase</b></u>	<b>Status</b>
1 Design of 3.7 miles A1A Shore Protection (FDOT)	Easement acquisition phase
2 Dune Restoration - City of Flagler Beach (ACOE)	Easement acquisition phase
3 Hurricane Dorian-Dune Restoration (FEMA)	Design Ongoing
4 Beach Management Study	Study ongoing
5 Graham Swamp Multi-Use Trail & Pedestrian Bridge from Lehigh Trail to SR 100	Construction ongoing
6 Malacompra Road Resurfacing - from A1A to Roadway end at Atlantic Coast Beach	Design complete; Construction procurement phase
7 Marineland Acres Road Improvement	Construction ongoing
8 Old Haw Creek from County Road 304 to SR 11	Design Complete; awaiting funding
9 Water Oak Road from County Road 2006 to Mahogany Blvd.	Design complete; Construction procurement phase
10 Apache Dr from Osceola Ave to 1st Ave	Design complete; Construction procurement phase

<u><b>Design Phase</b></u>	<b>Status</b>
1 CR 304 Replacement of 4 Bridges	Design Complete
2 East Daytona North Paving Phase II (Various Roadways)	Design ongoing
3 Hargrove CR 1421 from Otis Stone Hunter CR 1422 to US 1	Near Design completion
4 Otis Stone from County Road 13 to US 1	Near Design completion
5 Rehabilitation and Resurfacing of Armand Beach Drive (Various Roadways)	Design ongoing
6 Rehabilitation and Resurfacing of Seascap	Design ongoing
7 Rima Ridge Resurfacing (Rodeo, Bareback Trl, Pinto Ln, Relay Rd, Oakridge Rd, Bridle Path Ln, Cone Rd, Shadow Ln, Sunny Rd	Design complete; closeout in progress