TPO Board Members Present:
- Commissioner Jeffrey Schuitema**
- Vice Mayor John Rogers*
- Commissioner Robert Gilliland, Acting Chairperson
- Mayor Karen Chasez
- Commissioner Chris Cloudman
- Commissioner Chris Nabicht
- Councilwoman Christine Power
- Commissioner Marshall Shupe*
- Flagler County Chair Donald O'Brien
- Vice Mayor Vernorn Burton*
- Commissioner Penny Currie
- Commissioner Jason McGuirk, 2nd Vice Chairperson
- Commissioner Bill Lindlau*
- Council Member Jeff Allebach
- Commissioner Dwight Selby
- Council Member Joe Perrone*
- Councilman Ralph Schoenherr
- Volusia County Council Chair Ed Kelley
- Council Member Barbara Girtman
- Council Member Billie Wheeler
- Council Member Deb Denys
- Council Member Heather Post
- Carl Persis (non-voting)
- Vickie Wyche (non-voting advisor)
- Robert Storke (non-voting)
- Janet Deyette (non-voting)
- Jose Papa (non-voting)

TPO Board Members Absent:
- Mayor Nancy Miller*
- Council Member Bob Cuff (excused)
- Council Member Scott Stilman (excused)
- Council Member Fred Lowry (excused)
- Andy Dance (non-voting) (excused)

* Non-voting member in the Small City Alliance
** Voting member for the Small City Alliance

Representing:
- Beverly Beach
- Bunnell
- Daytona Beach
- DeBary
- Deland
- Deltona
- Edgewater
- Flagler Beach
- Flagler County
- Lake Helen
- Holly Hill
- New Smyrna Beach
- Oak Hill
- Orange City
- Ormond Beach
- Ponce Inlet
- South Daytona
- Volusia County
- Volusia County District 1
- Volusia County, District 2
- Volusia County, District 3
- Volusia County, District 4
- Volusia County School Board
- FDOT District 5
- BPAC Chairperson
- CAC Chairperson
- TCC Chairperson

Representing:
- Daytona Beach Shores
- Palm Coast
- Port Orange
- Volusia County, District 5
- Flagler County School Board

Others Present:
- Debbie Stewart, Recording Secretary
- Lois Bollenbach
- Pam Blankenship
- Colleen Nicolin
- Stephan Harris
- Aarti Sharma
- Crystal Mercedes

Representing:
- TPO Staff
- TPO Staff
- TPO Staff
- TPO Staff
- TPO Staff
- TPO Staff
- TPO Staff
Others Present:  
Rodney Lucas
Andrew Holmes
Andrew Landis
Ron Paradise
Jane Shang
Hugh Harling
Tara McCue
Allison Stettner
Anna Taylor
Jim Wood
Bruce Landis
Pat Gadbaw
Ann Harrell
Big John
Jon Cheney
Travis Terpstra
Tim Baylie
Frank Alvarez
Jacob Lunceford

Representing:  
Bunnell
Daytona Beach
DeBary
Deltona
Deltona
ECFRPC
ECFPRC
FDOT
FDOT
Kimley-Horn
Landis Evans
League of Women Voters
League of Women Voters
Press
Volusia County Traffic Engineering
Volusia County
Volusia County Parks & Recreation
Votran
Votran

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Acting Chairperson Rob Gilliland. The roll was called and it was determined that a quorum was present.

Ms. Stewart announced that Commissioner Schuitema, Beverly Beach, would be the voting member for the Small City Alliance.

II. Pledge of Allegiance

III. Public Comment/Participation

Mr. Big John stated he wanted to talk about a new Votran route that he hopes board members are considering now that the Tomoka Town Center, Tanger Outlet Mall, Sam’s Club, Dave & Buster’s, the Halifax Humane Society and Margaritaville are all in the same area. There is over one million square feet of new commercial business and more than 10,000 new homes in the LPGA Boulevard area and there is no bus service; there is bus service on Williamson Boulevard but it is a very long walk to these places on a very dangerous road. He also made comments at the TDLCB meeting earlier this month and Council Member Heather Post, TDLCB Chairperson, has agreed to agenda this for discussion at a future TDLCB meeting. This is very important and the community would appreciate it. He encouraged members to look at the new development and see that it needs bus service.

IV. Consent Agenda

A. April 24, 2019 River to Sea TPO Board Meeting Minutes
B. Treasurer’s Report
C. Transportation Improvement Program (TIP) Subcommittee Report
D. Nominating Committee Report
E. Executive Committee Report
F. BPAC Project Review Subcommittee Report
G. Bicycle and Pedestrian Advisory Committee (BPAC) Report
H. Transportation Disadvantaged Local Coordinating Board (TDLCB) Report
I. Citizens Advisory Committee (CAC) Report
J. Technical Coordinating Committee (TCC) Report

River to Sea TPO Board Minutes  May 22, 2019
Page 2 of 12
K. River to Sea TPO Board (R2CTPO) Summary Report
L. Metropolitan Planning Organization Advisory Council (MPOAC) Report
M. Review and Approval of Selection Committee’s Recommendation and Authorization for Executive Direct to Negotiate and Execute a Contract for Support Services in Developing the 2015 Long Range Transportation Plan (LRTP)
N. Review and Approval of Data Transfer Solutions (DTS) Sole Source Recommendation and Agreement for Support with the TIP Tool
O. Review and Approval of Resolution 2019-09 Authorizing the Execution of the Transportation Disadvantaged (TD) Trust Fund Grant Agreement for FY 2019/20 with the Commission for the Transportation Disadvantaged (CTD)
P. Review and Approval of Resolution 2019-10 Authorizing the Filing and Execution of a Grant Application with the Federal Transit Administration (FTA) for Section 5305(d) Funds

MOTION: Council Member Wheeler moved to approve the Consent Agenda. The motion was seconded by Commissioner McGuirk which carried unanimously.

V. Action Items

A. Review and Approval of River to Sea TPO Board Slate of Officers for FY 2019/20

Ms. Bollenback stated that each year the Nominating Committee, which is a subset of the TPO Board, meets and drafts a slate of nominees for the upcoming fiscal for the TPO Chair, the 1st Vice Chair and the 2nd Vice Chair. There is typically an ascension through those positions because the work of the TPO can be complicated and time served is helpful. The slate of nominees presented this year are as follows: TPO Chairperson, Daytona Beach Commissioner Rob Gilliland; 1st Vice Chair/Treasurer, New Smyrna Beach Commissioner Jason McGuirk; and 2nd Vice Chairperson/Secretary, Volusia County Council Member Billie Wheeler.

MOTION: A motion was made by Council Member Denys to approve the River to Sea TPO slate of officers for FY 2019/20. The motion was seconded by Commissioner Selby and carried unanimously.

B. Review and Approval of the FY 2019/20 River to Sea TPO Budget

Ms. Bollenback stated this is also an activity the TPO engages in each year as we develop the budget for the upcoming fiscal year that begins July 1, 2019. A draft budget was presented last month; no comments were received and no changes have been made.

MOTION: A motion was made by Council Member Wheeler to approve the FY 2019/20 River to Sea TPO budget. The motion was seconded by Council Member Denys and carried unanimously.

C. Review and Approval of Request from FDOT for Additional Funding for the SR 44 Adaptive Traffic Signal System

Ms. Bollenback stated the next two items are the same in terms of their overall concept. Pending approval today, this will be advanced as part of the adoption of the next Transportation Improvement Program (TIP) that is currently under review. Ms. Nicoulin, TPO Senior Planner, will explain why the TPO is asking for the board’s endorsement.

Ms. Nicoulin stated these two projects were submitted during the 2016 annual Call for Projects and were programmed in October 2017 for design and construction. The design has been completed and construction was programmed for FY 2019/20; however, the amount programmed was significantly less than the original cost estimates. The original cost estimate for construction for the SR 44 project was $1.8 million and the SR 421 project cost estimate was $1.4 million. When they were programmed in October 2017, the SR 44 project was programmed at $835,000 which was significantly less than the original cost estimate of $1.8...
million. This is not a cost increase or unforeseen cost but a matter of a project being under programmed. The question is how this happened; the TPO is working to find the history of how these projects got partially programmed. These projects were ranked and prioritized by the TPO based on the original cost estimates but were programmed by FDOT at a significantly lower amount.

Commissioner Nabicht stated cost overruns have been happening since he has been on the board; here we had an estimate that was higher which doesn’t match up. She asked TPO staff to get the history of the project for her and what got her attention is that Volusia County is the project sponsor. She asked Mr. Cheney what happened and if it had been programmed accurately. She reviewed the TPO’s List of Priority Projects (LOPP) from 2017 and 2018 but did not have access to 2016 when the project originated. She would like the 2016 LOPP to be added to the TPO website. The TPO adopted $1.6 million for both of these projects is 2017 so this TPO was being responsible. She asked Mr. Cheney to give an explanation since Volusia County is the project sponsor.

Council Member Denys commented this was also discussed at the Executive Committee meeting and her first question was how this happened? She reviewed last month’s TPO agenda which showed the projects were $1.3 million which doesn’t match up. She asked TPO staff to get the history of the project for her and what got her attention is that Volusia County is the project sponsor. She asked Mr. Cheney what happened and if it had been programmed accurately. She reviewed the TPO’s List of Priority Projects (LOPP) from 2017 and 2018 but did not have access to 2016 when the project originated. She would like the 2016 LOPP to be added to the TPO website. The TPO adopted $1.6 million for both of these projects is 2017 so this TPO was being responsible. She asked Mr. Cheney to give an explanation since Volusia County is the project sponsor.

Mr. Cheney, Volusia County Traffic Engineering Director, replied he looked at the county’s consultant’s cost estimate and it was correct. The only thing he can surmise is when these projects were programmed the type of project was relatively new; there were very few in FDOT’s database. At the time they also had a contract with a vendor to supply these types of projects and they may have used those unit costs. The county will have to go back through the FDOT files to find out why it was underfunded.

Council Member Denys stated these projects were originally brought to the TPO with the funding that is currently being asked for. At one point FDOT did not want to take the project all the way to the beach on SR 44 where it is needed the most. FDOT knows the TPO has SU funds and how much is available. There is a finite amount of money available, costs are going up, and this will have an impact on future projects. We had good faith cost estimates but FDOT did not program them correctly. This is a frustrating process and she is talking to other legislatures regarding the process and how to address this.

Mr. Cheney replied last night’s sales tax vote makes it more incumbent on the county; he has more work to do to make the roads more efficient. These two projects do that and at a much lesser cost than widening the roads. He asked for the board’s support.

Commissioner McGuirk stated this is not the typical situation that we have had in the past such as cost increases or cost overruns. It is not a cost increase; it was budgeted properly, staff did the right thing and it was FDOT that decided to underfund the projects. It is not the same situation that the board has encouraged in the past.

Ms. Bollenback replied there was never a question about the original cost estimate or the need for these projects. It was FDOT’s error that these projects were underfunded or programmed at a lesser amount than was needed. Regardless of how we got here we are here and adding a large amount of money in a fiscal year disrupts the program. We have to find out what happened to keep it from happening again. There will be a TIP discussion later in the agenda and part of the review of that document is to catch issues like this. She encouraged the board to support these projects because they are important projects to the area. She simply wanted the board to be aware of what has happened.

Acting Chairperson Gilliland stated there are a lot more new people at FDOT than were there when these projects were submitted in 2016. Mr. Cheney made a good point that these were a new type of project and there was not much in the FDOT database to rely on for actual cost. Most importantly, these are the type of
projects we need to be doing; we cannot widen a road for this amount. We have better intel on what these projects cost now. He would like to see more of these projects being funded.

**MOTION:** A motion was made by Commissioner McGuirk to approve a request from FDOT for additional funding for the SR 44 Adaptive Traffic Signal System. The motion was seconded by Council Member Denys and carried unanimously.

**D. Review and Approval of Request from FDOT for Additional Funding for the SR 421 Adaptive Traffic Signal System**

Commissioner Selby stated these are important projects and he agrees with Mr. Cheney and Council Member Denys. This technology is a dramatic way to improve the movement of traffic and therefore, facilitate a decrease in congestion. He asked if anyone from FDOT is in attendance that could explain how this happened.

Ms. Allison Stettner, FDOT D-5 Planning and Environmental Management Director, explained this project underestimated the needs of the cabinet size. The new technology that needed to go into the signal cabinets required that all of the cabinets for the signals be replaced in order to move the project. Collectively, FDOT worked with Volusia County staff to update the cabinet size to have the full benefit of these adaptive signal controls. When FDOT receives a construction estimate they have one week to program or not program the project. FDOT decided to keep the project based on the TPO’s priority list.

Commissioner Selby stated there was a $1.6 million cost estimate on this project and he asked if FDOT sees that or reviews the cost estimate. There is a huge difference between that estimate and the $890,000 programmed amount. The impact is when we borrow money from the future another project will either not get done at all or be pushed way out in the future. More importantly, this is the kind of thing that drives tax payers crazy. He does not want to be punitive or judgmental but as an elected official he is the one that talks to the citizens and has to explain this; then they vote “no” on an important ballot such as the sales tax because they feel we are incompetent. This has to stop happening because it causes the public to lose trust in government and when they lose trust, they stop giving us more money.

Ms. Stettner replied if anyone feels this is not an important project FDOT can pull it back and start from the beginning if that is the wish of the TPO Board. The cabinets have to be replaced; FDOT had to increase the scope of the project because the technology that they wanted to use would not fit in the existing cabinets. When they originally discussed this project FDOT thought they could use the existing cabinets.

Commissioner Selby replied he is for the project but she did not answer his question; does FDOT look at the cost estimates? Did anyone notice when they program the project that there is a huge cost difference?

Ms. Stettner replied FDOT has a TIP threshold that they are required to look at in making an amendment which is 20% of the project cost and $2 million; a project has to meet both requirements. This was under the TIP threshold for an amendment so FDOT could move forward with programming the money without TPO approval. FDOT does look closely at the cost estimates.

Commissioner Selby replied it was more than 20% but did not exceed the $2 million. First, $2 million is a big amount and perhaps the threshold should be lower. He does not understand why they only have one week to make an important decision. He is just trying to relay how the citizens see this.

Ms. Stettner replied that these are statewide policies.

Council Member Denys asked if FDOT had the ability to table these two projects in-house.

Ms. Stettner replied yes; FDOT could have not added funds for construction as required and the project would have been deferred.
Council Member Denys stated that is more troublesome than the funding shortfall. The TPO moves through the state and federal policies and complies with all of the hearings, advertisements and votes, and the county submitted an accurate cost three years ago and FDOT can decide within one week to keep or not keep a project. She referred to the funding flow charts distributed last year and asked Ms. Bollenback to provide those to the board members and advisory committees.

Ms. Bollenback replied she would do so. The next time a project moves into the Work Program and deviates from what the requesters submitted, the TPO will be more proactive. To FDOT’s credit, they did advance these projects. They were being supportive by moving and advancing projects and thought the work could be done for less. Regardless of whether a project fits a threshold requirement, when projects are not programmed appropriately, it has an impact.

Acting Chairperson Gilliland stated the root cause is FDOT thought they could fit the technology in the existing cabinets; we do not know how that decision was made but the result is it doubled the cost.

Council Member Allebach stated there was an accurate estimate but FDOT decided to use the existing cabinets. It frustrates tax payers when we pretend to do something cheaper because we do not want to properly pay for it the first time. The question is why they thought they could use the existing cabinets without verification that it could be done and if they cannot, FDOT can choose to throw the project out. A consultant was paid and they gave an accurate cost; this could have been a perfect project but FDOT decided it could be done for half the price.

Ms. Stettner replied FDOT worked with Volusia County staff to identify those issues with the original quote. Since November, FDOT has been meeting with Mr. Cheney regarding this cost.

Commissioner Nabicht stated he is not against the projects but he cannot support this process. FDOT created this problem by reducing the amount and is acting like they are doing us a favor by letting the project go through. They should dig into their piggy bank to fund the shortfall they created. Now, someone in this room will do without in the coming budget year because we are borrowing from the future. This issue was not created by the county but by FDOT.

**MOTION:** A motion was made by Council Member Denys to approve a request from FDOT for additional funding for the SR 421 Adaptive Traffic Signal System. The motion was seconded by Commissioner McGuirk and carried with one opposing vote.

E. Review and Approval of Resolution 2019-11 Adopting the 2019 Bicycle Suitability Map

Ms. Bollenback stated that updating the Bicycle Suitability Map has been a challenge but this map is a big step forward from the previous version. The routes have been expanded, the suitability levels have been tied to actual data, a trails element has been updated to not only include existing trails but also trails that are in development. Mr. Harris will provide additional information.

Mr. Harris showed the map on the screen and stated since the last map presentation in January the focus has been on improving the legibility and accuracy of the map. The most notable change is the size of the inset of the Flagler County area. Tables were added on each side of the map with the methodology use for determining the suitability levels. Numerous labels were added to roadway segments and trail heads were added. The BPAC recommended approval of the map earlier this month.

Mr. Storke commented the one big difference is the change of the name of the map; the last map was for the experienced cyclist and included dangerous routes. This map is for the whole family and totally changes the way we look at bike trails.

Acting Chairperson Gilliland referred to Council Member Denys’s previous suggestion of having an app for the map and asked if there was a future plan for that.
Ms. Bollenback replied when the next Unified Planning Work Program (UPWP) is developed, that can be considered pending the availability of funds.

Mayor Chaze commented that the east side of the county is shown and asked if the west side was included.

Mr. Harris replied yes; the map has the east side of the county on one side of the map and the west side on the other.

**MOTION:** A motion was made by Council Member Wheeler to approve Resolution 2019-11 adopting the 2019 Bicycle Suitability Map. The motion was seconded by Commissioner Nabicht and carried unanimously.

**VI. Presentations and Discussion Items**

**A. Presentation and Discussion of Draft FY 2019/20 to 2023/24 Transportation Improvement Program**

Ms. Bollenback stated the Transportation Improvement Program (TIP) is a public document and is meant to communicate information to the average citizen. It is important that members review the projects in the area they represent and that are important to them to ensure the funding is accurate, the project is described properly with the project limits. The TIP represents roughly a half-billion dollars of projects programmed over a five-year period in this planning area and it is worth taking the time to review the details. The TPO defers to Votran and Flagler County Transit to make sure their projects are represented, as well as to the airport for aviation projects. She reviewed some of the new projects noting one big concern is the US 17 widening project in the northwest part of Volusia County where the construction has been deferred from 2021 to 2030; it is a $53 million project. The draft TIP is available for review this month and it will be back next month for adoption; the draft has also been sent to FDOT for their review.

Acting Chairperson Gilliland stated although this is a sizeable document, he encouraged members to look at their projects and to contact Ms. Bollenback with questions or comments.

**B. Presentation and Discussion of the 2019 State Modified Joint Certification Review**

(Handout)

Ms. Bollenback stated every year FDOT completes a certification review of the TPO and every four years the TPO undergoes a federal certification review. She referred to the handout announcing the federal certification review on June 11, 2019; the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) look in depth at the TPO and its processes. There will be a public meeting associated with the federal certification review and the TPO is encouraging comments on how the TPO interacts with the public and how accessible the TPO is to the community. Ms. Vickie Wyche, FDOT, will give a presentation on FDOT’s observations from the state certification review this year.

Ms. Vickie Wyche, FDOT, gave a PowerPoint presentation on FDOT’s annual certification review and stated it was completed on January 25, 2019. She explained the purpose of the review that states federal law requires FDOT and MPOs to jointly certify the transportation planning process for each metropolitan planning area concurrent with the submittal of the proposed Transportation Improvement Program (TIP) to FHWA and FTA. She reviewed the certification process and explained the risk assessment which determines the minimum frequency of which the TPO’s supporting documentation for their invoices is reviewed by FDOT District Liaisons for the upcoming fiscal year. At this time, the risk assessment for the TPO is high; however, FDOT feels the R2CTPO does a good job of managing its finances; there have been no returns, no corrections, and no unallowable or unnecessary expenses. Therefore, at FDOT’s discretion, the monitoring level for the TPO will be considered moderate and FDOT will review the TPO’s information annually. FDOT has two recommendations; the TPO submit invoices within 90 days following the end of the invoice period per the risk assessment evaluation and they should send all scope of services to FDOT for informational purposes and to FHWA for tasks 2.06, 2.09 and 3.02 for review and approval before executing and issuing a
task work order. She reviewed noteworthy practices and achievements of the TPO including their public outreach program, successfully implementing all transportation performance measures and targets as required, integrating those performance measures and targets into the TIP, the 2040 Long Range Transportation Plan (LRTP), and coordinating regional planning activities.

Councilwoman Power asked why the risk assessment was high.

Ms. Bollenback replied there is direction provided to submit invoices within 90 days of the end of a reporting period which was missed a number of times in the previous year. Each time the deadline is missed a point is accrued which led to the high risk assessment of 7. The reason FDOT is considering the TPO as a moderate risk is because that is the only flaw in our system. In reaction to this, the TPO has internally implemented a tracking spreadsheet that shows when the invoice period ends, when the invoices are provided to herself and back to the CFO, and when the invoices are submitted to FDOT. If FDOT returns an invoice for any reason, the TPO has to correct and resubmit it still within the 90 days. The TPO does not expect this to be a recurring issue.

Acting Chairperson Gilliland commented overall it is a solid report with only one issue that is easily corrected.

Mayor Chazez referred to the “moderate” risk assessment and asked for clarification on the monitoring by FDOT; if it is bi-annually or annually.

Ms. Wyche replied it is bi-annually.

Ms. Bollenback referred to the transportation performance measures and stated that those were incorporated into the TIP and the 2040 LRTP as part of an amendment process. She noted the TPO was contacted by FHWA to share what it has done as a template and example for others to follow. FDOT has provided guidance and used some of the same verbiage that the TPO used which speaks positively to the work that was done here.

C. **Presentation and Discussion of the Draft River to Sea TPO 2019 List of Prioritized Projects (LOPP)**

(Handout)

Ms. Nicoulin stated every year at this time the TPO updates its List of Priority Projects (LOPP) in conjunction with the annual Call for Projects. During the Call for Projects, project sponsors submit applications for review and ranking for Traffic Operations/Safety projects, Bicycle/Pedestrian projects and for planning studies. No applications for planning studies were received this year. During this time, the TPO updates the different priority lists by adding new projects, removing projects that have been completed and updating cost estimates received from project sponsors. She referred to the handout and the bulleted list of changes that include projects added, removed or withdrawn by the project sponsor from the lists; she reviewed the changes. The TPO has asked TCC members to review their projects to ensure they accurately reflect the projects, project information and cost estimates, etc.

Acting Chairperson Gilliland recommended the members discuss their projects on the lists with their staff. This will be back in June for adoption.

D. **Presentation and Discussion of the Draft 2019 Regional List of Prioritized Projects (LOPP)**

Ms. Bollenback stated each year, the nine-county region through the Central Florida MPO Alliance (CFMPOA) develops a regional priority list was developed which is based on the local priority lists that are merged together to show a picture of the regional projects. The regional list includes Strategic Intermodal System (SIS) projects, trails that are part of the SUN Trail program, and regional transit projects. The regional list is generally consistent from year-to-year. Trail projects move forward rapidly; there are three separate trail project listings. The TPO has both the Tier 1 list, which is the Coast-to-Coast Trail; and the Tier 2 list, which is
the St. Johns River to Sea Loop Trail. The Tier 3 includes any other projects that are applied for directly through the state. The Tier 2 projects are all funded in one way or another and so are not ranked; the list acts more like an implementation plan. Three TPO Board members serve on the CFMPOA; Council Member Denys, Commissioner Nabicht, and Commissioner Cloudman. The TPO is asking for a consensus that it is okay for them to move forward and endorse this regional list. The CFMPOA has changed its meeting schedule this year and will not meet in July so this pushes the development of a regional priority list forward. Normally, it would be presented as a draft and then brought back for final approval before the CFMPOA meeting so there may be minor changes to costs or clarification of project limits. The final adopted list will be back at the next board meeting.

Council Member Denys stated she is the Chairperson for the CFMPOA and values members’ input. Volusia County can help set its path in more than one way right now. She encouraged members to review the list and contact Ms. Bollenback with any comments.

E. Presentation and Discussion of the US 17 Trail Project Development and Environment (PD&E) Study

Ms. Stettner introduced FDOT consultant, Mr. Bruce Landis, to give the presentation.

Mr. Landis gave a PowerPoint presentation of the US 17 PD&E Study and stated a public alternatives open house will be held on Thursday, May 30, 2019 at the Pierson Community Center at Chipper Jones Park from 5:30 pm to 7:30 pm. He gave a project overview and stated this project will close an existing trail gap in the St. Johns River to Sea Loop approximately 14 miles between SR 40 to the Volusia/putnam County line. It will be a 12’ wide trail; however, some areas are highly constrained to 8’ wide. He reviewed what the SUN Trail Program is and noted that it is a part of the Florida Greenways and Trails System. He explained the purpose and need of the project and gave a summary of the challenges which include the proximity to multiple rail lines. There is also the potential for conflicts at driveways and side street crossings along the US 17 corridor. He reviewed Alternatives A and B for both typical rural and urban sections and explained where these sections would be along the trail. He reviewed the alternatives evaluation matrix and stated it would be displayed at the Public Alternatives Workshop next month. He explained the schedule and stated the study would be completed in early 2020. Future phases include design, which is partially programmed for 2021; right-of-way and construction are currently not funded.

Commissioner Cloudman asked how much thought went into the transitioning on the trail at the intersection of US 17 and SR 40 since the widening of US 17 has been deferred to 2030; most cyclists veer onto CR 3 when heading north because the traffic is slower and there is less risk.

Mr. Landis replied not at this time; they are still looking at that connection. The project Commissioner Cloudman referred to was a widening of US 17 to four lanes with a shared use path on the east side. Plans show the pathway extending 2200 feet north of the intersection at SR 40; this is where this project begins.

F. Presentation and Discussion of the East Central Florida Regional Resilience Action Plan (ECFRRAP)

Ms. Tara McCue, East Central Florida Regional Planning Council (ECFRPC), gave a PowerPoint presentation of the East Central Florida Regional Resilience Action Plan (ECFRRAP) for Brevard and Volusia Counties. She reviewed the project goals and explained a steering committee was developed to ensure full collaboration from local, regional, state and federal levels. She explained the definition of resiliency and that it focuses on the capacity of everyone to work together to plan, sustain, adapt, recover, improve and grow through specific actions and strategies to address vulnerabilities. The plan is to take the existing infrastructure and make it heartier so it can withstand the effects of large storms. Several stakeholder meetings were held in both counties and separate listening sessions were targeted toward elected officials and staff members. She explained the framework of the plan and the main goals. Socioeconomic demographic data was gathered from both counties to see who is more vulnerable and where they are located. She reviewed the possible financial losses between now and 2100 due to the effects of sea level rise. She referred to the sea level rise projections through 2100 and stated they have recommended the Army Corps of Engineers high as the minimum in the past but with the new NOOA data from 2017, they are recommending planning for the high
level. The resiliency plan has been discussed with the local governments and stakeholders within Volusia and Brevard Counties. The ECFRPC, the city of Cocoa, the Space Coast TPO and Brevard County have all adopted it and it is currently on the agenda for Port Orange to adopt in June.

Acting Chairperson Gilliland referred to the agencies that have approved the resolution and asked if they approved the resolution as is or if modifications were made.

Ms. McCue replied some agencies have made modifications to the resolution the ECFRPC developed in order to make it more specific to the TPO versus a local government; others have adopted it as it was presented.

G. FDOT Report

The FDOT report was provided in the agenda. Ms. Wyche stated the debris removal at Nova Canal is underway; they are starting south at Big Tree Road and working north. It should be completed within a couple of weeks.

Councilman Schoenherr asked if heavy equipment would be brought in to remove the trees out of the canal.

Ms. Wyche replied they were working on it but she will look into it again.

Acting Chairperson Gilliland explained that the contractor that was hired to clear the Nova Canal actually dammed it up from Ormond Beach to Port Orange; they cut everything down and dumped in the bottom of the canal. South Daytona has done a good job of documenting everything.

Councilman Schoenherr replied it is well documented. They do not feel FDOT understands how critical a situation this is.

Acting Chairperson Gilliland stated the contractor cut the trees and left them because they did not have the equipment to pull them out.

Council Member Denys asked who hired the contractor.

Acting Chairperson Gilliland replied it was an FDOT contractor.

Ms. Wyche replied she would look into it today.

VII. Executive Director's Report

Ms. Bollenback stated one of the committees of the TPO is the Transportation Disadvantaged Local Coordinating Board (TDLCB). The TDLCB is not an advisory committee to the TPO Board but works closely with Votran as the Community Transportation Coordinator (CTC) that provides services to citizens with transportation disadvantages. Typically, a Volusia County Council Member serves as the Chairperson for the TDLCB so that there is a checks and balances system on recommendations that might be made which may have a cost impact. Council Member Heather Post is the current TDLCB Chairperson; prior to that it was Council Member Billie Wheeler. Council Member Post would like to make a quick comment regarding the TDLCB.

Council Member Post requested her attendance be noted on the record. She gave a short report on the TDLCB and stated she took over as Chairperson of the TDLCB in March. The Quality Assurance Committee (QAC) and the Grievance Committee have met and are collaborating to review, update and change some Votran policies to more clearly define them. If members are aware of anyone that could serve on the TDLCB or QAC to please let her know as more members are needed. The annual review of the TDLCB Bylaws is also being conducted and she has been working with TPO staff to do a thorough analysis. An updated draft will be reviewed and approved in July. She announced that House Bill 713 and Senate Bill 7068 both passed which includes a $10 million Transportation Disadvantaged Trust Fund competitive grant that they are working to take advantage of.
There will be consequences for those that misled the public about what the funds were to be used for and the benefits. He hopes the county considers giving it another shot next year. The infrastructure issues related to resiliency could have been addressed with half-cent sales tax funds.

IX. Information Items
   → Citizens Advisory Committee Attendance Record – 2019
   → Technical Coordinating Committee Attendance Report – 2019
   → Bicycle/Pedestrian Advisory Committee Attendance Record – 2019
   → April TPO Outreach and Activities
   → Federal Certification Review Public Meeting – June 11, 2019 @ 3:00 pm

X. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 10:49 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

DAYTONA BEACH COMMISSIONER ROB GILLILAND
ACTING CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the May 22, 2019 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 26th day of June 2019.

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
Request for Public Comment

Dear Citizen:

Public participation is encouraged at all TPO Board and advisory committee meetings. If you desire to be recognized by the Chairman, please fill out this form and give it to a TPO staff member (PRIOR to the start of the meeting).

Thank you for your cooperation.

Lois Bollenback, Executive Director
River to Sea TPO

Please indicate when you wish to address the committee/board:

☐ At the beginning of the meeting under Public Comment
☐ At the beginning of the following agenda item:

(Please indicate the specific agenda item)

Date 05/22/19

Name

Address

Contact Information

Comments: (please use back of page if needed)

Signature

VOTRAI
Citizens Advisory Committee (CAC)  
Meeting Summary  
May 21, 2019

- Introduced new CAC member, Mr. Dave Castagnacci, representing the Volusia County Chair
- Approved the April 16, 2019 CAC meeting minutes
- Recommended approval of request from FDOT for additional funding for the SR 44 Adaptive Traffic Signal System (Airport Road to East 3rd Avenue)
- Recommended approval of request from FDOT for additional funding for the SR 421 Adaptive Traffic Signal System (Summer Trees Road to SR 5/A1A)
- Received a staff presentation of the draft FY 2019/20 to 2023/24 Transportation Improvement Program (TIP)
- Received a staff presentation of the draft River to Sea TPO 2019 List of Prioritized Projects (LOPP)
- Received a staff presentation of the draft 2019 Regional List of Prioritized Projects (LOPP)
- Received a PowerPoint presentation of the East Central Florida Regional Resilience Action Plan (ECFRRAP)
- Received a PowerPoint presentation of the LPGA Sub-Area Study
- Received the FDOT report and announced the alternatives public meeting regarding US 17 from SR 40 to the Putnam County Line
- The Volusia County Construction Report and Flagler County Construction Report were included in the agenda
- Received TPO staff update on FDOT D-5 Local Agency Program (LAP) proposed policy and update on the draft Public Participation Plan (PPP) Public Review period
- Announced a Federal Certification Review Public Meeting on June 11, 2019 at 3:00 pm at the TPO office
- Introduced new TPO staff member, Ms. Crystal Mercedes, Transportation Planner

**The next CAC meeting will be on Tuesday, June 18, 2019**
Technical Coordinating Committee (TCC) Meeting Summary
May 21, 2019

- Approved the April 16, 2019 TCC meeting minutes
- Recommended approval of request from FDOT for additional funding for the SR 44 Adaptive Traffic Signal System (Airport Road to East 3rd Avenue)
- Recommended approval of request from FDOT for additional funding for the SR 421 Adaptive Traffic Signal System (Summer Trees Road to SR 5/A1A)
- Received a staff presentation of the draft FY 2019/20 to 2023/24 Transportation Improvement Program (TIP)
- Received a staff presentation of the draft River to Sea TPO 2019 List of Prioritized Projects (LOPP)
- Received a staff presentation of the draft 2019 Regional List of Prioritized Projects (LOPP)
- Received a PowerPoint presentation of the East Central Florida Regional Resilience Action Plan (ECFRRAP)
- Received a PowerPoint presentation of the LPGA Sub-Area Study
- Received the FDOT report and announced the alternatives public meeting regarding US 17 from SR 40 to the Putnam County Line
- The Volusia County Construction Report and Flagler County Construction Report were included in the agenda
- Received TPO staff update on FDOT D-5 Local Agency Program (LAP) proposed policy and update on the draft Public Participation Plan (PPP) Public Review period
- Announced a Federal Certification Review Public Meeting on June 11, 2019 at 3:00 pm at the TPO office
- Introduced new TPO staff member, Ms. Crystal Mercedes, Transportation Planner

**The next TCC meeting will be on Tuesday, June 18, 2019**
List of Changes to the TPO Priority Lists
(Comparing the 2018 Adopted Lists with the 2019 Draft Lists)

SIS List
- Added - I-95/LPGA Blvd Interchange - Moved from Planning Studies to SIS List
- Added - I-95/Pioneer Trail Interchange - Moved from Planning Studies to SIS List

Regionally Significant Non-SIS List
- Removed - SR 5 at Canal Street Intersection Improvements - Fully Funded in Prior Year
- Removed - SR 442 Extension from SR 442 to SR 415 - PD&E Study Recommends No-Build Scenario

Traffic Operations Tier “A” List
- Removed - Dunlawton Avenue Walklight Phase 1 - Fully Funded in Prior Year
- Removed - Seminole Woods Pkwy/SR 100 Intersection Safety Improvements - Fully Funded in Prior Year
- Removed - Tivoli Dr Intersection Improvements - Fully Funded in Prior Year
- Removed - East Volusia Traffic Management Center - Withdrawn by Project Sponsor
- Added (Fully Funded) - Elkcam Blvd Paved Shoulders - Moved from Tier “B” to Tier “A”
- Added - SR 44/Kepler Rd Roundabout - Moved from Tier “B” to Tier “A”
- Fully Funded - East International Speedway Blvd Beachside Corridor Improvement Project

Traffic Operations Tier “B” List
- Removed - Elkcam Blvd Paved Shoulders - Moved from Tier “B” to Tier “A”
- Removed - SR 44/Kepler Rd Roundabout - Moved from Tier “B” to Tier “A”
- Removed - Stone Street Paved Shoulders and Sidewalk - Withdrawn by Project Sponsor
- Removed - Railroad Quiet Zone Crossing Protection Improvements - Withdrawn by Project Sponsor
- Added - White View Pkwy Corridor Safety Improvements - New Project
- Added - Elkcam Blvd Paved shoulders from Providence Blvd to Howland Blvd - New Project
- Added - US 92 at Gene Daniels Rd (Grand Champion) Traffic Signalization - New Project
- Added - North Nova Rd Corridor Improvements - New Project
- Added - Lake Helen Osteen Rd at Captain Dr and Haulover Blvd - New Project
- Added - Pineland Trail Roadway Improvements - New Project

Traffic Operations Tier “C” List
- Removed - Dirksen Dr at US 17/92 Intersection Improvements - Study Underway
- Removed - James St/Anastasia Dr Traffic Circle at Big Tree Rd - Withdrawn by Project Sponsor
- Removed - Carmen Dr at Reed Canal Rd - Traffic Signal Improvements - Withdrawn by Project Sponsor
- Removed - Golfview Blvd at Big Tree Rd Traffic Circle - Withdrawn by Project Sponsor
- Removed - Reed Canal Rd Roadway Enhancements - Withdrawn by Project Sponsor
• Removed - Anastasia Dr Traffic Calming Island - Withdrawn by Project Sponsor
• Removed - Big Tree Rd Roadway Enhancements - Withdrawn by Project Sponsor
• Removed - Sauls St Traffic Calming Island - Withdrawn by Project Sponsor
• Added - Clyde Morris Blvd Right-Turn Lanes - New Project
• Added - Dunlawton Ave - Extension of Existing Left-Turn Lanes - New Project
• Added - Fire Station 52 - Emergency Traffic Signal - New Project
• Added US 1 at Halifax Ave - Traffic Signalization - New Project
• Added - Taylor Rd at Yorktown/Boggs Ford Rd Turn Lanes - New Project
• Added - Taylor Rd Corridor Operation Safety Improvements - New Project
• Added - Golfview Blvd at Big Tree Rd Traffic Signal Upgrade - New Project

Bicycle/Pedestrian Tier “A” List

• Removed - N. Spruce Creek Rd Sidewalk - Fully Funded in Prior Year
• Removed - Spring to Spring Connector Trail - Moved to SUN Trail List
• Removed - Flomich Street Sidewalk - Withdrawn by Project Sponsor
• Removed - Coast to Coast Trail Wayfinding Signage Improvements - Fully Funded in Prior Year
• Added - Providence Blvd Shared Use Path Phase 1 - Moved from Tier “B” to Tier “A”
• Added - SR A1A Pedestrian Safety Improvements - Moved from Tier “B” to Tier “A”
• Fully Funded - East International Speedway Blvd Beachside Corridor Improvement Project

Bicycle/Pedestrian Tier “B” List

• Modified - Providence Blvd Shared Use Path Phase 2 - Split into 2 Phases, Phase 1 moved to Tier “A”
• Removed - SR A1A at Public Safety Complex Traffic Signal - Withdrawn by Project Sponsor
• Removed - Center Ave Phase 1 Sidewalk - Withdrawn by Project Sponsor
• Removed - Sweetheart Trail Lighting - Withdrawn by Project Sponsor
• Removed - 15th St Sidewalk - Withdrawn by Project Sponsor
• Removed - SR A1A Pedestrian Safety Improvements - Moved from Tier “B” to Tier “A”
• Removed - Sweetheart Trail Lighting - Withdrawn by Project Sponsor
• Added - Delton School Crosswalks Embedded Lights - New Project
• Added - SJR2C Wayfinding Signage Project - New Project
• Added - North US 1 Sidewalk - New Project
• Added - Willow Run Blvd Sidewalk - New Project
• Added - SR 442 Sidewalk/Shared Use Path - New Project
• Added - North Nova Rd Corridor Improvements - New Project
• Added - Ponce Inlet Mobility Project - New Project
• Added - Madeline Ave Trail Phase 1 - New Project
• Added - Madeline Ave Trail Phase 2 - New Project
Bicycle/Pedestrian Tier “C” List

- Removed - Golfview Blvd Shared Use Path - Feasibility Study Completed
- Removed - Madeline Ave Trail and Sidewalk - Feasibility Study Completed
- Removed - Taylor Rd Sidewalk - Withdrawn by Project Sponsor
- Removed - Willow Run Blvd Sidewalk - Feasibility Study Completed
- Removed - Center Ave Sidewalk Phase 2 - Withdrawn by Project Sponsor
- Removed - Anastasia Dr Shared Use Path - Withdrawn by Project Sponsor
- Removed - Lambert Ave Sidewalk - Withdrawn by Project Sponsor
- Added - Reed Canal Rd Sidewalk - New Project
- Added - Pedestrian Accommodation (Palm Coast) - New Project
- Added - Sauls St Bridge - New Project
- Added - Washington Ave Railroad Crossing - New Project
- Added - Williamson Blvd/Willow Run Blvd Sidewalk - New Project

Shared-Use Nonmotorized (SUN) Trail Projects List

- Removed - Daytona Beach Gap 5: Donnelly Place (Shady Place to Bellevue Ave) - Fully Funded in Prior Year
- Removed - Pierson Gap: SR 15/US 17 (Washington Ave to Palmetto Ave) - Fully Funded in Prior Year
- Removed - Spring to Spring Gap: DeBary (Phase 3A) - Fully Funded in Prior Year
- Added - Spring to Spring Gap: DeBary (Phase 3C) - New Project
- Added - Coast to Coast Gap: DeBary - Moved from Bike/Ped Tier “A” List
- Added - Spring to Spring Gap: DeLand (Lake Beresford Park to Old New York) - New Project
- Added - Spring to Spring Gap: DeLand (Old New York Ave to SR 44) - New Project
- Added - Spring to Spring Gap: DeLand (SR 44 to Grand Ave Trailhead) - New Project

Planning Studies List

- Removed - I-95/LPGA Blvd Interchange - Moved from Planning Studies List to SIS List
- Removed - I-95/Pioneer Trail Interchange - Moved from Planning Studies List to SIS List
- Removed - New Smyrna Beach Trolley Feasibility Study - Withdrawn by Project Sponsor
FEDERAL CERTIFICATION REVIEW
PUBLIC MEETING

As part of its Federal Certification Review, the River to Sea Transportation Planning Organization (TPO) will be holding a public meeting on:

DATE: June 11, 2019
TIME: 3:00 p.m.
LOCATION: River to Sea TPO Office
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) are conducting an evaluation of the river to sea TPO transportation management area (TMA) certification review. TMA certification reviews are required to be conducted every four years by federal law. As a part of the review, a site visit and public meeting will be held on June 11, 2019.

Public comments are a vital element of the certification review, as they allow citizens to provide direct input on the transportation planning process for their transportation planning area. At the public meeting, the TPO staff is seeking public input on the transportation planning process. The presentation will begin at 3:00 p.m. and will be followed by a period of open discussion.

The public has until July 11, 2019 to provide comments and/or input on the River to Sea TPO’s transportation planning process. Comments and questions may be submitted via:

EMAIL: Pblankenship@r2ctpo.org
PHONE: 386.226.0422 ext. 20416
WEBSITE: www.r2ctpo.org
MAIL: Attn: Pamela Blankenship, River to Sea TPO
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114

Comments may also be submitted to https://www.fhwa.dot.gov/tdiv/tma.cfm or the following contacts:

Teresa Parker, FHWA Transportation Planning Specialist
407-867-6415
Teresa.Parker@dot.gov

Joseph Sullivan, FHWA Environmental Specialist
850-553-2248
Joseph.Sullivan@dot.gov

Robert Sachnin, FTA Community Planner
404-866-5606
robert.Sachnin@dot.gov