

**Technical Coordinating Committee (TCC)
Meeting Minutes
TPO Conference Room
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117
May 19, 2026**

TCC Members Physically Present:

Adrian Calderin
Brian Woodworth
Chris Carson
Matthew West
Dilena Talley
Bill Freeman
Simone Kenny, Chairperson
Lisa Divina
Joshua Steele
Shane Corbin
Joe Ruiz
Jose Papa
Mark Karet
Tim Burman
Becky Witte, Vice Chairperson
James Roberts
Ralf Heseler
Kia Powell (non-voting advisor)

TCC Members Virtually Present:

Steven Bapp
Hamid Tabassian
Patty Rippey
Omar Atallah

TCC Members Absent:

Gwyn Herstein
Jonathan Lord
Roy Sieger
Daniel Nicholas
Lee Evett
Noel Eaton (excused)

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Stephan Harris
Colleen Nicoulin

Others Virtually Present:

Jonathan Scarfe
Joseph Jaskula

Representing:

Bunnell
Daytona Beach
DeLand Alternate
Deltona
Edgewater Alternate
Flagler Beach
Flagler County
Flagler County Schools
Holly Hill Alternate
New Smyrna Beach
Orange City
Palm Coast
Pierson
Port Orange
South Daytona
Volusia County Schools
Volusia County Transit Services
FDOT

Representing:

DeBary
FC Traffic Engineering
Ponce Inlet
Volusia County Traffic Engineering

Representing:

Daytona Beach Shores
FC Emergency Management
Flagler County Aviation
Flagler County Transit
Lake Helen
Ormond Beach Alternate

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff

Representing:

FDOT
Volusia County

1. Call to Order / Roll Call / Determination of Quorum

Technical Coordinating Committee (TCC) Chairperson Simone Kenny called the Volusia-Flagler Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) meeting to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. The meeting was held in a hybrid format with

seventeen voting members and one non-voting member physically present, and four voting members virtually present.

MOTION: *Ms. Witte made a motion to allow remote participation. The motion was seconded by Mr. Carson and carried unanimously.*

2. Public Comment/Participation

There were no public comments.

3. Action Items

A. Review and Approval of the April 21, 2026 TCC Meeting Minutes

MOTION: *Mr. Heseler moved to approve the April 21, 2026 TCC minutes. The motion was seconded by Ms. Witte and carried unanimously.*

B. Nomination and Election of CAC/TCC Officers for FY 2026/27

Ms. Nicoulin explained that each year, the TPO's committees must elect officers to serve a one-year term. This fiscal year, the term will begin July 1, 2026, and end June 30, 2027. Officers may not serve more than two consecutive terms. Ms. Simone Kenny and Ms. Becky Witte have served less than one term as Chairperson and Vice Chairperson respectively, as they took over for the prior Chairperson and Vice-Chairperson mid-term.

MOTION: *Mr. Karet made a motion to nominate and reelect Ms. Kenny and Ms. Witte as the TCC Chairperson and Vice-Chairperson respectively for FY 2026/27. The motion was seconded by Mr. Heseler and carried unanimously.*

1. Presentation Items

A. Presentation and Discussion of the Draft 2026 List of Prioritized Projects (LOPP)

Ms. Nicoulin stated that every year, the LOPP is updated. She noted that the link in the agenda will be populated on Friday, May 22nd after the TIP Subcommittee meets to review and rank the applications received. She explained the priority project process and how it ties into the TIP. She added that there will be a 30-day public comment period for the LOPP. She asked the members to review the projects in their jurisdiction and update any cost estimates that need it.

B. Presentation and Discussion of the Draft FY 2026/27 to FY 2030/31 Transportation Improvement Program (TIP)

Ms. Nicoulin explained that the annual update to the TIP is currently being developed. She explained that the document encompasses all funded projects over the next five years in both counties. She specified that the projects listed are not solely the TPO's, but all projects including aviation, landscape, maintenance, resurfacing, etc. She stated that staff is currently putting together the draft document to post for a 30-day public review period beginning Friday, May 22nd. She went over the specific bicycle/pedestrian projects in the TIP. She pointed out a correction in the document, stating that FY 2026 should state FY 2027 for the Ponce Inlet Mobility project. She highlighted SUN Trail projects and funding as well as the Traffic Operations/Safety projects. She noted that the narrative section is being rewritten this year to be more user-friendly to read and to be consistent with the other TPO plans. She asked members to let staff know of any questions or comments during the review period.

C. FDOT Report

Ms. Powell presented the FDOT Report; she highlighted recently completed projects, an upcoming project, and offered a reminder that May is Youth Traffic Safety Month.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

4. Staff Comments

Mr. Harris advised members that if they submitted a project during the Call for Projects for implementation, to submit an FDOT project application so that it can be submitted to FDOT. Updated cost estimates are needed if the project is from a previous cycle as is a current FDOT application.

Ms. Nicoulin offered a reminder that the TIP Subcommittee meeting will be held Friday at 10:00 a.m. She gave an announcement that Mr. Harris is celebrating his 20-year anniversary with the TPO this month and recognized his hard work.

6. TCC Member Comments

The TIP Subcommittee meeting date and time were confirmed as Friday, May 22nd at 10:00 a.m.

7. Information Items

- A. CAC & TCC Attendance Records
- B. TPO Board Meeting Summary
- C. Upcoming Events
- D. TPO Outreach & Activities

8. Adjournment


There being no further business, the TCC meeting adjourned at 3:26 p.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION


FOR MS. SIMONE KENNY, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certified that the foregoing is a true and correct copy of the minutes of the May 19, 2026 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 16th day of June 2026.


MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the May 19, 2026 TCC meeting is available upon request.**

