

**Technical Coordinating Committee (TCC)
Meeting Minutes
May 17, 2022**

TCC Members Physically Present:

Andrew Holmes
Joseph Barker
Belinda Collins
Darren Lear
Brian Walker, Vice Chairperson
Becky Mendez, Chairperson
Jose Papa
Mike Disher
Tim Burman
Becky Witte
Ralf Heseler
Melissa Winsett
Tyler Burgett (non-voting)

TCC Members Virtually Present:

Stewart Cruz
Nashla Merced
Mark Karet

TCC Members Absent:

Lee Evett
Derek Burr (excused)
Shawn Finley (excused)
Adam Mengel

Others Physically Present:

Colleen Nicoulin
Stephan Harris
Travis Hills

Others Virtually Present:

Debbie Stewart, Recording Secretary
Pam Blankenship
Jay Williams
Jon Cheney

Representing:

Daytona Beach
DeBary Alternate
DeLand
Edgewater
Holly Hill
Orange City
Palm Coast
Ponce Inlet
Port Orange
South Daytona
Votran
V.C. Traffic Engineering
FDOT

Representing:

Daytona Beach Shores
Deltona Alternate
Pierson

Representing:

Lake Helen
New Smyrna Beach
Ormond Beach
F.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
Kittelson & Associates

Representing:

TPO Staff
TPO Staff
Volusia County
Volusia County Traffic Engineering

I. Call to Order / Roll Call / Determination of Quorum

Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 12 voting and one non-voting members physically present and with three voting members virtually present.

MOTION: *A motion was made by Mr. Lear to allow TCC members attending virtually to participate and vote. The motion was seconded by Ms. Witte and carried unanimously.*

The Pledge of Allegiance was given.

II. Public Comments/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the April 19, 2022 TCC Meeting Minutes

MOTION: *A motion was made by Mr. Lear to approve the April 19, 2022 TCC meeting minutes. The motion was seconded by Ms. Witte and carried unanimously.*

B. Review and Recommend Approval of Resolution 2022-## Amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP) (Roll Call Vote Required)

Chairperson Mendez stated FDOT has requested the withdrawal of this TIP amendment.

MOTION: *A motion was made by Mr. Lear to remove the recommendation of approval of Resolution 2022-## amending the FY 2021/22 to 2025/26 Transportation Improvement Program (TIP) from the agenda. The motion was seconded by Mr. Holmes and carried unanimously.*

C. Review and Recommend Approval of Resolution 2022-## Adopting the FY 2022/23 to 2023/24 Unified Planning Work Program (UPWP) (Roll Call Vote Required)

Ms. Nicoulin stated discussions were held a couple of months ago with the advisory committees and TPO Board regarding the new Unified Planning Work Program (UPWP) tasks, deliverables and funding; staff compiled a complete draft and submitted it to FDOT and the Federal Highway Administration (FHWA) for their review and comment. Comments were received back from them; she reviewed those comments. It was also posted for a 30-day public comment period; no comments were received from the public. The draft UPWP will be adopted by the TPO Board in June and then will be submitted to FDOT for final review; it will become effective on July 1, 2022 and will be the TPO's two-year work plan.

MOTION: *A motion was made by Mr. Walker to recommend approval of Resolution 2022-## adopting FY 2022/23 to 2023/34 Unified Planning Work Program (UPWP). The motion was seconded by Mr. Lear and carried unanimously by roll call vote.*

D. Review and Recommend Approval of Resolution 2022-## Supporting Updates to the Florida Greenways and Trails System (FGTS) Plan and Maps

Mr. Harris stated this resolution and accompanying map is to recommend approval to elevate two opportunity trail corridors on the Florida Greenways and Trails System (FGTS) Plan to priority trail corridors; the SR 40 and the Palm Coast to Ormond Beach trail corridors. These are the TPO staff recommendations that were proposed last month; both trail corridors meet all eight of the required criteria. There was discussion last month to add three opportunity trails to the plan; however, they do not meet the first two of the five criteria which are that the trail must cross or have the potential to cross county boundaries and there must be documented evidence of local and/or regional government support. There was not enough time to complete the required due diligence to satisfy all the criteria by the May 31, 2022 deadline. The TPO Board provided direction to staff to proceed with the recommendation presented today.

Chairperson Mendez asked what the three proposed opportunity trails were.

Mr. Harris replied the TCC suggested the trail along SR 442 in Edgewater from the trail overpass east to Airpark Road; the second suggestion from Volusia County staff is in New Smyrna Beach along the North Causeway to Grace Barck Park; and the third was a BPAC suggestion of a trail from the Ponce Inlet Lighthouse north to the Casements in Ormond Beach.

MOTION: *A motion was made by Mr. Papa to recommend approval of Resolution 2022-## supporting updates to the Florida Greenways and Trails System (FGTS) Plan and Maps. The motion was seconded by Mr. Walker and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of Draft Transportation Congestion Management Process (CMP) Report

Mr. Travis Hills, Kittelson & Associates, gave a PowerPoint presentation on the draft Transportation Congestion Management Process (CMP) Report; he explained that congestion management is the application of strategies to improve transportation system performance and reliability. The CMP is the approach for managing congestion and to the implementation of the different strategies while linking them to performance measures. The CMP is intended to move the different strategies forward into the funding and implementation stages. The six goals and performance measures of the CMP are rooted in the Connect 2045 Long Range Transportation Plan (LRTP) which are multimodal, economic development, connectivity, safety, livability and involvement. He reviewed the CMP network. One of the performance measures they looked at was the daily level of congestion on the CMP roadways. They also looked at travel time reliability on the interstate and non-interstate roads and found the system to be reliable; it is less reliable on the weekend and during peak season (April). They also looked at crash frequency and severity. He explained they identified more than 70 CMP strategies; he reviewed some of the key strategies and special event management strategies. The draft CMP Report is available for review; revisions will be made based on committee and TPO Board comments with the final adoption in June. The deadline for comments is June 3, 2022.

Ms. Winsett asked if he had Volusia County's 2021 updated traffic counts.

Mr. Hills replied no, he used the 2019 data.

Ms. Winsett commented she would get that information to him. Encouraging mixed-use development is important but with that is the need for area transportation planning and local road planning. Commercial developments often have only a driveway connecting to a county or state road and do not have an interconnecting, efficient local roadway network which diminishes the capacity of that arterial or collector road. Volusia County is trying to work with the cities to minimize the impact to their investment in the transportation system. She will provide a written comment to Mr. Hills regarding this issue.

Members discussed the document and how it was developed; costs were not included with the proposed strategies because they can vary widely depending on where the strategy is implemented. Additional studies can be done as the next step using these strategies for the identified problem areas for congestion and safety. Mr. Hills explained the 2019 average daily traffic (ADT) counts were used which were pre-COVID; he explained how they determined congestion.

Ms. Nicoulin noted that this is not a static document; an update to the process was done as part of the development of the CMP and it goes more in-depth than what has been done in the past. Having a CMP is a federal requirement; however, the TPO wants to have a document that can be updated when new traffic counts are released.

Members continued to discuss the draft CMP Report and capacity versus level of service.

B. Presentation and Discussion of the Draft River to Sea TPO 2022 List of Priority Projects (LOPP)

Ms. Nicoulin explained that the List of Priority Projects (LOPP) is updated each year at this time; there are eight categories within the LOPP. She explained the different lists and where the projects come from. She discussed how the LOPP is tied to the Transportation Improvement Program (TIP) and FDOT's Work Program. She reviewed the changes and updates to the LOPP and highlighted some of the new projects. She encouraged members to review their projects to ensure their cost estimates are included or if there are any changes that need to be made before adoption next month.

C. Presentation and Discussion of the Draft FY 2022/23 to 2026/27 Transportation Improvement Program (TIP)

Ms. Nicoulin explained the Transportation Improvement Program (TIP) represents five years of project programming within our planning area and includes all types of projects including all capital and non-capital surface transportation projects; any project within our planning area that receives state or federal funding is listed in the TIP; it must be consistent with the Long Range Transportation Plan (LRTP). There are also projects funded with other sources that are included in the TIP. Each year when the TPO updates the TIP, the year that is ending is dropped and a new fifth year is added; any projects currently in the TIP carry forward and staff programs new projects into the TIP. She reviewed the projects that are being programmed into the TIP from the List of Priority Projects (LOPP) and projects that have received funding for new phases. The TIP is currently in development; it is required to undergo a 30-day public review prior to adoption so it will be posted to the TPO's website on Monday, May 23, 2022. She noted it is a large document but it is sectioned into different categories; she encouraged members to review their projects and provide comments. The draft TIP will be back next month for a recommendation of approval.

Mr. Lear asked when the deadline for comments is.

Ms. Nicoulin replied by June 10, 2022 to be able to incorporate them into the document.

Chairperson Mendez asked for an email reminder to be sent to the members.

D. FDOT Report

The FDOT report was provided in the agenda; Mr. Burgett announced a ribbon cutting on Monday, May 23, 2022 at 10:00 am for the Oakridge Boulevard pilot program of the Zicla Zipper System; this is an innovative program to protect bicyclists and pedestrians from vehicular traffic. The North Causeway Bridge (SR 44) over the Indian River is estimated to begin construction at the end of May; the submarine cables that are being replaced provide electricity to the bridge that allows it to raise and lower to marine traffic to flow through. It will not affect traffic now but there will be a few days in the fall when a traffic route will be shut down on the bridge. He announced that District 5 Secretary Jared Perdue has been promoted to State Secretary of Transportation by Governor DeSantis; Director of Operations, Mr. John Tyler, has been appointed as District 5 Secretary.

E. Volusia and Flagler County Construction Reports

Ms. Winsett gave the Volusia County Construction report; it is the same as last month. There will be an updated report next month.

The Flagler County Construction Report was provided in the agenda.

V. Staff Comments

Ms. Nicoulin referred to the Bipartisan Infrastructure Law which was signed into law in November; there are a number of funding opportunities becoming available. Some are available at the state level, some for local municipalities and some for the TPO. She has had a couple of conversations with FDOT regarding grant funding and she is working on "cheat sheet" with links for the TCC members to review regarding different funding opportunities that are emerging. She encouraged members to participate in the training and information sessions being offered regarding the different grant opportunities. FDOT is looking to submit applications that are available to the state and the TPO will be providing them information on various projects. This is a five-year bill so the TPO is going to create a rolling schedule of funding opportunities for the next five years. She will bring a discussion item next month to identify some of the projects; additional information will be provided to the members.

Ms. Nicoulin announced that FDOT will provide a presentation next month on several PD&E studies in the area; the I-95 at LPGA Boulevard, I-95 at US 1, and the I-4 Truck Parking Site Selection studies. A public meeting was held a couple of weeks ago regarding the I-4 Truck Parking Site Selection study at the Volusia County Fairgrounds and they will be presenting information that was provided there.

VI. TCC Member Comments

Mr. Heseler announced Votran is reducing regular half-hour service is being reduced to hourly service between 10:00 am and 3:00 pm; this is a temporary service change due to the driver shortage. Votran is trying to have the least impact possible on customers.

Chairperson Mendez asked if ridership was up.

Mr. Heseler replied yes, some; however, there are more people working from home or not working at all. It is becoming more and more difficult to get and retain employees.

Mr. Walker recognized the passing of Mr. Big John, press, who was a long-time contributor to this area. He will be missed.

VII. Information Items

- CAC & TCC Attendance Records
- April/May TPO Outreach and Events
- TPO Board Meeting Report

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 3:59 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



Mr. Brian Walker, Vice CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the May 17, 2022 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 21st day of June 2022.



DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the May 17, 2022 TCC meeting is available upon request.**

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO)
 TECHNICAL COORDINATING COMMITTEE (TCC)

ROLL CALL VOTE –UPWP ADOPTION

MEETING DATE: TUESDAY, MAY 17, 2022
 MEETING TIME: 3:00 P.M.
 MEETING LOCATION: VOLUSIA TPO

QUORUM: 11 MEMBERS YES

MOTION:

<u>REPRESENTING:</u>	<u>TCC MEMBER:</u>	<u>YES</u>	<u>/</u>	<u>NO</u>
DAYTONA BEACH	ANDY HOLMES	✓	/	_____
DAYTONA BEACH SHORES	STEWART CRUZ	✓	/	_____
DEBARY	JOSEPH BARKER	✓	/	_____
DELTONA	RON PARADISE <i>Nashala</i>	✓	/	_____
DELAND	BELINDA COLLINS	_____	/	_____
EDGEWATER	DARREN LEAR	✓	/	_____
FLAGLER BEACH	CARYN MILLER	<i>exc</i>	/	_____
HOLLY HILL	BRIAN WALKER	✓	/	_____
LAKE HELEN	LEE EVETT	_____	/	_____
NEW SMYRNA BEACH	DEREK BURR	<i>exc</i>	/	_____
ORANGE CITY	BECKY MENDEZ	✓	/	_____
ORMOND BEACH	SHAWN FINLEY	<i>exc</i>	/	_____
PALM COAST	JOSE PAPA	✓	/	_____
PIERSON	MARK KARET	✓	/	_____
PONCE INLET	MIKE DISHER	✓	/	_____
PORT ORANGE	TIM BURMAN	✓	/	_____
SOUTH DAYTONA	BECKY WITTE	✓	/	_____
VOTRAN	RALF HESELER	_____	/	_____
VC EMERGENCY MANAGEMENT	VACANT	_____	/	_____
FLAGLER COUNTY TRAFFIC ENGINEERING	ADAM MENGEL	✓	/	_____
VOLUSIA COUNTY TRAFFIC ENGINEERING	MELISSA WINSETT	✓	/	_____