

**Citizens' Advisory Committee (CAC)
Meeting Minutes
May 16, 2023**

CAC Members Physically Present:

Kerry Karl, Chairperson
Janet Deyette
Greg Feldman
Gilles Blais
Bob Storke
Fred Heyne
Bobby Ball
Jack Delaney
Edie Biro
Rakinya Hinson (non-voting advisor)

CAC Members Virtually Present:

Ed Fendley

CAC Members Absent:

Shawn Collins
Emily Nice (excused)
Erika Benfield
Bliss Jamison (excused)
Faith Alkhatib (non-voting)
Rick Basso
David McKenna (excused)
Sue Elliott (excused)
Paul Martel (excused)
Wayne Josvai (excused)
Patricia Lipovsky
Dave Castagnacci, Vice Chairperson (excused)
Elizabeth Alicia Lendian
Sean Castello (non-voting)

Others Physically Present:

Pamela Blankenship, Recording Secretary
Colleen Nicoulin
Stephan Harris
Jim Wood
Jason Learned

Others Virtually Present:

Jay Williams

Representing:

DeLand
Deltona
Flagler County
Holly Hill
Orange City
Ormond Beach
Port Orange
South Daytona
Votran (CTC)
FDOT

Representing:

Flagler Beach

Representing:

Daytona Beach
Daytona Beach Alternate
DeBary
Edgewater
Flagler County Traffic Engineering
Lake Helen
New Smyrna Beach
Pierson
Pierson Alternate
Ponce Inlet
Volusia County D-2
Volusia County Chair
Volusia County At Large
Volusia County Traffic Engineering

Representing:

TPO Staff
TPO Staff
TPO Staff
Kimley-Horn
FDOT

Representing:

Volusia County

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Chairperson Kerry Karl called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with nine voting and one non-voting member physically present, and one voting member virtually present. Rulings from the Florida Attorney General require that the members physically present vote to allow virtual participation due to "extraordinary circumstances."

MOTION: *A motion was made by Ms. Biro to allow members attending virtually to participate and vote. The motion was seconded by Mr. Feldman and carried unanimously.*

The Pledge of Allegiance was given.

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the April 18, 2023 CAC Minutes

MOTION: *A motion was made by Mr. Delaney to approve the April 18, 2023 CAC minutes. The motion was seconded by Mr. Feldman and carried unanimously.*

B. Review and Recommend Approval of Resolution 2023-## Amending the FY 2022/23 to 2026/27 Transportation Improvement Program (TIP) (Roll Call Vote Required)

Ms. Nicoulin explained that there were five projects being amended into the current TIP which she proceeded to review. Four of the projects are in FY 2024 of next year's TIP, but because there is an overlap between when the TPO's fiscal year ends on June 30, and when the federal fiscal year ends on September 30, the projects need to be in the TPO's current TIP to ensure they continue to move forward and are able to be programmed.

MOTION: *A motion was made by Mr. Feldman to recommend approval of Resolution 2023-## amending the FY 2022/23 to 2026/27 Transportation Improvement Program (TIP). The motion was seconded by Mr. Storke and carried unanimously by roll call vote.*

C. Review and Recommend Approval of Resolution 2023-## Amending the River to Sea TPO Metropolitan Planning Organization Agreement and FY 2022/23 and FY 2023/24 Unified Planning Work Program (UPWP) (Roll Call Vote Required)

Ms. Nicoulin stated this item is an amendment to the MPO funding agreement with FDOT and next year's UPWP. She reviewed the amendment which includes raising the ceiling of funding to include carry-forward amounts from the close out of the prior UPWP and a CPG allocation adjustment.

Chairperson Karl asked if the MPO agreement with FDOT was standard practice for the pass-through of federal funds.

Ms. Nicoulin responded that the TPO is required to have the agreement which is typically amended in the second year to include any carry forward amounts that were not deobligated from the prior UPWP.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2023-## amending the River to Sea TPO Metropolitan Planning Organization Agreement and FY 2022/23 and FY 2023/24 Unified Planning Work Program (UPWP). The motion was seconded by Mr. Blais and carried unanimously by roll call vote.*

D. Review and Recommend Approval of Resolution 2023-## Adopting Targets for PM2 (Bridge & Pavement) and PM3 (System Performance & Freight Movement)

Ms. Nicoulin stated that this item was presented last month; the TPO adopts these targets every four years. The TPO recommends supporting FDOT and adopting their targets.

MOTION: *A motion was made by Mr. Feldman to recommend approval of Resolution 2023-## adopting Targets for PM2 (Bridge & Pavement) and PM3 (System Performance & Freight Movement). The motion was seconded by Ms. Biro and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of Draft Volusia and Flagler Functional Classification Maps

Mr. Jason Learned, FDOT, briefly reviewed the comments that were received on the draft functional classification maps for Volusia and Flagler Counties. Flagler County has deferred to Flagler Beach on Lambert Avenue, but he has not had any follow-up from them. Regarding the cities in Volusia County, they have heard from Ormond Beach, Port Orange, Ponce Inlet, DeLand, and Orange City. The only outstanding items are Volusia County's comments; they wanted to follow up on them but have not heard back yet. No comments have been received from Daytona Beach, which is concerning. He will get in touch with those jurisdictions that have unresolved comments. The map is available and will be sent out after the meeting. He explained how to navigate the map.

MR. Feldman asked about the issue with Flagler County.

Mr. Learned stated the road in question is Lambert Avenue. It is currently a local road and FDOT has recommended it be designated as a collector because it is the only ingress and egress of that neighborhood and the only connection to SR 100. Flagler County said it should stay a local road but will defer to Flagler Beach. They have not yet heard from either jurisdiction.

Mr. Feldman stated he would follow up.

Discussion continued on Lambert Avenue, and it was noted that changing the classification to a minor collector would make it eligible for reimbursement from FEMA for debris removal after a storm.

B. Presentation and Discussion of the Draft FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP)

Ms. Nicoulin gave a presentation on the draft FY 2023/24 to FY 2027/28 TIP which represents all the funding to be spent over the next five years in the TPO planning area. The document is based on the FDOT tentative Work Program from last fall. It includes almost \$660 million in funding over five years and covers federal and state-funded projects. The draft TIP will be posted following the May TPO Board meeting for a 30-day public comment period. She will send out a link and summary information. She asked the members to look at areas of interest to them and projects within their municipalities. The draft TIP will be back next month for a recommendation of approval from the committee.

Chairperson Karl stated she thought the TIP was informed by Long Range Transportation Plan (LRTP), which then informs FDOT's Work Plan.

Ms. Nicoulin stated that everything is rooted in the LRTP which dictates both the state TIP and the TPO's TIP.

C. Presentation and Discussion of the Draft List of Priority Projects (LOPP)

Ms. Nicoulin gave a presentation on the draft List of Priority Projects; a series of lists identified in the LRTP and added to each year based on the applications received from the local governments during the TPO's call for projects. She explained each list and how it is populated. She noted that she would send the link to the Priority Project Lists to the members after the meeting. She noted that the TPO received a letter of request from the city of Edgewater and a resolution of support from Oak Hill for the I-95 at SR 442 interchange to be placed on the SIS Planning Studies List which includes unfunded needs. If money becomes available in the SIS program, the projects on the list can be moved forward. She continued reviewing the lists noting that this year points were awarded for safety, equity, resiliency, and stormwater. The lists will be back next month for a recommendation of approval. There may be changes to the lists which would include the addition of cost estimates.

Mr. Storke asked if there had been any differences in the scores with the implementation of the new criteria.

Ms. Nicoulin responded that there had not been a big change with the criteria change.

Mr. Fendley asked if you could tell by looking at the project lists which ones are an integral part of reaching Vision Zero.

Ms. Nicoulin responded that the TPO is moving toward Vision Zero; we identified the performance measure that a project will make headway on; safety, system performance, bridge, or pavement condition. The Priority List doesn't identify the components of safety, but the applications and criteria score the projects specific to safety. There is no easy way to get the answer from just the Priority List as many components of safety go into scoring and ranking the projects.

Mr. Fendley asked if there was a way to incorporate that better in the future. He encouraged staff to think about that and be more mindful of which projects will help to achieve Vision Zero.

Ms. Nicoulin stated that with the Safe Streets and Roads for All (SS4A) grant, we will be looking at project criteria, ranking, and scoring; identifying projects that meet specific safety criteria. The SS4A project is expected to begin in the next couple of months.

D. FDOT Report

Ms. Rakinya Hinson, FDOT, stated the FDOT report was provided in the agenda. She referred the members to www.cflroads.com for the most up-to-date project information and noted she was available for any questions.

Ms. Deyette asked about Exit 108 on I-4 and noted she was informed that they were looking at it because the exit isn't working well.

Mr. Learned noted that exit is a part of the I-4 Beyond the Ultimate project.

Ms. Nicoulin added that FDOT is looking at revisiting the PD&E study because a lot has changed since it was originally completed. This subject was brought up at the TPO Board meeting and conversations are occurring. There will be incremental improvements at the interchange.

Ms. Hinson stated she would find out the most up-to-date information and send it to the TPO to send it out.

Mr. Feldman stated that there was a speed limit sign erroneously posted and asked if there was a process online to report it. He clarified that the location was on A1A northbound from Matanzas Shores.

Ms. Hinson noted that she would find out what the process is for reporting it.

E. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin stated that the TPO issued a request for proposal (RFP) for a general planning consultant (GPC) last week to help the TPO with planning and other activities. She announced that the TPO has hired a new Administrative Assistant, Ms. Donna King, who will be starting on May 30, 2023.

VI. CAC Member Comments

There were no CAC member comments.

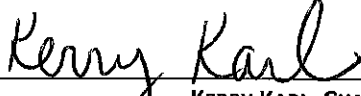
VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO events
- TPO Board Report

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:13 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION


KERRY KARL, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the May 16, 2023 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 20th day of June 2023.


PAMELA BLANKENSHIP, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the May 16, 2023 CAC meeting is available upon request.**