



## MEETING NOTICE AND AGENDA

Please be advised that a meeting of the Volusia Transportation Planning Organization (VTPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) **QUALITY ASSURANCE COMMITTEE (QAC)** will be held on:

**Date:** Wednesday, May 8, 2013

**Time:** 10:30 A.M.

**Place:** Volusia County Mobility Management Center (Votran)  
950 Big Tree Road  
South Daytona, FL 32119

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### AGENDA

#### I. CALL TO ORDER

#### II. BUSINESS

##### A. Review of Votran's CTC Evaluation for FY 12

##### B. Review of Rates for TD Trust Fund Trips FY 13/14

#### III. ADJOURNMENT

Distribution:

Joshua Wagner	Pat Antol
Barbara Goldstein	Heather Blanck
DeWeece Ogden	Mary Ellen Ottman
Press	

*NOTE: Individuals covered by the American with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, FL 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.*

# WORKSHEET DEFINING THE EVALUATION

**DRAFT**

Reporting period to be examined:

<b>July</b>	<b>1</b>	<b>2011</b>	to	<b>June</b>	<b>30</b>	<b>2012</b>
month	day	year		month	day	year

Name of CTC being evaluated:

<b>County of Volusia, Florida dba VOTRAN</b>
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Name of other organizations being evaluated (if applicable):

	Name of Operator
Operator A:	
Operator B:	
Operator C:	
Operator D:	

continue as needed

CTC's Service Area:

<b>Volusia County</b>
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The following person(s) and organization(s) will be responsible for conducting the evaluation:

Volusia TPO - Transportation Disadvantaged Local Coordinating Board
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Authorized signature representing entity requesting the evaluation:

Signature	Date

<b>WORKSHEET</b> <b>COMMUNITY TRANSPORTATION COORDINATOR</b>
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1. Contact Information:

CTC Name:	VOTRAN
Phone:	(386) 756-7496
Manager:	Steve Sherrer

2. Local coordinator since:

October	1	1994
Month	Day	Year

3. Operating Environment: (place "X" by one)

<input checked="" type="checkbox"/> X	Urban	<input type="checkbox"/>	Rural
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4. Organization Type: (place "X" by one)

<input type="checkbox"/>	Private for-Profit	<input checked="" type="checkbox"/> X	Government
<input type="checkbox"/>	Private non-Profit	<input type="checkbox"/>	Transportation Agency

5. Network Type: ( place "X" by one)

<input type="checkbox"/>	Sole Provider
<input checked="" type="checkbox"/> X	Partial Brokerage
<input type="checkbox"/>	Complete Brokerage

6. Brief description of any unique characteristics of the service area and/or significant events that may have occurred during the evaluation period:

McDonald Transit Associates, Inc. announced Steve Sherrer has been selected as the new general manager for Votran. He took over for Ken Fischer, the longtime manager of Volusia's transit system who became McDonald Transit's vice president of business development. Mr. Sherrer had managed the Lawton, Oklahoma transit system since 2002. In October 2011, Votran's sustainability programs Go Green-Go Votran received top honors from the Florida Public Transportation Association as "Most Innovative Project". Votran also received recognition in the areas of safety and marketing. In December 2011, Votran once again waives trolley and night service fares for New Year's Eve. In June 2012, Volusia County and Votran announce new trolley partnership with funding contributions from the county, Halifax Area Advertising Authority, and the cities of Ormond Beach, Daytona Beach and Daytona Beach Shores.



7. a) In the past five years, how many times have the following methods been used in the selection of transportation providers?

<input type="text"/>	low bid	<input type="text"/>	requests for proposals
<input type="text"/>	requests for qualifications	1	requests for interested parties
<input type="text"/>	negotiation only		

b) Which of the above methods was used to select current providers?

RFP policy and guidelines for procurement of services are established by Volusia County and meet all federal, state, and local requirements.

8. Which of the following items are incorporated in the review and selection of transportation providers for inclusion as operators in the coordinated system?

Review of: (place "X" by all that apply)

<input checked="" type="checkbox"/>	capabilities of the provider	<input checked="" type="checkbox"/>	scope of work
<input checked="" type="checkbox"/>	age of company	<input checked="" type="checkbox"/>	safety program
<input checked="" type="checkbox"/>	previous experience	<input checked="" type="checkbox"/>	capacity
<input checked="" type="checkbox"/>	management	<input checked="" type="checkbox"/>	training program
<input checked="" type="checkbox"/>	qualifications of staff	<input checked="" type="checkbox"/>	insurance
<input checked="" type="checkbox"/>	resources	<input checked="" type="checkbox"/>	accident history
<input checked="" type="checkbox"/>	economies of scale	<input checked="" type="checkbox"/>	quality
<input checked="" type="checkbox"/>	contract monitoring methods	<input checked="" type="checkbox"/>	knowledge of the community
<input checked="" type="checkbox"/>	reporting capabilities	<input checked="" type="checkbox"/>	the cost of the contracting process
<input checked="" type="checkbox"/>	financial strength	<input checked="" type="checkbox"/>	price
<input type="checkbox"/>	performance bond	<input type="checkbox"/>	distribution of costs
<input checked="" type="checkbox"/>	responsiveness to solicitation	<input type="checkbox"/>	Other: (list)

9. a) If a competitive bid or request for proposals has been used to select transportation providers, to how many potential operators was the request distributed in the most recently completed process?  \*

b) How many responded?  \*

\*April 24, 2008 contracts were signed with 5 operators

c) The request for bids/proposals was distributed: (place "X" by all that apply)

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
locally	statewide	nationally

10. Has the CTC reviewed the possibilities of competitively contracting any services other than transportation provision (such as fuel, maintenance, etc..)?

Yes  No

**WORKSHEET  
COST EFFECTIVENESS AND EFFICIENCY  
OF THE CTC SYSTEM (Required by CTD)**

[Empty box]

**DRAFT**

Measure	Previous Period	Period	Percent Change
Fully Allocated Cost per Passenger Trip	\$8.75	\$8.24	-6%
Local Funding of System	\$2,878,101	\$2,984,935	4%
Cost per Total Mile	2.64	2.29	-13%
Operating Expense per Driver Hour	\$35.18	\$31.57	-10%
Average Trips per Driver Hour	1.65	1.60	-3%
Percentage of TD Population Being Served	15.3%	10.8%	-29%
Average Trips Taken Per Para. Passenger	48.0	49.7	4%
Number of Accidents Every 100,000 Miles	0.16	0.11	-31%
Number of Miles Traveled Between Roadcalls	13,270	14,909	12%

1. In which cost-effectiveness and efficiency areas has the coordinator improved?

Fully allocated cost per passenger trip  
 Cost per total mile  
 Operating expense per driver hour  
 Number of miles traveled between roadcalls  
 Number of accidents every 100,00 miles

2. In which areas has the coordinator worsened?

Percentage of TD Population being served

CTC Expenses By Category				
Expense Category	Previous Period		Evaluation Period	
	CTC	Coord. Contr.	CTC	Coord. Contr.
Labor (501)	\$1,924,408		\$1,866,682	
Fringe Benefits (502)	\$760,968		\$782,608	
Services (503)	\$33,038		\$34,061	
Materials and Supplies (504)	\$675,859		\$797,530	
Utilities (505)	\$47,679		\$52,109	
Casualty and Liability (506)	\$37,885		\$35,000	
Taxes (507)	\$48,750		\$48,700	
Purch. Transp. Service (508)		* see note below re: changes		
Bus Pass Expenses	\$942		\$858	
Other	\$1,907,338	\$797,510	\$1,937,030	\$441,905
Misc. Expenses (509)	\$12,024		\$12,733	
Interest Expense (511)	\$0			
Leases and Rentals (512)	\$0			
Annual Depreciation (513)	\$0			
Contributed Service (530)	\$0			
Allocated Ind. Expenses	\$386,672		\$418,283	
<b>SYSTEM TOTAL</b>	<b>\$5,835,563</b>	<b>\$797,510</b>	<b>\$5,985,594</b>	<b>\$441,905</b>
				-3.1%
				Overall %Change

\* Contracted NET Operator data now in Purch. Transp. Service "Other" Per CTD request 11/17/09. Also, expenses in the report are now broken out into CTC and Coordination Contractor columns. Bus Pass Expenses also broken out.

3. What changes in service may account for any major decreases/increases in expenses?

Fringe Benefits increased due primarily to health insurance costs. Materials and Supplies were higher due to repairs to hybrid vehicles and an aging fleet. Utilities cost continues to increase. Roof and A/C replacements were made during most current year that should reduce utilities cost for FY14.

4. a) Date of CTC's last financial audit:

10	1	2011
month	day	year

b) Were there critical findings to be resolved?

<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
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c) If so, have they been fully resolved?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
N/A		N/A	

**WORKSHEET**  
**EVALUATION AND COMPARISON OF**  
**LOCAL STANDARDS (Required by CTD)**

**DRAFT**

**On-time Performance**

1a) What is the pick-up window or the definition of when a trip is considered on-time?

b) Is this policy clearly communicated to drivers?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
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c) Is the policy clearly communicated to passengers?

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
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2a) What is the local standard for on-time performance?

b) Is the CTC meeting the local standard for on-time performance? (list current level)

**Call Hold Time**

3 a). What is the standard for call hold time?

b). Is the CTC meeting this standard? (list current level)

## Complaints

4a). What is the local standard for complaints?

.85 complaints/1,000 trips - VOTRAN (Standard is 1.7 for Vendors)

b). Is the CTC meeting this standard? (list current level)

Yes: Votran - .09 Vendors - .90

5. Number of formal grievances filed:

0

## Safety

6 a). What is the local standard for accidents?

1 per 100,000 miles

b). Is the CTC meeting this standard? (list current level)

Yes, 0.11 per 100,000 miles

## Roadcalls

7 a). What is the local standard for roadcalls?

1 per 7,500 miles

b). Is the CTC meeting this standard? (list current level)

Yes, 1 per 14,909 miles

8. What is the average age of the fleet?

Fixed Route - 7.22 Years

Paratransit - 5.13 Years

**WORKSHEET**  
**EVALUATION OF AVAILABILITY (Required by CTD)**

**DRAFT**

Measure	Evaluation Period	Previous Period
<b>Demand</b>		
1. Potential TD Population	259,721	258,478
2. TD Population	60,901	60,021
3. Estimated demand for program trips (updated)	726,168	802,112
4. Estimated demand for general trips	787,479	780,273
5. Total trip demand (line 3 + line 4)	1,513,647	1,582,385
<b>Supply</b>		
6. Program trips provided	346,361	338,700
7. General trips provided	433,873	419,012
8. Total number of trips provided (line 6+line 7)	780,234	757,712
9. Vehicle miles	2,802,889	2,507,966
10. Driver hours	203,545	188,495
11. Total Passengers Served (UPHC)	28,163	38,365
<b>Supply v. Demand</b>		
12. Program demand met (line 6 / line 3)	0.48	0.42
13. General demand met (line 7 / line 4)	0.55	0.54
14. Percent of estimated demand met (line 8 / line 5)	0.52	0.48
15. Unmet trip requests (Denied Trips)	0	0
16. Percent of requests met line 8 / (line 8 + line 15)	100%	100%
<b>Outreach</b>		
17. Ratio of Registrants to Potential TD Pop (line 11 / line 2)	0.11	0.15
18. General trips per user (line 7 / line 11)	15.41	10.92
19. Vehicle miles per user (line 9 / line 11)	99.52	65.37
20. Vehicle miles per TD Population capita (line 9 / line 2)	46.02	41.78
<b>Public Information and Access to Services</b>		
21a. Public information expenses (including in-kind)	Unknown	Unknown
21b. List public information efforts (brochures, ads...) Presentations, Brochures, Newspapers, Community Organization Involvement, Schedules and Website	User's Guide, and Website	User's Guide Website
22. How many places is information about TD transportation available?	50+	50+
23. Normal registration delay (number of days, if any)	Up to 21	Up to 21
<b>Capacity</b>		
24. Number of vehicles used in coordinated TD transportation	106	98
25. Vehicles per 100,000 TD Population capita	0.002	0.002
26. Drivers per 100,000 TD Population capita	0.002	0.002
27. Are trip priorities or limitations used? (Y/N)	No	No
28. Size of wait list (if any)	None	None
29. Has the CTC met all demand for sponsored trips?	Yes	Yes

<b>Hours and Days of Service</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	
31. Hours per day transportation is available	18.00	18.00	18.00	18.00	
	<b>Friday</b>	<b>Saturday</b>	<b>Sunday</b>	<b>TOTAL</b>	<b>Previous</b>
	18.00	18.00	12.00	<b>120.00</b>	<b>120.00</b>

<b>Ability to Place Reservations</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	
32. Number of hours per day reservations can be made	10.25	10.25	10.25	10.25	
	<b>Friday</b>	<b>Saturday</b>	<b>Sunday*</b>	<b>TOTAL</b>	<b>Previous</b>
	10.25	8.00	0.00	<b>59.25</b>	<b>59.25</b>

\* ADA trips can be booked for next day service through the dispatch office. Reservations staff not in on Sundays.

33. What is the minimum required notice for reservations?

- a) Ambulatory
- b) Non-ambulatory
- c) Stretcher

34. How far in advance can reservations be placed? (numbers of days)

**COMPLIANCE WITH 41-2, F.A.C.**

**Compliance with 41-2.006(1), Minimum Insurance Compliance**  
*"...ensure compliance with the minimum liability insurance requirement of \$100,000 per person and \$200,000 per incident..."*

**WHAT ARE THE MINIMUM LIABILITY INSURANCE REQUIREMENTS?**

The minimum liability insurance coverage shall be in the amount of \$500,000/\$1,000,000 per occurrence or comply with the tort liability provisions of Chapter 768.28 (whichever is higher) or be qualified as a self-insurer under the State of Florida. Coordination Contracts must be insured pursuant to the provisions and limitations of Chapter 284, Part II and Section 768.28, Florida Statutes.

**WHAT ARE THE MINIMUM LIABILITY INSURANCE REQUIREMENTS IN THE OPERATOR AND COORDINATION CONTRACTS?**

The Transportation Operator shall furnish the CTC with a certificate of Insurance showing a minimum liability insurance coverage in the amount of \$500,000/\$1,000,000 per occurrence or comply with the tort liability provisions of Chapter 768.28 (whichever is higher) or be qualified as a self-insurer under the State of Florida. Coordination Contracts: "...must be insured pursuant to the provisions and limitations of Chapter 284, Part II and Section 768.28, Florida Statutes".

**HOW MUCH DOES THE INSURANCE COST (per operator)?**

<b>Operator</b>	<b>Insurance Cost</b>
All Volusia Transportation LLC	Paid by Operator
Little Wagon	Paid by Operator
Med One Shuttle, Inc.	Paid by Operator
Mediquick Transportation, Inc.	Paid by Operator
Kings Transportation Group, Inc.	Paid by Operator
Duvall Home (Coordination Contract)	Paid by Operator
Good Sam (Coord. Contract) Daytona Bch	Paid by Operator
Good Sam (Coord. Contract) DeLand	Paid by Operator
Stewart Marchman (Willis) Coord. Contract	Paid by Operator
Stewart Marchman (Fentress) Coord. Contract	Paid by Operator
CVI (Coordination Contract)	Paid by Operator

**DOES THE MINIMUM LIABILITY INSURANCE REQUIREMENTS EXCEED \$1 MILLION PER INCIDENT?**

Yes                       No

If yes, was this approved by the Commission?  Yes       No  
 N/A

**IS THE CTC IN COMPLIANCE WITH THIS SECTION?**  Yes       No

# Preliminary Information Worksheet

Version 1.4

**CTC Name:** Votran

**County (Service Area):** Volusia

**Contact Person:** Jim Dorsten

**Phone #** 386-756-7496 ext 4128

Check Applicable Characteristic:

**ORGANIZATIONAL TYPE:**

- Governmental
- Private Non-Profit
- Private For Profit

**NETWORK TYPE:**

- Fully Brokered
- Partially Brokered
- Sole Source

***Once completed, proceed to the Worksheet entitled "Comprehensive Budget"***

# Comprehensive Budget Worksheet

Version 1.4

CTC: **Votran**  
County: **Volusia**

1. Complete applicable **GREEN** cells in columns 2, 3, 4, and 7

	Prior Year's <b>ACTUALS</b> from Oct 1st of <b>2011</b> to Sept 30th of <b>2012</b>	Current Year's <b>APPROVED</b> Budget, as amended from Oct 1st of <b>2012</b> to Sept 30th of <b>2013</b>	Upcoming Year's <b>PROPOSED</b> Budget from Oct 1st of <b>2013</b> to Sept 30th of <b>2014</b>	% Change from Prior Year to Current Year	Proposed % Change from Current Year to Upcoming Year	Confirm whether revenues are collected as a system subsidy VS a purchase of service at a unit price.  Explain Changes in Column 6 That Are > ± 10% and Also > ± \$50,000
1	2	3	4	5	6	7

## REVENUES (CTC/Operators ONLY / Do NOT include coordination contractors!)

### Local Non-Govt

Farebox	\$ 191,148	\$ 197,555	\$ 199,800	3.4%	1.1%	This is fare box money is used as local match for trips
Medicaid Co-Pay Received						
Donations/ Contributions						
In-Kind, Contributed Services						
Other						
<b>Bus Pass Program Revenue</b>						

### Local Government

District School Board						County cash is provided as system subsidy also part of this is done on trips rate model that amounts 330561 in dollars
Compl. ADA Services						
County Cash	\$ 317,701	\$ 503,759	\$ 590,217	58.6%	17.2%	
County In-Kind, Contributed Services						
City Cash						
City In-kind, Contributed Services						
Other Cash						
<b>Bus Pass Program Revenue</b>						

### CTD

Non-Spons. Trip Program	\$ 778,060	\$ 777,493	\$ 781,722	-0.1%	0.5%	
Non-Spons. Capital Equipment						
Rural Capital Equipment						
Other TD (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### USDOT & FDOT

49 USC 5307	\$ 58,500	\$ 65,660	\$ 1,157,660	12.2%	1663.1%	All 5311 and \$65,660 of 5307 in proposed year are used for operating subsidy (no capital) this is not generated on a trip basis. Remaining 5307 is all capital at zero match.
49 USC 5310						
49 USC 5311 (Operating)	\$ 184,526	\$ 213,948	\$ 223,476	15.9%	4.5%	
49 USC 5311(Capital)						
Block Grant						
Service Development						
Commuter Assistance						
Other DOT (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### AHCA

Medicaid						
Other AHCA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DCF

Alcohol, Drug & Mental Health						The revenues generated based on rates calculator by the rate model
Family Safety & Preservation						
Comm. Care Dis./Aging & Adult Serv.	\$ 45,000	\$ 46,500	\$ 47,650	3.3%	2.5%	
Other DCF (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOH

Children Medical Services						
County Public Health						
Other DOH (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOE (state)

Carl Perkins						The revenues generated based on rates calculator by the rate model. Programs are receiving funding cuts we are subsidizing more.
Div of Blind Services	\$ 7,200	\$ 7,050	\$ 6,950	-2.1%	-1.4%	
Vocational Rehabilitation	\$ 4,650	\$ 4,450	\$ 4,350	-4.3%	-2.2%	
Day Care Programs	\$ 25,600	\$ 24,800	\$ 24,600	-3.1%	-0.8%	
Other DOE (specify in explanation)						

### AWI

WAGES/Workforce Board						
Other AWI (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DOEA

Older Americans Act	\$ 63,582	\$ 61,920	\$ 60,450	-2.6%	-2.4%	The revenues generated based on rates calculator by the rate model. Programs are receiving funding cuts we are subsidizing more.
Community Care for Elderly	\$ 4,980	\$ 4,860	\$ 4,660	-2.4%	-4.1%	
Other DOEA (specify in explanation)						
<b>Bus Pass Program Revenue</b>						

### DCA

Community Services						
Other DCA (specify in explanation)						
<b>Bus Pass Admin. Revenue</b>						







# Worksheet for Program-wide Rates

CTC: Votran  
 County: Volusia

Version 1.4

1. Complete Total Projected Passenger Miles and ONE-WAY Passenger Trips (**GREEN** cells) below

- Do **NOT** include trips or miles related to Coordination Contractors!
- Do **NOT** include School Board trips or miles UNLESS.....
- INCLUDE** all ONE-WAY passenger trips and passenger miles related to services you purchased from your transportation operators!
- Do **NOT** include trips or miles for services provided to the general public/private pay UNLESS..
- Do **NOT** include escort activity as passenger trips or passenger miles unless charged the full rate for service!
- Do **NOT** include fixed route bus program trips or passenger miles!

PROGRAM-WIDE RATES	
Total <u>Projected</u> Passenger Miles =	642,248
<b>Rate Per Passenger Mile = \$ 2.32</b>	
Total <u>Projected</u> Passenger Trips =	80,281
<b>Rate Per Passenger Trip = \$ 18.57</b>	

Fiscal Year

2013 - 2014

<b>Avg. Passenger Trip Length =</b>	<b>8.0 Miles</b>
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Rates If No Revenue Funds Were Identified As Subsidy Funds	
<b>Rate Per Passenger Mile = \$ 4.88</b>	
<b>Rate Per Passenger Trip = \$ 39.01</b>	

**Once Completed, Proceed to the Worksheet entitled "Multiple Service Rates"**

### Vehicle Miles

The miles that a vehicle is scheduled to or actually travels from the time it pulls out from its garage to go into revenue service to the time it pulls in from revenue service.

### Vehicle Revenue Miles (VRM)

The miles that vehicles are scheduled to or actually travel while in revenue service. Vehicle revenue miles exclude:

- Deadhead
- Operator training, and
- Vehicle maintenance testing, as well as
- School bus and charter services.

### Passenger Miles (PM)

The cumulative sum of the distances ridden by each passenger.

## Worksheet for Multiple Service Rates

CTC: **Votran**  
 County: **Volusia**

Version 1.4

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION I: Services Provided

1. Will the CTC be providing any of these Services to transportation disadvantaged passengers in the upcoming budget year?.....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Go to Section II for Ambulatory Service	Go to Section II for Wheelchair Service	Go to Section II for Stretcher Service	STOP! Do NOT Complete Sections II - V for Group Service

### SECTION II: Contracted Services

1. Will the CTC be contracting out any of these Services TOTALLY in the upcoming budget year?....

Ambulatory	Wheelchair	Stretcher	Group
<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
Answer # 2 for Ambulatory Service	Answer # 2 for Wheelchair Service	Answer # 2 for Stretcher Service	Do Not Complete Section II for Group Service

2. If you answered YES to #1 above, do you want to arrive at the billing rate by simply dividing the proposed contract amount by the projected Passenger Miles / passenger trips?.....

<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
--	--	--	--

3. If you answered YES to #1 & #2 above, how much is the proposed contract amount for the service?  
 How many of the total projected Passenger Miles relate to the contracted service?  
 How many of the total projected passenger trips relate to the contracted service?

Ambulatory	Wheelchair	Stretcher	Group
Leave Blank	Leave Blank	Leave Blank	Do NOT Complete Section II for Group Service
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Effective Rate for **Contracted Services:**  
 per **Passenger Mile** =  
 per **Passenger Trip** =

Ambulatory	Wheelchair	Stretcher	Group
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Go to Section III for Ambulatory Service	Go to Section III for Wheelchair Service	Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

4. If you answered # 3 & want a Combined Rate per Trip **PLUS** a per Mile add-on for 1 or more services, INPUT the Desired per Trip Rate (but must be **less** than per trip rate in #3 above =  
 Rate per Passenger Mile for Balance =

Combination Trip and Mile Rate			
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Leave Blank and Go to Section III for Ambulatory Service	Leave Blank and Go to Section III for Wheelchair Service	Leave Blank and Go to Section III for Stretcher Service	Do NOT Complete Section II for Group Service

## Worksheet for Multiple Service Rates

CTC: **Votran** Version 1.4  
 County: **Volusia**

1. Answer the questions by completing the GREEN cells starting in Section I for all services
2. Follow the DARK RED prompts directing you to skip or go to certain questions and sections based on previous answers

### SECTION III: Escort Service

1. Do you want to charge all escorts a fee?.....  
 Yes  
 No  
Skip #2 - 4 and Section IV and Go to Section V
2. If you answered Yes to #1, do you want to charge the fee per passenger trip OR .....  
 Pass. Trip Leave Blank  
 Pass. Mile
3. If you answered Yes to # 1 and completed # 2, for how many of the projected  
 Passenger Trips / Passenger Miles will a passenger be accompanied by an escort?  Leave Blank
4. How much will you charge each escort?.....  Leave Blank

### SECTION IV: Group Service Loading

1. If the message "You Must Complete This Section" appears to the right, what is the projected total  
 number of Group Service Passenger Miles? (otherwise leave blank).....  Do NOT Complete Section IV  
 ..... And what is the projected total number of Group Vehicle Revenue Miles?  Loading Rate **0.00** to 1.00

### SECTION V: Rate Calculations for Multiple Services:

1. Input Projected Passenger Miles and Passenger Trips for each Service in the GREEN cells and the Rates for each Service will be calculated automatically  
 \* Miles and Trips you input must sum to the total for all Services entered on the "Program-wide Rates" Worksheet, MINUS miles and trips for contracted services IF the rates were calculated in the Section II above  
 \* Be sure to leave the service BLANK if you answered NO in Section I or YES to question #2 in Section II

		RATES FOR FY: 2013 - 2014			
		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Miles (excluding totally contracted services addressed in Section II) =	642,248	= 417,461	+ 224,787	+ <input type="text"/>	+ <span style="color: red;">Leave Blank</span> 0
Rate per Passenger Mile =		<b>\$1.86</b>	<b>\$3.18</b>	<b>\$0.00</b>	<b>\$0.00</b> <b>\$0.00</b>
		<small>per passenger per group</small>			

		Ambul	Wheel Chair	Stretcher	Group
Projected Passenger Trips (excluding totally contracted services addressed in Section II) =	80,281	= 52,183	+ 28,098	+ <input type="text"/>	+ <span style="color: red;">Leave Blank</span>
Rate per Passenger Trip =		<b>\$14.86</b>	<b>\$25.47</b>	<b>\$0.00</b>	<b>\$0.00</b> <b>\$0.00</b>
		<small>per passenger per group</small>			

2. If you answered # 1 above and want a COMBINED Rate per Trip PLUS a per Mile add-on for 1 or more services,...

		Combination Trip and Mile Rate			
		Ambul	Wheel Chair	Stretcher	Group
...INPUT the Desired Rate per Trip (but must be less than per trip rate above) =		<input type="text"/>	<input type="text"/>	<input type="text"/>	<span style="color: red;">Leave Blank</span> \$0.00
Rate per Passenger Mile for Balance =		<b>\$1.86</b>	<b>\$3.18</b>	<b>\$0.00</b>	<b>\$0.00</b> <b>\$0.00</b>
		<small>per passenger per group</small>			

		Rates If No Revenue Funds Were Identified As Subsidy Funds			
		Ambul	Wheel Chair	Stretcher	Group
Rate per Passenger Mile =		<b>\$3.90</b>	<b>\$6.69</b>	<b>\$0.00</b>	<b>\$0.00</b> <b>\$0.00</b>
		<small>per passenger per group</small>			
Rate per Passenger Trip =		<b>\$31.21</b>	<b>\$53.50</b>	<b>\$0.00</b>	<b>\$0.00</b> <b>\$0.00</b>
		<small>per passenger per group</small>			

Program These Rates Into Your Medicaid Encounter Data