



River to Sea TPO Executive Committee Meeting

May 1, 2024

9:00 am



Executive Committee Meeting May 1, 2024

I. Call to Order/Roll Call/Determination of a Quorum



Executive Committee Meeting

May 1, 2024

II. Public Comment/Participation



Executive Committee Meeting

May 1, 2024

III. BUSINESS ITEMS

A. Review and Recommendation of Executive Director's Evaluation

MEMORANDUM

TO: Executive Committee Members
FROM: Paul Gougelman, TPO General Counsel
SUBJECT: Executive Director’s Evaluation for 2023-2024
DATE: April 19, 2024

Below is the summary of ratings for the Executive Director from each member of the Executive Committee. At the end of the numerical ratings section is computation of the overall average of the Executive Director by all Executive Committee members. Where comments were made, I have included the comments for your consideration at the end of this memorandum, including recommendations regarding a pay adjustment.

1. Maintains Effective Communications with an availability for the SCTPO Committees and Governing Board. Develops agenda packages that are meaningful.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 3 5 4 4

2. Speaks in a clear and credible manner, selecting the right tone for the situation and audience.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 4 5 4 4

3. Understands role and implements the Executive Director ‘s Strategic Plan.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 4 5 5 4

4. Understands and maintains compliance with Federal and State requirements as they apply to the River to Sea TPO.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 4 5 5 4

5. Manage activities to implement transportation plans and programs.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 3 5 4 4

6. Hires and develops competent, engaged professionals appropriate for day-to-day operations and guides staff to achieve objectives.

Cloudman – Partington – Alfin - Sander – Foley - Robins

5 5 2 5 4 4

7. Maintains public image of the River to Sea TPO representing integrity, commitment, success and quality while enhancing the viability and identity of the organization.

Cloudman – Partington – Alfin - Sander – Foley - Robins

5 5 2 5 4 4

8. Builds relationships and encourages the creation of partnerships with other organizations that contribute to the River to Sea TPO’s mission and vision.

Cloudman – Partington – Alfin - Sander – Foley - Robins

5 5 2 5 4 4

9. Ensure the River to Sea TPO is financially stable and soundly managed.

Cloudman – Partington – Alfin - Sander – Foley - Robins

5 5 4 5 4 4

10. Manage activities to implement priority transportation projects.

Cloudman – Partington – Alfin - Sander – Foley - Robins

5 5 2 5 4 4

11. Manages assets including technology and equipment.

Cloudman – Partington – Alfin - Sander – Foley - Robins

5 5 4 5 3 4

12. Encourages public involvement and maintains transparency for the Board, the public, and staff.

Cloudman – Partington – Alfin - Sander – Foley - Robins

5 5 3 5 4 4

13. Maintains a “big picture” outlook and is aware of industry issues.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 3 5 4 4

14. Exhibits diligence in leading the River to Sea TPO.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 4 5 4 4

15. Forecasts trends, responds to change, and invites innovation.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 4 5 3 4

16. Has the ability to make well founded and informed decisions, ability to analyze challenges and evaluate alternatives, has the ability to seek guidance when necessary.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 3 5 4 4

17. Demonstrates excellence in carrying out job responsibilities and accomplishing goals.

Cloudman – Partington – Alfin - Sander – Foley - Robins
5 5 4 5 4 4

“ - “ means not voting.

RATER’S COMMENTS:

Cloudman: Colleen has done an excellent job guiding the organization out of special conditions, audits, staffing needs, and even an unplanned office relocation. I look forward to seeing her build on this momentum and continue to establish the River to Sea TPO as a known resource/authority in transportation issues for the citizens of Volusia and Flagler Counties.

Partington: Colleen has done an excellent job under challenging circumstances. It is evident she understands the TPO process/role and cares about improving transportation in our local area. She is a consummate professional and works well with all parties in our area who are involved/interested in transportation.

Alfin: The Executive Director has demonstrated an on-going commitment to TPO performance standards despite extended periods of organizational disruption.

Specifically, the ED has maintained good organizational performance during headquarters relocation and high BOD turn-over. The ED's dedicated effort and focus improving the TPO DOT grade to 100% is proof positive of excellent executive performance.

The Executive Director should suggest new initiatives and programs that promote the Volusia/Flagler – River to Sea brand. The TPO should strive to become a model for the region and state regarding our organizational operation as well as our success in planning better transportation for the future.

My review in summary suggests that the ED should risk some thinking outside the 'box' of past practices and strive to identify and implement new and creative solutions for the future. The Executive Director should invest time in preparing for continued rapid growth in the region providing opportunities to master plan and enjoy well managed growth for the future/

Sander: I am really impressed with how Ms. Nicoulin has taken over the directorship of an organization in financial chaos and navigated it through an incredible number of challenges to the position of highest ranking that it now holds.

Foley: It is my opinion that Colleen Nicoulin has done a very good job since taking over the position of Executive Director. I've seen her lead with honesty and integrity and her knowledge in this field has proven to be valuable to the R2CTPO. In all points above she has either met or exceeded my personal expectations of someone in her role. As with anyone in any job, there is always room for improvement which is why it's difficult to assign 5's to categories, but that is not a discredit to her performance. In fact the areas in which I have marked "outstanding" are because of specific instances in which I saw an exemplary action taken during the course of the last year. I'm thankful for the performance in her role and I look forward to her continued growth.

Robins: Board decision.

Overall Ratings: Ms. Nicoulin's rating this year was an average rating of 4.3725. She received a total of 446 points out of a possible 510 points. The ratings are "exceeds job expectations" given that a rating of 5.0 ("outstanding") is virtually impossible to receive, because every evaluator would have to rate Ms. Nicoulin with a "5" in all 17 categories. Thus, it is virtually impossible for a person being evaluated to ever be rated as "outstanding." Consequently, a rating of 4.3725 is commendable and should be measured against her rating next year to determine improvement.

RECOMMENDATION FOR PAY ADJUSTMENT:

Cloudman: 3% salary adjustment recommended.

Partington: Salary Adjustment recommended in an amount to be determined by the Board.

Alfin: Bonus amount for discussion.

Sander: 7% salary adjustment recommended.

Foley: 3% salary adjustment recommended.

Robins: No recommendation made.

COMMENT: This issue will need to be discussed at the upcoming Executive Board meeting. The Executive Board may find it helpful in deliberating this issue to know that the U.S. Bureau of Labor Statistics, which is the official determiner of the consumer price index, reported as follows:

In March, the Consumer Price Index for All Urban Consumers increased 0.4 percent, seasonally adjusted, and rose 3.5 percent over the last 12 months, not seasonally adjusted. The index for all items less food and energy increased 0.4 percent in March (SA); up 3.8 percent over the year (NSA).

www.bls.gov/cpi/ Thus, a salary increase of 3% effectively would amount to a salary decrease in real terms.

PRG/mb

pc: Colleen Nicoulin, Executive Director

M/TPO EXECUTIVE DIRECTOR SALARY SURVEY SUMMARY

	TPO/MPO	Min Salary	Max Salary	Current Salary	Tenure	Population	M/TPO Size
1	Indian River County MPO	\$77,808	\$116,722	\$111,183	20 years	157,210	Small
2	Hernando/Citrus MPO	\$81,668	\$132,309	\$111,967	2 years	348,340	Medium
3	Pasco County MPO	\$105,654	\$158,481	\$122,000	2.5 years	561,900	Medium
4	Capital Region TPA	\$71,583	\$126,422	\$123,724	7 years	384,233	Medium
5	Lee County MPO	No response	No response	\$130,478	11.5 years	755,466	Medium
6	River to Sea TPO	\$120,000	\$160,000	\$140,000	6 years	658,578	Medium
7	Polk TPO	\$109,762	\$181,105	\$146,475	No response	725,026	Medium
8	St. Lucie TPO	No response	No response	\$150,000	15 years	329,221	Medium
9	Space Coast TPO	No response	No response	\$150,678	13 years	602,572	Medium
10	Forward Pinellas	\$148,782	\$238,056	\$194,730	8 years	937,612	Medium
11	Bay County TPO*	\$157,000	\$227,000	\$200,304	8 years	175,216	Medium
12	Florida-Alabama TPO*	\$157,000	\$227,000	\$200,304	8 years	498,550	Medium
13	Okaloosa-Walton TPO*	\$157,000	\$227,000	\$200,304	8 years	263,797	Medium
14	Hillsborough MPO	No response	No response	\$157,456	8 years	1,459,745	Large
15	Palm Beach TPA	Director Survey		\$183,750	1 year	1,490,994	Large
16	MetroPlan Orlando	No response	No response	\$228,400	4 years	2,289,419	Large
17	Broward MPO	Director Survey		\$232,312	14 years	1,944,346	Large
18	North Florida TPO	No response	No response	\$245,000	14 years	1,576,159	Large
19	Miami-Dade TPO	Director Survey		\$296,106	7 years	2,691,209	Large

* Data for Florida-Alabama, Okaloosa-Walton, and Bay County TPOs, provided in a combined report from Emerald Coast Regional



Executive Committee Meeting

May 1, 2024

III. BUSINESS ITEMS

B. Update on TPO Office Lease Negotiations



Executive Committee Meeting

May 1, 2024

III. BUSINESS ITEMS

C. Review and Approval of Expenditure for TPO Scanning Services (\$10,170)



Executive Committee Meeting

May 1, 2024

III. BUSINESS ITEMS

**D. Discussion and Recommendation of a Slate of TPO
Officers for FY 2024/25**



Executive Committee Meeting May 1, 2024

III. BUSINESS ITEMS

**E. Review and Approval of April 3, 2024 Executive
Committee Minutes**

Executive Committee Meeting Minutes
April 3, 2024
River to Sea TPO Conference Room
1 Deuce Court, Suite 100
Daytona Beach, FL 32124

Members Physically Present:

Mayor Chris Cloudman, Chairperson
Mayor Bill Partington, 1st Vice Chairperson
Mayor David Alfin, 2nd Vice Chairperson
Council Member Reed Foley
Vice Mayor Eric Sander
Council Member Danny Robins

Representing:

DeLand
Ormond Beach
Palm Coast
Port Orange
South Daytona
Volusia County

Others Physically Present:

Donna King, Recording Secretary
Colleen Nicoulin
Stephan Harris
Pamela Blankenship
Jon Cheney

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Citizen

Others Virtually Present:

Mariel Lemke

Representing:

TPO Staff

I. Call to Order / Roll Call / Determination of Quorum

The River to Sea Transportation Planning Organization (TPO) Executive Committee meeting was called to order at 9:00 a.m. by Chairperson Chris Cloudman. It was determined that a quorum was physically present. The meeting was held in a hybrid format with remote participation provided; six voting members were physically present.

II. Public Comment/Participation

There were no public comments.

III. Business Items

A. Update on TPO Office Lease Negotiations

Ms. Nicoulin provided a detailed update on the TPO office lease negotiations. Legal counsel provided a marked-up copy of the lease with comments last week. Ms. Nicoulin forwarded the marked-up lease to the property manager and is currently waiting for a response. The attorney initiated a title search on the property and that was received this week with no issues. The new anticipated timeline for moving in is now expected to be in the fourth quarter of this year.

B. Review and Recommend Approval of Selection Committee's Recommendation for IT Contractual Services Contract

Ms. Nicoulin reviewed the Selection Committee's recommendation for IT Contractual Services in detail. There was only one response out of thirteen solicitations which could be due to having to know government statutes and regulations, a lack of staffing at the firms causing them to be unable to handle the workload. The one response was from James Moore and Company which has been under contract by the TPO for the last ten years. They have a complete understanding of the TPO's needs and operations.

MOTION: A motion was made by Mayor Alfin to recommend approval of the Selection Committee's recommendation for IT Contractual Services Contract. The motion was seconded by Vice Mayor Sander and carried unanimously.

C. Discussion of Executive Director Annual Evaluation Process and Criteria

Chairperson Cloudman discussed the history of Ms. Nicoulin’s career with the TPO and the criteria used for the annual evaluation in previous years.

Ms. Nicoulin suggested continuing to use the same evaluation form that Space Coast TPO uses; their legal counsel administers the evaluation process and then summarizes and prepares a memo for their Executive Committee. Ms. Nicoulin stated that one-on-one meetings with the Executive Committee members were implemented last year which was very beneficial for her, and she would like to continue those as well.

D. Review and Approval of March 6, 2024 Executive Committee Minutes

MOTION: *A motion was made by Vice Mayor Sander to approve the draft March 6, 2024 Executive Committee Minutes. The motion was seconded by Council Member Foley and carried unanimously.*

E. Review and Approval of Draft April 24, 2024 TPO Board Agenda

Ms. Nicoulin reviewed the draft April 24, 2024 TPO Board Agenda in detail.

MOTION: *A motion was made by Vice Mayor Sander to approve the draft April 24, 2024 TPO Board Agenda. The motion was seconded by Council Member Foley and carried unanimously.*

IV. Staff Comments

Ms. Nicoulin announced that this is the time of year for the Bylaws, Nominating, and Budget Subcommittees to convene and provided details of the membership roles and responsibilities. She noted that legal counsel needs to weigh in on the Bylaws Subcommittee to ensure consistency with the Apportionment Plan.

V. Executive Committee Member Comments

Council Member Foley noted that he selected an alternate member for the TPO Board and will be forwarding that information to the TPO via email.

VI. Adjournment

The Executive Committee meeting adjourned at 9:46 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

CITY OF DELAND MAYOR CHRISTOPHER M. CLOUDMAN
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the April 3, 2024 regular meeting of the Executive Committee approved and duly signed this 1st day of May 2024.

DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the April 3, 2024 Executive Committee meeting is available upon request.**



Executive Committee Meeting May 1, 2024

III. BUSINESS ITEMS

**F. Review and Approval of Draft May 22, 2024 TPO Board
Agenda**



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, MAY 22, 2024
TIME: 9:00 A.M.
PLACE: AIRLINE ROOM
DAYTONA BEACH INTERNATIONAL AIRPORT
700 CATALINA DRIVE, DAYTONA BEACH, FL 32114

NOTE:
A Microsoft Teams meeting has been established for remote participation.

River to Sea TPO Board Meeting

[Join the meeting now](#)

Dial-in by phone:

+1 561-484-5911 265280331# United States, West Palm Beach

[Find a local number](#)

Phone conference ID: 265 280 331#

DeLand Mayor Chris Cloudman, Chairperson Presiding

- I. **CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. **CONSENT AGENDA**
 - A. **APRIL 24, 2024 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Donna King)*
 - B. **TREASURER REPORT** *(Contact: Mariel Lemke)*
 - C. **EXECUTIVE COMMITTEE REPORT** -- *Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson*
 - D. **BUDGET SUBCOMMITTEE REPORT** -- *Report by Ormond Beach Mayor Bill Partington, Budget Subcommittee Chairperson*
 - E. **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Ted Wendler, BPAC Chairperson*

IV. CONSENT AGENDA *(continued)*

F. CITIZENS ADVISORY COMMITTEE REPORT -- Report by Mr. Dave Castagnacci, CAC Chairperson

G. TECHNICAL COORDINATING COMMITTEE REPORT -- Report by Mr. Brian Walker, TCC Chairperson

H. RIVER TO SEA TPO BOARD REPORT -- Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson

I. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORTS -- Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson

J. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR'S OVERALL EVALUATION RESULT *(Contact: Colleen Nicoulin)*

V. ACTION ITEMS

A. REVIEW AND APPROVAL OF RESOLUTION 2024-## AMENDING THE FY 2023/24 TO FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (ROLL CALL VOTE REQUIRED) *(Contact: Colleen Nicoulin)*

B. REVIEW AND APPROVAL OF SLATE OF TPO OFFICERS FOR FY 2024/25 *(Contact: Colleen Nicoulin)*

VI. PRESENTATIONS, STATUS REPORTS, AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF THE DRAFT FY 2024/25 RIVER TO SEA TPO BUDGET *(Contact: Colleen Nicoulin)*

B. PRESENTATION AND DISCUSSION OF THE DRAFT 2024 LIST OF PRIORITY PROJECTS *(Contact: Colleen Nicoulin)*

C. PRESENTATION AND DISCUSSION OF THE DRAFT FY 2024/25 TO FY 2028/29 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) *(Contact: Colleen Nicoulin)*

D. FDOT REPORT *(Contact: Kia Powell, FDOT District 5)*

VII. EXECUTIVE DIRECTOR'S REPORT

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS

X. INFORMATION ITEMS

→ Bicycle/Pedestrian Advisory Committee Attendance Record – 2024

→ Citizens Advisory Committee Attendance Record – 2024

→ Technical Coordinating Committee Attendance Record– 2024

→ River to Sea TPO Outreach and Activities

→ Upcoming Events Flyer

→ Volusia and Flagler County Construction Reports

XI. ADJOURNMENT

The next River to Sea TPO Board meeting will be on June 26, 2024

June 2024 Meeting Dates

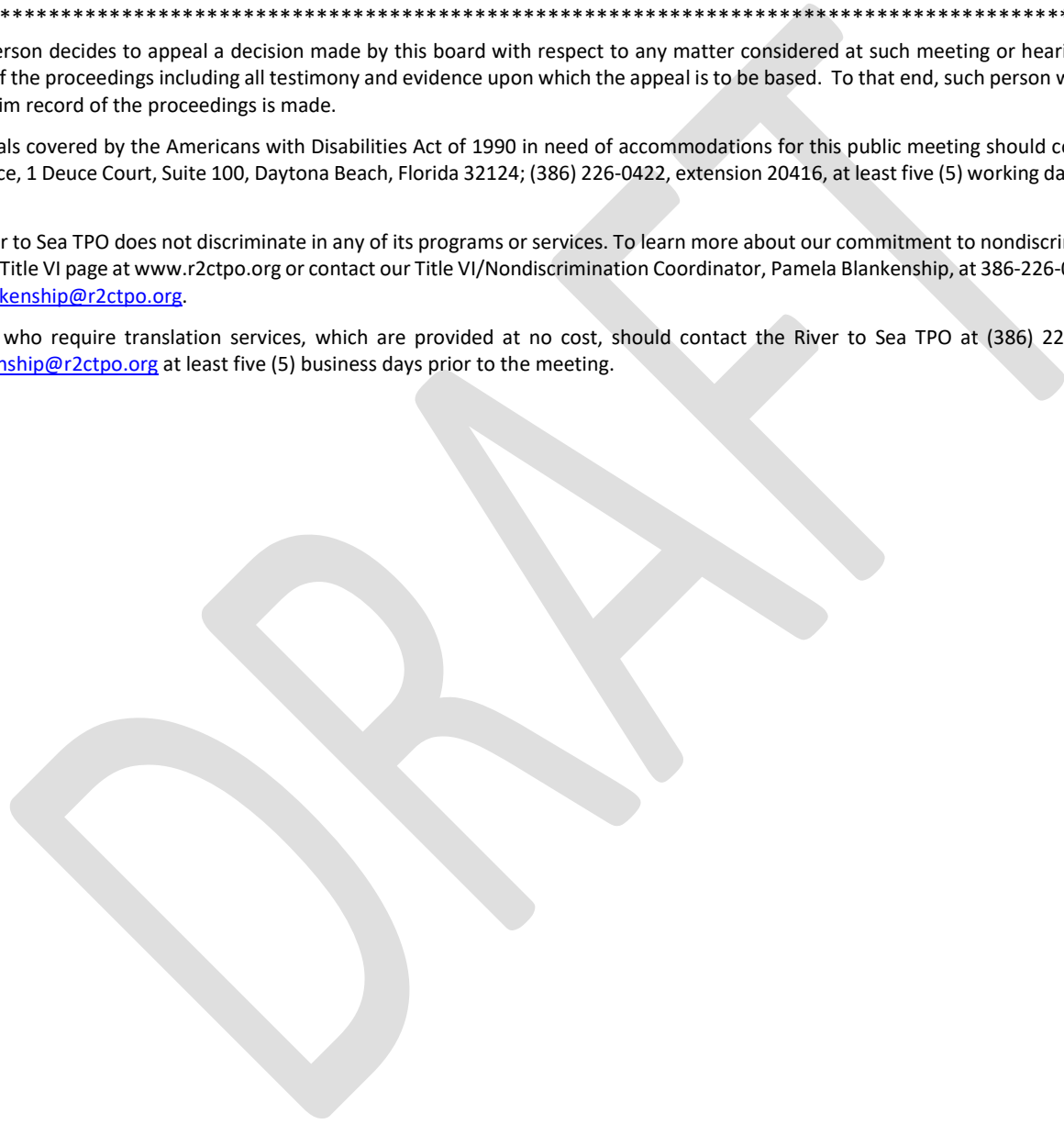
- Executive Committee, June 5, 2024 @ 9:00 a.m.
- Bicycle/Pedestrian Advisory Committee, June 12, 2024 @ 2:00 p.m.
- Citizens Advisory Committee, June 18, 2024 @ 1:15 p.m.
- Technical Coordinating Committee, June 18, 2024 @ 3:00 p.m.
- River to Sea TPO Board, June 26, 2024 @ 9:00 a.m.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 1 Deuce Court, Suite 100, Daytona Beach, Florida 32124; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.

Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the meeting.





Executive Committee Meeting

May 1, 2024

IV. STAFF COMMENTS



**Executive Committee Meeting
May 1, 2024**

V. EXECUTIVE COMMITTEE MEMBER COMMENTS



Executive Committee Meeting May 1, 2024

VI. ADJOURNMENT

**The next Executive Committee meeting will be June 5,
2024**



River to Sea TPO Budget Subcommittee Meeting

May 1, 2024

9:30 am



Budget Subcommittee Meeting

May 1, 2024

I. Call to Order



Budget Subcommittee Meeting

May 1, 2024

II. Public Comment/Participation



Budget Subcommittee Meeting

May 1, 2024

III. BUSINESS

A. DISCUSS THE DRAFT FY 2024/25 RIVER TO SEA TPO BUDGET

**River to Sea TPO FY 2024/25 Budget
With Prior Year Carryover
DRAFT**

**River to Sea TPO
FY 24/25 Budget
DRAFT**

	<u>Approved FY 23/24 *</u>	<u>Proposed FY 24/25</u>	<u>Change</u>
<u>REVENUES</u>			
Federal Funds	\$ 1,981,510	\$ 3,235,499	\$ 1,253,989
State Funds	\$ 35,642	\$ 33,142	\$ (2,500)
Local Funds	\$ 181,724	\$ 181,426	\$ (298)
Total Revenue	\$ 2,198,876	\$ 3,450,067	\$ 1,251,191
<u>EXPENDITURES</u>			
Personnel			
Salaries	\$ 655,145	\$ 671,693	\$ 16,548
Fringe Benefits	\$ 326,254	\$ 345,755	\$ 19,501
Consultant Services/Special Studies	\$ 629,309	\$ 1,826,269	\$ 1,196,960
Travel Expenses	\$ 25,000	\$ 25,000	\$ -
Office Expenses			
Office Relocation	\$ -	\$ 30,000	\$ 30,000
Rent (includes: electricity and janitorial)	\$ 130,400	\$ 122,400	\$ (8,000)
Telephone	\$ 2,400	\$ 2,400	\$ -
Office Expense - Misc.	\$ -	\$ 8,000	\$ 8,000
Operating Expenses			
Advertising	\$ 4,000	\$ 4,000	\$ -
Conference, Workshops & Seminar Fees	\$ 15,000	\$ 15,000	\$ -
Copy Machine Costs	\$ 11,000	\$ 11,000	\$ -
Dues/Memberships	\$ 10,000	\$ 10,000	\$ -
Education/ Professional Development	\$ 2,000	\$ 2,000	\$ -
Fees	\$ 13,900	\$ 16,000	\$ 2,100
Liability, Equipment & Auto Insurance	\$ 20,000	\$ 20,000	\$ -
Meeting Expense	\$ 4,000	\$ 4,000	\$ -
Operating Supplies	\$ 10,000	\$ 10,000	\$ -
Postage	\$ 3,000	\$ 2,000	\$ (1,000)
Printing	\$ 8,000	\$ 8,000	\$ -
Publications	\$ 1,050	\$ 1,050	\$ -
Repairs/Improvements	\$ 2,000	\$ 2,000	\$ -
Network Costs	\$ 108,318	\$ 30,000	\$ (78,318)
Software	\$ 14,500	\$ 20,000	\$ 5,500
Professional Services			
Audit Services	\$ 20,000	\$ 20,000	\$ -
Legal Services	\$ 20,000	\$ 20,000	\$ -
Payroll Fees Services	\$ 2,500	\$ 2,500	\$ -
Professional Services - Misc.	\$ 18,600	\$ 3,500	\$ (15,100)
Capital Outlay (Equipment/Furniture/Computers)	\$ 15,000	\$ 15,000	\$ -
Capital Outlay (AV System Upgrade)	\$ -	\$ 75,000	\$ 75,000
Capital Outlay (Server Replacement)	\$ 15,000	\$ 15,000	\$ -
Outreach and Educational	\$ 12,500	\$ 12,500	\$ -
Contingency	\$ 100,000	\$ 100,000	\$ -
Total Expenditures	\$ 2,198,876	\$ 3,450,067	\$ 1,251,191
Excess of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

* Reflects Budget Amendment 1 approved 4.24.2024

**River to Sea TPO
FY 2024/25 Budget
DRAFT**

Revenue Sources

	New FY 2024/25	Carryover From Prior Years	Totals
 <u>Federal Funds</u>			
Consolidated Planning Grant FY 24/25	\$ 1,258,307	\$ 980,814	
Surface Transportation Block Grant (SU) FY 24/25	\$ 500,000	\$ 176,378	
SS4A Grant FY 23/24	\$ 320,000		
	\$ 2,078,307	\$ 1,157,192	
			\$ 3,235,499
 <u>State Funds</u>			
TD FY 24/25	\$ 33,142		
	\$ 33,142	\$ -	
			\$ 33,142
 <u>Local Funds</u>			
Feasibility Studies-Local Match 10% (FY 24/25)	\$ 20,000		
SS4A Grant FY 23/24 - Local Match	\$ 80,000		
Interest Income	\$ 10,000		
Member Assessments	\$ 71,426		
	\$ 181,426	\$ -	
			\$ 181,426
Total	\$ 2,292,875	\$ 1,157,192	\$ 3,450,067

**River to Sea TPO
FY 24/25 Budget
Draft**

Staff Salary and Fringe

Budgeted	Salary Costs		Fringe			Total
	Salary	Sub Total	Retirement Life WC/Fica	Health/ Other	Sub Total	Personnel
Budget FY 23/24	\$655,145	\$655,145	\$167,468	\$158,786	\$326,254	\$981,399
Proposed FY 24/25	\$671,693	\$671,693	\$180,823	\$164,932	\$345,755	\$1,017,448
Increase (Decrease)	\$16,548	\$16,548	\$13,355	\$6,146	\$19,502	\$36,049

Notes:

Includes a 4.0% COLA for current staff positions

Includes contingency for possible leave payout

Includes \$25,000 additional contingency for re-org/staffing/merit

FRS employer contribution rate increased by 1.5%

Includes 5% increase in estimate for health insurance premiums

Assumes highest health insurance premium category for vacant positions

**River to Sea TPO
FY 24/25 Budget
DRAFT**

	<u>Population*</u>	<u>FY 24/25 Assessment Amount (.10)</u>
Beverly Beach	495	\$50
Bunnell	4,027	\$403
Daytona Beach	80,940	\$8,094
Daytona Beach Shores	5,262	\$526
DeBary	23,750	\$2,375
DeLand	41,264	\$4,126
Deltona	97,337	\$9,734
Edgewater	24,334	\$2,433
Flagler Beach	5,288	\$529
Flagler County (Unincorporated)	19,269	\$1,927
Holly Hill	13,008	\$1,301
Lake Helen	3,015	\$302
Marineland (part)	12	\$1
New Smyrna Beach	32,131	\$3,213
Oak Hill	2,065	\$207
Orange City	14,313	\$1,431
Ormond Beach	44,935	\$4,494
Palm Coast	101,737	\$10,174
Pierson	1,560	\$156
Ponce Inlet	3,405	\$341
Port Orange	65,008	\$6,501
South Daytona	13,449	\$1,345
Volusia County (Unincorporated)	<u>117,657</u>	<u>\$11,766</u>
Total	<u><u>714,261</u></u>	<u><u>\$71,426</u></u>



Budget Subcommittee Meeting

May 1, 2024

IV. STAFF COMMENTS



**Budget Subcommittee Meeting
May 1, 2024**

V. BUDGET SUBCOMMITTEE MEMBER COMMENTS



Budget Subcommittee Meeting

May 1, 2024

VI. ADJOURNMENT