



Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

DATE: Wednesday, May 1, 2019
TIME: 8:30 a.m.
PLACE: River to Sea TPO Executive Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

Daytona Beach Commissioner Rob Gilliland, Acting Chairperson Presiding

AGENDA

- I. CALL TO ORDER
- II. PUBLIC COMMENT/PARTICIPATION
- III. DISCUSSION ITEMS
- IV. A. Update on FDOT District 5 Draft Proposed Local Agency Program (LAP) Policy
- V. BUSINESS
 - A. Review and Recommend Approval of Data Transfer Solutions (DTS) Sole Source Recommendation and Agreement for Support with the TIP Tool
 - B. Review and Recommend Approval of Selection Committee’s Recommendation and Authorize Executive Director to Negotiate and Execute a Contract for Support Services in Developing the 2045 Long Range Transportation Plan (LRTP)
 - C. Review and Recommend Approval of the 2019 State Modified Joint Certification Review
 - D. Review and Approval of the Draft May 22, 2019 River to Sea TPO Board Agenda
- IV. STAFF COMMENTS
- V. EXECUTIVE COMMITTEE MEMBER COMMENTS
- VII. ADJOURNMENT

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event



Request to Use Sole Source Procurement

LBM 2019-02

To: River to Sea TPO Board

From: Lois Bollenback

Date: April 23, 2019

RE: Sole Source Request – TIP Maintenance and Technical Support

Background:

In January 25, 2005, the Volusia County MPO contracted with Data Transfer Solutions, LLC, to improve the design of the MPO’s Transportation Improvement Program (TIP) database for the purpose of improving security, reliability and ease of use. The database would be used to develop and implement an internet mapping application using ArcIMS that allows the public to view, query and locate specific TIP projects.

The program (TIP Tool) created by Data Transfer Solutions is used to submit the annual TIP update to FDOT as well as process TIP amendments. Volusia County MPO was on the cutting edge with implementing this technology; MPOs throughout the state as well as FDOT have all now implemented the functionality of this TIP Tool utilizing Data Transfer Solutions’ technology. Implementation of the TIP Tool by MPO’s throughout Florida has led to improved accuracy and consistency in the formatting and development of TIP’s and in the communication of information to the public. The use of the TIP Tool is also intended to reduce redundancy in the processing of FDOT Work Program information used to develop TIP’s throughout the state.

The software designed by Data Transfer Solutions’ requires maintenance and technical support relating to software installation, errors and updates, patches, error reports and bug fixes. DTS is granted access to the FDOT Work Program data in order to populate the TIP Tool with transportation project information to be used by MPOs and TPOs throughout the state. There is currently no other vendor available to provide this service. The R2CTPO’s ongoing cost for this service is \$9,600 per year.

Request:

The R2CTPO respectfully submits this request to use a Sole Source Procurement for the maintenance and technical support for the Automated Transportation Improvement Plan Software and Project Analysis Tool Software. The vendor that provides these services, Data Transfer Solutions, LLC, who is the creator of the current software and is the only vendor that can maintain the existing software.

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	3 Ormond Beach	Port Orange	



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, MAY 22, 2019
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

Daytona Beach Commissioner Rob Gilliland, Acting Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairman)*
- IV. CONSENT AGENDA**
 - A. APRIL 24, 2019 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages)*
 - B. TREASURER’S REPORT** *(Contact: Julie Adamson) (Enclosure, pages)*
 - C. BPAC PROJECT REVIEW SUBCOMMITTEE REPORT** *(Contact Stephan Harris) (Enclosure, pages 3, 19)*
 - D. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) SUBCOMMITTEE REPORT** *(Contact: Colleen Nicoulin) (Enclosure, pages 3, 19)*
 - E. NOMINATING COMMITTEE REPORT** *Report by Daytona Beach Commissioner Rob Gilliland, Nominating Committee Chairperson (Enclosure, pages)*
 - F. EXECUTIVE COMMITTEE REPORT** -- *Report by Daytona Beach Commissioner Rob Gilliland, Executive Committee Chairperson (Enclosure, pages)*
 - G. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Bob Storke, BPAC Chair (Enclosure, pages)*
 - H. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** - *Report provided by Council Member Heather Post, TDLCB Chairperson (Enclosure, pages)*
 - I. CITIZENS ADVISORY COMMITTEE REPORT**--*Report by Ms. Janet Deyette, CAC Chair) (Enclosure, pages)*
 - J. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Jose Papa, TCC Chair (Enclosure, pages)*

IV. CONSENT AGENDA *(Continued)*

- K. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- Report by Daytona Beach Commissioner, TPO Board Chairperson *(Enclosure, pages)*
- L. METROPOLITAN PLANNING ORGANIZATION ADVISORY COUNCIL (MPOAC) REPORT** *(Contact: Lois Bollenback) (Enclosure, pages)*
- M. REVIEW AND APPROVAL OF SELECTION COMMITTEE'S RECOMMENDATION AND AUTHORIZATION FOR EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A CONTRACT FOR SUPPORT SERVICES IN DEVELOPING THE 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- N. REVIEW AND APPROVAL OF DATA TRANSFER SOLUTIONS (DTS) SOLE SOURCE RECOMMENDATION AND AGREEMENT FOR SUPPORT WITH THE TIP TOOL** *(Contact: Lois Bollenback) (Enclosure, pages)*
- O. REVIEW AND APPROVAL OF RESOLUTION 2019-## AUTHORIZING THE EXECUTION OF THE TRANSPORTATION DISADVANTAGED (TD) TRUST FUND GRANT AGREEMENT FOR FY 2019/20 WITH THE COMMISSION FOR THE TRANSPORTATION DISADVANTAGED (CTD)** *(Contact: Stephan Harris) (Enclosure, pages)*
- P. REVIEW AND APPROVAL OF RESOLUTION 2019-## AUTHORIZING THE FILING AND EXECUTION OF A GRANT APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION FOR SECTION 5305(d) FUNDS** *(Contact: Stephan Harris) (Enclosure, pages)*
- Q. REVIEW AND APPROVAL OF THE 2019 STATE MODIFIED JOINT CERTIFICATION REVIEW** *(Contact: Lois Bollenback) (Enclosure, pages)*

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RIVER TO SEA TPO BOARD SLATE OF OFFICERS FOR FY 2019/20** *(Contact: Lois Bollenback) (Enclosure, pages)*
- B. REVIEW AND APPROVAL OF THE FY 2019/20 RIVER TO SEA TPO BUDGET** *(Contact: Julie Adamson) (Enclosure, pages)*
- C. REVIEW AND APPROVAL OF REQUEST FROM FDOT FOR ADDITIONAL FUNDING FOR THE SR 44 ADAPTIVE TRAFFIC SIGNAL SYSTEM (AIRPORT ROAD TO EAST 3RD AVENUE)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- D. REVIEW AND APPROVAL OF REQUEST FROM FDOT FOR ADDITIONAL FUNDING FOR THE SR 421 ADAPTIVE TRAFFIC SIGNAL SYSTEM (SUMMER TREES ROAD TO SR 5/A1A)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- E. REVIEW AND APPROVAL OF RESOLUTION 2019-## ADOPTING THE 2019 BICYCLE SUITABILITY MAP** *(Contact: Stephan Harris) (Enclosure, pages)*
- F. REVIEW AND APPROVAL OF RESOLUTION 2019-## AMENDING THE FY 2018/19 TO 2022/23 TRANSPORTATION IMPROVEMENT PROGRAM** *(Contact: Lois Bollenback) (Enclosure, pages)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF THE DRAFT FY 2019/20 – FY 2023/24 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Colleen Nicoulin) (Enclosure, page)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS *(Continued)*

- B. PRESENTATION AND DISCUSSION OF THE DRAFT 2019 LIST OF PRIORITY PROJECTS (LOPP)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- C. PRESENTATION AND DISCUSSION OF DRAFT 2019 REGIONAL LIST OF PRIORITY PROJECTS (LOPP)** *(Contact: Lois Bollenback) (Enclosure, pages)*
- D. PRESENTATION AND DISCUSSION OF THE US 17 TRAIL PROJECT DEVELOPMENT AND ENVIRONMENT (PD&E) STUDY** *(Contact: Stephan Harris) (Enclosure, pages)*
- E. PRESENTATION AND DISCUSSION OF THE EAST CENTRAL FLORIDA REGIONAL RESILIENCE ACTION PLAN (ECFRRAP)** *(Contact: Stephan Harris) (Enclosure, pages)*
- F. FDOT REPORT** *(Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages)*

VII. EXECUTIVE DIRECTOR'S REPORT *(Enclosure, page)*

- Update on FDOT D-5 Local Agency Program (LAP) Proposed Policy
- Update on FY 2017/18 SU Funding
- Update on Roundtable of Volusia County Elected Officials/Sales Tax Referendum Results
- Update on the Draft Public Participation Plan (PPP) Public Review Period

VIII. RIVER TO SEA BOARD MEMBER COMMENTS *(Enclosure, page)*

IX. INFORMATION ITEMS *(Enclosure, pages)*

- Citizens Advisory Committee Attendance Record – 2019
- Technical Coordinating Committee Attendance Record– 2019
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2019
- April 2018 TPO Outreach and Activities

X. ADJOURNMENT *(Enclosure, page)*

The next Rver to Sea TPO Board meeting will be June 26, 2019

June Meeting Dates

Executive Committee, June 5, 2019 @ 8:30 a.m.

Bicycle/Pedestrian Advisory Committee, June 12, 2019 @ 2:00 p.m.

Citizens Advisory Committee, June 18, 2019 @ 1:15 p.m.

Technical Coordinating Committee, June 18, 2019 @ 3:00 p.m.

River to Sea TPO Board, June 26, 2019 @ 9:00 a.m.

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