



# MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

**DATE:** WEDNESDAY, APRIL 27, 2022  
**TIME:** 9:00 A.M.  
**PLACE:** RIVER TO SEA TPO CONFERENCE ROOM  
2570 W. International Speedway Blvd., Suite 100  
Daytona Beach, FL 32114

**NOTE:**  
Microsoft Teams has been  
established for remote participation.  
Masks are requested to be worn by  
those physically present according to  
CDC guidelines

\*\*\*\*\*

River to Sea TPO Board Meeting  
April 27, 2022 at 9:00 a.m. EDT

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911 596680415# United States, West Palm Beach

Phone Conference ID: 596 680 415#

[Find a local number](#) | [Reset PIN](#)

\*\*\*\*\*

Volusia County Council Member Billie Wheeler, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA
  - A. MARCH 23, 2022 RIVER TO SEA TPO BOARD MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, pages 4-11)*
  - B. TREASURER'S REPORT *(Contact: Colleen Nicoulin) (Enclosure, pages 4, 12)*
  - C. EXECUTIVE COMMITTEE REPORT – Report by Volusia County Council Member Billie Wheeler, Executive Committee Chairperson *(Enclosure, pages 4, 13 )*

Beverly Beach  
Bunnell  
Daytona Beach  
Daytona Beach Shores

DeBary  
DeLand  
Deltona  
Edgewater

Flagler Beach  
Flagler County  
Holly Hill  
Lake Helen

New Smyrna Beach  
Oak Hill  
Orange City  
Ormond Beach

Palm Coast  
Pierson  
Ponce Inlet  
Port Orange

South Daytona  
Volusia County

#### **IV. CONSENT AGENDA**

- D. EXECUTIVE DIRECTOR SEARCH COMMITTEE REPORT** - Report by Volusia County Council Member Billie Wheeler, Executive Director Search Committee Chairperson (Enclosure, pages 4, 14)
- E. BPAC PROJECT REVIEW SUBCOMMITTEE REPORT** - Report by Ms. Gayle Belin, BPAC Project Review Subcommittee Chairperson (Enclosure, pages 4, 15)
- F. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** – Report by Volusia County Council Vice Chair Barbara Girtman, TDLCB Chairperson (Enclosure, pages 4, 16)
- G. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- Report by Dr. Jason Aufdenberg, BPAC Chairperson (Enclosure, pages 4, 17)
- H. CITIZENS ADVISORY COMMITTEE REPORT** -- Report by Ms. Kerry Karl, CAC Chairperson (Enclosure, pages 4, 18)
- I. TECHNICAL COORDINATING COMMITTEE REPORT** -- Report by Ms. Becky Mendez, TCC Chairperson (Enclosure, pages 4, 19)
- J. RIVER TO SEA TPO BOARD REPORT** -- Report by Volusia County Council Member Billie Wheeler, TPO Board Chairperson (Enclosure, pages 4, 20)
- K. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- Report by Volusia County Council Member Billie Wheeler, TPO Board Chairperson (Enclosure, pages 4, 21)
- L. REVIEW AND APPROVAL OF AN AMENDMENT TO THE FY 2021/22 RIVER TO SEA TPO BUDGET** (Contact: Colleen Nicoulin) (Enclosure, pages 4, 22)

#### **V. ACTION ITEMS**

- A. REVIEW AND APPROVAL OF THE EXECUTIVE DIRECTOR SEARCH COMMITTEE'S RECOMMENDATION FOR THE EXECUTIVE DIRECTOR POSITION AND EXECUTION OF AN INTERIM EXECUTIVE DIRECTOR AGREEMENT** (Contact: Colleen Nicoulin) (Enclosure, pages 23-28)
- B. REVIEW AND APPROVAL OF RESOLUTION 2022-07 ADOPTING THE RIVER TO SEA TPO'S TITLE VI PLAN** (Contact: Pam Blankenship) (pages 29-31)
- C. REVIEW AND APPROVAL OF RESOLUTION 2022-08 ADOPTING THE RIVER TO SEA TPO'S LIMITED ENGLISH PROFICIENCY (LEP) PLAN** (Contact: Pam Blankenship) (Enclosure, pages 32-34)

#### **VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

- A. PRESENTATION AND DISCUSSION OF UPDATES TO THE FLORIDA GREENWAYS AND TRAILS SYSTEM (FGTS) PLAN AND MAPS** (Contact: Stephan Harris) (Enclosure, pages 35-37)
- B. PRESENTATION AND DISCUSSION OF THE CURRENT STATUS OF THE FLAGLER COUNTY TRANSIT DEVELOPMENT PLAN (TDP)** (Contact: Stephan Harris) (Enclosure, page 38)
- C. PRESENTATION AND DISCUSSION OF UPDATES TO THE RIVER TO SEA TPO'S PUBLIC PARTICIPATION PLAN (PPP)** (Contact: Pam Blankenship) (Enclosure, page 39)
- D. FDOT REPORT** (Contact: Anna Taylor, FDOT District 5) (Enclosure, pages 40-43)

#### **VII. INTERIM EXECUTIVE DIRECTOR'S REPORT** (page 44)

#### **VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

#### **IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**X. INFORMATION ITEMS** (Enclosure, pages 44-53)

- Bicycle/ Advisory Committee Attendance Record – 2022
- Citizens Advisory Committee Attendance Record – 2022
- Technical Coordinating Committee Attendance Record– 2022
- March/April 2022 TPO Outreach and Activities
- Volusia County and Flagler County Construction Reports
- St. Johns River to Sea Loop Alliance Earth Day Trail Day on the A1A Flyer
- Florida Department of Health Family Fun Day Flyer

**XI. ADJOURNMENT** (Enclosure, page 44)

\*The next River to Sea TPO Board meeting will be May 25, 2022\*

**May 2022 Meeting Dates**

Executive Committee, May 4, 2022 @ 9:00 a.m.

Bicycle/Pedestrian Advisory Committee, May 11, 2022 @ 2:00 p.m.

Citizens Advisory Committee, May 17, 2022 @ 1:15 p.m.

Technical Coordinating Committee, May 17, 2022 @ 3:00 p.m.

River to Sea TPO Board, May 25, 2022 @ 9:00 a.m.

\*\*\*\*\*

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org). Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days prior to the event.

**MEETING SUMMARY  
TPO BOARD  
APRIL 27, 2022**

**IV. CONSENT AGENDA**

**A. MARCH 23, 2022 RIVER TO SEA TPO BOARD MEETING MINUTES**

**B. TREASURER’S REPORT**

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The March 2022 Treasurer’s Report is provided for your review.

**C. EXECUTIVE COMMITTEE REPORT**

**D. EXECUTIVE DIRECTOR SEARCH COMMITTEE REPORT**

**E. BPAC PROJECT REVIEW SUBCOMMITTEE REPORT**

**F. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) REPORT**

**G. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT**

**H. CITIZENS ADVISORY COMMITTEE (CAC) REPORT**

**I. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT**

**J. RIVER TO SEA TPO BOARD SUMMARY REPORT**

**K. INTERIM EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT**

**L. REVIEW AND APPROVAL OF AN AMENDMENT TO THE FY 2021/22 RIVER TO SEA TPO BUDGET**

The proposed budget amendment reduces the federal revenue amount to account for the SU de-obligation of \$76,900 that was approved by the TPO Board at the March 23, 2022 meeting, and re-allocates expenditures to reflect additional advertising costs (\$5,000) associated with the Executive Director search and additional fees (\$120,000) associated with the professional services for the Executive Director recruitment, temporary financial consultant services, attorney fees and payroll services.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE CONSENT AGENDA***



**MARCH 23, 2022 MEETING MINUTES**  
**OF THE**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**  
2570 W. International Speedway Boulevard, Suite 100  
Daytona Beach, FL 32114-8145

**TPO Board Members Physically Present:**

Commissioner Stacy Cantu  
Mayor Karen Chasez  
Commissioner Chris Cloudman, 2<sup>nd</sup> Vice Chairperson  
Commissioner James Sherman\*  
Councilwoman Christine Power  
Commissioner Roy Johnson  
Vice Mayor Bill Lindlau\*\*  
Council Member Jeff Allebach  
Mayor Bill Partington  
Commissioner Jason McGuirk  
Mayor David Alfin  
Vice Mayor Gary Smith\*  
Council Member Reed Foley  
Councilman Eric Sander  
Council Chair Jeff Brower  
Council Vice Chair Barbara Girtman, 1st Vice Chairperson  
Council Member Billie Wheeler, Chairperson  
Anna Taylor (non-voting)

**TPO Board Members Virtually Present:**

Council Member Richard Bryan\*  
Commissioner Victor Ramos  
Council Member Danny Robins  
Dr. Jason Aufdenberg (non-voting)

**TPO Board Members Absent**

Commissioner Jeffrey Schuitema\*  
Vice Mayor John Rogers\*  
Commissioner Joe Mullins  
Commissioner Rick Basso\*  
Mayor Samuel Bennett\*  
Council Member Heather Post (excused)  
Ruben Colón (non-voting)  
Kerry Karl (non-voting)  
Becky Mendez (non-voting)

**\* Non-voting member in the Small City Alliance**

**\*\* Voting member for the Small City Alliance**

**Others Physically Present:**

Colleen Nicoulin  
Stephan Harris  
Rakinya Hinson  
Chris Barone  
Gary Huttman  
Bobbie King  
Jay Williams  
Ben Bartlett  
Jon Cheney

**Representing:**

Daytona Beach  
DeBary  
DeLand  
Flagler Beach  
Edgewater  
Holly Hill  
Oak Hill  
Orange City  
Ormond Beach  
New Smyrna Beach  
Palm Coast  
Ponce Inlet  
Port Orange  
South Daytona  
Volusia County  
Volusia County District 1  
Volusia County, District 2  
FDOT

**Representing:**

Daytona Beach Shores  
Deltona  
Volusia County, District 3  
BPAC Chairperson

**Representing:**

Beverly Beach  
Bunnell  
Flagler County  
Lake Helen  
Pierson  
Volusia County, District 4  
Volusia County School Board  
CAC Chairperson  
TCC Chairperson

**Representing:**

TPO Staff  
TPO Staff  
FDOT  
FDOT  
MetroPlan Orlando  
Volusia County  
Volusia County  
Volusia County Public Works  
Volusia County Traffic Engineering

**Others Physically Present:**

Kelvin Miller  
Ralf Heseler

**Representing:**

Votran  
Votran

**Others Virtually Present:**

Debbie Stewart, Recording Secretary  
Pam Blankenship  
April Bacchus  
Jim Martin

**Representing:**

TPO Staff  
TPO Staff  
ETM, Inc.  
Federal Highway Administration

**I. Call to Order / Roll Call / Determination of Quorum**

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Billie Wheeler. The roll was called and it was determined a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 15 voting and three non-voting members physically present; and with two voting and two non-voting members attending remotely.

**MOTION:** *A motion was made by Commissioner McGuirk to allow TPO Board members attending remotely due to COVID-19 precautions to participate and vote. The motion was seconded by Councilman Sander and carried unanimously.*

**II. Pledge of Allegiance**

The Pledge of Allegiance was given.

**III. Public Comment/Participation**

There were no public comments.

**IV. Consent Agenda**

- A. February 23, 2021 River to Sea TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Executive Director Search Committee Report
- E. Bicycle and Pedestrian Advisory Committee (BPAC) Report
- F. Citizens Advisory Committee (CAC) Report
- G. Technical Coordinating Committee (TCC) Report
- H. River to Sea TPO Board (R2CTPO) Report
- I. Executive Director Timesheet Review Report

**MOTION:** *A motion was made by Commissioner McGuirk to approve the Consent Agenda. The motion was seconded by Councilwoman Power and carried unanimously.*

**V. Action Items****A. Review and Approval of Resolution 2021-05 Amending the Connect 2045 Long Range Transportation Plan (LRTP) (Roll Call Vote Required)**

Ms. Nicoulin explained this amendment advances funding for two interchange projects on I-95; LPGA Boulevard and US 1. It advances design into the current year, adds right-of-way funding to the 2026/2030 band year and extends the limits of the LPGA Boulevard project from US 92 to Williamson Boulevard; the current limits are just east of Champions Drive. Both projects are in the Connect 2045 LRTP; this amendment matches the funding and years. The money to advance these project phases came from stimulus funding; construction is not yet funded. This amendment also provides consistency with the Transportation Improvement Plan (TIP). The amendment has been open for a 30-day public review period; a few public comments have been received and all but one were in favor of the projects; one felt there are other needs outside of the US 1 interchange that are needed but that the aging interchange is a safety issue.

Commissioner Cloudman referred to the comment not in favor of the US 1 interchange project and asked if any specific projects that may already be in the plan were mentioned.

Ms Nicoulin replied they indicated Granada Boulevard in Ormond Beach as well as extending Tomoka Farms Road from Granada Boulevard to LPGA Boulevard were higher priorities.

Volusia County Council Chair Brower commented that this amendment advances design and right-of-way; he asked how this will affect a construction date and if we can anticipate it moving forward as a result of this amendment.

Ms. Nicoulin replied that there are a number of phases that have to occur prior to construction; this amendment advancing those phases puts the project in line and ready should construction funding becomes available.

**MOTION:** *A motion was made by Vice Mayor Lindlau to approve Resolution 2022-05 amending the Connect 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Commissioner Cantu and carried unanimously by a roll call vote.*

**B. Review and Approval of Resolution 2022-06 Amending the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP) and Authorizing the De-Obligation of Urban Attributable (SU) Funds from the Current Fiscal Year (Roll Call Vote Required)**

Chairperson Wheeler stated the de-obligation of planning funds releases federal funds that were previously authorized but not expended by the TPO. Funds that are de-obligated in the second year of the two-year UPWP are made available for use in the first year of the new UPWP.

Ms. Nicoulin explained every two years when the TPO closes out a UPWP cycle, staff reviews the expenditure of funds and identifies funds we do not anticipate spending down before the end of the fiscal year. Once those funds are identified, the TPO goes through a de-obligation process which releases those funds from the current year and makes them available in the first year of the new UPWP. If the funds are not de-obligated they will be available in the second year of the new UPWP. This is de-obligating SU funds that are used for planning and feasibility studies; the request is to de-obligate \$76,900 in SU funds from the current fiscal year.

**MOTION:** *A motion was made by Council Vice Chair Girtman to approve Resolution 2022-06 amending the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP) and authorizing the de-obligation of Urban Attributable (SU) funds from the current fiscal year. The motion was seconded by Commissioner McGuirk and carried unanimously by a roll call vote.*

**C. Review and Approval of the Draft FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) for FDOT/FHWA Review**

Ms. Nicoulin explained the UPWP is the TPO's two-year work program which identifies tasks, activities, projects and deliverables staff will be undertaking over the next two years. The draft tasks for the new UPWP were discussed last month as well as the estimated funding allocations. There was discussion last month regarding the requirement that the TPO spend down 80% of PL funds in the current UPWP in order for SU funds to be able to be flexed in the new UPWP; it was questioned if we were close to spending down 80% and if not if there was a strategy to ensure we do. Since then, the expenditures were reviewed and it is expected that the TPO will spend down 90% of those funds which allows us to use the SU funds for planning in the new UPWP. She reviewed the estimated funding allocations for FY 2022/23 and 2023/24. The TPO operates under a number of grants and this year we are going to a consolidated planning grant which combines planning (PL) funds and SU funds with Federal Transit Administration (FTA) funds into one grant which will provide better grant management.

Ms. Nicoulin stated the draft tables of tasks and deliverables for the new UPWP were discussed last month and have since been refined; she reviewed the changes from last month including changes to the administration of the Central Florida MPO Alliance (CMFPOA) task. The draft UPWP will be opened for a 30-

day public comment period through April 25, 2022; any comments received from the public, FDOT, and FHWA will be incorporated into the final document which will be back for adoption in May.

**MOTION:** *A motion was made by Commissioner Cloudman to approve the draft FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) for FDOT/FHWA review. The motion was seconded by Council Vice Chair Girtman and carried unanimously.*

**D. Review and Approval of a Budget Increase for Candidate Travel Expenses Associated with Executive Director Final Candidate Interviews**

Chairperson Wheeler stated the Executive Director Search Action Plan was approved by the TPO Board on July 23, 2021 and authorized the Executive Director Search Committee (EDSC) to incur fees for expenses associated with the Executive Director search. A budget increase is being requested for candidate travel expenses associated with the final candidate interviews.

Ms. Nicoulin explained that when the budget was initially set for the Executive Director search it included funds for the recruitment firm, advertisement of the position and travel for the final candidates. At that time, we did not know how many final candidates there would be or where they would be traveling from; four of the five final candidates are out of state and one is in-state. The TPO had anticipated using local funds but has worked with FDOT and the expenses are eligible for federal reimbursement so we can use PL funds. The EDSC elected to bring five final candidates in for interviews; however, due to a work commitment, one candidate will participate virtually so will not incur any travel expenses. The other candidates' travel expenses will exceed the \$5,000 originally budgeted. All travel expenses are required to comply with the TPO and state policies. This request is to increase the budget for travel expenses for the final candidates by \$5,000 to not to exceed \$10,000.

Members discussed the proposed budget increase, the candidates and anticipated travel expenses that could be incurred; they agreed to increase the budget by \$10,000 to not exceed \$15,000 for travel expenses for the final candidates.

**MOTION:** *A motion was made by Council Member Allebach to approve a budget increase not to exceed \$15,000 for candidate travel expenses associated with Executive Director final candidate interviews. The motion was seconded by Council Vice Chair Girtman and carried unanimously.*

**VI. Presentations and Discussion Items**

**A. Presentation and Discussion of Updates to the R2CTPO's Title VI and Limited English Proficiency (LEP) Plans**

Ms. Blankenship explained the Title VI and Limited English Proficiency (LEP) Plans are reviewed each year and updated every two years. The Title VI Plan establishes procedures to ensure the TPO complies with federal and state statutes and regulations regarding discrimination. She reviewed the updates to the Title VI Plan which were minor. Complaint forms in English and Spanish are included in the Title VI Plan. The LEP ensures the TPO recognizes the needs of LEP members of our community, that we implement a plan to communicate effectively, and ensures reasonable access to the TPO's processes, information and decision-making. She reviewed the updates to the LEP Plan and explained the data will be updated to the 2016-2020 American Community Survey data next month. Both documents require a 30-day public notice that will open today and run through April 23, 2022. They will be back next month for review and approval.

**B. Presentation and Discussion of the 2022 Annual Call for Projects and Project Priority Process**

Chairperson Wheeler stated each year, the TPO develops a series of project lists that show the transportation priorities for the planning area. These priorities are used by FDOT to program state and federal transportation funds.

Ms. Nicoulin reviewed the annual cycle of the priority process and explained this is how the TPO communicates to FDOT what our priorities are. She announced the Call for Projects closed at the end of February; a total of 13 project applications were received of which seven were bicycle/pedestrian and six were traffic operations.

The TPO will be convening the subcommittees to review and rank the project applications; the BPAC Project Review Subcommittee will meet later today and the TIP Subcommittee will meet the first or second week in April. Once the applications are reviewed and ranked based on the established criteria, the projects are then incorporated into the priority list which will be adopted in June. She reviewed the project applications received this year through the Call for Projects.

### **C. FDOT Report**

Ms. Taylor introduced Ms. Chris Barone, recently promoted to the DeLand Operations Engineer who will be overseeing all maintenance and construction. She provided highlights from the FDOT report; including a resurfacing project from the Brevard County line to South Street, and a wrong way driving system being installed at the SR 44/I-95 interchange. She announced that the St. John's River to Sea Loop Alliance held their annual Spring to Spring Ride on Sunday in DeBary at Gemini Springs Park.

Vice Mayor Lindlau asked when the resurfacing project from the Brevard County line to South Street will begin. He also asked about the wrong way driving technology.

Ms. Taylor replied the resurfacing project started on March 21, 2022. FDOT D-5 recently opened the Regional Traffic Management Center at SR 417 and I-4 in Seminole County; they headquarter there with the Florida Highway Patrol (FHP). She explained how the new wrong way driving technology works. FDOT has been incorporating this technology in bundling packages along I-4. As we move forward, FDOT will try to incorporate this technology in other bundled projects.

### **VII. Interim Executive Director's Report**

Ms. Nicoulin provided an update on the Executive Director search; in-person interviews will be held with the five final candidates on March 31, 2022 and April 1, 2022. There will be a "Meet and Greet" on March 31, 2022 at the Dennis R. McGee Room at the Daytona International Airport on March 31, 2022 from 5:00 pm to 6:30 pm; it will be open to the public and stakeholders. The interviews on April 1, 2022 will also be held as a public meeting. On the first day of interviews on March 31, 2022 community tours will be provided by Volusia County to showcase the planning area and current projects. She asked members to RSVP to Pam Blankenship if they plan to attend the "Meet and Greet".

Chairperson Wheeler noted the EDSC members will meet one-on-one with the individual candidates; she encouraged board members to attend the "Meet and Greet" and invite their staff. She reminded members of the challenges Ms. Nicoulin has overcome this year as well as coordinating the Executive Director search; she commended Ms. Nicoulin and the rest of the TPO staff for a job well done.

### **VIII. River to Sea TPO Board Member Comments**

Vice Mayor Smith announced Ponce Inlet now has two license plate readers and they are checking license plates on vehicles traveling in and out of the town; their concern has been no insurance and/or outstanding warrants. They have on average caught one person per day since installed.

Commissioner Johnson referred to the US 1/I-95 interchange and suggested FDOT or an engineer look at the traffic light coming out of Love's Truck Stop and the wooded area for sale to solve the problem.

Mayor Alfin announced the city of Palm Coast is now fully staffed; the City Manager position has been filled internally and the vacant City Council seat was temporarily filled yesterday until the November election; the appointee is not going to run for the seat.

Commissioner Cantu referred to the new bike path being installed along SR 400 from Andros Isle to Woodcrest Drive and asked if the concrete power poles will be boxed since it is in the middle of the trail.

Ms. Nicoulin will look into it and get back to her.

Vice Mayor Lindlau announced that the city of Oak Hill received \$3 million in appropriations for the septic to sewer project.

Commissioner Cloudman announced that DeLand is hosting the Wildflower Festival this weekend, an outdoor art festival, a block party in downtown DeLand on Saturday night, the Parachutes for Patriots who are bring wounded warriors in to jump from planes via Skydive DeLand and bull riding Saturday night at the fairgrounds.

Councilwoman Power announced the sidewalk project on SR 442 is being installed and will connect to the trail.

Mayor Partington referred to golf carts in certain neighborhoods within Ormond Beach and that it seems to slow the traffic down.

Mayor Chasez added that DeBary has an ordinance regarding golf carts and they have been educating the public regarding their use. The city is continuing to work on the acquisition of 170 acres of park land.

County Chair Brower stated the county is working on a lot of things including the new Amazon distribution center and what will happen with the traffic patterns there. He commented on Big John's absence today and that Big John cares deeply about the whole county, especially about roads and bridges. He is still on the radio three days a week and suggested board members reach out and acknowledge his absence; he adds a lot to the discussion and has a wealth of knowledge.

Council Member Foley announced Port Orange is hosting the Spring Brew and Food Fest this weekend at the City Center; there will be food trucks, craft beer and things for the kids.

Commissioner Sherman stated the Flagler Beach City Council will be voting on the new hotel coming to the city tomorrow night; it will be a Margaritaville style hotel. He noted that traffic patterns around the city will change. He stated a pedestrian was killed Monday night on SR A1A at the south end of Flagler Beach near Gamble Rogers Park; the lighting in that area needs improving. The residents are pushing for a lower speed limit along that roadway as well; in certain sections the speed limit is 45 mph. FDOT was at the last council meeting to review some of the crosswalks and lighting.

Councilman Sander announced there are some exciting projects coming along the river in South Daytona as well as the former cement plant on US 1 is going to be a very attractive development.

Council Vice Chair Girtman referred to the St. John's River to Sea Alliance Spring to Spring Ride this past Sunday and noted that Ms. Maggie Ardito coordinated that event; she also noted that 50% of attendees were from outside the area.

Chairperson Wheeler announced that Daytona Beach Shores is holding their monthly free concert this Friday at the Pavilion. She added that she has received several comments about Ponce Inlet's pedestrian flags that help people cross SR A1A and that they do help; she asked if the flags were a city solution or an FDOT solution.

Vice Mayor Smith replied it was the brain child of the former Police Chief; the flags do seem to help alert vehicles that people want to cross.

**IX. River to Sea TPO Chairperson Comments**

There were no TPO Chairperson comments.

**X. Information Items**

- Citizens Advisory Committee Attendance Record – 2022
- Technical Coordinating Committee Attendance Report – 2022
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2022
- February TPO Outreach and Activities
- Volusia and Flagler County Construction Reports

**XI. Adjournment**

There being no further business, the River to Sea TPO Board meeting adjourned at 10:14 a.m.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

---

**VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER  
CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the March 23, 2022 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 27<sup>th</sup> day of April 2022.

---

**DEBBIE STEWART, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

***\*\* A recording of the February 23, 2022 TPO Board meeting is available upon request.***

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**  
**MONTHLY TREASURER REPORT FY 21/22**  
**PERIOD ENDING MARCH 2022**

<u>DESCRIPTION</u>	<u>21/22 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<b><u>REVENUES</u></b>					
LOCAL FUNDS	\$ 115,510.00	\$0.00	\$80,283.34	\$35,226.66	69.50%
STATE FUNDS	\$ 31,428.00	0.00	18,542.52	12,885.48	59.00%
FEDERAL FUNDS	\$ 1,673,272.00	259,586.42	490,516.59	1,182,755.41	29.31%
<b><u>REVENUES</u></b>	<b>\$ 1,820,210.00</b>	<b>\$259,586.42</b>	<b>\$589,342.45</b>	<b>\$1,230,867.55</b>	<b>32.38%</b>
<b><u>EXPENSES</u></b>					
SALARIES	\$ 594,624.00	\$33,955.28	\$250,790.36	\$343,833.64	42.18%
FRINGE BENEFITS	\$ 215,392.00	9,113.95	89,968.69	125,423.31	41.77%
OFFICE SUPPLIES	\$ 10,000.00	70.15	3,539.78	6,460.22	35.40%
POSTAGE	\$ 5,000.00	(1,500.00)	275.95	4,724.05	5.52%
OFFICE RENT EXPENSE	\$ 128,100.00	21,675.67	99,321.45	28,778.55	77.53%
ADVERTISING	\$ 4,000.00	0.00	5,003.11	(1,003.11)	125.08%
PRINTING	\$ 8,000.00	0.00	26.00	7,974.00	0.33%
CONFERENCE, WORKSHOPS & SEMINAR FEES	\$ 6,300.00	0.00	475.00	5,825.00	7.54%
FEES	\$ 40,900.00	2,864.41	102,708.69	(61,808.69)	251.12%
DUES	\$ 6,694.00	0.00	2,246.50	4,447.50	33.56%
PUBLICATIONS	\$ 1,050.00	0.00	745.90	304.10	71.04%
COPY EXPENSE	\$ 22,000.00	714.75	5,068.50	16,931.50	23.04%
COPY MACHINE COSTS	\$ 21,000.00	910.35	4,732.53	16,267.47	22.54%
TRAVEL EXPENSE	\$ 15,575.00	5.86	1,721.24	13,853.76	11.05%
AWARDS PROGRAM/PROMO	\$ 8,000.00	0.00	2,912.85	5,087.15	36.41%
SPECIAL STUDIES/PROFESSIONAL SERVICES	\$ 607,168.00	13,442.60	197,824.66	409,343.34	32.58%
MEETING EXPENSE	\$ 2,000.00	84.97	804.69	1,195.31	40.23%
LIABILITY INSURANCE	\$ 16,937.00	3,173.50	10,796.50	6,140.50	63.75%
REPAIRS	\$ 4,000.00	0.00	0.00	4,000.00	0.00%
NETWORK COSTS	\$ 37,220.00	3,298.98	29,374.51	7,845.49	78.92%
CAPITAL OUTLAY	\$ 5,000.00	0.00	0.00	5,000.00	0.00%
SOFTWARE	\$ 5,650.00	98.25	4,701.25	948.75	83.21%
TELEPHONE	\$ 3,600.00	198.00	1,782.50	1,817.50	49.51%
EDUCATION	\$ 2,000.00	0.00	0.00	2,000.00	0.00%
CONTINGENCY	\$ 50,000.00	0.00	0.00	50,000.00	0.00%
<b><u>EXPENSES</u></b>	<b>\$ 1,820,210.00</b>	<b>\$88,106.72</b>	<b>\$814,820.66</b>	<b>\$1,005,389.34</b>	<b>44.77%</b>
<b><u>BALANCE</u></b>	<b>\$ -</b>	<b>\$171,479.70</b>	<b>(\$225,478.21)</b>	<b>\$225,478.21</b>	

**75% OF YEAR COMPLETE**





**EXECUTIVE COMMITTEE  
MEETING SUMMARY  
APRIL 6, 2022**

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with six voting members physically present and one member attending virtually***

- Approved a motion to allow members attending remotely to participate and vote
- Received update on COVID-19 business practices and impacts; agreed to continue with hybrid meetings
- Received update on TPO financial management
- Reviewed and approved the March 2, 2022 Executive Committee minutes
- Reviewed and approved the March 10, 2022 Executive Director Search Committee minutes
- Reviewed and approved the March 31, 2022 Executive Director Search Committee minutes
- Reviewed and recommended approval of Executive Director timesheet reports for January 29 to February 26, 2022
- Reviewed and recommended approval of Interim Executive Director Agreement
- Reviewed and recommended approval of an amendment to the FY 2021/22 River to Sea TPO Budget
- Reviewed and approved the March 23, 2022 TPO Board agenda

**THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON  
WEDNESDAY, MAY 5, 2022 @ 9:00 A.M.**



**EXECUTIVE DIRECTOR SEARCH COMMITTEE  
MEETING SUMMARY  
MARCH 31, 2022**

***Remote participation was provided through Microsoft Teams; all seven members of the Executive Director Search Committee were physically present***

- Discussed the Executive Director search process to-date and status of remaining final candidates
- Approved a motion to suspend the Executive Director search; reimburse final candidate airfare; recommend to the TPO Board to extend Ms. Nicoulin’s Interim Executive Director status for six months and enter into an Interim Executive Director agreement; have Interim Executive Director Nicoulin provide a strategic plan for the TPO moving forward within three months; and allow Interim Executive Director Nicoulin to hire a Finance Manager and planners as needed
- Agreed to revise the agenda for the Executive Committee to include a Business Item to discuss the Interim Executive Director agreement terms



**BPAC Project Review Subcommittee  
Meeting Summary  
March 23, 2022**

- Selected Gayle Belin as Chairperson and Ted Wendler as Vice Chairperson
- Evaluated and ranked 7 bicycle/pedestrian project applications (4 for feasibility studies and 3 for project implementation)
- Approved a motion specifying the evaluation and ranking of the DeLand West Greenway Feasibility Study was based on the proposed route along West Euclid Avenue (CR 4108)

**\*\*No additional subcommittee meetings are scheduled\*\***



**Transportation Disadvantaged Local Coordinating Board (TDLCB)  
Meeting Summary  
April 13, 2022**

***The meeting was held as a hybrid due to COVID-19 in accordance with AGO 2003-41 with nine voting and one non-voting alternate members physically present and five voting members attending remotely***

- Approved a motion allowing members attending remotely to participate and vote due to COVID-19 precautions
- Approved the minutes of the January 12, 2022 TDLCB meeting
- Reviewed and approved the Community Transportation Coordinator's (CTC) monthly paratransit reports for December 2019-2021, January 2020-2022 and February 2020-2022
- Reviewed and approved the TDLCB Grievance Procedures and to include language to allow members to participate virtually; recommended including similar language with the next update of the TDLCB Bylaws
- Received a presentation of the Bipartisan Infrastructure Law: Funding and Federal Transit Administration (FTA) priorities for implementation
- Received a presentation of the draft FY 2022/23 and FY 2023/24 Unified Planning Work Program (UPWP) Task 4.01
- Received a presentation of updates to the River to Sea TPO Title VI and Limited English Proficiency (LEP) Plans
- Received a presentation of updates to the River to Sea TPO Public Participation Plan (PPP)
- Received staff comments announcing Votran's fare waiver for "Ride Free on Earth Day"; and announced the Centers for Disease Control and Prevention extended the mask order for all public transit for 15 days through May 3, 2022
- Received member comments announcing the Department of Health's "Family Fun Day" on Keech Street on April 25, 2022 from 10 am to 2 pm

***\*The next TDLCB meeting will be on Wednesday, July 13, 2022\*\****

---

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



**Bicycle/Pedestrian Advisory Committee (BPAC)**  
**Meeting Summary**  
**April 13, 2022**

***The meeting was held as a hybrid due to COVID-19 in accordance with AGO 2003-41 with 11 voting and two non-voting members physically present; and five voting and two non-voting members remotely present***

- Approved a motion to allow members attending remotely to participate and vote
- Approved the minutes of the March 9, 2022 BPAC meeting
- Reviewed and recommended approval of Resolution 2022-## adopting the River to Sea TPO Title VI Plan
- Reviewed and recommended approval of Resolution 2022-## adopting the River to Sea TPO Limited English Proficiency (LEP) Plan
- Received a presentation of updates to the Florida Greenways and Trails System (FGTS) Plan and Maps
- Received a presentation of the current status of the Flagler County Transit Development Plan (TDP) Major Update
- Received a presentation of updates to the draft River to Sea TPO Public Participation Plan (PPP)
- Received staff comments announcing Votran fare waiver for “Ride Free on Earth Day”
- Received member comments

***\*\*The next BPAC meeting will be on Wednesday, May 11, 2022 at 2:00 pm\*\****



**Citizens Advisory Committee (CAC)**  
**Meeting Summary**  
**April 19, 2022**

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 13 voting and one non-voting members physically present; and with one voting member virtually present***

- Approved a motion allowing members attending virtually to participate and vote
- Approved the March 15, 2022 CAC minutes
- Reviewed and recommended approval of Resolution 2022-## adopting the River to Sea TPO's Title VI Plan
- Reviewed and recommended approval of Resolution 2022-## adopting the River to Sea TPO's Limited English Proficiency (LEP) Plan
- Received a presentation of updates to the Florida Greenways and Trails System (FGTS) Plan and Maps
- Received a presentation of the current status of the Flagler County Transit Development Plan (TDP)
- Received a presentation of updates to the River to Sea TPO's Public Participation Plan (PPP)
- Received the FDOT report; announced a public meeting on April 28, 2022 at 5:30 pm at the Volusia County Fairgrounds regarding the Truck and Freight Site Analysis PD&E Study
- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received staff comments regarding scheduling the TIP Subcommittee meeting
- Received member comments

***\*\*The next CAC meeting will be on Tuesday, May 17, 2022\*\****



## Technical Coordinating Committee (TCC) Meeting Summary April 19, 2022

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41; with 13 voting members and one non-voting member physically present; and with two voting members virtually present***

- Approved a motion allowing members attending virtually to participate and vote
- Reviewed and approved the February 15, 2022 TCC minutes
- Reviewed and approved the March 15, 2022 TCC minutes
- Confirmed appointment of Mr. Ralf Heseler to serve on the Selection Committee for the General Planning Consultant (GPC)
- Reviewed and recommended approval of Resolution 2022-## adopting the River to Sea TPO's Title VI Plan
- Reviewed and recommended approval of Resolution 2022-## adopting the River to Sea TPO's Limited English Proficiency (LEP) Plan
- Received a presentation of updates to the Florida Greenways and Trails System (FGTS) Plan and Maps
- Received a presentation of the current status of the Flagler County Transit Development Plan (TDO)
- Received a presentation of updates to the River to Sea TPO's Public Participation Plan (PPP)
- Received the FDOT report; announced a public meeting on April 28, 2022 at 5:30 pm at the Volusia County Fairgrounds regarding the Truck and Freight Site Analysis PD&E Study
- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received staff comments regarding scheduling the TIP Subcommittee meeting; and priority project cost estimates
- Received member comments

***\*\*The next TCC meeting will be on Tuesday, May 17, 2022\*\****

---

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	





**River to Sea TPO Board  
Meeting Summary  
March 23, 2022**

***Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 15 voting and three non-voting members physically present; and with two voting and two non-voting members attending remotely***

- Approved a motion allowing members attending remotely to participate and vote due to COVID-19 precautions
- Approved the Consent Agenda including approval of: February 23, 2022 meeting minutes; and Executive Director's timesheet review reports
- Approved Resolution 2022-05 amending the Connect 2045 Long Range Transportation Plan (LRTP) by roll call vote
- Approved Resolution 2022-06 amending the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP) and authorizing the de-obligation of Urban Attributable (SU) funds from the current fiscal year by roll call vote
- Approved the draft FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) for FDOT/FHWA review
- Approved a budget increase to not exceed \$15,000 for candidate travel expenses associated with Executive Director final candidate interviews
- Received a presentation of updates to the R2CTPO's Title VI and Limited English Proficiency (LEP) Plans
- Received a presentation and discussion of the 2022 annual Call for Projects and project priority process
- Received the FDOT report
- Received the Interim Executive Director's report including an update on the Executive Director search and announced final candidate interviews will be held March 31, 2022 and April 1, 2022 with a "Meet and Greet" on March 31, 2022 at the Daytona Beach International Airport from 5:00 pm to 6:30 pm
- Received member comments

***The next River to Sea TPO Board meeting will be on Wednesday, April 27, 2022 at 9:00 am***





To: River to Sea TPO Board

From: Volusia County Council Member Billie Wheeler, River to Sea TPO Chairperson

Date: March 2, 2022

RE: River to Sea TPO Chairperson Report of Timesheet Review

In accordance with the River to Sea TPO's Timekeeping and Travel Reimbursement Policy that became effective on November 1, 2019, the following timesheets were provided to the River to Sea TPO Chairperson for review on March 02, 2022. From this submission, the Chairperson selected a sample of timesheets to review for timely submission, accuracy and consistency of work detail.

Timesheets Provided		Timesheets Reviewed Chair Initial
Batch Number	Time Period	
757	January 29, 2022 through February 5th, 2022	BW
758	February 6, 2022 through February 12, 2022	BW
759	February 13, 2022 through February 19, 2022	BW
760	February 20, 2022 through February 26, 2022	BW



No abnormalities noted.

Abnormalities were noted and have been resolved.

Abnormalities were noted and have not been resolved.

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	21 Ormond Beach	Port Orange	

**RIVER TO SEA TPO  
FY 2021/2022 BUDGET  
PROPOSED AMMENDMENT**

	Approved FY 2021/2022	Proposed FY 2021/2022	Change
<b><u>REVENUES</u></b>			
LOCAL FUNDS	\$ 115,510.00	\$ 115,510.00	\$ -
STATE FUNDS	\$ 31,428.00	\$ 31,428.00	\$ -
FEDERAL FUNDS	\$ 1,673,272.00	\$ 1,596,372.00	\$ (76,900.00)
<b><u>REVENUES</u></b>	\$ 1,820,210.00	\$ 1,743,310.00	\$ (76,900.00)
<b><u>EXPENDITURES</u></b>			
SALARIES	\$ 594,624.00	\$ 509,624.00	\$ (85,000.00)
FRINGE BENEFITS	\$ 215,392.00	\$ 180,392.00	\$ (35,000.00)
OFFICE SUPPLIES	\$ 10,000.00	\$ 10,000.00	\$ -
POSTAGE	\$ 5,000.00	\$ 5,000.00	\$ -
OFFICE RENT EXPENSE	\$ 128,100.00	\$ 128,100.00	\$ -
ADVERTISING	\$ 4,000.00	\$ 9,000.00	\$ 5,000.00
PRINTING	\$ 8,000.00	\$ 3,000.00	\$ (5,000.00)
CONFERENCE, WORKSHOPS & SEMINAR FEES	\$ 6,300.00	\$ 6,300.00	\$ -
FEES	\$ 40,900.00	\$ 160,900.00	\$ 120,000.00
DUES	\$ 6,694.00	\$ 6,694.00	\$ -
PUBLICATIONS	\$ 1,050.00	\$ 1,050.00	\$ -
COPY EXPENSE	\$ 22,000.00	\$ 22,000.00	\$ -
COPY MACHINE COSTS	\$ 21,000.00	\$ 21,000.00	\$ -
TRAVEL EXPENSE	\$ 15,575.00	\$ 15,575.00	\$ -
AWARDS PROGRAM/PROMO	\$ 8,000.00	\$ 8,000.00	\$ -
SPECIAL STUDIES/PROFESSIONAL SERVICES	\$ 607,168.00	\$ 530,268.00	\$ (76,900.00)
MEETING EXPENSE	\$ 2,000.00	\$ 2,000.00	\$ -
LIABILITY INSURANCE	\$ 16,937.00	\$ 16,937.00	\$ -
REPAIRS	\$ 4,000.00	\$ 4,000.00	\$ -
NETWORK COSTS	\$ 37,220.00	\$ 37,220.00	\$ -
CAPITAL OUTLAY	\$ 5,000.00	\$ 5,000.00	\$ -
SOFTWARE	\$ 5,650.00	\$ 5,650.00	\$ -
TELEPHONE	\$ 3,600.00	\$ 3,600.00	\$ -
EDUCATION	\$ 2,000.00	\$ 2,000.00	\$ -
CONTINGENCY	\$ 50,000.00	\$ 50,000.00	\$ -
<b><u>EXPENSES</u></b>	\$ 1,820,210.00	\$ 1,743,310.00	\$ (76,900.00)
<b><u>BALANCE</u></b>	\$ -	\$ -	\$ -

**MEETING SUMMARY  
TPO BOARD  
APRIL 27, 2022**

**V. ACTION ITEMS**

**A. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR SEARCH COMMITTEE'S RECOMMENDATION FOR THE EXECUTIVE DIRECTOR POSITION AND EXECUTION OF AN INTERIM EXECUTIVE DIRECTOR AGREEMENT**

**Background Information:**

Following the resignation of the previous River to Sea TPO Executive Director last year, Ms. Colleen Nicoulin was appointed as the Interim Executive Director and has served in this position since July 30, 2021. Additionally, at that time, an Executive Director Search Committee was established to conduct activities associated with a search for a new Executive Director and provide a recommendation to the TPO Board.

As outlined in the attached memorandum from TPO Chairperson Ms. Billie Wheeler, the Executive Director Search Committee is recommending to extend Ms. Nicoulin's Interim Executive Director position for six months, subject to the terms outlined in the draft Interim Executive Director Agreement.

Members of the Executive Director Search Committee will provide addition information regarding the search process and their recommendation.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE EXECUTIVE DIRECTOR SEARCH COMMITTEE'S RECOMMENDATION FOR THE EXECUTIVE DIRECTOR POSITION AND EXECUTION OF AN INTERIM EXECUTIVE DIRECTOR AGREEMENT***



BWM 2022-01

To: TPO Board and Committee Members  
From: Volusia County Council Member Billie Wheeler, River to Sea TPO Chairperson  
Date: April 12, 2022  
RE: River to Sea TPO Executive Director Search

---

The purpose of this memorandum is to provide some background information and a status update on the TPO's Executive Director search. At the March 23, 2022 TPO Board meeting, it was announced that five Executive Director candidates were selected for further screening and in-person interviews, which were to occur over a two-day period on March 31 and April 1, 2022. In the days following the March TPO Board meeting, four of the five finalists for the position elected to withdraw from the process. This action resulted in the cancellation of the in-person interviews and associated activities and events scheduled to occur during the following week.

The Executive Director Search Committee (EDSC) met on March 31, 2022 to discuss the status of the search and consider options for moving forward. Following discussions with the employment recruiter from Strategic Government Resources (SGR) and the Interim Executive Director, Ms. Colleen Nicoulin, the EDSC recommended suspending the Executive Director search, extending Ms. Nicoulin's Interim Executive Director position for six months, authorizing the recruitment and filling of existing staff vacancies, and requiring an Executive Director Strategic Plan to be submitted within three months. Following this meeting, these terms were drafted into an Interim Executive Director Agreement prepared by SGR and reviewed by TPO legal counsel.

The Executive Committee met on April 6, 2022 to review and recommend the terms of the draft Interim Executive Director Agreement. This Agreement will be presented to the TPO Board on April 27, 2022, along with a recommendation by the EDSC and the Executive Committee to extend Ms. Nicoulin's Interim Executive Director position for six months. The Executive Committee will assess the performance of Ms. Nicoulin within six months through a formal evaluation process and, following the performance review, provide a recommendation to the Board to either extend an offer to Ms. Nicoulin of the Executive Director position or resume the recruitment and search for the Executive Director.

Additional information along with the draft Interim Executive Director Agreement will be provided with the April 27, 2022 TPO Board agenda.

**Letter of Agreement & Terms & Conditions**  
**Between the River to Sea Transportation Planning Organization (R2CTPO)**  
**&**  
**Colleen Nicoulin**  
**(Interim Executive Director)**  
**April 27, 2022**

**Duties:** Interim Executive Director shall perform the duties of Executive Director as specified in the attached Job Description throughout the term of this Letter of Agreement and shall perform such other legally permissible and proper duties as the Board of Directors may assign to her. It is recognized by the parties that Colleen Nicoulin was initially appointed as Interim Executive Director effective July 30, 2021, and the parties wish to extend that appointment for an additional six (6) months subject to the terms and conditions of this Letter of Agreement.

**At Will Employee:** Interim Executive Director shall serve at the pleasure of the R2CTPO Board of Director's and shall be considered an at-will employee in the position of the Interim Executive Director. It is noted that the R2CTPO Board of Directors may terminate the Interim Executive Director's employment with or without cause by a majority vote of the entire membership of the R2CTPO Board of Directors, subject to the provisions in this Letter of Agreement.

**Effective Date:** April 27, 2022 based upon acceptance by the R2CTPO Board of Directors and Interim Executive Director

**Term:** Six (6) months from the effective date, but in no event later than October 31, 2022, unless said date is agreed to be extended by the parties hereto.

**Base Salary:** \$124,800 annually paid in equal installments in a manner consistent with R2CTPO practices.

**Performance Evaluation Process:** The R2CTPO Executive Committee shall assess the performance of the Interim Executive Director in a formal evaluation subject to a process, form, criteria, and format which shall be mutually agreed upon by the Executive Committee and the Interim Executive Director within six (6) months following the effective date of this Letter of Agreement. The process at a minimum shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Interim Executive Director within thirty (30) days of the evaluation meeting. Following the performance review, the Executive Committee may recommend to the R2CTPO Board of Directors that the Interim Executive Director be appointed as the regular R2CTPO's Executive Director and recommend adjustments to compensation and benefits as deemed appropriate, or alternatively seek her continuance as Interim Executive Director while the Board of Directors undertakes a recruitment for the Executive Director.

**Other Termination:** It is understood by the parties that there are certain bases for termination of employment under which there shall be no obligation on the R2CTPO's part to provide the Interim Executive Director any salary or benefits beyond the effective date of termination. These bases for termination include:

1. By mutual agreement by the parties;
2. Any act of moral turpitude on Interim Executive Director's part; or
3. Interim Executive Director is terminated for just cause, defined as:
  - a. Conviction of any serious crime or breach of public trust (other than a traffic offense), or,
  - b. Violation of terms of the Letter of Agreement, or
  - c. Gross neglect of duties on Interim Executive Director's part, provided that she was given, in writing, notice of specific allegations of gross neglect and failed to substantially cure such deficiencies within 30 days, or once cured, such gross neglect becomes chronic
4. In the event of material breach of this Letter of Agreement by the R2CTPO, the Interim Executive Director may make a written request for correction on the R2CTPO's part. Failure on the part of the Interim Executive Director to do so in writing within thirty (30) days or fewer shall constitute a waiver on the part of the Interim Executive Director to seek a correction of the termination of the Letter of Agreement.

**Contracts in Excess of \$10,000:** As provided by Appendix II to 2 C.F.R. Part 200, all Agreements in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement. The basis for termination for cause is set forth above. The Interim Executive Director may be terminated for convenience by the TPO Governing Board upon thirty (30) days written notice; provided, that at such termination, the Interim Executive Director shall revert to her prior position as Manager of Operations and Planning as described below. The TPO shall pay the Interim Executive Director for work completed to the date of termination.

**Hours of Work:** It is recognized that the Interim Executive Director will devote time outside the normal office hours to the performance of her duties for the R2CTPO, and the Interim Executive Director will be allowed to establish an appropriate work schedule consistent with the professional nature of her employment.

**Development of Executive Director Strategic Plan:** The Interim Executive Director shall draft and present a proposed Executive Director Strategic Plan to the Executive Committee within three months of the effective date of this Letter of Agreement to identify the Executive Director's Plan of Action for advancing the organization.

**Filling of Existing Staff Vacancies:** It is recognized by the parties that the R2CTPO has been operating without a number of approved full-time positions over the last several months, and the Interim Executive Director shall be authorized to commence actions to recruit and fill such vacancies or utilize the services of outside consultants or resources subject to R2CTPO practices and policies during the term of this Letter of Agreement.

**Existing Employee Benefits:** The Interim Executive Director shall continue to receive all benefits accrued to current full-time employees based upon her experience and tenure with the R2CTPO throughout the term of this Letter of Agreement as may presently exist or may be added, deleted, or changed from time to time for full-time employees of the R2CTPO.

**Resumption of Duties as Manager of Operations & Planning:** In the event the Executive Committee does not make a recommendation to the TPO Board to offer the Interim Executive Director the regular Executive Director position following the six-month performance evaluation, or should the Interim Executive Director elect to not accept the regular Executive Director position, she shall be entitled to

resume her previous duties as the R2CTPO's Manager of Operations & Planning position following the completion of her responsibilities and remaining term as Interim Executive Director. Under such a circumstance, she shall be provided with the established salary of the position with the applicable Cost of Living Adjustments (COLA) and benefits in accordance with her experience and organizational tenure consistent with the R2CTPO's personnel policies and procedures.

**Resignation:** Interim Executive Director shall provide as much notice as possible in advance of her voluntary resignation of her position with the R2CTPO, but not less than thirty (30) days.

**Miscellaneous:** This Letter of Agreement sets forth and establishes the entire understanding between the R2CTPO and Interim Executive Director concerning the employment relationship of the parties. All prior discussions or representatives by or between the parties have been merged into this Letter of Agreement. The parties by mutual written agreement may amend any provision of this Agreement during its terms. Any such amendments shall be incorporated into and made a part of this Agreement. This Agreement will be binding on the R2CTPO, and its successors, and on the Interim Executive Director, and her heirs and personal representatives. This Letter of Agreement shall become effective upon its execution by each party following its approval by the R2CTPO Board of Directors, which effective date shall be written at the top of the first page of this Letter of Agreement. This Letter of Agreement and the relationship of the parties will be governed and construed under the laws of the State of Florida. The invalidity or partial invalidity of any portion of this Letter of Agreement will not affect the validity of any other provision. Should a court of competent jurisdiction hold any provision of this Letter of Agreement to be invalid, the remaining provisions will be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

**Indemnification:** To the extent permitted by Section 11.07, Florida Statutes, the TPO will provide an attorney to defend any civil action arising from a complaint for damages or injury suffered as a result of any act or omission of action by or of the Interim Executive Director for an act or omission arising out of and in the course and scope of its employment or function, unless, the Interim Executive Director has acted in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property. Defense of such civil action includes, but is not limited to, any civil rights lawsuit seeking relief personally against the Interim Executive Director for an act or omission under color of state law, custom, or usage, wherein it is alleged that the Interim Executive Director has deprived another person of rights secured under the Federal Constitution or laws. Any attorney's fees paid from public funds for the Interim Executive Director who is later found to be personally liable by virtue of acting outside the scope of its employment, or was acting in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property, may be recovered by the TPO in a civil action against the Interim Director. This section shall survive the termination of this Agreement.

(Signature Page to Follow)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this \_\_\_\_ day of April, 2022.

RIVER TO SEA TRANSPORTATION  
PLANNING ORGANIZATION, a legal entity  
Formed by Interlocal Agreement pursuant  
to Section 339.175, Florida Statutes

By: \_\_\_\_\_  
Billie Wheeler, River to Sea TPO Chairperson

ATTEST:

\_\_\_\_\_, Agency Clerk

INTERIM EXECUTIVE DIRECTOR:

\_\_\_\_\_  
Colleen Nicoulin



## MEETING SUMMARY

### TPO BOARD

APRIL 27, 2022

#### V. ACTION ITEMS

##### B. REVIEW AND APPROVAL OF RESOLUTION 2022-07 ADOPTING THE RIVER TO SEA TPO'S TITLE VI PLAN

###### **Background Information:**

The purpose of the River to Sea TPO's Title VI Plan is to establish and implement procedures that comply with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Americans with Disabilities Act of 1990 (ADA), as well as other related federal and state statutes and regulations. These procedures are necessary to conform to Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) regulations, as well to Florida Department of Transportation (FDOT) guidelines. The TPO's Title VI plan defines what Title VI is, includes a written process on how to file a Title VI complaint, and describes the complaint investigation process. Title VI states "no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Updates to the draft Title VI Plan were reviewed last month and the plan is provided at the link below for your review and recommendation of adoption.

<https://www.r2ctpo.org/wp-content/uploads/Draft-2022-Title-VI-Updates-03-23-22.pdf>

###### **ACTION REQUESTED:**

**MOTION TO APPROVE RESOLUTION 2022-07 ADOPTING THE RIVER TO SEA TPO'S TITLE VI PLAN**

## **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

### **RESOLUTION 2022-07**

#### **RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE TITLE VI POLICY STATEMENT AND COMPLAINT PROCEDURES**

---

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea TPO has developed the Title VI Policy Statement and Complaint Procedures, whose purpose is to establish and implement procedures that comply with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Americans with Disabilities Act of 1990 (ADA), and other related federal and state statutes and regulations, and

**WHEREAS**, the River to Sea TPO will not exclude participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, income or family status; and

**WHEREAS**, the Title VI Policy Statement and Complaint Procedures have been provided for review by the general public, the River to Sea TPO's advisory committees and the River to Sea TPO Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the River to Sea TPO that the:

1. River to Sea TPO Board and advisory committees have reviewed and adopted the River to Sea TPO's Title VI Policy Statement and Complaint Procedures; and the
2. River to Sea Transportation Planning Organization's Title VI Policy Statement and Complaint Procedures are attached hereto as Attachment "A"; and the
3. Chairperson of the TPO (or his/her designee) is hereby authorized and directed to provide a copy of this resolution along with the adopted Title VI Policy Statement and Complaint Procedures to the:
  - a. Florida Department of Transportation; and
  - b. Federal Highway Administration (FHWA) (through the Florida

- Department of Transportation); and the
- c. Federal Transit Administration (FTA) (through the Florida Department of Transportation).

**DONE AND RESOLVED** at the regularly convened meeting of the River to Sea TPO held on the **27<sup>th</sup>** day of **April 2022**.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

\_\_\_\_\_  
**VOLUSIA COUNTY COUNCIL Member BILLIE WHEELER**  
**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on **April 27, 2022**.

**ATTEST:**

\_\_\_\_\_  
**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

## MEETING SUMMARY

### TPO BOARD

APRIL 27, 2022

#### V. ACTION ITEMS

##### C. REVIEW AND APPROVAL OF RESOLUTION 2022-08 ADOPTING THE RIVER TO SEA TPO'S LIMITED ENGLISH PROFICIENCY (LEP) PLAN

###### **Background Information:**

The Limited English Proficiency (LEP) Plan addresses the TPO's responsibilities as recipients of federal financial assistance as they relate to the needs of individuals with limited English language skills. The goal of the River to Sea TPO Limited English Proficiency (LEP) Plan is to ensure that the TPO recognizes the needs of limited English proficient (LEP) members of the community, implements a plan to communicate effectively and ensures reasonable access to our processes, information and decision-making.

Since last month, the TPO's LEP Plan has been updated with the US Census Bureau's 2016-2020 American Community Survey data in Tables 1 and 2. One thing to note is that this data that was reported has changed from the "top languages spoken at home" to "limited English-speaking households."

The draft LEP plan is provided at the link below for your review and recommendation of adoption.

<https://www.r2ctpo.org/wp-content/uploads/Limited-English-Proficiency-Plan-Updated-05-27-20Draft-03-21-22.pdf>

###### **ACTION REQUESTED:**

**MOTION TO APPROVE RESOLUTION 2022-08 ADOPTING THE RIVER TO SEA TPO'S LIMITED ENGLISH PROFICIENCY (LEP) PLAN**

## **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

### **RESOLUTION 2022-08**

#### **RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE LIMITED ENGLISH PROFICIENCY (LEP) PLAN**

---

**WHEREAS**, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the River to Sea TPO has developed the Limited English Proficiency (LEP) Plan, whose purpose is to ensure that the River to Sea TPO recognizes the needs of limited English proficient (LEP) members of the community, implements a plan to communicate effectively and ensures reasonable access to our processes, information and decision-making, and

**WHEREAS**, the Limited English Proficiency Plan has been provided for review by the general public, the River to Sea TPO's advisory committees and the River to Sea TPO Board.

**NOW, THEREFORE, BE IT RESOLVED**, by the River to Sea TPO that the:

1. River to Sea TPO Board and advisory committees have reviewed and adopted the River to Sea TPO's Limited English Proficiency (LEP) Plan; and the
2. River to Sea Transportation Planning Organization's Limited English Proficiency (LEP) Plan is attached hereto as Attachment "A"; and the
3. Chairperson of the TPO (or his/her designee) is hereby authorized and directed to provide a copy of this resolution along with the adopted Limited English Proficiency (LEP) Plan to the:
  - a. Florida Department of Transportation; and
  - b. Federal Highway Administration (FHWA) (through the Florida Department of Transportation); and the
  - c. Federal Transit Administration (FTA) (through the Florida Department of Transportation).

**DONE AND RESOLVED** at the regularly convened meeting of the River to Sea TPO held on the 27<sup>th</sup> day of April 2022.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

---

**VOLUSIA COUNTY COUNCIL Member BILLIE WHEELER**  
**CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on April 27, 2022.

**ATTEST:**

---

**DEBBIE STEWART, RECORDING SECRETARY**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

## MEETING SUMMARY

### TPO BOARD

APRIL 27, 2022

#### VI. PRESENTATIONS AND DISCUSSION ITEMS

##### A. PRESENTATION AND DISCUSSION OF UPDATES TO THE FLORIDA GREENWAYS AND TRAILS SYSTEM (FGTS) PLAN AND MAPS

###### **Background Information:**

The Florida Office of Greenways and Trails (OGT) is seeking input for the update of the Florida Greenways and Trails System (FGTS) Plan and the Opportunity and Priority Maps. The FGTS Plan establishes the vision for implementing a connected statewide system of greenways and trails for recreation, conservation, alternative transportation, healthy lifestyles, a vibrant economy and a high quality of life. The original FGTS Plan was completed in 1998 and adopted by the Florida Legislature in 1999, laying the groundwork for many programs, projects and initiatives which exist today.

This update represents the third revision to the FGTS Plan and Maps will guide implementation of the connected statewide trail system from 2023 through 2027. Florida OGT is requesting input and comments from partners and stakeholders by May 31, 2022.

The existing Florida Greenways and Trails System Plan can be accessed through the following link:

[FGTS 2019 - 2023 Plan](#)

An interactive map depicting the current FGTS can be accessed through the following link:

[FGTS Plan Maps](#)

TPO staff will deliver a presentation on recommended updates to the FGTS Plan and Maps. A link to the presentation is provided below:

<https://www.r2ctpo.org/wp-content/uploads/Updates-to-the-FGTS-Plan2.pdf>

###### **ACTION REQUESTED:**

**NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD**

# 2023-2027 FGTS Plan Update

OGT is seeking your input! The Office of Greenways and Trails (OGT) is updating the Florida Greenways and Trails System (FGTS) Plan, and the Opportunity and Priority maps.

This will be the third update to the Florida Greenways and Trails System Plan since Connecting Florida's Communities laid the groundwork in 1998 to implement the many greenways and trails programs and projects that exist today. The [FGTS Plan and Priority Maps](#) were last updated in 2018 and the visioning maps (Opportunity Maps) updated in 2015. The updated FGTS Plan and maps will guide implementation of the connected statewide trail system from 2023 through 2027. Keep tabs on the update process through the [OGT FGTS Update Page](#).

The FGTS Plan and maps are being updated in 2021 through 2022. OGT is reaching out to you and others involved in trail planning to receive input on both the Opportunity and Priority Land and Paddling Trail maps. The FGTS Plan ties together the local, regional and state plans and collaborative efforts for greenways and trails, bicycle and pedestrian, master plans and other plans of communities, agencies and non-profits throughout Florida to create two levels of FGTS maps:

Level 1 - The Vision: Land Trail and Paddling Trail Opportunity Maps.

Level 2 - Priority Trails Map: The spine of a statewide system identified from the Opportunity Maps

To assist in this effort, please utilize one of the tools below:

1. Look at the 2018 Priority Maps and 2015 Opportunity Maps interactively through FDEP's [Florida Greenways & Trails System-Five Year Map Update Application](#) (<https://fdep.maps.arcgis.com/apps/MapSeries/index.html?appid=2531c4f10b31420692a77b94e35d917b>) . Help documents for this tool are available by clicking on the "How to Use the App" button that appears at the top of the Map Direct window in your web browser.
2. Visit the [OGT FGTS Update Page](#) to view maps of the draft Priority and Opportunity maps, current as of the date of this announcement.
3. Download shapefiles of the draft Priority and Opportunity Trails, also available on the [OGT FGTS Update Page](#).

To submit updates, OGT prefers to receive maps and shapefiles electronically, along with a narrative of the status and need for each corridor. Please submit files, or if you have questions, please contact your OGT Regional Coordinator [Map](#):

Justin Baldwin [Justin.Baldwin@FloridaDEP.gov](mailto:Justin.Baldwin@FloridaDEP.gov) 850-245-2063 for North

Allison Beaty [Allison.Beaty@FloridaDEP.gov](mailto:Allison.Beaty@FloridaDEP.gov) 850-245-2054 for Central

Katie Bernier [Katherine.Bernier@floridadep.gov](mailto:Katherine.Bernier@floridadep.gov) 863-314-8439 for South

Please provide your updates on or before **May 31, 2022**. We look forward to working with you on the update to the FGTS Plan, Opportunity and Priority maps. See the update schedule below.



Please reach out to me if you have questions or need clarification. I look forward to hearing from you!



**Allison Beaty**

East/Central Regional Coordinator  
Office of Greenways and Trails  
Florida Department of Environmental Protection  
[Allison.Beaty@FloridaDEP.gov](mailto:Allison.Beaty@FloridaDEP.gov)  
Office: (850) 245-2054

## 2023-2027 FGTS Plan Update Schedule

### 2021

<b>July 1</b>	Begin updates to the Florida Greenways and Trails System Plan and Opportunity/Priority Trail Maps
<b>October 15</b>	Mapping tool will go live for partners and stakeholders to discuss proposed edits to the Priority and Opportunity Maps
<b>October 21-22</b>	Florida Greenways and Trails Council meeting - Discuss Goals and objectives and Mapping tool

### 2022

<b>May 31</b>	<b>Comment period closed for partners and stakeholders</b>
<b>June 1-August 30</b>	Staff will prepare DRAFT of proposed edits to the Priority and Opportunity Maps
<b>September</b>	Public meetings (potentially virtual) throughout state to gather comments on written 5-Year plan and DRAFT of proposed Priority and Opportunity maps
<b>November 1</b>	<b>Close public comments on the written 5-Year plan and DRAFT of proposed Priority and Opportunity maps</b>
<b>December</b>	Florida Greenways and Trails Council meeting – exact date and location TBD - Final DRAFT 2023-2027 Florida Greenways and Trails System Plan presented for approval

### 2023

<b>January</b>	Produce and distribute hardcopies of the 2023-2027 Florida Greenways and Trails System Plan
----------------	---

**MEETING SUMMARY  
TPO BOARD  
APRIL 27, 2022**

**VI. PRESENTATIONS AND DISCUSSION ITEMS**

**B. PRESENTATION AND DISCUSSION OF THE CURRENT STATUS OF THE FLAGLER COUNTY TRANSIT DEVELOPMENT PLAN (TDP)**

**Background Information:**

The Flagler County Transit Development Plan (TDP) serves as Flagler County Public Transportation's planning, development, and operational guidance document for a ten-year planning horizon. It is intended to support the development of an effective multimodal transportation system. The TDP serves as the basis for defining public transit needs, which is a prerequisite for receipt of state and federal funds.

Mr. Martin Catala, Program Director, and Dr. Victoria Perk, Transit Research Program Director, University of South Florida Center for Urban Transportation Research (CUTR), will deliver a presentation on the Flagler County TDP Major Update. A link to the presentation is provided below:

<https://www.r2ctpo.org/wp-content/uploads/Flagler-TDP-TPO-Board-Presentation-April-2022.pdf>

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

**MEETING SUMMARY  
TPO BOARD  
APRIL 27, 2022**

**VI. PRESENTATIONS AND DISCUSSION ITEMS**

**C. PRESENTATION AND DISCUSSION OF UPDATES TO THE RIVER TO SEA TPO'S PUBLIC PARTICIPATION PLAN (PPP)**

**Background Information:**

The River to Sea TPO's Public Participation Plan (PPP) outlines the various ways for people to provide input into the TPO's planning and decision-making and it identifies how the TPO will promote and encourage public participation. The draft PPP is being updated to more accurately reflect outreach activities and bring it up-to-date. Changes to the PPP require a 45-day public comment period which will begin on April 27 and run through June 10, 2022.

The draft PPP will be available for your review on the TPO's website at:

<https://www.r2ctpo.org/wp-content/uploads/Draft-Public-Participation-Plan-Updated-April-2022.pdf>

The draft Public Participation Plan will be brought back for a recommendation of approval at the June TPO Board meeting.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

**MEETING SUMMARY  
TPO BOARD  
APRIL 27, 2022**

**VI. PRESENTATIONS AND DISCUSSION ITEMS**

**D. FDOT REPORT**

**Background Information:**

Ms. Anna Taylor, Florida Department of Transportation (FDOT) will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***



## *Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

605 SUWANNEE STREET  
TALLAHASSEE, FL 32399-0450

### **Volusia and Flagler Counties Project Status Update as of March 31, 2022**

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the March cutoff. The next cutoff date is April 29, 2022. Information is also available on [www.cflroads.com](http://www.cflroads.com). For questions, please contact Anna Taylor at 386-943-5499 or via email at [Anna.Taylor@dot.state.fl.us](mailto:Anna.Taylor@dot.state.fl.us).

#### **VOLUSIA COUNTY**

##### **Current Projects:**

##### **443433-1 International Speedway Boulevard (U.S. 92/S.R. 600) Resurfacing from North Alabama Avenue to east of North Kepler Road (C.R. 4101)**

- Contract: E57A1
- Project Start: March 2022
- Estimated Completion: Spring 2023
- Contractor is working on drainage structure installation.

##### **443815-1 SR 40 Milling & Resurfacing from east of Rodeo Road to Bayberry Drive**

- Contract: T5733
- Project Start: March 2022
- Estimated Completion: Early 2023
- Contractor is working on signalization and concrete work.

##### **443813-1 & 447134-1 U.S. 1 (S.R. 5) Milling & Resurfacing from the Brevard County Line to South Street**

- Contract: T5727
- Project Start: March 2022
- Estimated Completion: Early 2023
- Contractor is working on sidewalk and curb installation and reconstruction.

##### **441132-1 S.R. 442 (Indian River Blvd) Resurfacing from I-95 to U.S. 1**

- Contract: E57A4
- Project Start: February 2022
- Estimated Completion: Early 2023
- Contractor is working on sidewalk and curb reconstruction.

**441134-1 S.R. 15A (Spring Garden Avenue) Resurfacing from South of Plymouth Avenue to International Speedway Boulevard (C.R. 92)**

- Contract: E56A2
- Project Start: December 2021
- Estimated Completion: Spring 2022
- Contractor is paving S.R. 15A from just south of Plymouth Avenue to International Speedway Boulevard (C.R. 92).

**427957-1 I-95 & I-4 Highway Lighting Replacement**

- Contract: E5X79
- Project Start: December 2021
- Estimated Completion: Summer 2022
- Contractor is replacing LED light fixtures along I-95.

**434411-1 I-4 (S.R. 400) Resurfacing from west of C.R. 4139 to east of S.R. 44**

- Contract: T5719
- Project Start: November 2021
- Estimated Completion: Late 2022
- Contractor is paving the eastbound travel lanes of I-4.

**442932-1 S.R. 44 Operations and Safety Improvements from SB I-95 to Florida Memorial Medical Parkway**

- Contract: T5700
- Project Start: July 2021
- Estimated Completion: Spring 2022
- Contractor is working on wrong way driving system installation and testing at the I-95 and S.R. 44 interchange.

**436325-2 ITS and Signing Improvements on S.R. 5A, S.R. 40, S.R. 44, S.R. 400, S.R. 421, U.S. 92., S.R. 430, S.R. 483, and LPGA Blvd.**

- Contract: E53A8
- Project Start: June 2021
- Estimated Completion: Summer 2022
- Contractor is installing conduit, pull boxes, and LED informational signs at various intersections throughout the project.

**441139-1 S.R. 430 (Oakridge Boulevard) from the east side of the Halifax River to S.R. A1A**

- Contract: E53A5
- Project Start: March 2021
- Estimated Completion: Spring 2022
- Contractor is working on punch list items prior to final acceptance.

**441133-1 Resurfacing I-95 from south of Dunn Avenue to Airport Road**

- Contract: T5704
- Project Start: March 2021
- Estimated Completion: Summer 2022
- Contractor is continuing paving operations on the travel lanes, on-ramps, and off-ramps of I-95 from south of Dunn Avenue to Airport Road.

**441414-1 & 438968-2 S.R. 15A from South of Woodland Blvd. to Adelle Ave. Safety Improvements**

- Contract: T5683
- Project Start: November 2020
- Estimated Completion: Spring 2022
- Contractor is working on pedestrian handrail installation and signalization items.

**429556-1 S.R. 44 Over the St. John's River Bridge Replacement**

- Contract: T5706
- Project Start: July 2020
- Estimated Completion: Late 2023
- Contractor is working on retaining wall installation, pouring pier footing, and driving piles for the new bridge.

**FLAGLER COUNTY****Current Projects:****445309-2 I-95 Weigh Station Lighting Project in Flagler County**

- Contract: E55A1
- Project Start: September 2021
- Estimated Completion: Spring 2022
- Contractor is working on lighting installation at the southbound weigh station on I-95 in Flagler County.

**MEETING SUMMARY  
TPO BOARD  
APRIL 27, 2022**

**VII. INTERIM EXECUTIVE DIRECTOR’S REPORT**

**VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

**IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**X. INFORMATION ITEMS**

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2022
- Citizens Advisory Committee Attendance Record – 2022
- Technical Coordinating Committee Attendance Record – 2022
- March/April TPO Outreach and Activities
- Volusia and Flagler Counties Construction Reports
- St. Johns River to Sea Loop Alliance Earth Day Trail Day on the A1A Flyer
- Florida Department of Health Family Fun Day Flyer

**XI. ADJOURNMENT**

**\*The next River to Sea TPO Board meeting will be May 25, 2022**



## BPAC Attendance Record 2022

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Holly Ryan/Doug Hall	x v	exc	exc	exc									Daytona Beach (appt. 3/12) (alt. appt. 02/14)
Terry Lodge	x p	x p	x p	x p									DeBary (appt 8/2020)
Ted Wendler Vice Chairperson	abs	x p	x p										DeLand (appt. 05/11)
Luis Leal	x p	x p	x v	x v									Deltona (appt 11/2021)
Paul Eik	x p	exc	exc	x p									Flagler Beach (appt. 7/14) (alt appt 9/18)
Larry Coletti/Andy Dodzik	x p	x p	x p	x p									Flagler County (appt 2/16)(re-appt 3/22)
Thomas Ryan	x p	x v	abs	abs									Holly Hill (appt 9/19) (alt appt 5/2021)
Patrick McCallister		x v	abs	x v									Lake Helen (appt 2/22)
Nic Mostert	x p	exc	x p	x p									New Smyrna Beach (appt. 03/15)
Bob Storke	x p	x p	x p	x p									Orange City (appt. 12/07)
Gayle Belin	x p	x p	x p	x p									Ormond Beach (appt. 01/15 - 07/16)
Danielle Anderson/Andrew Dodzik	x p	x p	exc	x p									Palm Coast (Appt. 02/16) (Alt appt 9/19)
Mark Oebbecke/Nancy Epps	x p	xp xv	xp xv	xp xv									Ponce Inlet (Appt 12/2020) (alt appt 8/2021)
Christy Gillis	exc	x p	x v	exc									South Daytona (appt. 01/16)
Roy Walters/Jason Aufdenberg Chairperson	xv xp	xv xp	x p	xp xp									Volusia County At-Large (appt. 03/05) (alt. appt 07/12)
Maggie Ardito		x v	x v	x p									Volusia County D-1 (appt. 2/22)
Nancy Burgess-Hall	x v	exc	exc	exc									Volusia County D-2 (appt 2/14) (alt. appt 3/18)
Tim Grigsby	x v	exc	x p	x v									Volusia County D-4 (appt 4/2021)
Chris Daun	x p	x p	x p	x v									Volusia County Chair (appt 3/2021)
Adam Mengel (non-voting)	abs	abs	abs	abs									Flagler County (appt. 8/15/2021)
Gwen Perney (non-voting)	x v	x v	x v	x v									Large City - Port Orange
John Cotton/Edie Biro (non-voting)	x v	x v	x v	x p									Votran (appt. 07/13)(alt. appt. 02/16)
Melissa Winsett/Terri Bergeron (non-voting)	x p	abs	x p	exc									Volusia County (02/14)
Rob Brinson (non-voting)	abs	abs	abs	abs									Volusia County School Board (appt. 01/16)
Stephanie Moss (non-voting)	x p	x v	exc	x v									FDOT (appt 11/19)
PHYSICAL QUORUM	Y	Y	Y	Y									

### Vacancies

Beverly Beach  
 Bunnell  
 Daytona Beach Shores  
 Edgewater  
 Flagler County School Board  
 Flagler County Transit  
 Oak Hill  
 Pierson  
 Port Orange  
 Volusia County D-3  
 Volusia County D-5

### LEGEND

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## CAC Attendance Record 2022

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Shawn Collins/Emily Nice	x v	x p	x p	x p									Daytona Beach (appt 6/2021) (alt appt 6/2021)
Janet Deyette	x p	x p	exc	x p									Deltona (appt. 11/10)
Erika Benfield	abs	abs	x v	x v									DeBary (appt 11/2020)
Kerry Karl (FY 2021/22 Chairperson)	x p	x p	exc	x p									DeLand (appt 3/2021)
Ed Fendley	x p	exc	x p	x p									Flagler Beach (appt 3/2021) (alt appt 10/2021)
Marcia Stevens Foltz	x p	x p	x p	exc									Flagler County (appt 2/18)
Heidi Petito	abs	abs	abs	abs									Flagler County Transit (appt 9/14)
Gilles Blais	x p	x p	x p	x p									Holly Hill (appt. 11/07) (Reap. 02/13)
Rick Basso/Linda Provost	abs	abs	abs	a s									Lake Helen (appt 6/19) (alt 0)
Nora Jane Gillespie	x v	exc	x v	exc									New Smyrna Beach (appt 12/14)
Bob Storke	x p	x p	x p	x p									Orange City (appt. 1/08)
Fred Heyne	x p	x p	x p	x p									Ormond Beach (appt 12/21)
Alan Peterson	x v	x p	x p	x p									Palm Coast (appt. 03/15)
Susan Elliott/Paul Martel	x p	exc	xv xp	x p									Pierson (appt. 3/06)
Joe Villanella	x p	x p	x p	x p									Ponce Inlet (appt)
Jack Delaney	x p	abs	abs	exc									South Daytona (appt. 04/16)
Bobby Ball	x p	x p	x v	x p									Port Orange (appt. 12/02)
Dave Castagnacci (FY 2021/22 Vice Chair)	x p	x p	x p	x p									Volusia County Chair (appt 05/19)
Elizabeth Alicia Lendian	x p	exc	abs	exc									Volusia County At-Large (appt. 05/13)
Patricia Lipovsky	abs	exc	exc	abs									Volusia County D-2 (appt 4/17)
Edie Biro/John Cotton	x p	x p	x p	x p									Votran (appt. 02/16) (alt. appt. 07/13)
Faith Alkhatib ( <i>non-voting</i> )	abs	abs	abs	abs									Flagler County Traffic Engineering (appt 9/14)
Melissa Winsett/Sean Castello ( <i>non-voting</i> )	x p	xp xp	x p	xp									Volusia County Traffic Engineering (appt 10/11) (alt 5/21)
Anna Taylor/Tyler Burgett ( <i>non-voting</i> )	x p	x p	x p	x p									FDOT District 5 (appt 10/2020) (alt 11/21)
PHYSICAL QUORUM	Y	Y	Y	Y Y									

### Vacancies

Bunnell  
 Beverly Beach  
 Daytona Beach Shores  
 Edgewater  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County D-1  
 Volusia County D-3

### Legend

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## TCC Attendance Record 2022

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Andrew Holmes/Brian Woodworth	x p	x p	x p	x p									Daytona Beach (11/18) (alt 6/2021)
Stewart Cruz	exc	x v	abs	abs									Daytona Beach Shores (appt. 10/04)
Mike Holmes/Belinda Williams Collins	x p	abs	abs	x p									DeLand (appt. 09/98)(alt 4/2020)
Ron Paradise/Nashla Merced	x v	abs	x v	x v									Deltona (appt. 11/09) (alt apt 8/21)
Joseph Barker (alt)	x p	x p	x p	exc									DeBary (alt 11/2020)
Darren Lear/Bonnie Brown	x p	x p	x v	x p									Edgewater (appt. 10/99)(alt apt 10/19)
Faith Alkhatib/Adam Mengel	abs	abs	abs	abs									Flagler County Traffic Engineering (appt 9/14)
Brian Walker (2020/21 Vice Chairperson)	x p	x p	x p	x p									Holly Hill (appt 10/17)(alt apt 10/19)
Lee Evett	abs	abs	abs	abs									Lake Helen (appt 3/2021)
Derek Burr/Kyle Fegley	x p	x p	x p	x v									New Smyrna Beach (appt 3/22) (alt apt. 3/22)
Shawn Finley	x p	x p	exc	x p									Ormond Beach (appt. 12/17)
Becky Mendez (2020/21 Chairperson)	x p	x p	x p	x p									Orange City (appt. 08/15)
Jose Papa/Carl Cote	x p	x v	x p	x p									Palm Coast (appt 7/14) (alt apt 1/2021)
Mark Karet	x v	x p	x p	x p									Pierson (appt. 09/16)
Mike Disher	x v	x p	x p	x p									Ponce Inlet (appt. 03/2021)
Tim Burman/Margaret Tomlinson	x p	x p	exc	x p									Port Orange (appt. 10/13 )(alt apt 4/19)
Brian Peek/Becky Witte	x p	exc	exc	x p									South Daytona (appt. 6-19) (alt 8/21)
Melissa Winsett/Sean Castello	x p	xp xp	x p	x p									Volusia Co Traffic Engineering (appt. 4/2012) (alt 5/21)
Ralf Heseler/Jake Lunceford	x p	x p	x p	x p									Votran (appt. 11/2020) (alt. appt. 11/2020)
Anna Taylor/Tyler Burgett (non-voting)	x p	x p	x p	x p									FDOT (appt 10/20) alt (11/21)
PHYSICAL QUORUM	Y	Y	N	Y									

### Vacancies

Beverly Beach  
 Bunnell  
 Daytona Beach International Airport  
 Flagler Beach  
 Flagler County Transit  
 Flagler County Aviation  
 Flagler County Emergency Management  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County Emergency Mgmt

### LEGEND

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## March/April 2022 TPO Outreach & Activities

### *Public Comment Requested on TPO Documents*

#### Request for Public Comment on Draft Unified Planning Work Program (UPWP)



The River to Sea TPO is seeking public comment on its Unified Planning Work Program (UPWP) for fiscal years (FY) 2022/23 and 2023/24. The UPWP contains a description of, and a budget for, proposed annual planning activities for the TPO staff. Public comments are being accepted on the draft UPWP through close of business on April 25, 2022. The draft is available at [www.r2ctpo.org](http://www.r2ctpo.org).

The River to Sea TPO is seeking public comment on its Title VI and Limited English Proficiency (LEP) Plans. Title VI establishes and implements procedures to ensure we comply with federal/state statutes and regulations regarding discrimination and the LEP Plan ensures that we recognize the needs of LEP members of our community, implement a plan to communicate effectively and ensures reasonable access to our processes, information and decision-making. Public comments are being accepted until April 23, 2022. The drafts are available at [www.r2ctpo.org](http://www.r2ctpo.org).



#### **COVID-19 UPDATES**

In response to the COVID-19 pandemic, core planning activities continue as required:

- As conditions continue to change, the TPO will monitor and update business practices, assess participation in public events and in-person presentations, and continue to operate with caution, placing health and safety at the center of all of our decisions
- TPO staff has resumed our standard office presence during regular business hours
- TPO Board and committee meetings continue to require that a quorum be physically present; all other participants are being asked to attend TPO meetings remotely
- All public meetings are held using Microsoft Teams and the meeting information and links to join are posted on the TPO website at [www.R2CTPO.org](http://www.R2CTPO.org)
- For the most current information regarding meetings and activities, please visit the TPO website or contact the TPO staff



## March/April 2022 TPO Outreach & Activities

### APRIL EVENTS:

- 2: Ponce Inlet Community Day, Ponce Inlet
- 23: St Johns River to Sea Loop Alliance Earth Day & Trail Event, Palm Coast
- 25: Florida Dept of Health Family Fun Day; Health Dept. Keech St. Daytona Beach
- 28: MPOAC Meeting; Orlando
- 1-30: National Distracted Driving Awareness Month

### ***Ponce Preserves the Planet Event***

On Saturday, March 19, 2022, the River to Sea TPO participated in Ponce Preserves the Planet event at Ponce Preserve in Ponce Inlet. The event celebrated Earth Day with numerous booths set up throughout the park geared towards how the agencies' helped the environment. The TPO highlighted bicycle as a means of travel and both bicycle and pedestrian safety.



### ***EARTH DAY***

April 22 is Earth Day. The focus of Earth Day 2022 is **#InvestInOurPlanet**. The theme is focused on engaging the more than 1 billion people, governments, institutions, and businesses who participate in Earth Day to recognize our collective responsibility and to help accelerate the transition to an equitable, prosperous green economy for all. Start with something simple like taking your bike to the store or combining multiple errands into one trip. We can all do that one simple thing that makes a big difference when combined with others choices. **#InvestInOurPlanet**

### ONGOING PROJECTS, STUDIES & ACTIVITIES

- Develop Non-Motorized Traffic Count Program
- Update of the Congestion Management Process (CMP) and Performance Measures Report
- Regional Resiliency Action Plan Implementation
- Update to the TPO Purchasing Manual
- TPO Executive Director Search
- Development of FY 2022/23 and 2023/24 UPWP
- Update to the Title VI Implementation Plan
- Update to the Limited English Proficiency (LEP) Plan
- Update to the Public Participation Plan (PPP)
- FDOT Joint Certification
- TPO Website Request for Proposals (RFP)
- 2022 Annual Call for Projects Priority Process
- Madeline Ave Turn Lane Improv. @ Nova Rd FS (PO)
- Technical Assistance and Training to Flagler County Transit

### ***Distracted Driving Awareness Month***



#### **WHAT IS MOST DISTRACTING WHILE DRIVING**

Violations	Percent
Texting	28%
Yelling children and dealing with kids	21%
Dealing with navigation systems	18%
Talking on the phone	12%
Adjusting music	10%
Adjusting heater/AC knobs	6%
Eating	4%



# Volusia County Construction Report – March 2022\*

## Completed within the last 6 months:

- 1) ECRRT – Segment 4A (Guise Rd. to Gobblers Lodge)
- 2) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr)
- 3) Sugar Mill Road curve reconstruction and turn lanes
- 4) Williamson Blvd. (LPGA to Strickland Range)

## Under Construction or Advertised for Construction:

- 1) Howland Blvd 4-lane widening (Providence Blvd to Elkcarn Blvd) – Under Construction
- 2) Tenth St 4-lane widening (Myrtle to US 1) – Under Construction
- 3) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4) – Under Construction
- 4) Williamson Blvd. and Strickland Range Rd. Intersection Improvements – Bids under review
- 5) Old New York paved shoulders (Shell to S-44) – Bids under review
- 6) Trail Connection from Marine Discovery Center to River to Sea Loop – Construction contract executed
- 7) City Island Seawall Repair – Advertised for Bids
- 8) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Advertised for Bids

## Design Projects:

- 1) Spring to Spring Trail- Segment 3C (Trail along Don Smith Blvd) – Design Ongoing
- 2) Turnbull Bay Road paved shoulders – Design Ongoing
- 3) Beresford Ave Extension (Blue Lake to MLK) – Design Ongoing
- 4) Beresford Ave Extension (MLK to SR-44) – Planning and Coordination Ongoing
- 5) Spring to Spring Trail (Lake Beresford to Old New York) – Design Ongoing
- 6) Spring to Spring Trail (Old New York to SR-44) – Design Ongoing
- 7) Spring to Spring Trail (SR-44 to Grand Avenue) – Design Ongoing
- 8) Amelia Ave (Voorhis to Ohio) – Design Ongoing
- 9) Williamson Blvd. (Strickland Range to Hand Ave) – Design Ongoing
- 10) Intersection Improvements at SR-44 and Kepler – Design by FDOT underway
- 11) Jacobs Road Sidewalk – Design Ongoing
- 12) Study of LPGA Widening from Tymber Creek to I-95 – Study by FDOT underway
- 13) Blue Lake Extension from Victoria Park to SR-472 – Design Ongoing
- 14) Old Mission Road from W. Park to Josephine – Design Ongoing
- 15) Old Elections Parking Lot Replacement – Design Ongoing
- 16) Veterans Memorial Plaza – Design Ongoing
- 17) Pioneer Trail and Sugar Mill Intersection Improvements – Design Ongoing
- 18) Taylor Branch Rd. widening (Dunlawton to Clyde Morris) – Feasibility Study Ongoing
- 19) Pioneer Trail and Tomoka Farms Rd. Roundabout – Design Ongoing
- 20) LPGA Blvd. and Clyde Morris Blvd. Intersection Improvements – Design Ongoing
- 21) Williamson Blvd. Access Management Improvements (Airport to Taylor) – Planning Ongoing
- 22) Doyle Rd. Twisted Oak to Lush Lane – paved shoulders – Design ongoing
- 23) Orange Camp Rd. from US-17/92 to MLK – widening study – negotiating scope of work
- 24) Veterans Memorial Parkway from Graves to SR-472 feasibility study – negotiating scope of work
- 25) Williamson from I-95 to Beville Rd. – widening study – negotiating scope of work
- 26) Dunn Ave Extension from LPGA Blvd to I-95 – preparing Design RSQ
- 27) Pioneer Trail and Williams / Colony Park – safety study – negotiating scope of work
- 28) Dirksen from US-17/92 to I-4 – widening study – negotiating scope of work

\*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues.

**FLAGLER COUNTY CONSTRUCTION REPORT**  
**As of April 2022**

<u><b>Construction and Near Construction Phase</b></u>	<b>Status</b>
1 Design of 3.7 miles A1A Shore Protection (FDOT)	Easement acquisition phase
2 Dune Restoration - City of Flagler Beach (ACOE)	Easement acquisition phase
3 Hurricane Dorian-Dune Restoration (FEMA)	Design Ongoing
4 Beach Management Study	Study ongoing
5 Graham Swamp Multi-Use Trail & Pedestrian Bridge from Lehigh Trail to SR 100	Construction ongoing
6 Malacompra Road Resurfacing - from A1A to Roadway end at Atlantic Coast Beach	Design complete; Construction procurement phase
7 Marineland Acres Road Improvement	Construction ongoing
8 Old Haw Creek from County Road 304 to SR 11	Design Complete; awaiting funding
9 Water Oak Road from County Road 2006 to Mahogany Blvd.	Design complete; Construction procurement phase
10 Apache Dr from Osceola Ave to 1st Ave	Design complete; Construction procurement phase

<u><b>Design Phase</b></u>	<b>Status</b>
1 CR 304 Replacement of 4 Bridges	Design Complete
2 East Daytona North Paving Phase II (Various Roadways)	Design ongoing
3 Hargrove CR 1421 from Otis Stone Hunter CR 1422 to US 1	Near Design completion
4 Otis Stone from County Road 13 to US 1	Near Design completion
5 Rehabilitation and Resurfacing of Armand Beach Drive (Various Roadways)	Design ongoing
6 Rehabilitation and Resurfacing of Seascap	Design ongoing
7 Rima Ridge Resurfacing (Rodeo, Bareback Trl, Pinto Ln, Relay Rd, Oakridge Rd, Bridle Path Ln, Cone Rd, Shadow Ln, Sunny Rd	Design complete; closeout in progress



# EARTH DAY - TRAIL DAY ON THE A1A

Free Event  
Ride, Roll, Walk, Engage, Celebrate

APRIL 23 | 10 AM- 2PM  
A1A SUNTRAIL -THE HAMMOCK-  
PALM COAST FL.



Learn More: <https://river2sealoop.org/celebrate-national-trails-day-loop-a1a>



# Family Fun Day

The Department of Health on Keech Street invites you to our Family Fun Day.

**From 10 a.m. to 2 p.m.**

421 S. Keech Street.  
Next to the library.

**April 25**

- Rock painting
- Giveaways
- Arts and crafts
- Expo of various services available in the community
- Music
- Games



## Learn more about:

WIC (Supplemental Nutrition Program for Women, Infants and Children)  
Health Screenings and Immunizations  
Dental Services  
Responsible Pet Ownership and Low-Cost Pet Services  
The Library's Mobile Hotspots Available for Checkout  
Utility and Housing Assistance  
Summer Programs for Children

**For more information call (386) 281-6547**  
**VolusiaHealth.com**

