

**Technical Coordinating Committee (TCC)
Meeting Minutes
TPO Conference Room
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117
April 21, 2026**

TCC Members Physically Present:

Adrian Calderin
Brian Woodworth
Chris Carson
Matthew West
Freshteh Somji
Dilena Talley
Bill Freeman
Simone Kenny, Chairperson
Richard Zion
Joshua Steele
Shane Corbin
Bernice Gonzalez
Noel Eaton
Jose Papa
Mark Karet
Tim Burman
Becky Witte, Vice Chairperson
Ralf Heseler
Kia Powell (non-voting advisor)

TCC Members Virtually Present:

Steven Bapp
Jonathan Lord
Patty Rippey

TCC Members Absent:

Gwyn Herstein
Joe Barker
Roy Sieger
Lisa Divina
Daniel Nicholas (excused)
Lee Evett
James Roberts
Omar Atallah

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Stephan Harris
Colleen Nicoulin
Kenzie Anderson

Others Virtually Present:

Jonathan Scarfe
Joseph Jaskula

Representing:

Bunnell
Daytona Beach
DeLand Alternate
Deltona
Deltona Alternate
Edgewater Alternate
Flagler Beach
Flagler County
FC Traffic Engineering Alternate
Holly Hill Alternate
New Smyrna Beach
Orange City Alternate
Ormond Beach Alternate
Palm Coast
Pierson
Port Orange
South Daytona
Volusia County Transit Services
FDOT

Representing:

DeBary
FC Emergency Management
Ponce Inlet

Representing:

Daytona Beach Shores
DeBary Alternate
Flagler County Aviation
Flagler County Schools
Flagler County Transit
Lake Helen
Volusia County Schools
Volusia County Traffic Engineering

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Bike/Walk Central Florida

Representing:

FDOT
Volusia County

1. Call to Order / Roll Call / Determination of Quorum

Technical Coordinating Committee (TCC) Chairperson Simone Kenny called the Volusia-Flagler Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) meeting to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. The meeting was held in a hybrid format with seventeen voting members and one non-voting member physically present, and three voting members virtually present.

MOTION: *Mr. West made a motion to allow remote participation. The motion was seconded by Mr. Woodworth and carried unanimously.*

2. Public Comment/Participation

There were no public comments.

1. Action Items

A. Review and Approval of the March 17, 2026 TCC Meeting Minutes

MOTION: *Mr. Heseler moved to approve the March 17, 2026 TCC minutes. The motion was seconded by Mr. Woodworth and carried unanimously.*

B. Review and Recommend Approval of Resolution 2026-## amending the FY 2025/26 to FY 2029/30 Transportation Improvement Program (TIP) (Roll Call Vote Required)

Ms. Nicoulin explained that the TIP must be amended to include approximately \$19 million of additional construction funding to a project that is already within the TIP.

MOTION: *Mr. Karet made a motion to recommend approval of Resolution 2026-## amending the FY 2025/26 to FY 2029/30 Transportation Improvement Program (TIP). The motion was seconded by Mr. Woodworth and carried unanimously by roll call vote.*

C. Review and Recommend Approval of Resolution 2026-## Resolution 2026-## adopting the FY 2026/27 and FY 2027/28 Unified Planning Work Program (UPWP) and authorizing the execution of the FDOT/Metropolitan Planning Organization Agreement (Roll Call Vote Required)

Ms. Nicoulin discussed the development of the new UPWP including the staff's day-to-day activities and deliverables. The draft document was compiled and sent to FDOT and FHWA for their review and comment. It was also posted for a thirty-day public comment period. FDOT provided several editorial comments, requiring no changes to the document. FHWA provided six comments resulting in minor changes to the document, including adding specific timelines for the deliverables. She stated that these edits have been made and explained how the budget ties into the UPWP. She added that there was a change to the budget tables in Task 6, Special Studies; last month, the TPO deobligated funds from the current UPWP to use in the first year of the new UPWP. There is an "80/20" rule in which you must spend down 80% of the PL funds in order to flex new SU funds. Since a significant amount of PL funds were deobligated, the TPO would be using those instead of adding additional SU funds so the threshold can be met moving forward.

Members discussed when funds must be spent.

Mr. Papa asked if the planning studies have been identified. Ms. Nicoulin responded that they have not been programmed yet.

MOTION: *Mr. Heseler made a motion to recommend approval of Resolution 2026-## amending the FY 2024/25 and 2025/26 Unified Planning Work Program (UPWP) and authorizing the execution of the FDOT/Metropolitan Planning Organization Agreement. The motion was seconded by Ms. Witte and carried unanimously by roll call vote.*

2. Presentation Items

A. Presentation and Discussion of the Proposed Reed Ellis Road Trail

This presentation was postponed due to a scheduling conflict.

B. Presentation and Discussion of Bike/Walk Central Florida's Best Foot Forward for Pedestrian Safety Program

Ms. Anderson gave a presentation on Bike/Walk Central Florida's Best Foot Forward for Pedestrian Safety Program. She gave an overview of sign waving events, explained the evaluations of driver yield rates, and discussed the 2025 engineering insights.

Ms. Anderson discussed the typical duration of sign-waving events and how driver yield rates are tested.

C. FDOT Report

Ms. Powell presented the FDOT Report; she announced that Work Zone Awareness Week is from April 20th – 24th and shared a video illuminating the importance of driving safely through work zones; announced the next annual Central Florida Safety Summit on May 8th in St. Cloud; and stated that FDOT is beginning their tentative Work Program for FY 2028 to FY 2032 and that statewide program planning workshops are scheduled for April through July.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

3. Staff Comments

Ms. Nicoulin stated that the development of the FY 2027/28 to FY 2030/31 Transportation Improvement Program has started and will be presented in May with adoption in June. She requested members to be responsive to inquiries regarding their projects.

6. TCC Member Comments

Mr. Calderin asked for an update on the TPO's interlocal agreement. Ms. Nicoulin responded that FDOT has approved the interlocal agreement to be sent to all member governments. The document will be sent to city managers to be taken to commissions and councils.

7. Information Items

- A. CAC & TCC Attendance Records
- B. TPO Board Meeting Summary
- C. Upcoming Events
- D. TPO Outreach & Activities

8. Adjournment

There being no further business, the TCC meeting adjourned at 3:32 p.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION


MS. SIMONE KENNY, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certified that the foregoing is a true and correct copy of the minutes of the April 21, 2026 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 19th day of May 2026.

Melanie Pruneau

MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the April 21, 2026 TCC meeting is available upon request.**