

**Technical Coordinating Committee (TCC)
Meeting Minutes
April 16, 2024**

TCC Members Physically Present:

Adrian Calderin
Andrew Holmes
Gwyn Herstein
Steven Bapp
Belinda Williams-Collins
Simone Kenny
Shawn Finley
Phong Nguyen
Tim Burman
Jake Lunceford
Hamid Tabassian

TCC Members Virtually Present:

Jessica Entwistle
Ryan Solstice
Jonathan Lord
Patty Rippey

TCC Members Absent:

Caryn Miller (excused)
Roy Sieger
Trevor Martin
Brian Walker, Chairperson (excused)
Lee Evett
Shane Corbin (excused)
Kyle Fegley
Becky Mendez, Vice Chairperson (excused)
Joe Ruiz
Mark Karet (excused)
Adam Thornton
Becky Witte (excused)
Omar Atallah
Jay Williams (excused)
Kia Powell (non-voting advisor) (excused)

Others Physically Present:

Donna King, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Steve Shams

Representing:

Bunnell
Daytona Beach
Daytona Beach Shores
DeBary
DeLand
Flagler County
Ormond Beach
Palm Coast
Port Orange
Volusia County Transit Services
Flagler County Traffic Engineering

Representing:

Deltona
Edgewater
Flagler County Emergency Mgmt.
Ponce Inlet

Representing:

Flagler Beach
Flagler County Aviation
Flagler County Transit
Holly Hill
Lake Helen
New Smyrna Beach
New Smyrna Beach Alternate
Orange City
Orange City Alternate
Pierson
South Daytona
South Daytona Alternate
VC Traffic Engineering
VC Traffic Engineering Alternate
FDOT

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Volusia County

i. Call to Order / Roll Call / Determination of Quorum

Ms. Nicoulin explained that a chairperson volunteer is needed to conduct the TCC meeting in the absence of the regular chair and vice chair. Mr. Andrew Holmes volunteered to chair the TCC meeting.

MOTION: A motion was made by Mr. Bapp to appoint Mr. Holmes as Chairman for the April TCC meeting. The motion was seconded by Ms. Herstein and carried unanimously.

Technical Coordinating Committee (TCC) Chairperson-elect Andrew Holmes called the River to Sea Transportation Planning Organization (TPO) TCC meeting to order at 3:06 p.m. The roll was called and it was determined that a quorum was physically present. The meeting was held in a hybrid format with ten voting and one non-voting member physically present; and four voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Finley to allow members attending virtually to participate and vote. The motion was seconded by Ms. Herstein and carried unanimously.*

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the March 19, 2024 TCC Meeting Minutes

MOTION: *A motion was made by Ms. Kenny to approve the March 19, 2024 TCC minutes. The motion was seconded by Mr. Nguyen and carried unanimously.*

B. Review and Recommend Approval of Resolution 2024-## Amending the FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) and Authorizing the Execution of the FDOT/Metropolitan Planning Organization Agreement (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin explained that the UPWP is the document used to identify the work activities to be completed by the TPO and includes deliverables and the budget for the next two years. The draft tasks had been submitted to FHWA, FDOT, and FTA for their review and comment. The final document will be submitted to the state by May 15, 2024.

MOTION: *A motion was made by Mr. Nguyen to recommend approval of Resolution 2024-## amending FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) and authorizing the execution of the FDOT/Metropolitan Planning Organization Agreement. The motion was seconded by Ms. Kenny and carried unanimously by roll call vote.*

IV. Presentation Items

A. Presentation and Discussion of the Development of the Draft FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP)

Handout provided

Ms. Nicoulin explained that the TIP contains the five-year programming of funds for projects within the TPO's planning area. She reviewed the funding and some of the bicycle/pedestrian and traffic operations projects that came from the Priority Project List to the TIP. She noted that the final data was received from FDOT last week. She noted the TIP will be out for public comment for 30 days and she asked the members to look at the projects in their areas .

Ms. Nicoulin answered TCC members' questions regarding what CA stands for; the difference in CA and TA funds and how they is determined, and why some of the projects that Flagler County submitted applications for aren't on in the TIP yet.

B. Presentation of the Make Every Ride Count Initiative

Ms. Blankenship provided a PowerPoint presentation of the Make Every Ride Count Initiative. This initiative is a nationwide effort to support a bike-friendly America by encouraging individuals to participate in logging their rides on the Love to Ride app. The program is free to participate in. She reviewed the key objectives and discussed the features and benefits of the Love to Ride app. She also discussed the different ways for everyone to support this initiative.

C. FDOT Report

The FDOT report was included in the agenda. Ms. Nicoulin stated that Ms. Kia Powell had to leave before the TCC meeting started. Ms. Nicoulin announced that FDOT's Safety Summit would be held on May 17, 2024, at SeaWorld Orlando. She stated that more detailed information would be sent out via email.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin explained that the TPO is currently moving through the development of the TIP, and noted that the updated draft List of Priority Projects will be presented in May and the draft TIP and List of Priority Projects will be brought back in June for a recommendation of approval.

Ms. Nicoulin answered TCC members' questions regarding the Safe Streets and Roads for All (SS4A) grant, when the fiscal year ends, and local match.

VI. TCC Member Comments

There were no TCC member comments.

VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 3:46 p.m.

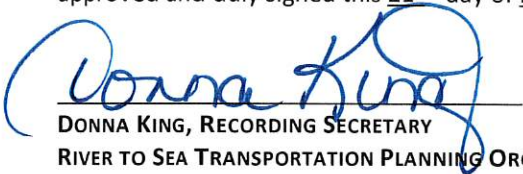
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MR. BRIAN WALKER, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the April 16, 2024 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 21st day of May 2024.



DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the April 16, 2024 TCC meeting is available upon request.**