



MEETING NOTICE & AGENDA

Please be advised that there will be a meeting of the River to Sea Transportation Planning Organization (R2CTPO) **TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)** held on:

DATE: Wednesday, April 13, 2022

TIME: 11:00 a.m.

PLACE: Volusia County Mobility Management Center (Votran)
Conference Room(s)
950 Big Tree Road
South Daytona, Florida 32119

NOTE:
Microsoft Teams has been
established for remote
participation.

Masks are requested to be worn
by those physically present
according to CDC guidelines.

.....
TDLCB

Wednesday, April 13, 2022 at 11:00 am (EDT)

Join the TDLCB meeting on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911__766806322# United States, West Palm Beach

Phone Conference ID: 766 806 322#

[Find a local number](#) | [Reset PIN](#)

Volusia County Council Vice Chair Barbara Girtman, Chairperson

AGENDA

I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENT/PARTICIPATION

(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)

III. ACTION ITEMS

A. REVIEW AND APPROVAL OF THE JANUARY 12, 2022 MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, pages 4-9)*

III. ACTION ITEMS *(Continued)*

- B. REVIEW AND APPROVAL OF THE COMMUNITY TRANSPORTATION COORDINATOR'S (CTC) MONTHLY PARATRANSIT REPORTS** *(Contact: Stephan Harris and Ralf Heseler, Votran) (Enclosure, pages 10-16)*
- C. REVIEW AND APPROVAL OF THE TDLCB GRIEVANCE PROCEDURES** *(Contact: Stephan Harris) (Enclosure, pages 17-23)*

IV. PRESENTATIONS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF THE BIPARTISAN INFRASTRUCTURE LAW: FUNDING AND FEDERAL TRANSIT ADMINISTRATION (FTA) PRIORITIES FOR IMPLEMENTATION** *(Contact: Stephan Harris) (Enclosure, pages 24-30)*
- B. PRESENTATION AND DISCUSSION OF DRAFT FY 2022/23 AND FY 2023/24 UNIFIED PLANNING WORK PROGRAM (UPWP) TASK 4.01** *(Contact: Stephan Harris) (Enclosure, pages 31-34)*
- C. PRESENTATION AND DISCUSSION OF UPDATES TO THE RIVER TO SEA TPO TITLE VI AND LIMITED ENGLISH PROFICIENCY (LEP) PLANS** *(Contact: Pamela Blankenship) (Enclosure, page 35)*
- D. PRESENTATION AND DISCUSSION OF UPDATES TO THE DRAFT RIVER TO SEA TPO PUBLIC PARTICIPATION PLAN (PPP)** *(Contact: Pamela Blankenship) (Enclosure, page 36)*

V. STAFF COMMENTS *(page 37)*

→ Votran fare waiver for "Ride Free on Earth Day"

VI. TDLCB CHAIRPERSON COMMENTS *(page 37)*

VII. TDLCB MEMBER COMMENTS *(page 37)*

VIII. INFORMATION ITEMS *(Enclosure, pages 37-53)*

- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Outreach & Activities
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List
- St. Johns River to Sea Loop Alliance Earth Day Trail Day on the A1A Flyer
- Florida Department of Health Family Fun Day Flyer

IX. ADJOURNMENT *(page 37)*

****THE NEXT TDLCB MEETING WILL BE ON JULY 13, 2022****

NOTE: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

NOTE: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

NOTE: The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.R2CTPO.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.

**SUMMARY SHEET
TDLCB
APRIL 13, 2022**

III. ACTION ITEMS

A. REVIEW AND APPROVAL OF THE JANUARY 12, 2022 MEETING MINUTES

BACKGROUND INFORMATION:

Minutes are prepared for each meeting and must be approved by the TDLCB. The January 12, 2022 TDLCB meeting minutes are provided with this agenda packet for your review.

ACTION REQUESTED:

MOTION TO APPROVE THE JANUARY 12, 2022 TDLCB MEETING MINUTES

**Transportation Disadvantaged Local Coordinating Board (TDLCB)
Meeting Minutes
January 12, 2022**

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

TDLCB Members Physically Present:

Jean Cerullo
Beverly Johnson
Doug Hall
Todd Banks
Mary Tyson
Barbara Girtman, Chairperson
Kathy Spencer

Representing:

Citizens Advocate
Children at Risk
Elderly Citizens
Department of Children and Families – Alternate
Disabled Citizens - Alternate
Volusia County Council, District 1
Workforce Development Board - Alternate

TDLCB Members Virtually Present:

Patricia Lipovsky
Victoria Anderson
Susan Pauley

Representing:

Citizens Advocate, Systems User
Health Care Administration
Vocational Rehab Services

TDLCB Members Absent:

Clayton Jackson (excused)
Sheryl Dick-Stanford
Christy Gillis (excused)
Judy Craig, Vice Chairperson
Gladys Lacen
Carlos Colón
Ethan Johnson (excused)
Steve Jack
Bill Hinkle, Jr.
Robert Watson (excused)

Representing:

Association of Community Action
Agency for Persons with Disabilities
Department of Children and Families
Disabled Citizens
Elder Affairs
Florida Department of Transportation
Medical Community - Alternate
Private for Profit
Public Education
Veterans Services Group

Others Physically Present:

Debbie Stewart, Recording Secretary
Stephan Harris
Anne Ruby
Big John
Ralf Heseler
Kelvin Miller
Jacob Lunceford

Representing:

TPO Staff
TPO Staff
Citizen
Press
Votran Staff
Votran Staff
Votran Staff

Others Virtually Present:

Pam Blankenship

Representing:

TPO staff

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

TDLCB Chairperson Barbara Girtman called the meeting of the River to Sea Transportation Planning Organization (TPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) to order at 11:02 a.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with seven voting members physically present and three voting members virtually present.

MOTION: *A motion was made by Mr. Hall to allow TDLCB members attending remotely due to COVID-19 precautions to participate and vote. The motion was seconded by Ms. Tyson and carried unanimously.*

II. Public Comment/Participation

Mr. Big John, press, provided comments regarding the bus driver shortage. He announced the Volusia County Council put out a bid for bus stop benches; two bids were received. The County Council will choose one or both companies to install free bus benches and shelters and they will pay the county. The benches and shelters must be Americans with Disabilities Act (ADA) accessible. He noted the city of Daytona Beach has received 60 to 70 free bus benches by having a similar contract. He has requested a Votran representative come on his radio show but no one has agreed to do so yet; he asked Chairperson Girtman for assistance.

Chairperson Girtman asked if the county staff were the ones that would not come on the radio

Mr. John replied they have not decided to yet. EVAC has problems so he has the Medical Director, Mr. Springer coming on the radio. He would like a Votran representative to come on and discuss the bus driver shortage; it would be good publicity for the county regarding the bus stops and would help get the word out that Votran is hiring.

III. Action Items

A. Review and Approval of the October 13, 2021 TDLCB Meeting Minutes

MOTION: *A motion was made by Mr. Hall to approve the October 13, 2021 TDLCB meeting minutes. The motion was seconded by Ms. Cerullo and carried unanimously.*

B. Review and Approval of the October 13, 2021 TD Public Hearing Minutes

MOTION: *A motion was made by Ms. Spencer to approve the October 13, 2021 TD Public Hearing minutes. The motion was seconded by Mr. Hall and carried unanimously.*

C. Review and Approval of the Community Transportation Coordinator's (CTC) Monthly Paratransit Reports

Mr. Heseler reviewed the Community Transportation Coordinator's (CTC) reports for September, October and November 2021; total passenger trips increased over 2020 each month even with the difficulty of being able to provide service due to the bus driver shortage.

Chairperson Girtman asked how the numbers compared to 2019.

Mr. Heseler replied that 2019 was pre-pandemic so the numbers were higher at that time; the numbers went dramatically down in 2020 and they are still recovering. Pre-pandemic, the daily passenger trips were approximately 900; they are approximately 700 now.

Chairperson Girtman stated it would be helpful to not only compare last year's number but also the pre-pandemic numbers in order to get a better idea of where we are and if the needs are shifting.

Mr. Heseler replied that the numbers from 2019 would be added to the reports

MOTION: *A motion was made by Mr. Hall to approve the Community Transportation Coordinator's (CTC) Paratransit Reports. The motion was seconded by Ms. Cerullo and carried unanimously.*

D. Review and Approval of Votran's Paratransit Trip Prioritization Process

Mr. Heseler explained that due to the current conditions of COVID-19 and the rising new strain, every transit agency in Florida and throughout the country is suffering from a driver shortage. Votran has managed to hold on up to this point but now has to make a change to provide respite to the drivers they have. Votran has been making gallant efforts to recruit drivers with Volusia County's help. They have had to implement temporary measures; the first part is prioritizing transportation disadvantaged (TD) trips which they are able to do under the policy of the Commission for the Transportation Disadvantaged (CTD). He reviewed the prioritization

schedule. Up through today, they have not had to implement the prioritization schedule but Votran has released these changes in the event they exceed the services they are able to provide then they will begin to prioritize trips; it is a day-by-day basis.

Chairperson Girtman asked if this was the only change or if Votran is changing any routes.

Mr. Heseler replied the fixed route has temporarily reduced Saturday service from a 30-minute headway to a one-hour headway; five routes on the east side are affected including Routes 3,4, 7, 10 and 11; Route 20 on the west side; and the cross-county Route 60 is impacted. As soon as they are able to, Votran will restore the prior service.

MOTION: *A motion was made by Mr. Hall to approve Votran's Paratransit Trip Prioritization Process. The motion was seconded by Ms. Johnson and carried unanimously.*

E. Review and Approval of a Letter of Support for Votran's Re-Designation as the Community Transportation Coordinator (CTC)

Mr. Harris referred to the draft letter of support for Votran's re-designation as the Community Transportation Coordinator (CTC) and stated that with this letter, Votran will have all the documentation needed to submit to the Commission for the Transportation Disadvantaged (CTD) for re-designation at one of their next two meetings; either February or May.

Ms. Tyson asked for an explanation of what this letter is for.

Mr. Harris replied that Volusia County doing business as Votran operates under a contract with the CTD; it is a five-year contract and they are in the fifth year which ends June 30, 2022. This is for the next contract that will begin July 1, 2022 for the next five years.

MOTION: *A motion was made by Mr. Hall to approve a letter of support for Votran's re-designation as the Community Transportation Coordinator (CTC) . The motion was seconded by Ms. Cerullo and carried unanimously.*

IV. Presentations and Discussion Items

A. Presentation and Discussion of the Transportation Disadvantaged Program and Parliamentary Procedures

Mr. Harris gave a PowerPoint presentation of the annual TDLCB member training and gave an overview of the statewide coordinated transportation system. The Commission for the Transportation Disadvantaged (CTD) designates the official local planning agency which is the River to Sea TPO. The TPO appoints and staffs the TDLCB. The TDLCB oversees the Community Transportation Coordinator (CTC) which is Votran. He explained the purpose of the TDLCB is to identify local service needs, provide information, advice and direction to Votran, serve as an advisory body to the CTD and advocate for represented groups. He reviewed the duties of the TDLCB including assisting Votran in establishing eligibility guidelines, designating the CTC every five years, appointing the Grievance Committee and Quality Assurance Committee (QAC), reviewing TD funding applications, annually developing and updating the TDLCB Bylaws and Grievance Procedures. The TDLCB meets quarterly and conducts an annual public hearing. He reviewed the TDLCB structure and membership.

Ms. Blankenship gave a PowerPoint presentation on Parliamentary Procedures and Robert's Rules of Order and stated their purpose is to conduct meetings that allow everyone to be heard and make decisions without confusion. She reviewed the different types of motions, amendments to motions, the steps to a motion and how to withdraw a motion. She explained a quorum is the majority of committee members; however, the TDLCB bylaws define a quorum as six voting members. A quorum must be met in order to take action. She explained the only reason members may abstain from voting is when there is a conflict of interest; an economic benefit or harm that affects a member or relative personally or monetarily. Members must complete an abstention form within 15 days of abstaining from a vote.

V. Staff Comments

→ FPTA/CTD Annual Conference Awards

Mr. Harris announced Votran won several awards at the Florida Public Transportation Association's annual conference; the 2021 Bus Safety Excellence Gold Award and Outstanding System of the Year Award. Votran also received awards for marketing its safety and internal COVID-19 information campaigns. Several Votran employees received awards individually; Mr. John Foderaro as Technician of the Year; bus operator Ms. Patricia Speranza as the Transit Hero of the Year as well as a few others.

Mr. Heseler added that everything Votran does is for the sake of the customer and they plan to continue in this way.

→ Paratransit Service Analysis – FPZA Outstanding Planning Study Award

Mr. Harris announced the R2CTPO received the Outstanding Planning Study Award from the Florida Planning and Zoning Association for its Paratransit Service Analysis.

→ Public Transportation and TD Legislative Awareness Day – February 16, 2022

Mr. Harris stated TD Legislative Awareness Day is an annual event; it was held virtually last year due to COVID-19 but is expected to be held in-person this year. The tentative schedule was provided in the agenda. This event was deliberately set while legislators are in session so that members of the public can discuss transportation issues with the elected officials. The event is open for one or two TDLCB members to attend and the R2CTPO will pay for expenses; Votran will provide transportation with a paratransit vehicle.

Chairperson Girtman asked if any members have attended previously and if they found it to be of value.

Mr. Hall replied yes; those that attend are able to speak on transportation issues as well as any other issues that are important.

Mr. Harris asked that if any members are interested in attending to please let him know within the next two weeks so that arrangements can be made.

→ Mr. Miller stated Mr. Heseler addressed the TD trip prioritization and changes to the fixed route service earlier; these service changes were implemented on Saturday, January 8, 2022 and the ridership stayed the same. To date, there have been no complaints or service problems with the changes.

Chairperson Girtman asked what efforts for hiring Votran is implementing and if they are contracting with other transportation companies.

Mr. Miller replied the Volusia County Council approved a \$1,000 hiring bonus for bus drivers and technicians; Votran is also participating in various job fairs. It is a very extensive hiring process; Votran receives applications but many do not meet the background or medical requirements. They also have an internal referral bonus program. They are constantly looking at service and how it is provided. Drivers have to have a CDL license but Votran can train for that.

Discussion continued and members provided comments.

VI. TDLCB Member Comments

There were no TDLCB member comments.

VII. TDLCB Chairperson Comments

Chairperson Girtman provided comments regarding changes that will make a long-term difference; she envisions a service that is an alternative to driving for everyone.

VIII. Information Item)

- Grievance Committee Meeting Minutes – October 4, 2021
- Paratransit Service Analysis – FPZA Outstanding Planning Study
- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Outreach & Activities
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List
- 2021 Bipartisan Infrastructure Law
- 2022 R2CTPO Meeting Schedule

IX. Adjournment

The meeting was adjourned at 11:56 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA COUNTY COUNCIL MEMBER BARBARA GIRTMAN, CHAIRPERSON
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the January 12, 2022 regular meeting of the Transportation Disadvantaged Local Coordinating Board (TDLCB), approved and duly signed this 13th day of April 2022.

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**SUMMARY SHEET
TDLCB
APRIL 13, 2022**

III. ACTION ITEMS

B. REVIEW AND APPROVAL OF THE COMMUNITY TRANSPORTATION COORDINATOR'S (CTC) MONTHLY PARATRANSIT REPORTS

BACKGROUND INFORMATION:

The Community Transportation Coordinator's report provides statistical information every month on the transportation services provided by Votran and the contracted transportation providers. The reports for December 2019-2021, January 2020-2022, and February 2020-2022 are enclosed for your review. Staff will be available to answer questions regarding the reports.

ACTION REQUESTED:

MOTION TO APPROVE THE COMMUNITY TRANSPORTATION COORDINATOR'S (CTC) MONTHLY PARATRANSIT REPORTS

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	DEC, 2021 VOTRAN	DEC, 2020 VOTRAN	DEC, 2021 CONTRACTED	DEC, 2020 CONTRACTED	DEC, 2021 TOTAL	DEC, 2020 TOTAL
TOTAL PASS TRIPS	12,291	8,864	5,193	6,243	17,484	15,107
TRIP PURPOSE						
Medical	5,627	4,023	2,221	3,058	7,848	7,081
Nutrition	627	165	57	33	684	198
Other	53	52	20	23	73	75
Education	2,552	1,994	929	1,168	3,481	3,162
Shopping	1,214	1,096	394	564	1,608	1,660
Work	2,218	1,534	1,572	1,397	3,790	2,931
PASSENGER TYPE						
Disabled	11,939	8,297	5,187	6,235	17,126	14,532
Elderly	352	567	6	8	358	575
Child	0	0	0	0	0	0
TRIP TYPE						
Ambulatory	8,937	6,384	4,027	4,667	12,964	11,051
Wheelchair	3,354	2,480	1,166	1,576	4,520	4,056
TOTAL COMPLAINTS	5	1	0	4	5	8
Discourtesy	0	0	0	0	0	0
Safety	2	0	0	1	2	1
Early	0	0	0	0	0	0
Late	0	0	0	1	0	1
Driver	0	0	0	0	0	0
Schedule/Routes	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	0	0	0
Other	3	1	0	2	3	3
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	916	322	392	233	1,308	555
NO SHOWS	456	600	195	435	651	1,035
REVENUE MILES	121,427	98,211	3,752	42,747	125,179	140,958
REVENUE HOURS	6,984	5,884	2,585	3,257	9,569	9,141
TOTAL	22,825	17,364	5,461	8	17,364	5,461

Pre-pandemic data
Began March 2020
3/7/2022 11:57 AM

MONTHLY TRANSPORTATION DISADVANTAGED REPORT							
	FEB, 2022 VOTRAN	FEB, 2021 VOTRAN	FEB, 2022 CONTRACTED	FEB, 2021 CONTRACTED	FEB, 2022 TOTAL	FEB, 2021 TOTAL	FEB, 2020 TOTAL
TOTAL PASS TRIPS	10,637	9,067	6,086	6,165	16,723	15,232	23,614
TRIP PURPOSE							
Medical	4,319	4,114	2,454	2,772	6,773	6,886	8,322
Nutrition	528	165	54	54	582	219	1,098
Other	43	37	9	13	52	50	4,067
Education	2,594	2,235	1,133	1,259	3,727	3,494	2,941
Shopping	915	978	337	428	1,252	1,406	2,228
Work	2,238	1,538	2,099	1,639	4,337	3,177	4,958
PASSENGER TYPE							
Disabled	10,382	8,613	6,086	6,138	16,468	14,751	23,176
Elderly	255	434	0	27	255	461	438
Child	0	20	0	0	0	20	0
TRIP TYPE							
Ambulatory	8,034	6,674	4,796	4,856	12,830	11,530	18,536
Wheelchair	2,063	2,393	1,290	1,309	3,353	3,702	5,906
TOTAL COMPLAINTS	8	5	1	2	9	7	17
Discourtesy	0	0	0	0	0	0	0
Safety	0	2	0	0	0	2	1
Early	0	0	0	0	0	0	0
Late	5	2	1	1	6	3	10
Driver	0	0	0	0	0	0	0
Schedule/Routes	0	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	0	0	0	0
Other	3	1	0	1	3	2	5
TOTAL ACCIDENTS	0	0	0	0	0	0	0
CHARGEABLE:							
Person Only	0	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0	0
NON-CHARGEABLE:							
Person Only	0	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0	0
CANCELLATIONS	695	549	408	431	1,103	980	1,662
NO SHOWS	368	321	217	253	585	574	812
REVENUE MILES	106,064	103,456	42,859	44,630	148,923	148,086	200,748
REVENUE HOURS	5,672	5,689	2,904	3,144	8,576	8,833	13,620

Pre-pandemic data
Began March 2020
3/23/2022 3:37 PM

Votran Summary of Transportation Disadvantaged Boardings

WHEELCHAIR BOARDINGS		Dec 2021	Dec 2020	Difference	Jan 2022	Jan 2021	Difference
Fixed route		11,746	9,079	29.4%	9,323	9,530	-2.2%
Paratransit		4,520	4,056	11.4%	3,645	3,744	-2.6%
Flex		73	120	-39.2%	70	51	37.3%
TOTAL		16,339	13,255	23.3%	13,038	13,325	-2.2%

TOTAL BOARDINGS

Fixed Route	174,748	187,252	-6.7%	159,899	166,137	-3.8%
Paratransit	17,484	15,107	15.7%	15,846	15,058	5.2%
New Smyrna Flex	1,740	1,313	32.5%	1,620	1,196	35.5%
Paratransit and Flex	19,224	16,420	17.1%	17,466	16,254	7.5%

YTD Paratransit Actual boardings

Jan 2022 Jan 2021

77,141	65,634	17.5%
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106,009 Pre-COVID

Votran Summary of Transportation Disadvantaged Boardings

WHEELCHAIR BOARDINGS		Feb 2022	Feb 2021	Difference		Mar 2022	Mar 2021	Difference	
Fixed route			9,644		-100.0%		11,010		-100.0%
Paratransit		3,893	3,702		5.2%		4,451		-100.0%
Flex		86	53		62.3%		87		-100.0%
TOTAL		3,979	13,399		-70.3%	0	15,548		-100.0%

TOTAL BOARDINGS

Fixed Route	160,748	162,608		-1.1%		181,214		-100.0%
Paratransit	16,723	15,232		9.8%		17,552		-100.0%
New Smyrna Flex	1,598	1,088		46.9%		1,205		-100.0%
Paratransit and Flex	18,321	16,320		12.3%	0	18,757		-100.0%
Mar 2022 Mar 2021								
YTD Paratransit Actual boardings						100,711		-100.0%

VOTRAN FLEX SERVICE REPORT -- TDLCB meeting

Dec-21	FLEX 42	FLEX 43	FLEX 44	TOTAL	Pre-COVID
					Pre-FLEX 44
TOTAL PASS TRIPS	612	847	281	1,740	1,380
TRIP TYPE					
Ambulatory	578	809	280	1,667	1,227
Wheelchair	34	38	1	73	171
MILES	3799	2727	2,556	9,082	4,728
HOURS	473	337	242	1052	527

Jan-22	FLEX 42	FLEX 43	FLEX 44	TOTAL	Pre-COVID
					Pre-FLEX 44
TOTAL PASS TRIPS	423	703	494	1,620	1,544
TRIP TYPE					
Ambulatory	284	677	489	1,450	1,356
Wheelchair	39	26	5	70	188
MILES	3336	2064	2,861	8,261	5,165
HOURS	430	281	275	986	552

Feb-22	FLEX 42	FLEX 43	FLEX 44	TOTAL	Pre-COVID
					Pre-FLEX 44
TOTAL PASS TRIPS	416	937	245	1,598	1576
TRIP TYPE					
Ambulatory	366	906	240	1,512	1405
Wheelchair	50	31	5	86	171
MILES	3131	3534	1,944	8,609	5394
HOURS	375	407	183	965	554

**SUMMARY SHEET
TDLCB
APRIL 13, 2022**

III. ACTION ITEMS

C. REVIEW AND APPROVAL OF THE TDLCB GRIEVANCE PROCEDURES

BACKGROUND INFORMATION:

Grievance Procedures are developed, annually updated and implemented in accordance with the Commission's most recent TDLCB and Planning Agency Operating Guidelines. The Grievance Committee met prior to the TDLCB meeting to review the draft Grievance Procedures, which are provided with this agenda packet for your review and approval. Revised text is highlighted and underlined (additions) or stricken (deletions).

ACTION REQUESTED:

MOTION TO APPROVE THE TDLCB GRIEVANCE PROCEDURES

**GRIEVANCE PROCEDURES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

ARTICLE I: PREAMBLE

SECTION 1: PREAMBLE

The following sets forth the grievance procedures which shall serve to guide the River to Sea TPO Transportation Disadvantaged Local Coordinating Board (TDLCB), serving to assist the Community Transportation Coordinator (CTC). The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes, Rule 41-2.012 of the Florida Administrative Code (FAC), and subsequent laws setting forth requirements for the establishment of grievance procedures. Grievance Committee procedures are designed to address issues raised by agencies, users, potential users, sub-contractors, and other interested parties which cannot be resolved through the CTC. This procedure does not cover the competitive bid process; including Request for Proposals (RFPs).

ARTICLE II: GRIEVANCE COMMITTEE NAME AND PURPOSE

SECTION 1: NAME

The name of the committee to resolve grievances for the River to Sea TPO Transportation Disadvantaged Local Coordinating Board shall be the Grievance Committee.

SECTION 2: PURPOSE

The primary purpose of the Grievance Committee is to process, investigate and make recommendations with respect to unresolved complaints to the Local Coordinating Board for improvement of service. This procedure is made available to agencies with Purchase of Service Agreements (POS) contracts, users, or potential users of the system in Volusia to hear complaints and provide a mechanism for issues to be brought before the Grievance Committee which shall meet as often as necessary to address unresolved complaints in a timely manner.

ARTICLE III: DEFINITIONS

SECTION 1: DEFINITION OF COMPLAINT

“A complaint is an oral (in person/telephone) or written statement of dissatisfaction which is presented to Votran, Volusia County’s CTC.”

SECTION 2: DEFINITION OF FORMAL GRIEVANCE

“A formal grievance is a written complaint to document any concerns or unresolved service complaints regarding the operation or administration of TD services by the Transportation Operator, Community Transportation Coordinator, the designated official planning agency (DOPA) or the local coordinating board. The Grievant in their formal complaint should demonstrate or establish their concerns as clearly as possible.”

ARTICLE IV: FILING OF COMPLAINTS AND GRIEVANCES

SECTION 1: PROCESS OF FILING A COMPLAINT

Any user, agency (with POS contract) or potential user may register a verbal/written complaint with the CTC in accordance with the policies and procedures of Votran.

If the complainant is not satisfied with the action taken by the CTC, the user may file a formal written complaint within ten (10) working days after the CTC’s decision.

Such written complaint shall include the following:

1. the name and address of the complainant;
2. a statement of the grounds for the complaint made in a clear and concise manner, supplemented by supporting documentation;
 - a. Exact date/time of incident;
 - b. Exact location of incident;
 - c. Any witnesses to incident (including name and address); and
 - d. Vehicle unit number, license number, color and type.
3. an explanation of the relief desired by the complainant; and
4. if the complainant is unable to submit a formal written complaint, Votran shall have the responsibility of obtaining an advocate who will be available to assist those individuals. The ten (10) working days needed by the customer to submit their written complaint will not go into effect until the advocate has met with the customer.

A written complaint shall be addressed to:

Votran Bus System
Customer Service Manager
950 Big Tree Road
South Daytona, Florida 32119

A written complaint may also be submitted via the Votran website:
<http://www.votran.org/contact-us/>.

The CTC shall have ten (10) working days from the date of notification of the complaint to address or investigate the problem. Within that time, the CTC will respond to the complainant by telephone, if possible, and in writing within ten (10) working days of notification to the complainant as to what action was made.

SECTION 2: FILING OF A GRIEVANCE

If the complainant is dissatisfied with the corrective action taken by the CTC, an appeal to the Grievance Committee of the TDLCB may be filed. Such written appeal must be filed within ten (10) working days from the date of notification to the complainant of the final decision from the CTC. The written appeal shall include the following:

1. the name and address of the complainant;
2. a statement of the ground for the grievance made in a clear and concise manner, supplemented by supporting documentation;
3. demonstrate or establish a clear violation of a specific law, regulation, contractual arrangement, or circumstance thought to be unjust;
4. an explanation of the relief desired by the complainant;
5. specified areas of disagreement with the CTC decisions; and
6. if the complainant is unable to submit a formal written appeal to be filed, Votran shall have the responsibility of obtaining an advocate who will be available to assist those individuals. The ten (10) working days needed by the customer to submit a written appeal will not go into effect until the advocate has met with the customer.

An appeal to the Grievance Committee may only be filed after the complainant has sought satisfaction directly from the CTC.

The appeal must be addressed to:

River to Sea Transportation Planning Organization
Attn: Grievance Committee
2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, Florida 32114

Once an appeal has been received, the Grievance Committee shall meet and render its recommendation within thirty (30) working days of the date the appeal was filed. The complainant shall be notified in writing of the mutually agreed upon date, time and place where the appeal shall be heard. This written notice shall be mailed at least ~~ten (10)~~ five (5) working days in advance of the meeting.

A written copy of the recommendation will be forwarded to the TDLCB and all parties involved within ten (10) working days from the date of the recommendation.

Written recommendations will include the following information:

1. a statement that a meeting was held in which the involved parties and/or their representatives were given an opportunity to present their positions;
2. a statement that clearly defines the issues discussed; and
3. Reasons for the recommendation based on the information provided.

If the complainant is dissatisfied with the recommendation of the Grievance Committee, he/she may continue the appeal process with the TDLCB.

ARTICLE V: APPEAL TO THE TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

Should the aggrieved be interested in filing an appeal with the TDLCB it must be filed within ten (10) working days from the date of receipt of the final recommendation of the Grievance Committee. The appeal should attempt to demonstrate or establish a clear violation of a specific law, regulation, contractual arrangement or circumstance thought to be unjust. An appeal to the TDLCB can only be filed after the aggrieved has sought satisfaction directly from the Grievance Committee. An appeal to the TDLCB must be addressed to:

River to Sea Transportation Planning Organization
Attn: TDLCB
2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, Florida 32114

Once an appeal has been received, the TDLCB shall meet and render its recommendation within sixty (60) days of at the next regularly scheduled TDLCB meeting after the date the appeal was filed. The aggrieved shall be notified in writing of the mutually agreed upon date, time and place where the appeal shall be heard. This written notice shall be mailed at least ten (10) five (5) working days in advance of the hearing.

A written copy of the TDLCB's recommendation shall be forwarded to all parties involved within ten (10) working days from the date of the recommendation. A written recommendation shall include the following information:

1. a statement that a hearing was held in which the involved parties, their representatives and/or witnesses were given an opportunity to present their positions;
2. a statement that clearly defines the issues discussed; and
3. reasons for the recommendation Votran based on the information provided.

If the complainant is dissatisfied with the recommendation of the TDLCB, he/she may continue the process with the TD Ombudsman Program by calling the following number(s): 1-800-983-2435. For hearing and speech impaired customers call, 711 (Florida Only) Florida Relay System or (850) 410-5708 for TTY or via written correspondence to:

Florida Commission for the Transportation Disadvantaged
Attn: Ombudsman Program
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
Email: CTDombudsman@dot.state.fl.us

If the Commission is unable to resolve the grievance, the customer will be referred to the Office of Administrative Appeals or other legal venues as appropriate to the specific nature of the grievance.

All of the steps above must be attempted in the order listed before a complaint or grievance will move to the next step.

ARTICLE VII: SCHEDULED MEETINGS

SECTION 1: GENERAL

The Grievance Committee shall be comprised of a minimum of three (3) TDLCB board members. The CTC shall not serve on the Grievance Committee. Each member shall serve at the discretion of the TDLCB. When a meeting of the Grievance Committee is necessary,

staff to the TDLCB shall schedule the meeting of the Grievance Committee to hear appealed grievances.

ARTICLE VIII: AMENDMENTS

SECTION 1: GENERAL

The Transportation Disadvantaged Local Coordinating Board Grievance Procedures may be amended by a two-thirds (2/3) vote of members present, if a quorum exists, providing the proposed change(s) is/are mailed to all members at least ~~seven (7)~~ five (5) working days in advance of the meeting.

SECTION 2: QUORUM

At all meetings of the Transportation Disadvantaged Local Coordinating Board, the presence in person of ~~a majority of the six (6)~~ voting members shall be necessary and sufficient to constitute a quorum for the transaction of business.

ARTICLE IX: CERTIFICATION

The undersigned hereby certifies that she is the Chairperson of the River to Sea TPO Transportation Disadvantaged Local Coordinating Board and that the foregoing is a full, true and correct copy of the Grievance Procedures of this Local Coordinating Board as adopted by the River to Sea TPO Transportation Disadvantaged Local Coordinating Board the ~~14th~~ 13th day of ~~April 2021~~ April 2022.

Volusia County Council ~~Member~~ Vice Chair Barbara Girtman, Chairperson
Transportation Disadvantaged Local Coordinating Board (TDLCB)

ATTEST:

Debbie Stewart, Recording Secretary
River to Sea Transportation Planning Organization

Transportation Disadvantaged Local Coordinating Board Grievance Procedures
~~April 14, 2021~~ April 13, 2022

**SUMMARY SHEET
TDLCB
APRIL 13, 2022**

IV. PRESENTATIONS AND DISCUSSION ITEMS

**A. PRESENTATION AND DISCUSSION OF THE BIPARTISAN INFRASTRUCTURE LAW:
FUNDING AND FEDERAL TRANSIT ADMINISTRATION (FTA) PRIORITIES FOR
IMPLEMENTATION**

BACKGROUND INFORMATION:

The Bipartisan Infrastructure Law, as enacted in the Infrastructure Investment and Jobs Act, authorizes up to \$108 billion to support federal public transportation programs, including \$91 billion in guaranteed funding – the largest federal investment in public transportation in the nation’s history. The legislation reauthorizes surface transportation programs for FY 2022-2026 and provides advance appropriations for certain programs.

On January 7, 2022, the Federal Transit Administration (FTA) held a webinar to provide a detailed look at the Bipartisan Infrastructure Law and how it will be implemented through FTA’s programs. TPO staff will present selected information from the webinar.

ACTION REQUESTED:

NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE TDLCB



Building Better Transit

TDLCB Meeting

April 13, 2022



Bipartisan Infrastructure Law

Significant Funding Increases



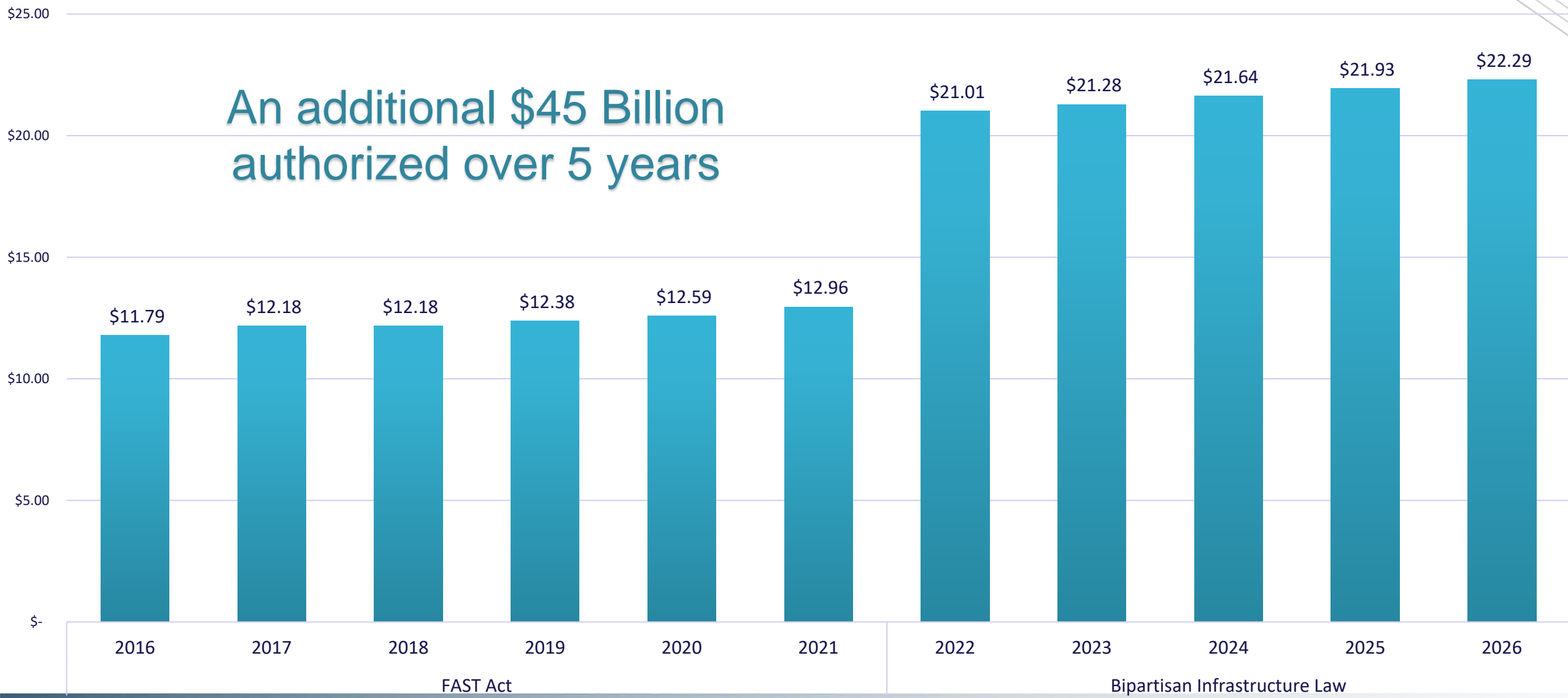
- Up to \$108 billion for public transit over five years
 - \$69.9 B from Highway Trust Fund
 - \$21.25 B in Advance Appropriations
 - \$17 B in Authorized Appropriations
- New and increased funding for State of Good Repair, Low or No Emission, and CIG Grants
- Continues existing structure for FTA programs focused on urban, rural, and targeted populations

New Grant Programs

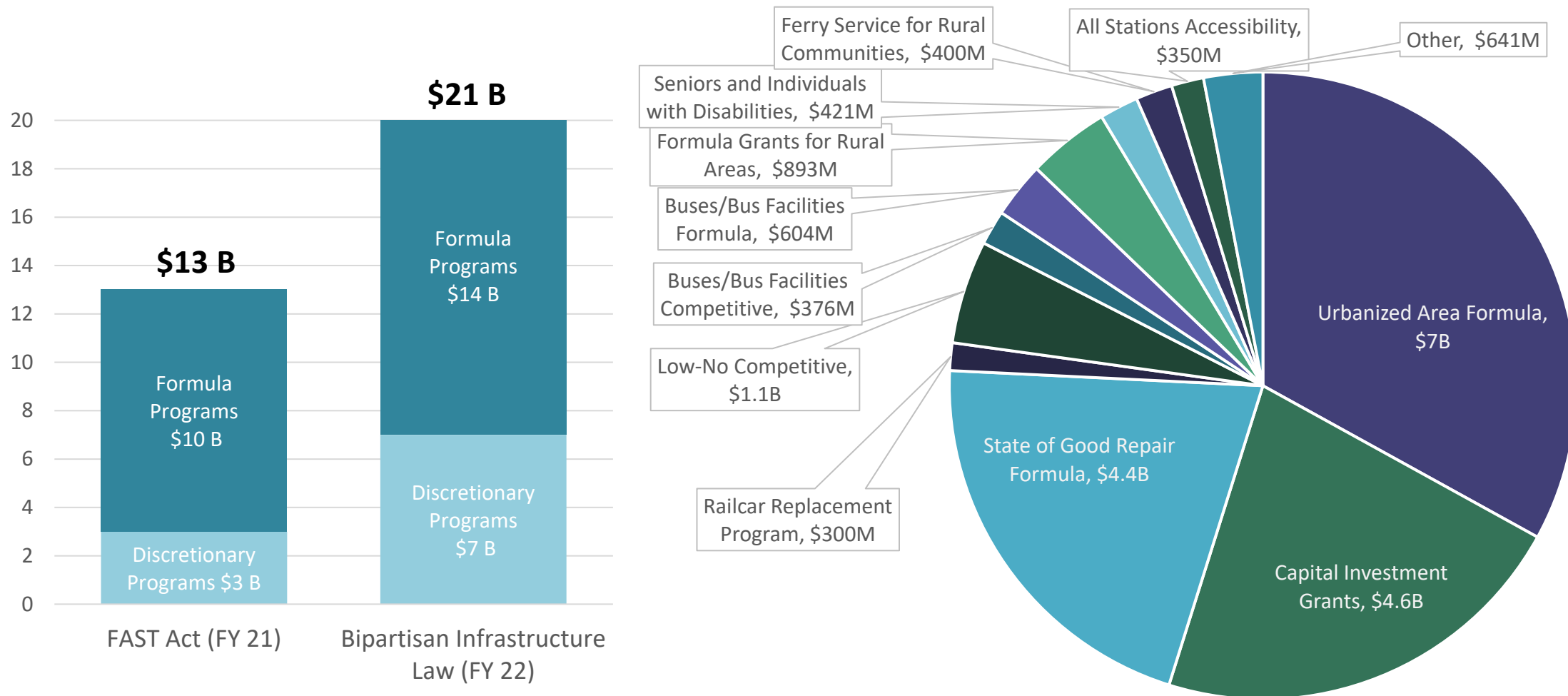


- Rail Vehicle Replacement Program
- All Station Accessibility Program
- Electric or Low-Emitting Ferry Pilot Program
- Ferry Service for Rural Communities

Increased Funding for Public Transportation



Increased Formula and Competitive Funding



Note: Total funding shown includes authorized trust fund contract authority, authorized annual appropriations for FY22 and certain advance appropriations for FY22 enacted as a part of the Bipartisan Infrastructure Law. Annual appropriations are subject to Congressional action.

FTA Priorities for Implementation

FTA Bipartisan Infrastructure Law Priorities



Safety – The law will enable FTA to enhance state safety oversight programs by strengthening rail inspection practices to protect transit workers and riders from injuries and to ensure safe access to transit.



Modernization – Increased formula and competitive funding will begin to reduce the enormous state of good repair investment backlog in the nation's transit systems by repairing aging infrastructure and modernizing bus and rail fleets.



Climate – The law includes landmark investments to support the replacement of thousands of transit vehicles, including buses and ferries, with cleaner low- and zero-emission vehicles.



Equity – Investments in equity, including Justice40, will help eliminate transit deserts, improve connectivity to economic and social opportunities, ensure universal accessibility for people with disabilities, support minority and women-owned businesses, and reduce the disparity in quality and frequency of service in underserved communities.



Resources and Contacts

- Bipartisan Infrastructure Law Website - <https://www.transit.dot.gov/BIL>
- Program Fact Sheets - <https://www.transit.dot.gov/funding/grants/fta-program-fact-sheets-under-bipartisan-infrastructure-law>
- Contact FTA-IIJA@dot.gov
- Contact your FTA Regional Office for assistance
- Additional webinars will be held by Regional Offices



SUMMARY SHEET

TDLCB

APRIL 13, 2022

IV. PRESENTATIONS AND DISCUSSION ITEMS

B. PRESENTATION AND DISCUSSION OF DRAFT FY 2022/23 AND FY 2023/24 UNIFIED PLANNING WORK PROGRAM (UPWP) TASK 4.01

BACKGROUND INFORMATION:

The Unified Planning Work Program (UPWP) outlines the annual activities and funding for the TPO over a two-year period. The next two-year UPWP will become effective July 1, 2022. The TPO's transportation planning activities are funded in large part through federal grants. These federally-funded transportation planning activities must be identified and approved by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and FDOT in advance of each fiscal year. The activities, products and budgeted funds must be documented in the TPO's Unified Planning Work Program (UPWP) which is updated every two years. TPO staff met with the transit providers in our planning area (Votran and Flagler County Public Transportation) to identify recommended projects to be included in the draft UPWP. The full draft FY 2022/23 and 2023/24 UPWP can be accessed through the link below:

<https://www.r2ctpo.org/wp-content/uploads/FY-2022-23-and-FY-2023-24-UPWP-Draft-March-2022.pdf>

Public comments on the draft FY 2022/23 and FY 2023/24 UPWP are being accepted until April 25, 2022.

TPO staff will discuss potential planning activities and funding for UPWP Task 4.01 - Transit Related Activities and Transportation Disadvantaged (TD) Program.

ACTION REQUESTED:

NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE TDLCB

SECTION 4.0 TRANSIT & TRANSPORTATION DISADVANTAGED PROGRAMS

DRAFT

Task 4.01 – Transit Related Activities and TD Program

Responsible Agency – River to Sea TPO

Purpose
The purpose of this task is to provide technical planning staff and consultant assistance for local government and transit agencies to identify transit development priorities, improve regional transit connectivity, and continue to improve coordinated transportation services to meet the mobility needs of the R2CTPO transportation disadvantaged groups. This task also provides transit planning assistance in support of service planning activities including, but not limited to, coordination with local governments, route analysis and data retrieval, service performance reporting, transit research, transportation disadvantaged programs and transit plan development and implementation.

Previous Achievements	Completion/Status
Provided technical staff support for the TDLCB and its committees including meeting coordination, development of agenda support documentation, and conducting presentations of transit information	Quarterly
Provided technical/planning assistance and reports (issued consultant task work orders, as needed)	Ongoing
Participated in regional transit studies and community initiatives	Ongoing
Developed and Adopted Paratransit Service Analysis	October 2021
Conducted TDLCB Annual Public Hearing	Annually - October
Scheduled and Conducted Special Grievance Committee Meeting re: Appeal	October 2021
In Partnership with Votran, assisted with the development of the East Side Comprehensive Operations Analysis (COA), Transit Development Plan (TDP) Major Update, and Transportation Disadvantaged Service Plan (TDSP)	September 2021
Adopt Transit Safety Targets	February 2022
Provided transit input and assistance in planning efforts, activities and work products to ensure appropriate representation (Connect 2045 LRTP, Congestion Management Report, Corridor planning/studies, PD&E Studies)	Ongoing
Attended Florida TD Commission's Annual Transportation Disadvantaged Legislative Awareness Day (virtual)	March 2021
Prepared FTA grant applications and grant-review support to state agencies	Annually
Updated the TDLCB By-Laws	Annually - July

Required Activities	Responsible Staff
Provide technical staff support for the TDLCB and its committees	Planner - Multimodal
Provide technical planning assistance and reports for local government and transit agencies (issue consultant task work orders, as needed)	Planner - Multimodal
Provide input to local and regional transit planning studies	Planner - Multimodal
Identify Transit Development Priorities	Planner - Multimodal
Improve Transit Related Safety and Connectivity	Planner - Multimodal
Coordinate and Attend Florida TD Commission's Annual Transportation Disadvantaged Legislative Awareness Day	Planner - Multimodal
Provide transit input and assistance in planning efforts, activities and work products to ensure appropriate representation	Planner - Multimodal

Participation in SunRail TAC and Commission Meetings	Planner - Multimodal
Participation in Flagler County Public Transportation Meetings (Flagler TDLCB)	Planner – Multimodal
Evaluate the performance of the Community Transportation Coordinator	Planner - Modal

Deliverables and Work Products	Target Date
Produce annual/quarterly reports and required plans: <ul style="list-style-type: none"> Volusia County's AOR and AER Reports TDSP Annual Update Reports CTD Program Reports CTC Evaluation Attend Florida TD Commission sponsored training Other plan and report updates 	Annually Annually Quarterly Annually Annually As Requested
Votran Mobility of Demand (MOD) Expansion Area Studies: <ul style="list-style-type: none"> Southwest DeLand East DeLand Northwest DeLand South Deltona/Enterprise Holly Hill/Ormond Beach Ponce Inlet 	Varied
Votran Park and Ride Facility Study	June 2024
Comprehensive Multi-Modal strategy planning for Flagler County	June 2024
Regional Transit Agency Partnership Study between Flagler County Public Transit, Votran and Coordination with St. John's County	June 2024
Review and Update (as necessary) the TDLCB Bylaws	Annually - July
Review and update (as necessary) the TDLCB Grievance Procedures	Annually - April
Conduct Annual Public Hearing	Annually - October

Task 4.01 Estimated Budget Detail

Year 1 - FY 2022/23

Category/Budget Item	Fund Source:	FHWA		FTA 5305(d)	FTA 5305(d)			CTD	Local/	
	Contract:	PL Funds	SU Funds	G2509	Federal	State Match	Local Match	TD Funds	Other Funds	
Personnel Services				Federal					Total	
Salaries and Fringe Benefits		\$0	\$0	\$31,154	\$8,000	\$1,000	\$1,000	\$30,474		\$71,628
Category Subtotal		\$0	\$0	\$31,154	\$8,000	\$1,000	\$1,000	\$30,474	\$0	\$71,628
Consultant Services										
Consultant Services		\$0	\$0	\$122,814	\$20,043	\$2,505	\$2,505	\$0		\$147,867
Category Subtotal		\$0	\$0	\$122,814	\$20,043	\$2,505	\$2,505	\$0	\$0	\$147,867
Task Total		\$0	\$0	\$153,968	\$28,043	\$3,505	\$3,505	\$30,474	\$0	\$219,495

Year 2 - FY 2023/24

Fund Source: Contract:	FHWA		FTA 5305(d) G2509	FTA 5305(d) G1292			CTD	Local/ Other	
	PL Funds	SU Funds	Federal	Federal	State Match	Local Match	TD Funds	Funds	
Category/Budget Item	PL Funds	SU Funds	Federal	Federal	State Match	Local Match	TD Funds	Funds	Total
Personnel Services									
Salaries and Fringe Benefits	\$34,434	\$0	\$0	\$0	\$0	\$0	\$30,474	\$0	\$64,909
Category Subtotal	\$34,434	\$0	\$0	\$0	\$0	\$0	\$30,474	\$0	\$64,909
Consultant Services									
Consultant Services	\$77,381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,381
Category Subtotal	\$77,381	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$77,381
Task Total	\$111,815	\$0	\$0	\$0	\$0	\$0	\$30,474	\$0	\$142,289

SUMMARY SHEET

TDLCB

APRIL 13, 2022

IV. PRESENTATIONS AND DISCUSSION ITEMS

C. PRESENTATION AND DISCUSSION OF UPDATES TO THE RIVER TO SEA TPO TITLE VI AND LIMITED ENGLISH PROFICIENCY (LEP) PLANS

BACKGROUND INFORMATION:

The purpose of the River to Sea TPO's Title VI Plan is to establish and implement procedures that comply with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Americans with Disabilities Act of 1990 (ADA), as well as other related federal and state statutes and regulations. These procedures are necessary to conform to Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) regulations, as well to Florida Department of Transportation (FDOT) guidelines. The TPO's Title VI Plan defines what Title VI is, includes a written process on how to file a Title VI complaint, and describes the complaint investigation process. Title VI states "no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

The Limited English Proficiency (LEP) Plan addresses the TPO's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The goal of the River to Sea TPO Limited English Proficiency (LEP) Plan is to ensure that the TPO recognizes the needs of limited English proficient (LEP) members of the community, implements a plan to communicate effectively and ensures reasonable access to our processes, information and decision-making.

The River to Sea TPO's Title VI and Limited English Proficiency Plans have been updated to reflect updated Federal Highway Administration requirements. In addition, the demographic and socioeconomic data for the TPO's metropolitan planning area has been updated in the LEP Plan. Both the Title VI and LEP plans are provided for your review and comment. A 30-day public comment period is required prior to adoption of changes to the documents.

The draft updates to the Title VI and LEP Plans can be viewed at:

<https://www.r2ctpo.org/wp-content/uploads/Draft-2022-Title-VI-LEP-Updates-03-23-22.pdf>

ACTION REQUESTED:

NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE TDLCB

**SUMMARY SHEET
TDLCB
APRIL 13, 2022**

IV. PRESENTATIONS AND DISCUSSION ITEMS

**D. PRESENTATION AND DISCUSSION OF UPDATES TO THE DRAFT RIVER TO SEA TPO
PUBLIC PARTICIPATION PLAN (PPP)**

BACKGROUND INFORMATION:

The River to Sea TPO's Public Participation Plan (PPP) outlines the various ways for people to provide input into the TPO's planning and decision-making and it identifies how the TPO will promote and encourage public participation. The draft PPP is being updated to more accurately reflect outreach activities and bring it up-to-date. Changes to the PPP require a 45-day public comment period which will begin on April 13 and run through May 27, 2022.

Staff will provide a review of the proposed changes to the PPP.

ACTION REQUESTED:

NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE BPAC

**SUMMARY SHEET
TDLCB
APRIL 13, 2022**

V. STAFF COMMENTS

→ Votran fare waiver for “Ride Free on Earth Day”

VI. TDLCB CHAIRPERSON COMMENTS

VII. TDLCB MEMBER COMMENTS

VIII. INFORMATION ITEMS

- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Outreach & Activities
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List
- St. Johns River to Sea Loop Alliance Earth Day Trail Day on the A1A Flyer
- Florida Department of Health Family Fun Day Flyer

IX. ADJOURNMENT

****THE NEXT TDLCB MEETING WILL BE ON JULY 13, 2022****



**River to Sea TPO Board
Meeting Summary
January 26, 2022**

Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 13 voting and two non-voting members physically present; and with one voting and one non-voting member attending remotely

- Approved a motion allowing members attending remotely to participate and vote due to COVID-19 precautions
- Received public comment regarding St. John's River to Sea Loop Alliance and trails
- Approved the Consent Agenda including approval of: December 1, 2021 meeting minutes; and Executive Director's timesheet review report
- Approved Resolution 2022-01 amending the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP) by a roll call vote
- Approved the River to Sea TPO's FY 2020/21 Independent Audit Report
- Received a PowerPoint presentation on updated R2CTPO safety data and targets
- Received a PowerPoint presentation of updated transit safety data and targets
- Received the FDOT report; announced nightly lane closures on the I-95 and SR 40 on/off ramps through the beginning of February; and announced 75% of the defective luminaries along I-4 have been replaced
- Received the Interim Executive Director's report including an update on the Executive Director search; announced the MPOAC Institute will be held in April and May; and announced the TPO won the Outstanding Planning Award from the Florida Planning and Zoning Commission (FPZA) for the Paratransit Service Analysis
- Received member comments

***The next River to Sea TPO Board meeting will be on Wednesday,
February 23, 2022 at 9:00 am***

Beverly Beach
Bunnell
Daytona Beach
Daytona Beach Shores

DeBary
DeLand
Deltona
Edgewater

Flagler Beach
Flagler County
Holly Hill
Lake Helen

New Smyrna Beach
Oak Hill
Orange City
Ormond Beach

Palm Coast
Pierson
Ponce Inlet
Port Orange

South Daytona
Volusia County



**River to Sea TPO Board
Meeting Summary
February 23, 2022**

Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 12 voting and 3 non-voting members physically present; and with 6 voting and 2 non-voting members attending remotely

- Approved a motion allowing members attending remotely to participate and vote due to COVID-19 precautions
- Approved the Consent Agenda including approval of: January 26, 2022 meeting minutes; Executive Director's timesheet review reports; and Resolution 2022-02 authorizing the filing and execution of Federal Transit Administration (FTA) for Section 5305(d) funding grant
- Approved Resolution 2022-03 adopting the R2CTPO 2022 Safety Performance Targets
- Approved Resolution 2022-04 adopting the Transit Safety Performance Targets
- Received a presentation and discussion of the estimated funding allocations and draft tasks for the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP)
- Received a presentation and discussion of an amendment to the Connect 2045 Long Range Transportation Plan (LRTP)
- Received the FDOT report
- Received the Interim Executive Director's report including an update on the Executive Director search
- Received member comments

The next River to Sea TPO Board meeting will be on Wednesday, March 23, 2022 at 9:00 am



**River to Sea TPO Board
Meeting Summary
March 23, 2022**

Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 15 voting and three non-voting members physically present; and with two voting and one non-voting members attending remotely

- Approved a motion allowing members attending remotely to participate and vote due to COVID-19 precautions
- Approved the Consent Agenda including approval of: February 23, 2022 meeting minutes; and Executive Director's timesheet review reports
- Approved Resolution 2022-05 amending the Connect 2045 Long Range Transportation Plan (LRTP) by roll call vote
- Approved Resolution 2022-06 amending the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP) and authorizing the de-obligation of Urban Attributable (SU) funds from the current fiscal year by roll call vote
- Approved the draft FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) for FDOT/FHWA review
- Approved a budget increase to not exceed \$15,000 for candidate travel expenses associated with Executive Director final candidate interviews
- Received a presentation of updates to the R2CTPO's Title VI and Limited English Proficiency (LEP) Plans
- Received a presentation and discussion of the 2022 annual Call for Projects and project priority process
- Received the FDOT report
- Received the Interim Executive Director's report including an update on the Executive Director search and announced final candidate interviews will be held March 31, 2022 and April 1, 2022 with a "Meet and Greet" on March 31, 2022 at the Daytona Beach International Airport from 5:00 pm to 6:30 pm
- Received member comments

The next River to Sea TPO Board meeting will be on Wednesday, April 27, 2022 at 9:00 am

March/April 2022 TPO Outreach & Activities

Public Comment Requested on TPO Documents

Request for Public Comment on Draft Unified Planning Work Program (UPWP)



The River to Sea TPO is seeking public comment on its Unified Planning Work Program (UPWP) for fiscal years (FY) 2022/23 and 2023/24. The UPWP contains a description of, and a budget for, proposed annual planning activities for the TPO staff. Public comments are being accepted on the draft UPWP through close of business on April 25, 2022. The draft is available at www.r2ctpo.org.

The River to Sea TPO is seeking public comment on its Title VI and Limited English Proficiency (LEP) Plans. Title VI establishes and implements procedures to ensure we comply with federal/state statutes and regulations regarding discrimination and the LEP Plan ensures that we recognize the needs of LEP members of our community, implement a plan to communicate effectively and ensures reasonable access to our processes, information and decision-making. Public comments are being accepted until April 23, 2022. The drafts are available at www.r2ctpo.org.



COVID-19 UPDATES

In response to the COVID-19 pandemic, core planning activities continue as required:

- As conditions continue to change, the TPO will monitor and update business practices, assess participation in public events and in-person presentations, and continue to operate with caution, placing health and safety at the center of all of our decisions
- TPO staff has resumed our standard office presence during regular business hours
- TPO Board and committee meetings continue to require that a quorum be physically present; all other participants are being asked to attend TPO meetings remotely
- All public meetings are held using Microsoft Teams and the meeting information and links to join are posted on the TPO website at www.R2CTPO.org
- For the most current information regarding meetings and activities, please visit the TPO website or contact the TPO staff



March/April 2022 TPO Outreach & Activities

APRIL EVENTS:

- 2: Ponce Inlet Community Day, Ponce Inlet
- 23: St Johns River to Sea Loop Alliance Earth Day & Trail Event, Palm Coast
- 25: Florida Dept of Health Family Fun Day; Health Dept. Keech St. Daytona Beach
- 28: MPOAC Meeting; Orlando
- 1-30: National Distracted Driving Awareness Month

Ponce Preserves the Planet Event

On Saturday, March 19, 2022, the River to Sea TPO participated in Ponce Preserves the Planet event at Ponce Preserve in Ponce Inlet. The event celebrated Earth Day with numerous booths set up throughout the park geared towards how the agencies' helped the environment. The TPO highlighted bicycle as a means of travel and both bicycle and pedestrian safety.



EARTH DAY

April 22 is Earth Day. The focus of Earth Day 2022 is **#InvestInOurPlanet**. The theme is focused on engaging the more than 1 billion people, governments, institutions, and businesses who participate in Earth Day to recognize our collective responsibility and to help accelerate the transition to an equitable, prosperous green economy for all. Start with something simple like taking your bike to the store or combining multiple errands into one trip. We can all do that one simple thing that makes a big difference when combined with others choices. **#InvestInOurPlanet**

ONGOING PROJECTS, STUDIES & ACTIVITIES

- Develop Non-Motorized Traffic Count Program
- Update of the Congestion Management Process (CMP) and Performance Measures Report
- Regional Resiliency Action Plan Implementation
- Update to the TPO Purchasing Manual
- TPO Executive Director Search
- Development of FY 2022/23 and 2023/24 UPWP
- Update to the Title VI Implementation Plan
- Update to the Limited English Proficiency (LEP) Plan
- Update to the Public Participation Plan (PPP)
- FDOT Joint Certification
- TPO Website Request for Proposals (RFP)
- 2022 Annual Call for Projects Priority Process
- Madeline Ave Turn Lane Improv. @ Nova Rd FS (PO)
- Technical Assistance and Training to Flagler County Transit

Distracted Driving Awareness Month



WHAT IS MOST DISTRACTING WHILE DRIVING

Violations	Percent
Texting	28%
Yelling children and dealing with kids	21%
Dealing with navigation systems	18%
Talking on the phone	12%
Adjusting music	10%
Adjusting heater/AC knobs	6%
Eating	4%

Planning Grant Agreement Tasks Quarterly Progress Report



Planning Agency	River to Sea Transportation Planning Organization	County	Volusia
		Invoice #	G1Y75 Q3
Reporting Period	01/01/2022 - 03/31/2022	Grant #	G1Y75

I	PROGRAM MANAGEMENT	PROGRESS
A.	When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	Votran was recommended as the CTC at the January 12, 2022 TDLCB Meeting and February 16, 2022 CTD Business Meeting.
B.	Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	Appointment and reappointment of voting and non-voting members is conducted under the established Bylaws of the TDLCB.
C.	Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Agenda preparation and dissemination for the TDLCB meetings is consistent with Local Coordinating Board and Planning Agency Operating Guidelines.
D.	Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	Official minutes are prepared and records of all meetings are maintained for no less than five years in accordance with established Bylaws of the TDLCB. Minutes of the January 12, 2022 TDLCB Meeting are attached.
E.	Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	No activity for the specified reporting period.
F.	Provide staff support for committees of the local coordinating board. (Task 3)	Staff support is provided for both the Quality Assurance and Grievance Committees.
G.	Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	No activity for the specified reporting period.
H.	Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	No activity for the specified reporting period.
I.	Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The current TDLCB membership roster and mailing list are attached.

J.	Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Public notice of the January 12, 2022 TDLCB Meeting is attached.
K.	Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	No activity for the specified reporting period.
L.	Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	No activity for the specified reporting period.

II.	SERVICE DEVELOPMENT	PROGRESS
A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	No activity for the specified reporting period.
B.	Encourage integration of "transportation disadvantaged" issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	The TDLCB actively seeks opportunities to integrate "transportation disadvantaged" issues into local and regional comprehensive plans.
C.	Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The local workforce development board (d.b.a. – CareerSource Flagler Volusia) has both a member and alternate assigned to the TDLCB. Clients of CareerSource are educated on the services provided by Votran.

III.	TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A.	Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The FY 2021/22 second quarter report was provided to the TDLCB at their January 12, 2022 Meeting.
B.	Attend at least one Commission-sponsored training , including but not limited to, the CTD's regional meetings, the CTD's annual training workshop, or other sponsored training. (Task 10)	No activity for the specified reporting period.
C.	Attend at least one CTD meeting each year within budget/staff/schedule availability.	River to Sea TPO staff participated in the CTD Business Meetings on February 16 and March 22, 2022.
D.	Notify CTD staff of local TD concerns that may require special investigations.	No activity for the specified reporting period.
E.	Provide training for newly-appointed LCB members. (Task 3)	TDLCB Member Training was provided during the January 12, 2022 TDLCB Meeting.
F.	Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	No activity for the specified reporting period.
G.	To the extent feasible, collect and review proposed funding applications involving "TD" funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity for the specified reporting period.

H.	Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission's <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	No activity for the specified reporting period.
I.	Assist the CTD in joint reviews of the CTC.	No activity for the specified reporting period.
J.	Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	No activity for the specified reporting period.
K.	Implement recommendations identified in the CTD's QAPE reviews.	No activity for the specified reporting period.

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

none

By submission of this Quarterly Report, the information provided is accurate and **accountable** and corresponds with the activities for this quarter.

Representative

04/13/2022

Date

TDLCB Attendance Record 2022

Name	13-Jan	14-Apr	14-Jul	13-Oct	Notes
Barbara Girtman	x p				Volusia County (appt 5/2020)
Carlos Colon	abs				FDOT (appt. 07/16)
Alternate - Diane Poitras	abs				FDOT (alternate) (app 7/14)
Sheryl Dick-Stanford	abs				Agency for Persons with Disabilities (appt 1/2021)
Alternate - Sylvia Bamburg	abs				Agency for Persons with Disabilities (appt 5/2020)
Christy Gillis	exc				DCF (appt 10/2021)
Alternate - Todd Banks	x p				DCF (alternate) (10/2021)
Bill Hinkle Jr	abs				Public Education Community (appt 1/2021)
Alternate - Vacant	vac				Public Education Community (alternate)
Cynthia Tucker	abs				Vocational Rehab Services (appt 7/17)
Alternate - Susan Pauley	x p				Vocational Rehab Services (alternate)(appt 11/18)
Robert Watson	exc				Veterans Services (5/19)
Alternate - Raymond Allen	abs				Veterans Services (alternate)
Judy Craig	abs				Disabled Citizens (appt 2016)
Alternate - Mary Tyson	x p				Disabled Citizens (alternate) (appt 6/2021)
Jean Cerullo	x p				Citizens Advocate (appt 2016)
Alternate - Renee Gahagan	abs				Citizens Advocate (Appt 8/19)
Bev Johnson	x p				Early Childcare (appt 8/17)
Alternate - DJ Lebo	abs				Early Childcare (alternate)(appt 2/2014)
Gladys Lacen	abs				Elder Affairs (Council on Aging)(3/2020)
Alternate - Ellen Labadie	abs				Elder Affairs (alternate)(appt 3/2021)
Victoria Anderson	x v				Healthcare Administration (appt 6/2021)
Alternate - Ivonne Perez	abs				Healthcare Administration (alternate)(appt. 06/2021))
Robin King	abs				Work Force Development Board
Alternate - Kathy Spencer	x p				Work Force Development Board - (alternate) (appt 1/19)
Patricia Boswell	abs				Medical Community (appt 8/17)
Alternate - Ethan Johnson	exc				Medical Community (appt 5/19)
Patricia Lipovsky	x v				Citizens Advocate - System User (12/21)
Alternate - Cassandra Jessie	abs				Citizens Advocate - System User (alternate) (apt 6/2021)
Doug Hall	x p				Elderly Citizens (appt 11/21)
Alternate - Vacant	vac				Elderly Citizens (alternate)
Clayton Jackson	exc				Association for Community Action (appt 12/17)
Alternate - Vacant	vac				Association for Community Action - Alternate
Steve Jack	abs				Private for Profit (appt 01/11)
Alternate - Vacant	vac				
QUORUM	Y				

CODES

X = Present v = virtually p = physically
 exc = Excused
 abs = Absent (Unexcused)
 vac = Vacant

INTEREST FORM
FOR SERVICE ON THE
RIVER TO SEA TPO
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD

Last Name: _____ First Name: _____

Phone: _____ Email Address: _____

Mailing Address: _____

Vacancy Interested in Representing: _____

Please provide a brief description of why you want to join the Local Coordinating Board and how your skills and experience will help you represent the part of the community not currently represented due to a vacancy:

Thank you for your interest.

Please return form to:
Debbie Stewart
River to Sea TPO
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114
or email: dstewart@r2ctpo.org

TDLCB MEMBER LISTING

March 29, 2022

MEMBERS

VOLUSIA COUNTY

COUNCIL MEMBER BARBARA GIRTMAN

123 W. Indiana Ave *Chairperson January 2021*

DeLand, FL 32720

bgirtman@volusia.org

386-740-5224

386-736-5344

ALTERNATES

DISABLED CITIZENS

PATRICIA LIPOVSKY

Vice Chairperson

1129 Bradenton Road *appt 10/2021*

Daytona Beach, FL 32114

386-255-0288

plipovsky@cfl.rr.com

ASSOCIATION OF COMMUNITY ACTION

CLAYTON JACKSON

appt 11/2017

123 W. Indiana Ave, Room 101

DeLand, FL 32720

386-736-5956 ext 12980

cjackson@volusia.org

ALT - ASSOCIATION OF COMMUNITY ACTION

VACANT

ELDERLY CITIZENS

DOUG HALL

appt 12/2021

1405 Edgewater Road

Daytona Beach, FL 32114

386-255-0377 386-852-1285

flhalls@earthlink.net

ALT - ELDERLY CITIZENS

VACANT

FDOT

CARLOS M. COLON

appt 7/2016

420 W Landstreet Rd

Orlando, FL 32824

Carlos.Colon@dot.state.fl.us

321-319-8173

ALT - FDOT

DIANE POITRAS

appt 7/2016

420 W Landstreet Rd

Orlando, FL 32824

321-319-8174

diane.poitras@dot.state.fl.us

FLORIDA DEPARTMENT OF CHILDREN & FAMILIES

CHRISTY GILLIS

appt 10/2021

210 N. Palmetto Ave Suite 430

Daytona Beach, FL 32114

386-481-9182

386-214-8646 (cell)

christina.gillis@myflfamilies.com

ALT - FLORIDA DEPT OF CHILDREN & FAMILIES

TODD BANKS

appt 10/2021

210 N. Palmetto Ave Suite 430

Daytona Beach, FL 32114

386-481-9182

todd.banks@myflfamilies.com

TDLCB MEMBER LISTING

March 29, 2022

MEMBERS

PUBLIC EDUCATION COMMUNITY

BILL HINKLE, JR appt 1/2021
ESA Safety Training
386-258-4677 ext 50516
wfhinkle@volusia.k12.fl.us

FL DEPT OF EDUCATION (VOC REHAB)

CYNTHIA TUCKER appt 2/2020
210 N. Palmetto Ave Suite 144
Daytona Beach, FL 32114
386-281-6764
cynthia.tucker@vr.fldoe.org

ELDER AFFAIRS

GLADYS LACEN appt 12/2019
420 Fentress Blvd
Daytona Beach, FL 32114
386-253-4700 ext 204
glacen@coavolusia.org

VETERANS SERVICES GROUP

ROBERT WATSON appt 5/2019
123 W. Indiana Avenue, Room 100
DeLand, FL 32720
386-740-5102
rbwatson@volusia.org

PRIVATE-FOR-PROFIT

STEVE JACK appt 1/2011
P.O. Box 730206
Ormond Beach, FL 32173
386-255-8525
medoneshuttle@bellsouth.net

HEALTHCARE ADMINISTRATION

VICTORIA ANDERSON appt 6/2021
400 West Robinson Street, Suite S309
Orlando, FL 32801
407-420-2493
victoria.anderson@ahca.myflorida.com

ALTERNATES

PUBLIC EDUCATION COMMUNITY

VACANT

ALT - FL DEPT OF EDUCATION (VOC REHAB)

SUSAN PAULY appt 2/2020
210 N. Palmetto Ave Suite 144
Daytona Beach, FL 32114
386-281-6765
susan.pauly@vr.fldoe.org

ALT - ELDER AFFAIRS

ELLEN LABADIE appt 3/2021
420 Fentress Blvd
Daytona Beach, FL 32114
386-253-4700 ext 248
mowscheduler@coavolusia.org

ALT - VETERANS SERVICES GROUP

RAYMOND ALLEN appt 5/2019
123 W. Indiana Avenue, Room 100
DeLand, FL 32720
386-254-4646 EXT 14130
rallen@volusia.org

ALT - PRIVATE-FOR-PROFIT

VACANT

ALT - HEALTHCARE ADMINISTRATION

IVONNE PEREZ appt 6/2021
400 West Robinson Street, Suite S309
Orlando, FL 32801
407-420-2493
ivonne.perez@ahca.myflorida.com

TDLCB MEMBER LISTING

March 29, 2022

MEDICAL COMMUNITY

PATRICIA BOSWELL *appt 8/2017*

1845 Holsenback Drive
Daytona Beach, FL 32117
386-274-0799
386-274-0817 (Susan)
susan.monahan@flhealth.gov

ALT - MEDICAL COMMUNITY

ETHAN JOHNSON *appt 5/2022*

1845 Holsenback Drive BIN: 126 Room 2005A
Daytona Beach, FL 32117
386-274-0605 386-281-7909 (Cell)
ethan.johnson@flhealth.gov

WORKFORCE DEVELOPMENT BOARD

ROBIN KING *appt 1/2019*

329 Bill France Blvd
Daytona Beach, FL 32114
386-323-7074
robinking@careersourcefv.com

ALT - WORKFORCE DEVELOPMENT BOARD

KATHY SPENCER *appt 1/2019*

329 Bill France Blvd
Daytona Beach, FL 32114
386-323-7074
kathyspencer@careersourcefv.com

DISABLED CITIZENS

JUDY CRAIG *appt 2016*

1835 Anchor Avenue
DeLand, FL 32720
386-738-5781
judylesliecraig@aol.com

ALT - DISABLED CITIZENS

MARY TYSON *appt 6/2021*

291 Eddie Avenue
Holly Hill, FL 32117
386-212-9496
mtyson541@bellsouth.net

CITIZENS ADVOCATE - SYSTEMS USER

PATRICIA LIPOVSKY *APPT 12/2021*

1129 Bradenton Road
Daytona Beach, FL 32114
386-255-0288
plipovsky@cfl.rr.com

ALT - CITIZENS ADVOCATE - SYSTEMS USER

CASSANDRA JESSIE *appt 6/2021*

315 Wilder Blvd, Apartment 109
Daytona Beach, FL 32114
386-254-3846
cassandra.jessie@dbs.fldoe.org

CITIZENS ADVOCATE

JEAN CERULLO *appt 2016*

19 Tropical Drive
[Ormond Beach, FL 32176](mailto:jean.cerullo89@gmail.com)
386-689-5300
jean.cerullo89@gmail.com

ALT - CITIZENS ADVOCATE

RENEE GAHAGAN *appt 8/2019*

2204-B South Peninsula Drive
Daytona Beach, FL 32118
386-235-6476
dioprez@aol.com

COUNCIL FOR EARLY CHILDHOOD SERVICES

BEVERLY JOHNSON *appt 8/2017*

1219 Dunn Avenue
Daytona Beach, FL 32114
386-255-4568
bjohnson@esnecfl.org

ALT - COUNCIL FOR EARLY CHILDHOOD SERVICES

D.J. LEBO *appt 2/2014*

135 Executive Circle, Suite 100
Daytona Beach, FL 32114
386-323-2400 ext 196 386-801-9015 (cell)
djlebo@elcfv.org

TDLCB MEMBER LISTING

March 29, 2022

AGENCY FOR PERSONS WITH DISABILITIES

SHERYL DICK-STANFORD *appt 1/2021*

1621 NE Waldo Road, Bldg 1

Gainesville, FL 32609

352-955-5768

sheryl.dick-stanford@apdcares.org

ALT - AGENCY FOR PERSONS WITH DISABILITIES

SYLVIA BAMBURG *appt 5/2020*

1621 NE Waldo Road, Bldg 1

Gainesville, FL 32609

352-955-6424

sylvia.bamburg@apdcares.org

TDLCB STAFF SUPPORT

VOTRAN

RALF HESELER *appt 11/2020*

950 Big Tree Road

South Daytona, FL 32119

386-761-7700 ext. 4124

rhesele@volusia.org

VOTRAN

KELVIN MILLER - General Manager *Oct-20*

950 Big Tree Road

South Daytona, FL 32119

386-756-7496 ext 4126

kmiller@volusia.org

RIVER TO SEA TPO

STEPHAN HARRIS

2570 W. International Speedway Blvd.

Suite 100

Daytona Beach, FL 32114

386-226-0422 ext. 20428

sharris@r2ctpo.org

RIVER TO SEA TPO

DEBBIE STEWART

2570 W. International Speedway Blvd.

Suite 100

Daytona Beach, FL 32114

386-226-0422 ext. 20425

Dstewart@r2ctpo.org



EARTH DAY - TRAIL DAY ON THE A1A

Free Event
Ride, Roll, Walk, Engage, Celebrate

APRIL 23 | 10 AM- 2PM
A1A SUNTRAIL -THE HAMMOCK-
PALM COAST FL.



Learn More: <https://river2sealoop.org/celebrate-national-trails-day-loop-a1a>

Family Fun Day

The Department of Health on Keech Street invites you to our Family Fun Day.

From 10 a.m. to 2 p.m.

421 S. Keech Street.
Next to the library.

April 25

- Rock painting
- Music
- Giveaways
- Games
- Arts and crafts
- Expo of various services available in the community



Learn more about:

WIC (Supplemental Nutrition Program for Women, Infants and Children)
Health Screenings and Immunizations
Dental Services
Responsible Pet Ownership and Low-Cost Pet Services
The Library's Mobile Hotspots Available for Checkout
Utility and Housing Assistance
Summer Programs for Children

For more information call (386) 281-6547
VolusiaHealth.com

