



# MEETING NOTICE & AGENDA

Please be advised that there will be a meeting of the River to Sea Transportation Planning Organization (R2CTPO) **TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)** held on:

**DATE:** Wednesday, April 10, 2024

**TIME:** 10:00 a.m.

**PLACE:** Volusia County Mobility Management Center (Votran)  
Conference Room(s)  
950 Big Tree Road  
South Daytona, FL 32119

**Microsoft Teams has been established for remote participation.**

\*\*\*\*\*

Join the TDLCB Meeting on your computer or mobile app:

[Click here to join the meeting](#)

Or call in (audio only):

+1 561-484-5911 560830178# United States, West Palm Beach

Phone Conference ID: 560 830 178#

[Find a local number](#) | [Reset PIN](#)

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**Volusia County Council Member Matt Reinhart, Chairperson**

## AGENDA

**I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE**

**II. PUBLIC COMMENT/PARTICIPATION**

*(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*

**III. ACTION ITEMS**

**A. REVIEW AND APPROVAL OF THE JANUARY 10, 2024 MEETING MINUTES** *(Contact: Donna King) (Enclosure, pages 3-7)*

**III. ACTION ITEMS** *(continued)*

**B. REVIEW AND APPROVAL OF VOTRAN'S MONTHLY PARATRANSIT REPORTS** *(Contact: Stephan Harris) (Enclosure, pages 8-11)*

**C. REVIEW AND APPROVAL OF THE 2024 TDLCB GRIEVANCE PROCEDURES** *(Contact: Stephan Harris) (Enclosure, pages 12-19)*

**IV. PRESENTATIONS AND DISCUSSION ITEMS**

**A. PRESENTATION AND DISCUSSION OF BIKE/WALK CENTRAL FLORIDA'S BEST FOOT FORWARD PEDESTRIAN SAFETY PROGRAM** *(Contact: Pamela Blankenship) (Enclosure, pages 20-34)*

**B. PRESENTATION AND DISCUSSION OF THE 2024 FLORIDA LEGISLATIVE SESSION** *(Contact: Stephan Harris) (Enclosure, pages 35-45)*

**V. STAFF COMMENTS** *(pages 46-50)*

→ Expansion of VoRide Mobility on Demand Service

**VI. TDLCB MEMBER COMMENTS** *(page 46)*

**VII. TDLCB CHAIRPERSON COMMENTS** *(page 46)*

**VIII. INFORMATION ITEMS** *(Enclosure, pages 46, 51-68)*

- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Outreach & Activities
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List
- TDLCB Meeting Summary - January 10, 2024

**IX. ADJOURNMENT** *(page 46)*

**\*\*THE NEXT TDLCB MEETING WILL BE ON JULY 10, 2024\*\***

NOTE: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days before the meeting date.

NOTE: If any person decides to appeal a decision made by this board concerning any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such a person will want to ensure that a verbatim record of the proceedings is made.

NOTE: The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.R2CTPO.org](http://www.R2CTPO.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org).

**SUMMARY SHEET  
TDLCB  
APRIL 10, 2024**

**III. ACTION ITEMS**

**A. REVIEW AND APPROVAL OF THE JANUARY 10, 2024 MEETING MINUTES**

**BACKGROUND INFORMATION:**

Minutes are prepared for each meeting and must be approved by the TDLCB. The January 10, 2024 TDLCB meeting minutes are provided with this agenda packet for your review.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE JANUARY 10, 2024 TDLCB MEETING MINUTES***

**Transportation Disadvantaged Local Coordinating Board (TDLCB)  
Meeting Minutes  
January 10, 2024**

Volusia County Mobility Management Center  
950 Big Tree Road, South Daytona, FL 32119

**TDLCB Members Physically Present:**

Jessi Smith  
DJ Lebo  
Jean Cerullo  
Mary Tyson, Vice Chairperson  
Doug Hall  
Cassandra Jessie  
Victoria Anderson  
Benjamin Juengst  
Robert Watson

**Representing:**

Association of Community Action  
Children at Risk - Alternate  
Citizens Advocate  
Disabled Citizens - Alternate  
Citizens Advocates, System User  
Citizens Advocates, System User – Alternate  
Healthcare Administration - Alternate  
Medical Community - Alternate  
Veterans Services Group

**TDLCB Members Virtually Present:**

Patricia Lipovsky  
Steve Jack

**Representing:**

Elderly Citizens  
Private for Profit

**TDLCB Members Absent:**

Sheryl Dick-Stanford  
Sylvia Bamburg  
Christy Gillis (excused)  
Todd Banks  
Ellen Labadie  
Cynthia Tucker  
Susan Pauley  
Matt Reinhart, Chairperson (excused)  
Robin King  
Kathy Spencer  
Carlos Colon (excused)

**Representing:**

Agency for Persons with Disabilities  
Agency for Persons with Disabilities - Alternate  
Department of Children and Families  
Department of Children and Families – Alternate  
Elder Affairs  
Vocational Rehab Services  
Vocational Rehab Services – Alternate  
Volusia County Council Member District 2  
Workforce Development Board  
Workforce Development Board – Alternate  
Florida Department of Transportation

**Others Physically Present:**

Donna King, Recording Secretary  
Stephan Harris  
Pamela Blankenship  
Cartier Murrill Jr.  
Katie Lear  
Bobbie King  
Ralf Heseler  
Kelvin Miller  
Jacob Luceford

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
AHCA  
Citizen  
Volusia County Transit Services Division  
Volusia County Transit Services Division  
Votran  
Volusia County Transit Services Division

**Others Virtually Present:**

Colleen Nicoulin  
Summer Jones

**Representing:**

TPO Staff  
Northeast Florida Regional Council

**I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

TDLCB Vice Chairperson Mary Tyson called the meeting of the River to Sea Transportation Planning Organization (TPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) to order at 10:00 a.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with nine voting members physically present and two voting members virtually present.

The Pledge of Allegiance was given.

**MOTION:** *A motion was made by Mr. Hall to allow TDLCB members attending virtually to participate and vote. The motion was seconded by Ms. Cerullo and carried unanimously.*

**II. Public Comment/Participation**

Ms. Katie Lear, a Volusia County citizen, stated that she has been a Votran rider since the 1970s and has seen many changes throughout the years. She noted that the recent changes in the shortage of Votran drivers have caused her trips to be unpredictable. She has had many delays which causes her anxiety. She and her guide dog often have issues with entering and seating in the contractor vehicles due to the steep ramps and seating sizes.

Ms. Bobbie King stated that all subcontractor vehicles are inspected before use and held to the same standards as Votran. She noted that on-time performance has been within normal range over the past few months, and she will be checking into Ms. Lear's concerns.

Mr. Kelvin Miller stated that any concerns with Votran can be addressed by calling Votran's customer service number, Votran's compliance officer, or himself.

Members suggested that customers should be able to get real-time notifications of delays. Mr. Miller stated that the VoCall system provides updated times to customers. Members stated that they have not been getting accurate information from VoCall. Mr. Miller assured members that he will look into the issue.

**III. Action Items**

**A. Review and Approval of the October 18, 2023 TDLCB Meeting Minutes**

**MOTION:** *A motion was made by Mr. Hall to approve the October 18, 2023 TDLCB meeting minutes. The motion was seconded by Mr. Watson and carried unanimously.*

**B. Review and Approval of the October 18, 2023 TD Public Hearing Meeting Minutes**

**MOTION:** *A motion was made by Mr. Hall to approve the October 18, 2023 TD Public Hearing meeting minutes. The motion was seconded by Ms. Cerullo and carried unanimously.*

**C. Review and Approval of Votran's Monthly Paratransit Reports**

Mr. Ralf Heseler reviewed Votran's monthly Paratransit reports for August, September, and October.

**MOTION:** *A motion was made by Mr. Hall to approve Votran's monthly Paratransit Reports. The motion was seconded by Mr. Watson and carried unanimously.*

**D. Review and Approval of Votran's FY 2023/24 Evaluation**

Mr. Harris provided in-depth details of Votran's FY 2023/24 Evaluation. He reviewed all of the changes individually and noted that everything else would remain the same.

Mr. Harris answered members' questions regarding Votran's checklist for contractor vehicles, and how often inspections take place.

**MOTION:** *A motion was made by Mr. Hall to approve Votran's FY 2023/24 Evaluation. The motion was seconded by Ms. Cerullo and carried unanimously.*

**IV. Presentations and Discussion Items**

**A. Presentation and Discussion of the Statewide and Local Transportation Disadvantaged Programs**

Mr. Harris gave a PowerPoint presentation on the Statewide and Local Transportation Disadvantaged Programs. He reviewed the governing documents, organizational structure, and who is served by the program. He explained

that riders may or may not have limited transportation and that options vary by community. He provided a description of the Florida Commission for the Transportation Disadvantaged and the Community Transportation Coordination (CTC) duties. He also explained the purpose and duties of the TDLCB.

Mr. Harris answered members' questions regarding whether there have been any solutions for achieving a physical quorum for the meetings.

**B. Presentation and Discussion of Florida Sunshine Law Refresher**

Ms. Blankenship gave a PowerPoint presentation on Florida Sunshine Law. She discussed the four basic requirements of the Sunshine Law and the purpose of the law. She gave detailed examples of general violations and noted the penalties for unintentional and intentional violations.

**V. Staff Comments**

→ 25<sup>th</sup> Annual TD Legislative Awareness Day (Thursday, January 18, 2024)

Mr. Harris provided in-depth details of the event and announced that there are three (3) openings available for any members of the TDLCB who would like to attend. He noted that any volunteers will need to advise him of their intentions to attend by the end of this week.

→ Update on VoRide Mobility on Demand Service

Mr. Heseler gave an update on VoRide Mobility on Demand service stating that phase 1 was very successful with over 1500 trips. He noted that 56% of the riders were picked up before their estimated pick-up time. There were 941 accounts created and 23% of the riders provided a 4.9-star rating.

**VI. TDLCB Member Comments**

There were no member comments.

**VII. TDLCB Chairperson Comments**

There were no Chairperson comments.

**VIII. Information Items**

- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Outreach & Activities
- River to Sea TPO Upcoming Events
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List
- TDLCB Meeting Summary - October 18, 2023
- 2024 R2CTPO Meeting Schedule

**IX. Adjournment**

The meeting was adjourned at 11:18 a.m.

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VOLUSIA COUNTY COUNCIL MEMBER MATT REINHART, CHAIRPERSON  
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the January 10th, 2024 regular meeting of the Transportation Disadvantaged Local Coordinating Board (TDLCB), approved and duly signed this 10<sup>th</sup> day of April 2024.

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**DONNA KING, RECORDING SECRETARY**  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

*\*A recording of the January 10, 2024 TDLCB meeting is available upon request.*

**SUMMARY SHEET  
TDLCB  
APRIL 10, 2024**

**III. ACTION ITEMS**

**B. REVIEW AND APPROVAL OF VOTRAN'S MONTHLY PARATRANSIT REPORTS**

**BACKGROUND INFORMATION:**

Votran's monthly paratransit reports provide statistical information on the transportation services provided by Votran and the contracted transportation providers. The reports for November 2022-2023, December 2022-2023, and January 2023-2024 are enclosed for your review. Volusia County Transit Services Division staff will be available to answer questions regarding the reports.

***ACTION REQUESTED:***

***MOTION TO APPROVE VOTRAN'S MONTHLY PARATRANSIT REPORTS***



MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	NOV, 2023 VOTRAN	NOV, 2022 VOTRAN	NOV, 2023 CONTRACTED	NOV, 2022 CONTRACTED	NOV, 2023 TOTAL	NOV, 2022 TOTAL
<b>TOTAL PASS TRIPS</b>	<b>10,570</b>	<b>10,317</b>	<b>7,996</b>	<b>7,102</b>	<b>18,566</b>	<b>17,419</b>
<b>TRIP PURPOSE</b>						
Medical	3,896	3,966	2,839	2,918	6,735	6,884
Nutrition	1,107	889	136	71	1,243	960
Other	208	90	205	62	413	152
Education	2,522	2,531	1,659	1,540	4,181	4,071
Shopping	842	857	695	508	1,537	1,365
Work	1,995	1,984	2,462	2,003	4,457	3,987
<b>PASSENGER TYPE</b>						
Disabled	10,504	9,985	7,991	7,095	18,495	17,080
Elderly	66	332	5	7	71	339
Child	0	0	0	0	0	0
<b>TRIP TYPE</b>						
Ambulatory	79,668	7,863	6,309	5,529	85,977	13,392
Wheelchair	2,602	2,454	1,687	1,573	4,289	4,027
<b>TOTAL COMPLAINTS</b>	<b>10</b>	<b>8</b>	<b>3</b>	<b>8</b>	<b>13</b>	<b>16</b>
Discourtesy	0	0	0	1	0	1
Safety	0	0	0	2	0	2
Early	1	2	0	1	1	3
Late	6	0	2	0	8	0
Driver	0	0	0	0	0	0
Schedule/Routes	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	0	0	0
Other	3	6	1	4	4	10
<b>TOTAL ACCIDENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>NON-CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>CANCELLATIONS</b>	<b>714</b>	<b>925</b>	<b>540</b>	<b>435</b>	<b>1,254</b>	<b>1,360</b>
<b>NO SHOWS</b>	<b>470</b>	<b>636</b>	<b>356</b>	<b>299</b>	<b>826</b>	<b>935</b>
<b>REVENUE MILES</b>	<b>98,636</b>	<b>106,352</b>	<b>163,692</b>	<b>49,932</b>	<b>262,328</b>	<b>156,284</b>
<b>REVENUE HOURS</b>	<b>5,580</b>	<b>6,450</b>	<b>9,719</b>	<b>3,457</b>	<b>15,299</b>	<b>9,907</b>

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	DEC, 2023 VOTRAN	DEC, 2022 VOTRAN	DEC, 2023 CONTRACTED	DEC, 2022 CONTRACTED	DEC, 2023 TOTAL	DEC, 2022 TOTAL
<b>TOTAL PASS TRIPS</b>	<b>9,649</b>	<b>10,496</b>	<b>7,516</b>	<b>7,580</b>	<b>17,165</b>	<b>18,076</b>
<b>TRIP PURPOSE</b>						
Medical	3,597	3,887	2,764	3,082	6,361	6,969
Nutrition	1,190	1,049	142	77	1,332	1,126
Other	143	212	141	154	284	366
Education	2,028	2,248	1,570	1,463	3,598	3,711
Shopping	894	1,078	743	662	1,637	1,740
Work	1,797	2,022	2,156	2,142	3,953	4,164
<b>PASSENGER TYPE</b>						
Disabled	9,575	10,192	7,516	7,578	17,091	17,770
Elderly	74	304	0	2	74	306
Child	0	0	0	0	0	0
<b>TRIP TYPE</b>						
Ambulatory	7,063	7,959	5,785	5,724	12,848	13,683
Wheelchair	2,586	2,537	1,731	1,856	4,317	4,393
<b>TOTAL COMPLAINTS</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>9</b>	<b>4</b>
Discourtesy	0	0	0	0	0	0
Safety	0	0	0	0	0	0
Early	0	0	0	0	0	0
Late	2	2	3	0	5	2
Driver	0	0	0	0	0	0
Schedule/Routes	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	0	0	0
Other	3	2	1	0	4	2
<b>TOTAL ACCIDENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>NON-CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>CANCELLATIONS</b>	<b>804</b>	<b>693</b>	<b>632</b>	<b>639</b>	<b>1,436</b>	<b>1,332</b>
<b>NO SHOWS</b>	<b>494</b>	<b>358</b>	<b>389</b>	<b>331</b>	<b>883</b>	<b>689</b>
<b>REVENUE MILES</b>	<b>90,643</b>	<b>100,453</b>	<b>61,523</b>	<b>54,917</b>	<b>152,166</b>	<b>155,370</b>
<b>REVENUE HOURS</b>	<b>5,250</b>	<b>5,724</b>	<b>4,052</b>	<b>3,905</b>	<b>9,302</b>	<b>9,629</b>

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	JAN, 2024 VOTRAN	JAN , 2023 VOTRAN	JAN, 2024 CONTRACTED	JAN , 2023 CONTRACTED	JAN, 2024 TOTAL	JAN , 2023 TOTAL
<b>TOTAL PASS TRIPS</b>	<b>11,277</b>	<b>11,295</b>	<b>7,878</b>	<b>7,339</b>	<b>19,155</b>	<b>18,634</b>
<b>TRIP PURPOSE</b>						
Medical	4,193	3,716	2,883	2,755	7,076	6,471
Nutrition	1,227	1,167	174	127	1,401	1,294
Other	126	284	148	117	274	401
Education	2,736	2,784	1,760	1,626	4,496	4,410
Shopping	826	1,033	579	525	1,405	1,558
Work	2,169	2,311	2,334	2,189	4,503	4,500
<b>PASSENGER TYPE</b>						
Disabled	11,235	10,947	7,874	7,339	19,109	18,286
Elderly	42	348	4	0	46	348
Child	0	0	0	0	0	0
<b>TRIP TYPE</b>						
Ambulatory	8,541	8,803	6,107	5,668	14,648	14,471
Wheelchair	2,736	2,492	1,771	1,671	4,507	4,163
<b>TOTAL COMPLAINTS</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>8</b>
Discourtesy		0		0	0	0
Safety		0		0	0	0
Early		0		0	0	0
Late		2		0	0	2
Driver		0		0	0	0
Schedule/Routes		0		0	0	0
Vehicle/Equipment		0		0	0	0
Other		3		3	0	6
<b>TOTAL ACCIDENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>NON-CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>CANCELLATIONS</b>	<b>806</b>	<b>835</b>	<b>565</b>	<b>556</b>	<b>1,371</b>	<b>1,391</b>
<b>NO SHOWS</b>	<b>567</b>	<b>502</b>	<b>397</b>	<b>335</b>	<b>964</b>	<b>837</b>
<b>REVENUE MILES</b>	<b>106,391</b>	<b>109,980</b>	<b>64,139</b>	<b>52,926</b>	<b>170,530</b>	<b>162,906</b>
<b>REVENUE HOURS</b>	<b>6,053</b>	<b>6,224</b>	<b>4,274</b>	<b>3,767</b>	<b>10,327</b>	<b>9,991</b>

**SUMMARY SHEET  
TDLCB  
APRIL 10, 2024**

**III. ACTION ITEMS**

**C. REVIEW AND APPROVAL OF THE 2024 TDLCB GRIEVANCE PROCEDURES**

**BACKGROUND INFORMATION:**

Grievance Procedures are developed, annually updated, and implemented in accordance with the Commission's most recent TDLCB and Planning Agency Operating Guidelines. The Grievance Committee met prior to the TDLCB meeting to review the draft Grievance Procedures, which are provided with this agenda packet for your review and approval. Revised text is highlighted and underlined (additions) or stricken (deletions). TPO staff will be available to answer questions regarding the Grievance Procedures.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE 2024 TDLCB GRIEVANCE PROCEDURES***

**GRIEVANCE PROCEDURES  
OF THE  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)  
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

**ARTICLE I: PREAMBLE**

**SECTION 1: PREAMBLE**

The following sets forth the grievance procedures which shall serve to guide the River to Sea TPO Transportation Disadvantaged Local Coordinating Board (TDLCB), serving to assist the Community Transportation Coordinator (CTC). The intent is to provide procedures and policies for fulfilling the requirements of Chapter 427, Florida Statutes, Rule 41-2.012 of the Florida Administrative Code (FAC), and subsequent laws setting forth requirements for the establishment of grievance procedures. Grievance Committee procedures are designed to address issues raised by agencies, users, potential users, sub-contractors, and other interested parties which cannot be resolved through the CTC. This procedure does not cover the competitive bid process; including Request for Proposals (RFPs).

**ARTICLE II: GRIEVANCE COMMITTEE NAME AND PURPOSE**

**SECTION 1: NAME**

The name of the committee to resolve grievances for the River to Sea TPO Transportation Disadvantaged Local Coordinating Board shall be the Grievance Committee.

**SECTION 2: PURPOSE**

The primary purpose of the Grievance Committee is to process, investigate and make recommendations with respect to unresolved complaints to the Local Coordinating Board for improvement of service. This procedure is made available to agencies with Purchase of Service Agreements (POS) contracts, users, or potential users of the system in Volusia to hear complaints and provide a mechanism for issues to be brought before the Grievance Committee which shall meet as often as necessary to address unresolved complaints in a timely manner.

**ARTICLE III: DEFINITIONS**

**SECTION 1: DEFINITION OF COMPLAINT**

“A complaint is an oral (in person/telephone) or written statement of dissatisfaction which is presented to Votran, Volusia County’s CTC.”

**SECTION 2: DEFINITION OF FORMAL GRIEVANCE**

“A formal grievance is a written complaint to document any concerns or unresolved service complaints regarding the operation or administration of TD services by the Transportation Operator, Community Transportation Coordinator, the designated official planning agency (DOPA) or the local coordinating board. The Grievant in their formal complaint should demonstrate or establish their concerns as clearly as possible.”

**ARTICLE IV: FILING OF COMPLAINTS AND GRIEVANCES**

**SECTION 1: PROCESS OF FILING A COMPLAINT**

Any user, agency (with POS contract) or potential user may register a verbal/written complaint with the CTC in accordance with the policies and procedures of Votran.

If the complainant is not satisfied with the action taken by the CTC, the user may file a formal written complaint within ~~ten (10) working days~~ **fourteen (14) days** after the CTC’s decision.

Such written complaint shall include the following:

1. the name and address of the complainant;
2. a statement of the grounds for the complaint made in a clear and concise manner, supplemented by supporting documentation;
  - a. Exact date/time of incident;
  - b. Exact location of incident;
  - c. Any witnesses to incident (including name and address); and
  - d. Vehicle unit number, license number, color and type.
3. an explanation of the relief desired by the complainant; and
4. if the complainant is unable to submit a formal written complaint, Votran shall have the responsibility of obtaining an advocate who will be available to assist those individuals. The ~~ten (10) working days~~ **fourteen (14) days** needed by the

customer to submit their written complaint will not go into effect until the advocate has met with the customer.

A written complaint shall be addressed to:

Votran Bus System  
Customer Service Manager  
950 Big Tree Road  
South Daytona, Florida 32119

A written complaint may also be submitted via the Votran website:  
<http://www.votran.org/contact-us/>.

The CTC shall have ~~ten (10) working days~~ **fourteen (14) days** from the date of notification of the complaint to address or investigate the problem. Within that time, the CTC will respond to the complainant by telephone, if possible, and in writing within ~~ten (10) working days~~ **fourteen (14) days** of notification to the complainant as to what action was made.

## SECTION 2: FILING OF A GRIEVANCE

If the complainant is dissatisfied with the corrective action taken by the CTC, an appeal to the Grievance Committee of the TDLCB may be filed. Such written appeal must be filed within ten (10) working days from the date of notification to the complainant of the final decision from the CTC. The written appeal shall include the following:

1. the name and address of the complainant;
2. a statement of the ground for the grievance made in a clear and concise manner, supplemented by supporting documentation;
3. demonstrate or establish a clear violation of a specific law, regulation, contractual arrangement, or circumstance thought to be unjust;
4. an explanation of the relief desired by the complainant;
5. specified areas of disagreement with the CTC decisions; and
6. if the complainant is unable to submit a formal written appeal to be filed, Votran shall have the responsibility of obtaining an advocate who will be available to assist those individuals. The ~~ten (10) working days~~ **fourteen (14) days** needed by the customer to submit a written appeal will not go into effect until the advocate has met with the customer.

An appeal to the Grievance Committee may only be filed after the complainant has sought satisfaction directly from the CTC.

The appeal must be addressed to:

River to Sea Transportation Planning Organization  
Attn: Grievance Committee  
1 Deuce Court, Suite 100  
Daytona Beach, Florida 32124

Once an appeal has been received, the Grievance Committee shall meet and render its recommendation within thirty (30) ~~working~~ days of the date the appeal was filed. The complainant shall be notified in writing of the mutually agreed upon date, time and place where the appeal shall be heard. This written notice shall be mailed at least ~~five (5) working days~~ seven (7) days in advance of the meeting.

A written copy of the recommendation will be forwarded to the TDLCB and all parties involved within ~~ten (10) working days~~ fourteen (14) days from the date of the recommendation.

Written recommendations will include the following information:

1. a statement that a meeting was held in which the involved parties and/or their representatives were given an opportunity to present their positions;
2. a statement that clearly defines the issues discussed; and
3. Reasons for the recommendation based on the information provided.

If the complainant is dissatisfied with the recommendation of the Grievance Committee, he/she may continue the appeal process with the TDLCB.

#### **ARTICLE V: APPEAL TO THE TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

Should the aggrieved be interested in filing an appeal with the TDLCB it must be filed within ~~ten (10) working days~~ fourteen (14) days from the date of receipt of the final recommendation of the Grievance Committee. The appeal should attempt to demonstrate or establish a clear violation of a specific law, regulation, contractual arrangement or circumstance thought to be unjust. An appeal to the TDLCB can only be filed after the aggrieved has sought satisfaction directly from the Grievance Committee. An appeal to the TDLCB must be addressed to:



River to Sea Transportation Planning Organization  
Attn: TDLCB  
1 Deuce Court, Suite 100  
Daytona Beach, Florida 32124

Once an appeal has been received, the TDLCB shall meet and render its recommendation at the next regularly scheduled TDLCB meeting after the date the appeal was filed. The aggrieved shall be notified in writing of the mutually agreed upon date, time and place where the appeal shall be heard. This written notice shall be mailed at least ~~five (5) working days~~ **seven (7) days** in advance of the hearing.

A written copy of the TDLCB's recommendation shall be forwarded to all parties involved within ~~ten (10) working days~~ **fourteen (14) days** from the date of the recommendation. A written recommendation shall include the following information:

1. a statement that a hearing was held in which the involved parties, their representatives and/or witnesses were given an opportunity to present their positions;
2. a statement that clearly defines the issues discussed; and
3. reasons for the recommendation Votran based on the information provided.

If the complainant is dissatisfied with the recommendation of the TDLCB, he/she may continue the process with the TD Ombudsman Program by calling the following number(s): 1-800-983-2435. For hearing and speech impaired customers call, 711 (Florida Only) Florida Relay System or (850) 410-5708 for TTY or via written correspondence to:

Florida Commission for the Transportation Disadvantaged  
Attn: Ombudsman Program  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450  
Email: CTDOmbudsman@dot.state.fl.us

If the Commission is unable to resolve the grievance, the customer will be referred to the Office of Administrative Appeals or other legal venues as appropriate to the specific nature of the grievance.

All of the steps above must be attempted in the order listed before a complaint or grievance will move to the next step.

## **ARTICLE VII: SCHEDULED MEETINGS**

## SECTION 1: GENERAL

The Grievance Committee shall be comprised of a minimum of three (3) TDLCB board members. The CTC shall not serve on the Grievance Committee. Each member shall serve at the discretion of the TDLCB. When a meeting of the Grievance Committee is necessary, staff to the TDLCB shall schedule the meeting of the Grievance Committee to hear appealed grievances.

## ARTICLE VIII: AMENDMENTS

### SECTION 1: GENERAL

The Transportation Disadvantaged Local Coordinating Board Grievance Procedures may be amended by a two-thirds (2/3) vote of members present, if a quorum exists, providing the proposed change(s) is/are mailed to all members at least ~~five (5) working days~~ seven (7) days in advance of the meeting.

### SECTION 2: QUORUM

At all meetings of the Transportation Disadvantaged Local Coordinating Board, the presence in person of six (6) voting members shall be necessary and sufficient to constitute a quorum for the transaction of business. As used herein, the term "CMT" means Communications Media Technology, which includes telephone, Zoom, GoToMeeting, Microsoft Teams, or similar type of platform. Members of the TDLCB, or any TDLCB committee, may attend a meeting, on which the Member serves, remotely using CMT, if there is a quorum of the TDLCB, or TDLCB committee, physically present at the meeting site; provided, that the Member(s) is subject to an "extraordinary circumstance" that justifies the remote attendance. Authority: Florida Attorney General Opinion (AGO) 2003-41.

## ARTICLE IX: CERTIFICATION

The undersigned hereby certifies that she is the Chairperson of the River to Sea TPO Transportation Disadvantaged Local Coordinating Board and that the foregoing is a full, true and correct copy of the Grievance Procedures of this Local Coordinating Board as adopted by the River to Sea TPO Transportation Disadvantaged Local Coordinating Board the ~~12<sup>th</sup>~~ 10<sup>th</sup> day of ~~April 2023~~ April 2024.

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**Volusia County Council Member Matt Reinhart, Chairperson  
Transportation Disadvantaged Local Coordinating Board (TDLCB)**

ATTEST:

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~~Pamela Blankenship~~ Donna King, Recording Secretary  
River to Sea Transportation Planning Organization

DRAFT

**SUMMARY SHEET**

**TDLCB**

**APRIL 10, 2024**

**IV. PRESENTATIONS AND DISCUSSION ITEMS**

**A. PRESENTATION AND DISCUSSION OF BIKE/WALK CENTRAL FLORIDA'S BEST FOOT FORWARD PEDESTRIAN SAFETY PROGRAM**

**BACKGROUND INFORMATION:**

Bike/Walk Central Florida, a nonprofit advocacy organization that administers pedestrian and bicycle safety programs across the Central Florida region, has recently partnered with the Florida Department of Transportation to bring the Best Foot Forward for Pedestrian Safety program to Volusia County, expanding on its current footprint in Orange, Seminole and Osceola Counties.

The program takes a four "E" approach to educate drivers on the driver yield law and encourage community members to stop and let people at marked crosswalks cross the street. The program has been ongoing in Orange, Seminole, and Osceola counties for over 10 years with significant results and has recently expanded into Volusia County.

Bike/Walk Central Florida staff will provide a presentation on the Best Foot Forward for Pedestrian Safety program.

***ACTION REQUESTED:***

***NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE TDLCB***

**Best Foot Forward**  
for pedestrian safety




0

## Who We Are: Bike/Walk Central Florida

Bike/Wake Central Florida is a 501c3 **NONPROFIT** organization dedicated to **EDUCATING** and **ADVOCATING** to make communities more **WALKABLE, BIKEABLE** and **ROLLABLE**.

We strive towards a connected **EQUITABLE TRANSPORTATION** system that is **SAFE** and **COMFORTABLE** for all.

*Programs Administrated by BWCF:*



Best Foot Forward  
for pedestrian safety



**BIKE 5**  
5 Miles | 5 Parks | 5 Cities



**Bike/Walk  
KIDS**



**HEALTHY  
WEST ORANGE  
TRAILS CONNECTION**



1



1



# THE BEST FOOT FORWARD PROGRAM



2

2

## One of the Most Dangerous Regions in U.S.



### Highest Pedestrian Deaths Nationwide

Rank	Metro area	Average ped. deaths/100k per year	Rank	Metro area	Average ped. deaths/100k per year
1	Deltona-Daytona Beach-Ormond Beach, FL	4.25	13	Tucson, AZ	3.12
2	Albuquerque, NM	4.19	14	Miami-Fort Lauderdale-Pompano Beach, FL	3.11
3	Memphis, TN-MS-AR	3.93	14	Riverside-San Bernardino-Ontario, CA	3.11
4	Tampa-St. Petersburg-Clearwater, FL	3.55	16	Columbia, SC	3
5	Charleston-North Charleston, SC	3.54	17	Greenville-Anderson, SC	2.97
6	Jacksonville, FL	3.44	18	El Paso, TX	2.95
7	Bakersfield, CA	3.41	19	North Port-Sarasota-Bradenton, FL	2.92
8	Orlando-Kissimmee-Sanford, FL	3.37	20	San Antonio-New Braunfels, TX	2.82
9	Stockton, CA	3.35	21	Lakeland-Winter Haven, FL	2.81
10	Fresno, CA	3.25	22	Phoenix-Mesa-Chandler, AZ	2.8
11	Baton Rouge, LA	3.2	23	Cape Coral-Fort Myers, FL	2.78
12	Palm Bay-Melbourne-Titusville, FL	3.13	24	Little Rock-North Little Rock-Conway, AR	2.75

Florida metro areas are consistently ranked among the most dangerous for pedestrians in the nation according to reports from **Dangerous by Design (2012 - 2022)**




3




3

## Contributing Factor #1: Speeding




- Our roads are built for moving cars fast. Many of our communities' speed limits have not been updated to reflect development in the area.

SPEED LIMIT  
**40**

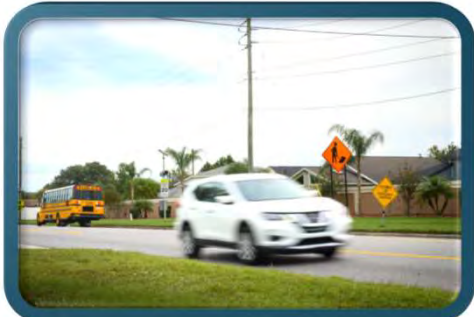




**1 out of 10** survives

SPEED LIMIT  
**20**





**9 out of 10** survive







4

4


## Contributing Factor #2: Distracted Driving





- Strategies to decrease distracted driving:
  - Do not disturb mode
  - Auto-reply setup
  - Custom music playlists
  - Stress management techniques

DRIVE TIME IS YOUR TIME



Ride with DO NOT DISTURB








MULTITASKING





5




5

## Contributing Factor #3: Aggressive Driving



- Some drivers explain they know the laws, but still choose to behave otherwise



Stress

Time  
management  
issues

Thrill-  
seeking


Tailgating

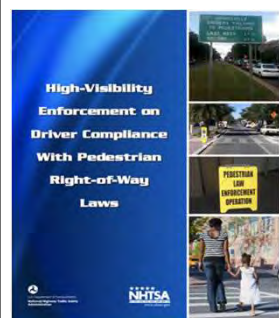
Signs of aggressive driving


6



6

## Changing the Culture of Drivers vs. Walkers

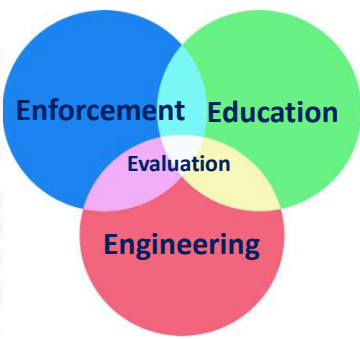






**2013 NHSTA Study: Percent of Drivers Yielding to Pedestrians**  
Averages Across All 6 Enforcement Sites



Week	Percent Yielding
Dec 21-28 '12	30
Jan 18-22 '13	35
Feb 07-08 '13	40
Feb 15-19 '13	45
Mar 01-05 '13	40
Mar 15-19 '13	45
Apr 02-06 '13	50
Apr 12-17 '13	55
Apr 26-30 '13	60
May 10-14 '13	55
May 24-28 '13	60
Jun 07-11 '13	55
Jun 21-25 '13	60
Jul 05-09 '13	55
Jul 19-23 '13	60
Aug 02-06 '13	55
Aug 16-20 '13	65
Aug 30-Sep 03 '13	60
Sep 13-17 '13	55
Sep 27-Oct 01 '13	60
Oct 11-15 '13	65
Oct 25-29 '13	60
Nov 08-12 '13	65
Nov 22-26 '13	60
Dec 06-10 '13	65
Dec 20-24 '13	60
Jan 03-07 '14	65
Jan 17-21 '14	60
Jan 31-Feb 04 '14	65





7


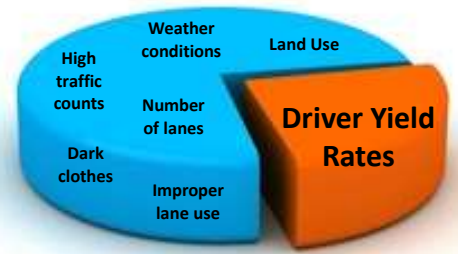
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## Changing the Culture of Drivers vs. Walkers



**Best Foot Forward**  
for pedestrian safety



Focus on one behavior to monitor, measure, & change

**BFF Program Hypothesis:**

**IF** we increase the rate of drivers that stop for pedestrians in crosswalks...

**THEN**

...more pedestrians will cross in crosswalks.

8

## Growing a Multi-County Footprint



**Best Foot Forward**  
for pedestrian safety



**Best Foot Forward Program Counties**

- Returning
- New

### Best Foot Forward Partners



School Districts & Health Departments of Brevard, Marion, Orange, Osceola, Seminole, and Volusia Counties

9



# THE 4-E APPROACH



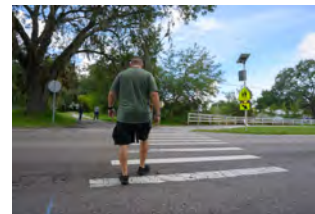
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## Evaluate: Identifying the Crosswalks



- Enforceable
- Planned enhancements or future development
- Speeds under 45 MPH
- Proximity to schools, trails, transit stops, activity centers, etc.
- Located within high injury networks
- Geographically dispersed




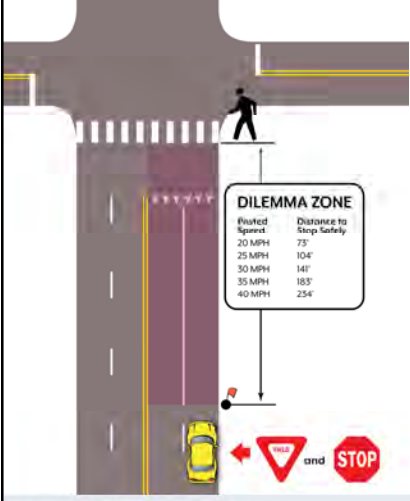
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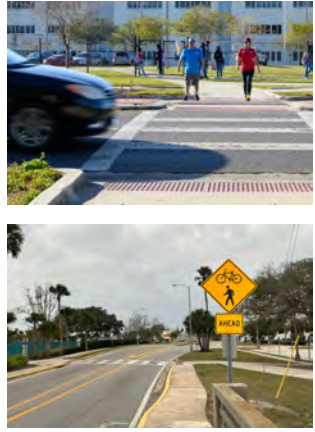
## Evaluate: Collecting Data on Driver Yield Rate







### BFF Data Collectors


- Take **photos** of the crosswalk and record observations
- Set up **flag markers** at a safe stopping distance for drivers
- Conduct **20 staged crossings** at three different times of day
- Return every other month to **monitor changes** (*a total of 360 crossings each year*)







12


12

## Evaluate: Collecting Data on Driver Yield Rate




SITE ID & NAME	SITE DETAILS				YIELD RATE				ENFORCEMENT			DATA COLLECTION OBSERVATIONS
	Juris.	Speed Limit (Wave)	Daily Traffic (Wave)	Travel Lanes (Wave)	FY 23-24 AVG	FEB 2024 DETAIL	FEB 2024 WARN	FEB 2024 CIT				
												Jan-Mar 2024
S. Beach St. & Cedar St.	Daytona Beach	30	3,600	2	34%							Active with pedestrians; Speeding up to 41 MPH; Southbound ped sign not at crosswalk;
S. Atlantic Ave. & Poinsettia Rd.	Daytona Beach	35	11,400	4	25%							Speeding up to 44 MPH; Eastside pedestrian sign partially blocked by plants;
E. Fairview Ave at Main St. Bridge	Daytona Beach	30	8,800	2	16%							No pedestrian signage at crosswalk; Additional sidewalk ramp ahead with no crosswalk;
S. Atlantic Ave. & Bellemead Dr.	Daytona Beach Shores	35	13,200	4	43%	1	12	22				Active with pedestrians; Speeding up to 48 MPH, missing stop bar in one direction;
S. Atlantic Ave & Broad Ave	Daytona Beach Shores	35	14,200	4	70%							Crosswalk markings beginning to fade; Drivers generally compliant;
Walker St. & Center Ave.	Holly Hill	25	1,700	2	97%	1	6	0				Lacks street lights; Drivers not coming to complete stop at stop signs;
S. Atlantic Ave & Ocean Ave.	New Smyrna Beach	35	3,900	3	39%	1	0	28				Active with pedestrians; Crosswalk markings faded; Westside ped sign facing away;
Canal St. & N. Myrtle Ave	New Smyrna Beach	35	12,900	2	78%							Traffic sometimes blocks marked crosswalk; No ahead signage in either direction;
Seville St. & S. Beach St.	Ormond Beach	35	4,700	4	38%							Speeding up to 50 MPH; Uneven sidewalk ramp;
Ocean Shore Blvd & Tom Renick Park	Ormond Beach	40	9,900	2	19%	1	6	31				Speeding up to 55 MPH; No ahead signage southbound; Tactile surfaces only on one side;
S. Atlantic Ave. & Winterhaven Park	Ponce Inlet	35	5,300	4	83%							No ahead signage northbound; Provided flags were used;


13


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## Enforcement: Creating High Visibility




**High visibility enforcements** are an **evidence-based** way to help educate drivers about Florida's driver yield laws.

**How we create high visibility:**


- Creating **press releases** and contacting local broadcast, radio, & print **media**
- Inviting **elected officials** to attend
- Posting full list of locations, dates, and times across Central FL on our **website**
- Promoting the operation through **social media** & our **weekly newsletter**




FOX 35 OPERATION BEST FOOT FORWARD



ALEXA LORENZO BEST FOOT FORWARD




TROOPER STEVE MONTIERO




**OPERATION BEST FOOT FORWARD**

- OFFICERS WILL WALK IN MARKED CROSSWALKS
- DRIVERS WHO DO NOT STOP WILL BE PULLED OVER
- \$164 TICKET AND 3 POINTS ON LICENSE



14



14

## Enforcement: Operation Best Foot Forward







**EXAMPLE OPERATIONS LAYOUT:**

Citing Officer(s)    Spotter(s)    Decoy Officer(s)    Cone





15



**Over a Decade of Operations**

-  **6 Participating Counties**
-  **20+ Law Enforcement Agencies**
-  **700+ Enforcement Details**
-  **12,000+ Citations and Warnings**

\*Through 23.11.30

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# Evaluating the Effect of Enforcement - 2023



## Eagle Circle & Eagle Blvd.

Seminole County Sheriff's Office distributed **24 warnings and 11 citations** during three 2023 enforcements, improving the driver yield rate from **46%** to **58%**.



February '23 Enforcement



July '23 Enforcement

## Seminole County



16



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# Evaluating the Effect of Enforcement - 2023



## Budinger Ave. & Peghorn Way

St. Cloud Police Department distributed **18 warnings and 8 citations** during three 2023 enforcements, improving the yield rate from **24%** to **57%**.



April '23 Enforcement



July '23 Enforcement

## St. Cloud




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## Engineer: Recommend Countermeasures

  
Best Foot Forward  
for pedestrian safety


We create customized **crosswalk improvement plans** that evaluate each crosswalk and recommend potential countermeasures based on the unique characteristics of the location from our observations and data collection

Then we **evaluate the effect** of any new countermeasures

FDOT TARGET ZERO  
18  
Bike/Walk Central Florida Best Foot Forward for pedestrian safety


18

## Evaluating the Effect of Engineering - 2023




### W. Melody Ln. & S. Cypress Way

City of Casselberry improved the driver yield rate from **36%** to **75%** by adding a center stripe, stop bars, and in-street “State Law: Stop for Peds” vertical signs.



**Before – 36%**



**After – 75%**

## Casselberry

FDOT TARGET ZERO  
19  
Bike/Walk Central Florida Best Foot Forward for pedestrian safety

19

# Evaluating the Effect of Engineering - 2023



## Mill Run Blvd. & Mill Slough Rd.

City of Kissimmee improved the driver yield rate from **26%** to **69%** after installing “Stop Here for Peds” signs, advance yield markings, and a rectangular rapid flashing beacon.



Before – 26%



After – 69%

## Kissimmee



20



20

# Educate: Through Outreach



School Education



Partner Outreach



Community Events



Program Presentations



21



21

# Educate: Target Zero Messaging



- **Target Zero** is a FDOT's statewide initiative to reduce the number of transportation-related serious injuries and deaths across Florida to **ZERO**.
- FDOT is partnering with the Best Foot Forward program to expand operations into new counties as a part of its Target Zero initiative.

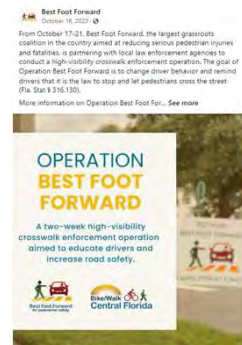
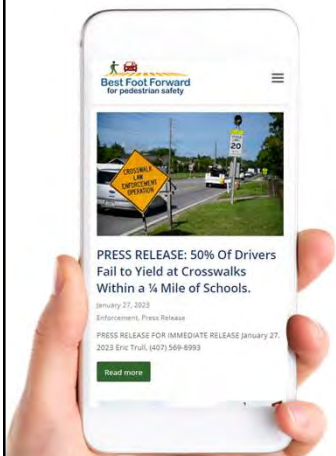


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# Educate: Through Digital Channels



23



23





# BFF PROGRAM PROGRESS



## Program Progress to Date (2012-Present)



**12,000+**  
TOTAL CITATIONS  
AND WARNINGS

Enforcement



**700+**  
ENFORCEMENT  
DETAILS



**300+**  
MONITORED  
CROSSWALKS

Engineering



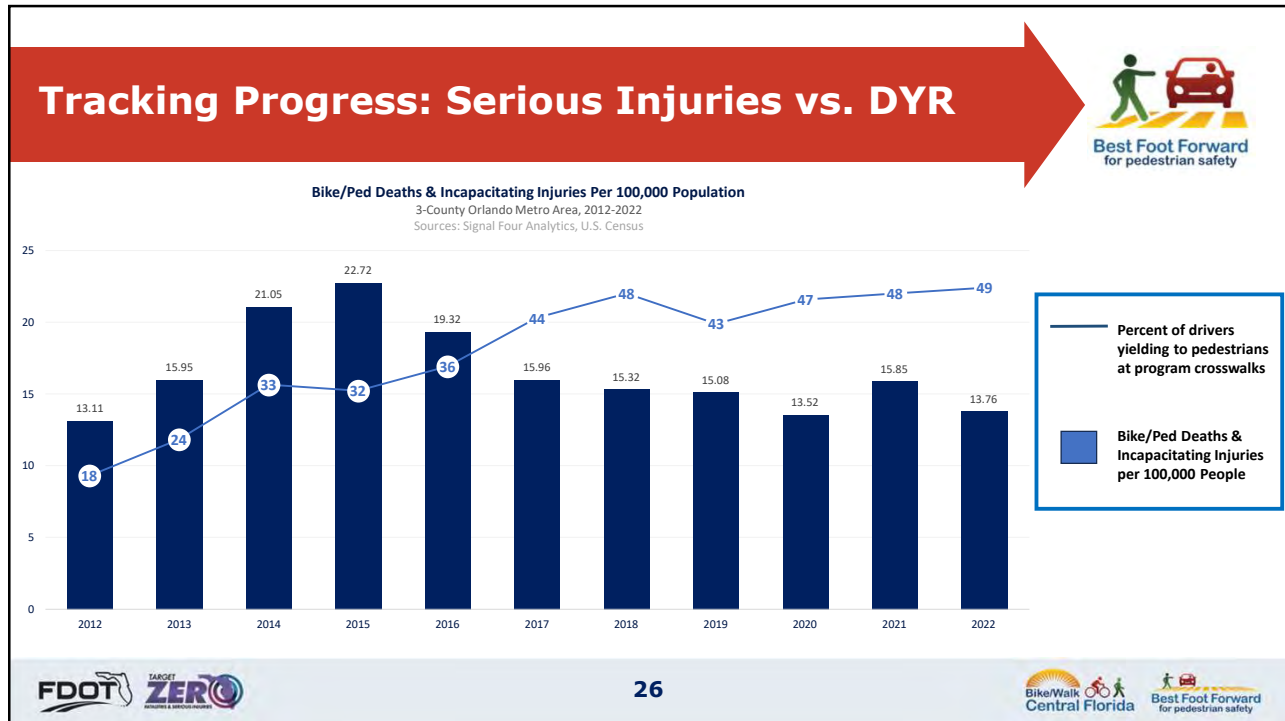
**800+**  
PRESENTATIONS  
AND EVENTS

Education




On roads 40 mph or higher, the driver yield rate has risen from 2% to 45% over the last 10 years. **45%** yield rate







26




**Emily Bush**  
Executive Director  
Emily@bikewalkcf.org




**Kayla Mitchell**  
Operations Director  
Kayla@bikewalkcf.org




**Patrick Panza**  
Programs Director  
Patrick@bikewalkcf.org



**Vince Dyer**  
Program Manager  
Vince@bikewalkcf.org






**Kenzie Anderson**  
Program Coordinator  
Mackenzie@bikewalkcf.org







**Jenna Mousseau**  
Outreach Coordinator  
Jenna@bikewalkcf.org

### Thank you!

Contact our outreach team and visit us on our website & social media pages:



  
**@BestFootCFL**



  
**@BikeWalkCFL**

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**SUMMARY SHEET  
TDLCB  
APRIL 10, 2024**

**IV. PRESENTATIONS AND DISCUSSION ITEMS**

**B. PRESENTATION AND DISCUSSION OF THE 2024 FLORIDA LEGISLATIVE SESSION**

**BACKGROUND INFORMATION:**

The 2024 Florida Legislative Session has significant public policy impacts for transportation and other issues of concern to many Floridians.

TPO staff will lead a discussion of key bills and budget recommendations related to the Transportation Disadvantaged Program that passed during the 2024 Legislative Session.

***ACTION REQUESTED:***

***NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE TDLCB***

April 10, 2024

# 2024 Post-Session Legislative Summary



# HB 5001 - General Appropriations Act



- The budget includes \$59.3 million to the grants and aids category of the Transportation Disadvantaged Trust Fund. The Commission is projected to distribute this funding through the following programs:
  - Approximately \$52.9 million to the Trip & Equipment (T&E) Grant Program.
  - Approximately \$1.9 million to the Planning Grant Program.
  - \$1.4 million to the "Shirley Conroy" Capital Equipment Grant.
  - \$3 million to the Innovative Service Development (ISD) Grant.

# CS/CS/SB 1380: Special Transportation Services for Persons with Disabilities

- The bill amends the Commission board membership (s. 427.012, F.S.), from 7 to 11 members appointed by the Governor, to include:
  - The Secretary of Transportation or his or her designee.
  - The Director of the Agency for Persons with Disabilities or his or her designee.
  - The Secretary of Elderly Affairs or his or her designee.
  - The director of the Division of Blind Services.
  - Two county managers or administrators, one from a rural county and one from a county with a population of more than 150,000 according to the last state census.
  - Five members who have experience in transportation, workforce development, transit services, management, insurance, or service of persons with disabilities or who have disabilities and use transportation for the transportation disadvantaged.

# CS/CS/SB 1380: Special Transportation Services for Persons with Disabilities, cont.

- The bill creates two new sections of Chapter 427 (ss. 427.02 and 427.021, F.S.), defining “Transportation Service Provider” as an organization or entity that contracts with a local government to provide paratransit service to persons with disabilities, and provides new requirements for these organizations. For contracts entered into or renewed with local governments on or after October 1, 2024, the bill requires the transportation service providers to:
  - Provide training to paratransit drivers that meet minimum requirements established by the Agency for Persons with Disabilities (APD).
  - Establish reasonable time periods between a request for service and the arrival of the transportation service provider. If a transportation service provider exhibits a pattern of late arrivals, the local government may authorize another organization to provide such paratransit service, including the acceptance of any prepaid vouchers for future paratransit service, notwithstanding the terms of the contract with the original provider.
  - Provide for transparency regarding the quality of paratransit service provided, including, but not limited to, data relating to the timeliness of paratransit service provided and the handling of complaints.
  - All contracts with paratransit service providers (on or after October 1, 2024) must be competitively procured and may not be awarded using an exceptional purchase provision (provided for in s. 287.057(3), F.S.).

# CS/CS/SB 1380: Special Transportation Services for Persons with Disabilities, cont.

- The bill also requires the CTD to establish model procedures for transportation service providers and local governments to receive and investigate reports related to adverse incidents during the provision of paratransit services to persons with disabilities:
  - The procedures must include a periodic review of ongoing investigations and documentation of final outcomes thereof.
  - At a minimum, the investigation of a reported adverse incident must commence within 48 hours after receipt of the report.
  - Local governments and transportation service providers must submit quarterly reports to the CTD regarding adverse incidents received.



# CS/CS/SB 1380: Special Transportation Services for Persons with Disabilities, cont.

- The bill amends the Florida Department of Transportation (FDOT) requirements governing transit services (s. 341.041(16), F.S.) to ensure all its grants and agreements related to paratransit services, unless otherwise directed by federal and state law, include the following provisions:
  - Performance requirements for the delivery of services, including clear penalties for repeated or continuing violations;
  - Minimum liability insurance requirements for all transportation services purchased, provided, or coordinated for the transportation disadvantaged through contracted vendors or subcontractors; and
  - Complaint and grievance processes for paratransit users, including a requirement that all reported complaints, grievances, and resolutions are reported to FDOT on a quarterly basis.

# CS/CS/SB 1380: Special Transportation Services for Persons with Disabilities, cont.

- The bill requires the following entities to deliver comprehensive reports by January 1, 2025:
  - FDOT – Conduct a comprehensive review of the CTD and Coordinated TD System, including services delivered by Community Transportation Coordinators (CTCs), how other paratransit services are coordinated, breakdowns of funding, etc. The report is due to the Governor and Legislature.
  - University of South Florida-Center for Urban Transportation Research (CUTR) – Deliver a report to FDOT on model policies and procedures or best practices for timeliness of paratransit services.
  - Implementing Solutions from Transportation Research and Evaluating Emerging Technologies (I-STREET) Living Lab – Conduct a comprehensive review on technology and training improvements to better support persons with disabilities using paratransit services administered under federal, state, or local governments. The report is due to FDOT, the Governor and Legislature.

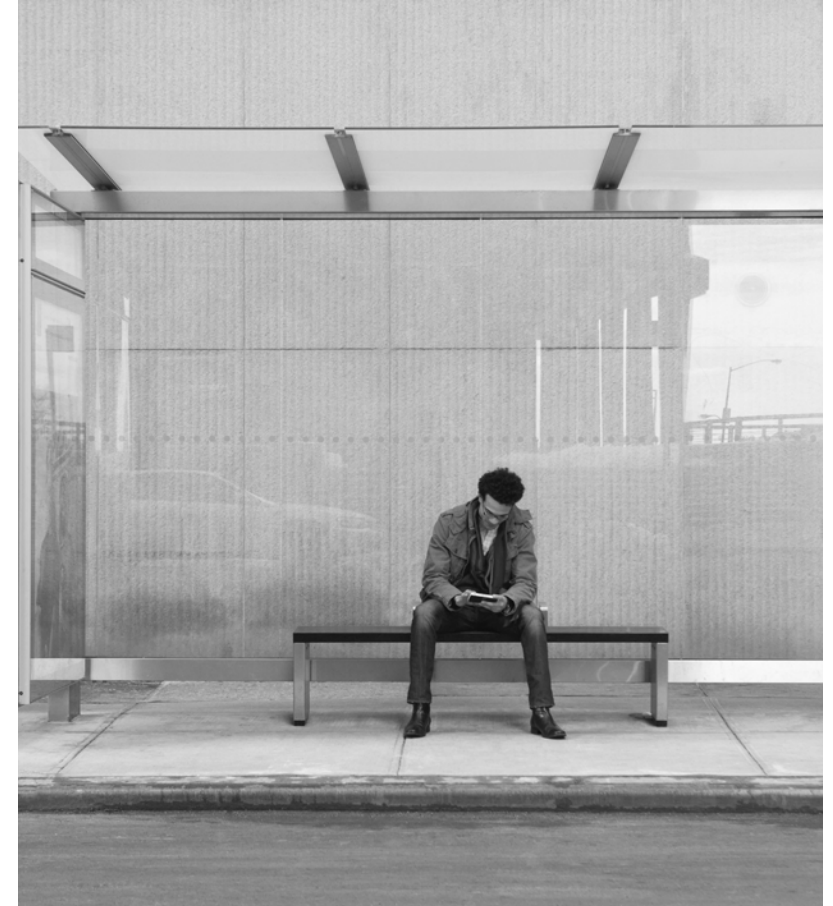
# CS/CS/CS HB 287: Transportation

- The department may not annually commit more than 20 percent of the revenues derived from state fuel taxes and motor vehicle license-related fees deposited into the State Transportation Trust Fund to public transit projects.
- The department may annually commit more than 20 percent of such revenues for any of the following:
  - A public transit project that uses revenues derived from state fuel taxes and motor vehicle license-related fees to match funds made available by the Federal Government.
  - A public transit project included in the transportation improvement program adopted pursuant to s. 339.175(8) and approved by a supermajority vote of the board of county commissioners or the governing board of a consolidated county and city government where the project is located.
  - A bus rapid transit or rail project that would result in maintaining or enhancing the level of service of the state highway system along the corridor of the project, provided state funds do not exceed 50 percent of the nonfederal share of the costs and the percentage of the local share.



# CS/CS/CS HB 1301: Department of Transportation

- Holds back state funds to Transit, Seaports, and Airports if the system adheres to mask or certain vaccine mandates.
- Provides that lane repurposing for public transit must be approved by a supermajority vote of the transit authority's board.
- Requires any action of eminent domain for public transit facilities must be discussed at a public meeting of the transit provider's board.
- Provides that certain unallocated New Starts Transit funds must be reallocated to the Strategic Intermodal System for a two-year period.
- Prohibits public transit providers from spending FDOT funds on certain marketing or advertising activities for exterior vehicles. Requires the department to establish guidelines.



# CS/CS/CS HB 1301: Department of Transportation, cont.

- Prohibits window tinting on public transit buses from being any darker than what is legally allowed for motor vehicles.
- Requires each public transit provider to annually certify that its budgeted and actual general administrative costs are no greater than 20 percent above the state average administrative costs of either a Tier 1 or Tier 2 system. Exempts rail systems.
- Requires public transit providers to disclose their line item budget, all salaried executive management level employee's compensation packages, ridership and performance metrics, and any gifts accepted in exchange for a contract. This must be posted to the agency's website.
- Requires specified increases of 5% or more in administrative costs by a public transit provider must be reviewed and approved by FDOT.



**SUMMARY SHEET  
TDLCB  
APRIL 10, 2024**

**V. STAFF COMMENTS**

→ Expansion of VoRide Mobility on Demand Service

**VI. TDLCB MEMBER COMMENTS**

**VII. TDLCB CHAIRPERSON COMMENTS**

**VIII. INFORMATION ITEMS**

- River to Sea TPO Board Meeting Summaries
- River to Sea TPO Outreach & Activities
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List
- TDLCB Meeting Summary - January 10, 2024

**IX. ADJOURNMENT**

**\*\*THE NEXT TDLCB MEETING WILL BE ON JULY 10, 2024\*\***



## Beginning April 8, VoRide will expand to Orange City, Deltona, and DeBary!



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This service operates using small mini-vans in a designated zone. For trips outside of the zone, riders will be connected to a Votran bus route to continue their trip.

### Service Areas

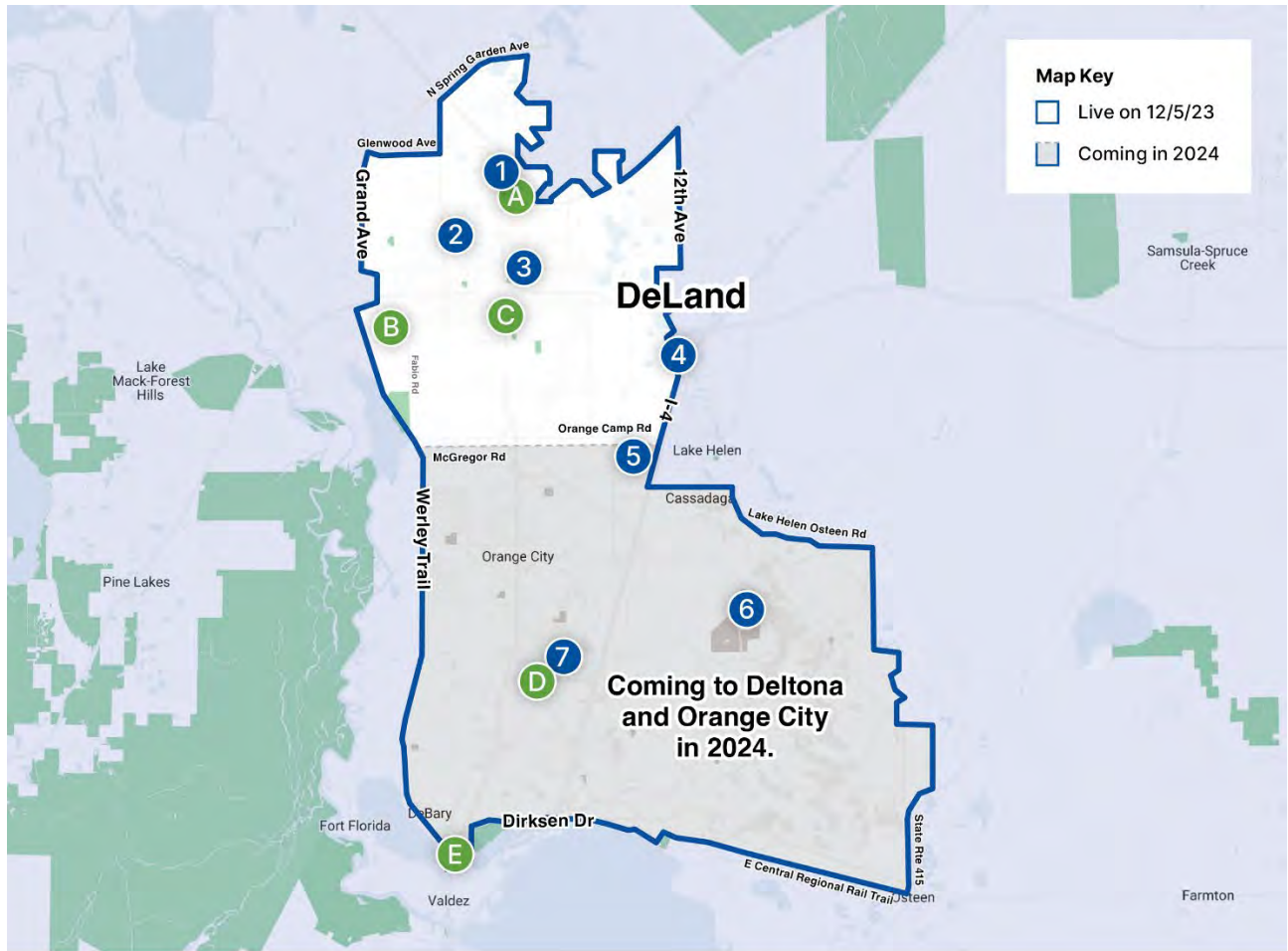
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Service is provided in DeLand. Generally, the boundaries of the service zone are as follows: Orange Camp Road to the south, I-4 & 12th Ave. (Daytona Park Estates) to the east, Grand Avenue to the west, and Glenwood Ave./Spring Garden Ave., and the DeLand Municipal Airport to the north.

Popular destinations in the DeLand Zone include: DeLand Walmart, DeLand Neighborhood Market Walmart, Stetson University, DeLand Regional Library, Daytona State College (DeLand Campus), Country Club Corners Shopping Center, the Dr. Joyce Cusack Resource Center, and the DeLand Amtrak Station (site of the Future DeLand SunRail Station).

Transfers to/from Votran buses can be made at the Amelia Superstop (Routes 20, 31, and 60), the Thomas C. Kelly County Administration Center bus stops on Rich Avenue (Route 20), or at the DeLand ITF (Routes 20 & 31).

Beginning on April 8, the service area will expand to include Orange City, Deltona, and DeBary.





## How to Ride

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Riders will be able to book their trip using the VoRide App or by phone: (386) 210-9861.

You'll need the origin and destination of your trip when booking. At this time, riders will not be able to preschedule their trips, so you can just book when you're ready to go.

If you qualify for reduced fares or are using a wheelchair, use the Concessions menu to select the applicable option.

Be sure to select the number of travelers you are traveling with.

## Fares

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Fare Type	Fare Amount
Full Fare	\$2.00
Reduced Fare Youth (7-18), Persons with Disabilities, and Senior Citizens (65+)	\$1.00
Children (Under 7 with a paying adult)	Free
Intermodal Trip*	Free (must pay fare on Votran bus)

Fares can be paid through the VoRide app or with cash to the driver.

\* An *Intermodal Trip* is a trip in which part of your trip will be provided on VoRide and on a Votran bus. Either leg can come first (Votran to VoRide or VoRide to Votran). The VoRide portion of your trip will be free, all riders will need to pay their fare when boarding the Votran bus.

## Bicycles, Mobility Aides, and Baggage

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At this time, bicycles will not be permitted on VoRide vehicles. They may be permitted at a later date.

If you are travelling with a wheelchair, be sure to select that option when booking your trip to ensure a wheelchair accessible vehicle is sent to your location and there is space available.

VoRide is a curb-to-curb service and some pickup/dropoff points may be at a nearby street corner. For customers needing assistance from door-to-door, please use Votran Gold Paratransit Service.

Because space is limited, we ask that riders limit the amount of bags, including luggage or groceries.

## Customer Service & More Information

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For all Customer Service related matters, please call or email:

(386) 210-9861 or [support-voride@ridewithvia.com](mailto:support-voride@ridewithvia.com)

For more information on VoRide, including suggestions or general comments, please contact the Volusia County Transit Services Division using a contact form. Please select "VoRide" from the drop down menu for Comment Type.



**River to Sea TPO Board  
Meeting Summary  
January 24, 2024**

- Approved a motion allowing members attending virtually to participate and vote
- Approved Consent Agenda including approval of the December 6, 2023 TPO Board meeting minutes; ratification of an amendment to the Shared Use Non-Motorized (SUN) Trail Project List; and a letter of support for the FDOT Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Application for the proposed Railroad Crossing Safety Improvements and Monitoring System project
- Approved the River to Sea TPO’s FY 2022/23 Independent Audit Report
- Approved Resolution 2024-01 amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) by roll call vote
- Approved Resolution 2024-02 adopting the 2024 River to Sea TPO Safety Targets
- Approved Resolution 2024-03 adopting the 2020 Adjusted Urban Area Boundary subject to reviewing the Lake Helen boundaries for additional adjustments
- Received a presentation and discussion of the draft FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP)
- Received a presentation and discussion of an amendment to the Connect 2045 Long Range Transportation Plan (LRTP)
- Received the FDOT report; announced the most up-to-date project information can be found at [www.cflroads.com](http://www.cflroads.com); and announced ten crosswalks have been chosen for the Best Foot Forward Pedestrian Safety Program
- Received the Executive Director’s report regarding FDOT’s response to the Greenhouse Gas Emissions Performance Measure and its effect on TPOs; discussion of House Bill 7049/Senate Bill 1032 and their impacts to the MPO Advisory Council (MPOAC) and TPO; announced FDOT Safety Summit in Titusville on February 27; and upcoming MPOAC weekend Institute training
- Received TPO Board member comments
- Received TPO Chairperson comments

***The next River to Sea TPO Board meeting will be on Wednesday, February 28, 2024, at 9:00 a.m.***

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Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



**River to Sea TPO Board  
Meeting Summary  
February 28, 2024**

- A physical quorum was not present for this meeting
- Attending members agreed to have the Executive Committee tentatively take action on all action items from the February 28, 2024 TPO Board meeting agenda, at their March 6, 2024 Executive Committee meeting
- Received the FDOT report; announced the most up-to-date project information can be found at [www.cflroads.com](http://www.cflroads.com); there are three current intermittent road closures; the St. Johns River to Sea Loop Trail is complete; SR A1A at Ormond Beach has a new safety improvement, and FDOT opened a new big block crosswalk at the intersection of Rockefeller Drive and A1A
- Received the Executive Director’s report regarding updates on the TPO’s office relocation; HB 7049/SB 1032; the TPO’s outreach and activities; the FDOT Safety Strategic Plan Workshop; and Best Foot Forward progress
- Received TPO Board member comments
- Received TPO Chairperson comments

***The next River to Sea TPO Board meeting will be on Wednesday, March 27, 2024, at 9:00 a.m.***



**River to Sea TPO Board  
Meeting Summary  
March 27, 2024**

- Approved a motion allowing members attending virtually to participate and vote
- Received public comments providing an update on VoRide services in DeLand and the expansion into Orange City, Deltona, and DeBary on April 8, 2024
- Approved Consent Agenda including approval of the January 24, 2024 and February 28, 2024 TPO Board meeting minutes; appointment of a new Transportation Disadvantaged Local Coordinating Board member; and approval of Resolution 2024-08 supporting the St. Johns River to Sea Loop Trail
- Approved (Ratification) of Resolution 2024-04 amending the Connect 2045 Long Range Transportation Plan (LRTP) by roll call vote
- Approved (Ratification) of Resolution 2024-07 amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) by roll call vote
- Approved (Ratification) of transmittal of the Draft FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) task activities to FDOT/FHWA for review
- Approved the 2023 Annual FDOT/TPO Joint Certification Report
- Approved Resolution 2024-09 amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP), De-Obligating Funds, and authorizing an amendment to the River to Sea TPO Metropolitan Planning Organization Agreement by roll call vote
- Received a PowerPoint presentation on the Best Foot Forward for Pedestrian Safety High Visibility Crosswalk Enforcement Operations
- Received an update on the River to Sea TPO 2024 Annual Call for Projects
- Received a presentation and discussion of TPO Bylaws, meeting quorums, and voting members; and discussed the formation of a Bylaws Subcommittee
- Received the FDOT report; announced the most up-to-date project information can be found at [www.cflroads.com](http://www.cflroads.com); announced a pop-up safety event being held today at Andy Romano Beachfront Park

- Received the Executive Director’s report regarding updates on HB 7049/SB 1032 and project appropriations; an update on the results of the Office of Inspector General audit; announced that the MPOAC Weekend Institute on May 17 & 18 still has availability and anyone interested in attending should contact TPO staff
- Received TPO Board member comments
- Received TPO Chairperson comments

***The next River to Sea TPO Board meeting will be on Wednesday, April 24, 2024, at 9:00 a.m.***



# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

December/January 2023/24

## Transportation Disadvantaged Legislative Day

On January 18, 2024, Transportation Disadvantaged Local Coordinating Board (TDLCB) members Cassandra Jessie and Doug Hall, Volusia County Council Members Matt Reinhart and Danny Robins, and TPO staff member Stephan Harris attended TD Legislative Day in Tallahassee. The group met with Legislators to discuss transportation issues affecting the transportation disadvantaged including revenue limitations on public transit projects, alternative mobility funding systems, and local government adoption of alternative mobility planning and fee systems. Among those the group met with were Representative Thomas Leek, Representative Webster Barnaby, Senator Tom Wright's Legislative Aide Christopher Morris, and Senator Travis Hutson's Legislative Aide Craft Talbot. Various exhibitors and vehicles were on display in The Capitol Courtyard.





# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

December/January 2023/24

## The Neighborhood Center Toy Giveaway

The Neighborhood Center of West Volusia held a toy giveaway for their clients' children on December 16. Among the toys given to the children were items donated by the River to Sea TPO which were collected at the TPO's Annual Open House. More than 110 toys were provided to the Center.



## Ongoing Projects, Studies, & Activities

- Implement Regional Resiliency Action Plan
- Safe Streets and Roads for All (SS4A) Grant Implementation
- 2024 Annual Call for Projects
- Best Foot Forward for Ped Safety Program
- FY 2024/25 and 20 25/26 Unified Planning Work Program (UPWP) development
- Amendment to the Connect 2045 Long Range Transportation Plan (LRTP)

## TPO Call for Projects is Now Open

The River to Sea TPO is now accepting applications for projects to be added to our List of Priority Projects. These applications will be used by the TPO to qualify and prioritize proposed transportation-related projects for feasibility study and/or implementation using federal and/or state transportation funding. The deadline for submitting project applications is 4:00 p.m. on Thursday, February 29, 2024.

[Additional information is available here](#)

## Do you want up-to-date River to Sea TPO news and information?

Subscribe to the TPO's monthly newsletter, Transportation Talk, for more transportation news and information. Simply click the link below, fill out the form and sign up!

[Click Here](#)

## Follow the TPO:







# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

February 2024

## Best Foot Forward for Pedestrian Safety Crosswalk Enforcement

In February, Bike/Walk Central Florida partnered with the Volusia County Sheriff's Department, Holly Hill Police Department, New Smyrna Beach Police Department, Ormond Beach Police Department, and the Daytona Beach Shores Police Department to conduct quarterly high-visibility crosswalk enforcement operations. These crosswalk enforcements are part of a more comprehensive effort to educate drivers about Florida's right-of-way laws and curb the pattern of aggressive behavior towards pedestrians. During the operation, plainclothes officers cross the street at marked crosswalks, giving drivers enough time to yield as [Florida law requires](#). Uniformed officers are monitoring driver behavior and drivers who fail to stop are pulled over and may be issued a warning or a citation of at least \$164 and three points on their license. The five Volusia County crosswalk enforcement operation locations included:

- S. Atlantic Ave. & Ocean Ave in New Smyrna Beach
- S. Atlantic Ave. & Bellemead Dr. in Daytona Beach Shores
- Ocean Shore Blvd. & Tom Renick Park in Ormond Beach
- Walker St. & Center Ave. in Holly Hill
- Dirksen Dr. & Mansion Blvd. in DeBary

In total, for the five high-visibility enforcement operations, 24 warnings were given to drivers and 94 citations were issued.

For more information on the Best Foot Forward for Pedestrian Safety Program [click here](#).

[CLICK HERE FOR A VIDEO OF A PLAINCLOTHES OFFICER CROSSING AT THE DIRKSEN DR. & MANSION BLVD. CROSSWALK IN DEBARY](#)





# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

February 2024

## Families & Communities Together (FACT) Fair

On Thursday, February 15, the TPO attended the Volusia County Schools FACT Fair at Heritage Middle School in Deltona. The TPO encouraged attendees to be safe while riding their bikes and walking, as well as providing instructions for drivers to enable the do not disturb function on their phones.



## Junior League Child Health Fair

On Saturday, February 24, the TPO attended the Junior League Child Health Fair at Buddy Taylor Middle School in Palm Coast. The TPO discussed safety for children and adults while riding their bikes and walking.

## Ongoing Projects, Studies, & Activities

- Implement Regional Resiliency Action Plan
- Safe Streets and Roads for All (SS4A) Grant Implementation
- Call for Projects Process - Subcommittees ranking project & study applications
- Best Foot Forward for Ped Safety Program
- FY 2024/25 and 20 25/26 Unified Planning Work Program (UPWP) development
- Transportation Improvement Program (TIP) development

## NSB Health & Wellness Fair

On Saturday, February 17, the TPO participated in the New Smyrna Beach Health & Wellness Fair at the Babe James Community Center. The TPO promoted distraction-free bicycle/pedestrian and driver safety. This well-attended event showcased more than 50 vendors.

## Do you want up-to-date River to Sea TPO news and information?

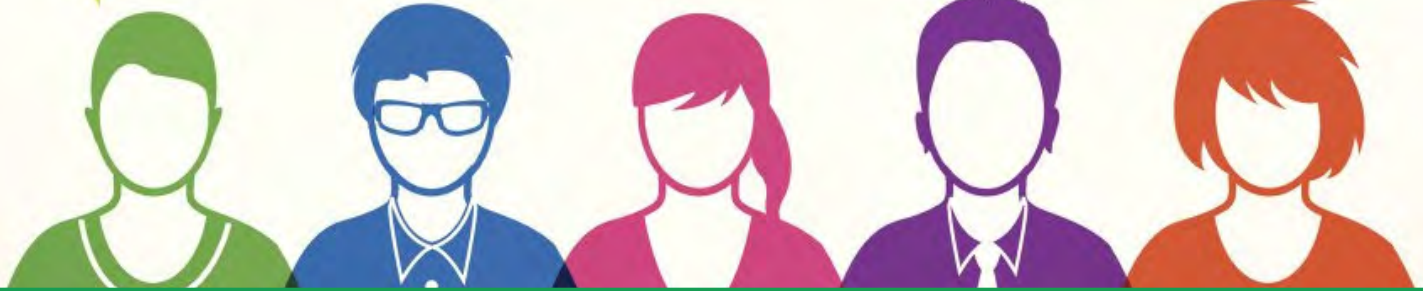
Subscribe to the TPO's monthly newsletter, Transportation Talk, for more transportation news and information. Simply click the link below, fill out the form and sign up!

[Click Here](#)

## Follow the TPO:



# PUBLIC COMMENT REQUESTED



## River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

March 2024

### River to Sea TPO Unified Planning Work Program Public Comment Requested

The River to Sea TPO is seeking public comment on its draft FY 2024/25 and 2025/26 Unified Planning Work Program (UPWP). This document identifies and outlines the tasks that will be undertaken by the TPO over a two-year period. In addition, it identifies the funding types and amounts for each task. That funding is provided by the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), Florida Department of Transportation (FDOT), Florida Commission for the Transportation Disadvantaged (CTD), and local funds generated by an assessment of its member governments. The UPWP provides information not only on what the River to Sea TPO intends to accomplish for the next two years, but also how and in what way other agencies are involved.

Public comments must be received by close of business on Tuesday, April 23, 2024. The draft UPWP is available for review at [www.R2CTPO.org](http://www.R2CTPO.org).

Comments may be sent by mail, phone or email to:

River to Sea Transportation Planning Organization

Attn: Pamela Blankenship

1 Deuce Court, Suite 100

Daytona Beach, FL 32124

(386) 226-0422 x. 20416

[Pblankenship@r2ctpo.org](mailto:Pblankenship@r2ctpo.org)

or fill out the form at [www.R2CTPO.org](http://www.R2CTPO.org)



# Just Drive

## River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

March 2024

### Upcoming Earth Day Events

The River to Sea TPO will be participating in the two Earth Day events; at which we will be encouraging the use of environmentally friendly modes of transportation (walking and cycling) as well as providing safety tips for safe walking and biking,

#### [Ponce Preserves the Planet](#)

Saturday, April 20; 10 am - 1 pm; Ponce Preserve

#### [EdgeFest Earth Day Festival](#)

Saturday, April 27; 10 am - 1 pm; Hawks Park



### Ongoing Projects, Studies, & Activities

- Implement Regional Resiliency Action Plan
- Safe Streets and Roads for All (SS4A) Grant Implementation
- Call for Projects Process - Subcommittees ranking project & study applications
- Best Foot Forward for Ped Safety Program
- FY 2024/25 and 20 25/26 Unified Planning Work Program (UPWP) public comment period
- Transportation Improvement Program (TIP) development

### Upcoming: Distracted Driving Awareness Month

April is Distracted Driving Awareness Month; a time to focus on preventing distracted driving by putting our phones down when we drive (and walk and bike). For more information on distracted driving go to:

[NHTSA Distracted Driving](#)

### Do you want up-to-date River to Sea TPO news and information?

Subscribe to the TPO's monthly newsletter, Transportation Talk, for more transportation news and information. Simply click the link below, fill out the form and sign up!

[Click Here](#)

### Follow the River to Sea TPO:



**Planning Grant Agreement Tasks  
Quarterly Progress Report**



<b>Planning Agency</b>	River to Sea Transportation Planning Organization	<b>County</b>	Volusia
		<b>Invoice #</b>	G2J22 Q3
<b>Reporting Period</b>	01/01/2024 - 03/31/2024	<b>Grant #</b>	G2J22

<b>I</b>	<b>PROGRAM MANAGEMENT</b>	<b>PROGRESS</b>
A.	When necessary and in cooperation with the LCB, <b>solicit and recommend a CTC</b> . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	No activity for the specified reporting period.
B.	Develop and maintain a process for the <b>appointment and reappointment of voting and non-voting members</b> to the local coordinating board. (41-2.012, FAC)	Appointment and reappointment of voting and non-voting members is conducted under the established Bylaws of the TDLCB.
C.	Prepare <b>agendas</b> for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Agenda preparation and dissemination for the TDLCB meetings is consistent with Local Coordinating Board and Planning Agency Operating Guidelines.
D.	Prepare official <b>minutes</b> of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	Official minutes are prepared and records of all meetings are maintained for no less than five years in accordance with established Bylaws of the TDLCB. Minutes of the January 10, 2024 TDLCB Meeting are attached.
E.	Provide at least one <b>public workshop</b> annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	No activity for the specified reporting period.
F.	Provide staff support for <b>committees</b> of the local coordinating board. (Task 3)	Staff support was provided for the Quality Assurance Committee for their January 10, 2024 Meeting.
G.	Develop and update annually <b>by-laws</b> for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	No activity for the specified reporting period.
H.	Develop, annually update, and implement local coordinating board <b>grievance procedures</b> in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	No activity for the specified reporting period.
I.	Provide the Commission with a current <b>membership roster and mailing list</b> of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The current TDLCB membership roster and mailing list are attached.

J.	Provide <b>public notice</b> of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Public notice of the January 10, 2024 TDLCB Meeting is attached.
K.	Review and comment on the <b>Annual Operating Report</b> for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	No activity for the specified reporting period.
L.	Report the <b>actual expenditures</b> (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	No activity for the specified reporting period.

II.	SERVICE DEVELOPMENT	PROGRESS
A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the <b>Transportation Disadvantaged Service Plan (TDSP)</b> following CTD guidelines. (Task 1)	No activity for the specified reporting period.
B.	Encourage integration of “transportation disadvantaged” issues into <b>local and regional comprehensive plans</b> . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	The TDLCB actively seeks opportunities to integrate "transportation disadvantaged" issues into local and regional comprehensive plans.
C.	Encourage the local community transportation coordinator to work cooperatively with <b>regional workforce boards</b> established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The local workforce development board (d.b.a. – CareerSource Flagler Volusia) has both a member and alternate assigned to the TDLCB. Clients of CareerSource are educated on the services provided by Votran.

III.	TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A.	Provide the LCB with <b>quarterly reports</b> of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The FY 2023/24 second quarterly report was provided to the TDLCB at their January 10, 2024 meeting.
B.	Attend at least one <b>Commission-sponsored training</b> , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 10)	No activity for the specified reporting period.
C.	Attend at least one <b>CTD meeting</b> each year within budget/staff/schedule availability.	No activity for the specified reporting period.
D.	Notify CTD staff of local <b>TD concerns</b> that may require special investigations.	No activity for the specified reporting period.
E.	Provide <b>training</b> for newly-appointed LCB members. (Task 3)	Annual training for TDLCB members was provided at their January 10, 2024 meeting.
F.	Provide <b>assistance</b> to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	No activity for the specified reporting period.
G.	To the extent feasible, collect and review <b>proposed funding applications</b> involving “TD” funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity for the specified reporting period.
H.	Ensure the local coordinating board conducts, as a minimum, an <b>annual evaluation</b> of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission’s <i>Evaluation Workbook for Community Transportation</i>	Votran's FY 2023/24 Evaluation was approved by the TDLCB at their January 10, 2024 meeting.

	<i>Coordinators and Providers in Florida</i> (at a minimum using the modules concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	
I.	Assist the CTD in <b>joint reviews</b> of the CTC.	No activity for the specified reporting period.
J.	Ensure the LCB annually reviews <b>coordination contracts</b> to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	Coordination Contracts were reviewed during Votran's FY 2023/24 Evaluation.
K.	Implement recommendations identified in the CTD's <b>QAPE</b> reviews.	No activity for the specified reporting period.

**Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:**

none

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

\_\_\_\_\_  
Representative

04/10/2024

Date

DRAFT

### TDLCB ATTENDANCE RECORD 2024

			Jan	Apr	Jul	Oct
TDLCB Member	Representing	Appointment				
Council Member Reinhart	Volusia County	01/2023	E			
Carlos Colon	FDOT	07/2022	E			
Jamie Kersey	FDOT Alternate	07/2022				
Sheryl Dick-Stanford	Agency for Persons with Disabilities	01/2021	A			
Sylvia Bamburg	Agency for Persons with Disabilities-	05/2020	A			
Christy Gillis	DCF	10/2021	A			
Todd Banks	DCF-Alternate		A			
Jennifer Fowler	Public Education Community	03/2024				
Vacant	Public Education Community-					
Cynthia Tucker	Vocational Rehab Svcs	02/2020	A			
Susan Pauley	Vocational Rehab Svcs-Alternate	02/2020	A			
Robert Watson	Veterans Services	05/2022	P			
Scott Olson	Veterans Services-Alternate	05/2022				
Judy Craig	Disabled Citizens	01/2020				
Mary Tyson	Disabled Citizens-Alternate	06/2021	P			
Jean Cerullo	Citizens Advocate	09/2021	P			
Renee Gahagan	Citizens Advocate-Alternate	08/2022				
Bev Johnson	Early Childcare	08/2020	A			
DJ Lebo	Early Childcare-Alternate	02/2020	P			
Ellen Labadie	Elder Affairs	03/2021	A			
Vacant	Elder Affairs-Alternate					
Emilio Santiago	Healthcare Administration	06/2022				
Victoria Anderson	Healthcare Administration-Alternate	06/2021	P			
Robin King	Work Force Development Board	01/2022	A			
Kathy Spencer	Work Force Development Board-Alt	01/2022	A			
Stephen Civitelli	Medical Community	08/2022				
Benjamin Juengst	Medical Community-Alternate	10/2023	P			
Patricia Lipovsky	Citizens Advocate-System User	12/2021	V			
Vacant	Citizens Advocate-System User-Alt					
Doug Hall	Elderly Citizens	11/2021	P			
Cassandra Jessie	Elderly Citizens-Alternate	06/2021				
Jessi Smith	Association for Community Action	07/2023	P			
Carmen Hall	Association for Community Action-Alt	12/2020				
Steve Jack	Private-for-Profit	01/2020	V			
Vacant	Private-for-Profit-Alternate					
<b>QUORUM</b>			<b>Y</b>			
<u>Legend</u>						
Present	P					
Virtually Present	V					
Excused	E					
Absent	A					



**INTEREST FORM**  
FOR SERVICE ON THE  
**RIVER TO SEA TPO**  
TRANSPORTATION DISADVANTAGED  
LOCAL COORDINATING BOARD

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Vacancy Interested in Representing: \_\_\_\_\_

Please provide a brief description of why you want to join the Local Coordinating Board and how your skills and experience will help you represent the part of the community not currently represented due to a vacancy:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Thank you for your interest.

Please return form to:  
Donna King  
River to Sea TPO  
1 Deuce Court, Suite 100  
Daytona Beach, FL 32124  
or email: [dking@r2ctpo.org](mailto:dking@r2ctpo.org)

## TDLCB MEMBER LIST

Agency/Group	Name	Address	City	Zip Code	Phone Number	E-Mail Address	Notes/Appointment Date
<b>Volusia County Association of Community Action</b>	Council Member Matt Reinhart	123 W. Indiana Ave	DeLand	32720	386-943-7026 386-506-2961	mreinhart@volusia.org	Chairperson 01/2023
<b>Elderly Citizens</b>	Jessi Smith	110 W. Rich Avenue	DeLand	32720	386-736-5956 EXT 12980	jjsmith@volusia.org	07/2023
<b>FDOT</b>	Doug Hall	1405 Edgewater Rd	Daytona Beach	32114	386-255-0377 386-852-1285 (cell)	fhalls@earthlink.net	12/2021
<b>Florida Department of Children &amp; Families</b>	Carlos Colon	420 W. Landstreet Rd	Orlando	32824	321-319-8173	carlos.colon@dot.state.fl.us	07/2022
<b>Public Education Community</b>	Christy Gillis	210 N. Palmetto Ave Ste 430	Daytona Beach	32114	386-481-9182 386-214-8646 (cell)	christina.gillis@myflfamilies.com	10/2021
<b>Florida Department of Education (Voc Rehab)</b>	Jennifer Fowler	803 South Woodland Blvd	DeLand	32720	386-736-1325	jfowler@MFCS.US.com	02/2024
<b>Elder Affairs</b>	Cynthia Tucker	210 N. Palmetto Ave Ste 144	Daytona Beach	32114	386-281-6764	cynthia.tucker@vr.fldoe.org	02/2020
<b>Veteran Services Group</b>	Ellen Labadie	420 Fentress Blvd	Daytona Beach	32114	386-253-4700 ext 248	mowscheduler@coavolusia.org	03/2021
<b>Private for Profit Healthcare Administration</b>	Robert Watson	123 W. Indiana Ave Rm 100	DeLand	32720	386-740-5102	rbwatson@volusia.org	05/2022
<b>Medical Community Workforce Development Board</b>	Steve Jack	P.O. Box 730206	Ormond Beach	32173	386-255-8525	medoneshuttle@bellsouth.net	01/2020
<b>Disabled Citizens</b>	Emilio Santiago	400 W. Robinson St Ste S309	Orlando	32801	407-420-2563 386-274-0799	emilio.santiago@ahca.myflorida.com	06/2022
<b>Citizens Advocate - Systems User</b>	Stephen Civitelli	1845 Holsonback Dr	Daytona Beach	32117	386-274-0817 susan	stephen.civitelli@flhealth.gov	07/2022
<b>Citizens Advocate</b>	Robin King	329 Bill France Blvd	Daytona Beach	32114	386-323-7074	robinking@careersourcefv.com	01/2022
<b>Council for Early Childhood Services</b>	Judy Craig	1835 Anchor Ave	DeLand	32720	386-738-5781	judyleslicraig@aol.com	01/2020
<b>Agency for Persons with Disabilities</b>	Patricia Lipovsky	1129 Bradenton Rd	Daytona Beach	32114	386-255-0288	plipovsky@cfl.rr.com	Vice Chairperson 12/2021
<b>TDLCB Alternates</b>	Jean Cerullo	19 Tropical Drive	Ormond Beach	32176	386-689-5300	cerulloj2029@gmail.com	09/2021
<b>Association of Community Action</b>	Beverly Johnson	1219 Dunn Ave	Daytona Beach	32114	386-255-4568	bjohnson@esnefl.org	08/2020
<b>Elderly Citizens</b>	Sheryl Dick-Stanford	1621 NE Waldo Rd Bldg 1	Gainesville	32609	352-955-5768	sheryl.dick-stanford@apdcares.org	01/2021
<b>Association of Community Action</b>	Carmen Hall	123 W. Indiana Ave Rm 101	DeLand	32720	386-736-5955	chall@volusia.org	12/2020
<b>Elderly Citizens</b>	Cassandra Jessie	315 Wilder Blvd Apt. 109	Daytona Beach	32114	386-254-3846	cassandra.jessie@dbs.fldoe.org	06/2021
<b>FDOT</b>	Jamie Kersey	420 W. Landstreet Rd	Orlando	32824	321-319-8174	jamie.kersey@dot.state.fl.us	07/2022
<b>Florida Department of Children &amp; Families</b>	Todd Banks	210 N. Palmetto Ave Ste 430	Daytona Beach	32114	386-481-9182	todd.banks@myflfamilies.com	10/2021

Agency/Group	Name	Address	City	Zip Code	Phone Number	E-Mail Address	Notes/Appointment Date
<b>Public Education Community</b>	Vacant						
<b>Florida Department of Education (Voc Rehab)</b>	Susan Pauly	210 N. Palmetto St Ste 144	Daytona Beach	32114	386-281-6765	susan.pauly@vr.fldoe.org	02/2020
<b>Elder Affairs</b>	Vacant						
<b>Veteran Services Group</b>	Scott Olson	110 W Rich Ave	DeLand	32720	386-451-8488	solson@volusia.org	8/2023
<b>Private for Profit Healthcare Administration</b>	Vacant						
	Victoria Anderson	400 W. Robinson St Ste S309	Orlando	32801	407-420-2483	victoria.anderson@ahca.myflorida.com	06/2022
<b>Medical Community Workforce Development Board</b>	Benjamin Juengst	1845 Holsonback Dr Bin 126 Room 2005A	Daytona Beach	32117	(O) 386-274-0703/ (C ) 386-481-8171	benjamin.juengst@FLHealth.gov	10/2023
	Kathy Spencer	329 Bill France Blvd	Daytona Beach	32114	386-323-7074	kathyspencer@careersourcefv.com	01/2022
<b>Disabled Citizens</b>	Mary Tyson	291 Eddie Ave	Holly Hill	32117	386-212-9496	mtyson541@bellsouth.net	06/2021
<b>Citizens Advocate - Systems User</b>	Vacant						
<b>Citizens Advocate Council for Early Childhood Services</b>	Renee Gahagan	2204-B South Peninsula Dr	Daytona Beach	32118	386-235-6476	dioprez@aol.com	08/2022
	DJ Lebo	135 Executive Circle Ste 100	Daytona Beach	32114	386-323-2400 x196 386-801-9015 (cell)	djlebo@elcfv.org	02/2020
<b>Agency for Persons with Disabilities</b>	Sylvia Bamburg	1621 NE Waldo Rd Bldg 1	Gainesville	32609	352-955-6424	sylvia.bamburg@apdcares.org	05/2020
<b>TDLCB STAFF SUPPORT</b>							
<b>Volusia County - Transit Services</b>	Ralf Heseler	950 Big Tree Rd	South Daytona	32119	386-756-7496 ext. 4099	rheseler@volusia.org	
<b>Services Division-Alternate</b>	Jacob Lunceford	950 Big Tree Rd	South Daytona	32119	386-756-7496 ext. 4157	jlunceford@volusia.org	
<b>River to Sea TPO</b>	Stephan Harris	1 Deuce Court Ste 100	Daytona Beach	32124	386-226-0422 ext. 20428	sharris@r2ctpo.org	
<b>River to Sea TPO</b>	Donna King	1 Deuce Court Ste 100	Daytona Beach	32124	386-226-0422 ext. 20425	Dking@r2ctpo.org	



**Transportation Disadvantaged Local Coordinating Board (TDLCB)  
Meeting Summary  
January 10, 2024**

- Approved a motion to allow members attending virtually to participate and vote
- Received Public comments regarding shortage of Votran drivers and issues with Votran’s Contractor vehicles
- Approved the minutes of the October 18, 2023 TDLCB meeting
- Approved the minutes of the October 18, 2023 TD Public Hearing meeting
- Reviewed and approved Votran’s monthly paratransit reports
- Reviewed and approved Votran’s FY 2023/24 Evaluation
- Received a PowerPoint presentation of the Statewide and Local Transportation Disadvantaged Programs
- Received a PowerPoint presentation of Florida Sunshine Law Refresher
- Received staff comments regarding the 25<sup>th</sup> Annual TD Legislative Awareness Day and Updates on VoRide Mobility on Demand Service

***\*The next TDLCB meeting will be on Wednesday, April 10, 2024\****