

**Volusia-Flagler Transportation Planning Organization (TPO)
Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting Minutes
April 9, 2025**

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

TDLCB Members Physically Present:

Carmen Hall
Dee Wilson
Doug Hall
John Wisker
Mary Tyson, Vice Chairperson
Carlos Colon
Emilio Santiago
Benjamin Juengst
Jennifer Fowler
Scott Olson

TDLCB Members Absent:

Sheryl Dick-Stanford
Diana Garcia
Jean Cerullo
Ellen Labadie
Patricia Lipovsky (excused)
Steve Jack
Susan Pauly
Jessica Walker
Council Vice Chair Matt Reinhart, Chairperson (exc.)
Robin King
Kathy Spencer

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Stephan Harris
Colleen Nicoulin
Marc Ispass
Kia Powell
Ralf Heseler
Jacob Lunceford
Bobbie King
Dawne Weekley
Kelvin Miller
Brian Walker
Joshua Stennett
Kristin Moraitis
Samantha Ponsolle
Veronica Catoe
Kevin (unknown surname)

Others Virtually Present:

Laura Carter
Eveline Kraljic

Representing:

Association of Community Action
Children at Risk
Citizens Advocate, System User
Department of Children & Families - Alternate
Disabled Citizens - Alternate
Florida Department of Transportation
Healthcare Administration
Medical Community - Alternate
Public Education Community
Veterans Services Group - Alternate

Representing:

Agency for Persons with Disabilities
Agency for Persons with Disabilities - Alternate
Citizens Advocate
Elder Affairs
Elderly Citizens
Private for Profit
Vocational Rehab Services
Vocational Rehab Services - Alternate
Volusia County
Workforce Development Board
Workforce Development Board - Alternate

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Kimley-Horn
FDOT
Volusia County Transit Services Division
Volusia County Transit Services Division
Volusia County Transit Services Division
Votran
Votran
Citizen
Conklin-Davis Center
Conklin-Davis Center
Conklin-Davis Center
Elder Source
Citizen

Representing:

Space Coast TPO
Volusia Council on Aging

1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

TDLCB Vice Chairperson Mary Tyson called the meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) to order at 10:00 a.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with ten voting members physically present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Colon to allow TDLCB members attending virtually to participate and vote. The motion was seconded by Ms. Hall and carried unanimously.*

2. Public Comment/Participation

Mr. Brian Walker, Conklin-Davis Center, sought clarification regarding the fact that there was no Votran Gold service to the Halifax Humane Society and stating that he knows several people who need to go there. Mr. Kelvin Miller, Votran, explained that ADA service doesn't go to the Halifax Humane Society but Votran Gold should. He added that he would take their names and look into each case individually.

Vice Chairperson Mary Tyson commented as a citizen, stating that she has concerns with the efficiency of scheduling and combining trips, and with not being able to schedule trips one week in advance. Mr. Kelvin Miller explained that Votran always strives for the most efficient transportation, although there are a limited number of vehicles, and they cannot always accommodate everyone. He also stated that he would look into the issue of not being able to schedule one week in advance.

Ms. Dawne Weekley, Votran's new Customer Service Manager, was introduced to the committee.

A man who identified himself as Kevin made a request for bus drivers to make their presence known audibly for the visually and hearing-impaired at bus stops. He also noted that standing orders are not always accepted.

Mr. Miller responded that standing orders have to be limited in order to decrease the number of no-shows.

Mr. Heseler noted that there is a beeping noise that happens when a bus stops, and some drivers honk the horn.

3. Action Items

A. Review and Approval of the January 8, 2025 TDLCB Meeting Minutes

MOTION: *Mr. Hall moved to approve the January 8, 2025 TDLCB meeting minutes. The motion was seconded by Mr. Santiago and carried unanimously.*

B. Review and Approval of the January 8, 2025 TD Public Hearing Meeting Minutes

MOTION: *Mr. Hall moved to approve the January 8, 2025 TD Public Hearing meeting minutes. The motion was seconded by Ms. Hall and carried unanimously.*

C. Review and Approval of Votran's Monthly Paratransit Reports

Mr. Heseler reviewed Votran's monthly paratransit reports for November and December 2024, and January 2025. He noted total trips decreased by 11% and no-shows decreased by 8%.

MOTION: *Ms. Hall moved to approve Votran's monthly paratransit reports. The motion was seconded by Mr. Olson and carried unanimously.*

D. Review and Approval of the 2025 TDLCB Grievance Procedures

MOTION: *A motion was made by Mr. Hall to approve the 2025 TDLCB Grievance Procedures. The motion was seconded by Mr. Colon and carried unanimously.*

4. Presentations and Discussion Items

A. Presentation and Discussion of the 2055 Florida Transportation Plan (FTP) Update

Ms. Kia Powell, FDOT, updated the committee regarding the 2055 Florida Transportation Plan (FTP). She defined what the FTP is, the purpose of the plan, and the long-term goals. She addressed how the committee members can get involved and provided a QR code to access the website.

Mr. Santiago asked if the FTP will be implemented throughout the entire state; Ms. Powell confirmed that it will be.

B. Presentation and Discussion of the Development of the 2050 Long Range Transportation Plan (LRTP) and Equity Assessment

Mr. Marc Ispass, Kimley-Horn, gave a PowerPoint presentation detailing the 2050 LRTP. He gave an overview of what the LRTP is and its purpose of identifying future transportation needs and improvements. He discussed performance-based planning, the goals and objectives, the public involvement plan, anticipated key milestones, and the needs assessments. He announced three upcoming open houses on April 21st in Port Orange, April 28th in Palm Coast, and April 29th in DeLand.

Members discussed the funding for the LRTP, whether the open houses are open to the public, and ways to stay updated on the virtual workshops. It was stated that anyone is welcome to come to the open houses, and that anyone may sign up for the mailing list through the LRTP webpage to stay updated on virtual workshops.

Ms. Fowler stated that she would like to help acquire more community engagement for limited English speakers and those who are unable to use computers. Mr. Ispass said he would be happy to discuss that after the meeting.

Ms. Nicoulin stated that the TPO has a limited English proficiency plan. Members also discussed connecting with centrally located libraries and churches to garner more community engagement in Pierson.

C. Presentation and Discussion of Florida Sunshine Law Refresher

Ms. Pamela Blankenship gave a Florida Sunshine Law Refresher PowerPoint presentation. She reviewed the purpose of the Sunshine Law, the requirements, and the penalties for violations. She detailed the regulations regarding discussions among members and with staff and non-board members. Robert's Rules of Order and Parliamentary Procedures were discussed, including making motions, withdrawing and amending motions, voting, and the requirements for a quorum.

5. Staff Comments

Mr. Harris reviewed the Information Items.

6. TDLCB Member Comments

Mr. Santiago mentioned that he must take an exam every year on the Sunshine Law.

7. TDLCB Chairperson Comments

There were no vice chairperson comments.

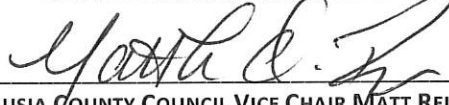
8. Information Items

- CTD Model Procedures for Adverse Incident Reporting Related to Paratransit Services
- FDOT Legislative Day
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Meeting Summary – January 8, 2025
- TDLCB Membership List
- TPO Board Meeting Summaries
- TPO Outreach & Activities
- TPO Planning Grant Quarterly Progress Report
- TPO Upcoming Events
- Vision Zero Community Safety Action Plan Press Release
- Vision Zero Action Plan Community Workshops Flyer
- LRTP One-Pager
- LRTP Public Open Houses

9. Adjournment

The meeting was adjourned at 11:15 a.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



VOLUSIA COUNTY COUNCIL VICE CHAIR MATT REINHART, CHAIRPERSON
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the April 9, 2025 regular meeting of the Transportation Disadvantaged Local Coordinating Board (TDLCB), approved and duly signed this 9th day of July 2025.



MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**A recording of the April 9, 2025 TDLCB meeting is available upon request.*