



MEETING AGENDA

EXECUTIVE COMMITTEE

Councilman Eric Sander, Chairperson

DATE: Wednesday, April 1, 2026
TIME: 9:00 a.m.
PLACE: Volusia-Flagler TPO Conference Room
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117

Microsoft Teams Information:
[Join the Executive Meeting](#)
By phone: +1 561-484-5911 ID: 202 811 037#

EXECUTIVE COMMITTEE AGENDA

1. **CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM**
2. **PUBLIC COMMENT/PARTICIPATION** *(Length of time at the discretion of the Chairperson)*
Anyone wishing to make a public comment should fill out a speaker card and hand it to a TPO staff member or the Chairperson. You will be called on when the item is discussed. If you wish to speak about an item not on the agenda, you will be called during public comment/participation.
3. **BUSINESS ITEMS**
 - A. **Review and Approval of an Expenditure to Support the Development of the FY 2026/27 to FY 2030/31 Transportation Improvement Program (TIP)**
TPO staff is requesting an expenditure approval for planning support services for the development of the FY 2026/27 to FY 2030/31 Transportation Improvement Program (TIP). The support will include reviewing the current TIP document and providing appropriate updates to align the document with Volusia-Flagler 2050, provide for consistency with adopted projects, incorporate new state policy directives, and revise the layout to make it more graphically appealing and user-friendly. (The final scope and associated cost are currently under negotiation, not to exceed \$25,000)
 - B. **Review and Recommend Approval of the FY 2026/27 TPO Operating Budget**
Each year TPO staff develops a recommended operating budget for the upcoming fiscal year. The draft FY 26/27 Budget is currently being finalized and will be provided under separate cover.
 - C. **Review and Approval of the March 4, 2026 Executive Committee Meeting Minutes** *(pgs. 3-5)*
 - D. **Review and Approval of the Draft April 22, 2026 TPO Board Agenda** *(pgs. 6-7)*
4. **STAFF COMMENTS**
5. **EXECUTIVE COMMITTEE MEMBER COMMENTS**
6. **ADJOURNMENT**

The next Executive Committee meeting will be on Wednesday, May 6, 2026

If any person decides to appeal a decision made by this board concerning any matter considered at such a meeting or hearing, they will need a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such a person will want to ensure that a verbatim record of the proceedings is made.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia-Flagler TPO office, 1540 Cornerstone Blvd., Suite 240, Daytona Beach, Florida 32117; 386.271.0249, ext. 1, at least five (5) working days before the meeting date.

The Volusia-Flagler TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.vftpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386.271.0249, extension 1, or pblankenship@vftpo.org.

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**Executive Committee Meeting Minutes
March 4, 2026
Volusia-Flagler TPO
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117**

Members Physically Present:

Mayor Chris Cloudman
Vice Mayor Charlotte Gillis
Commissioner Richard Belhumeur
Council Member Ty Miller
Councilman Eric Sander, Chairperson
Council Member Danny Robins, 2nd Vice Chairperson

Representing:

DeLand
Edgewater
Flagler Beach
Palm Coast
South Daytona
Volusia County

Members Absent:

Council Member Reed Foley, 1st Vice Chairperson (excused)

Representing:

Port Orange

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Kia Powell

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT

Others Virtually Present:

Mariel Lemke

Representing:

TPO Staff

1. Call to Order / Roll Call / Determination of Quorum

The Volusia-Flagler Transportation Planning Organization (TPO) Executive Committee meeting was called to order at 9:00 a.m. by Chairperson Eric Sander. It was determined through roll call that a quorum was physically present. The meeting was held in a hybrid format with remote participation provided; six voting members were physically present.

2. Public Comment/Participation

There were no public comments.

3. Business Items

A. Discussion of Executive Director Annual Evaluation Process and Criteria

Ms. Nicoulin explained that the format for the evaluation is consistent with the previous year's evaluation and was modelled after the Space Coast TPO's reviews. She requested that this item be reviewed one month earlier than it had been the previous year to align with the budget review.

Mayor Cloudman expressed his preference for the changes that were made to the annual review.

Ms. Nicoulin stated that the TPO has new legal counsel and that she would send Ms. Jeannette Smith's contact information in the email containing the evaluation to return the completed form to.

Members discussed whether Commissioner Belhumeur should fill out the evaluation, as his term as commissioner will be complete in the next two weeks. Members agreed that if he received the evaluation prior to his term ending, that he should complete it.

A consensus was taken to complete and send in the evaluation by April 1st.

Chairperson Sander recommended that if any member wishes to have an individual meeting with Ms. Nicoulin, they may request one. Ms. Nicoulin advised members to contact Ms. Pruneau to schedule a meeting with her if desired.

B. Review and Recommend Approval of the 2025 Annual FDOT/TPO Joint Certification Report

Ms. Powell explained that each year FDOT looks at the work completed by the TPO. She reviewed the process of reviewing invoices and the planning documents. She stated that the TPO received a low risk assessment and that she looks forward to the continued work with the TPO.

Members praised Ms. Nicoulin and staff for the great improvement following the departure of former leadership.

MOTION: *A motion was made by Commissioner Belhumeur to recommend approval of the 2025 Annual FDOT/TPO Joint Certification Report. The motion was seconded by Vice Mayor Gillis and carried unanimously.*

C. Review and Approval of the January 7, 2026 Executive Committee Meeting Minutes

MOTION: *A motion was made by Commissioner Belhumeur to approve the January 7, 2026 Executive Committee minutes. The motion was seconded by Council Member Miller and carried unanimously.*

D. Review and Approval of the Draft March 25, 2026 TPO Board Agenda

Ms. Nicoulin reviewed the draft TPO Board agenda. She stated that in addition to the typical consent agenda items, there would be the approval of the Central Florida MPO Alliance Interlocal Agreement. She reviewed the action items, including a TIP amendment, a UPWP amendment to deobligate funds so they will be available in the first year of the new UPWP, and the FDOT/TPO Joint Certification Report. Presentation items will include the Flagler County Transportation Disadvantaged Plan, which will have been adopted prior to the Board meeting, and Bike/Walk Central Florida's Best Foot Forward presentation.

MOTION: *A motion was made by Mayor Cloudman to approve the draft March 25, 2026 TPO Board agenda. The motion was seconded by Council Member Miller and carried unanimously.*

4. Staff Comments

There were no staff comments.

5. Executive Committee Member Comments

Commissioner Belhumeur expressed appreciation for his invitation to serve on the Executive Committee, and recommended appointing Commissioner Andy Dance of Flagler County to the Executive Committee upon his departure. A consensus of agreement was reached and Ms. Nicoulin stated that she would reach out to see if he would be willing to serve.

Chairperson Sander thanked Commissioner Belhumeur for his service on the Executive Committee and the TPO Board.

6. Adjournment

The Executive Committee meeting adjourned at 9:29 a.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER
CHAIRPERSON, VOLUSIA-FLAGLER TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the March 4, 2026 regular meeting of the Executive Committee approved and duly signed on this 1st day of April 2026.

MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

***** A recording of the March 4, 2026 Executive Committee meeting is available upon request.***



MEETING AGENDA

VOLUSIA-FLAGLER TPO BOARD

Councilman Eric Sander, Chairperson

DATE: Wednesday, April 22, 2026
TIME: 9:00 a.m.
PLACE: Volusia-Flagler TPO Conference Room
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117

Microsoft Teams Information:
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TPO BOARD AGENDA (DRAFT)

1. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENT/PARTICIPATION (*Length of time at the discretion of the Chairperson*)

Anyone wishing to make a public comment should fill out a speaker card and hand it to a TPO staff member or the Chairperson. You will be called on when the item is discussed. If you wish to speak about an item not on the agenda, you will be called during public comment/participation.

3. CONSENT AGENDA

- A. March 25, 2026 Volusia-Flagler TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Grievance Committee Report
- E. Transportation Disadvantaged Local Coordinating Board Report
- F. Bicycle/Pedestrian Advisory Committee Report
- G. Citizens Advisory Committee Report
- H. Technical Coordinating Committee Report
- I. Volusia-Flagler TPO Board Report
- J. Executive Director Timesheet Review Reports
- K. Approval of an Amendment to the FY 2025/26 TPO Budget

4. ACTION ITEMS

- A. Review and Approval of Resolution 2026-## Amending the 2025/26 to 2029/30 Transportation Improvement Program (TIP) (**Roll Call Vote Required**)
- B. Review and Approval of Resolution 2026-## adopting the FY 2026/27 and 2027/28 Unified Planning Work Program and Authorizing the Execution of the FDOT/Metropolitan Planning Organization Agreement (**Roll Call Vote Required**)
- C. Review and Approval of Resolution 2026-## Supporting the Florida Department of Transportation (FDOT) as a Designated Recipient of Federal Transit Administration (FTA) formula-based funds (Sections 5310 and 5339) for the Deltona Urbanized Area

4. ACTION ITEMS (Continued)

- D. Review and Approval of Resolution 2026-## adopting the TPO Travel Policy

5. PRESENTATIONS AND DISCUSSION ITEMS

- A. Presentation and Discussion of the Draft FY 2026/27 TPO Operating Budget
- B. FDOT Report

6. EXECUTIVE DIRECTOR'S REPORT**7. TPO BOARD MEMBER COMMENTS****8. TPO CHAIRPERSON COMMENTS****9. INFORMATION ITEMS**

- A. BPAC Attendance Record
- B. CAC Attendance Record
- C. TCC Attendance Record
- D. TPO Outreach & Activities
- E. Upcoming Events
- F. Volusia County and Flagler County Construction Reports

10. ADJOURNMENT

The next Volusia-Flagler TPO Board meeting will be held on **May 27, 2026**.

May 2026 Meeting Dates

Executive Committee, May 6, 2026 @ 9:00 am
 Bicycle/Pedestrian Advisory Committee, May 13, 2026 @ 2:00 pm
 Citizens Advisory Committee, May 19, 2026 @ 1:15 pm
 Technical Coordinating Committee, May 19, 2026 @ 3:00 pm
 Volusia-Flagler TPO Board, May 27, 2026 @ 9:00 am

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