MEETING AGENDA

Please be advised that the RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD will be meeting on:

DATE: WEDNESDAY, MARCH 28, 2018
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114

Volusia County Council Vice Chair Deb Denys, Chairperson Presiding

I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT/PARTICIPATION (Public comments may be limited to three (3) minutes at the discretion of the Chairman)

IV. CONSENT AGENDA

A. FEBRUARY 28, 2018 RIVER TO SEA TPO BOARD MEETING MINUTES (Contact: Debbie Stewart) (Enclosure, pages 4-14)

B. TREASURER’S REPORT (Contact: Herbert M. Seely) (Enclosure, pages 4, 15)

C. EXECUTIVE COMMITTEE REPORT -- Report by Volusia County Council Vice Chair Deb Denys, Executive Committee Chair (Enclosure, pages 4, 16)

D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT -- Report by Council Member Billie Wheeler, TDL CB Chairperson (Enclosure, pages 4, 17)

E. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT -- Report by Mr. Bob Storke, BPAC Chair (Enclosure, pages 4, 18)

F. CITIZENS ADVISORY COMMITTEE REPORT -- Report by Ms. Janet Deyette, CAC Chair (Enclosure, pages 4, 19)

G. TECHNICAL COORDINATING COMMITTEE REPORT -- Report by Mr. Jose Papa, TCC Chair (Enclosure, pages 4, 20)

H. RIVER TO SEA TPO BOARD SUMMARY REPORT -- Report by Volusia County Council Vice Chair Deb Denys, TPO Board Chairperson (Enclosure, pages 4, 21-22)

I. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR’S SALARY BASED UPON ANNUAL PERFORMANCE EVALUATION (Contact: Pamela Blankenship) (Enclosure, page 4)

Beverly Beach    DeBary    Flagler Beach    New Smyrna Beach    Palm Coast    South Daytona
Bunnell    DeLand    Flagler County    Oak Hill    Pierson    Volusia County
Daytona Beach    Deltona    Holly Hill    Orange City    Ponce Inlet
Daytona Beach Shores    Edgewater    Lake Helen    Ormond Beach    Port Orange
IV. CONSENT AGENDA (Continued)

J. REVIEW AND APPROVAL OF AMENDMENT OF THE LEASE WITH ROOT RIVERFRONT PROPERTIES, LLC FOR OFFICE SPACE (Contact: Lois Bollenback) (Enclosure, pages 4, 23-24)

K. REVIEW AND APPROVAL OF THE 2017 STATE MODIFIED JOINT CERTIFICATION REVIEW REPORT (Contact: Lois Bollenback) (Enclosure, pages 4, 25-51)

L. REVIEW AND APPROVAL OF EXPENDITURE FOR THE ROADWAY SAFETY EVALUATION AND IMPROVEMENT ANALYSIS ($91,195) (Contact: Stephan Harris) (Enclosure, page 4)

V. ACTION ITEMS

A. REVIEW AND APPROVAL OF RESOLUTION 2018-07 ADOPTING THE BICYCLE AND PEDESTRIAN MASTER PLAN REPORT (Contact: Stephan Harris) (Enclosure, pages 52-54)

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF R2CTPO “TELL THE TPO” SURVEY CAMPAIGN (Contact: Pam Blankenship) (Enclosure, pages 55-72)

B. PRESENTATION AND DISCUSSION OF THE ST. JOHNS RIVER TO SEA TRAIL PD&E STUDY (Contact: Stephan Harris) (Enclosure, pages 73-90)

C. FDOT REPORT (Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages 91-101)

VII. EXECUTIVE DIRECTOR’S REPORT (Enclosure, page 102)

→ Update on FY 2017/18 SU Funding
→ Update on Roundtable of Volusia County Elected Officials
→ Status update on the Volusia County Bus Stop Improvement Plan
→ Update on Regional Studies
→ Update on the 2018 R2CTPO Annual Planning Retreat

VIII. RIVER TO SEA BOARD MEMBER COMMENTS (Enclosure, page 102)

IX. INFORMATION ITEMS (Enclosure, pages 102-106)

→ Citizens Advisory Committee Attendance Record – 2018
→ Technical Coordinating Committee Attendance Record– 2018
→ Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
→ February 2018 TPO Outreach and Activities

X. ADJOURNMENT (Enclosure, page 102)

*The next River to Sea TPO Board meeting will be April 25, 2018*
April Meeting Dates

Executive Committee, April 4, 2018 @ 8:30 a.m.
Bicycle/Pedestrian Advisory Committee, April 11, 2018 @ 3:00 p.m.
Citizens Advisory Committee, April 17, 2018 @ 1:15 p.m.
Technical Coordinating Committee, April 17, 2018 @ 3:00 p.m.
River to Sea TPO Board, April 25, 2018 @ 9:00 a.m.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate on the basis of race, color, national origin, sex, age, religion, disability and family status. Those with questions or concerns about nondiscrimination, those requiring special assistance under the Americans with Disabilities Act (ADA) of 1990, or those requiring language assistance (free of charge) should contact Pamela Blankenship at 386.226.0422 or pblankenship@r2ctpo.org.
MEETING SUMMARY
TPO BOARD
MARCH 28, 2018

IV.  CONSENT AGENDA

A.  FEBRUARY 28, 2018 RIVER TO SEA TPO BOARD MEETING MINUTES

Minutes are prepared for each board meeting and said minutes must be approved by the River to Sea TPO Board.

B.  TREASURER’S REPORT

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The February 2018 Treasurer’s Report is provided for your information.

C.  EXECUTIVE COMMITTEE REPORT

D.  TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT

E.  BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT

F.  CITIZENS ADVISORY COMMITTEE (CAC) REPORT

G.  TECHNICAL COORDINATING COMMITTEE (TCC) REPORT

H.  RIVER TO SEA TPO BOARD SUMMARY REPORT

I.  REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR’S SALARY BASED UPON ANNUAL PERFORMANCE EVALUATION

Pursuant to the Employment Agreement the Annual Performance Evaluation is used as a basis for a salary adjustment. The Executive Committee recommended a 3% base increase in salary plus 1% for merit.

J.  REVIEW AND APPROVAL OF AMENDMENT OF THE LEASE WITH ROOT RIVERFRONT PROPERTIES, LLC FOR OFFICE SPACE

K.  REVIEW AND APPROVAL OF THE 2017 STATE MODIFIED JOINT CERTIFICATION REVIEW REPORT

L.  REVIEW AND APPROVAL OF EXPENDITURE FOR THE ROADWAY SAFETY EVALUATION AND IMPROVEMENT ANALYSIS ($91,195)

This analysis expands the 2017 Crash Analysis Report by analyzing the most common crash locations and types and developing specific countermeasures that will improve safety. This planning analysis supports the safety performance targets adopted by the River to Sea TPO. The planning activity and funding are included in the current UPWP.

ACTION REQUESTED:

MOTION TO APPROVE THE CONSENT AGENDA
FEBRUARY 28, 2018 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD

2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

TPO Board Members Present:
Mayor Stephen Emmett*
Vice Mayor John Rogers*
Commissioner Robert Gilliland, 2nd Vice Chairperson
Council Member Lorraine Geiger*
Vice Mayor Lita Handy-Peters, 1st Vice Chairperson
Commissioner Cloudman
Commissioner Chris Nabicht
Councilwoman Christine Power
Commissioner Marshall Shupe*
Council Member Nate McLaughlin
Commissioner Penny Currie
Vice Mayor Vernon Burton*
Commissioner Bill Lindlau*
Commissioner Dwight Selby
Mayor James Sowell**
Council Member Joe Perrone*
Council Member Drew Bastian
Councilwoman Nancy Long
Volusia County Council Chair Ed Kelley
Council Member Pat Patterson
Council Member Billie Wheeler
Volusia County Council Vice Chair Deb Denys, Chairperson
Saralee Morrissey (non-voting)
Vickie Wyche (non-voting advisor)
Robert Storke (non-voting)
Janet Deyette (non-voting)
Jose Papa (non-voting)

Representing:
Beverly Beach
Bunnell
Daytona Beach
Daytona Beach Shores
DeBary
DeLand
Deltona
Edgewater
Flagler Beach
Flagler County
Holly Hill
Lake Helen
Oak Hill
Ormond Beach
Pierson
Ponce Inlet
Port Orange
South Daytona
Volusia County
Volusia County District 1
Volusia County, District 2
Volusia County, District 3
Volusia County School Board
FDOT District 5
BPAC Chairperson
CAC Chairperson
TCC Chairperson

TPO Board Members Absent:
Andy Dance (non-voting)
Commissioner Jason McGuirk (excused)
Council Member Jeff Allebach
Commissioner Steve Nobile (excused)
Council Member Joyce Cusack (excused)

Representing:
Flagler County School Board
New Smyrna Beach
Orange City
Palm Coast
Volusia County, At-Large

* Non-voting member in the Small City Alliance
** Voting member for the Small City Alliance

Others Present:
Pamela Blankenship, Recording Secretary
Lois Bollenback
Colleen Nicoulin
Herbert Seely
Stephan Harris
Vince Wang
Aarti Sharma

Representing:
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff

February 28, 2018
I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Deb Denys. The roll was called and it was determined that a quorum was present.

Ms. Blankenship announced that Mayor Sowell, Pierson, would be the voting member for the Small City Alliance.

II. Pledge of Allegiance

A moment of silence was observed.

III. Public Comment/Participation

Mr. Big John stated he attended a meeting regarding the I-95/LPGA interchange project and 57 citizens from the LPGA community also attended. They were from the LPGA Indigo Community Development District (CDD) and they pay for the maintenance of the interchange and do not like doing so. FDOT hired a consultant; the planning is a million dollar contract and will take approximately a year; design will be a $2 million contract and take two years. This information was not told to the citizens. The interchange improvements will not be completed until 2025. With the 6900 Margaritaville homes and the ICI Homes development of 1100 homes, there will be more traffic congestion on LPGA Boulevard. The Volusia County Council has not passed impact fees but does want a half-cent sales tax. He thinks that is a terrible error on part of the Volusia County Council. The CDD does not want the interchange to say LPGA anymore because they do not want to pay for maintenance. He thanked Ms. Nicoulin for standing up and explaining the TPO process at the public meeting.

Chairperson Denys stated a CDD is similar to a Home Owners Association (HOA); she is not sure if it was an FDOT meeting and publicly noticed but she believes it was a private HOA meeting.

Mr. Big John replied it was a public meeting.

Commissioner Gilliland stated he asked FDOT to repeat that meeting because although it was publicly noticed, there was not a lot of attendance; this was the second public meeting. He thanked Ms. Nicoulin for helping to arrange it.

IV. Consent Agenda

A. January 24, 2018 River to Sea TPO Board Meeting Minutes
B. Treasurer’s Report
C. Executive Committee Report
D. Bicycle and Pedestrian Advisory Committee (BPAC) Report
E. Citizens Advisory Committee (CAC) Report
F. Technical Coordinating Committee (TCC) Report
G. River to Sea TPO Board (R2CTPO) Summary Report
H. MPO Advisory Council (MPOAC) Report
I. Approval of the Selection Committee’s Recommendation of Consultants for Traffic Operations/ITS/Safety Feasibility Studies

**MOTION:** Commissioner Gilliland moved approval of the Consent Agenda. Council Member Wheeler seconded the motion which carried unanimously.

V. Action Items

A. Review and Approval of Resolution 2018-04 Amending the FY 2017/18 – 2021/22 Transportation Improvement Program (TIP)

Chairperson Denys stated the proposed TIP amendment adds SU funding to the design phase of the traffic signal project on US 17/92 at Fort Florida Road. This increase is requested by FDOT staff to fully support the project bids that were received. SU funding is available in the current fiscal year.

Ms. Bollenback stated this is for an additional $72,000 to proceed on that project.

**MOTION:** A motion was made by Commissioner McLaughlin to approve Resolution 2018-04 amending the FY 2017/18 – 2021/22 Transportation Improvement Program (TIP). Vice Mayor Handy-Peters seconded the motion which carried unanimously.

B. Review and Approval of the Draft Tasks and Funding Tables to Support Development of the FY 2018/19 and 2019/20 Unified Planning Work Program (UPWP) for Submission to FDOT/FHWA

Chairperson Denys stated planning activities, work products and budgeted funds for the TPO are documented in the Unified Planning Work Program (UPWP). The UPWP covers a two-year period, from July 1, 2018 to June 30, 2020. Proposed tasks and funding allocations were presented to the TPO Board in January for input. Some adjustments were made to the funding allocations but the proposed tasks have not changed since last month.

Ms. Bollenback stated summary tables were provided in the agenda packet which includes the proposed tasks the TPO will undertake over the first and second year as well as the funding tables showing how much money will be available and how it is allocated across the tasks. She called attention to the first table on page 33 of the agenda; that table has since been updated for the de-obligation amount. There are several funding sources listed at the bottom of the table that make up the total amount of money available in the first year. One is de-obligation which shows $67,716. The TPO reviewed the activities and adjusted that number to $57,716. The $10,000 will come from Task 2.08, General Planning. The full document was sent as a link for review and comment; it includes the introduction and all of the task descriptions. Approval today is so that the TPO can submit the document to FDOT and the Federal Highway Administration (FHWA) for review and comment; the TPO expects their comments to be minor. Once it is reviewed, it will be back for adoption by resolution in May.

Chairperson Denys advised the board members to review the full document and asked if there are any questions regarding the $10,000 change in de-obligation. She asked for confirmation that this is a draft and final approval will come later.

Ms. Bollenback replied affirmatively; she expects the funding and the tasks to be complete. During the year, the TPO does amend the UPWP when it knows the actual budgeted funds; these are just estimates. Typically there are changes to the Federal Transit Administration funds and the second year funds.
Vice Mayor Burton asked what the sequence of installation for the lighting of interchanges was.

Ms. Bollenback replied FDOT will have a chance to answer his question with their presentation later.

**MOTION:** A motion was made by Council Member Patterson to approve the draft tasks and funding tables to support development of the FY 2018/19 and 2019/20 Unified Planning Work Program (UPWP) for submission to FDOT/FHWA. Volusia County Council Chair Kelley seconded the motion which carried unanimously.

C. **Review and Approval of Resolution 2018-05 Authorizing the Execution of a Supplemental Agreement to the Metropolitan Planning Organization (MPO) Agreement for the Use of Planning (PL) and Urban Attributable (SU) Funds and Amending the FY 2016/17 and 2017/18 Unified Planning Work Program (UPWP)**

Chairperson Denys stated an amendment to the current UPWP is required to add two planning tasks; allocate additional transit funding available to the TPO and reallocate $5,000 from Task 2.07 Community Transportation Survey to Task 3.01 Community Safety. Amending the UPWP also requires executing a supplemental agreement to the existing FDOT MPO Agreement.

**MOTION:** A motion was made by Commissioner Gilliland to approve Resolution 2018-05 authorizing the execution of a Supplemental Agreement to the Metropolitan Planning Organization (MPO) Agreement for the use of Planning (PL) and Urban Attributable (SU) funds and amending the FY 2016/17 and 2017/18 Unified Planning Work Program (UPWP). Vice Mayor Handy-Peters seconded the motion which carried unanimously.

D. **Review and Approval of Resolution 2018-06 Authorizing the De-Obligation of Planning (PL) Funds for the Current Fiscal Year (Handout)**

Chairperson Denys stated de-obligating planning funds releases those funds from the current year so that they are available to support planning activities in the first year of the new UPWP. TPO staff reviewed funding levels for each of the tasks in the current work program and forecast expenditures through the end of this fiscal year. Based on their projection, the TPO is able to de-obligate $57,716 in unexpended Planning (PL) funds to support activities in the new UPWP.

Ms. Bollenback referred to the handout summary table and stated it provides a list of tasks that are affected; funding for six tasks is being reduced. These are tasks that will not be completely drawn down by the end of the fiscal year. By freeing the money up now, it will be available in the first year of the new UPWP.

Chairperson Denys stated it is funding that has not been utilized and it is being moved into the next year to fund the planning activities.

**MOTION:** A motion was made by Commissioner Nabicht to approve Resolution 2018-06 authorizing the de-obligation of Planning (PL) funds for the current fiscal year. Council Member Patterson seconded the motion which carried unanimously.

VI. **Presentations and Discussion Items**

A. **Presentation and Discussion of the Draft Amendment of the Lease with Root Riverfront Properties, LLC. For Office Space**

Ms. Bollenback stated the current lease expires in April and Mr. Herb Seely TPO staff, looked for opportunities for office space. The TPO has a requirement of a large conference room and looked at the
option to lease office space and rent conference space or office space that included a large conference room. The TPO narrowed the search to three options and presented those to the Executive Committee. The TPO was able to negotiate favorable terms to stay in place for a ten-year period with a reduction in the rent which will result in a $30,000 savings the first year. This will be done as an amendment to the existing lease to extend the current terms and will be back for final approval next month.

Chairperson Denys thanked staff and stated to be able to reduce the rent in today’s real estate environment on a ten-year lease is a good thing. She thanked Mr. Seely for his diligence in serving and representing the board. She commented the last two agenda items show very positive innerworkings of the TPO. She stated when it comes time to make hard decisions the board should focus on the groundwork being laid here. This is a good foundation.


Mr. Harris stated a link was provided in the agenda for the draft Bicycle and Pedestrian Master Plan Report on the TPO’s website. There is also a form to submit comments electronically. There was an earlier draft in January that was reviewed by the BPAC Subcommittee and TPO staff. That feedback was used to produce this draft to be reviewed by the committees, the TPO Board and the general public. Feedback received this month will be used to produce the final draft to be reviewed and adopted next month. The layout and the sections of the plan were presented last month.

Ms. Bollenback explained that typically, the process involves a draft for presentation and then the following month it is brought back for adoption. This plan is very detailed and complicated and has taken a little longer. There was a thorough presentation last month but the plan itself is not finalized for adoption this month. Staff anticipates bringing it back next month for adoption; this was a status update.

C. Status Report on the Volusia County Bus Stop Improvement Plan Report

Chairperson Denys stated an overview of the Volusia County Bus Stop Improvement Plan was presented last month with the expectation that adoption would occur today. That report remains under review. Once complete, it will be presented to the Volusia County Council and then returned to the TPO for approval.

Ms. Bollenback stated this is a similar situation to the previous agenda item; there was a thorough presentation last month from the consultant and the study was discussed at length. The report itself is still in a draft status; staff is doing an internal review before it is sent to stakeholders for review. Typically, when the TPO completes a study that is specifically requested by an entity, it will be reviewed by that entity prior to bringing it to the TPO Board. That way, the board knows that the requesting agency is served well by the recommendations of the report. If there are any questions, please let her know.

Commissioner Gilliland commented some engineering estimates and costs for these improvements included in the presentation last month were low; $5,000 a stop when the stop shown would need a retaining wall, right-of-way and should cost $40,000 to $50,000. The board asked the TPO to talk to the consultant about where those estimates came from and he asked what became of that conversation.

Ms. Bollenback deferred to Mr. Wang for details on the estimates and he explained why those were planning level estimates that involved Votran staff.

Mr. Wang replied the estimates in the draft plan are standard estimates for general bus stop improvements within the state of Florida and based on what the consultant has done in other parts of the state. Those estimates are just a ballpark figure and not the exact amount for a particular location.

Ms. Bollenback stated the estimates will need to be refined for specific locations as work is scheduled.

Commissioner Gilliland commented his understanding of the planning estimates was that they looked at the price per yard of concrete, the number of square feet needed and had nothing to do with the actual bus...
stops, right-of-way acquisition and whether the site is suitable for the elevated concrete platform with the ramps and other components needed. It is very misleading to look at the cost estimates because they are understated by several factors. It is important that there are more realistic numbers attached to it before it goes in front of the Volusia County Council. This is clearly something that could get into millions of dollars countywide if every bus stop was improved to the standards shown last month.

Ms. Bollenback replied he was correct; this was not based on a detailed field review. The 175 bus stops that are associated with the cost estimates were not actually looked at aside from what is available via the internet. The request was to get an overall broad estimate. Ultimately, Votran will take this information and put it into a more budgeted format; where they see what work they have to do and what funding is available and then will do a more detailed engineering estimate. The TPO can take another look; it is always better to be more conservative than not and have cost increases.

Volusia County Council Chair Kelley asked if he heard correctly that some of the bus stop improvements would cost $50,000.

Commissioner Gilliland replied a photo shown at last month’s presentation was a stop very near a drainage canal so that particular stop would need a retaining wall against the canal and a guardrail to keep people from falling into the canal; his guess is that would cost approximately $40,000 to $50,000.

Volusia County Council Chair Kelley commented if a bus stop improvement that was going to cost $50,000 came to him, he would have to see if perhaps the bus stop should be relocated.

Ms. Bollenback stated in some cases where the bus stops are stylized, super stops that allow several buses to meet and allow for transfers, it might be more expensive. In the case Commissioner Gilliland referred to, it would be better to move the stop to the left or right or not have a stop there at all. She stated the TPO is careful when dealing with generalities.

Commissioner Nabicht stated this is a feasibility study and the consultant should state it is not feasible to have this bus stop at this location and it needs to be moved because it will cost too much to improve it; he hopes that is in the scope of their work. This sounds like another example of throwing an amount out for the feasibility study and then coming back to the TPO asking for more money due to a cost overrun. He does not agree with the methodology of the feasibility study if the amount is just a generality. He does not know how the county will know how to budget if they do not have a good solid feasibility study.

Ms. Bollenback replied this is not a feasibility study; as requested, the TPO is coming up with broad, planning level cost estimates but not doing a feasibility study. These are broad estimates based on generalized costs that are out there in the community. Volusia County and Votran will take this information and build on it to develop an ADA transition plan or improvement plan. The TPO will not be directly involved in that activity. Budgeting, more detailed estimates, doing site reviews and determining if a stop needs to be moved, removed or relocated will fall on the jurisdiction; in this case, Votran and Volusia County.

Chairperson Denys stated that Volusia County staff met with the consultant because at last month’s presentation, the consultant stated the county was not in compliance. The county is not out of compliance; the consultant was wrong. She thought this would come back to the TPO Board for final approval first and then go to the Volusia County Council. She asked if that was now switched.

Ms. Bollenback replied it has always been a practice to send a study to whatever jurisdiction it impacts to make sure they have a chance to weigh in before bringing it to the full TPO Board.

Chairperson Denys stated this is just a guideline but Commissioner Gilliland made a good point; when a photo is shown of a certain area a certain outcome is expected.
Ms. Bollenback commented there are 2,000 bus stops within Volusia County and understanding who has responsibility for siting, placing, improving, and access to the bus stops put into a more formalized process is necessary. This study is starting the conversation.

D. FDOT Report

Ms. Wyche introduced Mr. Paul Wabi, FDOT, to answer the earlier question on lighting of the interchanges.

Mr. Wabi stated he is a construction engineer with FDOT and oversees projects in Volusia and Flagler Counties. Currently, there are two lighting projects; one on I-4 and the other on I-95. They are only about 10% completed. The status of the projects can be found on page 74 of the agenda. The projects cover ten interchanges; five on I-4 and five on I-95. Right now, the contractor is working at SR 472 and I-4; that interchange lighting is scheduled to be completed prior to Bike Week. If there is a specific timetable for a certain area, he can provide that information after the meeting.

Commissioner Selby referred to item 436325-1-52-01, Event Management System, and asked if it could be explained; it is $2.6 million.

Mr. Cheney replied when there are special events around the Daytona International Speedway, a network of signs and traffic detectors being installed so FDOT can better manage the traffic in coordination with Daytona Beach and Volusia County. Currently, there are small signs and if there is a detour, traffic can get off the interstate onto the parallel streets using these signs. Not only are they doing the event management project but they are also improving those detour signs so that they are more graphic and easier to understand.

Chairperson Denys asked if they would be electronic.

Mr. Cheney replied yes.

Commissioner Gilliland commented on the staff changes at FDOT District 5 and asked for an overview of the changes.

Mr. Cooke gave an overview of the changes at FDOT including that he is transferring to the Florida Turnpike Enterprise.

Ms. Morrissey asked if FDOT had a revised organization chart with the new changes.

Mr. Cooke replied they are working on it.

Ms. Bollenback stated she is optimistic about the changes and formally thanked Mr. Cooke for his work and contributions and his good nature.

VII. Executive Director’s Report

→ Update on FY 2018/18 SU Funding

Ms. Bollenback stated the TPO still has almost $400,000 in the current year. The TPO knows that a project was programmed underfunded and that additional funding will be requested in coming months. Anything that is left in the current year will be used to offset Advanced Construction (AC); those projects that have not been paid down.

→ Update on the Flagler County Fixed Route Transit Operation Plan

Ms. Bollenback stated the TPO had been working with Flagler County on what it would take to start a fixed route transit service in their area. The draft report has been in review with Flagler County and the TPO needs to meet with them to close out the project. The project is now several months behind. There is a lot
going on right now that may influence whether the project advances. The TPO does have contractual obligations and wants to move this project forward within the next couple of months.

→ **Update on Roundtable of Volusia County Elected Officials**

Ms. Bollenback stated the Roundtable of Volusia County Elected Officials met recently and reviewed an interlocal agreement; that agreement is going to all of the cities for review and approval. If the cities approve this request for Volusia County to take the lead on a ballot initiative, that will be what moves forward. The next meeting is March 12, 2018.

→ **Legislative Update**

Ms. Bollenback referred to House Bill 575 and Senate Bill 1516, the companion bills that would influence membership on a MPO board and reduce the membership. They did not advance out of committee; the Senate bill had no action. There is no issue for this TPO this year but there is an expectation that it will come back next year; there is time to work on what the heart of the matter is before then and correct it.

→ **Save the Date for the 2018 R2CTPO Annual Planning Retreat – March 23, 2018**

(Handout)

Ms. Bollenback referred to the flyer for the 2018 Annual Planning Retreat and announced the topic of discussion will be the technology coming out in vehicles and with the transportation infrastructure and how those are funded. Deployment of technology will change the cost model in transportation. The TPO wants to be clear on what those changes look like and how it will affect our community. It will be held at the Brannon Center in New Smyrna Beach on March 23, 2018.

Ms. Bollenback referred to the handout for a Regional Long Range Transportation Plan (LRTP); it is a summary and compilation of all the independent LRTPs that are already adopted. This is the first attempt for the Central Florida MPO Alliance (CFMPOA) to put together a combined plan for the region. Regional projects are typically interstate projects, regional rail projects and SUN Trail projects.

Ms. Bollenback announced SunRail is testing trains on the Phase 2 South expansion and plan to launch service in the summer with a ribbon cutting or grand opening at the end of July.

Chairperson Denys referred to the Annual Retreat and stated there are two pieces of legislation regarding Artificial Intelligence (AI) and unmanned, driverless vehicles. One bill actually defines “human” driver. This will be a good retreat and she encouraged members to attend.

Discussion continued regarding driverless cars.

VIII. **River to Sea TPO Board Member Comments**

→ **Who’s Who in Transportation Information Sheet**

Chairperson Denys referred to the flow chart in the agenda and the list of acronyms. There are many layers to transportation and she encouraged members to give their colleagues copies of the Who’s Who in Transportation Information Sheet.

Ms. Bollenback explained the agencies on the flow chart are all organizations that the TPO communicates with on a regular basis. They have an influence over what the TPO does and the TPO has influence or input to what they are doing. The TPO has partners at all levels to further the same goals and visions.
Councilwoman Power referred to the Roundtable of Volusia County Elected Officials and the proposed half-cent sales tax for transportation and asked if they would work with the TPO to identify projects.

Volusia County Council Chair Kelley replied each city presented their wish list of projects and improvements that were needed to correct issues with the movement of traffic and infrastructure. Each community will receive tax money to use as they wish. If a city has a project on the TPO’s list, they could use that money to move the project forward. Each city will determine how to spend the money; there will be an oversight committee to do an annual review to ensure that the cities applied it to projects that met the criteria on the ballot. He hopes the communities and the county can work together to maximize use and get more accomplished. The wish list is to take care of current issues, not those in the future.

Chairperson Denys commented that roads do not start and stop in cities; they are systems and networks. She used Port Orange and Dunlawton as an example; it is not just an issue for Port Orange because it serves the whole county. There are two feeder schools there for Volusia County. If we get parochial, it will fail for all of us.

Volusia County Council Chair Kelley commented that self-driving cars are coming sooner than later. Ford is going into Miami-Dade County very soon and they said if they could reduce the traffic by 20% from sharing cars, they could eliminate most of their traffic congestion. Down the road, we will need less roads.

Vice Mayor Handy-Peters thanked Mr. David Cooke, FDOT, for all he has done for the TPO and DeBary; he will be missed. She welcomed Ms. Allison Stettner, new FDOT staff.

Commissioner Gilliland warned members to be careful when people try to attach impact fees to the proposed half-cent sales tax as they have nothing to do with one another. Volusia County did a very responsible thing by looking at adjacent counties to determine if it would disadvantage Volusia County by raising impact fees. Transportation is complicated and funding is the most complicated in all of government. The reason this has come up is because people drive less; the gas tax has been maxed out and prices have gone up. He appreciates the effort on everyone’s part that has tried to figure out a way to maintain the roads already built. Daytona Beach would spend probably half of the money collected on maintenance and repaving roads.

Vice Mayor Burton referred to the proposed half-cent sales tax and the small cities and stated a letter was sent from Oak Hill Mayor Gibson asking the county to include a statement or a resolution that no city would get less than 1% of the revenue generated. This would put the small cities on par with the large cities that have the state quotient. This is the question the small cities want to address.

Volusia County Council Chair Kelley replied the formula was agreed upon by all 16 City Managers and the Volusia County Manager; it is the same formula used now to divide sales tax revenue. To deviate from that or create something different creates a problem. Some think it is not fair, but it is what is currently being used. Even though it may be a small amount for the small cities, it is not that small by comparing it to the total annualized budgets. The smaller cities could partner with an adjoining city or the county to stretch the funds.

Commissioner Lindlau stated that Oak Hill feels that using the state formula based on population keeps small cities at a disadvantage.

Chairperson Denys encouraged board members to attend the Roundtable of Volusia County Elected Officials and voice their comments; this is not the correct venue for this discussion.

Commissioner Selby stated there are two issues that greatly impact the citizens of Ormond Beach and the entire area; first, the I-95 and US 1 interchange need to be upgraded. He knows planning has begun but he wants to continue to raise the subject with the TPO Board. South of the interchange, in the Broadway cross section between the RaceTrac and the golf cart business, will be the main entrance to Ormond Crossings. Ormond Crossings is where Security First Insurance is building their new corporate headquarters; they
purchased almost 50 acres, are building a 130,000 square foot building and employing over 300 employees at an average wage of $61,000. This is the first tenant in Ormond Crossings, which is 300,000 acres on both sides of I-95 and is owned by the Ford family in DeLand. Left on Broadway leads to the Plantation Oaks development; the first phase is under construction now with 100 homes; 2,500 to 3,000 homes in total for that project. There is talk about making that a lighted, controlled interchange with full access. The second major project is the Hand Avenue extension; Ormond Beach will be working with Daytona Beach and Volusia County. Because of Margaritaville and 6,900 new homes, Granada Boulevard/SR 40 is in desperate need of an alternative east-west corridor because of safety and it is impossible to widen Granada Boulevard.

Council Member Wheeler announced the visually impaired community lost a very dear friend, Mr. Peter Cerullo. He was a delight and he will be greatly missed. The funeral is today, right after the meeting. She announced “get well” wishes to Mayor Don Burnett of Port Orange; he had an emergency appendectomy.

Ms. Deyette commented she attended a FDOT presentation for Saxon Boulevard exit off I-4 and the installation of a traffic light. She asked how that would be done; it looks like the exit would go up a steep hill.

Ms. Bollenback replied she was unable to attend that meeting but she will get more information. There was some follow-up to the meeting; Ms. Vickie Wyche was able to arrange a meeting between the project manager for the I-4 Ultimate and DeLand, DeBary Orange City, Deltona and Volusia County to discuss some of the short term improvements and the long term demand and expectations. She will provide more information.

Mr. Storke announced Orange City voted to approve the half-cent sales tax resolution last night.

Chairperson Denys referred to self-driving cars and that they will affect all sorts of industries including insurance.

IX. Information Items

→ Citizens Advisory Committee Attendance Record – 2018
→ Technical Coordinating Committee Attendance Report – 2018
→ Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
→ January TPO Outreach and Activities

X. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 10:17 a.m.

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The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the February 28, 2018 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 28th day of March 2018.

Debbie Stewart, Recording Secretary
River to Sea Transportation Planning Organization
## RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
### MONTHLY TREASURER REPORT FY 17/18
### PERIOD ENDING FEBRUARY 28, 2018

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>17/18 BUDGET</th>
<th>CURRENT MONTH</th>
<th>FYTD TOTAL</th>
<th>UNDER (OVER) BUDGET</th>
<th>FYTD % BUDGET</th>
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<tr>
<td><strong>REVENUES</strong></td>
<td></td>
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<tr>
<td>LOCAL FUNDS</td>
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**REVENUES**

$1,690,991.00 $71,819.52 $243,201.59 $1,447,789.41 14.38%

<table>
<thead>
<tr>
<th><strong>EXPENSES</strong></th>
<th></th>
<th></th>
<th></th>
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**EXPENSES**

$1,690,991.00 $72,979.12 $862,171.34 $828,820.66 50.99%

**BALANCE**

$0.00 ($1,159.60) ($618,969.75) $618,968.75

66.67% OF YEAR COMPLETE
EXECUTIVE COMMITTEE
MEETING SUMMARY
MARCH 7, 2018

- Received update on the Roundtable of Volusia County Elected Officials and the proposed half-cent infrastructure sales tax
- Discussed the R2CTPO’s Annual Planning Retreat, March 23, 2018, which will be held at the Brannon Center in New Smyrna Beach
- Approved a motion to recommend approval of Executive Director’s salary based upon the Annual Performance Evaluation with a 3% base increase and a 1% merit increase
- Approved a motion to recommend approval of the amendment to lease with Root Riverfront Properties, LLC for office space
- Approved a motion to recommend approval of the 2017 State Modified Joint Certification Review Report
- Approved a motion to recommend approval of the expenditure for the Roadway Safety Evaluation and Improvement Analysis ($91,195)
- Approved expenditure for the Resilient Flagler County Project ($20,000)
- Approved expenditure for the River to Sea TPO Bicycle Suitability Map ($24,900)
- Approved the draft March 28, 2018 TPO Board agenda acknowledging the potential deferral of Presentation Item A, Regional Transit Study
- Discussed communication issues with FDOT and notification of public meetings
- Announced Nominating Committee and Budget Subcommittee members would be appointed next month
- Discussed possible legislation regarding beach access

THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON
WEDNESDAY, APRIL 4, 2018 @ 8:30 A.M.
Transportation Disadvantaged Local Coordinating Board (TDLCB)
Meeting Summary
March 14, 2018

- Received public comment regarding new Volusia County Customer Liaison for Logisticare Ms. Damaris Rodriguez
- Approved the minutes of the January 10, 2018 TDLCB meeting
- Approved the monthly CTC Paratransit Reports for December 2017 and January 2018
- Approved the 2018 Annual Update to the Transportation Disadvantaged Service Plan (TDSP)
- Received a PowerPoint presentation of the River to Sea TPO 2018 “Tell the TPO” Survey Campaign
- Discussed the newly implemented Vo-Call, Votran Gold’s IVR (Interactive Voice Response) System
- Announced written response to public comment question from the January 10, 2018 TDLCB meeting was provided in the agenda
- Discussed 2018 Transportation Disadvantaged Legislative Awareness Day held on February 14, 2018
- Announced the 2018 R2CTPO Annual Planning Retreat will be March 23, 2018 at the Brannon Center

**The next TDLCB meeting will be on Wednesday, May 9, 2018**
Bicycle/Pedestrian Advisory Committee (BPAC)  
Meeting Summary  
March 14, 2018

- Received public comment from St. Johns River to Sea Loop Alliance requesting to be included as a presentation item on next month’s BPAC agenda
- Approved the minutes of the February 14, 2018 BPAC meeting
- Recommended approval of Resolution 2018-## adopting the draft Bicycle and Pedestrian Plan Report
- Reappointed Mr. Bob Storke, Mr. Paul Eik, Mr. Scott Leisen and Mr. Gilles Blais to the 2018 Transportation Improvement Program (TIP) Subcommittee
- Reappointed Mr. Jason Aufdenberg, Mr. Nic Mostert, Mr. Roy Walters and Ms. Alice Haldeman, appointed Mr. Larry Coletti and Ms. Gayle Belin to the 2018 BPAC Project Review Subcommittee and appointed Ms. Nancy Burgess-Hall as alternate
- Appointed Mr. Patrick McCallister, Mr. Gilles Blais, Mr. Jason Aufdenberg and Mr. Larry Coletti to the Bicycle Suitability Map Subcommittee
- Received a presentation on the 2018 “Tell the TPO” Survey Campaign and survey questions
- Received a presentation on the Bike Florida Sand and Stars Tour
- Received a presentation on alternatives to rectangular rapid flashing beacons (RRFBs)
- Announced the 2018 R2CTPO Annual Planning Retreat, held in partnership with VCARD, on March 23, 2018 at the Brannon Center in New Smyrna Beach

**The next BPAC meeting will be on Wednesday, April 11, 2018**
Citizens Advisory Committee (CAC)  
Meeting Summary  
March 20, 2018

- Approved the February 20, 2018 CAC meeting minutes
- Reconfirmed the appointments of Ms. Elizabeth Lendian, Ms. Nora Jane Gillespie, Mr. Bob Storke, Mr. Gilles Blais, Mr. Alan Peterson and Mr. Bobby Ball and appointed to Ms. Patricia Lipovsky to the 2018 Transportation Improvement Program (TIP) Subcommittee
- Recommended approval of Resolution 2018-## adopting the Bicycle and Pedestrian Master Plan Report
- Received a PowerPoint presentation of the “Tell the TPO” Survey Campaign
- Received a PowerPoint presentation of the St. Johns River to Sea Loop Trail PD&E Study
- Discussed alternatives to rectangular rapid flashing beacon (RRFB) Alternatives
- Received an update on regional studies; Regional Transit Study, Regional Truck Parking Study and the Central Florida Visitor Study
- Received the FDOT report
- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received updates on the 2018 Call for Projects; CFRPM-7 S/E Data Development; and the Roundtable of Volusia County Elected Officials
- Announced the date of the River to Sea TPO’s Annual Planning Retreat as March 23, 2018 at the Brannon Center in New Smyrna Beach

**The next CAC meeting will be on Tuesday, April 17, 2018**
Technical Coordinating Committee (TCC)
Meeting Summary
March 20, 2018

• Approved the February 20, 2018 TCC meeting minutes
• Reconfirmed Mr. Ron Paradise, Mr. Jon Cheney, Mr. Jose Papa and Ms. Laura Dodd to the 2018 Transportation Improvement Program (TIP) Subcommittee
• Recommended approval of Resolution 2018-## adopting the Bicycle and Pedestrian Master Plan Report
• Received a PowerPoint presentation of the “Tell the TPO” Survey Campaign
• Received a PowerPoint presentation of the St. Johns River to Sea Loop Trail PD&E Study
• Discussed alternatives to rectangular rapid flashing beacon (RRFB) Alternatives
• Received an update on regional studies; Regional Transit Study, Regional Truck Parking Study and the Central Florida Visitor Study
• Received the FDOT report
• Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
• Received updates on the 2018 Call for Projects; CFRPM-7 S/E Data Development; and the Roundtable of Volusia County Elected Officials
• Announced the date of the River to Sea TPO’s Annual Planning Retreat as March 23, 2018 at the Brannon Center in New Smyrna Beach

**The next TCC meeting will be on Tuesday, April 17, 2018**
• Received public comment regarding the public meeting on the I-95/LPGA interchange, the Community Development District’s (CDD) concerns regarding the cost of landscaping maintenance at the interchange and concerns about the road improvements being completed in time to support the new construction

• Approved consent agenda including approval of the January 24, 2018 TPO Board meeting minutes and approval of the Selection Committee’s recommendation of consultants for Traffic Operations/ITS/Safety Feasibility Studies

• Approved Resolution 2018-04 amending the FY 2017/18 to 2021/22 Transportation Improvement Program (TIP)

• Approved the draft tasks and funding tables to support development of the FY 2018/19 and 2019/20 Unified Planning Work Program (UPWP) for submission to FDOT/FHWA

• Approved Resolution 2018-05 authorizing the execution of a supplemental agreement to the Metropolitan Planning Organization (MPO) Agreement for the use of Planning (PL) and Urban Attributable (SU) funds and amending the FY 2016/17 and 2017/18 Unified Planning Work Program (UPWP)

• Approved Resolution 2018-06 authorizing the de-obligation of $57,716 in Planning (PL) funds for the current federal fiscal year

• Received a presentation on the draft amendment of the lease with Root Riverfront Properties, LLC for office space

• Received status update on the draft Bicycle and Pedestrian Master Plan Report

• Received a status update on the Volusia County Bus Stop Improvement Plan Report

• Received member comment expressing concern regarding the use of planning level estimates in the Volusia County Bus Stop Improvement Plan

• Received the FDOT report

• Received the Executive Director’s report including updates on FY 2017/18 SU funding; the Flagler County Fixed Route Transit Operations Plan; the Roundtable of Volusia County Elected Officials consideration of an infrastructure sales tax; a legislative update; announcement of TPO Annual
Retreat on March 23, 2018 at the Brannon Center; the CFMPOA Regional Long Range Transportation Plan (LRTP); and SunRail Phase II South

- Discussed the “Who’s Who in Transportation” information sheet (handout)
- Received update on the staffing changes at FDOT
- Discussed the consideration of an infrastructure sales tax being considered by local governments in Volusia County
- Received member comment on improvements needed for the I-95/US 1 interchange and Hand Avenue as an east-west corridor in Ormond Beach including an extension over I-95
- Received member comment requesting information on the improvements being proposed at I-4 and Saxon Boulevard

**Items Requiring Follow Up:**

- TPO staff to review the cost estimates provided in the Volusia County Bus Stop Improvement Plan
- TPO staff to provide information regarding the proposed improvements at I-4 and Saxon Boulevard

*The next River to Sea TPO Board meeting will be on Wednesday, March 28, 2018*
FIRST AMENDMENT TO LEASE AGREEMENT

THIS FIRST AMENDMENT TO LEASE AGREEMENT ("First Amendment") is made and entered into this ____ day of __________, 2018 ("Effective Date"), by and between Root Riverfront Partners, LLC, a Florida limited liability company, as Landlord ("Landlord") and River to Sea Transportation Planning Organization (name change per Resolution 2014-15 effective April 23, 2014) a/k/a River To Sea TPO (f/k/a Volusia Transportation Planning Organization, Inc., a Florida metropolitan planning organization, created under the authority of Section 339.175, Florida Statutes, as tenant ("Tenant").

RECITALS

WHEREAS, the Tenant entered into a Lease with Landlord dated April 5, 2010, which sets forth the terms of occupancy by Tenant for a portion of the Building containing approximately 6,214 square feet of Rentable Area; and

WHEREAS, the term of the Lease shall expire April 1, 2018 ("Lease Term"), and there are no remaining options to extend the term of the Lease; and

WHEREAS, the Landlord and the Tenant desire to modify and amend the Lease as set forth in this First Amendment;

NOW, THEREFORE, in consideration of the Premises and the mutual agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, as of the Effective Date of this First Amendment, the Landlord and the Tenant agree as follows:

I. Recitals. All of the above recitals are incorporated into this First Amendment and are made a part hereof by this reference, and unless specifically amended herein, all defined terms and conditions used herein shall have the same meaning as set forth in the Lease.

II. Premises and Term. Paragraph 1 shall be amended to provide the Lease Term shall be extended for ten (10) years and shall expire April 1, 2028.

III. Base Rent, and Adjustment Thereof and Security Deposit. Subparagraph 4 A. shall be amended to provide that effective April 1, 2018, Tenant shall pay Base Rent only on 5,214 square feet, while Tenant shall continue to occupy 6,214 square feet in the Building. Tenant’s Base Rent shall be reduced to $13.75 per square foot effective April 1, 2018 until the effective date of the Tenant’s Base Rent Adjustment as provided hereunder.

IV. Base Rent Adjustment. Subparagraph 7 A. shall be amended to provide that Base Rent payable shall be adjusted every two (2) years commencing April 1, 2020 as follows:

<table>
<thead>
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<th>Lease Term</th>
<th>Per Sq. Ft.</th>
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<td>4/1/20 – 3/31/22</td>
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</tr>
<tr>
<td>4/1/22 – 3/31/24</td>
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<tr>
<td>4/1/24 – 3/31/26</td>
<td>$15.25</td>
</tr>
<tr>
<td>4/1/26 – 3/31/28</td>
<td>$15.75</td>
</tr>
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V. Operating Costs. Subparagraph 7 B. shall be amended to provide that effective April 1, 2018 the numerator of the Tenant’s calculation of Operating Costs shall be reduced to 5,214 square feet with the denominator remaining unchanged at 20,187 square feet, thereby reducing Tenant’s Pro Rata Share Percentage to 25.8285%.

VI. Assignment and Subletting. Paragraph 15 shall be amended to provide Tenant may sublease up to approximately 1,000 square feet of the 6,214 square feet area with the Landlord’s consent which shall not be unreasonably withheld or delayed.

VII. Landlord Contribution for Improvements. The Landlord covenants and agrees that it will timely make a contribution toward the cost of the Tenant’s improvements to the Premises in an amount of Five Thousand and No/100 ($5,000.00) ("Landlord’s Contribution") for improvements made to the Premises. The Landlord’s Contribution shall be available upon execution of this First
Amendment and shall be disbursed in a single disbursement within fifteen (15) business days of Tenant's delivery of final lien waiver and payment affidavit as reasonably required by the Landlord and provided that no liens shall have been filed against the Premises.

VIII. **Conflict:** In the event of any conflict between the provisions of this First Amendment and the provisions of the Lease, the provisions of this First Amendment shall prevail.

IX. **Authority:** The individuals signing this First Amendment represent that they have the full right, power and authority to execute this First Amendment.

X. **Acknowledgement:** The Landlord and the Tenant hereby acknowledge that the Lease and this First Amendment represent the entire agreement, that no other written or oral agreements exist and that all other provisions, terms, covenants and conditions of the Lease not modified herein shall remain in full force and effect.

XI. **Counterparts:** This First Amendment may be executed in two or more counterparts, each of which shall be deemed an original and which together shall constitute one and the same instrument.

**WITNESSES:**

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**LANDLORD:**
Root Riverfront Partners, LLC, a Florida limited liability company

By: Root Real Estate Corp., its managing member

By: Patrick M. Opalewski, Senior Vice President

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**TENANT:**
RIVER TO SEA TPO

By: Lois Bollenback
River To Sea TPO Executive Director

Date: ______________________

---

**ATTEST:**

Herbert Seely
Chief Financial Officers

Approved as to Form and Legality:

Lonnie Groot, River To Sea TPO Attorney
River to Sea TPO

Joint Certification – 2017

January 31, 2018
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Purpose

Each year, the District and the MPO must jointly certify the metropolitan transportation planning process as described in 23 C.F.R. §450.336. The joint certification begins in January. This allows time to incorporate recommended changes into the Draft Unified Planning Work Program (UPWP). The District and the MPO create a joint certification package that includes a summary of noteworthy achievements by the MPO and, if applicable, a list of any recommendations and/or corrective actions.

The certification package and statement must be submitted to Central Office, Office of Policy Planning (OPP) no later than June 1.
Certification Process

Please read and answer each question using the checkboxes to provide a “yes” or “no.” Below each set of checkboxes is a box where a justification for each answer is to be inserted. The justification given must be in adequate detail to explain the question. Determining “adequate detail” is at the discretion of the MPO Liaison conducting the Certification. **Please add a justification for every answer where a box exists.**

Since all of Florida’s MPOs adopt a new Transportation Improvement Program (TIP) annually many of the questions related to the TIP adoption process have been removed from this certification, as these questions have been addressed during review of the draft TIP and after adoption of the final TIP.

**Please attach any correspondence or comments related to the draft or final TIP, and the TIP checklist used by Central Office and the District, as an appendix to this certification report.**

As with the TIP, many of the questions related to the Unified Planning Work Program (UPWP) and Long-Range Transportation Plan (LRTP) have been removed from this certification document, as these questions are included in the process of reviewing and adopting the UPWP and LRTP.

**If the MPO has adopted a new UPWP or LRTP during the year covered by this certification, please attach any correspondence or comments related to the draft or final UPWP or LRTP, and any related checklists used by Central Office and the District, as an appendix to this certification report.**

Note: This Certification has been designed as an entirely electronic document and includes interactive form fields and checkboxes. Section 12: Attachments allows you to embed any attachments to the certification, including the [MPO Joint Certification Statements and Assurances](#) document that must accompany the completed Certification report.

**Please use the electronic form fields to fill out the Statements and Assurances document, and then print it. Once all of the appropriate parties sign the Statements and Assurances, scan it and attach it to the completed Certification in Section 12: Attachments.**
Risk Assessment Process

Section 5: Finances and Invoicing is intended to satisfy the Risk Assessment requirements described in 2 CFR §200.331. These questions will be quantified using a point scale to assign a level of risk for each MPO, which will be updated annually during the Joint certification process. The results of the MPO Risk Assessment will determine the minimum frequency of which the MPO’s supporting documentation for their invoices is reviewed by FDOT District Liaisons for the upcoming year. The frequency of review, based on the level of risk is below:

<table>
<thead>
<tr>
<th>Scale</th>
<th>Risk Level</th>
<th>Frequency of Monitoring</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-1</td>
<td>Low</td>
<td>Annually</td>
</tr>
<tr>
<td>2-3</td>
<td>Moderate</td>
<td>Bi-annually</td>
</tr>
<tr>
<td>4-5</td>
<td>Elevated</td>
<td>Triennially</td>
</tr>
<tr>
<td>&gt;6</td>
<td>High</td>
<td>Quarterly</td>
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Risk Assessment: Certification Year vs. Monitoring

- **January 1, 2017**  
  Calendar Year 2017  
  Year reviewed for Certification

- **December 31, 2017**  
  Fiscal Year 2018  
  Risk Assessment monitoring from CY 17 Certification in effect

- **July 1, 2018**

- **June 30, 2019**
Section 1: MPO Overview

1. Does the MPO have up-to-date agreements such as the interlocal agreement that creates the MPO, the intergovernmental coordination and review agreement; and any other applicable agreements? Please list all agreements and dates that they need to be readopted.

   [23 C.F.R. 450.314 (a) and (e)]

   Please Check:  Yes ☒ No ☐

<table>
<thead>
<tr>
<th>Agreement</th>
<th>Date of Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interlocal Agreement for the Creation of Metropolitan/Transportation Planning Organization</td>
<td>8/19/2014</td>
</tr>
<tr>
<td>(Form 525-010-01), last update 8/19/2014</td>
<td></td>
</tr>
<tr>
<td>Intergovernmental Coordination and Review and Public Transportation Coordination (ICAR)</td>
<td>8/19/2014</td>
</tr>
<tr>
<td>(Form 525-010-03), last update 8/19/2014</td>
<td></td>
</tr>
<tr>
<td>Metropolitan Planning Organization Agreement (Form 525-010-02), last update</td>
<td>12/4/2017</td>
</tr>
<tr>
<td>Public Transportation Joint Participation Agreement (Form 725-030-06), last update</td>
<td>11/29/2016</td>
</tr>
</tbody>
</table>

2. Does the MPO coordinate the planning of projects that cross MPO boundaries with the other MPO(s)?

   [23 C.F.R. 450.314(e)]

   Please Check:  Yes ☒ No ☐

   River to Sea TPO meets with the Central Florida MPO Alliance quarterly and the MPOAC nine months out of the year to discuss and prioritize regional projects. The Central Florida MPO Alliance has developed a Regional Priority List and it is on their website. River to Sea TPO staff have also coordinated Regional Trail planning with neighboring MPO’s and have participated in the Regional Truck Stop Study, Regional Indicators Report, Regional Transit Study.

3. Does the MPO planning process provide for consideration of the 10 Planning Factors?

   [23 U.S.C. 134(h); 23 C.F.R. 450.306(a)]

   Please Check:  Yes ☒ No ☐

   The River to Sea TPO discusses the incorporation of the 10 planning factors on pages 10 and 11 of the FY 2017-2018 UPWP and demonstrates the connection between the planning factors and planning activities of the TPO in a table provided on page 12. The UPWP is posted on their website at:  https://www.r2ctpo.org/planning-studies/unified-planning-work-program/
4. Are the transportation plans and programs of the MPO based on a continuing, comprehensive, and cooperative process?

   [23 C.F.R. 450.300 (a)]

   **Please Check:** Yes ☑ No ☐

   River to Sea TPO discusses their 3C process in their Unified Planning Work Program (UPWP) for Fiscal Years 2017-2018 on page 8. The UPWP is posted on their website at: https://www.r2ctpo.org/planning-studies/unified-planning-work-program/

5. Does the MPO have an up-to-date congestion management process?

   [339.175 (6)(c)(1) F.S.]

   **Please Check:** Yes ☑ No ☐ N/A ☐

   River to Sea TPO has their Congestion Management Process in their Long Range Transportation Plan under Technical Planning Process 6.1, Section 6.7 on page 60. The document is posted on their website at: https://www.r2ctpo.org/planning-studies/long-range-transportation-plan/

   Last report was adopted October 25, 2017

6. Does the MPO have a documented Public Participation Plan that defines a process in sufficient detail for members of the public to have reasonable opportunity to participate in the planning process?

   [23 C.F.R. 450.316 (a)]

   **Please Check:** Yes ☑ No ☐

   River to Sea TPO Public Participation Plan is posted on their website at: https://www.r2ctpo.org/public-involvement/public-participation-documents/. The document clearly states how the public can get involved in more detail.

7. Has the MPO recently reviewed its Public Participation Plan? If so, when?

   [23 C.F.R. 450.316 (a)(1)(x)]

   **Please Check:** Yes ☑ No ☐

   River to Sea Public Participation Plan is reviewed annually and updated as needed. The Public Participation Plan was reviewed and update, and was adopted on November 23, 2016.

8. Was the Public Participation Plan made available for public review for at least 45 days before adoption?

   [23 C.F.R. 450.316(a)(3)]
The last major update to the Public Participation Plan was adopted on May 28, 2014. The public comment period for the draft plan opened on March 26, 2014. A PPP update was adopted on November 23, 2016. The public comment period opened on September 9, 2016.

9. Does the MPO utilize one of the methods of procurement identified in 2 C.F.R. 200.320 (a-f)?

Please Check: Yes ☒ No ☐


10. Does the MPO maintain sufficient records to detail the history of procurement? These records will include, but are not limited to: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

Note: this documentation is required by 2 C.F.R. 200.324 (a) to be available upon request by the Federal awarding agency, or pass-through entity when deemed necessary.

Please Check: Yes ☒ No ☐

The River to Sea TPO maintains records associated with each procurement efforts as required. The TPO’s Purchasing Manual which the rationale for the method of procurement, selection of contract type and contractor selection/rejection. Attach, TPO’s Purchasing Manual which outlines the method of procurement, selection of contract type and contractor selection/rejection.

11. Does the MPO have any intergovernmental or inter-agency agreements in place for procurement or use of goods or services?

Please Check: Yes ☒ No ☐

An agreement is in place for the completion of a Regional Long Range Transportation Plan Summary. This agreement is between the River to Sea TPO and the Lake-Sumter MPO and the work effort is being completed through a continuing services contract executed by the Lake-Sumter MPO. The effort is intended to support activities of the Central Florida MPO Alliance.

12. Does the MPO have methods in place to maintain oversight to ensure that consultants or contractors are performing work in accordance with the terms, conditions and specifications of their contracts or work orders?
Project management is assigned to planning staff by the Executive Director. Product delivery and schedule is monitored by the Project Manager and additional oversight is provided by the Executive Director and Financial Officer as part of the invoicing review process. Tracking also include review and approval of the consultant invoices by the PM which are submitted to the CFO who checks for accuracy of the dollar amounts, then moves on to the Executive Director for final approval and authorization of payment. After payment is made, the checks are signed by the CFO and another authorized individual.

Please Check:  Yes ☒ No ☐
Section 2: Long-Range Transportation Plan (LRTP)

1. When developing the LRTP, did the MPO provide the required individuals and entities a reasonable opportunity to comment on the proposed plan and program?
   
   [23 C.F.R. 450.316 (a)]
   Please Check: Yes ☒ No ☐

   River to Sea TPO used an extensive public outreach plan to develop their LRTP, the draft LRTP was placed out for public review on the website along with 4 public meetings to present the information. In addition, 19 agencies were directly notified and encouraged to review and provide comments. R2CTPO adopted their 2040 LRTP September 2015, the LRTP was modified on May 12, 2016. The next update is scheduled for September 2020.

2. Is the LRTP published or otherwise readily available for public review?
   
   [23 C.F.R. 450.324 (k), 23 C.F.R 450.326 (b)]
   Please Check: Yes ☒ No ☐

   River to Sea TPO’s LRTP can be viewed on their website at: https://r2ctpo.org/WP-content/uploads/R2CTPO-2040-LRTP

3. Did the MPO adopt a new LRTP in the year that this certification is addressing?

   Please Check: Yes ☒ No ☐

   If yes, please attach any correspondence or comments related to the draft or final LRTP, and the LRTP checklist used by Central Office and the District, as an appendix to this certification report
Section 3: Transportation Improvement Program (TIP)

1. Did the MPO update their TIP in the year that this certification is addressing?

   Please Check:   Yes ☒   No ☐

   If yes, please attach any correspondence or comments related to the draft or final TIP, and the TIP checklist used by Central Office and the District, as an appendix to this certification report.
Section 4: Unified Planning Work Program (UPWP)

1. Did the MPO adopt a new UPWP in the year that this certification is addressing?

Please Check:  Yes ☐  No ☒

If yes, please attach any correspondence or comments related to the draft or final UPWP, and the UPWP checklist used by Central Office and the District, as an appendix to this certification report.
Section 5: Finances and Invoicing

1. Are Federal-aid funds expended in conformity with applicable Federal and State laws, the regulations in 23 C.F.R. and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA?

**Please Check:** Yes ☒ No (+1) □

Invoices are reviewed by District Five MPO/TPO Liaison prior to submitting to District Five Finance and Accounting Department. The MPO/TPO Liaison uses C.F.R. 200 and the FDOT Office of the Comptroller, Disbursement Handbook, and the FDOT Reference Guide for State Expenditures to review what is reasonable, necessary and eligible for all invoices from the MPO/TPO.

2. How often does the MPO currently submit invoices to the District for review and reimbursement?

   River to Sea TPO submits monthly invoices to FDOT.

3. Timeliness of Invoicing

   Has the MPO submitted invoices to the District for reimbursement more than 90 days after the end of the invoicing period?

   **Please Check:** Yes (+1 for each late invoice) □ No ☒

   River to Sea TPO invoices are submitted on time.

4. Since the last Joint Certification, have any incurred costs by the MPO been deemed unallowable, not necessary or not reasonable by the District based on invoice or supporting documentation review?

   **Please Check:** Yes □ No ☒

   River to Sea TPO has had no costs that were not eligible, necessary or reasonable.
5. If the answer to question 4 was yes, how many incurred costs since the last Joint Certification have been deemed unallowable, not necessary or not reasonable?

+1 for each incurred cost deemed unallowable, not necessary or not reasonable

River to Sea TPO has had no cost that were not eligible, necessary or reasonable.

6. Has the MPO/TPO shown mismanagement of the UPWP budget, the PL fund balance, or incurred expenses, resulting in emergency payments outside of the contract, or other situations of financial concern?

Please Check: Yes (+1) ☐ No ☒

River to Sea TPO does a great job managing their UPWP Budget and amending and modifying when necessary. They have had outstanding record keeping of all changes.

7. Does the MPO's financial management system comply with the requirements set forth in 2 C.F.R. §200.302?

Please Check: Yes ☒ No (+1) ☐

Upon doing the monitoring invoice review on September 26, 2017 with River to Sea TPO, it is noted that they do a great job monitoring invoice tracking.

8. Are records of costs incurred under the terms of the MPO Agreement maintained and readily available upon request by FDOT at all times during the period of the MPO Agreement, and for five years after final payment is made?

Please Check: Yes ☒ No (+1) ☐

River to Sea TPO is always quick to respond with any request that the Department needs for any of their invoices.
9. Is supporting documentation submitted by the MPO to FDOT in detail sufficient for proper pre-audit and post-audit monitoring?

**Please Check:** Yes ☑ No (+1) ☐

During the invoice monitoring review, River to Sea TPO presented any requested documentation in detail.

10. Does the MPO comply with, and require its consultants and contractors to comply with, applicable Federal law pertaining to the use of Federal-aid funds?

**Please Check:** Yes ☑ No (+1) ☐

Contract provisions require compliance with all federal requirements.

Risk Assessment Point Total: 0

Level of Risk: Low

<table>
<thead>
<tr>
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</tr>
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</table>
Section 6: Title VI and ADA

1. Does the MPO have a signed Title VI policy statement expressing commitment to non-discrimination?

[23 C.F.R. 200.9 (a)(1)]

Please Check: Yes ☒ No ☐

River to Sea TPO, during last year’s Certification, signed a Title IV/Nondiscrimination Assurance Statement on March 22, 2017.

2. Does the MPO take action to correct any deficiencies found by FDOT within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance?

[23 C.F.R. 200.9 (a)(3)]

Please Check: Yes ☒ No ☐

River to Sea TPO has had no Title IV Compliance deficiencies within this Certification period.

3. Does the MPO have a staff person assigned to handle Title VI and ADA-related issues?

[23 C.F.R. 200.9 (b)(1); 49 C.F.R. 27.13]

Please Check: Yes ☒ No ☐

River to Sea’s Title VI and ADA Coordinator is Pamela Blankenship, Title VI/Non Discrimination Coordinator.

4. Does the MPO have a procedure in place for the prompt processing and disposition of Title VI and Title VIII complaints, and does this procedure comply with FDOT’s procedure?

[23 C.F.R. 200.9 (b)(3)]

Please Check: Yes ☒ No ☐

River to Sea TPO has a procedure in place that does comply with FDOT’s procedure, on the website at: https://www.r2ctpo.org/public-involvement/public-participation-documents/.
5. Does the MPO collect statistical data (race, color, national origin, sex, age, disability) of participants and beneficiaries of the MPO's programs and activities?

[23 C.F.R. 200.9 (b)(4)]

Please Check:  Yes ☒ No ☐

River to Sea TPO collects statistical data on a yearly basis for the participants in the TPO's committees through the Public Participation Evaluation Matrix. The TPO also tracks statistical data through the TPO's Limited English Proficiency (LEP) Plan for its constituents. Attached is the Public Involvement Evaluation Matrix which shows the demographic data for our committees as well as the LEP plan which breaks down the demographics of the TPO Planning area by county (Flagler & Volusia).

6. Does the MPO conduct an annual review of their program areas (for example: public involvement) to determine their level of effectiveness in satisfying the requirements of Title VI?

[23 C.F.R. 200.9 (b)(6)]

Please Check:  Yes ☒ No ☐

River to Sea TPO annually reviews its Public Participation Plan and utilizes a Public Participation Evaluation Matrix (as outlined in the PPP) to assess its compliance. River to Sea TPO also annually reviews its Title VI and Limited English Proficiency (LEP) plans. Attached is the TPO's Public Involvement Evaluation Matrix which evaluates the effectiveness of the TPO's outreach tools for the previous year and the TPO's Public Outreach Summary which reviews the outreach efforts over the previous fiscal year.

7. Has the MPO participated in any recent Title VI training, either offered by the State, organized by the MPO, or some other form of training, in the past year?

Please Check:  Yes ☒ No ☐

River to Sea TPO holds Title VI training for its staff on an annual basis. The last Title VI training was provided on August 7, 2017. Attached is the sign-in sheet and presentation.

8. Does the MPO have a signed Nondiscrimination Agreement, including Title VI Assurances, with the State?

Please Check:  Yes ☒ No ☐

River to Sea TPO, during last year's Certification, signed Title VI/Nondiscrimination Assurance Statement on March 22, 2017.

9. Do the MPO’s contracts and bids include the appropriate language, as shown in the appendices of the Nondiscrimination Agreement with the State?
Please Check:  Yes □ No ☑

The River to Sea TPO previously utilized a contract template that included language as required under the states non-discrimination agreement. However, an updated template provided by TPO legal counsel did not include the appendices of the Nondiscrimination Agreement. The TPO will ensure all future bids, contracts and agreements will include clauses A through E in the future.

10. Does the MPO hold its meetings in locations that are ADA accessible?

[49 C.F.R. 27.7 (5)]

Please Check:  Yes ☑ No □

River to Sea TPO makes sure that individuals with disabilities/needs are well taken care of and have full access to meeting facilities.

11. Does the MPO take appropriate steps to ensure its communications are available to persons with impaired vision and hearing?

[49 C.F.R. 27.7 (6)(c)]

Please Check:  Yes ☑ No □

River to Sea TPO advertises on all of their agendas and specifically states that individuals with vision and hearing disabilities can contact the TPO and resources will be available.

12. Does the MPO keep on file for one year all complaints of ADA noncompliance received, and for five years a record of all complaints in summary form?

[49 C.F.R. 27.121]

Please Check:  Yes ☑ No □

The River to Sea TPO has not received any complaints about noncompliance with ADA. However, we are aware of the need to document and retain such complaints if received.
Section 7: Disadvantaged Business Enterprises

1. Does the MPO have a FDOT-approved Disadvantaged Business Enterprise (DBE) plan?
   **Please Check: Yes ☑ No ☐**
   FDOT has a DBE Program Plan which can be found here: http://www.fdot.gov/equalopportunity/dbeplan.shtm. MPO/TPO's are not required to have a separate plan as a recipient of FDOT funds and would follow the guidelines outlined in the FDOT DBE Program Plan. Importantly to note, if an FDOT recipient is not following the state’s race neutral DBE Program (i.e., They are instead setting contract goals), FHWA funding is subject to be suspended.

2. Does the MPO track DBE participation through the use of the Bid Opportunity List and DBE Participation Statement?
   **Please Check: Yes ☑ No ☐**
   DBE participation as well as Bidder Opportunity List information is collected and tracked by FDOT via the EOC system.

3. Does the MPO report actual payments to DBEs through the Equal Opportunity Compliance (EOC) system?
   **Please Check: Yes ☑ No ☐**
   There is an ongoing effort by FDOT to allow MPOs to report payments via the EOC system. This system enhancement has been requested by the Equal Opportunity Office to OIT via business case submittal.

4. Does the MPO include the DBE policy statement in its contract language for consultants and subconsultants?
   **Please Check: Yes ☑ No ☐**
   The TPO will be amending our existing contracts (see attached) to include the DBE policy statement, all future contacts will include the DBE policy statement.
Section 8: District Specific Questions

The District may ask up to five questions at their own discretion based on experience interacting with the MPO that were not included in the sections above. Please fill in the question, and the response in the blanks below. This section is optional, and may cover any topic area of which the District would like more information.

1. Question

   PLEASE EXPLAIN

2. Question

   PLEASE EXPLAIN

3. Question

   PLEASE EXPLAIN

4. Question

   PLEASE EXPLAIN

5. Question

   PLEASE EXPLAIN
Section 9: Clean Air Act

The requirements of **Sections 174** and **176 (c) and (d)** of the Clean Air Act.

The Clean Air Act requirements affecting transportation only applies to areas designated nonattainment and maintenance for the National Ambient Air Quality Standards (NAAQS). Florida currently is attaining all NAAQS. No certification questions are required at this time. In the event the Environmental Protection Agency issues revised NAAQS, this section may require revision.
Section 10: Noteworthy Practices & Achievements

One purpose of the certification process is to identify improvements in the metropolitan transportation planning process through recognition and sharing of noteworthy practices. Please provide a list of the MPOs noteworthy practices and achievements below.


Castagnacci Focus Award - Awarded to River to Sea TPO Executive Director Lois Bollenback by the Surfcoast Chapter of the Florida Planning & Zoning Association in December 2017.

Finance & Administration: The R2CTPO continued to provide sound fiscal management including the timely processing of invoicing, responsible oversight of UPWP activities and expenditures, and budget management that has led to reductions in overhead expenses.

- FY 2016/17 Annual Audit was completed with no findings, comments or recommended actions.
- Managed the FY 2016/17 through 2017/18 UPWP completing deliverables within budget and processed timely amendments as needed to fully allocate available planning funds and meet planning objectives.
- Successfully issued Requests for Proposals (RFPs) and initiated contracts for the following:
  - General Planning Consultants for Planning Services (August 2017)
  - Completion of a TSM&O Masterplan (August 2017)
  - Bicycle & Pedestrian Project Feasibility Studies (December 2017)
- Developed and implemented the R2CTPO annual budget including a reduction overall staff expenses for the 3rd straight year.

Outreach Activities - Community, Business, State and Regional

The TPO has made a concerted effort to engage in the local community through participation in meetings and events and presentations to various organizations throughout the year. R2CTPO activities resulted in more than 61 printed news articles and staff made more than 10 presentations to groups over the year. In addition to the activities listed below, TPO staff attended many community events such as the State of the County address, FDOT public meetings, and local area events. Some of the more significant activities included:

- An organizational restructuring led to the creation of a full time Public Outreach Coordinator position. This position will manage the safety awareness activities of the R2CTPO as well as the general public outreach efforts outlined in the PPP.
- Updates to the Title IV Plan and the Limited English Proficiency (LEP) Plan (May 2017)
- Completed the 8th Annual R2CTPO Planning Retreat with more than 9 participants focusing on Sea Level Rise - March 2017
- Held our 1st End of the Year open house inviting members of the public, the TPO advisory committees and board and the local business community to visit the
organization and get to know one another.

- The TPO issued more than 15 communications to the press including public hearing notices as well as press releases for Earth Day encouraging people to make small changes to the way they travel; Pedestrian Safety emphasizing the TPO’s long-standing commitment to safety; and the Commission for the Transportation Disadvantage "Planning Agency of the Year Award" presented to the River to Sea TPO

- The TPO reached an estimated 10,750 people through various committee and public meetings, community events and presentations as well as personal contacts in 2017

Presentations:

- Presentation on transportation projects and planning to the Port Orange Rotary Club (January 10th)
- Presentation on transportation crash data to the FPZA Surfcoast Chapter lunch and learn (March 24th)
- Presentation on tansportation and tourism at the ISB Coalition meeting (April 24th)
- Bicycle and Pedestrian Plan Workshops on (May 10th) Daytona Beach, (May 11th) Palm Coast and (May 12th) DeLand
- Bicycle and Pedestrian School Safety Review Studies to Flagler County School Board on (May 20th)

Central Florida News 13 interview for Flagler Bicycle & Pedestrian School Safety Review Study on (July 31st)

- Florida Planning & Zoning Association (FPZA) on (March 24th)
- Safe Routes to School Strategic Plan interview on (January 18th)
- St. Johns River to Sea Loop Trail Regional Stakeholder Meeting on (August 10th)
- Volusia and Flagler Legislative Delegations in (October/November 2017)

The R2CTPO continues to have a proactive and comprehensive safety outreach program that targets bicycle and pedestrian safety. The TPO provided over 775 bicycle helmets, along with a variety of bike safety literature and promotional items and attended the following Bicycle & Pedestrian Safety Events:

- Sweetheart Trail Stakeholder Meeting on January 25th
- ERAU’s "Not so Noisy Bike Fair" on March 8th
- Volusia County’s National Trails Day Celebration on June 3rd
- Volusia County Trails Summit on June 27th
- Freedom Elem. School on June 29th
- Pine Trail Elem. School on July 6th
- SR Trail Public Alternatives Meeting on July 13th
- Flagler County Schools Summer Helmet Fitting on July 17th and 18th
- Port Orange Family Days on September 30th
- Mayor Bloomberg's Challenge Grant (Palm Coast) on October 3rd
- International Walk to School Day on October 4th
- Loads of Smiles Pediatric Care Center on October 16th
- White Cane Awareness Day on October 26th
- Mobility Week/St. Johns River to Sea Loop Alliance Summit on October 26th - 28th
- Light-Up Midtown on December 9th

TPO Staff is also engaged both locally and regionally through the participation in and support for a variety of committees:

- Central Florida Mobility Week
- TDLCB Legislative Advocacy Day
- Participated in State of Florida Model Task Force Meetings
- SunRail TAC Committee
- ISB Coalition Meetings
- Rotary International - Daytona Beach
- Central Florida Regional Transit PAG
- Central Florida Regional Truck Parking Study
- MPO Advisory Council
- Central Florida MPO Alliance
- LAP Community of Practice
- Central Florida TSM&O Consortium
- East & West Volusia and Flagler County Community Traffic Safety Teams
- Coast to Coast Trail Leadership Team
- St. Johns River to Sea Loop PD&E Study Community Advisory Group (CAG)
- Regional Resiliency Action Plan Steering Committee
- Resilient Volusia Leadership Team
- East Central Florida Regional Planning Council Sea Level Rise Subcommittee
- Halifax Chamber and Volusia/Flagler County Association for Responsible Development (V-CARD) Annual Ice Breaker
- Volusia/Flagler Safe Kids Coalition

Planning Projects & Activities

The River to Sea TPO continues to provide quality planning services for the metropolitan planning area utilizing FHWA Planning funds, FTA Transit Planning funds and Transportation Management Area (TMA) funds as needed to support transportation system needs. The TPO is fully staffed and planning support activities are transitioning to a reduced use of consultants with planning studies being completed directly by the TPO Staff.
- Completed Resilient Volusia County Study
- Completed Accessible Pedestrian Signal (APS) Action Plan
- Completed Flagler Bicycle and Pedestrian School Safety Review Studies
- Completed draft Bicycle and Pedestrian Plan
- Completed the Congestion Management Process and Performance Measures Report
- Completed Crash Analysis Report
- Completed Project Feasibility Studies for:
  - US 92 at Garfield Avenue Intersection Analysis
  - US 92 at US 17 Intersection Analysis
  - SR 421 at SR 5A Intersection Analysis
  - SR 421 at SR 483 Intersection Analysis
  - Center Avenue Sidewalk
  - East Highbanks Road Sidewalk
  - Flomich Street Sidewalk - Phase 2
  - 15th Street Sidewalk
  - Port Orange Sidewalk Gaps
  - Thompson Creek Trail
  - Turnbull Bay Road Trail
  - SR 44 & Mission Drive/Wallace Road/Canal Street Alternative Intersection Design

The TPO staff completed the Community Transportation Coordinator's (CTC) Annual Evaluation, produced an Annual Operating Report and Annual Expenditure Report for the CTC.

The R2CTPO supported the annual update of Votran’s Transit Plan (TDP) and an update for the Volusia County Transportation Disadvantaged Service Plan (TDSP)
Section 11: Recommendations and Corrective Actions

Status of Recommendations and/or Corrective Actions from Prior Certifications

The River to Sea TPO’s should be commended on an excellent job and should continue keeping their Board Members, Technical Coordinating Committee (TCC), Citizens Advisory Committee (CAC), Bicycle Pedestrian Advisory Committee (BPAC), Transportation Disadvantage Local Coordinating Board (TDLCB) and the Executive Committee informed and up to date on transportation initiatives of the Department. The R2CTPO does an excellent job with their invoices being submitted on time with no cost that were not eligible. The TPO has done a great job managing their UPWP Budget and amending and modifying when needed, and have outstanding record keeping for all changes. The TPO does an excellent job on submitting all required documents, UPWP, TIP, LRTP, and Priority List of Projects.

Thank you ALL for an outstanding year!!

Recommendations

River to Sea Recommendations/Comments:

The River to Sea TPO values it’s partnership with the Florida Department of Transportation (FDOT) and we look forward to strengthening that relationship over time. To that extent, we encourage active communication between the River to Sea TPO and the FDOT and continued partnering in the planning and development of transportation projects and programs. The River to Sea TPO also values the role the FDOT-MPO Liaison and we encourage the Department to consider opportunities that will increase retention of staff in these positions.

Corrective Actions

PLEASE EXPLAIN
Section 12: Attachments

Please attach any documents required from the sections above, or other certification related documents here. (Link to MPO Joint Certification Statements and Assurances)
V. ACTION ITEMS

A. REVIEW AND APPROVAL OF RESOLUTION 2018-07 ADOPTING THE BICYCLE AND PEDESTRIAN MASTER PLAN REPORT

Background Information:

The Bicycle and Pedestrian Plan is intended to serve as a resource for non-motorized travel on roadways, multi-use trails, sidewalks, and bicycle lanes in Volusia and Flagler Counties. Resolution 2018-07 adopting the final draft Bicycle and Pedestrian Plan Report is provided with this agenda packet for your review. A link for viewing and downloading the document is provided below:

https://www.r2ctpo.org/planning-studies/bicycle-pedestrian/draft-bicycle-pedestrian-plan/

ACTION REQUESTED:

MOTION TO APPROVE RESOLUTION 2018-07 ADOPTING THE BICYCLE AND PEDESTRIAN MASTER PLAN REPORT
RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
ADOPTING THE BICYCLE AND PEDESTRIAN PLAN

WHEREAS, the River to Sea TPO is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea Transportation Planning Organization has developed a Bicycle and Pedestrian Plan that has been provided for review by the general public, the River to Sea TPO’s Advisory Committees and the River to Sea TPO Board.

NOW, THEREFORE, BE IT RESOLVED, by the River to Sea TPO that the:

1. River to Sea TPO Board and advisory committees have reviewed and endorsed the Bicycle and Pedestrian Plan Report;

2. River to Sea Transportation Planning Organization’s Bicycle and Pedestrian Plan Report is hereby endorsed and adopted; and the

3. Chairperson of the River to Sea TPO (or his/her designee) is hereby authorized and directed to submit the Bicycle and Pedestrian Plan Report to the:
   a. Florida Department of Transportation; and
   b. Federal Transit Administration (FTA) (through the Florida Department of Transportation);
   c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation);
   d. East Central Florida Regional Planning Council; and the
   e. Central Florida MPO Alliance
DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 28th day of March 2018.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

_________________________________
VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on March 28, 2018.

ATTEST:

_________________________________
DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF R2CTPO “TELL THE TPO” SURVEY CAMPAIGN

Background Information:

The TPO is currently developing the 2018 “Tell the TPO” Survey Campaign to better understand the priorities and preferences of its constituents as related to transportation planning and implementation for our planning area. This survey helps provide insights for the TPO as it makes decisions on transportation priorities. It is intended to be conducted every two years and is a follow-up to the initial 2014 survey which formed a baseline of public opinion on transportation in the area, and the 2016 survey. H.W. Lochner, one of the TPO’s general planning consultants, has been retained to facilitate the survey development, dissemination, and analysis. They will be providing an overview of the survey instrument, schedule and scope.

Specific goals of the survey include the following:

- Ascertain the transportation wants, needs, problems, preferences, and suggestions from residents, business community, elected officials, and other stakeholders
- Provide data that the TPO can analyze in order to ascertain trends
- Act as an educational tool and expose each person who takes it to the benefits, mission, and programs of the TPO
- Add to the TPO database of interested residents, businesses, and visitors

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD
TELL THE TPO
Community Transportation Survey
TPO BOARD/COMMITTEE BRIEFINGS
MARCH 2018
“Tell the TPO” Survey Goals

1. Obtain information about public opinion on hot button transportation issues and desires related to mobility options.

2. Engage the public in thinking about transportation planning issues.

3. Build partnerships with other agencies, civic organizations, and the business community.

4. Build the TPO’s database of interested residents, businesses and visitors.

5. Increase awareness and branding regarding the TPO.

6. Compare results from 2018 survey with baseline results from prior years’ surveys.
Approach

- Target everyone who *lives*, *works*, or *visits* the TPO region

- Maximize public response
  - Concise survey – the longer the survey the less the response
  - Available online – [www.tellthetpo.com](http://www.tellthetpo.com)
  - Mobile device friendly
  - Hard copies available at select locations and by request

- Fun and Excitement
  - Prize drawing for respondents
  - Board/Committee challenges

>> TARGET GOAL : 2,000 Responses <<
## Marketing Plan

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<th>EXPOSURE</th>
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<td>Team with <strong>businesses</strong> to reach their employees</td>
<td><strong>TPO Board</strong> and <strong>Committees</strong> being challenged to disseminate the survey to their stakeholders.</td>
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<td>Team with <strong>organizations</strong> to reach their members</td>
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<td>Team with <strong>agencies</strong> to reach their constituencies</td>
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And there’s a **prize** opportunity too!!
Ambassador Challenge

- Each Board member is an ambassador.
- Each Committee (as a whole) is an ambassador.
- Each given a unique survey link to measure success.
- We invite you to each send your link to your stakeholders and contact lists.
- Include your link in E-newsletters, social media posts, etc.
- Prizes!
  - Trophy awarded to most successful Board Ambassador
  - Trophy awarded to most successful Committee
Prior Survey Quick Facts

- 2014 Survey – 1,263 total responses
- 2016 Survey – 1,276 total responses

Outreach included partnerships and coordination with the government, business and civic communities:
  - Every Board Member was an Ambassador.
  - Partnered with various Chambers and VCARD to reach the business community.
  - Articles featured in 14 different media outlets.
  - 17 partner organizations posted links on their websites.
  - 40+ organizations/Ambassadors/supporters posted links and encouragement to their social media networks, including Facebook, Twitter, and LinkedIn.
Survey Website

About the TPO | About the Campaign | Tool Kit | Contact Us

Tired of traffic congestion? Have a great idea about how public transportation can be improved? Want more bike lanes or sidewalks?

TELL THE TPO!

All responses will be placed in a drawing for a brand new iPad Mini!

Start Survey

The River to Sea Transportation Planning Organization (TPO) wants your input as we plan transportation improvements for Volusia/Flagler County.

If you live, work, or spend time in Volusia or Flagler County, we want to hear from you!
Prior Survey Summaries

https://www.r2ctpo.org/public-involvement/tell-tpo-survey/
2018 Survey Updates

- Committee suggestions?
- Proposed changes to the previous survey
  - Adding questions to address:
    - *Sea level rise* impacts
    - *Tourism*
    - *Spending on traffic calming* measures & *technology*
    - *Performance* of the existing transportation system (top frustrations, best aspects, etc.)
    - How to *prioritize spending*
  - Adding a question to track *prior participation* on the Tell the TPO survey
  - Other minor wording/text changes for clarification.
Schedule and Next Steps

- **MARCH**
  - TPO Briefings

- **APRIL**
  - Board Approval & Survey Launch – April 30th!

- **MAY**
  - Compile & Analyze Data, Prepare Summary Report

- **JUNE**
  - Adopt Summary at Board/Committee Meetings

- **JULY**
  - Board Approval & Survey Launch – April 30th!

- **AUGUST**
  - TPO Briefings

**MARCH 2018**

**TELL THE TPO SURVEY UPDATE | RIVER TO SEA TPO**
Any Questions?

www.tellthetpocom

TPO Project Manager: Pamela Blankenship
pblankenship@r2ctpo.org

Consultant Project Manager: Lara Bouck
lbouck@hwlochner.com
2018 Tell the TPO Survey

DRAFT REVISIONS TO 2016 SURVEY
The River to Sea Transportation Planning Organization (TPO) wants your input as we plan transportation improvements for Volusia County and parts of Flagler County. Please complete our survey online at www.TelltheTPO.com or mail back this copy. All responses received by 5/31/201606/30/2018 will be eligible to enter a drawing for a free iPad Mini2 night getaway for 2!

1a. Home Zip _____ If applicable: Work/School Zip (if applicable) _____

1b. Have you taken a River to Sea TPO “Tell the TPO” survey in the past? (Check one)
   ___ 2014 ______ 2016 ___Yes ___No

24. What forms of transportation do you use regularly (34 or more times per week)? Select all that apply.
   • Walk
   • Bicycle
   • Drive Alone
   • Carpool
   • Bus
   • SunRail

35. If you do not walk or bicycle now, what prevents you from doing so? Select all that apply.
   • Lack of pedestrian or bicycle facilities (sidewalks, marked crosswalks, paths, bike lanes, etc.)
   • Safety concerns (too much traffic, roads too busy, vehicles too fast, sidewalks too close to roadway, etc.)
   • Distance too far or takes too long to walk or bicycle
   • No matter how many sidewalks or bicycle lanes are improved, I do not care to walk or bicycle
   • I am not comfortable with my bicycle riding/walking ability
   • I will not walk or ride a bicycle, even if pedestrian and bicycle facilities are improved No matter how many sidewalks or bicycle lanes are improved, I do not care to walk or bicycle

46. If you do not regularly use public transit buses, what improvements might make them a more attractive option for you? Select all that apply.
   • More convenient bus stops or route locations
   • Faster or more direct bus service
   • More frequent and/or expanded hours for bus service
   • Cleaner buses
   • Lower fares
   • I do not know enough about public bus service to make that choice
   • I will not ride the bus, even with public transportation improvements
57. If you do not regularly use SunRail, what improvements might make it a more attractive option for you? Select all that apply.

- More frequent and/or expanded hours for SunRail service
- Expand SunRail service to DeLand station
- Expand SunRail service beyond DeLand station
- Lower fares
- More parking at stations
- More effective feeder bus service
- I will not ride SunRail, even with public transportation improvements

62. What is your overall level of satisfaction with the current transportation facilities in Volusia/Flagler Counties? (Select one answer for each category. If you select ‘dissatisfied’ for any category, please provide specifics in the text block available at the end of this survey.)

- Rank 1-5: Completely Dissatisfied * Somewhat dissatisfied * Neutral * Somewhat satisfied * Completely Satisfied
- Sidewalks and crosswalks (availability, maintenance conditions, etc.)
- Trail system (availability, trail conditions, logical connections, etc.)
- Bicycle lanes (accessibility, bicycle lane markings, pavement conditions, etc.)
- Public transit service (accessibility, routes connecting destinations, etc.)
- Public transit shelters/benches (availability, conditions)
- Local neighborhood streets (traffic, maintenance conditions, etc.)
- Major streets (traffic, maintenance conditions, etc.)
- Interstate highways (traffic, maintenance conditions, etc.)
2018 Tell the TPO Survey Update

- Bus service
- SunRail
- Improving conditions on existing roadways
- New roadways

810. New transportation technology is most important for which of the following (Rank: Score each option from 1 to 5, with 1 being the most important and 5 being the least important. Scores may be used multiple times.)(Rank from 1 to 5 where 1 is most important and 5 is least important)

1  2  3  4  5
- Improving the flow of vehicle traffic
- Helping transit vehicles arrive on time or have shorter travel times
- Reducing freight shipping travel times
- Providing real-time information to drivers / transit riders / pedestrians (e.g. via mobile devices, variable message signs on roadways, etc.)
- Decreasing roadway crashes

3. In order to improve driving in our area, do you think we should invest more, the same, or less in the following? (Select one for each):

Less  *  The Same  *  More
- Improving roadway operations (better traffic signal timings, adding or extending turn lanes, etc.)
- Implementing technology to improve safety and efficiency of traffic operations (e.g., variable message signs on highways, coordinated traffic signals, real-time mobile traffic information, etc.)
- Building new roadways
- Adding lanes to existing roadways
- Encouraging carpooling
- Improving walking conditions
- Improving bicycling conditions
- Improving transit

8. Local funding is required to pay for additional public transit (SunRail and buses). What funding sources would you support to expand transit service? Check one.

- Increased Ad valorem taxes (property taxes)
- A transit impact fee for new development
- An overlay tax district for urban areas to support mass transit
- A general sales tax of one cent per dollar
- A general sales tax of ½-cent per dollar
- Yes, I support additional funding sources for transit, but would need more information to suggest a preferred method of funding
- No, I do not support consideration of a dedicated funding source for transit
11. Optional Questions Please describe yourself (This is optional, but important information that helps us know if we've reached all types of travelers within our area): (This information helps us know if we've reached all types of travelers within our area):

a. Age  __<16  __16 to 25  __26 to 40  __41 to 65  __>65
b. Gender  ___Female  ___Male
c. Work Status:  ___Employer  ___Employee  ___Student  ___Retiree  ___Other
d. Race/Ethnicity  ___White  ___Hispanic/Latino  ___Black/African American  ___Asian  ___Other
ed. Annual income  __<$25,000  __$25,000 to $45,000  __$45,001 to $100,000  __$100,001 to $150,000  __>$150,000

If you want to be eligible to win a free iPad Mini2 Night Getaway for 2, please provide your name, and email address and phone number below. PUBLIC RECORDS NOTICE: The River to Sea TPO is governed by the State of Florida public records law. Information we receive may be disclosed to any person making a public records request in accordance with Chapter 119 Florida Statutes. This information is for prize notification purposes only, and for contact info purposes if you would like additional information from the TPO.

Name________________ Email_____________ Phone number_____________

Please let us know if you would like additional information on: (Select all that apply*)

___ River to Sea Transportation Planning Organization (meetings, issues and events)
___ reThink Your Commute (ridesharing, carpooling, park-and-ride services, etc.)
___ Votran (bus schedules, updates, route changes, etc.)
___ Flagler County Public Transportation (news, updates, etc.)
___ SunRail (news, updates, schedule, etc.)
___ No thank you

* If you check any box other than the last one, your email address will be shared with the agency you indicated.

As we plan transportation improvements in Volusia and Flagler Counties, do you have any additional concerns, suggestions, problems, and/or recommendations for us? _______________________

__________________ BLOCK OF SPACE FOR ANSWER
2018 CANDIDATE QUESTIONS – NEW QUESTIONS

CANDIDATE QUESTION A
How impactful is sea-level rise on our community’s current transportation system (e.g. loss of roadway use due to flooding/erosion, interruptions to evacuation routes, degrading of transportation infrastructure, loss of access to/use of facilities, storm and drain flooding)?

Very impactful – Somewhat Impactful – No Opinion – Minimally Impactful – Not at all impactful

CANDIDATE QUESTION B
Please indicate below whether you agree or disagree with the following statement:

When considering transportation improvements in our local community, those that directly benefit tourism should be a priority (e.g. beautification in key tourism areas, increasing visitor safety, easing event-related congestion, better wayfinding/signage).

Strongly Agree – Agree – No Opinion – Disagree – Strongly Disagree

CANDIDATE QUESTION C1
Please select what you feel are the three best features of our current transportation system:

- Traffic flow
- Roadway conditions
- Traffic signal timing
- Bicycle lanes/facilities
- Sidewalks/crosswalks
- Bus service
- SunRail service
- Roadway lighting/landscaping
- Other ____________________________

CANDIDATE QUESTION C2
Please select one frustration you have with our current transportation system:

- Traffic flow
- Roadway conditions
- Traffic signal timing
- Bicycle lanes/facilities
- Sidewalks/crosswalks
- Bus service
- SunRail service
- Roadway lighting/landscaping
- Other ____________________________
CANDIDATE QUESTION D
If you had $100 to fund transportation, how would you spend it? (You may choose more than one and allocate portions of the $100 in the column to the right of the checkbox.)

- Improved transit service (bus and SunRail)
- Widen existing roadways
- Construct new bike lanes and trails/greenways
- Pedestrian/bicycle connectivity
- Improve roadway safety
- Maintain existing facilities
- Street appearance (lighting and landscaping)
- Build new streets and roadways

CANDIDATE QUESTION E
Does the local community provide adequate transportation options for:

- Seniors
- Low-income travelers
- Tourism workers
- Students
- Commuters
- Disabled travelers
VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

B. PRESENTATION AND DISCUSSION OF THE ST. JOHNS RIVER TO SEA TRAIL PD&E STUDY

Background Information:

The St. Johns River to Sea Loop Trail Project Development and Environment (PD&E) Study (FM #439865-1) is being conducted to develop and evaluate options for a multi-use trail along US 1 or an alternate route from SR 44 (Lytle Avenue) to SR 400 (Beville Road), a distance of approximately 12.5 miles. The purpose of this study is to close the existing trail gap in accordance with Shared-Use Nonmotorized (SUN) Trail standards. The study covers portions of New Smyrna Beach, Port Orange, South Daytona and unincorporated Volusia County. The study began on June 28, 2017 and completion is scheduled for June 2019.

The FDOT project manager and consultant support will provide an overview of the study effort.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD
St. Johns River to Sea (SJR2C) Loop Project Development & Environment (PD&E) Study

Along US 1 or Alternative Route from SR 44 (Lytle Avenue) to Beville Road
Volusia County, Florida

Financial Project ID No: 439865-1-22-01
Purpose of Briefing

• Provide background information

• Introduce the project

• Outline the study objectives and schedule

• Share information about the project

• Receive input
SUN Trail Regional System – SJR2C

Study Area
• St. Johns River to Sea (SJR2C) Loop
• US 1 or Alternative Route from SR 44 (Lytle Avenue) to Beville Road
• Approximately 12.5 miles in length
• Volusia County
• New Smyrna Beach, Port Orange, South Daytona
Purpose and Need

• Develop and evaluate options for a multi-use trail along US 1 or alternative route from SR 44 (Lytle Avenue) to Beville Road
  – Close existing trail gap
• Project is needed for system linkage
• Once complete, trail will connect:
  – Edgewater, New Smyrna Beach, Port Orange, South Daytona, Daytona Beach, and parts of unincorporated Volusia County

• Funded projects shall be operated and maintained by an entity other than FDOT upon of construction, and FDOT is not obligated to provide funds for the operation and maintenance.
Summary of Challenges

- Limited R/W
- Utilities
- Trail Connectivity
- Crossing of Florida East Coast Railway (FECR)
- Conflicts with traffic and pedestrians
- Environmental impacts at bridges and causeways
- Existing bridges – insufficient width to accommodate new trail
- Drainage
- Constructability
- ADA compliance (driveway conflicts)
- Consideration to Section 106 resources
Corridor Alternatives – New Smyrna Beach
Corridor Alternatives – New Smyrna Beach
Corridor Alternatives – New Smyrna Beach & Ponce Inlet
Corridor Alternatives – Port Orange
Corridor Alternatives – South Daytona
Public Involvement

- Public Involvement Plan
- Meetings with Agencies
- Local Government Coordination
- Meetings with the Public
  - Public Kick-off Meetings Held January 10 & 11, 2018
- Project Website
- [http://www.cflroads.com](http://www.cflroads.com) (search 439865-1)
Key Public Comments

- January 10, 2018 Kick-off Meeting
  - Convert N. Riverside Dr. to One-Way (NSB)
  - Environmental impacts
  - Landscaping, bicycle racks, and restrooms
  - “Not in my front yard”

- January 11, 2018 Kick-off Meeting
  - Keep along Halifax Drive
  - Separation of trail from roadway
  - Incorporate Reed Canal Road
  - Connect to recreational and historic sites
  - Keep along Palmetto Avenue
Study Schedule and Funding

- Began Study: June 28, 2017
- Receive District approval of Non Major State Action (NMSA) (study completion): June 2019

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- Project Initiation
- Preliminary Corridor Screening Analysis
- Environmental & Engineering Data Collection
- Kick-off Meeting
- Environmental & Engineering Analysis
- Alternatives Public Workshop
- Newsletter for Selected Alternative
- Finalize Environmental & Engineering Documents
- Non Major State Action Approval (NMSA)

- Future phases include:
  - Design (Funded 2019)
  - Right-of-Way (if applicable) (currently not funded)
  - Construction (currently not funded)
Contact Information

FDOT Project Manager
Heather Grubert, P.E.
(386) 943-5540
Heather.Grubert@dot.state.fl.us

FDOT, District Five
719 South Woodland Boulevard
DeLand, Florida 32720
VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

C. FDOT REPORT

Background Information:

Ms. Vickie Wyche, Florida Department of Transportation (FDOT), will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD
Volusia/Flagler County Project Status Update
as of February 26, 2018

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the February cutoff. The next cutoff date is March 18, 2018. Information is also available on www.cflroads.com.

Interstate Projects
- 242715-2-52-01 -- I-95 Widening, I-4, U.S. 92 System to System Interchange
  - Contract: E5W26
  - Work Began: November 2014
  - Estimated Completion: Summer 2018
  - Major traffic shift planned for early March, affecting I-4 interchange and northbound lanes between I-4 and U.S. 92.
  - The project is on schedule.

Upcoming Projects (not on status update)
- 436126-1-52-01 – S.R. 20/S.R. 100 Add Left Turn Lane at C.R. 305
  - Contract: E5Z03
  - Work to Begin March 19, 2018
  - Estimated Completion: Summer 2018
  - Contract Amount: $765,000
  - This project involves construction of a left turn lane from S.R. 20/S.R. 100 to C.R. 305 in Flagler County.

- 240992-7-52-01 and 240992-8-1-52-01 – U.S. 1 Intersection Improvements at Big Tree Road and Reed Canal Road
  - Contract: T5619
  - Work to Begin March 19, 2018
  - Estimated Completion: Fall 2018
  - Contract Amount: $1.8 Million
  - Big Tree improvements include widening of the right turn lane from southbound U.S. 1 to westbound Big Tree Road, and creation of a new right turn lane from eastbound Big Tree Road to southbound U.S. 1.
At Reed Canal Road, improvements include widening and lengthening the left turn lane from southbound U.S. 1 to Sandy Circle and adding a right turn lane from southbound U.S. 1 to westbound Reed Canal Road. There also will be dedicated turn lanes created from Reed Canal Road into Bristol Bay Condominiums, as well as a new left turn lane from Reed Canal Road to northbound U.S. 1.

Current Projects

- **435053-1-52-01, 435056-1-52-01 and 435056-1-52-02 – Interstate Lighting Along I-4**
  - Contract: T5572
  - Work Began: December 12, 2017
  - Estimated Completion: Fall 2019
  - Contract Amount: $6.7 Million
  - Contractor working at U.S. 17/92 and is moving east.

- **435059-1-52-01 – Interstate Lighting Along I-95**
  - Contract: T5588
  - Work Began: December 12, 2017
  - Estimated Completion: Fall 2019
  - Contract Amount: $5.6 Million
  - The contractor is currently working at LPGA Boulevard and will move north.

- **436915-1-52-01 – SR 5A/Nova Road Resurfacing from Brentwood Drive to Flomich Street and the Frontage Road between 3rd Street and Nova Road**
  - Contract: T5600
  - Work Began: December 4, 2017
  - Estimated Completion: Fall 2018
  - Contract Amount: $3.3 Million
  - Structural course paving complete on Nova Road. Contractor working on signal upgrades and curb ramps.

- **427956-1-72-01 – SR 44 Concrete Slab Repair and Replacement between Boundary Avenue and Hill Avenue**
  - Contract: E5U22
  - Work Began: December 11, 2017
  - Estimated Completion: Fall 2018
  - Contract Amount: $966,000
  - Contractor working on slab replacements. Additional lane closures and short-term detours will be needed in upcoming months.
• **437447-1-52-01 – Bridge Deck Repairs, Berrys Canal and Conners Canal on the west end of the North Causeway, New Smyrna Beach**
  - Contract: E5Y56
  - Estimated Completion: Spring 2018
  - Contract Amount: $1,274,655.31
  - Contractor completed traffic shifts to second phase.

• **436937-1-52-01 – S.R. 40 (Granada Boulevard) Bridge Pier Repair – Bridge No. 790132 over the Halifax River**
  - Contract: E5Y33
  - Estimated Completion: Spring 2018
  - Contract Amount: $1,750,000
  - Coffer dam construction complete. Bridge repairs have started.

• **436325-1-52-1 – Event Management System Installation**
  - Contract: E5Y95
  - Estimated Completion: October 2018
  - Contract Amount: $2,610,610.00
  - Contractor working on sign installation. Most of the underground work is complete.
# Project Status Report as of Feb. 22, 2018

## Volusia County

### I-95, I-4, US 92 SYSTEM TO SYSTEM INTERCHANGE

**FIN #** 242715-2-52-01  
**CONTRACT #** E5W06  
**PROJECT DESCRIPTION:** Widening of I-95 from four to six lanes, complete reconstruction of the I-4/SR 400 and US 92 interchanges, reconstruction of Bellevue Bridge, improvements to SR 400, US 92, Bellevue Road and Tomoka Farms Road

| CONTRACTOR: Archer Western Contractors LLC | LET DATE: 9/05/2014 | ORIGINAL: 1,100 | TIME | COST | $204,975,000.00 |
| CCEI: Jacobs Engineering Group | NTP: 11/25/2014 | CURRENT: 1,384 | | | $205,177,245.00 |
| FED. AID #: 0954-140-1 | TIME BEGAN: 11/25/2014 | ELAPSED: 1,182 | | | $165,877,743.84 |
| FUND TYPE: Federal | WORK Began: 11/25/2014 | % ORIGINAL: 107.45% | 80.93% | |
| Current CPPR: 100 | EST. COMPLETION: Summer 2018 | % TO DATE: 85.40% | 80.85% | | LIQ. DAMAGES: 0 |

**CONTACT**  
**PHONE**  
**EMAIL**  
| CEI SENIOR PROJECT ADMINISTRATOR | Robert Parker | C: 904.449.0923 | O: 386.333.9537 | robert.parker@jacobs.com |
| CONTRACT SUPPORT SPECIALIST (CSS) | Yleana Baez | C: 813.293.6252 | O: 386.333.9537 | yleana.baez@jacobs.com |
| CONTRACTOR’S PROJECT MANAGER: | Jeff Hutchinson, P.E. | C: 904.669.8931 | O: 386.333.9575 | jhutchinson@walshgroup.com |
| CONTRACTOR’S ASST PROJECT MANAGER | Jaime Venegas | C: 817.721.5071 | O: 386.333.9576 | jvenegas@walshgroup.com |
| CONTRACTOR’S ASST PROJECT MANAGER | Ryan Gwaltney | C: 863.245.1814 | O: 386.333.9577 | rgwaltney@walshgroup.com |
| FDOT PROJECT MANAGER: | Chris Briggs | C: 386.846.4753 | O: 386.740.3505 | christopher.briggs@dot.state.fl.us |
| SENIOR PROJECT ENGINEER: | Cyril Fernandez | C: 813.245.0463 | O: 386.333.9537 | cyril.fernandez@jacobs.com |
| SENIOR INSPECTOR: | Mike Meadows | C: 352.547.7145 | O: 386.333.9575 | mike.meadows@jacobs.com |
| SENIOR INSPECTOR: | Jose Medina | C: 386.804.2403 | O: 386.333.9537 | jmedina@jacobs.com |
| MAINTENANCE CONTACT: | Jim Read | C: 386.801.5584 | O: 386.740.3406 | jread@dot.state.fl.us |
| 24 HR CONTRACTOR EMERGENCY CONTACT: | Jeff Hutchinson, P.E. | C: 904.669.8931 | O: 386.333.9575 | jhutchinson@walshgroup.com |
| ALT. 24 HR CONTRACTOR EMERGENCY CONTACT: | Jason Roberts | C: 386.916.4439 | O: 386.333.9537 | jroberts@walshgroup.com |

**MEETING SCHEDULE:** Tuesday 9:30 a.m., Field Office, 735 Fentress Blvd.

## Flagler, Brevard, Seminole Counties

### Truck Parking Availability System

**FIN #** 438096-1-52-01  
**CONTRACT #** E5Y77  
**PROJECT DESCRIPTION:** Installation of a truck parking availability system at 7 locations in Brevard, Flagler and Seminole counties

| CONTRACTOR: SICE, Inc. | LET DATE: 4/26/2017 | ORIGINAL: 250 | TIME | COST | $1,828,183.00 |
| CCEI: Mehta & Associates | NTP: 6/30/2017 | CURRENT: 319 | | | $1,888,820.04 |
| FED. AID #: PARK001A | TIME BEGAN: 6/30/2017 | ELAPSED: 234 | | | $1,495,451.92 |
| FUND TYPE: Design Build | WORK Began: 6/30/2017 | % ORIGINAL: 93.60% | 81.80% | |
| Current CPPR: 100 | EST. COMPLETION: Spring 2018 | % TO DATE: 73.35% | 79.17% | | LIQ. DAMAGES: 0 |

**CONTACT**  
**PHONE**  
**EMAIL**  
| CEI SENIOR PROJECT ADMINISTRATOR | Kerry Worrell, P.E. | O: 407.201.7165 | C: 321.239.7308 | kworrell@mehtaeng.com |
| CONTRACT SUPPORT SPECIALIST (CSS) | Chris Kochis | O: 407.201.7165 | C: 386.690.9690 | dkochis@mehtaeng.com |
| CONTRACTOR’S PROJECT MANAGER: | Pablo Lortiene de Elio | O: 305.772.8082 | | plortiene@sice.com |
| CONTRACTOR’S SUPERINTENDENT: | Richard Mann | O: 386.507.6363 | | rmannr@sice.com |
| FDOT PROJECT MANAGER: | Glenn Raney | O: 386.846.4862 | C: 386.740.3524 | michael.raney@dot.state.fl.us |
| SENIOR PROJECT ENGINEER: | Anu Shah, P.E. | O: 407.201.7165 | C: 850.341.6114 | asha@mehtaeng.com |
| SENIOR INSPECTOR: | Bakir Ebrahim | O: 407.274.5208 | | | bebrahim@mehtaeng.com |
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| 24 HR CONTRACTOR EMERGENCY CONTACT: | Pablo Lortiene de Elio | O: 386.801.5584 | C: 386.740.3406 | plortiene@sice.com |
| ALT. 24 HR CONTRACTOR EMERGENCY CONTACT: | Richard Mann | O: 386.507.6363 | | rmannr@sice.com |

**MEETING SCHEDULE:** Biweekly on Wednesdays at Mehta’s office, One Purlieu Place, Winter Park
### Volusia County

**Event Management System**

<table>
<thead>
<tr>
<th>FIN #</th>
<th>436325-1-52-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT #</td>
<td>E5Y95</td>
</tr>
</tbody>
</table>

**Construction Pay Item**

**PROJECT DESCRIPTION:** Installation of five new arterial dynamic message signs, 54 blank-out signs and 21 Bluetooth devices along SR 400, US 92, LPGA Boulevard, SR 40 and US 1

| CONTRACTOR: Traffic Control Devices, Inc. | LET DATE: 6/06/2017 | ORIGINAL: 380 | COST: $2,610,610.00 |
| CCEI: Mehta & Associates | NTP: 8/3/2017 | CURRENT: 418 | $2,610,610.00 |
| FED. AID #: N/A | TIME BEGAN: 9/2/2017 | ELAPSED: 170 | $1,596,740.10 |
| FUND TYPE: Conventional | WORK BEGAN: 9/5/2017 | % ORIGINAL: 44.74% | 61.16% |
| Current CPPR: 100 | EST. COMPLETION: Fall 2018 | % TO DATE: 40.67% | 61.16% |

**CONTACT**

- **CEI SENIOR PROJECT ADMINISTRATOR:** Kerry Worrell, P.E. O: 407.201.7165 C: 321.239.7308 kworrell@mehateng.com
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- **CONTRACTOR’S SUPERINTENDENT:** April Andrews C: 386.804.3611 aprilandrews@tcd-usa.com
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- **SENIOR PROJECT ENGINEER:** Anu Shah, P.E. O: 407.201.7165 C: 850.341.6114 ashah@mehateng.com
- **SENIOR INSPECTOR:** Vince Clenney C: 850.339.9523 vclenney@mehateng.com
- **MAINTENANCE CONTACT:** Jim Read C: 386.801.5584 O: 386.740.3406 jim.read@dot.state.fl.us
- **24 HR CONTRACTOR EMERGENCY CONTACT:** April Andrews C: 386.804.3611 aprilandrews@tcd-usa.com
- **ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:** Eric Schultze O: 407.869.5300 e.schultze@tcd-usa.com

**MEETING SCHEDULE:** Wednesdays at Mehta’s office, One Purlieu Place, Winter Park

### Seminole County

**Bridge Security System St. Johns River Bridge**

<table>
<thead>
<tr>
<th>FIN #</th>
<th>436323-1-52-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT #</td>
<td>E5Y52</td>
</tr>
</tbody>
</table>

**PROJECT DESCRIPTION:** Installation of ITS security surveillance system at the St. Johns River Bridge at US 17/92

| CONTRACTOR: Traffic Control Devices, Inc. | LET DATE: 6/06/2017 | ORIGINAL: 270 | COST: $745,547.00 |
| CCEI: Mehta & Associates | NTP: 8/3/2017 | CURRENT: 394 | $745,547.00 |
| FED. AID #: | TIME BEGAN: 9/2/2017 | ELAPSED: 170 | $398,723.10 |
| FUND TYPE: | WORK BEGAN: 9/5/2017 | % ORIGINAL: 62.96% | 53.48% |
| Current CPPR: 100 | EST. COMPLETION: Early 2018 | % TO DATE: 43.15% | 53.48% |

**CONTACT**

- **CEI SENIOR PROJECT ADMINISTRATOR:** Kerry Worrell, P.E. O: 407.201.7165 C: 321.239.7308 kworrell@mehateng.com
- **CONTRACT SUPPORT SPECIALIST (CSS):** Chris Kochis O: 407.201.7165 C: 386.690.9690 ckochis@mehateng.com
- **CONTRACTOR’S PROJECT MANAGER:** Eric Schultze O: 407.869.5300 e.schultze@tcd-usa.com
- **CONTRACTOR’S SUPERINTENDENT:** Mark Jimenez C: 407-448-8768 m.a.jimenez@tcd-usa.com
- **FDOT PROJECT MANAGER:** Glenn Raney C: 386.846.4862 O: 386.740.3524 michael.raney@dot.state.fl.us
- **SENIOR PROJECT ENGINEER:** Anu Shah, P.E. O: 407.201.7165 C: 850.341.6114 ashah@mehateng.com
- **SENIOR INSPECTOR:** Howard Hernandez C: 407.276.7114 hohernandez@hntb.com
- **MAINTENANCE CONTACT:** Sandusky McCartney O: 386.740.3455 sandusky.mccartney@dot.state.fl.us
- **24 HR CONTRACTOR EMERGENCY CONTACT:** Mark Jimenez C: 407-448-8768 m.a.jimenez@tcd-usa.com
- **ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:** Eric Schultze O: 407.869.5300 e.schultze@tcd-usa.com

**MEETING SCHEDULE:** Wednesdays at Mehta’s office, One Purlieu Place, Winter Park
Volusia & Seminole Counties
Interstate Lighting I-4 in Seminole and Volusia Counties

FIN # 435056-1-52-01, 435056-1-52-02, 435053-1-52-01

CONTRACT # T5572

Conventional

PROJECT DESCRIPTION: Installation of new lighting and signing improvements at the I-4 interchanges with US 17/92, Dirkson Drive, SR 472, Orange Camp Road, SR 44

<table>
<thead>
<tr>
<th>CONTRACTOR: Chinchor Electric Inc.</th>
<th>LET DATE: 6/14/2017</th>
<th>ORIGINAL: 700</th>
<th>TIME</th>
<th>COST</th>
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<tbody>
<tr>
<td>CCEI: Mehta &amp; Associates</td>
<td>NTP: 8/14/2017</td>
<td>CURRENT: 710</td>
<td>$6,749,944.86</td>
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<tr>
<td>FED. AID #: 0042275</td>
<td>TIME BEGAN: 12/12/2017</td>
<td>ELAPSED: 69</td>
<td>$723,000.99</td>
<td></td>
</tr>
<tr>
<td>FUND TYPE: Conventional</td>
<td>WORK BEGAN: 12/12/2017</td>
<td>% ORIGINAL: 9.86%</td>
<td>10.71%</td>
<td></td>
</tr>
<tr>
<td>Current CPPR: 100</td>
<td>EST. COMPLETION: Early 2020</td>
<td>% TO DATE: 9.72%</td>
<td>10.71%</td>
<td></td>
</tr>
</tbody>
</table>

LIQ. DAMAGES:

Kerry Worrell, P.E.
Renu Paliath
Brett Fudge
Randy States
Glenn Raney
Anu Shah, P.E.
Alan Forget
Jim Read
Randy States
Brett Fudge

CONTACT PHONE EMAIL
CEI SENIOR PROJECT ADMINISTRATOR Kerry Worrell, P.E. O: 407.201.7165 C: 321.239.7308 kworrell@mehtaeng.com
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SENIOR PROJECT ENGINEER: Anu Shah, P.E. C: 407.201.7165 C: 850.341.6114 ashah@mehtaeng.com
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MEETING SCHEDULE: Wednesdays at Mehta’s office, One Purlieu Place, Winter Park

Volusia & Flagler Counties
Interstate Lighting I-95 in Volusia and Flagler Counties

FIN # 435059-1-52-01

CONTRACT # T5588

Conventional

PROJECT DESCRIPTION: Installation of new lighting and signing improvements along I-95 at the interchanges with LPGA Boulevard, US 1, Old Dixie Highway, SR 100

<table>
<thead>
<tr>
<th>CONTRACTOR: Chinchor Electric Inc.</th>
<th>LET DATE: 6/14/2017</th>
<th>ORIGINAL: 590</th>
<th>TIME</th>
<th>COST</th>
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<tbody>
<tr>
<td>CCEI: Mehta &amp; Associates</td>
<td>NTP: 8/14/2017</td>
<td>CURRENT: 602</td>
<td>$5,555,555.55</td>
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<tr>
<td>FED. AID #: 0954141I</td>
<td>TIME BEGAN: 12/12/2017</td>
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<td>$442,062.06</td>
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<tr>
<td>FUND TYPE: Conventional</td>
<td>WORK BEGAN: 12/12/2017</td>
<td>% ORIGINAL: 11.69%</td>
<td>7.96%</td>
<td></td>
</tr>
<tr>
<td>Current CPPR: 94</td>
<td>EST. COMPLETION: Late 2020</td>
<td>% TO DATE: 11.46%</td>
<td>7.96%</td>
<td></td>
</tr>
</tbody>
</table>

LIQ. DAMAGES:

CONTACT PHONE EMAIL
CEI SENIOR PROJECT ADMINISTRATOR Kerry Worrell, P.E. O: 407.201.7165 C: 321.239.7308 kworrell@mehtaeng.com
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CONTRACTOR’S SUPERINTENDENT: Austin deGaetani O: 386.414.1051 adegaetani@chinchorelectric.com
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ALT. 24 HR CONTRACTOR EMERGENCY CONTACT: Austin deGaetani C: 386.414.1051 adegaetani@chinchorelectric.com

MEETING SCHEDULE: Wednesdays at Mehta’s office, One Purlieu Place, Winter Park
# Project Status Report as of Feb. 22, 2018

## VOLUSIA
### SR 40 (Granada Boulevard) Bridge Pier Repair over the Halifax River

<table>
<thead>
<tr>
<th>FIN #</th>
<th>436937-1-S2-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT #</td>
<td>ESY33</td>
</tr>
</tbody>
</table>

#### Construction Lump Sum

**PROJECT DESCRIPTION:** Repairs to Pier 8 crash wall of bridge 790132 in Ormond Beach

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>CMA Corporation</th>
</tr>
</thead>
<tbody>
<tr>
<td>LET DATE:</td>
<td>9/07/2016</td>
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<tr>
<td>ORIGINAL:</td>
<td>250</td>
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<td>FED. AID #:</td>
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<td>NTP:</td>
<td>11/14/2016</td>
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<tr>
<td>CURRENT:</td>
<td>429</td>
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<tr>
<td>FUND TYPE:</td>
<td>Conventional</td>
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<tr>
<td>TIME BEGAN:</td>
<td>2/27/2017</td>
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<tr>
<td>ELAPSED:</td>
<td>357</td>
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<tr>
<td>CURRENT:</td>
<td>429</td>
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<tr>
<td>% ORIGINAL:</td>
<td>142.80%</td>
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<tr>
<td>WORK BEGAN:</td>
<td>3/27/2017</td>
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<tr>
<td>% TO DATE:</td>
<td>83.22%</td>
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<tr>
<td>EST. COMPLETION:</td>
<td>Spring 2018</td>
</tr>
<tr>
<td>% TO DATE:</td>
<td>83.22%</td>
</tr>
<tr>
<td>LIQ. DAMAGES:</td>
<td></td>
</tr>
</tbody>
</table>

**CONTACT**

| PROJECT ADMINISTRATOR | Rick Coe | C: 386.527.3831 O: 386.740.3490 | frederick.coe@dot.state.fl.us |
| CONTRACT SUPPORT SPECIALIST (CSS) | Ernie Saltar | O: 386.740.3416 | ernesto.saltar@dot.state.fl.us |
| CONTRACTOR'S PROJECT MANAGER: | Armando Cardona Jr. | C: 786.586.0597 | acardonajr@cmacorporation.net |
| CONTRACTOR'S SUPERINTENDENT: | Robert Bell | C: 305.923.0508 | Robertbell@cmacorporation.net |
| CONSTRUCTION ENGINEER: | Paul Wabi, P.E. | C: 386.279.5504 O: 386.740.3594 | paul.wabi@dot.state.fl.us |
| SENIOR INSPECTOR: | Chuck Crossman | C: 407.907.4300 | crossman@etminc.com |
| ADD'L SENIOR INSPECTOR | Matthew Hodges | O: 727.916.0830 | Matthew.hodges@dot.state.fl.us |
| MAINTENANCE CONTACT: | Sandusky McCartney | C: 386.740.3455 | Sandusky.mccartney@dot.state.fl.us |
| 24 HR CONTRACTOR EMERGENCY CONTACT: | Armando Cardona Jr. | C: 786.586.0597 | acardonajr@cmacorporation.net |
| ALT. 24 HR CONTRACTOR EMERGENCY CONTACT: | Robert Bell | C: 305.923.0508 | Robertbell@cmacorporation.net |

**MEETING SCHEDULE:**

---

## VOLUSIA
### Bridge Deck Repairs SR 44/ North Causeway

<table>
<thead>
<tr>
<th>FIN #</th>
<th>437447-1-S2-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT #</td>
<td>ESY56</td>
</tr>
</tbody>
</table>

#### District Construction Contract

**PROJECT DESCRIPTION:** Bridge deck repairs on bridges 790179 and 790150 at the western end of the North Causeway in New Smyrna Beach

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>M&amp;J Construction Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>LET DATE:</td>
<td>5/02/2017</td>
</tr>
<tr>
<td>ORIGINAL:</td>
<td>280</td>
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<td>FED. AID #:</td>
<td>N/A</td>
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<td>NTP:</td>
<td>6/29/2017</td>
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<td>CURRENT:</td>
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<td>FUND TYPE:</td>
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<tr>
<td>TIME BEGAN:</td>
<td>7/29/2017</td>
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<tr>
<td>ELAPSED:</td>
<td>205</td>
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<tr>
<td>CURRENT:</td>
<td>321</td>
</tr>
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<td>% ORIGINAL:</td>
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</tr>
<tr>
<td>WORK BEGAN:</td>
<td>7/29/2017</td>
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<tr>
<td>% TO DATE:</td>
<td>63.86%</td>
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<tr>
<td>EST. COMPLETION:</td>
<td>Spring 2018</td>
</tr>
<tr>
<td>% TO DATE:</td>
<td>63.86%</td>
</tr>
<tr>
<td>LIQ. DAMAGES:</td>
<td></td>
</tr>
</tbody>
</table>

**CONTACT**

| PROJECT ADMINISTRATOR | Glenn Raney | C: 386.846.4862 O: 386.740.3524 | michael.raney@dot.state.fl.us |
| CONTRACT SUPPORT SPECIALIST (CSS) | Denise Druding | O: 386.740.3430 | denise.druding@dot.state.fl.us |
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| CONTRACTOR'S SUPERINTENDENT: | Frank Buck | C: 386.972.0283 | fbuck@miconstruction.net |
| CONSTRUCTION ENGINEER: | Paul Wabi, P.E. | C: 386.279.5504 O: 386.740.3594 | paul.wabi@dot.state.fl.us |
| SENIOR INSPECTOR: | John Vance | C: 407.202.4132 | jvance@pageoneconsultants.com |
| ADD'L SENIOR INSPECTOR | Matthew Hodges | O: 386.740.3437 | Matthew.hodges@dot.state.fl.us |
| STRUCTURES CONTACT: | Mathew Hodges | C: 386.740.3437 | Mathew.hodges@dot.state.fl.us |
| 24 HR CONTRACTOR EMERGENCY CONTACT: | Frank Buck | C: 386.972.0283 | fbuck@miconstruction.net |
| ALT. 24 HR CONTRACTOR EMERGENCY CONTACT: | Mike Miller | C: 727.916.0830 | mmiller@miconstruction.net |

**MEETING SCHEDULE:**
## Project Status Report as of Feb. 22, 2018

### VOLUSIA

#### SR 5A (Nova Road) Resurfacing from SR 400 to US 92

<table>
<thead>
<tr>
<th>FIN #</th>
<th>432438-3-52-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT #</td>
<td>E5192</td>
</tr>
</tbody>
</table>

**Construction Lump Sum**

**PROJECT DESCRIPTION:** Milling and resurfacing of SR 5A from Beville Road to International Speedway Boulevard

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>P&amp;S Paving Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>LET DATE:</td>
<td>5/02/2017</td>
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<tr>
<td>ORIGINAL:</td>
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<td>COST:</td>
<td>$2,098,740.00</td>
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<tr>
<td>FED. AID #:</td>
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<tr>
<td>NTP:</td>
<td>7/03/2017</td>
</tr>
<tr>
<td>CURRENT:</td>
<td>215</td>
</tr>
<tr>
<td>TIME BEGAN:</td>
<td>8/2/2017</td>
</tr>
<tr>
<td>ELAPSED:</td>
<td>201</td>
</tr>
<tr>
<td>% ORIGINAL:</td>
<td>134.00%</td>
</tr>
<tr>
<td>% TO DATE:</td>
<td>93.49%</td>
</tr>
<tr>
<td>EST. COMPLETION:</td>
<td>Early 2018</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIQ. DAMAGES:</th>
</tr>
</thead>
</table>

| PROJECT ADMINISTRATOR | Barry Johnson | C: 407.947.7426 | barry.johnson@wsp.com |
| CONTRACT SUPPORT SPECIALIST (CSS) | Denise Druding | O: 386.740.3430 | ddruding@dot.state.fl.us |
| CONTRACTOR'S PROJECT MANAGER: | Brian Davidson | C: 386.566.0551 | bdavidson@pandspavinginc.com |
| CONTRACTOR'S SUPERINTENDENT: | John Dunlap | C: 386.214.8896 | jd@pandspavinginc.com |
| CONSTRUCTION ENGINEER | Paul Wabi, P.E. | C: 386.279.5504 O: 386.740.3594 | pwabi@dot.state.fl.us |
| SENIOR INSPECTOR: | Paul Stacks | C: 863-243-9440 | paul.stacks@aecom.com |
| ADD'L SENIOR INSPECTOR | | | |
| MAINTENANCE CONTACT: | Jim Read | C: 386.801.5584 O: 386.740.3406 | james.read@dot.state.fl.us |
| 24 HR CONTRACTOR EMERGENCY CONTACT: | John Dunlap | C: 386.214.8896 | jd@pandspavinginc.com |

### VOLUSIA

#### SR 5A/Nova Road Resurfacing from Brentwood Drive to Flomich Street, Including the Frontage Road

<table>
<thead>
<tr>
<th>FIN #</th>
<th>436915-1-52-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT #</td>
<td>T5600</td>
</tr>
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**Construction Pay Item**

**PROJECT DESCRIPTION:** Milling and resurfacing, base work, drainage improvements, curb & gutter, signals, highway signing, guardrails, sidewalk/shared use path on Nova Road between Brentwood Drive and Flomich Street, including Frontage Road from 3rd Street to Nova Road.

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>P&amp;S Paving Inc.</th>
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<tbody>
<tr>
<td>LET DATE:</td>
<td>9/27/2017</td>
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<td>ORIGINAL:</td>
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<td>FED. AID #:</td>
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<td>NTP:</td>
<td>12/4/2017</td>
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<tr>
<td>CURRENT:</td>
<td>274</td>
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<tr>
<td>ELAPSED:</td>
<td>76</td>
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<tr>
<td>% ORIGINAL:</td>
<td>30.40%</td>
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<td>% TO DATE:</td>
<td>27.74%</td>
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<td>EST. COMPLETION:</td>
<td>Late 2018</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>LIQ. DAMAGES:</th>
</tr>
</thead>
</table>

| PROJECT ADMINISTRATOR | Michael Raney | C: 386.846.4862 O: 386.740.3524 | michael.raney@dot.state.fl.us |
| CONTRACT SUPPORT SPECIALIST (CSS) | Ernesto Saltar | O: 386.740.3416 | ernesto.saltar@dot.state.fl.us |
| CONTRACTOR'S PROJECT MANAGER: | Brian Davidson | C: 386.566.0551 | bdavidson@pandspavinginc.com |
| CONTRACTOR'S SUPERINTENDENT: | John Dunlap | C: 386.214.8896 | jd@pandspavinginc.com |
| CONSTRUCTION ENGINEER | Paul Wabi, P.E. | C: 386.279.5504 O: 386.740.3594 | pwabi@dot.state.fl.us |
| SENIOR INSPECTOR: | Jessy Hefflin | C: 407.973.6510 | jhefflin@go-ie.com |
| ADD'L SENIOR INSPECTOR | | | |
| MAINTENANCE CONTACT: | Jim Read | C: 386.801.5584 O: 386.740.3406 | james.read@dot.state.fl.us |
| 24 HR CONTRACTOR EMERGENCY CONTACT: | John Dunlap | C: 386.214.8896 | jd@pandspavinginc.com |

### MEETING SCHEDULE:

#### VOLUSIA

#### SR 5A/Nova Road Resurfacing from Brentwood Drive to Flomich Street, Including the Frontage Road

### MEETING SCHEDULE:

#### VOLUSIA

#### SR 5A (Nova Road) Resurfacing from SR 400 to US 92
## Project Status Report as of Feb. 22, 2018

### VOLUSIA

#### Inside Paved Shoulders - Various Locations Volusia County

<table>
<thead>
<tr>
<th>FIN #</th>
<th>434847-1-72-01</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT #</td>
<td>E5126</td>
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</table>

**District Maintenance Contract**

**PROJECT DESCRIPTION:** Construct 2-foot-wide inside paved shoulders on sections of SR 472, SR 15/US 17, SR 40, US 1, US 1792

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>Rogar Management &amp; Consulting</th>
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<td>LET DATE:</td>
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<td>FUND TYPE:</td>
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<td>TIME BEGAN:</td>
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<td>WORK BEGAN:</td>
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<tr>
<td>% ORIGINAL:</td>
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<td>% TO DATE:</td>
<td>94.20%</td>
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<td>LIQ. DAMAGES:</td>
<td></td>
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**CONTACT**

- **PROJECT ADMINISTRATOR:** Glenn Raney
  - PHONE: C: 386.846.4862 O: 386.740.3524
  - EMAIL: michael.raney@dot.state.fl.us
- **CONTRACT SUPPORT SPECIALIST (CSS):** Dobromir Benchev
  - PHONE: O: 386.740.3564
  - EMAIL: dobromir.benchev@dot.state.fl.us
- **CONTRACTOR’S PROJECT MANAGER:** Javier Rodriguez
  - PHONE: C: 305.979.1991 O: 786.573.1872
  - EMAIL: rogaric@gmail.com
- **CONTRACTOR’S FIELD MANAGER:** Miguel Faraldo
  - PHONE: O: 786-486-1821 C: 786-486-1821
  - EMAIL: rogaric@gmail.com
- **CONSTRUCTION ENGINEER:** Paul Wabi, P.E.
  - PHONE: C: 386.279.5504 O: 386.740.3594
  - EMAIL: paul.wabi@dot.state.fl.us
- **SENIOR INSPECTOR:** Bryan Cundall
  - PHONE: C: 407-608-0546
  - EMAIL: bcundall@corradino.com
- **ADD'L SENIOR INSPECTOR**
- **MAINTENANCE CONTACT:**
  - PHONE: C: 386.801.5584 O: 386.740.3406
  - EMAIL: james.read@dot.state.fl.us
- **24 HR CONTRACTOR EMERGENCY CONTACT:**
  - PHONE: O: 386.848.7522
  - EMAIL: fcgcorpo@gmail.com
- **ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:**
  - PHONE: O: 386.848.7522
  - EMAIL: fcgcorpo@gmail.com
- **PROJECT ADMINISTRATOR**
  - PHONE: C: 386.846.4862 O: 386.740.3505
  - EMAIL: christopher.briggs@dot.state.fl.us
- **CONTRACT SUPPORT SPECIALIST (CSS):** Dobromir Benchev
  - PHONE: O: 386.740.3564
  - EMAIL: dobromir.benchev@dot.state.fl.us
- **CONTRACTOR’S PROJECT MANAGER:** Joseph Faith
  - PHONE: O: 386.848.7522
  - EMAIL: fco.corp@gmail.com
- **CONTRACTOR’S SUPERINTENDENT:**
- **CONSTRUCTION ENGINEER:** Paul Wabi, P.E.
  - PHONE: C: 386.279.5504 O: 386.740.3594
  - EMAIL: paul.wabi@dot.state.fl.us
- **SENIOR INSPECTOR:** Paul Stacks
  - PHONE: C: 863-243-9440
  - EMAIL: paul.stacks@aecom.com
- **ADD'L SENIOR INSPECTOR**
- **MAINTENANCE CONTACT:**
  - PHONE: C: 386.801.5584 O: 386.740.3406
  - EMAIL: james.read@dot.state.fl.us
- **24 HR CONTRACTOR EMERGENCY CONTACT:**
  - PHONE: O: 386.848.7522
  - EMAIL: fcgcorpo@gmail.com
- **ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:**
  - PHONE: O: 386.848.7522
  - EMAIL: fcgcorpo@gmail.com

### VOLUSIA

#### SR 44 Concrete Slab Repair and Replacement from Boundary Avenue to Hill Avenue

<table>
<thead>
<tr>
<th>FIN #</th>
<th>427956-1-72-01</th>
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<tbody>
<tr>
<td>CONTRACT #</td>
<td>E5U22</td>
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**Maintenance**

**PROJECT DESCRIPTION:** Concrete slab repair and replacement in various areas along SR 44 between Boundary and Hill avenues in DeLand.

<table>
<thead>
<tr>
<th>CONTRACTOR:</th>
<th>Faith Construction Group, Inc.</th>
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<td>FED. AID #:</td>
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<td>CURRENT:</td>
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<tr>
<td>ELAPSED:</td>
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</tr>
<tr>
<td>WORK BEGAN:</td>
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<tr>
<td>% ORIGINAL:</td>
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<tr>
<td>EST. COMPLETION:</td>
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</tr>
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<td>% TO DATE:</td>
<td>24.73%</td>
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<tr>
<td>LIQ. DAMAGES:</td>
<td>0.00%</td>
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**CONTACT**

- **PROJECT ADMINISTRATOR:** Chris Briggs
  - PHONE: C: 386.846.4753 O: 386.740.3505
  - EMAIL: christopher.briggs@dot.state.fl.us
- **CONTRACT SUPPORT SPECIALIST (CSS):** Dobromir Benchev
  - PHONE: O: 386.740.3564
  - EMAIL: dobromir.benchev@dot.state.fl.us
- **CONTRACTOR’S PROJECT MANAGER:** Joseph Faith
  - PHONE: O: 386.848.7522
  - EMAIL: fco.corp@gmail.com
- **CONTRACTOR’S SUPERINTENDENT:**
- **CONSTRUCTION ENGINEER:** Paul Wabi, P.E.
  - PHONE: C: 386.279.5504 O: 386.740.3594
  - EMAIL: paul.wabi@dot.state.fl.us
- **SENIOR INSPECTOR:** Paul Stacks
  - PHONE: C: 863-243-9440
  - EMAIL: paul.stacks@aecom.com
- **ADD'L SENIOR INSPECTOR**
- **MAINTENANCE CONTACT:**
  - PHONE: C: 386.801.5584 O: 386.740.3406
  - EMAIL: james.read@dot.state.fl.us
- **24 HR CONTRACTOR EMERGENCY CONTACT:**
  - PHONE: O: 386.848.7522
  - EMAIL: fcgcorpo@gmail.com
- **ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:**
  - PHONE: O: 386.848.7522
  - EMAIL: fcgcorpo@gmail.com

### MEETING SCHEDULE:

**VOLUSIA**

**Fin #**

**Contract #**

## Outside Consultant

**In-House Construction**

**Maintenance**
# Project Status Report as of Feb. 22, 2018

## Landscape Projects Currently in Establishment Period

<table>
<thead>
<tr>
<th>Volusia</th>
<th>I-4 / Saxon Boulevard Interchange Landscaping</th>
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<tbody>
<tr>
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<tr>
<td>CONTRACT #</td>
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<td>Contract Days:</td>
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<table>
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<tr>
<th>Volusia</th>
<th>I-4 / SR 44 Interchange Landscaping</th>
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<tr>
<td>FIN #</td>
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<tr>
<td>CONTRACT #</td>
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<td>Contract Days:</td>
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<table>
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<tr>
<th>Volusia</th>
<th>I-95/US 1 Interchange Landscaping</th>
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VII. EXECUTIVE DIRECTOR’S REPORT
→ Update on FY 2017/18 SU Funding
→ Update on Roundtable of Volusia County Elected Officials
→ Status update on the Volusia County Bus Stop Improvement Plan
→ Update on Regional Studies
→ Update on the 2018 R2CTPO Annual Planning Retreat

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

IX. INFORMATION ITEMS
→ Citizens Advisory Committee Attendance Record – 2018
→ Technical Coordinating Committee Attendance Record – 2018
→ Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
→ February 2018 TPO Outreach and Activities

X. ADJOURNMENT

*The next River to Sea TPO Board meeting will be April 25, 2018*
<table>
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<tr>
<th>Name</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Holly Ryan/Doug Hall</td>
<td>x</td>
<td>exc</td>
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<td></td>
<td></td>
<td>Daytona Beach (appt. 3/12) (alt. appt. 02/14)</td>
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<tr>
<td>Jeff Hodge</td>
<td>abs</td>
<td>abs</td>
<td>abs</td>
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<td>DeBary (appt. 3/15)</td>
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<tr>
<td>Ted Wendler</td>
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<td>x</td>
<td>exc</td>
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<td>DeLand (appt. 05/11) (appt. 6/14)</td>
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<td>Scott Leisen</td>
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<td>Deltona (appt. 12/12)</td>
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<tr>
<td>Michelle Grenham</td>
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<td>x</td>
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<td>Edgewater (appt. 01/17)</td>
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<tr>
<td>Paul Eik (17/18 Vice Chairman)</td>
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<td>Flagler Beach (appt. 7/14)</td>
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<td>Larry Coletti/Andrew Dodzik</td>
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<td>Flagler County (appt 2/16)</td>
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<tr>
<td>Gilles Blais</td>
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<td>Holly Hill (appt 3/17)</td>
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<tr>
<td>Nic Mostert</td>
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<td>New Smyrna Beach (appt. 03/15)</td>
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<tr>
<td>Bob Storke (17/18 Chairman)</td>
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<td>Orange City (appt. 12/07)</td>
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<td>Ormond Beach (appt. 01/15 - 07/16)</td>
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<td>Palm Coast (Appt. 02/16)</td>
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<td>Joe Villanella</td>
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<td>Christy Gillis</td>
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<td>South Daytona (appt. 01/16)</td>
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<td>Patrick McCallister</td>
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<td>Volusia County District 1 (appt. 10/16)(Patterson)</td>
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<td>Roy Walters/Jason Aufdenberg</td>
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<td>Volusia County At-Large (appt. 03/05) [alt. appt 07/12]</td>
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<tr>
<td>Nancy Burgess-Hall</td>
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<td>exc</td>
<td>x</td>
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<td></td>
<td>Volusia County (app 2/14) D-2 (Wheeler)[alt. appt 09/15]</td>
</tr>
<tr>
<td>Alice Haldeman</td>
<td>x</td>
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<td>Volusia County (appt. 04/13) D-3 (Denys)</td>
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<td>NON-VOTING MEMBERS</td>
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**Vacancies**

- Bunnell
- Beverly Beach
- Daytona Beach Shores
- Deland
- Flagler County School Board
- Lake Helen
- Oak Hill
- Ormond Beach
- Volusia County School Board
- Volusia County D-1
- Volusia County D-2

January - December 2018
# TCC Attendance Record 2017

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## Vacancies

- Beverly Beach
- Flagler County
- Flagler County Transit
- Flagler County Aviation
- Flagler County Emergency Management
- Flagler County School Board
- Oak Hill

*January - December 2017*
**TPO Outreach & Activities Completed in February 2018**

1. **TPO Business Community Presentations**
   - **February 5:** Deltona City Commission
   - **February 6:** DeLand Rotary Club
   - **February 22:** Flagler County Chamber
   
   **Description:** TPO staff gave presentations on the role of the TPO and an overview of transportation projects underway, planned and constructed.

2. **Transportation Disadvantaged (TD) Legislative Awareness Day**
   
   **Date:** Wednesday, February 14, 2018
   
   **Location:** Tallahassee
   
   **Description:** TPO staff, along with Votran and three TDLCB members attended TD Day to speak with Legislators regarding TD issues and concerns.

3. **Not So Noisy Bike Week Outreach Events**
   - **February 19:** Daytona State College
   - **February 20:** Embry-Riddle University
   - **February 21:** Bethune-Cookman University
   - **February 24:** Community Festival, BCU
   
   **Description:** TPO staff manned a display table at the first three college events followed by fitting and donating bicycle helmets at the Community Festival.

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**MARCH EVENTS:**

- **March 12:** Roundtable of Volusia County Elected Officials Meeting, Daytona Beach International Airport
- **March 19:** Bike Florida Helmet Fitting, Edgewater
- **March 22:** Annual TPO Planning Retreat held in partnership with VCARD, Brannon Center, New Smyrna Beach
- **March 29:** Central Florida Commuter Rail Commission Meeting, MetroPlan Orlando
- **March 30:** Good Friday Holiday, R2CTPO Office Closed

**OTHER UPCOMING EVENTS:**

- **April 13:** Central Florida MPO Alliance, MetroPlan Orlando
- **May 5:** Oak Hill Riverfest Helmet Fitting, Oak Hill

**ONGOING PROJECTS & STUDIES:**

- Development of FY 2018/19 and 2019/20 Unified Planning Work Program (UPWP)
- Bicycle and Pedestrian Master Plan
- 2018 Tell the TPO Survey
- Annual Call for Projects Process
- Votran Bus Stop Improvement Plan
- Flagler County Fixed Route Transit Operations Plan
- I-95 to SR 417 Connector Environmental Study
- Development of Bicycle Suitability Map
- FY 2016/17 Annual Report
- TSM&O (ITS) Masterplan Phase II
- Central Florida Visitors Study PAG
- Regional Truck Parking Study PAG
- Central Florida Regional Transit Study PAG
- Resilient Flagler County Study
- SR 442 Sidewalk Feasibility Study
- Ponce Inlet Mobility Feasibility Study