

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION BOARD
MEETING MINUTES
DAYTONA BEACH INTERNATIONAL AIRPORT AIRLINE ROOM
700 CATALINA BLVD.
DAYTONA BEACH FL 32114
MARCH 26, 2025

TPO Board Members Physically Present:

Commissioner Stacy Cantu
Commissioner Chris Conomos*
Mayor Karen Chasez
Commissioner Debra Snow
Vice Mayor Lisa Martin
Commissioner Carrie Werning**
Council Member Dawn Tiamson
Council Member Skip White*
Council Member Reed Foley
Councilman Eric Sander, TPO Chairperson
Council Member Jake Johansson
Council Member Danny Robins
Council Vice Chair Matt Reinhart
Council Chair Jeff Brower
Kia Powell (non-voting advisor)

TPO Board Members Virtually Present:

Ted Wendler (non-voting)
Vice Mayor Charlotte Gillis
County Chair Andy Dance
Mayor Mike Norris

TPO Board Members Absent:

Commissioner Jeffrey Schuitema*
Vice Mayor John Rogers*
Mayor Chris Cloudman (excused)
Commissioner Kevin Reid
Commissioner Nick Lulli (excused)
Vice Mayor Davison Heriot
Commissioner Rick Belhumeur* (excused)
Commissioner James Sherman
Vice Mayor Roger Eckert*
Commissioner Harold Briley
Commissioner Lori Tolland
Council Member David Santiago
Jessie Thompson (non-voting)
Dave Castagnacci (non-voting)
Becky Mendez (non-voting)

* Non-voting member of the Small City Alliance

** Voting member for the Small City Alliance

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Jim Wood
Jim Cameron
Chris Barong
John Scarfe

Representing:

Daytona Beach
Daytona Beach Shores
DeBary
Holly Hill
New Smyrna Beach
Oak Hill
Orange City
Ponce Inlet
Port Orange
South Daytona
Volusia County, At-Large
Volusia County, District 3
Volusia County, District 2
Volusia County, Chairman
FDOT

Representing:

BPAC Chairperson
Edgewater
Flagler County
Palm Coast

Representing:

Beverly Beach
Bunnell
DeLand
DeLand Alternate
Deltona
Deltona Alternate
Flagler Beach
Flagler Beach Alternate
Lake Helen
Ormond Beach
Ormond Beach Alternate
Volusia County, District 5
Volusia County School Board
CAC Chairperson
TCC Chairperson

Representing:

TPO Staff
TPO Staff
TPO Staff
Kimley-Horn
JC Consulting
FDOT
FDOT

The motion carried unanimously by roll call vote.

B. Review and Approval of the 2024 Annual FDOT/TPO Joint Certification

MOTION: *A motion was made by Council Vice Chair Reinhart to approve the 2024 Annual FDOT/TPO Joint Certification. The motion was seconded by Commissioner Cantu.*

Ms. Powell explained that each year FDOT works with the TPO to ensure all processes are carried out in accordance with the state and federal statutes. She remarked that in 2024, the TPO received a score of 100% and was given a low-risk rating.

Chairperson Sander remarked that this was noteworthy and the TPO has come a long way from a few years ago.

The motion carried unanimously.

C. Review and Approval of Resolution 2025-05 adopting the 2025 Adjusted Performance Measure Targets for PM2 (Bridge & Pavement) and PM3 (System Performance)

MOTION: *A motion was made by Council Vice Chair Reinhart to approve Resolution 2025-05 adopting the 2025 adjusted performance measure targets for PM2 (Bridge & Pavement) and PM3 (System Performance). The motion was seconded by Commissioner Cantu.*

Ms. Nicoulin stated that these targets are set every four years; they were last adopted by the TPO in 2023 and mirrored those that FDOT set. Midway through last year, FDOT adjusted its targets; following that, the TPO has 180 days to adjust its targets to match. As the TPO supports the state targets for performance measures, she recommended the adoption of their adjusted targets.

Council Member Foley asked about penalties for failing to adopt these adjustments, of which there are none to the TPO. By adopting these measures, the TPO is agreeing to program projects to help meet these targets.

The motion carried unanimously.

D. Review and Approval of an expenditure not to exceed \$40,000 for a Change Order Associated with the Build-Out of the New TPO Office Space

Ms. Nicoulin reviewed that there had been a tentative allowance for the construction of the new TPO office space of \$244,000. However, due to cost increases, the estimate rose to just over \$80,000 above that allowance. She stated she worked with the contractor to cut costs, bringing that estimate down to around \$59,000 over the tentative budget, which the landlord agreed to cover, effectively eliminating the overage. She noted that there are three different carpets in the new office space and all should be replaced with one carpet. The cost of replacing the carpet was estimated at \$40,000.

Members discussed whether the \$40,000 expenditure would be enough to cover the estimate for the flooring. Ms. Nicoulin stated that, due to receiving line-item credits, the estimate for the flooring was reduced to around \$32,000.

MOTION: *A motion was made by Commissioner Cantu to approve the expenditure not to exceed \$40,000 for a change order associated with the build-out of the new TPO office space. The motion was seconded by Council Vice Chair Reinhart and carried unanimously.*

5. Presentations, Status Reports, and Discussion Items

A. Presentation and Discussion of the Development of the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP)

Mr. Jim Wood, Kimley-Horn, gave a PowerPoint presentation discussing the preliminary needs and evaluation criteria for the 2050 Long Range Transportation Plan (LRTP). He mentioned pertinent updates and upcoming



CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER
CHAIRPERSON, VOLUSIA-FLAGLER TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO Board certifies that the foregoing is a true and correct copy of the minutes of the March 26, 2025 regular meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Board, approved and duly signed this 23rd day of April 2025.



MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the March 26, 2025 Volusia-Flagler TPO Board meeting is available upon request.**