



# MEETING AGENDA

**Revised March 25, 2025**

## **VOLUSIA-FLAGLER TPO BOARD**

Councilman Eric Sander, Chairperson

**DATE:** Wednesday, March 26, 2025  
**TIME:** 9:00 a.m.  
**PLACE:** Daytona Beach International Airport  
700 Catalina Drive (Airline Conference Room)  
Daytona Beach, FL 32114

### **Microsoft Teams Information:**

[Join the meeting now](#)

**By phone:** +1 561-484-5911 ID: 852 461 002#

### **TPO BOARD AGENDA**

**1. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENT/PARTICIPATION** (*Length of time at the discretion of the Chairperson*)

Anyone wishing to make a public comment should fill out a speaker card (on the sign-in table) and hand it to a TPO staff member or the Chairperson. You will be called on when the item is discussed. If you wish to speak on an item not on the agenda you will be called during public comment/participation.

**3. CONSENT AGENDA**

- A. February 26, 2025 Volusia-Flagler TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Bicycle/Pedestrian Advisory Committee Report
- E. Citizens Advisory Committee Report
- F. Technical Coordinating Committee Report
- G. Volusia-Flagler TPO Board Report
- H. Executive Director Timesheet Review Report

**4. ACTION ITEMS**

- A. Review and Approval of Resolution 2025-04 amending the FY 2024/25 to FY 2028/29 Transportation Improvement Program (TIP) (Roll Call Vote)
- B. Review and Approval of the 2024 Annual FDOT/TPO Joint Certification Report
- C. **Review and Approval of Resolution 2025-05 adopting the 2025 Adjusted Performance Measure Targets for PM2 (Bridge & Pavement) and PM3 (System Performance)** (*pgs. 3-9*)
- D. **Review and Approval of an expenditure not to exceed \$40,000 for a Change Order Associated with the Build-out of the New TPO Office Space** (*pg. 10*)

**5. PRESENTATIONS AND DISCUSSION ITEMS**

- A. Presentation and Discussion of the Development of the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP)

5. **PRESENTATIONS AND DISCUSSION ITEMS** *(continued)*
  - B. FDOT Report
6. **EXECUTIVE DIRECTOR'S REPORT**
7. **TPO BOARD MEMBER COMMENTS**
8. **TPO CHAIRPERSON COMMENTS**
9. **INFORMATION ITEMS**
  - A. BPAC Attendance Record
  - B. CAC Attendance Record
  - C. TCC Attendance Record
  - D. TPO Outreach & Activities
  - E. Upcoming Events
  - F. Volusia and Flagler County Construction Reports
  - G. Vision Zero Action Plan Community Workshop Flyers
  - H. Central Florida Safety Summit Save the Date Flyer
  - I. Volusia-Flagler 2050 LRTP One-Pager

## 10. **ADJOURNMENT**

The next Volusia-Flagler TPO Board meeting will be held on April 23, 2025

### **April 2025 Meeting Dates**

Executive Committee, April 2, 2025 @ 9:00 am

Transportation Disadvantaged Local Coordinating Board, April 9, 2025 @ 10:00 am

Bicycle/Pedestrian Advisory Committee, April 9, 2025 @ 2:00 pm

Citizens Advisory Committee, April 15, 2025 @ 1:15 pm

Technical Coordinating Committee, April 15, 2025 @ 3:00 pm

Volusia-Flagler TPO Board, April 23, 2025 @ 9:00 am

---

If any person decides to appeal a decision made by this board concerning any matter considered at such meeting or hearing, they will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such a person will want to ensure that a verbatim record of the proceedings is made.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia-Flagler TPO office, 1 Deuce Court, Suite 100, Daytona Beach, Florida 32124; (386) 226-0422, extension 20416, at least five (5) working days before the meeting date.

The Volusia-Flagler TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org).

Persons who require translation services, which are provided at no cost, should contact the Volusia-Flagler TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days before the meeting.

**ACTION ITEM 4C**

Review and Approval of Resolution 2025-05 adopting the 2025 Adjusted Performance Measure Targets for PM2 (Bridge & Pavement) and PM3 (System Performance)

Contact: Colleen Nicoulin, [CNicoulin@r2ctpo.org](mailto:CNicoulin@r2ctpo.org)

---

**SUMMARY BACKGROUND:**

Federal law requires State DOTs and TPOs/MPOs to conduct performance-based planning by setting data-driven targets linked to specific measures. In 2017, the Federal Highway Administration (FHWA) published the Pavement and Bridge Condition Performance Measures (PM2) and the System Performance Measures (PM3) final rules. These rules established performance measures and target setting to assess conditions and reliability for the National Highway System (NHS). There are no penalties to TPOs/MPOs for failing to meet PM2 and PM3 targets.

On December 16, 2022, the Florida Department of Transportation (FDOT) established new statewide two- and four-year targets for PM2 and PM3. The TPO Board supported and adopted the statewide targets on May 24, 2023.

At the mid-cycle (2024), FDOT may adjust state targets, if deemed necessary, and TPOs/MPOs then have the option to adopt the revised targets or develop their own targets.

Effective October 1, 2024, FDOT revised three targets, requiring TPO Board action by March 30, 2025. The target revisions include:

- PM2 – Percent of NHS Bridges in Poor Condition: (~~≤10.0%~~) (≤5.0%)
- PM3 – Percent of Person-Miles traveled on the Interstate that are reliable: (~~≥70.0%~~) (≥75.0%)
- PM3 – Percent of Person-Miles traveled on the Non-Interstate NHS that are reliable: (~~≥50.0%~~) (≥60.0%)

**RECOMMENDED ACTION:**

*MOTION* to approve Resolution 2025-05 adopting Adjusted Transportation Performance Measures Targets

**ATTACHMENTS:**

Draft Resolution 2025-05 adopting Adjusted Transportation Performance Measures Targets

PM2 and PM3 Fact Sheets

**VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

**RESOLUTION 2025-05**

**RESOLUTION OF THE VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION  
ADOPTING ADJUSTED TRANSPORTATION PERFORMANCE MEASURES TARGETS**

---

**WHEREAS**, the River to Sea Transportation Planning Organization, DBA the Volusia-Flagler Transportation Planning Organization (TPO), is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

**WHEREAS**, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

**WHEREAS**, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) issued the final rule-making needed to implement requirements established through the Moving Ahead for Progress in the 21st Century Act (MAP-21) and subsequent provisions in the Fixing America's Surface Transportation Act (FAST Act) and Infrastructure Investment and Jobs Act, which identified national transportation programs for measuring, reporting and target setting of the transportation system; and

**WHEREAS**, on December 16, 2022, the Florida Department for Transportation (FDOT), established Calendar Year 2023 and 2025 statewide targets for Pavement and Bridge Condition Performance Measures (PM2) and System Performance Measures (PM3) and the TPO adopted the statewide targets on May 24, 2023; and

**WHEREAS**, on October 1, 2024, FDOT adjusted the 2025 statewide targets for Percentage of National Highway System (NHS) Bridges in Poor Condition (PM2) and Percentage of Person-Miles Traveled on the Interstate and Non-Interstate NHS that are Considered Reliable (PM3); and

**WHEREAS**, each Metropolitan/Transportation Planning Organization must take action on any mid-cycle adjusted targets; and

**WHEREAS**, the Volusia-Flagler TPO recognizes that programming decisions regarding resurfacing and bridge maintenance are directed by FDOT; and

**WHEREAS**, the Volusia-Flagler TPO continues to support the efforts of the FDOT in coordinating the data required to develop measures and setting performance targets.

**NOW, THEREFORE, BE IT RESOLVED**, by the Volusia-Flagler TPO that the:

1. Volusia-Flagler Transportation Planning Organization supports and adopts the adjusted 2025 Florida Department of Transportation (FDOT) targets for PM2 (Bridge and Pavement) and PM3 (System Performance and Freight Movement) as shown in in the table below; and the

<b>Performance Measure</b>	<b>Adjusted 2025 Target</b>
<b>PM2: Percent of NHS Bridges in Poor Condition (by Deck Area)</b>	$\leq 5.0\%$
<b>PM3: Percent of Person-Miles Traveled on the Interstate that are Reliable</b>	$\geq 75.0\%$
<b>PM3: Percent of Person-Miles Traveled on the Non-Interstate NHS that are Reliable</b>	$\geq 60.0\%$

2. Chairperson of the Volusia-Flagler TPO (or his/her designee) is hereby authorized and directed to submit these targets to the:
  - a. Florida Department of Transportation; and
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and the
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

**DONE AND RESOLVED** at the regularly convened meeting of the Volusia-Flagler TPO held on the 26th day of March 2025.

**VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

---

**SOUTH DAYTONA COUNCILMAN ERIC SANDER  
CHAIRPERSON, VOLUSIA-FLAGLER TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Volusia-Flagler TPO held on March 26, 2025.

**ATTEST:**

---

**MELANIE PRUNEAU, RECORDING SECRETARY  
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

# PM2: Bridge and Pavement



Florida Department of Transportation  
Systems Forecasting & Trends Office

November 2024

## Performance Management

### OVERVIEW

The second Federal Highway Administration (FHWA) performance management rule establishes measures to assess the condition of bridges and pavement on the National Highway System (NHS) and the process for the Florida Department of Transportation (FDOT) and Florida's Metropolitan Planning Organizations (MPO) to establish and report targets.\*

#### PAVEMENT PERFORMANCE MEASURES

- » Percentage of pavements on the Interstate System in **GOOD** condition.
- » Percentage of pavements on the Interstate System in **POOR** condition.
- » Percentage of pavements on the non-Interstate NHS in **GOOD** condition.
- » Percentage of pavements on the non-Interstate NHS in **POOR** condition.

#### GOOD CONDITION

Suggests no major investment is needed.

#### BRIDGE PERFORMANCE MEASURES

- » Percentage of NHS bridges (by deck area) in **GOOD** condition.
- » Percentage of NHS bridges (by deck area) in **POOR** condition.

#### POOR CONDITION

Suggests major investment is needed.

### TIMELINE

**SECOND** Performance Period (January 1, 2022 to December 31, 2025)

#### BY OCTOBER 1, 2024

Mid Performance Period Report was due: Includes 2023 performance and progress towards achieving 2023 targets. FDOT may adjust the 2025 targets.

#### BY MARCH 30, 2025

MPOs may update 2025 targets if FDOT adjusts its 2025 targets.

- FDOT
- MPOs

2024

2025

\* Please refer to the [fact sheet](#) addressing *MPO Requirements* for information about MPO targets and planning processes.

# EXISTING STATEWIDE CONDITIONS

## NHS Bridges

Year	in Good Condition	in Poor Condition
2018	66.8%	1.2%
2019	65.5%	0.5%
2020	63.7%	0.7%
2021 (Baseline)	61.5%	0.9%
2022	58.2%	0.6%
2023	55.3%	0.6%

## Interstate Pavements

Year	in Good Condition	in Poor Condition
2018	53.7%	0.6%
2019	68.5%	0.2%
2020	68.8%	0.6%
2021 (Baseline)	70.5%	0.3%
2022	73.4%	0.2%
2023	67.6%	0.2%

## Non-Interstate NHS Pavements

Year	in Good Condition	in Poor Condition
2018	40.1%	0.4%
2019	41.0%	0.2%
2020	N/A	N/A
2021 (Baseline)	47.5%	0.6%
2022	48.8%	0.6%
2023	50.8%	0.5%

Source: FDOT and FHWA.

## STATEWIDE TARGETS

FDOT established 2023 and 2025 targets for NHS bridge and pavement on December 16, 2022. In mid-2024, FDOT adjusted the target for the percent of NHS bridges in Poor condition from 10.0 to 5.0 percent. Florida's performance through 2021 exceeds the targets.

Performance Measure	2023 Target	2025 Target
<b>Bridge</b>		
% of NHS bridges (by deck area) in <b>GOOD</b> condition	50.0%	50.0%
% of NHS bridges (by deck area) in <b>POOR</b> condition	10.0%	5.0%
<b>Pavement</b>		
% of Interstate pavements in <b>GOOD</b> condition	60.0%	60.0%
% of Interstate pavements in <b>POOR</b> condition	5.0%	5.0%
% of non-Interstate NHS pavements in <b>GOOD</b> condition	40.0%	40.0%
% of non-Interstate NHS pavements in <b>POOR</b> condition	5.0%	5.0%

## MPO TARGETS

MPOs set their 2025 targets in June 2023 (180 days after FDOT set the statewide targets). MPOs may update their 2025 targets if FDOT adjusts its 2025 targets.

The TIP must include the most recent reported performance and targets as well as a description of how the investments contribute to achieving the targets. The LRTP must include a System Performance Report that discusses performance and the progress achieved in meeting targets.

## ASSESSMENT OF SIGNIFICANT PROGRESS

FHWA will determine if FDOT has made significant progress toward the achievement of each 2-year or 4-year statewide target if either:

- » The actual condition/performance level is better than the baseline performance; or
- » The actual performance level is equal to or better than the established target.

FHWA determined that FDOT made significant progress toward its 2021 PM2 targets; FHWA's assessment toward the 2023 targets is anticipated to be provided in 2024.

FHWA will not assess MPO target achievement. However, FHWA and FTA will review MPO adherence to performance management requirements as part of periodic transportation planning process reviews.

## MINIMUM CONDITIONS

Every year, FHWA will assess if FDOT is meeting federal minimum condition standards for NHS bridges and Interstate pavements. If it is not, FDOT must obligate a specified percentage of available funds for maintenance of these facilities.

### FDOT IS ON TRACK TO MEET MINIMUM CONDITION STANDARDS

- » **Bridge:** No more than 10 percent of total deck area of NHS bridges classified as Structurally Deficient (*Poor* condition) for three consecutive years. ✓
- » **Pavement:** No more than 5 percent of the Interstate System in *Poor* condition for most recent year. ✓

## FOR MORE INFORMATION PLEASE CONTACT

Regina Colson, Transportation Performance Measures Coordinator  
 Florida Department of Transportation | Regina.Colson@dot.state.fl.us | (850) 414-5271

# PM3: System Performance



Florida Department of Transportation  
Systems Forecasting & Trends Office

November 2024

## Performance Management

### OVERVIEW

The third Federal Highway Administration (FHWA) performance management rule establishes measures to assess the reliability of passenger and truck freight travel on the National Highway System (NHS) and the process for the Florida Department of Transportation (FDOT) and Florida's Metropolitan Planning Organizations (MPO) to establish and report their targets.\*

### PERFORMANCE MEASURES

PERFORMANCE MEASURE	REFERRED TO AS	WHAT IT MEASURES
Percent of person-miles traveled on the Interstate that are reliable	Interstate reliability	Compares longer travel times (80 <sup>th</sup> percentile) to a normal travel time (50 <sup>th</sup> percentile). Vehicle occupancy is factored in to determine the person-miles traveled on segments considered reliable, and this is converted to a percent of total miles.
Percent of person-miles traveled on the non-Interstate NHS that are reliable	Non-Interstate NHS reliability	Compares longer travel times (80 <sup>th</sup> percentile) to a normal travel time (50 <sup>th</sup> percentile). Vehicle occupancy is factored in to determine the person-miles traveled on segments considered reliable, and this is converted to a percent of total miles.
Truck travel time reliability index (Interstate)	Truck reliability	Compares longer travel times (95 <sup>th</sup> percentile) to the normal travel time for trucks. This is expressed as a ratio called the Truck Travel Time Reliability Index, or TTTR.

*The PM3 rule also defines measures for assessing the CMAQ Program that apply only to states and MPOs that are in a designated air quality non attainment areas or maintenance areas. Florida does not have any applicable areas, therefore the CMAQ measures are not addressed in this fact sheet.*

### TIMELINE

**SECOND** Performance Period (January 1, 2022 to December 31, 2025)

#### BY OCTOBER 1, 2024

Mid Performance Period Report was due: Includes 2023 performance and progress towards achieving 2023 targets. FDOT may adjust the 2025 targets.

#### BY MARCH 30, 2025

MPOs may update 2025 targets if FDOT adjusts its 2025 targets.



2024

2025

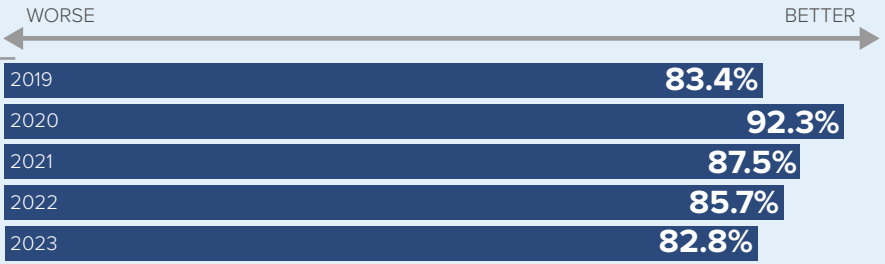
\* Please refer to the [fact sheet](#) addressing *MPO Requirements* for information about MPO targets and planning processes.



# EXISTING STATEWIDE CONDITIONS

## INTERSTATE RELIABILITY

Percent of person-miles traveled on the Interstate that are reliable



## NON-INTERSTATE NHS RELIABILITY

Percent of person-miles traveled on the non-Interstate NHS that are reliable



## TRUCK RELIABILITY

Truck travel time reliability index (Interstate)



Source: PM3 Report on Regional Integrated Transportation Information System (RITIS) platform using National Performance Management Data Research Data Set (NPMRDS).

## STATEWIDE TARGETS

FDOT established the following 2023 and 2025 targets on December 16, 2022. These targets are identical to those set for 2019 and 2021, respectively. Florida’s performance through 2021 exceeds the targets.

PERFORMANCE MEASURE	2023 TARGET	2025 TARGET
INTERSTATE RELIABILITY	75.0%	75.0%
NON-INTERSTATE NHS RELIABILITY	50.0%	60.0%
TRUCK RELIABILITY	1.75	2.00

## MPO TARGETS

MPOs set their 2025 targets in June 2023 (180 days after FDOT set the statewide targets). MPOs may update their 2025 targets if FDOT adjusts its 2025 targets.

The TIP must include the most recent reported performance and targets as well as a description of how the investments contribute to achieving the targets. The LRTP must include a System Performance Report that discusses performance and the progress achieved in meeting targets.

## ASSESSMENT OF SIGNIFICANT PROGRESS

FHWA will determine that FDOT has made significant progress toward the achievement of each 2-year or 4-year statewide target if either:

- » The actual performance level is better than the baseline performance; or
- » The actual performance level is equal to or better than the established target.

FHWA’s determination of significant progress toward the 2023 interstate reliability and truck reliability targets is anticipated to be provided in 2024. If FDOT does not make significant progress toward achieving a reliability target, it must document the actions it will take to achieve the target. For the truck reliability measure, it must provide additional freight congestion analysis and documentation.

FHWA will not assess MPO target achievement. However, FHWA and FTA will review MPO adherence to performance management requirements as part of periodic transportation planning process reviews.

## FOR MORE INFORMATION PLEASE CONTACT

Regina Colson, Transportation Performance Measures Coordinator  
 Florida Department of Transportation | Regina.Colson@dot.state.fl.us | (850) 414-5271

**ACTION ITEM 4D**

Review and Approval of an expenditure not to exceed \$40,000 for a Change Order Associated with the Build-out of the New TPO Office Space

Contact: Colleen Nicoulin, [CNicoulin@r2ctpo.org](mailto:CNicoulin@r2ctpo.org)

---

**SUMMARY BACKGROUND:**

The TPO executed a new office lease to relocate our office and meeting space in August of 2024. As part of the relocation, a build-out of the space is underway. Per the lease, the TPO was provided with an initial tenant allowance to build out the office space of \$244,399.60. Through the course of the build-out, costs have increased and the TPO worked with the landlord to minimize the increase by identifying some cost-saving options and the landlord agreed to cover the remaining additional costs of \$59,588.55. Additional costs exceeding these amounts are the responsibility of the TPO to cover.

TPO staff is requesting an expenditure not to exceed \$40,000 to cover costs to replace the flooring throughout the office space. The material and labor costs for this expenditure include the demo of existing flooring, preparing floors, installing vinyl composite tile, new carpet, and base throughout the space. Funding for this expenditure is within the contingency line item within the FY 2024/25 Budget.

**RECOMMENDED ACTION:**

*MOTION* to approve an expenditure not to exceed \$40,000 for a Change Order Associated with the Build-out of the New TPO Office Space