

Please be advised that the **VOLUSIA TRANSPORTATION PLANNING ORGANIZATION** (VTPO) **BUDGET SUBCOMMITTEE** will be meeting on:

DATE: Tuesday, March 26, 2013

TIME: Immediately following the TPO Board Meeting - no earlier than 10:30 a.m.

PLACE: Volusia TPO Executive Conference Room

2570 W. International Speedway Blvd., Suite 100

Daytona Beach, Florida 32114

Business

- A. Review and Discussion of Draft FY 2013/2014 Volusia TPO Budget (Contact: Herb Seely) (Enclosure, pages 1-10)
- II. Set Next Budget Subcommittee Meeting Date
- III. Adjournment

Budget Subcommittee Members:
Vice Mayor Nancy Long, Chairperson
Council Member Pat Patterson
Mayor John Masiarczyk
Councilman Gene Emter
Commissioner Marshall Shupe

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 21 at least five (5) working days prior to the meeting date.

	Amended ** Budget FY 2012/2013	Proposed FY 2013/2014	Change
REVENUES			
Federal Funds	1,865,453	\$1,871,899	\$6,446
State Funds	50,915	57,830	6,915
Local Funds	\$162,364	176,575	14,211
Total Revenue	\$2,078,732	\$2,106,304	\$27,572
EXPENDITURES			
Salaries	\$530,254	\$543,401	\$13,147
Fringe Benefits	176,185	187,526	11,341
Office Supplies	12,500	12,500	0
Postage	13,800	10,800 *	(3,000)
Office Expense (Rent, Utilities & Cleaning)	128,959	136,003 *	7,044
Advertising	4,000	2,500	(1,500)
Printing	5,000	5,000	0
Conference, Workshops & Seminar Fees	5,720	6,650	930
Fees	28,600	28,600	0
Dues	1,475	3,237	1,762
Publications	1,500	1,050	(450)
Copy Expense	26,500	26,500 *	0
Copy Machine Costs	27,730	26,500	(1,230)
Travel Expenses	24,500	20,800	(3,700)
Awards Program/Promo	10,500	10,500	0
Special Studies	837,092	862,807	25,715
Professional Services	162,100	105,600	(56,500)
Meeting Expense	2,500	3,000	500
Liability, Equipment & Auto Insurance	10,000	10,000	0
Repairs	1,500	1,500	0
Network/Web Page Costs	26,865	29,240 *	2,375
Capital Outlay (Computer & Server)	12,000	6,300	(5,700)
Software	9,718	7,000 *	(2,718)
Telephone	3,628	3,850 *	222
Education	2,750	1,500	(1,250)
Contingency	13,356	53,940	40,585
Total Expenditures	\$2,078,732	\$2,106,304	\$27,572
Excess of revenues over (under) expenditures	\$0	\$0	\$0

^{*} Include expenses for VCOG which are paid back through Administrative Services Revenues

^{**} The TPO Budget was amended March 27, 2012

Revenue Sources

	New FY 2013/2014	Carryover From FY 2012/2013	Totals
Federal Funds			
PL-112 UPWP FY 12/13		\$100,000	
PL-112 FY 13/14	\$652,432	,,	
PL-11 Prior Yeaqr Carryover Funds	,	64,946	
FTA-5303 FY 11/12		43,200	
FTA-5303 FY 12/13		48,400	
FTA-5303 FY 13/14	152,443		
XU-Bike Feasibility Studies	100,000		
XU-2040 LRTP (LAP)		390,000	
XU-Corridor Improvement Program		220,478	
XU-Traffic Operations	100,000		
	\$1,004,875	\$867,024	
			\$1,871,899
State Funds			
FTA-5303 FY 11/12		\$5,400	
FTA-5303 FY 12/13		\$6,050	
FTA-5303 FY 13/14	\$19,055		
TD FY 13/14	27,325		
	\$46,380	\$11,450	
			57,830
Local Funds			
FTA-5303 FY 11/12		\$5,400	
FTA-5303 FY 12/13		\$6,050	
FTA-5303 FY 13/14	\$19,055		
XU-Bike Feasibility Studies	10,000		
XU-Traffic Operations	10,000		
Interest Income	500		
VCOG	40,596		
Member Assessments	58,474		
Copy Machine Revenue	26,500		
	\$165,125	\$11,450	176,575
			1/0,5/5
Total	\$1,216,380	\$889,924	\$2,106,304

Staff Salary, Fringe & Indirect

	FY 12/13 Salary Costs			Frin		
TPO STAFF	Salary	PTO*	Total	\$	hlth/auto	Total
Full-Time Salaries	\$528,950	\$14,451	\$543,401	\$95,133	\$92,393	\$187,526
Total Salary	\$528,950	\$14,451	\$543,401	\$95,133	\$92,393	\$187,526

Rent 590,766 \$25,437 \$110,03 Utilities (selectic) 6,450 1,304 \$5,00 Storage Units 5,400 1,00 \$5,400 Cleaning Services Supplies 5,406 1,104 \$5,600 Conference Workshops & Seminar Fees 2000 510 Transportation Disadvartanged (2) \$500 \$10 Termised Planning & To Program Comman & Workshops - Various Tasks in state 2,000 \$10 General Administration AMPORall Volution - Portland, OR/Seadle WA (2) 1,800 30 State & Regional Planning & To Program Professional Development Conferences (4) 1,000 30 State & Regional Planning & Coordination MPOA Clustitus (3) 750 1,01 4 Regionations e \$230 MS-Accounting System (1) Baltimore, MD 600 1,01 General Administration BMS Accounting Mintenance License 1,500 101 General Administration BMS Marcinean License 1,500 101 General Administration BMS Accounting Mintenance 4,500 101 General Administration Busk Fees<	Office Expense	TPO	VCOG		
Solution		\$90,766	\$25,437		\$116,203
Committee (Sephine) 5.09/6 1.09/6 5.06.00 Comment (Service, Workshone Keminer Feminer) 1500 2.00 1.00	Utilities (electric)	6,450	1,350		\$7,800
Control 1,946 1,04 5,000 Conference Workshops 108,110 2,789 VCD 53,030 Transportation Disadvantaged (2) 550 100	Storage Units	5,400	0		\$5,400
	•	5,496	1,104		\$6,600
Transportation Disadvantaged (2)		\$108,112 Indirect	27,891	VCOG	\$136,003
Seminas & Workshops - Various Tasks in state 2,000 3.05 Stare & Regional Planning & Coordination Conferences (4) 1,000	Conference, Workshops & Seminar Fees				
AMPO/Rail Volution - Portland, OR/Seatle, WA (2)	Transportation Disadvantaged (2)	\$500		5.01	Transit Planning & TD Program
Professional Development Conferences (4) 1,000 4 Registrations © \$250 MPOAC Institute (3) 750 1,01 4 Registrations © \$250 GMS-Accounting System (1) - Baltimore, MD 600 1,01 4 Registrations © \$250 Fees Central FL MPO Alliance \$5,000 1,01 General Administration ESRI Maintenance License 1,000 3,02 TIP Pension Administration Fee 1,600 1,01 General Administration GMS Accounting Maintenance 4,500 1,01 General Administration MPOAC 500 TIP General Administration MPOAC 500 TIP General Administration MPOAC 500 TIP General Administration Audit Fees 1,400 1,01 General Administration Bus Fees 1,400 1,01 General Admini	Seminars & Workshops - Various Tasks in state	2,000		1.01	General Administration
MPOAC Institute (3) 7.50 1.01 4 Registrations ⊕ \$230 GMS-Accounting System (1) - Baltimore, MD 6.600 1.01 General Administration Fees Central FI. MPO Alliance \$5,000 1.01 General Administration ESRI Maintenance License 1,000 3.02 TP Bension Administration Fee 1,600 1.01 General Administration GMS Accounting Maintenance 4,500 1.01 General Administration MPOAC 500 TPO Bank Fees 1,400 1.01 General Administration Legal Fees 2,500 1.01 General Administration Legal Fees 2,500 1.01 General Administration Legal Fees 1,200 1.01 General Administration Legal Fees 2,500 1.01 General Administration Legal Fees 1,200 1.01 General Administration Legal Fees 2,500 1.01 General Administration Legal Fees 1,200 TPO Ceneral Administration Legal Fee	AMPO/Rail Volution - Portland, OR/Seatle, WA (2)	1,800		3.05	State & Regional Planning & Coordination
GMS-Accounting System (1) - Baltimore, MD 600 56.650 1.01 General Administration Fees Central FL MPO Alliance 5.000 1.01 General Administration ESRI Maintenance License 1.000 3.02 TPP Ension Administration Fee 1.600 1.01 General Administration GMS Accounting Maintenance 4.500 1.01 General Administration MPOAC 5.00 TPO General Administration Bank Fees 1.400 1.01 General Administration Legal Fees 2.500 1.01 General Administration Audit Fees 1.2,100 1.01 General Administration Audit Fees 2.500 1.01 General Administration Busk Fees 2.50 TPO Ceneral Administration Busk Fees 2.50 TPO PO <td< td=""><td>Professional Development Conferences (4)</td><td>1,000</td><td></td><td></td><td></td></td<>	Professional Development Conferences (4)	1,000			
Secontral FL MPO Alliance	MPOAC Institute (3)	750		1.01	4 Registrations @ \$250
Event SS,000 1.01 General Administration CRIM Maintenance License 1,000 3.02 TP Pension Administration Fee 1,600 1.01 General Administration GMS Accounting Maintenance 4,500 1.01 General Administration MPOAC 500 TPO Teneral Administration Legal Fees 1,400 1.01 General Administration Audit Fees 12,100 1.01 General Administration Audit Fees 12,100 1.01 General Administration Audit Fees 12,100 1.01 General Administration Audit Fees 12,200 1.01 General Administration Audit Fees 12,200 1.01 General Administration Back Fees 1,500 TPO Teneral Administration Back Fees 1,500 TPO TPO TPO FL Fees Better Transportation 250 TPO	GMS-Accounting System (1) - Baltimore, MD	600		1.01	General Administration
Central EL MPO Alliance		\$6,650			
ESRI Maintenance License	Fees				
Pension Administration Fee 1,600 1.01 General Administration GMS Accounting Maintenance 4,500 1.01 General Administration MPOAC 500 TPO Bank Fees 1,400 1.01 General Administration Legal Fees 2,500 1.01 General Administration Audit Fees 12,100 1.01 General Administration Dues/Memberships APTA \$1,022 TPO Fees Administration FL for Better Transportation 250 TPO FL for Better Prospectation 125 TPO FL Bicycle Association 125 TPO FROM ADMINISTRATION FROM ADMIN	Central FL MPO Alliance	\$5,000		1.01	General Administration
GMS Accounting Maintenance 4,500 1.01 General Administration MPOAC 500 1.70 General Administration Legal Fees 2,500 1.01 General Administration Audit Fees 1,2,100 528,600 1.01 General Administration Dues/Memberships APTA \$1,022 TPO Ferral Administration FL Better Transportation 250 TPO Ferral Administration FL Bicycle Association 125 TPO Ferral Administration FL Bicycle Association 125 TPO Ferral Administration FP2A 340 1.01 Ferral Administration Employee Memberships 1.500 TPO Ferral Administration Employee Memberships (4) 1.500 1.01 Ferral Administration Employee Memberships (4) 1.500 TPO Ferral Administration Copy Cost 1.200 TPO Ferral Administration Copy Elease \$1,000 TPO Ferral Administration Copy Cost 1.000<	ESRI Maintenance License	1,000		3.02	TIP
MPOAC 500 TPO Bank Fees 1,400 1.01 General Administration Legal Fees 2,500 1.01 General Administration Audit Fees 12,100 1.01 General Administration Dues/Memberships APTA \$1,022 TPO FOR TPO FL for Better Transportation 250 TPO FOR TPO FL Bicycle Association 125 TPO FOR TPO FPZA 340 1.01 FOR TPO Employee Memberships (4) 1,500 TPO 4 ® \$125, ED \$1,000 Employee Memberships (4) 1,500 TPO TPO Copy Machine Costs TPO TPO Copy Stagles \$10,500 TPO TPO Copy Cost 12,000 TPO TPO Copy Cost 24,000 TPO TPO Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage	Pension Administration Fee	1,600		1.01	General Administration
Bank Fees 1,400 1.01 General Administration Legal Fees 2,500 1.01 General Administration Audit Fees 12,100 1.01 General Administration Audit Fees 12,100 1.01 General Administration Pues/Memberships \$1,002 TPO Tenal Administration APTA \$1,022 TPO TPO Tenal Administration FL fies Better Transportation 250 TPO TPO TPO Tenal Administration FL Bicycle Association 125 TPO TPO TPO TPO TPO Tenal Administration TENAL TENA	GMS Accounting Maintenance	4,500		1.01	General Administration
Legal Fees 2,500 1.01 General Administration Audit Fees 12,100 1.01 General Administration Pues/Memberships \$28,600 TPO Feeral Administration APTA \$1,022 TPO TPO Feeral Administration FL for Better Transportation 250 TPO TPO Feeral Administration FL for Better Transportation 250 TPO	MPOAC	500		TPO	
Pues/Memberships	Bank Fees	1,400		1.01	General Administration
S28,600	Legal Fees	2,500		1.01	General Administration
Dues/Memberships APTA \$1,022 TPO FL for Better Transportation 250 TPO FL Bicycle Association 125 TPO FPZA 340 1.01 Employee Memberships (4) 1,500 TPO 4 ® \$125, ED \$1,000 Copy Machine Costs Copy Cost \$10,500 TPO TPO VCOC Copy Cost 12,000 TPO VCOC TPO VCOC Paper & Staples 4,000 TPO TPO VCOC Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$50 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,450 Indirect Room \$50 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect Room \$500 X 4 = \$1,200, Meals 5 (02, Mileage \$170 = \$522 QMPOAC Institute (3) 1,600 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc	Audit Fees	12,100		1.01	General Administration
APTA \$1,022 TPO FL for Better Transportation 250 TPO FL Bicycle Association 125 TPO FPZA 340 1.01 Employee Memberships (4) 1,500 TPO 4 @ \$125, ED \$1,000 Copy Machine Costs Copier Lease \$10,500 TPO COpy Cost Paper & Staples 4,000 TPO VCOG TPO VCOG Paper & Staples 4,000 TPO VCOG TPO VCOG Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$0, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$500 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect Room \$500 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926		\$28,600			
FL for Better Transportation	Dues/Memberships				
FL Bicycle Association	APTA	\$1,022		TPO	
FPZA 340 1.01 Employee Memberships (4) 1,500 TPO 4 € \$125, ED \$1,000 Copy Machine Costs Copy Cost \$10,500 TPO TPO/VCOG Copy Cost 12,000 TPO/VCOG Paper & Staples 4,000 TPO Travel Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$300 X 4 = \$1,200, Meals 5, Ø \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 1,000 @ .565 = \$5,650 plus tolls	FL for Better Transportation	250		TPO	
TPO 4@ \$125, ED \$1,000 TPO 4@ \$125, ED \$1,000 TPO 4@ \$125, ED \$1,000 TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO TPO T	FL Bicycle Association	125		TPO	
Saja37 Saja337	FPZA	340		1.01	
Copy Machine Costs Copier Lease \$10,500 TPO/VCOG Copy Cost 12,000 TPO/VCOG Paper & Staples 4,000 TPO Travel Trasportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 1,000 @ .565 = \$5,650 plus tolls	Employee Memberships (4)	1,500		TPO	4 @ \$125, ED \$1,000
Copier Lease \$10,500 TPO Copy Cost 12,000 TPO/VCOG Paper & Staples 4,000 TPO **Travel Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls		\$3,237			
Copy Cost 12,000 TPO/VCOG Paper & Staples 4,000 TPO 526,500 Travel Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls	Copy Machine Costs				
Paper & Staples 4,000 \$26,500 TPO TPO Travel Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 1,000 @ .565 = \$5,650 plus tolls	Copier Lease	\$10,500		TPO	
Travel Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls	Copy Cost	12,000	T	PO/VCOC	
Travel Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls	Paper & Staples	4,000		TPO	
Transportation Disadvantaged (2) \$1,250 Indirect Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613 Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls		\$26,500			
Seminars & Workshops - Various Tasks in state 1,500 Indirect Room \$, Meals \$, Mileage \$ = \$ AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls	<u>Travel</u>				
AMPO/Rail Volution - Portland, OR/Seatle, WA (2) 4,450 Indirect Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225 Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage Indirect 10,000 @ .565 = \$5,650 plus tolls	Transportation Disadvantaged (2)	\$1,250		Indirect	Room \$120 X 3 = \$360 Meals 3 @ \$56 = \$168, Mileage \$85 = \$613
Professional Development Conferences (4) 4,000 Indirect 4 Trips @ \$1,000 MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls	*			Indirect	
MPOAC Institute (3) 1,600 Indirect Room \$250, Meals \$102, Mileage \$170 = \$522 GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls		4,450		Indirect	Room \$300 X 4 = \$1,200, Meals 5 @ \$71 = \$355, Airfare \$370, Misc \$300 = \$2,225
GMS-Accounting System (1) - Baltimore, MD 2,000 Indirect Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926 Employee Mileage Indirect 10,000 @ .565 = \$5,650 plus tolls	*			Indirect	4 Trips @ \$1,000
Employee Mileage 6,000 Indirect 10,000 @ .565 = \$5,650 plus tolls	MPOAC Institute (3)	1,600		Indirect	Room \$250, Meals \$102, Mileage \$170 = \$522
				Indirect	Room \$200 X 5 = \$1,000 Meals 6 @ \$71 = \$426, Airfare \$400, Misc \$100 = \$1,926
¢20 Q00	Employee Mileage			Indirect	10,000 @ .565 = \$5,650 plus tolls
\$20,000		\$20,800			

ServerWorkstation Monitoring/Off Site Storage/Spam Block	Network Costs	ТРО	VCOG	
Web Page Annual Feck/survey Monkey 800 0 High-speed Interiet 2,550 450 Special Studies \$24,105 \$5,135 1,02 TS Community Transportation Study \$30,000 3.08 Community Transportation Study General Planning Studies 15,000 4.03 Bisk Peasibility Studies XU-Bike Feasibility Studies 100,000 4.03 Bisk Peasibility Studies XU-Cordidor Improvement Program 190,000 3.08 Corridor Improvement Program contracts \$85 KP Us Us Cardific Operations 180,000 3.09 Corridor Improvement Program contracts \$85 KP ulss local RTP (LAP) XU-TIST/raffic Operations 862,807 TIST/raffic Operation contracts \$85 KP ulss local Retreat \$6,000 3.07 TIST/raffic Operation contracts \$85 KP ulss local Retreat Foressional Services Foressional Services ToPO Board Retreat \$6,000 1.01 General Administration Votran - Transit Planning Services - General Consulting - FY12/13 20,000 5.03 Transit Planning Services- General Consulting Properties of Consulting - FY12/13 20,000 3.02 TIP Votran - Transit Planning Services - General Consulting - FY12/13 20,000 3.02 TIP TIST Farsit Ridership Propertie	Server/Workstation Monitoring/Off Site Storage/Spam Block	\$19,755	4,685	
Public Parish P	Laptop Installation/Network Repairs	1,000	0	
Special Studies	Web Page Annual Fee/Survey Monkey	800	0	
Special Studies	High-speed Internet	2,550	450	
Community Transportation Study \$30,000 3.08 Community Transportation Study General Planning Studies 15,000 3.10 General Planning Studies XU-Bike Feasibility Studies 100,000 4.03 Bike Feasibility Studies XU-Corridor Improvement Program 190,000 3.09 2040 LRTP (LAP) XU-Corridor Improvement Program 100,000 3.07 TIS/Traffic Operations contracts \$85K XU-TIS/Traffic Operations 100,000 3.07 TIS/Traffic Operations contracts \$85K Professional Services \$66,000 1.01 General Administration Votran - Transit Planning Services - General Consulting - FY12/14 24,000 5.03 Transit Planning Services-General Consulting Votran - Transit Planning Services - General Consulting - FY12/13 20,000 5.03 Transit Planning Services-General Consulting Votran - Transit Planning Services - General Consulting - FY12/13 20,000 5.03 Transit Planning Services-General Consulting Votran - Transit Planning Services - General Consulting - FY12/13 20,000 5.03 Transit Planning Services-General Consulting TIP Website Maintenance 5,000 1.02 TTS <td></td> <td>\$24,105</td> <td>\$5,135</td> <td>1.02 ITS</td>		\$24,105	\$5,135	1.02 ITS
Secretal Planning Studies	Special Studies			
XU-2040 LRTP (LAP)	Community Transportation Study	\$30,000		3.08 Community Transportation Study
XU-2040 LRTP (LAP)	General Planning Studies	15,000		3.10 General Planning Studies
XU-Corridor Improvement Program 190,000 3.08 Corridor Improvement Program contracts SSSK XU-TIS/Traffic Operations 100,000 3.07 Tis/Traffic Operations contracts SSSK plus local 1862,897 1875/Traffic Operations contracts SSSK plus local 100,000 1.02 175 1875/Traffic Operations contracts SSSK plus local 1862,897 1875/Traffic Operations contracts SSSK plus local 1875/Traffic Operations Consulting Principles 1875/Traffic Operations Consulting Principles 1875/Traffic Operations Consulting Principles 1875/Traffic Operations 1875/Traffic Operations Consulting Principles 1875/Traffic Operations 1875/Traffic Operations Consulting Principles 1875/Traff	XU-Bike Feasibility Studies	100,000		4.03 Bike Feasibility Studies
Number N	XU-2040 LRTP (LAP)	427,807		3.09 2040 LRTP (LAP)
Professional Services	XU-Corridor Improvement Program	190,000		3.08 Corridor Improvement Program contracts \$85K
Professional Services \$6,000 1.01 General Administration TPO Board Retreat \$6,000 5.03 Transit Planning Services - General Consulting Votran - Transit Planning Services - General Consulting - FY12/13 20,000 5.03 Transit Planning Services-General Consulting Votran-Increasing Transit Ridership - FY11/12 41,000 8.06 Increasing Transit Ridership TIP Website Maintenance 9,600 3.02 TIP TPO Web Page Update 5,000 1.02 TS TPO Web Page Update \$1,600 1.02 TS Replacement Equipment (1 Watchguard) \$1,600 1.02 TS Replacement Equipment (3 - laptops) 6,300 1.02 TS Software Licenses - (Microsoft Office & Watchguard) \$2,700 1.02 TS Microsoft Operating System Licenses - Server 3,760 1.02 TS Other new software 540 1.02 TS Bicycle Helmets & Giveaways \$10,000 402 Bike-Pedestrian Planning & Implementation Awards	XU- ITS/Traffic Operations	100,000		3.07 ITS/Traffic Operations contracts \$85K plus local
TPO Board Retreat		\$862,807		
Votran - Transit Planning Services - General Consulting - FY13/14 24,000 5.03 Transit Planning Services-General Consulting PY12/13 20,000 5.03 Transit Planning Services-General Consulting PY12/13 20,000 5.03 Transit Planning Services-General Consulting PY12/13 20,000 8.06 Increasing Transit Ridership FY11/12 41,000 8.06 Increasing Transit Ridership Increasing Transit Ridership FY11/12 41,000 3.02 TP TP TP TP TP TP 1.02 TS TR TP TP<	Professional Services			
Votran - Transit Planning Services - General Consulting - FY12/13 20,000 5.03 Transit Planning Services-General Consulting Votran-Increasing Transit Ridership - FY11/12 41,000 8.06 Increasing Transit Ridership TIP Website Maintenance 9,600 3.02 TIP TPO Web Page Update 5,000 1.02 TTS Capital Outlay Replacement Equipment (1 Watchguard) \$1,600 1.02 TTS Replacement Equipment (3 - laptops) 6,300 1.02 TTS Software Licenses - (Microsoft Office & Watchguard) \$2,700 1.02 TTS Microsoft Operating System Licenses - Server 3,760 1.02 TTS Other new software 540 1.02 TTS Power of Wards \$10,000 4.02 Bik-Pedestrian Planning & Implementation Awards Program/Promo \$10,500 TPO Bicycle Helmets & Giveaways \$10,500 TPO Awards \$550 TPO Publications \$550 TPO Misc 5500 TPO	TPO Board Retreat	\$6,000		1.01 General Administration
Votran-Increasing Transit Ridership - FY11/12 41,000 8.06 Increasing Transit Ridership TIP Website Maintenance 9,600 3.02 TIP TOW be Page Update 5,000 1.02 ITS Capital Outlay Replacement Equipment (1 Watchguard) \$1,600 1.02 ITS Replacement Equipment (3 - laptops) 6,300 1.02 ITS Software Licenses - (Microsoft Office & Watchguard) \$2,700 1.02 ITS Microsoft Operating System Licenses - Server 3,760 1.02 ITS Other new software 540 1.02 ITS Other new software 540 1.02 ITS Awards Program/Promo 5 1.02 ITS Bicycle Helmets & Giveaways \$10,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO Publications \$550 TPO Newspapers \$550 Misc 550 TPO	Votran - Transit Planning Services - General Consulting - FY13/14	24,000		5.03 Transit Planning Services-General Consulting
TIP Website Maintenance 9,600 3.02 TIP TPO Web Page Update 5,000 1.02 TIS Capital Outlay Replacement Equipment (1 Watchguard) \$1,600 1.02 TIS Replacement Equipment (3 - laptops) 6,300 ************************************	Votran - Transit Planning Services - General Consulting - FY12/13	20,000		5.03 Transit Planning Services-General Consulting
TPO Web Page Update 5,000 1.02 TS Sapital Outlay Replacement Equipment (1 Watchguard) \$1,600 1.02 TTS Replacement Equipment (3 - laptops) 6,300	Votran-Increasing Transit Ridership - FY11/12	41,000		8.06 Increasing Transit Ridership
Sapital Outlay	TIP Website Maintenance	9,600		3.02 TIP
Capital Outlay Replacement Equipment (1 Watchguard) \$1,600 1.02 TTS Replacement Equipment (3 - laptops) 6,300 77,900 Software Licenses - (Microsoft Office & Watchguard) \$2,700 1.02 TTS Microsoft Operating System Licenses - Server 3,760 1.02 TTS Other new software 540 1.02 TTS Awards Program/Promo \$7,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO Publications \$550 TPO Newspapers \$550 TO Misc 5500 TO	TPO Web Page Update	5,000		1.02 ITS
Replacement Equipment (1 Watchguard) \$1,600 1.02 TTS Replacement Equipment (3 - laptops) 6,300 *7,900 \$7,900 Software Licenses - (Microsoft Office & Watchguard) \$2,700 1.02 TTS Microsoft Operating System Licenses - Server 3,760 1.02 TTS Other new software 540 1.02 TTS Awards Program/Promo *7,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO **Rudications* \$500 TPO Newspapers \$550 Misc 500 ***		\$105,600		
Replacement Equipment (3 - laptops) 6,300 \$7,900 Software Licenses - (Microsoft Office & Watchguard) \$2,700 1.02 ITS Microsoft Operating System Licenses - Server 3,760 1.02 ITS Other new software 540 1.02 ITS Awards Program/Promo \$7,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO Publications \$550 TPO Misc \$550 Misc	Capital Outlay			
Software	Replacement Equipment (1 Watchguard)	\$1,600		1.02 ITS
Software Licenses - (Microsoft Office & Watchguard) \$2,700 1.02 ITS Microsoft Operating System Licenses - Server 3,760 1.02 ITS Other new software 540 1.02 ITS **T,000 Awards Program/Promo \$10,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO Publications \$550 TPO Newspapers \$550 *** Misc 500 ***	Replacement Equipment (3 - laptops)	6,300		
Licenses - (Microsoft Office & Watchguard) \$2,700 1.02 ITS Microsoft Operating System Licenses - Server 3,760 1.02 ITS Other new software 540 1.02 ITS **T,000 Awards Program/Promo Bicycle Helmets & Giveaways \$10,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO Publications Newspapers \$550 Misc 500		\$7,900		
Microsoft Operating System Licenses - Server 3,760 1.02 ITS Other new software 540 1.02 ITS **7,000 Awards Program/Promo Bicycle Helmets & Giveaways \$10,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO Publications Newspapers \$550 Misc 500	<u>Software</u>			
Other new software 540 \$7,000 1.02 ITS Awards Program/Promo Sicycle Helmets & Giveaways \$10,000 \$10,500 4.02 Bike-Pedestrian Planning & Implementation Awards 500 \$10,500 TPO Publications Newspapers Misc \$550 \$500	Licenses - (Microsoft Office & Watchguard)	\$2,700		1.02 ITS
\$7,000	Microsoft Operating System Licenses - Server	3,760		1.02 ITS
Awards Program/Promo Bicycle Helmets & Giveaways \$10,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO ***********************************	Other new software	540		1.02 ITS
Bicycle Helmets & Giveaways \$10,000 4.02 Bike-Pedestrian Planning & Implementation Awards 500 TPO **Publications** Newspapers \$550 Misc 500		\$7,000		
Awards 500 TPO *10,500 Publications Newspapers \$550 Misc 500	Awards Program/Promo			
Publications\$10,500Newspapers\$550Misc500	Bicycle Helmets & Giveaways	\$10,000		4.02 Bike-Pedestrian Planning & Implementation
Publications\$550Newspapers\$500Misc500	Awards	500	TPO	0
Newspapers \$550 Misc 500		\$10,500		
Misc 500	<u>Publications</u>			
	Newspapers	\$550		
\$1,050	Misc	500		
		\$1,050		

VCOG/TPO Administrative Services FY 12/13

	VCOG	TPO	Total	
Rent	\$25,437	\$90,766	\$116,203	Rent increase 7/1/13
Janitorial & Supplies	1,104	5,496	6,600	
Phone Service	750	3,100	3,850	
Utilities (electric)	1,350	6,450	7,800	
Software-Licenses	520	2,180	2,700	
Network Service	4,685	19,755	24,440	
Internet	450	2,550	3,000	
Postage	800	10,000	10,800	
Copy Expense	5,500	21,000	26,500	_
TD 4.1	#40.50 6	Φ1.c1.207	#201 002	
Total	\$40,596	\$161,297	\$201,893	=
Software-Licenses				
Microsoft Office - 13 @ \$150	\$450	\$1,950	\$2,400	
WatchGuard	70	230	300	
	\$520	\$2,180	\$2,700	_
				-
Network Service				
Watchguard 3 year contract	\$185	\$615	\$800	
Off site storage	360	1,200	1,560	
Annual computer maintenance	4,140	17,940	22,080	_
	\$4,685	\$19,755	\$24,440	=
Telephone				
Office service	\$750	\$3,100	\$3,850	
Executive Director	Ψ130	600	600	
LACCULIVE DIFFCTOI	\$750	\$3,700	\$4,450	-
	Ψ130	ψ3,700	ψ+,+30	=

	BEBR* 2012 Population		FY 13/14 Assessment Amount (.10)
Beverly Beach	334		\$33
Bunnell	2,101	#	210
Daytona Beach	61,859		6,186
Daytona Beach Shores	4,255		426
DeBary	19,338		1,934
DeLand	27,700		2,770
Deltona	85,281		8,528
Edgewater	20,776		2,078
Flagler Beach	4,482		448
Flagler County	5,551	#	555
Holly Hill	11,665		1,167
Lake Helen	2,619		262
New Smyrna Beach	22,792		2,279
Oak Hill	1,788		179
Orange City	11,226		1,123
Ormond Beach	38,612		3,861
Palm Coast	75,182	#	7,518
Pierson	1,691		169
Ponce Inlet	3,046		305
Port Orange	56,386		5,639
South Daytona	12,294		1,229
Volusia County	115,757		11,576
Total	584,739	= =	\$58,474

^{*} Bureau of Economic and Business Research

^{# 2010} US Census

Volusia TPO FY 13/14 BUDGET INDIRECT COST ALLOCATION

Note: These are TPO costs that are allocated using salary & fringe as a base.

These are common expenses that need to be allocated and can not

be charged directly to any one program.

Indirect Allocation

Office Expense108,112Travel Expense20,800Liability Insurance10,000

Total Expenses (Indirect Costs) \$138,912

Direct Salaries \$543,401 Fringe Benefits \$187,526

Total Direct Salaries \$730,927

Indirect Costs \$138,912 = 19.00%
Total Direct Salaries \$730,927