



# MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

**DATE:** WEDNESDAY, MARCH 22, 2023  
**TIME:** 9:00 A.M.  
**PLACE:** RIVER TO SEA TPO CONFERENCE ROOM

**AIRLINE ROOM**

**DAYTONA BEACH INTERNATIONAL AIRPORT**

**700 Catalina Drive, Daytona Beach, FL 32114**

**NOTE:**  
**Microsoft Teams has been  
established for remote participation.**

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## River to Sea TPO Board Meeting

March 22, 2023 at 9:00 a.m. EST

[Click here to join the meeting](#)

Meeting ID: 295 880 395 550

Passcode: Cx2UDP

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DeLand Mayor Chris Cloudman, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA
  - A. FEBRUARY 22, 2023 RIVER TO SEA TPO BOARD MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, pages 4-11)*

Beverly Beach  
Bunnell  
Daytona Beach  
Daytona Beach Shores

DeBary  
DeLand  
Deltona  
Edgewater

Flagler Beach  
Flagler County  
Holly Hill  
Lake Helen

New Smyrna Beach  
Oak Hill  
Orange City  
Ormond Beach

Palm Coast  
Pierson  
Ponce Inlet  
Port Orange

South Daytona  
Volusia County

**IV. CONSENT AGENDA** *(Continued)*

- B. TREASURER’S REPORT** *(Contact: Mariel Lemke) (Enclosure, pages 4, 12)*
- C. EXECUTIVE COMMITTEE REPORT** - *Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson (Enclosure, pages 4, 13)*
- D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Dr. Jason Aufdenberg, BPAC Chairperson (Enclosure, pages 4, 14)*
- E. CITIZENS ADVISORY COMMITTEE REPORT**-- *Report by Ms. Kerry Karl, CAC Chairperson (under separate cover)*
- F. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Brian Walker, TCC Chairperson (under separate cover)*
- G. RIVER TO SEA TPO BOARD REPORT** -- *Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson (Enclosure, pages 4, 15)*
- H. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- *Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson (Enclosure, pages 4, 16)*

**V. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

- A. PRESENTATION AND DISCUSSION OF THE FUNCTIONAL CLASSIFICATION UPDATE AND REVIEW PROCESS** *(Contact: Colleen Nicoulin) (Enclosure, pages 17-32)*
- B. PRESENTATION AND DISCUSSION OF VOLUSIA COUNTY TRAILS MASTER PLAN** *(Contact: Stephan Harris) (Enclosure, pages 33-46)*
- C. PRESENTATION AND DISCUSSION OF TPO 101: PLANS, PROGRAMS, AND MEMBER RESPONSIBILITIES** *(Contact: Colleen Nicoulin) (Enclosure, page 47)*
- D. PRESENTATION AND UPDATE ON 2023 ANNUAL CALL FOR PROJECTS** *(Contact: Colleen Nicoulin) (Enclosure, pages 48-49)*
- E. FDOT REPORT** *(Contact: Anna Taylor, FDOT District 5) (Enclosure, pages 50-53)*

**VI. EXECUTIVE DIRECTOR’S REPORT** *(page 54)*

**VII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

**VIII. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**IX. INFORMATION ITEMS** *(Enclosure, pages 54-66)*

- Letter to Root Riverfront Partners re: Office Lease Termination
- Bicycle/ Advisory Committee Attendance Record – 2023
- Citizens Advisory Committee Attendance Record – 2023
- Technical Coordinating Committee Attendance Record– 2023
- River to Sea TPO Outreach and Activities
- Upcoming River to Sea TPO Events
- Volusia and Flagler County Construction Reports

**X. ADJOURNMENT** *(Enclosure, page 54)*

\*The next River to Sea TPO Board meeting will be April 26, 2023\*

**April 2023 Meeting Dates**

Executive Committee, April 26, 2023 @ 9:00 a.m.

Transportation Disadvantaged Local Coordinating Board, April 12, 2023 @ 10:00 a.m.

Bicycle/Pedestrian Advisory Committee, April 12, 2023 @ 2:00 p.m.

Citizens Advisory Committee, April 18, 2023 @ 1:15 p.m.

Technical Coordinating Committee, April 18, 2023 @ 3:00 p.m.

River to Sea TPO Board, April 26, 2023 @ 9:00 a.m.

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Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 1 Deuce Court., Suite 100, Daytona Beach, Florida 32124-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org). Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days prior to the event.

**MEETING SUMMARY  
TPO BOARD  
MARCH 22, 2023**

**IV. CONSENT AGENDA**

**A. FEBRUARY 22, 2023 RIVER TO SEA TPO BOARD MEETING MINUTES**

**B. TREASURER’S REPORT**

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The February Treasurer’s Report is provided for your review.

**C. EXECUTIVE COMMITTEE REPORT**

**D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT**

**E. CITIZENS ADVISORY COMMITTEE (CAC) REPORT**

**F. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT**

**G. RIVER TO SEA TPO BOARD SUMMARY REPORT**

**H. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT**

***ACTION REQUESTED:***

***MOTION TO APPROVE THE CONSENT AGENDA***

**FEBRUARY 22, 2023 MEETING MINUTES**  
**OF THE**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**  
2570 W. International Speedway Boulevard, Suite 100  
Daytona Beach, FL 32114-8145

**TPO Board Members Physically Present:**

Commissioner Stacy Cantu  
Vice Mayor Michael Politas\*  
Mayor Karen Chasez  
Commissioner Chris Cloudman, Chairperson  
Commissioner Dana McCool  
Councilwoman Debbie Dolbow  
Commissioner Roy Johnson  
Commissioner Randy Hartman  
Vice Mayor Bill O'Connor  
Mayor Bill Partington  
Vice Mayor Bill Lindlau\*  
Vice Mayor Gary Smith\*\*  
Vice Mayor Eric Sander  
Council Chair Jeff Brower  
Council Member Matt Reinhart  
Council Vice Chair Danny Robins  
Council Member David Santiago  
Council Member Jake Johansson  
Anna Taylor (non-voting)

**TPO Board Members Virtually Present:**

Commissioner Tina-Marie Schultz\*  
Commissioner James Sherman\*  
Commissioner Nick Klufas  
Vice Mayor Reed Foley  
Ted Wendler (non-voting)

**TPO Board Members Absent**

Commissioner Jeffrey Schuitema\*  
Commissioner David Sullivan  
Commissioner Rick Basso\*  
Mayor Samuel Bennett\*  
Ruben Colón (non-voting)  
Kerry Karl (non-voting)  
Brian Walker (non-voting)

**\* Non-voting member in the Small City Alliance**

**\*\* Voting member for the Small City Alliance**

**Others Physically Present:**

Colleen Nicoulin  
Stephan Harris  
Mariel Lemke  
Noel Eaton  
Mark Trebitz  
Celine Bounds  
Jesse Blouin  
Steven Buck  
Donna Graybill  
Loreen Bobo

**Representing:**

Daytona Beach  
Daytona Beach Shores  
DeBary  
DeLand  
Deltona  
Edgewater Alternate  
Holly Hill  
New Smyrna Beach  
Orange City  
Ormond Beach  
Oak Hill  
Ponce Inlet  
South Daytona  
Volusia County  
Volusia County, District 2  
Volusia County District 3  
Volusia County, District 5  
Volusia County at Large  
FDOT

**Representing:**

Bunnell  
Flagler Beach  
Palm Coast Alternate  
Port Orange  
BPAC Vice Chairperson

**Representing:**

Beverly Beach  
Flagler County  
Lake Helen  
Pierson  
Volusia County School Board  
CAC Chairperson  
TCC Chairperson

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
Daytona Beach Shores  
FDOT  
FDOT  
FDOT  
FDOT  
FDOT  
FDOT

**Others Physically Present:**

Kellie Smith  
 Chris Barone  
 Maryam Ghyabi  
 Claire Hartman  
 Victor Muchuruza  
 Joe Forte  
 Zach Chalifour  
 Hillary Cyr  
 Travis Hills  
 Kelvin Miller  
 Ralf Heseler  
 Bobbie King  
 Jay Williams

**Representing:**

FDOT  
 FDOT  
 Ghyabi Consulting  
 Ghyabi Consulting  
 HDR, Inc.  
 Holly Hill  
 James Moore  
 James Moore  
 Kittelson & Associates  
 Votran  
 Votran  
 Volusia County/Votran  
 Volusia County

**Others Virtually Present:**

Debbie Stewart, Recording Secretary  
 Pam Blankenship  
 Billie Wheeler  
 Victor Ramos  
 Jeffrey Cicerello  
 Jennifer Carver

**Representing:**

TPO Staff  
 TPO Staff  
 Citizen  
 Citizen  
 FDOT  
 FDOT

**I. Call to Order / Roll Call / Determination of Quorum**

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Chris Cloudman. The roll was called and it was determined a quorum was physically present. The meeting was held in a hybrid format with 16 voting and three non-voting members physically present; and with two voting and three non-voting members attending remotely.

Chairperson Cloudman stated a discussion was held at the last Executive Committee meeting regarding the TPO's policy for remote participation; remote participation was first activated due to COVID-19 during the state of emergency. When the state lifted the Executive Order, the requirement for a physical quorum was put back in place. Best practices at TPOs throughout the state have been reviewed and most TPOs are continuing to allow some amount of remote participation due to extenuating circumstance for members and allowing for public remote participation. The reference to COVID-19 is being removed and if a member or their alternate cannot attend a meeting in person, they will need to inform TPO staff ahead of time that they would like to participate remotely.

**MOTION:** *A motion was made by Commissioner Hartman to allow TPO Board members attending remotely due to COVID-19 precautions to participate and vote. The motion was seconded by Mayor Partington and carried unanimously.*

**II. Pledge of Allegiance**

The Pledge of Allegiance was given.

**III. Public Comment/Participation**

There were no public comments.

**IV. Consent Agenda**

- A. January 25, 2023 River to Sea TPO Board Meeting Minutes**
- B. Treasurer's Report**

- C. Executive Committee Report
- D. Transportation Disadvantaged Local Coordinating Board (TDLCB) Appointments
- E. Bicycle and Pedestrian Advisory Committee (BPAC) Report
- F. Citizens Advisory Committee (CAC) Report
- G. Technical Coordinating Committee (TCC) Report
- H. River to Sea TPO Board (R2CTPO) Report
- I. Executive Director Timesheet Review Report
- J. Review and Approval of Letter of Support for the Moving Florida Forward Infrastructure Initiative
- K. Review and Approval of Letter of Support for the Amtrak Grant Application to the Federal Railroad Administration for the Federal-State Partnership for Intercity Passenger Rail Grant Program
- L. Review and Approval of Letter of Support for the Votran Federal Grant Application to the Federal Transit Administration (FTA) Area of Persistent Poverty (AoPP) Program

(Handout)

Chairperson Cloudman stated a few items have been added to the Consent Agenda since the agenda was sent out; Items F and G, the summary reports from the CAC and TCC meetings as they just met yesterday; Item J, a letter of support for the Moving Florida Forward Infrastructure Initiative that advances the US 1 interchange project; Item K, letter of support for an Amtrak grant application; and item L, a letter of support for Votran's federal grant application to the FTA for the Area of Persistent Poverty program.

Ms. Nicoulin explained that the Amtrak grant application is to upgrade three stations one of which is the DeLand station; the city of Deland has provided a letter of support for this as well. Votran is looking to implement mobility-on-demand service specific to areas of poverty within Volusia County.

**MOTION:** *A motion was made by Mayor Partington to approve the Consent Agenda. The motion was seconded by Vice Mayor O'Connor and carried unanimously.*

#### V. Action Items

##### A. Review and Approval of the River to Sea TPO's FY 2021/22 Independent Audit Report

Mr. Zach Chalifour, James Moore and Company, reviewed the highlights of the audit and the required communications. One change over last year is there is a new standard that significant risks must be communicated; he reviewed the three significant risks considered. It was noted these risks are standard for government entities and there were no significant issues identified other than some internal controls being needed. He continued to review the required communications and noted there were no significant difficulties performing the audit. Five audit reports are included in the final report; he reviewed those and noted that the TPO is in compliance and there were no modifications or significant findings. He reviewed a snapshot of the TPO's balance sheet and income statement; and he reviewed the assets and liabilities of the TPO included in the audit report.

**MOTION:** *A motion was made by Mayor Partington to approve the River to Sea TPO's FY 2021/22 Independent Audit Report. The motion was seconded by Mayor Chasez and carried unanimously.*

Chairperson Cloudman stated that this is a good report.

Chairperson Cloudman introduced new TPO Board members, Councilwoman Debbie Dolbow, Edgewater Alternate; and Vice Mayor Michael Politis, Daytona Beach Shores.

##### B. Review and Approval of Resolution 2023-04 Adopting the 2023 River to Sea TPO Safety Data and Targets

Ms. Nicoulin stated that each year in February, the TPO adopts its annual safety targets; over the last five years the TPO has adopted independent targets based on a 2% annual reduction. FDOT adopts a target of zero for each performance measure in the safety category. A presentation and discussion were held last month regarding a change in the methodology; the TPO will be adopting FDOT's target of zero. This is for a number

of reasons including that safety is a priority for the TPO and its partners; and we will be striving for a common goal of reducing fatal crashes on our roadway network. Also, the TPO applied for a Safe Streets and Roads for All (SS4A) grant through the US DOT which requires a commitment of Vision Zero for each of the five safety performance measures; she announced the TPO was awarded this grant.

Ms. Loreen Bobo, FDOT D-5 Safety Administrator, stated the FDOT Safety Office was created in June 2021 to work on safety initiatives and efforts to ensure everyone gets home safely every day; FDOT's goal is zero fatalities and serious injuries. Last year, 119 lives were lost in our planning area; 20% were the most vulnerable which are those walking or biking. FDOT is including safety enhancements in their projects but driver behavior is also a factor so they are working on outreach to help change driver behavior. She noted that the Space Coast TPO adopted a Vision Zero policy and since then, Brevard County and every municipality within Brevard County has adopted a Vision Zero plan.

Mayor Chasez congratulated Ms. Bobo and commented that she appreciates where Ms. Bobo has taken this new department of FDOT. She understands the approach the TPO has taken in the past with a 2% reduction as that is a practical number; however, there is something to be said for unity of vision. She appreciates the change of our methodology.

Vice Mayor O'Connor asked for contact information for Ms. Bobo; he would like to have his staff contact her.

Ms. Bobo provided her phone number and email address; [loreen.bobo@dot.state.fl.us](mailto:loreen.bobo@dot.state.fl.us).

Chairperson Cloudman stated Ms. Bobo had forwarded examples of what the Space Coast TPO, Brevard County, and the cities within Brevard County have done with Vision Zero so we can make sure we are off to a good start. In the past, we were under the impression that if we did not meet the goal, there may be some sort of repercussion or loss of funding; we see now that our goal should be zero fatalities.

**MOTION:** *A motion was made by Vice Mayor O'Connor to approve Resolution 2023-04 adopting the 2023 River to Sea TPO safety data and targets. The motion was seconded by Mayor Chasez and carried unanimously.*

**C. Review and Approval of Resolution 2023-05 Amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) (Roll Call Vote Required)**

(Handout)

Ms. Nicoulin stated this amendment is to support activities associated with the TPO's office relocation; amendments have been made to the task tables to specifically include both the temporary and long-term relocations as an UPWP activity so that when we submit invoices for reimbursement, everything matches. She reviewed the tasks that have been amended and the budget amounts; office relocation and equipment relocation are specifically listed. The move and all costs associated with the move can be accommodated with the existing budget so there are no changes to the budget tables. Under the Task 1.02, Information Technology Systems and Website Support, funds for an audio/visual upgrade have been reallocated to cover expenses with relocating the server and migrating to a new phone system.

**MOTION:** *A motion was made by Mayor Partington to approve Resolution 2023-05 amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP). The motion was seconded by Council Vice Chair Robins and carried unanimously by a roll call vote.*

**VI. Presentations and Discussion Items**

**A. Presentation and Discussion of FDOT's Resilience Action Plan**

Ms. Jennifer Carver, FDOT, gave a PowerPoint presentation on FDOT's Resilience Action Plan (RAP) which is under development and required by the state. She provided information on FDOT's family of statewide plans. FDOT's resilience policy was adopted in 2020 and resilience is defined as the ability to adapt to changing conditions, and prepare for, withstand, and recover from disruption of the transportation system. They will



identify risks related to storms, flooding, sea level rise, etc.; and incorporate strategies to avoid, mitigate, or eliminate impacts. She reviewed some of the tools FDOT has developed including a sketch mapping tool that TPOs can use to incorporate resiliency into their long range transportation plans (LRTPs). She explained how FDOT is incorporating resiliency into their projects and noted that resiliency is not just a coastal issue but includes inland flooding, detours, causeways, and supply chain issues. The Regional Planning Council worked with the TPO on a resilience plan for this area. She explained the three specific goals of the RAP identified by the Legislature and the required elements of the RAP, some of which are rolled into a vulnerability assessment of the state highway system. She reviewed the vulnerability assessment map of the state for sea level rise, storm surge and flood zones, and the prioritization of that assessment, as well as the RAP strategy areas. The next steps for the RAP include finalizing the vulnerability assessment and prioritization; continuing outreach; finalizing the strategies; technical assistance and the database. FDOT plans to hold a public comment period for the RAP in May. She explained the federal Promoting Resilience Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) program that is part of the Infrastructure Investment and Jobs Act (IIJA); it funds specific resilience improvements and resilience portions of projects. There are formula funds allocated to FDOT districts and discretionary grant funding will also be available that local municipalities will be able to apply for. This program also includes an optional Resiliency Improvement Plan similar to the RAP but it includes a few additional requirements; once FDOT has completed the RAP, they will enhance it to meet the requirements of the federal plan. Once that plan is approved by FHWA, it will allow anyone receiving PROTECT funds in the state an opportunity for a higher federal share.

Commissioner McCool noted that the city of Deltona had a tremendous amount of flooding with Hurricane Ian; she asked if there is a countywide assessment of vulnerable areas. They have a displaced population now that was not planned for and she would like to know how we are prioritizing, what the dataset is, and how they determine vulnerable areas.

Council Vice Chair Robins suggested she email him as the county is in the process of identifying vulnerable areas; they are working with the cities in the historic area. He will provide her more information.

Members continued to discuss the presentation and the areas of flooding that are of concern within Volusia County including Deltona and South Daytona. The vulnerability assessment for the county was discussed and the members were encouraged members to access that on the FDOT website for more information and grant information.

Ms. Nicoulin added that the TPO has undertaken a number of resilience studies; staff has worked with the Regional Planning Council (RPC) on a study specific to Volusia County and one for Flagler County. Also, as part of the development of the Connect 2045 Long Range Transportation Plan (LRTP), a high-level resilience scenario was conducted to identify vulnerable facilities; however there is more work to be done.

## **B. Presentation and Discussion of I-95 Interchanges at US 1 and LPGA Boulevard**

Mr. Mark Trebitz, FDOT, gave a PowerPoint presentation on the I-95 at US 1 interchange; he announced a public hearing will be held in March regarding this project and the preferred alternative. The existing interchange is one of the oldest in the state and some of its features are sub-standard. He reviewed the purpose and need of the project. A public meeting was held regarding the alternatives and the preferred alternative is a diverging diamond interchange; US 1 will be widened to six lanes and the bicycle/pedestrian features will be upgraded. He explained how the diverging diamond interchange will work and the overall benefits of it. He noted a video is available of the project at [www.cflroads.com](http://www.cflroads.com). The project will replace the bridges over US 1 and the FEC railroad tracks and will require the acquisition of right-of-way of the existing Sunoco station/Florida Citrus businesses in the southeast quadrant as well as partial right-of-way impacts for the frontage road and intersections. He reviewed the project schedule and announced a hybrid public hearing will be held in March; virtual on March 29, 2023, and in-person on March 30, 2023, at The Chapel in Ormond Beach. There is an overlap between the PD&E and design phases that is currently ongoing; both phases are fully funded. The right-of-way phase is partially funded for FY 2027 and construction is currently unfunded; however, if the Moving Florida Forward initiative is approved, it would provide full funding for the project and advance construction.

Members discussed the presentation and the importance of improvements to this interchange; it was asked when the Legislature will vote on the Moving Florida Forward Initiative; it will be in March and the bill is

expected to pass. It was noted that the TPO is providing a letter of support for this project that stresses the importance of the project. It was noted the business owner of the right-of-way property that needs to be acquired attended the public meeting and he is understanding of the project. The pedestrian crossings will be signalized intersections; pedestrian hybrid crossings are typically used for mid-block crossings. The movements of the interchange are less sharp so large commercial trucks can navigate it easier than the existing interchange.

Mayor Partington thanked FDOT for their work on this project; he noted the city of Ormond Beach has been working on this interchange improvement for 20 years. He is optimistic about it now that it is included in the Governor's funding initiative. The city has hired consultants to help with this project; Ghyabi Consulting has been a huge asset for them. He spoke to a resident regarding this interchange this morning and noted that it is a huge win for Volusia County and the city to put transportation improvements in place before accidents happen or development occurs; this is good planning and the residents recognize that. It makes the TPO and Volusia County look good; he appreciates everyone's hard work on this project.

Councilwoman Dolbow commented that she likes how this project fits well with the Vision Zero concept; she asked if the right-of-way acquisition would be through eminent domain.

Mr. Trebitz replied yes.

Ms. Celine Bounds, FDOT, gave a PowerPoint presentation on the I-95 at LPGA Boulevard interchange; the project limits are from US 92 to Williamson Boulevard and include the Tomoka River Bridge. She noted that the project area is experiencing unprecedented growth that is expected to continue as there is more development coming. She reviewed the existing safety concerns and provided crash statistics for 2015 to 2019, including bicycle/pedestrian crashes. These crashes are directly related to congestion in the area. She reviewed the project's purpose and need; and the project schedule; they are currently in the PD&E phase which is overlapping with the design. Right-of-way is partially funded, and construction is currently unfunded. She announced a public meeting will be held on February 28, 2023 at 5:30 pm at the LPGA International Clubhouse. All project information and documents can be found at [www.cflroads.com](http://www.cflroads.com).

### **C. FDOT Report**

The FDOT report was provided in the agenda; Ms. Taylor announced the SR A1A Resiliency Team is hosting a public meeting regarding the resilience plan for Volusia County on March 8, 2023 and for Flagler Beach on March 21, 2023; it is for the corridor between Roberta Road in Ormond by the Sea and Osprey Drive in Beverly Beach. She announced FDOT's safety team held an initiative to allow elementary school students to learn about bicycle/pedestrian safety, signage, etc.; they held a bike lane design contest and McInnis Elementary School in DeLeon Springs and Wadsworth Elementary School in Palm Coast were the winners in Volusia and Flagler Counties. FDOT will be working with the school board to install the winning designs.

## **VII. Executive Director's Report**

Ms. Nicoulin referred to the Moving Florida Forward Initiative and noted it is a \$7 billion investment in infrastructure throughout the state; it is great that one of our projects, the US 1 at I-95 interchange, is part of this initiative. This initiative will move the project forward a couple of decades as it was identified for construction in the 2036-to-2045 year band in the Connect 2045 LRTP. The important thing to note is that this project was ready to receive construction funding; the more we can do in the initial phases of planning, PD&E, design, etc., and coordination with FDOT and local partners, the more we will be in a position to take advantage of funding opportunities.

Ms. Nicoulin announced that the TPO was notified that the Safe Streets and Roads for All (SS4A) grant we applied for was awarded to us by the US DOT; the TPO partnered with Volusia County and Flagler County who are providing the local match. The grant is for the TPO to develop a comprehensive safety action plan; the grant amount is \$320,000 with a match of \$80,000 for a total of \$400,000. This is the next step toward the unified goal of Vision Zero.

Ms. Nicoulin announced the TPO is relocating in the short-term to the Florida Tennis Center on LPGA Boulevard; it is a city of Daytona Beach property. The move is scheduled to begin tomorrow; some items will be moved into

storage. The TPO has entered a six-month lease with an option of a month-to-month extension for an additional six months. This allows us time to explore long-term relocation options; we are trying to stay in this general area as it is a central location for everyone. She explained that the TPO will be operating in a reduced capacity over the next couple of days while the move is underway; however, the phones will be working and if you are unable to reach anyone, a message can be left. Going forward, committee and board meetings will be held in the Airline Room at the Daytona Beach International Airport; the TPO has reserved the space through the end of the year; parking will be validated. There is a small conference room at the new office location; however, next week's Executive Committee meeting will be held at the airport where we will test how things will work. After that, the Executive Committee will meet at the new office location.

Vice Mayor Politis commented that he has some connections in real estate and asked what the TPO's requirements are for office space.

Ms. Nicoulin replied 4,500 to 5,000 square feet with a large conference room.

**VIII. River to Sea TPO Board Member Comments**

There were no board member comments.

**IX. River to Sea TPO Chairperson Comments**

Chairperson Cloudman thanked TPO staff for working diligently to find an office space and for handling all the logistics involved. He reminded members that next month's TPO Board meeting will be held in the Airline Room at the Daytona Beach International Airport.

**X. Information Items**

- Citizens Advisory Committee Attendance Record – 2023
- Technical Coordinating Committee Attendance Report – 2023
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2023
- River to Sea TPO Outreach and Activities
- Upcoming River to Sea TPO Events
- Volusia and Flagler County Construction Reports
- Safe Streets and Roads for All Grant Award Press Release

**XI. Adjournment**

There being no further business, the River to Sea TPO Board meeting adjourned at 10:35 p.m.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**CITY OF DELAND MAYOR CHRIS CLOUDMAN  
CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the February 22, 2023 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 22<sup>nd</sup> day of March 2023.

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**DEBBIE STEWART, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

***\*\* A recording of the February 22, 2023 TPO Board meeting is available upon request.***

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**  
**MONTHLY TREASURER REPORT FY 22/23**  
**PERIOD ENDING February 2023**

<u>DESCRIPTION</u>	<u>22/23 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<b><u>REVENUES</u></b>					
LOCAL FUNDS	\$ 91,470.00	\$420.02	\$72,201.87	\$19,268.13	78.94%
STATE FUNDS	\$ 32,979.00	0.00	18,561.40	14,417.60	56.28%
FEDERAL FUNDS	\$ 2,086,542.00	0.00	108,509.57	1,978,032.43	5.20%
<b><u>REVENUES</u></b>	\$ 2,210,991.00	\$420.02	\$199,272.84	\$2,011,718.16	9.01%
<b><u>EXPENSES</u></b>					
SALARIES	\$ 609,677.00	\$29,552.93	\$231,714.05	\$377,962.95	38.01%
FRINGE BENEFITS	\$ 239,273.00	12,855.83	94,754.00	144,519.00	39.60%
OFFICE/OPERATING SUPPLIES	\$ 5,000.00	0.00	3,045.90	1,954.10	60.92%
POSTAGE	\$ 3,000.00	0.00	1,687.78	1,312.22	56.26%
OFFICE EXPENSE (Rent, Utilities, & Janitorial, etc)	\$ 130,400.00	886.37	71,094.83	59,305.17	54.52%
ADVERTISING	\$ 4,000.00	185.80	1,273.52	2,726.48	31.84%
PRINTING	\$ 4,000.00	0.00	259.04	3,740.96	6.48%
CONFERENCE, WORKSHOPS & SEMINAR FEES	\$ 6,300.00	0.00	943.03	5,356.97	14.97%
PROFESSIONAL SERVICES FEES	\$ 51,811.00	2,293.79	31,545.42	20,265.58	60.89%
DUES/MEMBERSHIPS	\$ 7,044.00	0.00	2,399.00	4,645.00	34.06%
PUBLICATIONS	\$ 1,050.00	0.00	938.78	111.22	89.41%
CAPITAL OUTLAY (AV System Upgrade)	\$ 75,000.00	0.00	0.00	75,000.00	0.00%
COPY MACHINE COSTS	\$ 18,000.00	580.07	4,868.18	13,131.82	27.05%
TRAVEL EXPENSE	\$ 12,500.00	172.26	2,760.59	9,739.41	22.08%
OUTREACH AND EDUCATIONAL	\$ 8,000.00	0.00	7,737.90	262.10	96.72%
CONSULTANT SERVICES/SPECIAL STUDIES	\$ 841,297.00	0.00	101,301.29	739,995.71	12.04%
MEETING EXPENSE	\$ 2,000.00	86.97	705.72	1,294.28	35.29%
LIABILITY, EQUIPMENT & AUTO INSURANCE	\$ 16,937.00	0.00	8,021.50	8,915.50	47.36%
REPAIRS/IMPROVEMENTS	\$ 2,000.00	0.00	0.00	2,000.00	0.00%
NETWORK/WEBPAGE COSTS	\$ 102,340.00	1,994.98	24,943.84	77,396.16	24.37%
CAPITAL OUTLAY (Equipment/Furniture/Computers)	\$ 10,000.00	0.00	4,102.50	5,897.50	41.03%
SOFTWARE	\$ 6,962.00	219.70	5,503.86	1,458.14	79.06%
TELEPHONE	\$ 2,400.00	198.00	1,584.00	816.00	66.00%
EDUCATION/PROFESSIONAL DEVELOPMENT	\$ 2,000.00	0.00	0.00	2,000.00	0.00%
CONTINGENCY	\$ 50,000.00	0.00	2,171.42	47,828.58	4.34%
<b><u>EXPENSES</u></b>	\$ 2,210,991.00	\$49,026.70	\$603,356.15	\$1,607,634.85	27.29%
<b><u>BALANCE</u></b>	\$ -	(\$48,606.68)	(\$404,083.31)	\$404,083.31	

**66.67% OF YEAR COMPLETE**



**EXECUTIVE COMMITTEE  
MEETING SUMMARY  
MARCH 1, 2023**

- Approved a motion to allow Mayor Alfin and Vice Mayor Foley to participate virtually
- Discussed the draft letter to Root Riverfront Partners, LLC regarding the TPO office lease termination which summarizes the events that have occurred to date, outlines the TPO's expectations regarding insurance claims and updates the estimated relocation expenses based on incurred expenses associated with the first office move; approved a motion to send the final letter as presented to Root Riverfront Partners
- Discussed the River to Sea TPO's long-term office relocation and directed staff to continue to evaluate the options and provide information, conceptual plan and costs associated with each option
- Discussed the River to Sea TPO upcoming projects and activities within the current Unified Planning Work Program (UPWP)
- Reviewed and approved the February 15, 2023 Executive Committee minutes
- Reviewed and approved the draft March 22, 2023 TPO Board agenda
- Received Chairperson and Executive Director comments regarding the Central Florida MPO Alliance (CFMPOA) membership, the MPO Advisory Council (MPOAC) membership and the MPOAC Weekend Institute; Vice Mayor Sander agreed to attend the May MPOAC Institute, pending schedule confirmation; Mayor Partington agreed to serve on the CFMPOA and as an alternate on the MPOAC
- Received member comments regarding the I-95 at LPGA Boulevard interchange project public meeting

**THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON  
WEDNESDAY, APRIL 5, 2023 @ 9:00 A.M.**

**AT THE TPO'S NEW LOCATION:  
1 DEUCE COURT, SUITE 100  
DAYTONA BEACH, FL 32124**



## Bicycle/Pedestrian Advisory Committee (BPAC) Meeting Summary March 8, 2023

- Approved a motion to allow members attending remotely to participate and vote
- Approved the minutes of the February 8, 2023 BPAC meeting
- Received a PowerPoint presentation and discussion of trail funding opportunities
- Received an update on the 2023 River to Sea TPO annual Call for Projects and the project priority process; announced the BPAC Project Review Subcommittee will meet Wednesday, March 22, 2023 at 1:00 pm in the Airline Room at the Daytona Beach International Airport
- Received staff comments regarding the BPAC Project Review Subcommittee; and announced the winners of the Mobility Week 2022 Bicycle Lane Design Contest are McInnis Elementary in DeLeon Springs and Wadsworth Elementary in Palm Coast
- Received member comments

***\*\*The next BPAC meeting will be on Wednesday, April 12, 2023 at 2:00 pm  
in the Airline Room at the Daytona Beach International Airport\*\****



## River to Sea TPO Board Meeting Summary February 22, 2023

- Discussed virtual meeting participation; announced moving forward that remote participation will be provided for extenuating circumstances on an individual basis
- Approved a motion allowing members attending virtually to participate and vote
- Approved the Consent Agenda including approval of the January 25, 2023 meeting minutes; Executive Director's timesheet review report; letter of support for the Moving Florida Forward Infrastructure Initiative; letter of support for Amtrak grant application to the Federal Railroad Administration for the federal-state partnership for intercity passenger rail grant program; and a letter of support for the Votran Federal grant application to the Federal Transit Administration (FTA) Area of Persistent Poverty (AoPP) Program
- Reviewed and approved the River to Sea TPO's FY 2021/22 Independent Audit Report
- Reviewed and approved Resolution 2023-04 adopting the 2023 River to Sea TPO safety data and targets
- Reviewed and approved Resolution 2023-05 amending the FY 2022/23 to 2023/24 Unified Planning Work Program (UPWP) by roll call vote
- Received a PowerPoint presentation of FDOT's Resilience Action Plan
- Received a PowerPoint presentation of I-95 interchanges at US 1 and LPGA Boulevard
- The FDOT report was provided in the agenda; announced the FDOT SR A1A resilience team will be hosting a public meeting on March 8, 2023 in Volusia County and March 21, 2023 in Flagler County; and announced McInnis Elementary School in DeLeon Springs and Wadsworth Elementary School in Palm Coast were winners of the bike lane design challenge
- Received the Executive Director's report regarding the Moving Florida Forward Infrastructure Initiative; announced the TPO was awarded the Safe Streets and Roads for All (SS4A) grant to develop a comprehensive safety action plan for Volusia and Flagler Counties; announced the TPO is relocating to the Florida Tennis Center and committee and board meetings will be held in the Airline Room at the Daytona Beach International Airport beginning in March

***The next River to Sea TPO Board meeting will be on Wednesday, March 22, 2023 at 9:00 am  
at the Airline Room at the Daytona Beach International Airport***

Beverly Beach  
Bunnell  
Daytona Beach  
Daytona Beach Shores

DeBary  
DeLand  
Deltona  
Edgewater

Flagler Beach  
Flagler County  
Holly Hill  
Lake Helen

New Smyrna Beach  
Oak Hill  
Orange City  
Ormond Beach

Palm Coast  
Pierson  
Ponce Inlet  
Port Orange

South Daytona  
Volusia County





To: River to Sea TPO Board

From: Volusia County Vice-Chair Chris Cloudman, River to Sea TPO 1<sup>ST</sup> Vice Chairperson

Date: March 01, 2023

RE: River to Sea TPO Chairperson Report of Timesheet Review

In accordance with the River to Sea TPO's Timekeeping and Travel Reimbursement Policy that became effective on November 1, 2019, the following timesheets were provided to the River to Sea TPO Chairperson for review on March 01, 2023

Timesheets Provided		Timesheets Reviewed Chair Initial
Batch Number	Time Period	
810	January 15, 2023 through January 21, 2023	CML
811	January 22, 2023 through January 28, 2023	CML
812	January 30, 2023 through February 04, 2023	CML
813	February 05, 2023 through February 11, 2023	CML
814	February 12, 2023 through February 18, 2023	CML
815	February 19, 2023 through February 25, 2023	CML

CML No abnormalities noted.

\_\_\_\_\_ Abnormalities were noted and have been resolved.

\_\_\_\_\_ Abnormalities were noted and have **not** been resolved.



**MEETING SUMMARY  
TPO BOARD  
MARCH 22, 2023**

**V. PRESENTATION AND DISCUSSION ITEMS**

**A. PRESENTATION AND DISCUSSION OF THE FUNCTIONAL CLASSIFICATION UPDATE AND REVIEW PROCESS**

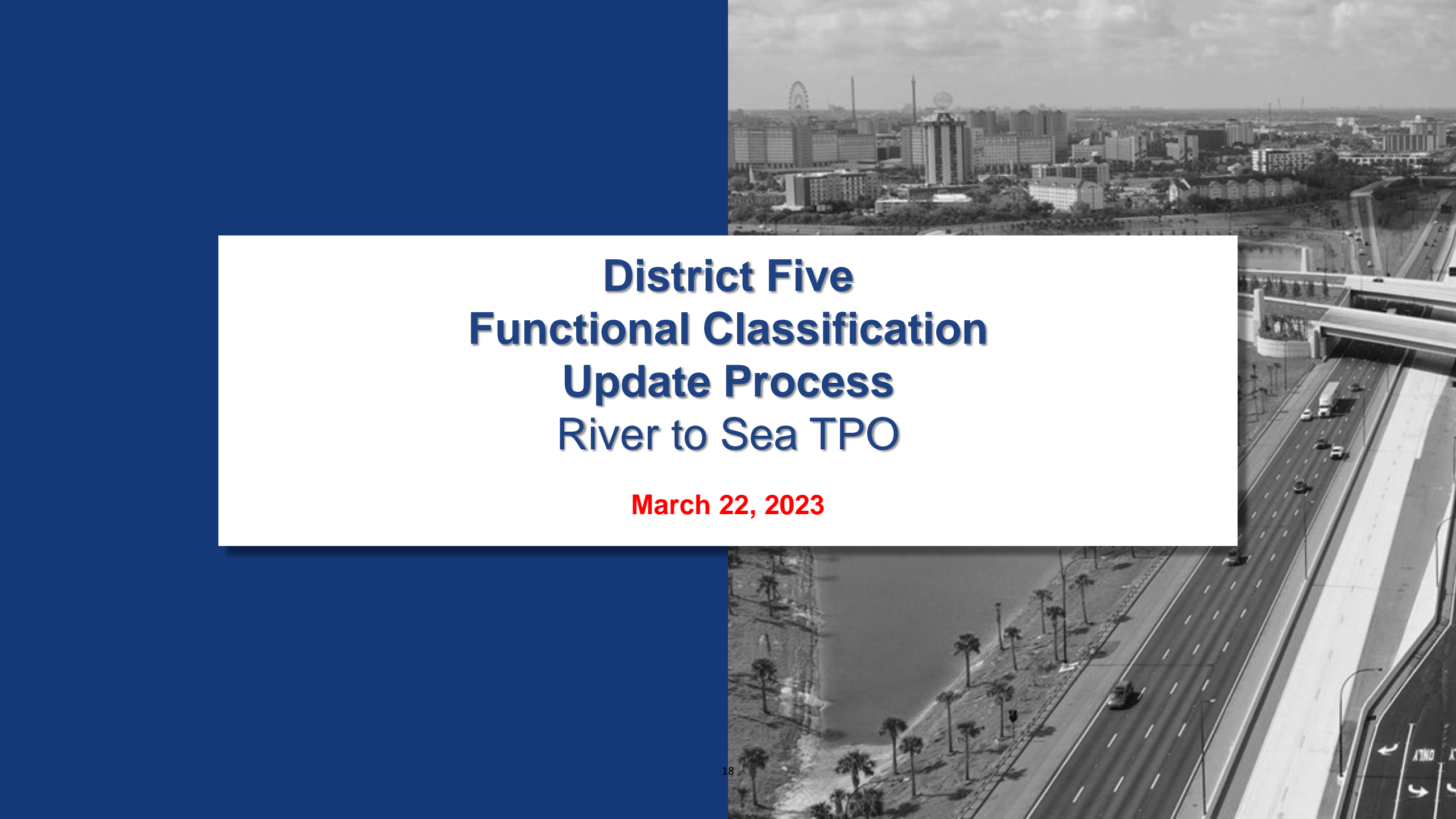
**Background Information:**

Every 10 years, after the U.S. Census is completed, updated population numbers determine changes in Urban Boundaries, which are preliminarily adjusted by the Census Bureau. FHWA and FDOT can determine if further refinements should be made for reasons such as consistency with the approach to transportation planning. The Functional Classification of public roadways is updated during the same timeframe as Urban Boundary updates for efficiency. During the August 16, 2022 TCC/CAC meetings, the Florida Department of Transportation (FDOT) District Five gave an overview presentation regarding Functional Classification and Urban Boundary updates. The District recently developed a web-based application to receive input regarding proposed Functional Classifications and is ready to coordinate the review process with the TPO and local agencies.

District Five will provide a brief background on Functional Classification and Urban Boundary updates, summarize the process to date, and discuss the schedule to complete the Functional Classification Review Process by early Summer. The Board will ultimately need to approve the updated Functional Classification map, so it will be critical that local agencies are fully engaged in this review. The Urban Boundary Review Process will take place after approval of the Functional Classification map and is expected to begin in late Summer.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

An aerial photograph of a coastal city. In the foreground, a wide, multi-lane highway runs diagonally from the bottom right towards the center. To the left of the highway is a strip of land with palm trees and a body of water. In the background, a city skyline is visible, featuring several tall buildings, including a prominent tower with a circular observation deck. The sky is overcast.

# **District Five Functional Classification Update Process River to Sea TPO**

**March 22, 2023**

- Background
  - Functional Classification and Urban Boundary Updates
- D5 Functional Classification Update Process
  - Process to Date
  - Upcoming Schedule
  - Next Steps
- Questions



- **Urban Areas** are revised every 10 years based on population counts from decennial census
- **Functional Classifications** are reviewed and updated during the same timeframe as urban boundary adjustments
- **Urban Boundaries** are adjusted by Census Bureau and can be refined further if desired by FHWA and FDOT

# Functional Classification

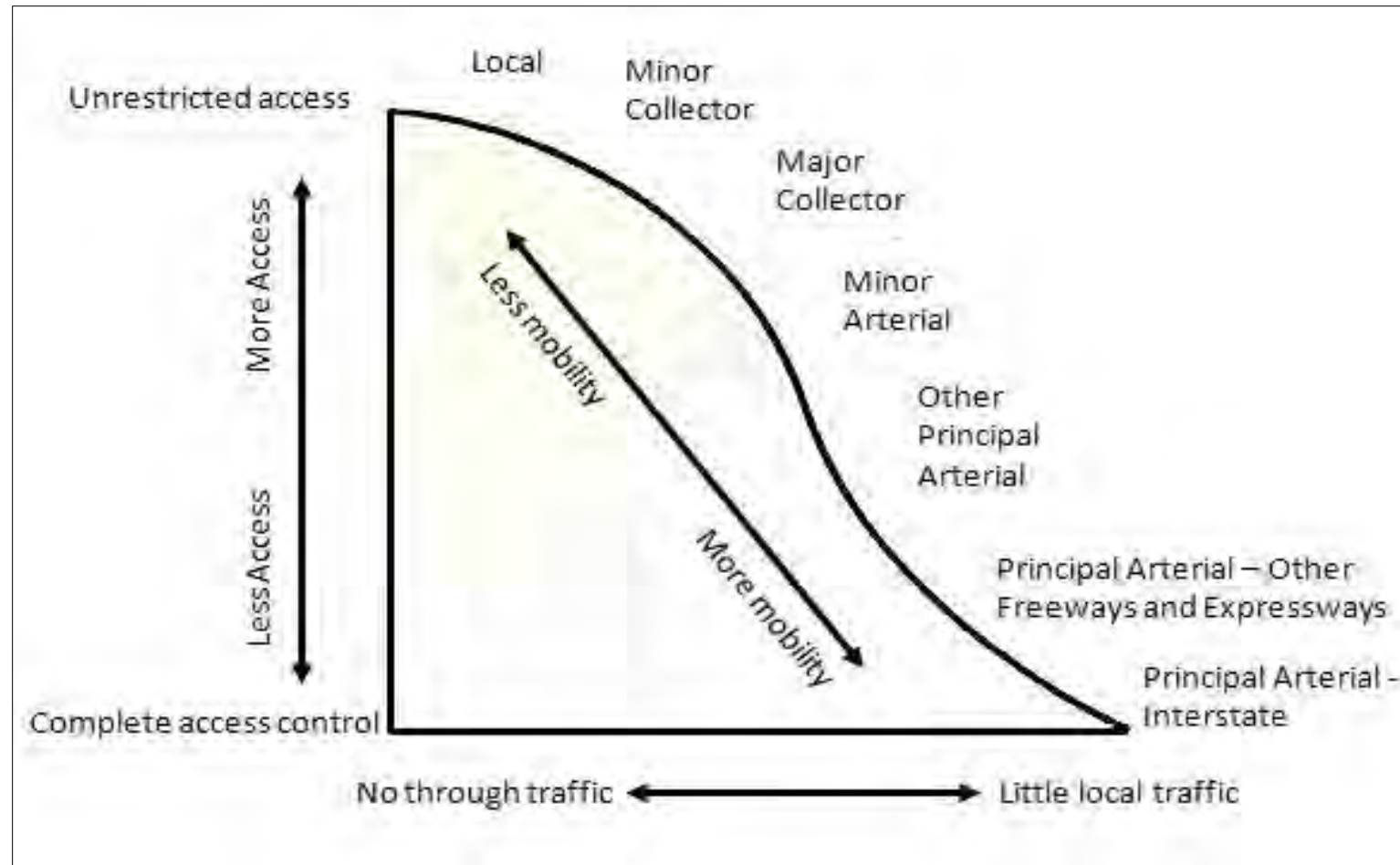
- **Method** to assign public roadways into classifications according to the character of service they provide in relation to the total roadway network
- **Hierarchy** of classifications

*Roadway purpose can range from **neighborhood streets** serving local trips to **interstates** that support long-distance movement of people and goods*
- **Access and Mobility** are central considerations

# Functional Classification Categories

URBAN OR RURAL	EXAMPLES
Principal Arterial - Interstate	I-4, I-95
Principal Arterial - Other Freeways & Expressways	SR 417, SR 429
Principal Arterial – Other	US 92, US 1
Minor Arterial	Dr. Martin Luther King Jr. Beltway, LPGA Blvd
Major Collector	Grand Ave., Hand Ave.
Minor Collector	Marsh Rd., Madison Ave.
Local	Rich Ave., Grandview Ave.

# Functional Classification: Mobility vs. Accessibility



Source: FHWA

# What is the purpose of Functional Classification?

- May be considered in **prioritization processes**
- May be considered in **roadway design** along with other factors like context classification
- Defines data collected for **performance management**
- Determines **funding eligibility** from certain sources
  - Example – FEMA emergency response funding



## Urban Boundary

- The line distinguishing defined urban areas from rural areas
- Approach to determine boundary changed with new 2020 Census Bureau criteria

*Moved from census tract and block population density to housing unit and development density*

- Urban Boundary Update Process will begin in late Summer

# Functional Classification and Urban Boundary

## *Federal-Aid Highway System Funding?*

Functional Class System	Urban	Rural
1 - Interstate	Yes	Yes
2 - Principal Arterial - Other Freeways and Expressways	Yes	Yes
3 - Principal Arterial - Other	Yes	Yes
4 - Minor Arterial	Yes	Yes
5 - Major Collector	Yes	Yes
<b>6 - Minor Collector</b>	<b>Yes</b>	<b>No</b>
7 - Local	No	No

- **Provided Overview Presentations to D5 MPO/TPO Committees**  
Aug to Sep 2022
- **This included presentations to River to Sea TPO**  
Technical Coordinating & Citizens Advisory Committees (August 16)

- **Conducted D5 Functional Classification Internal Review**  
Aug to Dec 2022
- **Completed Draft Functional Classification Online Application**  
Jan 2023
- **MPO Staff Reviewed Online Application**  
Feb 2023
- **Finalized Online Application**  
March 2023



## **FDOT Decennial Functional Classification Review**

Florida Department of Transportation / District Five

**<http://bit.ly/d5funclass>**



## ■ Functional Classification Review Process

- Begin R2CTPO/Local Agency Review Process – March 21
- Complete R2CTPO/Local Agency Review Process – April 28
- Present DRAFT Volusia and Flagler Functional Classification Maps to R2CTPO Committees (May 16) and Board (May 24)
- Present FINAL Volusia and Flagler Functional Classification Maps to R2CTPO Committees (June 20) and Board (June 28) for Approval

## ■ Begin Functional Classification Review Process

*Local Agencies...*

- Identify lead for Functional Classification Review
- Contact D5 if questions or to schedule specific discussion
- Provide comments through online application
- Complete all review and comments by April 28

# Questions



**MEETING SUMMARY  
TPO BOARD  
MARCH 22, 2023**

**V. PRESENTATION AND DISCUSSION ITEMS**

**B. PRESENTATION AND DISCUSSION OF VOLUSIA COUNTY TRAILS MASTER PLAN**

**Background Information:**

Volusia County's trails meet the recreational needs of all people, regardless of age, economic status or physical ability. No matter what kind of trail recreation experience you are seeking, you can find enjoyment on one of the various types of trails.

Trail development in Volusia County has grown out of a collaborative process since the late 1990s. In November 1999, the Volusia County Council approved the first Trails Plan and the official Trails Plan Map. The 2023 draft Volusia County Trails Master Plan is currently in development.

**Volusia County Trails Master Plan Overview**

- Trail Development Background
- Existing and Proposed Trails
- Design Guidelines
- Trail Maintenance
- Marketing Program
- Mobile Application
- Trails Welcome Center

Mr. Tim Baylie, Director of Volusia County Parks, Recreation, and Culture Division, will provide an overview of the draft Volusia County Trails Master Plan.

***ACTION REQUESTED:***

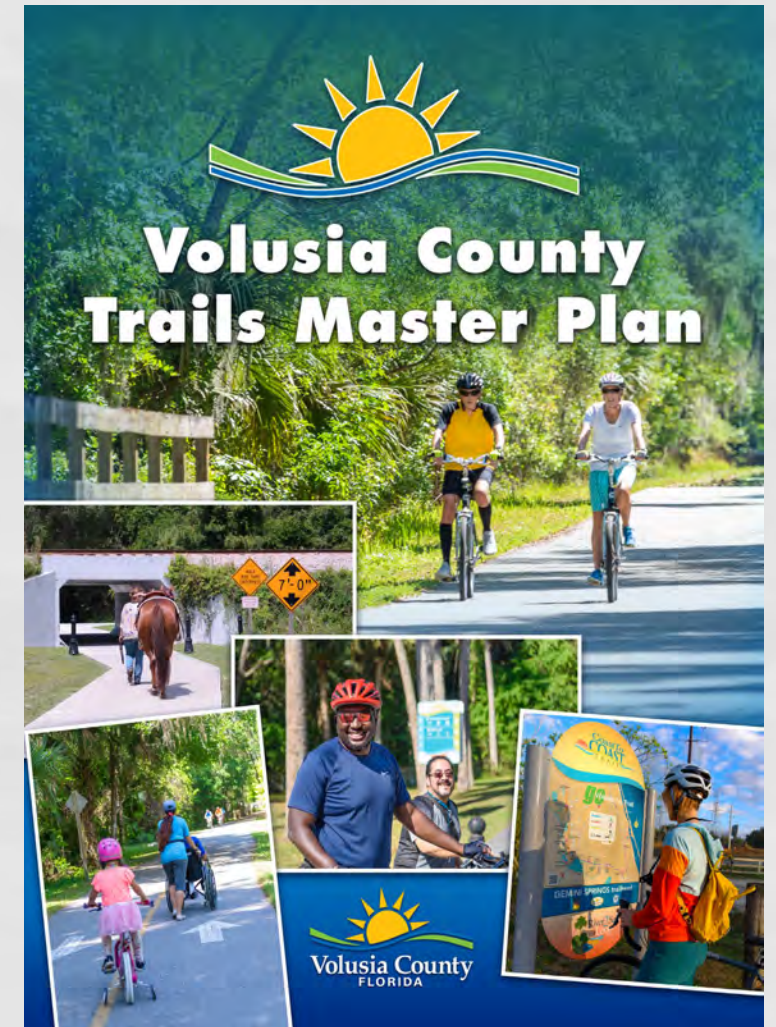
***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

# Volusia County Parks, Recreation and Culture Trails Master Plan Summary



# Trails Master Plan overview

- Trail development background
- Existing and proposed trails
- Design Guidelines
- Trail maintenance
- Marketing program
- Mobile application
- Trails welcome center



# Trail development background

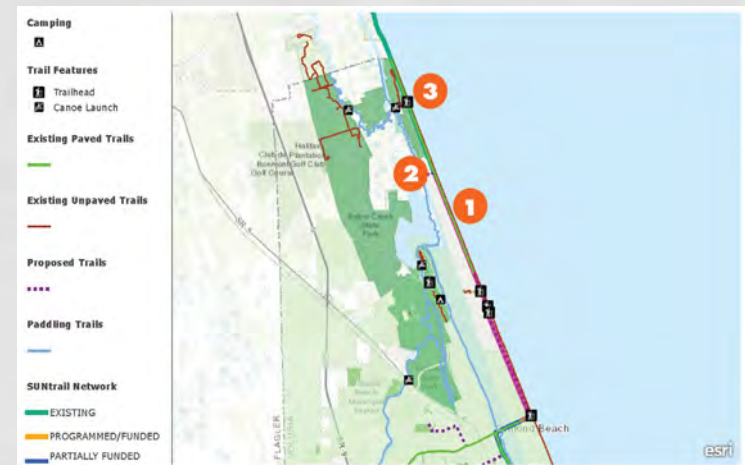
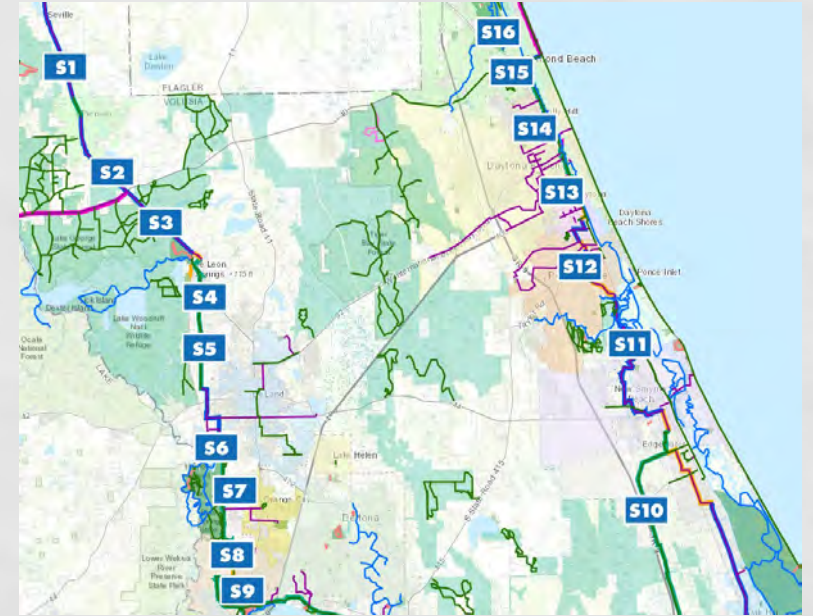
- Volusia County Council approved the first trail plan in November 1999
- In 2008, Volusia County Council allocated \$1 million a year from the Volusia ECHO Program for trail development
- In September 2008, officials from Brevard, Flagler, Putnam, St. Johns and Volusia County met with Senator Bill Nelson and Congressman John Mica, to sign a MOU to commit to completing the St. Johns River to Sea Loop
- In 2015, Florida Legislature created the Shared use Nonmotorized (SUN) Trail program
- In 2015 and 2016, Volusia County was awarded SUN Trail funding for development of the Coast-to-Coast Trail and the St. Johns River To Sea Loop, respectively
- In 2022, Volusia County Council increased the ECHO program trail allocation from \$1 million to \$1.5 million per year





# Existing and proposed trails

- Volusia County to develop and maintain new trails, restrooms, trail heads and other amenities in un-incorporated areas along the St. Johns River To sea Loop and Coast to Coast trail
- Cities to develop and maintain new trails and amenities along the St. Johns River To Sea Loop within their city limits and roadways
- SUN Trail funding is the primary funding source for all trail development within Volusia County
- County staff has coordinated with each city to include their trail development plan and proposed alignment in the trails master plan
- This information will also be available on-line with interactive map
- Within the plan, each pathway is broken out to allow users to view existing and proposed trail alignments as well as planned trail heads, mapping and signage and estimated costs for development

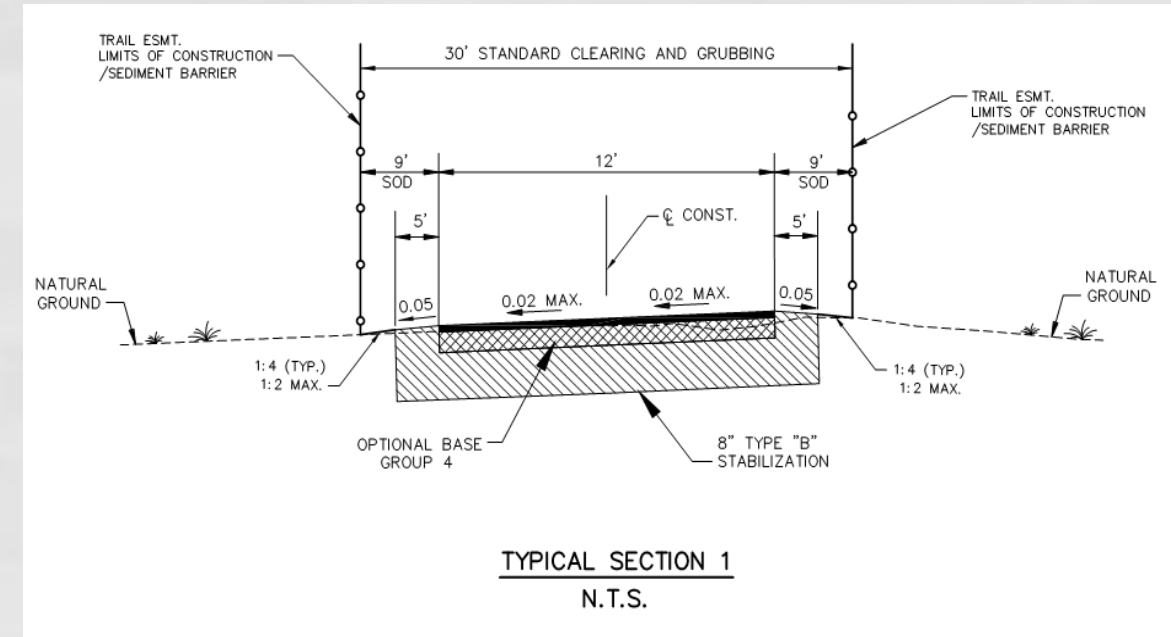
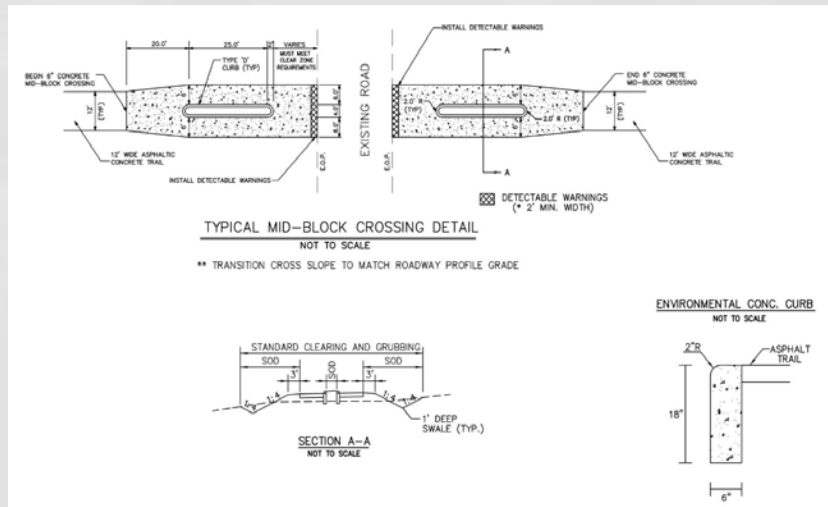


# ECHO planned expenses - near term

- Marine Discovery Center to the North Causeway – in construction
- Lake Beresford Park north to Minnesota Ave. – in design
  - Acquisition required – some eminent domain
- Restrooms – in design
  - Gobblers Lodge
  - Maytown Spur
  - SR 442 - Cow Creek
- Spring Garden Rd. – trail head and restroom
- Trail re-surfacing
- Trail wayfinding and mapping along SJR2C Loop

# Design guidelines

- Each programmed trail segment meets FDOT design and safety standards.
- Included are samples of typical sections that are used by the Volusia County Public Works Department for Volusia Trail development



# Trail maintenance

- The SUN Trail program requires each public entity that receives funding to commit to maintaining the trail once developed. This agreement must be approved by their governing body
- County annual costs to maintain one mile of trail is \$4,500 per year on average
  - It includes operational costs to clean restrooms, empty trash cans, mow along the trail, remove debris, blow off trails, maintain security cameras, and fix trail amenities such as water fountains and benches.



# Marketing

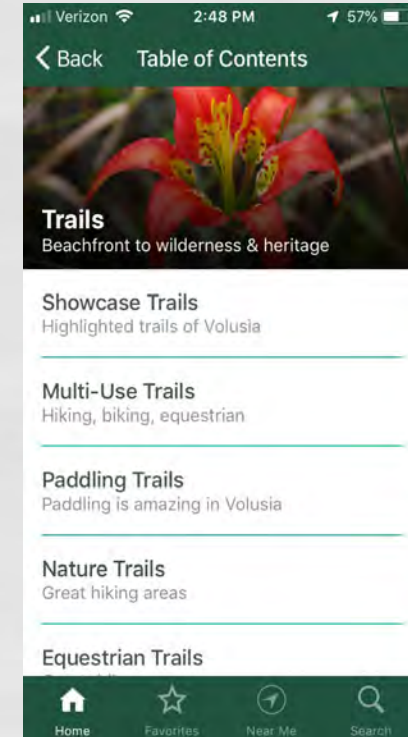
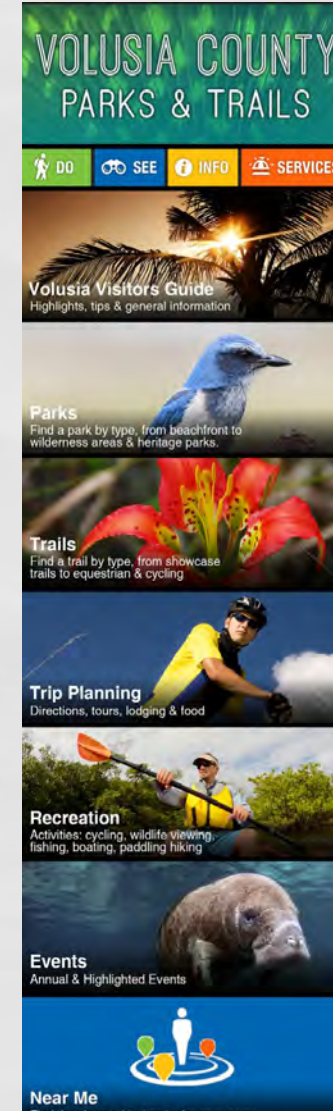
## Branding

- Each public entity along the Coast to Coast Trail and St. Johns River to Sea Loop has supported the use of the associated trails logo on all signage and maps
- Partnerships have been established with associated counties and cities, tourist development organizations and non-profits



# Mobile application

- The Volusia County Parks and Trails Mobile Application (app) was developed to provide the user a guide to all of our trail offerings
- Application allows user to track their location on the trail and to guide them to any of the points of interest along the trail
- The app provides visitor information, safety guidelines, and trip planning information.





# Trails Welcome Center

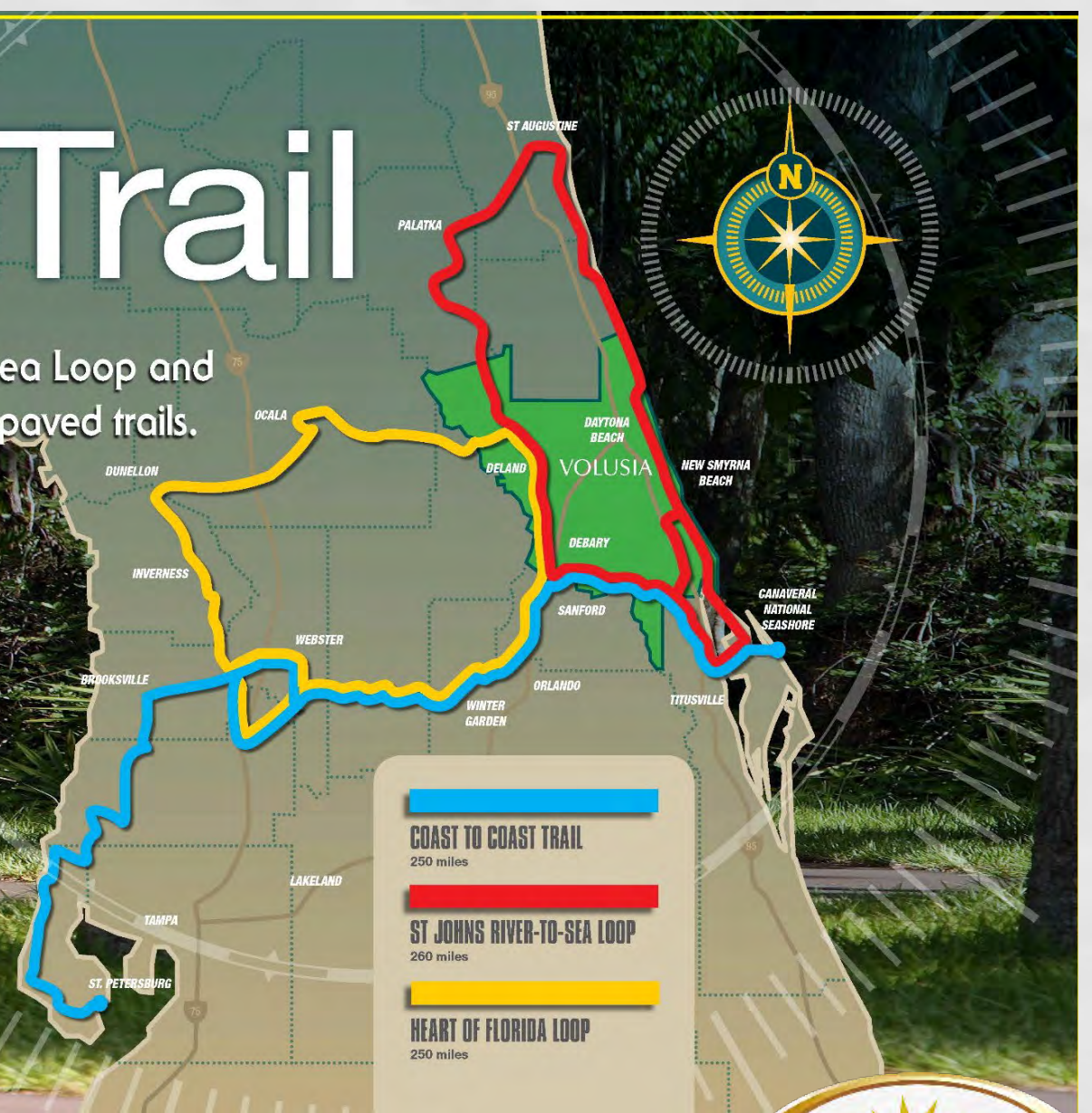
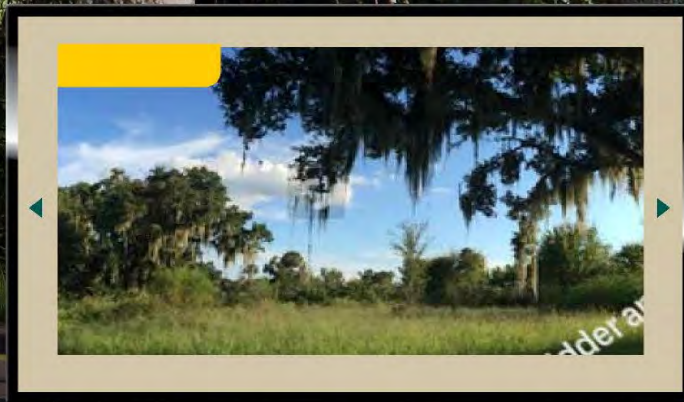
- Located at DeBary Hall Historic Site
- Offers user a one stop shop for all their trail needs
  - Interactive panel to help navigate their trip
  - Provides restaurant and lodging information
  - Trail development maps





# Florida by Trail

The Coast to Coast Trail, together with the St. Johns River-to-Sea Loop and Heart of Florida Loop, provide visitors with over 600 miles of paved trails.





# Questions ?





# VOLUSIA COUNTY PARKS, RECREATION AND CULTURE



## TRAILS MASTER PLAN PUBLIC MEETINGS

**5:30 to 7:30 p.m.**  
**Thursday, March 16**

Brannon Center  
105 S. Riverside Drive  
New Smyrna Beach

**5:30 to 7:30 p.m.**  
**Monday, March 27**

Sanborn Center  
815 S. Alabama Ave.  
DeLand

**Open to the public**

Visit [volusia.org/trails](http://volusia.org/trails) or call  
**386-736-5953** for more information

Scan the QR code to view  
the Trails Master Plan



**MEETING SUMMARY  
TPO BOARD  
MARCH 22, 2023**

**V. PRESENTATIONS AND DISCUSSION ITEMS**

**C. PRESENTATION AND DISCUSSION OF TPO 101: PLANS, PROGRAMS, AND MEMBER RESPONSIBILITIES**

**Background Information:**

As the designated body responsible for carrying out the urban transportation planning and programming process for Volusia County and the urbanized area of Flagler County, the River to Sea TPO serves as the primary forum within which member local governments and citizens voice concerns, identify priorities and plan for transportation improvements across all modes of transportation in our planning area including roadway, public transit, and bicycle and pedestrian facilities. But what exactly does transportation planning involve, and what are the responsibilities of the Governing Board?

In this presentation, TPO Staff will provide an overview of the role of the River to Sea TPO in the transportation planning process, including TPO products and processes, an overview of funding, available resources, and board member responsibilities.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***



**MEETING SUMMARY  
TPO BOARD  
MARCH 22, 2023**

**V. PRESENTATIONS AND DISCUSSION ITEMS**

**D. PRESENTATION AND UPDATE ON 2023 ANNUAL CALL FOR PROJECTS**

**Background Information:**

The River to Sea TPO annually submits to the Florida Department of Transportation a prioritized list of projects for implementation within the TPO Planning Area. These priorities are used by FDOT to program State and Federal transportation funds. Programming commitments made by FDOT are included in its Five-Year Work Program and the TPO's Transportation Improvement Program (TIP).

Projects on the Priority List come from a variety of sources including the Long Range Transportation Plan (which populates the Strategic Intermodal System (SIS) Roadway list and the Regionally Significant Non-SIS Roadway list); the SUN Trail Program (which populates the SUN Trail list); regional transit agencies (which populate the Transit Projects List), and local governments (which populate the lists for Traffic Operations Projects, Bicycle/Pedestrian Projects, Transportation Planning Studies, and Transportation Regional Incentive Program (TRIP) Eligible Projects).

The priority list is updated annually by the TPO and this process begins with the Call for Projects to solicit project applications from local governments in the traffic operations, bicycle/pedestrian and transportation planning study categories. These project applications are ranked based on an established set of criteria by a subcommittee made up of members from the TPO advisory committees. From these rankings, the TPO develops a draft list of project priorities that it makes available for public review and comment. The List of Prioritized Projects are formally reviewed by the TPO advisory committees and adopted by the TPO Board during their June meeting.

TPO Staff will lead a discussion on the List of Priority Projects and the process used to annually update the list as well as provide a summary of the project applications received during this year's call for projects.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***



## 2023 Call for Projects Applications

Bicycle/Pedestrian Project Implementation	
Mason Avenue, Phase 2 Improvements	City of Daytona Beach
SR 44 Multi-Use Trail	City of New Smyrna Beach
South Street Multi-Use Trail	City of New Smyrna Beach
Sauls Street to Carmen Drive Shared Use Path	City of South Daytona
Traffic Operations Feasibility Study	
Euclid Paved Shoulders	City of DeLand
Port Orange Bridges Replacement	City of Port Orange
Ridgewood Ave (US 1) at Dunlawton Ave (SR 421) Turn Lane	City of Port Orange
Traffic Operations Project Implementation	
Mason Avenue, Phase 2 Improvements	City of Daytona Beach
Benson Junction Road Reconstruction	City of DeBary
Fort Florida Road Reconstruction	City of DeBary
Fort Florida Road Bridge Reconstruction	City of DeBary
Emergency Traffic Signal Fire Station #55	City of Edgewater
Traffic Camera Network	City of South Daytona
Transportation Planning Studies	
Sidewalk and Bike Trail Gap Study	City of DeBary
LPGA Boulevard Widening Study	City of Holly Hill

**MEETING SUMMARY**

**TPO BOARD**

**MARCH 22, 2023**

**V. PRESENTATIONS AND DISCUSSION ITEMS**

**E. FDOT REPORT**

**Background Information:**

Ms. Anna Taylor, Florida Department of Transportation (FDOT) will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***



## *Florida Department of Transportation*

RON DESANTIS  
GOVERNOR

719 South Woodland Boulevard  
DeLand, Florida 32720-6834

JARED W. PERDUE, P.E.  
SECRETARY

### **Volusia and Flagler Counties Project Status Update as of February 28, 2023**

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler Counties as of the February cutoff. The next cutoff date is March 31, 2023. Information is also available on [www.cflroads.com](http://www.cflroads.com). For questions, please contact Anna Taylor at 386-943-5499 or via email [anna.taylor@dot.state.fl.us](mailto:anna.taylor@dot.state.fl.us).

#### **FLAGLER COUNTY**

##### **Upcoming Projects:**

##### **445690-1 S.R. A1A from north of Ocean Marina Drive to south of Westmayer Place**

- Contract: T5763
- Contractor: Halifax Paving, Inc.
- Project Cost: \$1.7 Million
- Estimated Start: March 2023
- Update: This project will involve resurfacing and pedestrian safety improvements along the identified stretch of S.R. A1A in Beverly Beach.

#### **VOLUSIA COUNTY**

##### **Upcoming Projects:**

##### **437942-1 International Speedway Blvd (U.S. 92/S.R. 600) from the Halifax River Bridge to S.R. A1A**

- Contract: E54B1
- Contractor: Masci General Contractor, Inc.
- Project Cost: \$12 Million
- Estimated Start: Late April-early May 2023
- Update: This project will involve widening and resurfacing the identified stretch of International Speedway Blvd (U.S. 92/S.R. 600) and implementing additional roadway and safety improvements in Daytona Beach.

##### **439865-2 St. Johns River to Sea Loop Trail - Palmetto Ave from Ridge Blvd to Beville Rd**

- Contract: E54B0
- Contractor: P&S Paving, Inc.
- Project Cost: \$1.2 Million
- Estimated Start: April 2023

*Improve Safety, Enhance Mobility, Inspire Innovation*  
[www.fdot.gov](http://www.fdot.gov)

- Update: This project will involve constructing a shared use path along Palmetto Ave from Ridge Blvd in South Daytona to Beville Rd in Daytona Beach. This multi-use path will be a segment of the St. Johns River to Sea Loop Trail.

**448922-1 S.R. 46 over the St. John's River and the Cabbage Slough waterway**

- Contract: E52B5
- Contractor: Underwater Mechanix Services, LLC
- Project Cost: \$1.9 Million
- Estimated Start: April 2023
- Update: This project will involve pile jacket installation and fender system work on two bridges that carry S.R. 46 over the St. John's River and the Cabbage Slough waterway.

**443512-1 S.R. A1A from Milsap Rd to S.R. 40 (Granada Blvd)**

- Contract: T5725
- Contractor: Halifax Paving, Inc.
- Project Cost: \$4 Million
- Estimated Start: April 2023
- Update: This project will involve resurfacing and implementing additional roadway and pedestrian safety improvements along the identified stretch of S.R. A1A in Ormond Beach.

**Current Projects:**

**446558-1 S.R. 472 at Minnesota Ave Intersection Improvements**

- Contract: E55B9
- Project Start: February 2023
- Estimated Completion: Late Summer 2023
- Update: The contractor is installing road work signage prior to starting construction.

**437935-1 Barracuda Bridge Replacement over the Canal Bradano waterway**

- Contract: T5743
- Project Start: December 2022
- Estimated Completion: Summer 2024
- Update: Barracuda Blvd is closed from The Middle Way to Quay Assisi. The contractor has started the pile driving process for the new bridge.

**442906-1 Beville Road (S.R. 400) from Williamson Blvd to east of Forest Lake Blvd**

- Contract: E50B4
- Project Start: October 2022
- Estimated Completion: Summer 2023
- Update: The contractor is working on signalization.

**438982-1 U.S. 1 (Ridgewood Ave) Intersection Improvements at 6th St, 8th St, Walker St, and Flomich St**

- Contract: T5740
- Project Start: August 2022
- Estimated Completion: Summer 2023
- Update: The contractor is working on signalization at the identified intersections.

**443433-1 International Speedway Boulevard (U.S. 92/S.R. 600) Resurfacing from North Alabama Avenue to east of North Kepler Road (C.R. 4101)**

- Contract: E57A1
- Project Start: March 2022
- Estimated Completion: Summer 2023
- Update: The contractor is working on paving operations.

**443815-1 SR 40 Milling & Resurfacing from east of Rodeo Road to Bayberry Drive**

- Contract: T5733
- Project Start: March 2022
- Estimated Completion: Early 2023
- Update: The contractor is working on thermoplastic striping.

**443813-1 & 447134-1 U.S. 1 (S.R. 5) Milling & Resurfacing from the Brevard County Line to South Street**

- Contract: T5727
- Project Start: March 2022
- Estimated Completion: Early 2023
- Update: The contractor is working on punch list items in preparation for project final acceptance.

**441682-1 Concrete Slab Replacement on U.S. 92 (S.R. 600), U.S. 1 (S.R. 5), U.S. 17-92 (S.R. 15), and S.R. 44**

- Contract: E5X08
- Project Start: March 2022
- Estimated Completion: Summer 2023
- Update: The contractor is working on concrete slab operations on U.S. 1 (S.R. 5) in Edgewater.

**441132-1 S.R. 442 (Indian River Blvd) Resurfacing from I-95 to U.S. 1**

- Contract: E57A4
- Project Start: February 2022
- Estimated Completion: Spring 2023
- Update: The contractor is working on thermoplastic striping, signage, and sod placement.

**429556-1 S.R. 44 Over the St. John's River Bridge Replacement**

- Contract: T5706
- Project Start: July 2020
- Estimated Completion: Early 2024
- Update: The contractor is working on bridge deck installation.

**MEETING SUMMARY  
TPO BOARD  
MARCH 22, 2023**

**VI. EXECUTIVE DIRECTOR’S REPORT**

**VII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

**VIII. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**IX. INFORMATION ITEMS**

- Letter to Root Riverfront Partners re: Office Lease Termination
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2023
- Citizens Advisory Committee Attendance Record – 2023
- Technical Coordinating Committee Attendance Record – 2023
- River to Sea TPO Outreach and Activities
- Upcoming River to Sea TPO Events
- Volusia and Flagler Counties Construction Reports

**X. ADJOURNMENT**

**\*The next River to Sea TPO Board meeting will be April 26, 2023**



March 1, 2023

CEN 2023-01

Via Certified Mail - Return Receipt Requested

Mr. Philip Maroney, President  
Root Riverfront Partners, LLC  
Root Real Estate Corp.  
275 Clyde Morris Blvd.  
Ormond Beach, FL 32174

**RE: River to Sea TPO Lease Termination**  
**2570 West International Speedway Blvd., Suite 100, Daytona Beach, FL 32114**

Dear Mr. Maroney,

Per the Notice of Lease Termination dated December 29, 2022, which was received via certified mail on January 2, 2023, the River to Sea Transportation Planning Organization (TPO) has vacated the premises in the Indigo Professional Center building located at 2750 West International Speedway Boulevard, Suite 100, Daytona Beach, FL 32114 on February 28, 2023. As stated in the Notice of Lease Termination, the Landlord, Root Riverfront Partners, LLC, determined that damage sustained to the building from tropical storm events over the past year could not be repaired within 120 days and accordingly was terminating the lease with the River to Sea TPO pursuant to Section 16.C of the lease agreement.

The TPO originally entered into a lease agreement with Root Riverfront Partners, LLC on March 27, 2006, and had been a tenant for the past 17 years, occupying two different spaces within the Indigo Professional Center building. The terminated lease between Root Riverfront Partners, LLC and the River to Sea TPO was not set to expire until April 1, 2028.

The early termination of the River to Sea TPO lease on February 28, 2023, did not occur without damage to the TPO. As you know, our organization has a unique space requirement to hold large board and committee meetings that could accommodate up to 50-60 people in attendance. The leased space within the Indigo Professional Center had been built out to accommodate these large meetings. Finding a similar size and functioning space that was already built out to meet our needs on such short notice was not realistic. Accordingly, the TPO will incur expenses to move twice in order to continue operating as we have over the past 17 years in the Indigo Professional Center. Additionally, in 2018 and 2020, the River to Sea TPO completed office renovations to improve the leased space with the expectation that the TPO would occupy the office space until 2028, per the lease agreement. With the early termination of the lease, the full value of those improvements was not realized.

A Termination Agreement was submitted by Root Riverfront Partners, LLC via email to the TPO for consideration on December 9, 2022. The TPO reviewed the agreement and on December 20, 2022, returned a mark-up of the agreement, identifying areas we desired to negotiate with regards to financial assistance for relocation expenses and an extension of the termination date. It was indicated by Root Riverfront Partners, LLC that there was no flexibility in the termination date. On January 18, 2023, representatives with Root Riverfront Partners, LLC (Diane Larsen and Robert Campbell) indicated that financial assistance for expenses incurred with the TPO's relocation would be considered.

The TPO compiled an estimate of \$63,970 of anticipated expenses associated with relocating the organization's office twice and calculated the unrealized value of office improvements that were completed within the space at \$21,279.09. Accordingly, a financial assistance request of \$85,249.09 was submitted to Root Riverfront Partners, LLC for consideration. This initial estimate of expenses associated with the relocation was compiled from estimates and information provided by vendors and anticipated activities associated with the office relocations. Since the initial estimate was compiled, the TPO has incurred actual expenses associated with the first office move and is providing an updated estimate for relocation expenses of \$49,934.51. The unrealized value of office renovations remains unchanged. Accordingly, the TPO is adjusting the financial assistance request to \$71,213.60. Please refer to the enclosed update of estimated relocation expenses dated 3/1/2023.

In addition to the financial assistance for relocation, the TPO submitted a request for a rent abatement refund per Section 16.C of the lease agreement, which states that if the Landlord terminates the agreement pursuant to Section 16.C of the lease due to the inability to repair the building within 120 days, the rent shall be abated effective upon the date of the occurrence of damage. The requested rent abatement amount of \$45,144.60 includes payments made by the TPO for the months of October 2022 – February 2023.

It is our understanding that Root Riverfront Partners, LLC has submitted the TPO's request for financial assistance and rent abatement to their insurance company to be included on their claim for damages. The TPO requests that we are kept informed of the progress of the insurance claim and are notified of all settlements reached with regards to the TPO's damages.

Should you have any questions or need any additional information from the TPO, please do not hesitate to reach out to me via email ([cnicoulin@r2ctpo.org](mailto:cnicoulin@r2ctpo.org)) or phone 386-226-0422.

Sincerely,



Colleen Nicoulin  
Executive Director, River to Sea TPO

Enclosure

c: River to Sea TPO Board Members  
Paul Gougelman, TPO General Counsel  
Robert Campbell, Root Company  
Diane Larsen, Root Company



## River to Sea TPO

### Estimated Relocation Expenses - **UPDATED 3/1/2023**

Vendor	Description	1st Move (Temporary)	2nd Move (Long Term)
<b>MOVING EXPENSES</b>			
James Moore	Move and Install Server to new location	\$ 1,930.50	\$ 15,000.00
Moving company	Move all furniture/boxes to new location/storage	\$ 5,817.00	\$ 8,300.00
James Moore	Phone System Migration to MS Teams/Equipment	\$ 2,860.00	\$ 500.00
ADS	Move/Install Copiers	\$ 475.00	\$ 1,200.00
Weiss Serota	Legal Services (lease termination and new lease)	\$ 3,000.00	\$ 3,000.00
Misc Expenses	Reconnection Fees/Relocate Vendor Services	\$ 1,000.00	\$ 1,000.00
<b>MOVING EXPENSES TOTAL</b>		<b>\$ 15,082.50</b>	<b>\$ 29,000.00</b>
<b>EXPENSES RELATED TO THE RELOCATION</b>			
Storage	Extra Space Storage 10 x 20 Climate Controlled First Floor approx. \$ 240.00/month x up to 12 months	\$ 2,880.00	
Printing	Change of address on: TPO Business Cards - 250cnt @ \$ 150 x 5 employees, Address Stamps - 6cnt. \$ 25each \$ 150.00, and Checks - 1,000 cnt. \$ 250.00.	\$ 1,150.00	\$ 1,500.00
Milage	Includes travel to and from the new office location for set up of services and meet with vendors on site and travel associated with purchasing moving supplies 151 miles at 0.655 cents per mile	\$ 98.91	
Moving Supplies	Boxes/Tape/Etc	\$ 223.10	
<b>EXPENSES RELATED TO THE RELOCATION TOTAL</b>		<b>\$ 4,352.01</b>	<b>\$ 1,500.00</b>
<b>TOTAL ESTIMATED RELOCATION EXPENSES</b>		<b>\$ 19,434.51</b>	<b>\$ 30,500.00</b>

### OFFICE RENOVATIONS

12/27/2018 - Office Renovation		<b>\$ 13,538.00</b>
Per month value of improvement	12/27/2018 to 3/31/2028	\$ 121.96
Space Occupied:	12/27/2018 - 02/28/2023	\$ 6,098.20
Space Not Occupied:	03/01/2023 - 03/31/2028	\$ 7,439.80
2/10/2020 - Office Renovation		<b>\$ 21,875.00</b>
Per month value of improvement	02/10/2020 - 03/31/2028	\$ 223.21
Space Occupied:	02/10/2020 - 02/28/2023	\$ 8,035.71
Space Not Occupied:	03/01/2023 - 03/31/2028	\$ 13,839.29
Total Renovation Costs		\$ 35,413.00
Space Occupied:		\$ 14,133.91
<b>Space Not Occupied (Unrealized Value of Improvement)</b>		<b>\$ 21,279.09</b>

## BPAC Attendance Record 2023

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Doug Hall	x p	x p	x p										Daytona Beach (appt. 3/12) (alt. appt. 02/14)
Terry Lodge	x p	x p	x p										DeBary (appt 8/2020)
Ted Wendler Vice Chairperson	x p	x p	x p										DeLand (appt. 05/11)
Luis Leal	x p	x p	x v										Deltona (appt 11/2021)
Paul Eik	abs	x p	x p										Flagler Beach (appt. 7/14) (alt appt 9/18)
Larry Coletti/Andy Dodzik	x p	x p	x p										Flagler County (appt 2/16)(re-appt 3/22)
Thomas Ryan	exc	x p	exc										Holly Hill (appt 9/19) (alt appt 5/2021)
Patrick McCallister	exc	abs	x v										Lake Helen (appt 2/22)
Nic Mostert	x p	x p	x p										New Smyrna Beach (appt. 03/15)
Bob Storke	x p	x p	x p										Orange City (appt. 12/07)
Gayle Belin	x p	x p	x p										Ormond Beach (appt. 01/15 - 07/16)
Danielle Anderson/Andrew Dodzik	x p	x p	exc										Palm Coast (Appt. 02/16) (Alt appt 9/19)
Mark Oebbecke/Nancy Epps	x p	xp xv	x p										Ponce Inlet (Appt 12/2020) (alt appt 8/2021)
Christy Gillis	x v	x v	exc										South Daytona (appt. 01/16)
Roy Walters/Jason Aufdenberg Chairperson	xv xp	x p	x p										Volusia County At-Large (appt. 03/05) (alt. appt 07/12)
Maggie Ardito/Emery Jeffreys	xp xp	x p	xp xp										Volusia County D-1 (appt. 2/22) (alt 5/22)
Tim Grigsby	x v	x v	abs										Volusia County D-4 (appt 4/2021)
Chris Daun	exc	exc	exc										Volusia County Chair (appt 3/2021)
Adam Mengel (non-voting)	abs	abs	abs										Flagler County (appt. 8/15/2021)
Gwen Perney (non-voting)	x v	x v	x v										Large City - Port Orange
Jacob Lunceford/Edie Biro (non-voting)	x p	x v	x p										Votran (appt. 03/23)(alt. appt. 02/16)
Jay Williams/Meghan Lindsey	x v	x p	x p										Volusia County (09/2022) (alt appt 8/22)
Lisa Divina/David German (non-voting)	abs	abs	xp xp										Volusia County School Board (appt. 03/23) (alt appt 3/23)
Stephanie Moss (non-voting)	x v	exc	x v										FDOT (appt 11/19)
PHYSICAL QUORUM	Y	Y	Y										

### Vacancies

Beverly Beach  
 Bunnell  
 Daytona Beach Shores  
 Edgewater  
 Flagler County School Board  
 Flagler County Transit  
 Oak Hill  
 Pierson  
 Port Orange  
 Volusia County D-2  
 Volusia County D-3  
 Volusia County D-5

### LEGEND

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## CAC Attendance Record 2023

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Shawn Collins/Emily Nice	x v	x p											Daytona Beach (appt 6/2021) (alt appt 6/2021)
Janet Deyette	x p	x p											Deltona (appt. 11/10)
Erika Benfield	abs	x v											DeBary (appt 11/2020)
Kerry Karl (FY 2021/22 Chairperson)	exc	x p											DeLand (appt 3/2021)
Bliss Jamison/Rebecca Crews	exc	exc											Edgewater (appt 9/2022) (alt appt 9/2022)
Ed Fendley	x p	exc											Flagler Beach (appt 3/2021) (alt appt 10/2021)
Greg Feldman/Rick Belhumeur	x p	x p											Flagler County (appt 6/22) (alt appt 6/22)
Heidi Petito	abs	abs											Flagler County Transit (appt 9/14)
Gilles Blais	x p	x p											Holly Hill (appt. 11/07) (Reap. 02/13)
Rick Basso/Linda Provost	abs	abs											Lake Helen (appt 6/19) (alt 0)
Bob Storke	exc	x p											Orange City (appt. 1/08)
Fred Heyne	x p	exc											Ormond Beach (appt 12/21)
Susan Elliott/Paul Martel	exc	x p											Pierson (appt. 3/06)
Wayne Josvai		x p											Ponce Inlet (appt 2/23)
Jack Delaney	exc	exc											South Daytona (appt. 04/16)
Bobby Ball	x p	x v											Port Orange (appt. 12/02)
Dave Castagnacci (FY 2021/22 Vice Chair)	x p	exc											Volusia County Chair (appt 05/19)
Elizabeth Alicia Lendian	x p	x p											Volusia County At-Large (appt. 05/13)
Patricia Lipovsky	x v	exc											Volusia County D-2 (appt 4/17)
Edie Biro/John Cotton	x p	x p											Votran (appt. 02/16) (alt. appt. 07/13)
Faith Alkhatib ( <i>non-voting</i> )	abs	abs											Flagler County Traffic Engineering (appt 9/14)
Sean Castello ( <i>non-voting</i> )	x p	x p											Volusia County Traffic Engineering (appt 10/11) (alt 5/21)
Anna Taylor/Rakinya Hinson ( <i>non-voting</i> )	x p	x p											FDOT District 5 (appt 10/2020)
PHYSICAL QUORUM	Y	Y											

### Vacancies

Bunnell  
 Beverly Beach  
 Daytona Beach Shores  
 Edgewater  
 Flagler County School Board  
 New Smyrna Beach  
 Oak Hill  
 Palm Coast  
 Volusia County School Board  
 Volusia County D-1  
 Volusia County D-3

### Legend

x = present  
 p = present physically  
 v = present virtually  
 abs = absent (unexcused)  
 exc = excused

## TCC Attendance Record 2023

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Marcus DePasquale	x v	x v											Bunnell (appt 7/22)
Andrew Holmes/Brian Woodworth	xp xv	x p											Daytona Beach (11/18) (alt 6/2021)
Noel Eaton	x p	x p											Daytona Beach Shores (appt. 9/2022)
Melissa Winsett/Belinda Williams Collins	x p	x p											DeLand (appt. 01/23)(alt 4/2020)
Ron Paradise/Nashla Merced	abs	abs											Deltona (appt. 11/09) (alt apt 8/21)
Steven Bapp/Joseph Barker (alt)	x p	x p											DeBary (appt 7/22) (alt 11/2020)
Darren Lear/Bonnie Brown	x v	x p											Edgewater (appt. 10/99)(alt appt 10/19)
Caryn Miller	x p	x p											Flagler Beach (appt 5/2022)
Faith Alkhatib/Adam Mengel	abs	abs											Flagler County Traffic Engineering (appt 9/14)
Brian Walker (2020/21 Vice Chairperson)	x p	x p											Holly Hill (appt 10/17)(alt appt 10/19)
Lee Evett	abs	abs											Lake Helen (appt 3/2021)
Derek Burr/Kyle Fegley	x p	exc											New Smyrna Beach (appt 3/22) (alt appt. 3/22)
Shawn Finley	x p	x p											Ormond Beach (appt. 12/17)
Becky Mendez (2020/21 Chairperson)	x p	exc											Orange City (appt. 08/15)
Phong Nguyen/Jose Papa		x v											Palm Coast (appt 2/23) (alt appt 2/23)
Mark Karet	x p	x p											Pierson (appt. 09/16)
Mike Disher/Adam Mendenhall	x p	x p											Ponce Inlet (appt. 03/2021) (alt appt 4/22)
Tim Burman/Margaret Tomlinson	x p	x p											Port Orange (appt. 10/13 )(alt appt 4/19) (alt 10/22)
Steve Danskine/Becky Witte	x p	x p											South Daytona (10/22) (alt 8/22)
Sean Castello	x p	x p											Volusia Co Traffic Engineering (appt. 4/2012) (alt 5/21)
Ralf Heseler/Edie Biro	x p	x p											Votran (appt. 11/2020) (alt. appt. 11/2020)
Anna Taylor/Rakinya Hinson (non-voting)	x p	x p											FDOT (appt 10/20) alt (11/21)
PHYSICAL QUORUM	Y	Y											

### Vacancies

Beverly Beach  
 Daytona Beach International Airport  
 Flagler County Transit  
 Flagler County Aviation  
 Flagler County Emergency Management  
 Flagler County School Board  
 Oak Hill  
 Volusia County School Board  
 Volusia County Emergency Mgmt

### LEGEND

x = present  
 p = present physically  
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 abs = absent (unexcused)  
 exc = excused





# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

February/March 2023

## The River to Sea TPO has moved!



### East International Speedway Boulevard Corridor Improvement Project Groundbreaking

The River to Sea TPO attended the groundbreaking for the East International Speedway Boulevard corridor improvement project on Friday, February 17th. We joined the Florida Department of Transportation, the City of Daytona Beach, and others to celebrate the revitalization of this important corridor. Improvements will include road beautification, safety improvements for bicyclists and pedestrians, and improved traffic flow.

Photo (right): East International Speedway Boulevard Groundbreaking

The River to Sea TPO office has moved. Our new address is:

**1 Deuce Court**

**Suite 100**

**Daytona Beach, FL 32124**

All TPO Board, BPAC, CAC, and TCC meetings will be held in the Daytona Beach International Airport Airline Room at:

700 Catalina Drive

Daytona Beach, FL 32114

Parking will be validated

The Executive Committee will be meeting at the TPO's current location: 1 Deuce Court, Daytona Beach FL 32124

The TDLCB will continue to meet at Votran.

Our phone number remains the same (386.226.0422).







# River to Sea TPO Outreach & Activities

[www.R2CTPO.org](http://www.R2CTPO.org)

February/March 2023

## March Events & Activities:

- **March 8: SR A1A Resiliency Plan Public Info Meeting:**  
The Casements, Ormond Beach; 5:30pm-7:00pm  
(More info: [click here](#))
- **March 16: Public Transportation & Transportation Disadvantaged Awareness Day - Legislative Day:**  
The Capitol Courtyard, Tallahassee  
(More info: [click here](#))
- **March 18: Ponce Preserves the Planet Event:** 4401 S. Peninsula Ave, Ponce Inlet; 10:00am - 1:00pm  
(More info: [click here](#))
- **March 21: SR A1A Resiliency Plan Public Info Meeting:**  
Wickline Center, Flagler Beach; 4:00pm - 7:00pm  
(More info: [click here](#))

## Junior Chamber of Commerce Health Fair

The River to Sea TPO, in partnership with the Florida Department of Transportation, staffed a table at the Junior Chamber of Commerce Health Fair in Bunnell on Sunday, February 26th. Bicycle safety discussions and tips were provided to attendees and fourteen bicycle helmets were fitted and donated.



## Ongoing Projects, Studies, & Activities

- Develop Non-motorized Traffic Count Program
- Regional Resiliency Action Plan Implementation
- Dunlawton Ave Eastbound Right Turn Lane @ South Swallowtail Dr FS (Port Orange)
- Dunlawton Ave/Taylor Road Pedestrian Streetlighting FS (Port Orange)
- Execution of Safe Streets for All (SS4A) Grant

## Do you want more River to Sea TPO news and information?

Subscribe to the TPO's monthly newsletter for more transportation news and information. Simply click the link below, fill out the form and sign up!

[Click Here](#)

## Follow Us!





## Upcoming Events

### January - April

#### **Mobility Week Bike Lane Design Contest**

Wadsworth Elementary, Palm Coast & McInnis Elementary, DeLeon Springs

Students participate in the bike lane coloring contest and the school/FDOT selects the winning designs; FDOT will install the winning design in the bike lane(s) closest to the school entrance

January – April: Design & installation of winning bike lane designs

March - April: School Presentations

### March 8

#### **SR A1A Resiliency Plan Public Information Meeting**

5:30 pm – 7:00 pm

The Casements

25 Riverside Dr., Ormond Beach

More info: [Click Here](#)

### March 16

#### **Public Transportation & Transportation Disadvantaged Awareness Day - Legislative Day**

The Capitol Courtyard, Tallahassee

More info: [Click Here](#)

### March 16

#### **Volusia County Trails Master Plan Public Meeting**

5:30 pm

The Brannon Center, 105 S. Riverside Drive, New Smyrna Beach

More info: [Click Here](#)

### March 18

#### **Ponce Preserves the Planet**

10:00 am – 1:00 pm

Ponce Preserve

4401 S. Peninsula Drive, Ponce Inlet

The River to Sea TPO will have a table at this event.

More info: [Click Here](#)

### March 21

#### **SR A1A Resiliency Plan Public Information Meeting**

5:30 pm – 7:00 pm

Wickline Center

800 S. Daytona Ave., Flagler Beach

More info: [Click Here](#)



**March 27**

**Volusia County Trails Master Plan Public Meeting**

5:30 pm

The Sanborn Center, 815 S. Alabama Ave., DeLand

More info: [Click Here](#)

**April 14**

**Central Florida MPO Alliance (CFMPOA) Meeting**

10:00 am – 12:00 pm

MetroPlan Orlando

250 S. Orange Avenue, Suite 200 Orlando

More info: [Click Here](#)

**April 20**

**Families and Communities Together (FACT) Fair**

5:30 pm – 7:00 pm

New Smyrna Beach High School

1015 10<sup>th</sup> Street, New Smyrna Beach

The River to Sea TPO will have a table at this event.

More info: [Click Here](#)

**April 22**

**Palm Coast Fire Department's 50<sup>th</sup> Birthday Celebration**

Palm Coast City Hall

160 Lake Avenue, Palm Coast

The River to Sea TPO will have a table at this event.

More info coming soon.

**April 27**

**Deltona Family Fun Day**

2:00 pm – 6:00 pm

Deltona Regional Library

2150 Eustace Avenue, Deltona

The River to Sea TPO will have a table at this event.

More info: [Click Here](#)



# Volusia County Construction Report – January 2022\*

## Completed within the last 6 months:

- 1) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr)
- 2) Sugar Mill Road curve reconstruction and turn lanes
- 3) Williamson Blvd. (LPGA to Strickland Range)
- 4) Tenth St 4-lane widening (Myrtle to US 1)
- 5) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4)
- 6) Howland Blvd 4-lane widening (Providence Blvd to Elkcam Blvd)

## Under Construction or Advertised for Construction:

- 1) Williamson Blvd. and Strickland Range Rd. Improvements – Under Construction
- 2) Old New York paved shoulders (Shell to S-44) – Under Construction
- 3) Trail Connection from Marine Discovery Center to River to Sea Loop – Under Construction
- 4) City Island Seawall Repair – Under Construction
- 5) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Under Construction
- 6) Blue Lake Extension from Victoria Park to SR-472 – Construction contract awarded
- 7) Old Elections Parking Lot Replacement – Bids under evaluation

## Design Projects:

- 1) Spring to Spring Trail - Segment 3C (Trail along Don Smith Blvd) – Design on Hold
- 2) Turnbull Bay Road paved shoulders – ROW Acquisition Ongoing
- 3) Beresford Ave Extension (Blue Lake to MLK) – Design Ongoing
- 4) Beresford Ave Extension (MLK to SR-44) – Planning and Coordination Ongoing
- 5) Spring to Spring Trail (Lake Beresford to Old New York) – Design Ongoing
- 6) Spring to Spring Trail (Old New York to SR-44) – Design Ongoing
- 7) Spring to Spring Trail (SR-44 to Grand Avenue) – Design Ongoing
- 8) Amelia Ave (Voorhis to Ohio) – Design Ongoing
- 9) Williamson Blvd. (Strickland Range to Hand Ave) – Design Ongoing
- 10) Study of LPGA Widening from Tymber Creek to I-95 – Study by FDOT underway
- 11) Old Mission Road from W. Park to Josephine – Design Ongoing
- 12) Veterans Memorial Plaza – Design Ongoing
- 13) Pioneer Trail and Sugar Mill Intersection Improvements – Design Ongoing
- 14) Taylor Branch Rd. widening (Dunlawton to Clyde Morris) – Feasibility Study Completed
- 15) Pioneer Trail and Tomoka Farms Rd. Roundabout – Design Ongoing / ROW Acquisition Started
- 16) LPGA Blvd. and Clyde Morris Blvd. Intersection Improvements – Design Ongoing
- 17) Williamson Blvd. Access Management Improvements (Airport to Taylor) – Design Ongoing
- 18) Doyle Rd. Twisted Oak to Lush Lane paved shoulders – Design Ongoing
- 19) Orange Camp Rd. from US-17/92 to MLK – widening study – Study Ongoing
- 20) Veterans Memorial Parkway from Graves to SR-472 feasibility study – Study Ongoing
- 21) Williamson from I-95 to Beville Rd. widening – negotiating scope of work
- 22) Dunn Ave Extension from LPGA Blvd to I-95 – Evaluating Design RSQ
- 23) Pioneer Trail and Williams / Colony Park – Study Ongoing
- 24) Dirksen from US-17/92 to I-4 widening study – Traffic Study Ongoing

\*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues.

**FLAGLER COUNTY CONSTRUCTION REPORT**  
**As of March 2023**

<b><u>Construction and Near Construction Phase</u></b>		<b>Status</b>
1	Design of 3.7 miles A1A Shore Protection (FDOT)	Easement acquisition phase
2	Dune Restoration - City of Flagler Beach (ACOE)	Easement acquisition phase
3	Hurricane Dorian-Dune Restoration (FEMA)	Construction complete
4	Dune Restoration-Washington Oaks State Park	Construction ongoing
5	Dune Restoration-Painters Hill	Near construction
6	Beach Management Study	Study ongoing
7	Graham Swamp Multi-Use Trail & Pedestrian Bridge from Lehigh Trail to SR 100	Construction ongoing
8	Malacompra Road Resurfacing - from A1A to Roadway end at Atlantic Coast Beach	Construction complete; closeout in progress
9	Marineland Acres Road Improvement	Construction ongoing
10	Old Haw Creek from County Road 304 to SR 11	Design Complete; awaiting funding
11	Water Oak Road from County Road 2006 to Mahogany Blvd.	Construction ongoing
12	CR 90 from Hickory St to CR 75 Improvements	Design complete; Procurement Phase ongoing
13	Apache Dr from Osceola Ave to 1st Ave	Construction ongoing
14	Commerce Parkway	Design Update ongoing; Construction procurement ongoing

<b><u>Design Phase</u></b>		<b>Status</b>
1	CR 304 Replacement of 4 Bridges	Design Complete
2	East Daytona North Paving Phase II (Various Roadways)	Design ongoing
3	Hargrove CR 1421 from Otis Stone Hunter CR 1422 to US 1	Design complete
4	Otis Stone from County Road 13 to US 1	Design complete
5	Rehabilitation and Resurfacing of Armand Beach Drive (Various Roadways)	Design ongoing
6	Rehabilitation and Resurfacing of Seascapes	Design ongoing
7	Rima Ridge Resurfacing (Rodeo, Bareback Trl, Pinto Ln, Relay Rd, Oakridge Rd, Bridle Path Ln, Cone Rd, Shadow Ln, Sunny Rd)	Design complete
8	East Daytona North Paving Phase I (Various Roadways)	Design phase to begin
9	Stormwater Master Planning	Study ongoing; MS4 Permit Application NOI submitted