TCC Members Present:
Fred Griffith
Kok Wan Mah
Laura Dodd
Mike Holmes
Ron Paradise
Darren Lear
Brian Walker
Jason Lawrence
Becky Mendez, Vice Chairperson
Shawn Finley
Jose Papa, Chairperson
Mark Karet
Jake Baker
Tim Burman
John Dillard
Melissa Winsett
Eric Kozierski
Vickie Wyche (non-voting advisor)

TCC Members Absent:
Arlene Smith
Stewart Cruz
Larry Newsom
Faith Alkhatib
Amye King (excused)
Larry LaHue (excused)
Heather Blanck (excused)

Others Present:
Debbie Stewart, Recording Secretary
Pamela Blankenship
Lois Bollenback
Colleen Nicoulin
Stephan Harris
Aarti Sharma
Vince Wang
Rich Walton
Mike Ziarnek
Heather Grubert
Roger C. Schmitt
Lara Bouck
Laura Turner
Amit Singh
John Scarlato
Kristin Caruso

Representing:
Bunnell
Daytona Beach
DeBary Alternate
DeLand
Deltona
Edgewater
Holly Hill
Lake Helen
Orange City
Ormond Beach
Palm Coast
Pierson
Ponce Inlet
Port Orange
South Daytona
V.C. Traffic Engineering
Volusia County School District
FDOT District 5

Representing:
Daytona Beach Int'l Airport
Daytona Beach Shores
Flagler Beach
F.C. Traffic Engineering
New Smyrna Beach
V.C. Emergency Management
Votran

Representing:
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
Daytona Beach Alternate
FDOT
FDOT
Florida Concrete & Products Assoc.
H.W. Lochner
Laura Turner Planning Services
Scalar Consulting Group
Scalar Consulting Group
Scalar Consulting Group

1. Call to Order / Roll Call / Determination of Quorum

Chairperson Papa called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was present.
II. Introduction of New CAC Members (CAC Only)

III. Press/Citizen Comments

There were no public comments.

IV. Action Items

A. Review and Approval of February 20, 2018 TCC Meeting Minutes

MOTION: A motion was made by Mr. Lear to approve the February 20, 2018 TCC meeting minutes. The motion was seconded by Mr. Dillard and carried unanimously.

B. Appointment of 2018 Transportation Improvement Program (TIP) Subcommittee Members

Chairperson Papa stated each year, the TIP Subcommittee is convened to evaluate priority project applications and to review the Call for Projects process and selection criteria used to develop the TPO’s Project Priority Lists. TPO staff is seeking volunteers from each advisory committee to participate in this subcommittee.

Ms. Nicoulin referred to page 17 of the agenda and stated there are currently four TCC members on the TIP Subcommittee. The TPO is looking for reappointment and to take any additional volunteers.

Ms. Winsett stated Mr. Jon Cheney would remain on the TIP Subcommittee.

Ms. Dodd stated she would also remain on the subcommittee.

Mr. Walker asked what the time commitment is for the TIP Subcommittee.

Ms. Nicoulin replied once the Call for Projects has ended, the subcommittee will meet at least two times to review the applications and score and rank them. The meetings are tentatively scheduled for the week of April 16, 2018 and the following week. They will meet again in the fall to review the Call for Projects process and applications. Meetings are typically three to four hours; it depends on how many applications are received and how long it takes to review them.

MOTION: A motion was made by Mr. Lear to reappoint Mr. Ron Paradise, Mr. Jon Cheney, Mr. Jose Papa and Ms. Laura Dodd to the Transportation Improvement Program (TIP) Subcommittee. The motion was seconded by Ms. Dodd and carried unanimously.

C. Review and Recommend Approval of Resolution 2018-## Adopting the Bicycle and Pedestrian Master Plan Report

Mr. Harris stated a link to final draft of the Bicycle and Pedestrian Master Plan Report was provided in the agenda on page 18. It is similar to the draft from last month with minor improvements to the maps used in the bicycle and pedestrian crash data. He is happy to address any comments or questions regarding the final draft report.

Ms. Mendez stated there was an audible pedestrian signal (APS) recently installed at the intersection of Enterprise Road and Saxon Boulevard and since those are both county roads, she asked if the table could be updated to include them.

Ms. Winsett replied she would find out and let the TPO know.

Ms. Mendez referred to page 98 of the plan that explains the shape and length of existing facilities and stated she confirmed with Mr. Harris that it refers to linear feet.
MOTION: A motion was made by Mr. Lear to recommend approval of Resolution 2018-## adopting the Bicycle and Pedestrian Master Plan Report. The motion was seconded by Mr. Holmes and carried unanimously.

V. Presentation Items

A. Presentation and Discussion of the “Tell the TPO” Survey Campaign

(Handout)

Ms. Blankenship stated the “Tell the TPO” Survey is a bi-annual survey conducted to better understand the preferences and priorities of the TPO planning area. The survey provides a broad understanding of the public’s awareness, attitudes and perceptions about transportation in the TPO region. It also increases awareness of the TPO and what we do. She introduced Ms. Lara Bouck, H.W. Lochner, Project Manager for the “Tell the TPO” survey to give the presentation.

Ms. Bouck gave a PowerPoint presentation and stated there are several goals for the survey; the primary goal is to obtain information on public opinion of transportation issues and the desires for mobility options in the TPO region. She reviewed the secondary goals and stated the target audience is everyone that lives, works or visits the TPO region; the goal is to receive 2,000 responses. She reviewed the marketing plan and the ways the survey will be accessed. There will be a prize drawing for the public responses, a competition between the committees of the TPO with a trophy for the winning committee and a trophy awarded to the most successful TPO Board member. The prior survey results are available on the TPO website. She outlined the outreach efforts that will be undertaken. Her team has been working with TPO staff and various stakeholders to review the survey instrument and suggest questions to change or new questions to add. She reviewed the new questions being considered; not all of them can be used. She encouraged the members to make any suggestions for questions or topics.

Chairperson Papa asked what the deadline is for comments.

Ms. Bouck replied by March 30, 2018, next Friday; send comments to either herself or Ms. Blankenship.

Mr. Holmes asked when the survey would go out.

Ms. Bouck replied presentations are being given this month to the committees and the board; a revised version will be presented for approval next month and the target date for going live with the survey is April 30, 2018. It will be live through the end of June; they will compile and analyze the data in July and a summary will be presented in August.

Mr. Griffith asked what the plan is for the results of the survey.

Ms. Bouck replied only two questions will be different from the prior survey; they will be used to help the TPO see if they are on the right track and if where they are spending money is where people’s desires for mobility options are.

Chairperson Papa reminded the members to have any comments in by next Friday.

B. Status Report of the St. Johns River to Sea Loop Trail PD&E Study

Ms. Nicoulin stated FDOT is conducting the St. Johns River to Sea Loop Trail PD&E Study and she introduced FDOT’s Project Manager, Ms. Heather Grubert and their consultant, Mr. John Scalaros to give the presentation.

Mr. John Scarlatos, Scalar Consulting Group, gave a PowerPoint presentation of the St. Johns River to Sea Loop Trail PD&E Study from SR 44 at Lytle Avenue to Beville Road. He provided background information on
the study, reviewed the study objectives, the purpose of the trail and the schedule. A link to this presentation was provided on page 33 of the agenda. He explained that PD&E stands for Project Development and Environment study and it is conducted to meet the requirements of the National Environmental Policy Act (NEPA) and to determine the social, natural, cultural and physical impacts. The project is funded with SUN Trail money; SUN Trail provides for the PD&E study, design and construction but not operations and maintenance. FDOT is not obligated to provide operations and maintenance. This study is part of a regional trail and will close a gap in the loop. He reviewed the project location and showed the map of the entire loop including the study area. The trail is approximately 12 miles in length in Volusia County from SR 44/Lyttle Avenue to Beville Road along US 1. He reviewed the challenges of the project and stated right-of-way is the biggest one. They cannot go through eminent domain and forcefully take any property. He reviewed the components of the study; engineering, environmental and public involvement. He explained the corridor alternatives and stated the New Smyrna Beach corridor alternative includes a possible one-way street conversion along Riverside Drive. There will be a public meeting held for the residents to provide input. He reviewed the stakeholders involved and the coordination of the multiple government agencies. There were two kick-off meetings held to gather public input; one north and one south. He explained the study schedule and stated currently, it is in the Environmental and Engineering Analysis phase, and is expected to be completed by June 2019. Design is funded for 2019; right-of-way and construction are currently not funded.

C. Presentation and Discussion of Rectangular Rapid Flashing Beacon (RRFB) Alternatives

(Handout)

Ms. Nicolin stated in December, the Federal Highway Administration (FHWA) rescinded their interim approval of rectangular rapid flashing beacons (RRFBs) and the BPAC asked TPO staff to identify alternatives to them. She referred to the handout that lists fourteen alternatives to the RRFBs as well as links for more information about each one. The BPAC and CAC asked TPO staff to provide general costs associated with these alternatives; staff will do the research and provide that information as well.

D. Update on Regional Studies

Ms. Nicolin stated there are three ongoing regional studies that are in various degrees of progress. She stated the Regional Transit Study is led by the Central Florida MPO Alliance and FDOT and covers ten counties in Central Florida. Its purpose is to collect data on current and projected traffic demands as it relates to transit, identify gaps and opportunities in transit planning and to create a consensus on regional priorities area with specific suggestions on which projects to invest money on. The planned completion date is May 2018. A presentation will be given then.

Ms. Nicolin stated the Regional Truck Stop Study is also being conducted by FDOT and covers the same ten counties. It was delayed due to the difficulty in engaging the trucking industry and getting information about what they want and need in terms of truck parking. This particular study does not involve the relocation of the Longwood Truck Stop in Seminole County but is intended to identify the demand for truck parking, the current capacity, where there are gaps and how to address them. Drivers are required by law to pull over and in most cases, there is not as a place to pull over on demand at every interchange. The purpose is to identify their needs and how to accommodate those by law. The study is currently underway and should be completed within six months.

Ms. Nicolin stated the third regional study is the Central Florida Visitor’s Study; it is also being conducted by FDOT and covers the ten counties. It is aimed at documenting visitor travel behaviors in the region. The MPOs involved have asked that they look at not just the visitors but the tourism industry; the people that work in the tourism industry, how they get to their place of employment and what impacts they have on transportation. She does not have a timeframe for the completion date; it was started last year.

Ms. Dodd asked when the Central Florida Visitor’s Study is expected to be completed.
Ms. Nicoulin replied she is not sure; it started last year. She will pass further information on once she receives it.

E. **FDOT Report**

Ms. Wyche stated the report was provided in the agenda and the I-4 lighting installation projects are all on schedule and scheduled to be completed from October 2018 to April 2019.

Mr. Ziarnek, FDOT District 5 Bicycle/Pedestrian Coordinator, stated that he is trying to find out what the level of awareness is, especially in smaller communities, regarding bicycle and pedestrian infrastructure and how FDOT can include that for them. He wants to know if any of the cities conduct bicycle or pedestrian counts, have business improvement districts and what bicycle or pedestrian needs they may have. He will be reaching out to the communities along the Intracoastal where the bridges are; some of these bridges are fifty years old and often they cannot retrofit them for bicycle and pedestrian facilities. He will be completing an inventory to see what facilities are available for bicyclists and pedestrians. He also asked if the cities have any wheels on sidewalks prohibitions other than wheelchairs. He stated Ms. Nicoulin has his business cards and members can contact him directly.

F. **Volusia and Flagler County Construction Reports**

Ms. Winsett stated the Volusia County Construction Report was provided in the agenda on page 48. There was a question last month on what is considered “Near Construction” and the answer is two to three months.

VI. **Staff Comments**

→ **Update on Call for Projects**

Ms. Nicoulin stated the Call for Projects is currently open and will close Monday, April 2, 2018 at 12:00 p.m. She reminded the committee that there was an update to the FDOT application that is attached to the project implementation applications. The updated version is on the TPO website.

→ **Update on CFRPM-7 S/E Data Development**

Ms. Nicoulin stated FDOT is in the process of updating the 2045 Central Florida Regional Planning Model (CFRPM). The TPO uses this model when building the Long Range Transportation Plan (LRTP) so FDOT is updating it in advance of that. An update to the socio-economic (S/E) data is being done as part of updating the model. She will be reaching out to the individual city representatives to coordinate with them on the S/E data specific to their municipality.

→ **Update on Roundtable of Volusia County Elected Officials**

Ms. Nicoulin stated the Roundtable of Volusia County Elected Officials met on March 12, 2018 and all cities but one have adopted an interlocal agreement regarding the proposed half-cent sales tax. The next step is for Volusia County to take action on this item.

→ **Update on the 2018 R2CTPO Annual Planning Retreat – March 23, 2018**

Ms. Nicoulin announced this Friday, March 23, 2018, the TPO is having its Annual Planning Retreat and the focus is on autonomous vehicles. There will be autonomous and connected vehicles on display. The retreat will be at the Brannon Center in New Smyrna Beach and registration begins at 8:30 am; the retreat starts at 9:00 am. She asked that anyone that wishes to come to please RSVP.
VII. **TCC Member Comments**

Mr. Griffith stated all of the paving in Bunnell and Flagler Beach has been completed for the year.

Mr. Paradise volunteered for the TIP Subcommittee.

Ms. Nicoulin replied he had been volunteered and appointed.

VIII. **Information Items**

- CAC & TCC Attendance Records
- February 28, 2018 River to Sea TPO Board Meeting Summary
- February TPO Outreach and Events
- Who’s Who in Transportation Information Sheet

IX. **Adjournment**

There being no further business, the TCC meeting adjourned at 3:54 p.m.

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**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

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**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the March 20, 2018 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 17th day of April 2018.

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**DEBBIE STEWART, RECORDING SECRETARY**

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**