

**Technical Coordinating Committee (TCC)  
Meeting Minutes  
March 19, 2024**

**TCC Members Physically Present:**

Brian Woodworth  
Gwyn Herstein  
Steven Bapp  
Belinda Williams-Collins  
Ryan Solstice  
Caryn Miller  
Brian Walker, Chairperson  
Shane Corbin  
Shawn Finley  
Mark Karet  
Patty Rippey  
Tim Burman  
Becky Witte  
Ralf Heseler  
Richard Zion (non-voting)  
Kia Powell (non-voting advisor)

**TCC Members Virtually Present:**

Marcus DePasquale  
Jessica Entwistle  
Simone Kenny  
Jose Papa  
Omar Atallah  
Jay Williams

**TCC Members Absent:**

Roy Sieger  
Jonathan Lord  
Trevor Martin  
Lee Evett  
Becky Mendez, Vice Chairperson (excused)  
Joe Ruiz

**Others Physically Present:**

Donna King, Recording Secretary  
Pamela Blankenship  
Colleen Nicoulin  
Stephan Harris  
Emanuelle "Mani" Rodriguez  
Kendall Story

**Others Virtually Present:**

Anna Hopkins  
Maggie Ardito  
J. Cheney

**Representing:**

Daytona Beach Alternate  
Daytona Beach Shores  
DeBary  
DeLand  
Edgewater  
Flagler Beach  
Holly Hill  
New Smyrna Beach  
Ormond Beach  
Pierson  
Ponce Inlet  
Port Orange  
South Daytona Alternate  
Volusia County Transit Services  
Flagler County Traffic Engineering  
FDOT

**Representing:**

Bunnell  
Deltona  
Flagler County  
Palm Coast Alternate  
VC Traffic Engineering  
VC Traffic Engineering Alternate

**Representing:**

Flagler County Aviation  
Flagler County Emergency Mgmt.  
Flagler County Transit  
Lake Helen  
Orange City  
Orange City Alternate

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
Kimley-Horn  
DeLand

**Representing:**

FDEP Office of Greenways & Trails  
BPAC Member  
Citizen

**I. Call to Order / Roll Call / Determination of Quorum**

Technical Coordinating Committee (TCC) Chairperson Brian Walker called the River to Sea Transportation Planning Organization (TPO) TCC meeting to order at 3:02 p.m. The roll was called and it was determined that a quorum was physically present. The meeting was held in a hybrid format with fourteen voting members physically present and five voting members virtually present; and two non-voting members physically present and one non-voting member virtually present.

The Pledge of Allegiance was given.

**MOTION:** *A motion was made by Mr. Heseler to allow members attending virtually to participate and vote. The motion was seconded by Mr. Bapp and carried unanimously.*

## II. Public Comment/Participation

There were no public comments.

## III. Action Items

### A. Review and Approval of the February 20, 2024 TCC Meeting Minutes

**MOTION:** *A motion was made by Mr. Heseler to approve the February 20, 2024 TCC minutes. The motion was seconded by Mr. Walker and carried unanimously.*

### B. Review and Recommend Approval of Resolution 2024-## Amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP), De-Obligating Funds, and Authorizing the Execution of a Supplemental Agreement (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin provided in-depth details of the amendment. She stated that every two years the TPO develops a new UPWP. During this time, the TPO identifies funds in the current UPWP that are not anticipated to be spent down which will then go through the de-obligation process. By de-obligating these funds it allows the TPO to continue activities that were started before the end of the current fiscal year into the following fiscal year. She reviewed the funding amounts that are being deobligated.

**MOTION:** *A motion was made by Mr. Karet to recommend approval of Resolution 2024-## amending FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP), de-obligating funds, and authorizing the execution of a supplemental agreement. The motion was seconded by Mr. Corbin and carried unanimously by roll call vote.*

### C. Review and Recommend Approval of Resolution 2024-## Supporting the St. Johns River to Sea Loop Trail

Mr. Harris provided in-depth details on the St. Johns River to Sea Loop Trail and noted that the resolution supports the trail as one of the leading regional trail priorities in the State of Florida. He noted that the funding that is currently programmed on the trail will remain regardless of whether the ranking changes. He stated that the TPO has received letters of support from Flagler County and the Northeast Florida Regional Council.

Ms. Miller asked if sending additional letters of support would be helpful.

Mr. Harris stated that that another letter of support is welcome but noted the time constraints.

Mr. Bapp noted a correction (SR 50 needs to be changed to SR 40) to the map.

**MOTION:** *A motion was made by Ms. Miller to recommend approval of Resolution 2024-## supporting the St. Johns River to Sea Loop Trail. The motion was seconded by Ms. Williams-Collins and carried unanimously.*

## IV. Presentation Items

### A. Presentation and Discussion of Florida Department of Environmental Protection's Office of Greenways and Trails Program for Trail Towns and Trail Designation

Ms. Anna Hopkins, Office of Greenways and Trails (OGT) and Florida Department of Environmental Protection (DEP), provided a PowerPoint presentation of the DEP's Office of Greenways and Trails Program for Trail Towns and Designations. She provided overall details of what their purpose is and identified the current Florida-designated Trail Towns, the goals, what makes a Trail Town, and the benefits. She provided information on

how to become a Trail Town and explained the process of applying and getting approved. She explained the variety of programs that they offer, the criteria, and the benefits of each program.

**B. Presentation and Update on the Best Foot Forward for Pedestrian Safety High Visibility Crosswalk Enforcement Operation**

Ms. Blankenship provided a PowerPoint presentation on the Bike/Walk Central Florida's Operation Best Foot Forward for Pedestrian Safety Program. She provided in-depth details of the program's mission, expected benefits, and the data that was collected on thirteen crosswalks during January of 2024. She discussed driver yield rates at various crosswalks in Volusia County that ranged from 16%-97%. She noted that five high visibility crosswalk enforcement operations took place in February producing twenty-four warnings and ninety-four citations.

**C. Update on the River to Sea TPO 2024 Annual Call for Projects**

Ms. Nicoulin provided a detailed update on the TPO's Annual Call for Projects She explained the difference between feasibility studies, project implementation, and traffic operations project applications. She requested members review the list and let her know if an application that was submitted during the call for projects was not on the list provided. She reviewed the upcoming schedule.

**D. FDOT Report**

Ms. Kia Powell provided details of the FDOT report included in the agenda and announced the most up-to-date project information can be found at [www.cflroads.com](http://www.cflroads.com). She announced a safety pop-up event being held at Andy Romano Beachfront Park on March 27, 2024, from 9 a.m. to 11 a.m.

**E. Volusia and Flagler County Construction Reports**

The Volusia County and Flagler County Construction Reports were provided in the agenda.

**V. Staff Comments**

There were no staff comments.

**VIII. TCC Member Comments**

Ms. Miller stated that Flagler was conducting interviews for a new Transportation Planner and she is unsure how long that will take. The new planner will be taking her place on the TCC. She expressed her gratitude for working with everyone on the TCC.

Mr. Heseler provided an update on VoRide services in DeLand and announced the expansion of the service into Orange City, Deltona, and DeBary on April 8, 2024.

**VIII. Information Items**

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary

**VIII. Adjournment**

There being no further business, the TCC meeting adjourned at 3:53 p.m.

  
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Andrew Holmes MR. BRIAN WALKER, CHAIRPERSON  
TECHNICAL COORDINATING COMMITTEE (TCC)

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the March 19, 2024 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 16<sup>th</sup> day of April 2024.

  
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DONNA KING, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**\*\* A recording of the March 19, 2024 TCC meeting is available upon request.**