

**Citizens' Advisory Committee (CAC)
Meeting Minutes
March 19, 2024**

CAC Members Physically Present:

Shawn Collins
Emily Nice
John MacFarlane
Kerry Karl
Janet Deyette
Christine Power
Greg Feldman, Vice Chairperson
Bob Williams
Bob Storke
Fred Heyne
Wayne Josvai
Elizabeth Alicia Lendian
Raif Heseler
Kia Powell (non-voting advisor)

CAC Members Virtually Present:

Pam Phillips
Omar Atallah (non-voting)
Jay Williams (non-voting)

CAC Members Absent:

Ed Fendley (excused)
Trevor Martin
Mark Stancel (excused)
Susan Elliott
Paul Martel
Bobby Ball (excused)
Katheryn Meagher (excused)
Dave Castagnacci, Chairperson (excused)

Others Physically Present:

Donna King, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Gillis Blais

Others Virtually Present:

Anna Hopkins

Representing:

Daytona Beach
Daytona Beach Alternate
DeBary
DeLand
Deltona
Edgewater
Flagler County
New Smyrna Beach
Orange City
Ormond Beach
Ponce Inlet
Volusia County
Volusia County Transit Services
FDOT

Representing:

Volusia County
Volusia County Traffic Engineering
VC Traffic Engineering Alternate

Representing:

Flagler Beach
Flagler County Transit
Palm Coast
Pierson
Pierson Alternate
Port Orange
South Daytona
Volusia County

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Citizen

Representing:

Office of Greenways & Trails

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Vice Chairperson Greg Feldman called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:22 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with twelve voting members and two non-voting members physically present, and one voting member and two non-voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mr. Heseler to allow members attending virtually to participate and vote. The motion was seconded by Mr. Heyne and carried unanimously.*

II. Public Comment/Participation

There was no public comment/participation.

III. Action Items

A. Review and Approval of the February 20, 2024 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Storke to approve the February 20, 2024 CAC minutes. The motion was seconded by Ms. Karl and carried unanimously.*

B. Review and Recommend Approval of Resolution 2024-## Amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP), De-Obligating Funds, and Authorizing the Execution of a Supplemental Agreement (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin provided in-depth details of the resolution amendments. She stated that every two years the TPO develops a new UPWP. During this time, the TPO identifies funds in the current UPWP that are not anticipated to be spent down which will then go through the de-obligation process. By de-obligating these funds it allows the TPO to continue activities that were started before the end of the current fiscal year into the following fiscal year.

MOTION: *A motion was made by Mr. Heseler to recommend approval of Resolution 2024-## amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP), de-obligating funds, and authorizing the execution of a supplemental agreement. The motion was seconded by Mr. Storke and carried unanimously by roll call vote.*

C. Review and Recommend Approval of Resolution 2024-## Supporting the St. Johns River to Sea Loop Trail

Ms. Nicoulin provided in-depth details on the St. Johns River to Sea Loop Trail and noted that the resolution supports the trail as one of the leading regional trail priorities in the State of Florida. She noted that the funding that is currently programmed on the trail will remain regardless of whether the ranking changes. She stated that the TPO has received a letter of support from Flagler County and expects to receive another from the Northeast Florida Regional Council.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2024-## supporting the St. Johns River to Sea Loop Trail. The motion was seconded by Ms. Power and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of Florida Department of Environmental Protection's Office of Greenways and Trails Program for Trail Towns and Trail Designation

Ms. Anna Hopkins, Office of Greenways and Trails (OGT) and Florida Department of Environmental Protection (DEP) provided a PowerPoint presentation of the DEP's Office of Greenways and Trails Program for Trail Towns and Designations. She provided overall details of what their purpose is and identified the current Florida-designated Trail Towns, the goals, what makes a Trail Town, and the benefits. She provided information on how to become a Trail Town and explained the process of applying and getting approved. She explained the variety of programs that they offer; the criteria needed, and the benefits of each program.

Ms. Hopkins answered CAC members' questions regarding how SunTrail and the Florida Greenways and Trails work together and whether their grants and funding sources are only available to government agencies.

B. Presentation and Update on the Best Foot Forward for Pedestrian Safety High Visibility Crosswalk Enforcement Operation

Ms. Blankenship provided a PowerPoint presentation on the Bike/Walk Central Florida's Operation Best Foot Forward for Pedestrian Safety Program. She provided in-depth details of the program's mission, expected benefits, and the data that was collected on thirteen crosswalks during January of 2024. She discussed driver yield rates at various crosswalks in Volusia County that ranged from 16%-97%. She noted that five high visibility crosswalk enforcements took place in February producing twenty-four warnings and ninety-four citations.

Ms. Blankenship answered CAC members' questions regarding the locations of the crosswalks; continuing pedestrian education for the public; different crosswalk safety countermeasures and if there is a system set up to communicate with all of the local governments to help get the word out.

C. Update on the River to Sea TPO 2024 Annual Call for Projects

Ms. Nicoulin provided a detailed update on the TPO's Annual Call for Projects. She explained the difference between feasibility studies, project implementation, and traffic operations project applications. She noted that Mr. Fred Heyne expressed interest in serving on the TIP Subcommittee and asked if there were any additional volunteers.

MOTION: *A motion was made by Ms. Karl to support the appointment of Mr. Fred Heyne to the TIP Subcommittee. The motion was seconded by Ms. Bonds and carried unanimously.*

Ms. Nicoulin answered CAC members' questions regarding the number of applications received this year and if it was typical; whether all projects must undergo a feasibility study first; and match requirements.

D. FDOT Report

Ms. Kia Powell provided details of the FDOT report and announced the most up-to-date project information can be found at www.cflroads.com. She discussed the She announced a safety pop-up event being held at Andy Romano Beachfront Park on March 27, 2024, from 9 a.m. to 11 a.m.

E. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin stated that the TIP Subcommittee meeting will be scheduled soon.

VI. CAC Member Comments

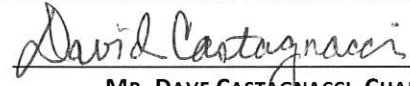
Mr. Heseler provided an update on VoRide services in DeLand and announced the expansion of the service into Orange City, Deltona, and DeBary on April 8, 2024.

VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:22 p.m.



MR. DAVE CASTAGNACCI, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the March 19, 2024 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 16th day of April 2024.



DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the March 19, 2024 CAC meeting is available upon request.**