

**Citizens' Advisory Committee (CAC)
Meeting Minutes
March 15, 2022**

CAC Members Physically Present:

Shawn Collins
Ed Fendley
Marcia Stevens-Foltz
Gilles Blais
Bob Storke
Fred Heyne
Alan Peterson
Paul Martel
Joe Villanella
Dave Castagnacci, Vice Chairperson
Edie Biro
Melissa Winsett (non-voting)
Sarah McNamara (non-voting)

CAC Members Virtually Present:

Erika Benfield
Nora Jane Gillespie
Sue Elliott
Bobby Ball

CAC Members Absent:

Kerry Karl, Chairperson (excused)
Janet Deyette (excused)
Faith Alkhatib (non-voting)
Tisha Peterson
Rick Basso
Jack Delaney
Patricia Lipovsky (excused)
Elizabeth Alicia Lendian

Others Physically Present:

Colleen Nicoulin
Stephan Harris

Others Virtually Present:

Debbie Stewart, Recording Secretary
Pam Blankenship
Jay Williams
Jon Cheney

Representing:

Daytona Beach
Flagler Beach
Flagler County
Holly Hill
Orange City
Ormond Beach
Palm Coast
Pierson Alternate
Ponce Inlet
Volusia County Chair
Votran (CTC)
Volusia County Traffic Engineering
FDOT

Representing:

DeBary
New Smyrna Beach
Pierson
Port Orange

Representing:

DeLand
Deltona
Flagler County Traffic Engineering
Flagler County Public Transportation
Lake Helen
South Daytona
Volusia County D-2
Volusia County at Large

Representing:

TPO Staff
TPO Staff

Representing:

TPO Staff
TPO Staff
Volusia County
Volusia County Traffic Engineering

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Vice Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 11 voting and two non-voting members physically present; and with four voting members virtually present.

MOTION: *A motion was made by Mr. Peterson to allow members attending virtually to participate and vote.
The motion was seconded by Mr. Collins and carried unanimously.*

The Pledge of Allegiance was given.

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the February 15, 2022 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Villanova to approve the February 15, 2022 CAC meeting minutes. The motion was seconded by Mr. Peterson and carried unanimously.*

B. Review and Recommend Approval of Resolution 2022-## Amending the Connect 2045 Long Range Transportation Plan (LRTP) (Roll Call Vote Required)

Ms. Nicoulin explained this requested amendment advances funding for two interchange projects on I-95; LPGA Boulevard and US 1. It advances design into the current year, adds right-of-way funding to the 2026/2030 band year and extends the limits of the LPGA Boulevard project from US 92 to Williamson Boulevard; the current limits are just east of Champions Drive. Both projects are in the Connect 2045 LRTP; this amendment matches the funding and years. The money to advance these projects came from stimulus funding. This amendment also provides consistency with the Transportation Improvement Plan (TIP).

Members discussed the amendment and Ms. Nicoulin clarified that these are phases that need to be completed before construction which is not yet funded.

Ms. Foltz asked if the consultant would provide the CAC with a presentation on the design of these projects.

Ms. Nicoulin replied she will work with the consultant on that and will bring back any updated information. She noted the LPGA Boulevard project includes the Tomoka River Bridge.

MOTION: *A motion was made by Mr. Blais to recommend approval of Resolution 2022-## amending the Connect 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Mr. Martel and carried unanimously by a roll call vote.*

C. Review and Recommend Approval of the Draft FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) for FDOT/FHWA Review

(Handout)

Ms. Nicoulin explained the UPWP is the TPO's two-year work program that identifies tasks, activities, projects and deliverables staff will be undertaking over the next two years. The draft tasks for the new UPWP were discussed last month. Funding must be tied to these all tasks. The TPO operates under a number of grants and this year we are going to a consolidated planning grant which combines planning (PL) funds and SU funds with Federal Transit Administration (FTA) funds into one grant which will provide better grant management. She reviewed the estimated funding allocations for FY 2022/23 and 2023/24. She explained that the TPO must spend down 80% of PL funds; the consequence if those funds are not drawn down by 80% is that we will not be able to use SU funds for planning in the following year. There will be leftover funds when the current UPWP is closed out that will be available in the second year of the new UPWP; the current UPWP will be closed out at the end of the fiscal year which is June 30, 2022. She noted that these are conservative estimates as there are many unknowns at this time, especially regarding staffing and salaries related to filling vacant positions. She reviewed the tables of tasks and deliverables in the new UPWP that were discussed last month and have since been refined. The draft UPWP will be opened for a 30-day public comment period beginning next week; any comments received from the public, FDOT, and FHWA will be incorporated. The final document will be back for a recommendation of adoption in May.

Mr. Peterson asked for an explanation of why the TPO continues to have staffing issues and if it was related to money.

Ms. Nicoulin replied it is not related to money as the budget supports a full staff of eight; she explained that when the prior Executive Director left last year the TPO was already two planners short. Due to COVID-19, we elected to not bring someone on at that time. The Finance Manager then resigned in October. The Executive Committee directed staff to not fill these positions but wait on a new Executive Director to fill them.

Ms. Foltz asked what the status is on the Executive Director search.

Ms. Nicoulin replied five final candidates are scheduled to come in for interviews on March 31, 2022 and April 1, 2022.

Mr. Collins asked what the TPO's annual budget is and why it is \$300,000 less in year 2024. He asked what the TPO's grant allocation is each year.

Ms. Nicoulin replied the budget for this year is \$1.8 million. The increase in year 2023 is the result of the infrastructure jobs act; the TPO received approximately a 2% increase in its allocations of PL. Year 2023 also includes what we would have received in 2022; since it is so close to the end of the fiscal year, it is included in 2023. Regarding 2024, the TPO does not know the full carryover yet so she anticipates the shown \$78,000 to be closer to \$250,000. The annual grant allocation is approximately \$1.6 million each year.

MOTION: *A motion was made by Mr. Martel to recommend approval of the draft FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) for FDOT/FHWA review. The motion was seconded by Mr. Collins and carried unanimously.*

D. Review and Recommend Approval of Resolution 2022-## Amending the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP) and authorizing the De-Obligation of Urban Attributable (SU) Funds for the Current Fiscal Year (Roll Call Vote Required)

Ms. Nicoulin stated this amendment de-obligates \$76,900 in SU funds that the TPO was unable to use this year; by de-obligating these funds, they will be available in the first year of the new UPWP.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2022-## amending the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP) and authorizing the de-obligation of Urban Attributable (SU) funds for the current fiscal year. The motion was seconded by Mr. Blais and carried unanimously by a roll call vote.*

E. Appointment of a TCC Member to Serve on the Consultant Selection Committee for the General Planning Consultant (GPC) (TCC Only)

This is a TCC only item.

IV. Presentation Items

A. Presentation and Discussion of Updates to the R2CTPO's Title VI and Limited English Proficiency (LEP) Plans

Ms. Blankenship explained the Title VI and Limited English Proficiency (LEP) Plans are reviewed each year and updated every two years. The Title VI Plan establishes procedures to ensure the TPO complies with federal and state statutes and regulations regarding discrimination. She reviewed the updates to the Title VI Plan which were minor. Complaint forms in English and Spanish are included in the Title VI Plan. The LEP ensures the TPO recognizes the needs of LEP members of our community, that we implement a plan to communicate effectively, and ensures reasonable access to the TPO's processes, information and decision-making. She reviewed the updates to the LEP and explained the data used was from the 2014-2019 American Community Survey. Both documents require a 30-day public notice that will begin on March 23, 2022 and run through April 23, 2022. They will be back next month for review and a recommendation of approval.

Vice Chairperson Castagnacci asked how the TPO determines the necessity of a translator.

Ms. Blankenship replied that staff knows if they go to an event in Northwest Volusia County that a translator will likely be needed but it depends on the location and type of event.

B. Presentation and Discussion of the 2022 Annual Call for Projects and Project Priority Process

(Handout)

Ms. Nicoulin announced the Call for Projects closed the end of February; a total of 13 project applications were received of which seven were bicycle/pedestrian and six were traffic operations. The TPO will be convening the subcommittees to review and rank the project applications; the BPAC Project Review Subcommittee is scheduled to meet on March 23, 2022 and the TIP Subcommittee will meet the first or second week in April. She will contact TIP Subcommittee members for their availability to schedule the meeting; they should be able to review all the applications during one meeting. Once the applications are reviewed and ranked based on the established criteria, the projects are then incorporated into the priority list. She reviewed the cycle of the priority process.

C. FDOT Report

Ms. McNamara provided highlights from the FDOT report and announced the wrong way driving system being installed at the SR 44/I-95 interchange will be tested next week. She also announced Sunday, March 20, 2022 the St. Johns River to Sea Loop Alliance is hosting the 2022 Spring to Spring Family Fun Ride and Trail Celebration at Gemini Springs Park; there will be activities, rides, games and a bar-b-que. She announced overnight ramp closures on I-95 at SR 40 and SR 44 next week; information will be sent to the TPO to distribute.

Members provided comments regarding SR 40 where the roadway is damaged and there is no signage at Shell Harbor Road in Pierson. Mr. Peterson asked for an update on his request regarding including the percentages of project completion in the FDOT report; Ms. Nicoulin replied that she spoke with Ms. Anna Taylor about this and that what was previously provided in the report was not an actual representation of completion status. Those reports were not generated from the Liaison Department and Ms. Taylor is trying to find out how to provide the information he is asking for. It was asked how many accidents occurred this year during Bike Week.

Ms. McNamara replied she will look into it these requests.

Members provided comments regarding the new traffic adaptive signal system along Dunlawton Avenue; it was asked if there is a study that merits these signals as there is not enough time for lanes to empty and cars are stacking up. Ms. Nicoulin replied the purpose of an adaptive traffic signal system is to keep traffic moving on the mainline; side streets will experience more of a delay. Adaptive signals adapt to traffic and are not programmed; FDOT determines the timing of adaptive signals.

It asked what the status is on the I-95/Pioneer Trail interchange; that project received stimulus funding last fall and it is the understanding it is fully funded for construction. Ms. Nicoulin will work with FDOT on a status update.

Ms. Gillespie stated she has received three complaints regarding Old Mission Road and Park Avenue where the bicycle path crosses. A solar safety light is located there but the first car in line will see the light when bicyclists are crossing and stop; however, cars behind that first car will go around them. They have had three near misses recently; it is an extremely dangerous intersection and something needs to be done.

Ms. Winsett replied that is an enforcement issue; the county has signage in place. She suggested Ms. Gillespie contact the local police department and/or sheriff's department.

Members provided comments regarding the intersection at Peninsula Drive and Dunlawton Avenue and that the green arrow is not working the way it should; traffic from the south cannot make a right hand turn and those that want to proceed west seem to get confused. It was asked if there has been any progress with installing a traffic light at SR A1A at the road from Hammock Dunes; there was previous discussion about conducting a study

there. Ms. Nicoulin replied a signal warrant study was completed; she believes a signal was warranted but she will confirm with FDOT.

D. Volusia and Flagler County Construction Reports

Ms. Winsett gave the Volusia County Construction report; there were few changes this month.

The Flagler County Construction Report was provided in the agenda.

F. Staff Comments

Ms. Nicoulin stated the Executive Director Search Committee (EDSC) met last Thursday and narrowed the candidate field down to five people who are coming in for interviews on March 31, 2022 and April 1, 2022. The TPO intends to hold a “meet and greet” with the candidates the evening of March 31, 2022; staff is working on the location and time. A notice will be sent out next week. The goal is to have a recommendation for a new Executive Director at the April 27, 2022 TPO Board meeting.

Mr. Fendley asked if the candidates were internal or external.

Ms. Nicoulin replied all the candidates are external; one is from Florida and the others are out of state.

VI. CAC Member Comments

Mr. Fendley referred to the FDOT safety presentation given at a prior meeting regarding lower speed limits and changing the geometry of the road can save lives; he asked if the TPO and/or FDOT can provide data on how much money is going toward those roadway geometry changes that FDOT described as effective. He suggested the committee could take a walk or ride transit as a shared experience; it has been made known to the committee that those who walk, ride transit, or bike are vulnerable as represented in the crash statistics. He thinks a shared experience would help the committee better understand the challenges.

Ms. Nicoulin commented staff has participated in events such as White Cane Day where you cross an intersection blindfolded. The challenge with a committee event is that it would be considered an open meeting and subject to the Sunshine Law. The new UPWP includes activities identified in the Community Safety Action Plan (CSAP) and Mr. Harris is working on a Bicycle/Pedestrian Safety Action Plan. She is not sure if an activity like that can be done as part of the meeting; she will coordinate with the TPO’s legal counsel to see what we can do.

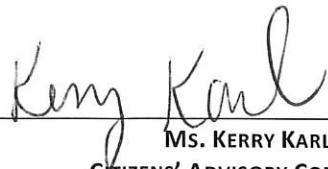
Members discussed the possibility of conducting a group activity as well as safety and lowering speed limits. It was suggested reviewing the statistics on roads that changed the geometry to see if it was successful. It was noted that FDOT is incorporating safety elements and different options to slow traffic with resurfacing projects. The need for enforcement was also discussed. It was asked if statistics could be provided showing the road classification where accidents occur; that data can be sorted from those crash statistics. The TPO has completed studies that identified the top five crash locations and the type of crashes.

VII. Information Items

- CAC & TCC Attendance Records
- February TPO Outreach and Events
- TPO Board Meeting Report

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:47 p.m.


MS. KERRY KARL, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the March 15, 2022 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 19th day of April 2022.


DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

***** A recording of the March 15, 2022 CAC meeting is available upon request.***

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO)
CITIZENS ADVISORY COMMITTEE (CAC)

ROLL CALL VOTE – 2045 LRTP AMENDMENT

MEETING DATE: TUESDAY, MARCH 15, 2022
MEETING TIME: 1:15 P.M.
MEETING LOCATION: RIVER TO SEA TPO

QUORUM: 9 MEMBERS YES

REPRESENTING:

DAYTONA BEACH
DELTONA

DEBARY

DELAND

FLAGLER BEACH

FLAGLER COUNTY

HOLLY HILL

LAKE HELEN

NEW SMYRNA BEACH

ORANGE CITY

ORMOND BEACH

PALM COAST

PONCE INLET

PIERSON

PORT ORANGE

SOUTH DAYTONA

VOLUSIA COUNTY CHAIR

VOLUSIA COUNTY D-2

VOLUSIA COUNTY AT LARGE

VOTRAN (CTC)

FLAGLER COUNTY TRANSIT

CAC MEMBER:

SHAWN COLLINS/EMILY NICE
JANET DEYETTE

ERIKA BENFIELD

KERRY KARL

ED FENDLEY

MARCIA FOLTZ

GILLES BLAIS

RICK BASSO

NORA JANE GILLESPIE

BOB STORKE

FRED HEYNE

ALAN PETERSON

JOE VILLANELLA

SUSAN ELLIOTT

PAUL MARTEL (ALTERNATE)

BOBBY BALL

JACK DELANEY

DAVE CASTAGNACCI

PATRICIA LIPOVSKY

ELIZABETH LENDIAN

EDIE BIRO

TISHA PETERSON

YES / NO

✓ /
exc /

✓ /
exc /
✓ /

✓ /

✓ /

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VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO)
CITIZENS ADVISORY COMMITTEE (CAC)

ROLL CALL VOTE – UPWP AMENDMENT

MEETING DATE: TUESDAY, MARCH 15, 2022
MEETING TIME: 1:15 P.M.
MEETING LOCATION: RIVER TO SEA TPO

QUORUM: 9 MEMBERS YES

<u>REPRESENTING:</u>	<u>CAC MEMBER:</u>	<u>YES</u> / <u>NO</u>
DAYTONA BEACH	SHAWN COLLINS/EMILY NICE	<input checked="" type="checkbox"/> / <input type="checkbox"/>
DELTONA	JANET DEYETTE	<input checked="" type="checkbox"/> / <input type="checkbox"/>
DEBARY	ERIKA BENFIELD	<input checked="" type="checkbox"/> / <input type="checkbox"/>
DELAND	KERRY KARL	<input checked="" type="checkbox"/> / <input type="checkbox"/>
FLAGLER BEACH	ED FENDLEY	<input checked="" type="checkbox"/> / <input type="checkbox"/>
FLAGLER COUNTY	MARCIA FOLTZ	<input checked="" type="checkbox"/> / <input type="checkbox"/>
HOLLY HILL	GILLES BLAIS	<input checked="" type="checkbox"/> / <input type="checkbox"/>
LAKE HELEN	RICK BASSO	<input type="checkbox"/> / <input type="checkbox"/>
NEW SMYRNA BEACH	NORA JANE GILLESPIE	<input checked="" type="checkbox"/> / <input type="checkbox"/>
ORANGE CITY	BOB STORKE	<input checked="" type="checkbox"/> / <input type="checkbox"/>
ORMOND BEACH	FRED HEYNE	<input checked="" type="checkbox"/> / <input type="checkbox"/>
PALM COAST	ALAN PETERSON	<input checked="" type="checkbox"/> / <input type="checkbox"/>
PONCE INLET	JOE VILLANELLA	<input checked="" type="checkbox"/> / <input type="checkbox"/>
PIERSON	SUSAN ELLIOTT	<input checked="" type="checkbox"/> / <input type="checkbox"/>
	PAUL MARTEL (ALTERNATE)	<input checked="" type="checkbox"/> / <input type="checkbox"/>
PORT ORANGE	BOBBY BALL	<input checked="" type="checkbox"/> / <input type="checkbox"/>
SOUTH DAYTONA	JACK DELANEY	<input type="checkbox"/> / <input type="checkbox"/>
VOLUSIA COUNTY CHAIR	DAVE CASTAGNACCI	<input checked="" type="checkbox"/> / <input type="checkbox"/>
VOLUSIA COUNTY D-2	PATRICIA LIPOVSKY	<input type="checkbox"/> / <input type="checkbox"/>
VOLUSIA COUNTY AT LARGE	ELIZABETH LENDIAN	<input type="checkbox"/> / <input type="checkbox"/>
VOTRAN (CTC)	EDIE BIRO	<input checked="" type="checkbox"/> / <input type="checkbox"/>
FLAGLER COUNTY TRANSIT	TISHA PETERSON	<input type="checkbox"/> / <input type="checkbox"/>

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2022-##

RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FY 2020/21 AND FY 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP) AND AUTHORIZING THE DE-OBLIGATION OF URBAN ATTRIBUTABLE (SU) FUNDS FROM THE CURRENT FISCAL YEAR

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the designated urbanized area; and

WHEREAS, pursuant to 23 U.S.C. 134, 49 U.S.C. 5303, 23 CFR 450.310, and Florida Statutes 339.175, the River to Sea Transportation Planning Organization is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and a portion of Flagler County as defined by the Metropolitan Planning Area; and

WHEREAS, pursuant to 23 U.S.C. 134, 23 CFR 450, and Florida Statutes 339.175, require the River to Sea Transportation Planning Organization and the Florida Department of Transportation to enter into an agreement clearly identifying the responsibilities for cooperatively carrying out the Federal Highway Administration (FHWA) portion of the Metropolitan Planning Process and accomplishing the transportation planning requirements of state and federal law; and

WHEREAS, the River to Sea TPO shall endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324, among which is the Unified Planning Work Program (UPWP); and

WHEREAS, the River to Sea TPO is to be the recipient of metropolitan planning funds (PL Funds) authorized under 23 USC 104(f); and

WHEREAS, the River to Sea TPO has the authority to enter into this Agreement and to undertake the responsibilities as described in the attached agreement; and

WHEREAS, the River to Sea TPO desires to have these funds become available for future years in a timely manner.

NOW, THEREFORE, BE IT RESOLVED by the River to Sea Transportation Planning Organization (TPO) that the Chairperson of the TPO (or his/her designee) is hereby authorized to:

1. De-obligate \$76,900 in Federal Highway Administration (FHWA) Transportation Management Area Extra-Urban (SU) funding from year two of the Fiscal Year (FY) 2020/21 to 2021/22 UPWP so that these funds may be used in FY 2022/23 to support the planning tasks identified in the proposed Unified Planning Work Program (UPWP); and

2. Submit copies of this resolution and the executed agreement to:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (through the Florida Department of Transportation); and the
 - c. Federal Highway Administration (through the Florida Department of Transportation).

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 23rd day of March, 2022.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on March 23, 2022.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**FY 2022/23 and FY 2023/24 Unified Planning Work Program
Funding Allocations**

	FY 2023	FY 2024
CPG - PL Portion*	\$ 1,074,040.00	\$ 929,662.00
CPG - FTA Portion*	\$ 244,516.00	\$ 244,516.00
SU	\$ 276,900.00	\$ 200,000.00
Trans Disadvantaged	\$ 30,474.00	\$ 30,474.00
PL Carry Forward **	\$ 170,855.00	\$ 78,700.00
FTA Carry Forward	\$ 272,674.00	
Local Match	\$ 25,798.00	\$ 20,000.00
TOTAL	\$ 2,095,257.00	\$ 1,503,352.00

* The Consolidated Planning Grant (CPG) allows for PL and FTA 5305(d) funds to be combined into a single grant. These funds will be represented as PL in the FY 22/23 and FY 23/24 UPWP

** Estimated balance of remaining PL funds to carry forward into second year

2.0 – Planning Projects and Programs			
2.01 Program Development (UPWP)	Develop, Monitor and Implement 2- Year Planning Work Program Implement Consolidated Planning Grant	Develop and Adopt new 2-Year UPWP Manage Planning Activities, Deliverable and Budget Process UPWP Amendments and Modifications	FY 24 Ongoing As Needed
2.02 Transportation Improvement Program (TIP)	Develop and Maintain Five-Year Plan of Projects (TIP) Develop and Maintain List of Priority Projects	Issue Annual Call for Projects Convene Subcommittees for Project Ranking Update and Adopt List of Priority Projects Develop and Adopt a Five-Year TIP Process TIP Amendments and Modifications Coordinate with FDOT on Project Programming and Development of Annual TPO Work Program	FY 23 & 24 FY 23 & 24 FY 23 & 24 FY 23 & 24 As Needed FY 23 & 24
2.03 Transportation Data Information Management	Collect, monitor and provide data analysis Implementation of Transportation Performance Measures	Update Transportation Systems Congestion Management/Performance Measures Report	FY 23 & 24
2.04 State and Regional Planning and Coordination	Planning and Program Support for Regional, State and National Planning Activities Participation in FDOT-MPO Leadership Meetings	Development of Regional LOPP and Legislative Positions (CFMPOA)	FY 23 & 24
2.05 Feasibility Studies- Traffic Operations/Safety	Coordination with project sponsors and consultants to conduct project feasibility studies	Complete planning level feasibility studies for Traffic Operations focused projects	FY 23 & 24
2.06 General Planning Studies, Initiatives, Corridor Studies and Projects	Support general planning activities of the TPO Complete Streets Resiliency Planning TSMO strategies and projects Freight Planning Participation in local planning area meetings Participate in project public meetings Provide project development support	Update Transportation Impact Analysis (TIA) guidelines Utilize heat maps to track recent crash data to identify hot spots Review and analysis crash data and contributing factors Regional Planning Sub-Area Studies The relationship between Food Desserts and Transportation Develop a program to conduct before and after studies for specific projects to analyze their effectiveness Implement Before and After Studies Program Conduct School Safety Studies for select schools to identify safety and traffic operations concerns	FY 23 Ongoing Ongoing FY 24 FY 23 FY 23 FY 24 FY 23 & FY 24

	Provide support for corridor studies, masterplans, PD&E studies and environmental analysis		
2.07 Long Range Transportation Plan	Management of the Long Range Transportation Plan	Implement Connect 2045 Process Connect 2045 Amendments Initiate 2050 LRTP	Ongoing As Needed FY 24
2.08 Community Safety Related Program	Implement Community Safety Action Plan Participate in CTST Meetings Develop a Community Safety Events Schedule	Speakers Bureau Presentations Develop and Educational and Awareness campaign for safety, speeding and distracted driving Create targeted and social media safety campaigns	As Requested FY 24 FY 23
3.0 – Bicycle and Pedestrian Programs			
3.01 Bicycle/Pedestrian Planning and Implementation	Planning and promotion of safe, non-motorized travel options Participate in local and regional bicycle/pedestrian advisory groups	Bicycle and Pedestrian Count Program Implementation Adopt a Bicycle and Pedestrian Safety Action Plan Bicycle/Pedestrian Safety Action Plan Implementation Update Bicycle Suitability Map Support Pedestrian/Bicycle Safety Audits for focus areas Bicycle/Pedestrian Program project implementation	FY 23 FY 23 FY 24 FY 24 Ongoing Ongoing
3.02 Feasibility Studies Bicycle/Pedestrian	Coordination with project sponsors and consultants to conduct project feasibility studies	Complete planning level feasibility studies for Bicycle/Pedestrian focused projects	FY 23 & 24
4.0 – Transit and Transportation Disadvantaged Programs			
4.01 Transit Related Activities and TD Program	Provide technical planning assistance for local government and transit agencies Identify transit development priorities Improve transit related safety & connectivity	Provide technical planning assistance and develop reports Votran Mobility of Demand (MOD) Expansion Area Studies Votran Park and Ride Facility Study Comprehensive Multi-Modal strategy planning for Flagler County Regional Transit Agency Partnership Study between Flagler County Public Transit, Votran and Coordination with St. John's County Produce annual quarterly reports and required plans Volusia County's AOR and AER Reports TDSP Annual update reports CTD quarterly program reports Other plans and report updates Coordinate and attend Florida TD Commission's Annual Transportation Disadvantaged Legislative Awareness Day	As Needed FY 23 & FY 24 FY 24 TBD FY 23 & FY 24 FY 23 & FY 24 Quarterly As Requested FY 23 & FY 24