



Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

**DATE:** Wednesday, March 7, 2018  
**TIME:** 8:30 a.m.  
**PLACE:** River to Sea TPO Executive Conference Room  
 2570 W. International Speedway Blvd., Suite 100  
 Daytona Beach, Florida 32114

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**Volusia County Council Vice Chair Deb Denys, Chairperson Presiding**

**AGENDA**

- I. **CALL TO ORDER**
- II. **PUBLIC COMMENT/PARTICIPATION**
- III. **DISCUSSION ITEMS**
  - A. **Update on Roundtable of Volusia County Elected Officials**
  - B. **Update on the R2CTPO’s Annual Planning Retreat (March 23, 2018)**
- IV. **BUSINESS**
  - A. **Review and Recommend Approval of Executive Director’s Salary based upon Annual Performance Evaluation**
  - B. **Review and Recommend Approval of Amendment of the Lease with Root Riverfront Properties, LLC For Office Space** *(Handout provided under separate cover)*  

A draft lease amendment was provided for review in January. A final draft will presented for review and recommended approval by the TPO board.
  - C. **Review and Recommend Approval of the 2017 State Modified Joint Certification Review Report**  

Each year, FDOT completes a joint certification review of the River to Sea TPO. The activity involves responding to a variety of questions regarding the planning activities of the TPO as well as an interview between FDOT and TPO staff. The certification review is intended to ensure the TPO is meeting federal and state requirements.

**IV. BUSINESS (Continued)**

**D. Review and Recommend Approval of Expenditure for the Roadway Safety Evaluation and Improvement Analysis (\$91,195)**

This analysis expands the 2017 Crash Analysis Report by analyzing the most common crash locations and types and developing specific countermeasures that will improve safety. This planning analysis supports the safety performance targets adopted by the River to Sea TPO. The planning activity and funding are included in the current UPWP.

**E. Review and Approval of Expenditure for the Resilient Flagler County Project (\$20,000)**

This project builds upon the work already completed for Volusia County regarding transportation infrastructure vulnerability and resiliency. This effort will include an evaluation of the Flagler County portion of the TPO planning area consistent with study completed by the East Central Florida RPC for Volusia County. The planning effort and associated funding are included in the current UPWP.

**F. Review and Approval of Expenditure for the River to Sea TPO Bicycle Suitability Map (\$24,900)**

The Bicycle Suitability Map will provide an update as well as enhancements to the Volusia County Bicycling Map for the Experienced Cyclist. The map will be expanded to encompass the planning area in Flagler County. The map update and associated funding are included in the current UPWP.

**G. Review and Approval of the Draft March 28, 2018 River to Sea TPO Board Agenda**

**V. STAFF COMMENTS**

**VI. EXECUTIVE COMMITTEE MEMBER COMMENTS**

**VII. ADJOURNMENT**

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org). Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days prior to the event



# MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

**DATE: WEDNESDAY, MARCH 28, 2018**  
**TIME: 9:00 A.M.**  
**PLACE: RIVER TO SEA TPO CONFERENCE ROOM**  
 2570 W. International Speedway Blvd., Suite 100  
 Daytona Beach, FL 32114

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## Volusia County Council Vice Chair Deb Denys, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairman)*
- IV. CONSENT AGENDA**
  - A. FEBRUARY 28, 2018 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages )*
  - B. TREASURER’S REPORT** *(Contact: Herbert M. Seely) (Enclosure, pages )*
  - C. EXECUTIVE COMMITTEE REPORT** -- *Report by Volusia County Council Vice Chair Deb Denys, Executive Committee Chair (Enclosure, pages )*
  - D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** -- *Report by Council Member Billie Wheeler, TDLCB Chairperson (Enclosure, pages )*
  - E. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Bob Storke, BPAC Chair (Enclosure, pages )*
  - F. CITIZENS ADVISORY COMMITTEE REPORT** -- *Report by Ms. Janet Deyette, CAC Chair (Enclosure, pages )*
  - G. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Jose Papa, TCC Chair (Enclosure, pages )*
  - H. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- *Report by Volusia County Council Vice Chair Deb Denys, TPO Board Chairperson (Enclosure, pages )*
  - I. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR’S SALARY BASED UPON ANNUAL PERFORMANCE EVALUATION** *(Contact: Pamela Blankenship) (Enclosure, page )*

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Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

**IV. CONSENT AGENDA** *(Continued)*

- J. REVIEW AND APPROVAL OF AMENDMENT OF THE LEASE WITH ROOT RIVERFRONT PROPERTIES, LLC FOR OFFICE SPACE** *(Contact: Lois Bollenback) (Enclosure, pages )*
- K. REVIEW AND APPROVAL OF THE 2017 STATE MODIFIED JOINT CERTIFICATION REVIEW REPORT** *(Contact: Lois Bollenback) (Enclosure, pages )*
- L. REVIEW AND APPROVAL OF EXPENDITURE FOR THE ROADWAY SAFETY EVALUATION AND IMPROVEMENT ANALYSIS (\$91,195)** *(Contact: Stephan Harris) (Enclosure, pages )*

**V. ACTION ITEMS**

- A. REVIEW AND APPROVAL RESOLUTION 2018## ADOPTING THE BICYCLE AND PEDESTRIAN MASTER PLAN REPORT** *(Contact: Stephan Harris) (Enclosure, pages )*

**VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

- A. PRESENTATION AND DISCUSSION OF REGIONAL TRANSIT STUDY** *(Contact: Lois Bollenback) (Enclosure, pages )*
- B. PRESENTATION AND DISCUSSION OF “TELL THE TPO” SURVEY CAMPAIGN** *(Contact: Pam Blankenship) (Enclosure, pages )*
- B. PRESENTATION AND DISCUSSION OF THE ST. JOHNS RIVER TO SEA TRAIL PD&E STUDY** *(Contact: Stephan Harris) (Enclosure, pages )*
- E. FDOT REPORT** *(Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages )*

**VII. EXECUTIVE DIRECTOR’S REPORT** *(Enclosure, page )*

- Update on FY 2017/18 SU Funding
- Update on Roundtable of Volusia County Elected Officials
- Status update on the Volusia County Bus Stop Improvement Plan
- Update on the 2018 R2CTPO Annual Planning Retreat

**VIII. RIVER TO SEA BOARD MEMBER COMMENTS** *(Enclosure, pages )*

- TPO Board Information Sheet

**IX. INFORMATION ITEMS** *(Enclosure, pages )*

- Citizens Advisory Committee Attendance Record – 2018
- Technical Coordinating Committee Attendance Record– 2018
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
- February 2018 TPO Outreach and Activities

**X. ADJOURNMENT** *(Enclosure, page )*

\*The next River to Sea TPO Board meeting will be April 25, 2018\*

**April Meeting Dates**

- Executive Committee, April 4, 2018 @ 8:30 a.m.
- Bicycle/Pedestrian Advisory Committee, April 11, 2018 @ 3:00 p.m.
- Citizens Advisory Committee, April 17, 2018 @ 1:15 p.m.
- Technical Coordinating Committee, April 17, 2018 @ 3:00 p.m.
- River to Sea TPO Board, April 25, 2018@ 9:00 a.m.

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