

Executive Committee Meeting Minutes
March 4, 2026
Volusia-Flagler TPO
1540 Cornerstone Blvd, Suite 240
Daytona Beach, FL 32117

Members Physically Present:

Mayor Chris Cloudman
Vice Mayor Charlotte Gillis
Commissioner Richard Belhumeur
Council Member Ty Miller
Councilman Eric Sander, Chairperson
Council Member Danny Robins, 2nd Vice Chairperson

Representing:

DeLand
Edgewater
Flagler Beach
Palm Coast
South Daytona
Volusia County

Members Absent:

Council Member Reed Foley, 1st Vice Chairperson (excused)

Representing:

Port Orange

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Kia Powell

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT

Others Virtually Present:

Mariel Lemke

Representing:

TPO Staff

1. Call to Order / Roll Call / Determination of Quorum

The Volusia-Flagler Transportation Planning Organization (TPO) Executive Committee meeting was called to order at 9:00 a.m. by Chairperson Eric Sander. It was determined through roll call that a quorum was physically present. The meeting was held in a hybrid format with remote participation provided; six voting members were physically present.

2. Public Comment/Participation

There were no public comments.

3. Business Items

A. Discussion of Executive Director Annual Evaluation Process and Criteria

Ms. Nicoulin explained that the format for the evaluation is consistent with the previous year's evaluation and was modelled after the Space Coast TPO's reviews. She requested that this item be reviewed one month earlier than it had been the previous year to align with the budget review.

Mayor Cloudman expressed his preference for the changes that were made to the annual review.

Ms. Nicoulin stated that the TPO has new legal counsel and that she would send Ms. Jeannette Smith's contact information in the email containing the evaluation to return the completed form to.

Members discussed whether Commissioner Belhumeur should fill out the evaluation, as his term as commissioner will be complete in the next two weeks. Members agreed that if he received the evaluation prior to his term ending, that he should complete it.

A consensus was taken to complete and send in the evaluation by April 1st.

Chairperson Sander recommended that if any member wishes to have an individual meeting with Ms. Nicoulin, they may request one. Ms. Nicoulin advised members to contact Ms. Pruneau to schedule a meeting with her if desired.

B. Review and Recommend Approval of the 2025 Annual FDOT/TPO Joint Certification Report

Ms. Powell explained that each year FDOT looks at the work completed by the TPO. She reviewed the process of reviewing invoices and the planning documents. She stated that the TPO received a low risk assessment and that she looks forward to the continued work with the TPO.

Members praised Ms. Nicoulin and staff for the great improvement following the departure of former leadership.

MOTION: *A motion was made by Commissioner Belhumeur to recommend approval of the 2025 Annual FDOT/TPO Joint Certification Report. The motion was seconded by Vice Mayor Gillis and carried unanimously.*

C. Review and Approval of the January 7, 2026 Executive Committee Meeting Minutes

MOTION: *A motion was made by Commissioner Belhumeur to approve the January 7, 2026 Executive Committee minutes. The motion was seconded by Council Member Miller and carried unanimously.*

D. Review and Approval of the Draft March 25, 2026 TPO Board Agenda

Ms. Nicoulin reviewed the draft TPO Board agenda. She stated that in addition to the typical consent agenda items, there would be the approval of the Central Florida MPO Alliance Interlocal Agreement. She reviewed the action items, including a TIP amendment, a UPWP amendment to deobligate funds so they will be available in the first year of the new UPWP, and the FDOT/TPO Joint Certification Report. Presentation items will include the Flagler County Transportation Disadvantaged Plan, which will have been adopted prior to the Board meeting, and Bike/Walk Central Florida's Best Foot Forward presentation.

MOTION: *A motion was made by Mayor Cloudman to approve the draft March 25, 2026 TPO Board agenda. The motion was seconded by Council Member Miller and carried unanimously.*

4. Staff Comments

There were no staff comments.

5. Executive Committee Member Comments

Commissioner Belhumeur expressed appreciation for his invitation to serve on the Executive Committee, and recommended appointing Commissioner Andy Dance of Flagler County to the Executive Committee upon his departure. A consensus of agreement was reached and Ms. Nicoulin stated that she would reach out to see if he would be willing to serve.

Chairperson Sander thanked Commissioner Belhumeur for his service on the Executive Committee and the TPO Board.

6. Adjournment

The Executive Committee meeting adjourned at 9:29 a.m.

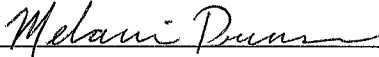
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER
CHAIRPERSON, VOLUSIA-FLAGLER TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the March 4, 2026 regular meeting of the Executive Committee approved and duly signed on this 1st day of April 2026.



MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the March 4, 2026 Executive Committee meeting is available upon request.**

