



Please be advised that the River to Sea Transportation Planning Organization (R2CTPO) **EXECUTIVE COMMITTEE** will be meeting on:

**DATE:** **Wednesday, March 4, 2015**  
**TIME:** **8:30 a.m.**  
**PLACE:** **River to Sea TPO Executive Conference Room**  
2570 W. International Speedway Blvd., Suite 100  
Daytona Beach, Florida 32114

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**Volusia County Council Member Pat Patterson, Chairman Presiding**

**AGENDA**

- I. CALL TO ORDER**
- II. PUBLIC COMMENT/PARTICIPATION**
- III. BUSINESS**
  - A. Review and Approval of Draft March 25, 2015 River to Sea TPO Board Agenda
  - B. Recommend Approval of Executive Directors Contract
- IV. DISCUSSION ITEMS**
  - A. VCOG Closure/Office Space
  - B. Allocation of Additional PL Funds
  - C. Certification Review
- V. STAFF COMMENTS**
- VI. EXECUTIVE COMMITTEE MEMBER COMMENTS**
- VII. ADJOURNMENT**

Note: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Note: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

Beverly Beach  
Bunnell  
Daytona Beach  
Daytona Beach Shores

DeBary  
DeLand  
Deltona  
Edgewater

Flagler Beach  
Flagler County  
Holly Hill  
Lake Helen

New Smyrna Beach  
Oak Hill  
Orange City  
Ormond Beach

Palm Coast  
Pierson  
Ponce Inlet  
Port Orange

South Daytona  
Volusia County



# MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

**DATE:** Wednesday, March 25, 2015

**TIME:** 9:00 a.m.

**PLACE:** River to Sea TPO Conference Room

2570 W. International Speedway Blvd., Suite 100

Daytona Beach, FL 32114

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**Volusia County Council Member Pat Patterson, 1<sup>st</sup> Vice Chairman Presiding**

## AGENDA

### **I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**

### **II. PLEDGE OF ALLEGIANCE**

### **III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*

### **IV. CONSENT AGENDA**

- A. FEBRUARY 25, 2015 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Pamela Blankenship) (Enclosure, pages )*
- B. TREASURER'S REPORT** *(Contact: Herbert Seely) (Enclosure, pages )*
- C. EXECUTIVE COMMITTEE REPORT** -- *Report by Council Member Pat Patterson, Chairman (Enclosures, pages )*
- D. BICYCLE & PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Robert Storke, BPAC Chairman (Enclosure, pages )*
- E. CITIZENS ADVISORY COMMITTEE REPORT** -- *Report by Mr. Gilles Blais, CAC Chairman (Enclosure, pages )*
- F. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Ms. Heather Blanck, TCC Chairperson (Enclosure, pages )*
- G. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- *Report by Council Member Pat Patterson, TPO Board Chairman (Enclosure, pages )*

**IV. CONSENT AGENDA** *(continued)*

- H. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT** -- Report by Council Member Wagner *(Enclosure, pages )*
- I. 2040 LONG RANGE TRANSPORTATION PLAN SUBCOMMITTEE REPORT** *(Contact: Jean Parlow) (Enclosure, page )*
- J. CENTRAL FLORIDA MPO ALLIANCE REPORT** -- Report by Vice Mayor Leigh Matusick *(Enclosure, pages )*
- K. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR'S CONTRACT** *(Contact: Lois Bollenback) (Enclosure, pages)*
- L. REVIEW AND APPROVAL OF BELLE TERRE PARKWAY INTERSECTIONS STUDY AND US 17 PHASE II CORRIDOR IMPROVEMENT PROGRAM (CIP) TASK ORDERS** *(Contact: Robert Keeth) (Enclosure, pages)*

**V. ACTION ITEMS**

- A. REVIEW AND APPROVAL OF RESOLUTION 2015-## ADOPTING THE REGIONAL TRAILS CORRIDOR ASSESSMENT REPORT** *(Contact: Stephan Harris/Jean Parlow) (Enclosures, pages)*

**VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

- A. PRESENTATION ON SUNRAIL** *(Contact: Lois Bollenback) (Enclosures, pages )*
- B. PRESENTATION ON THE SR 417 TO I-95 CONNECTOR STUDY** *(Contact: Lois Bollenback) (Enclosures, pages )*
- C. PRESENTATION ON THE 2040 LONG RANGE TRANSPORTATION PLAN (LRTP)** *(Contact: Jean Parlow) (Enclosures, pages )*
- D. FDOT REPORT** *(Contact: Gene Ferguson, FDOT District 5) (Enclosure, pages )*

**VII. EXECUTIVE DIRECTOR'S REPORT** *(Enclosure, pages)*

→ Annual TPO Retreat

**VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS** *(Enclosure, pages)*

**IX. INFORMATION ITEMS** *(Enclosure, pages)*

- Citizens Advisory Committee Attendance Record – 2015
- Technical Coordinating Committee Attendance Record– 2015
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2015

**X. ADJOURNMENT** *(Enclosure, pages)*

**\*The next River to Sea TPO Board meeting will be April 22, 2015\***

**“LIKE” our Facebook page at [www.Facebook.com/RivertoSeaTPO](http://www.Facebook.com/RivertoSeaTPO)**

**April Meeting Dates**

Executive Committee, April 1, 2015 @ 8:30 a.m.

Bicycle/Pedestrian Advisory Committee, April 8, 2015 @ 3:00 p.m.

Citizens Advisory Committee, April 21, 2015 @ 1:30 p.m.

Technical Coordinating Committee, April 21, 2015 @ 3:00 p.m.

River to Sea TPO Board, April 22, 2015 @ 9:00 a.m.

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NOTE: The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org).

## **Draft 2015 Non-Recurring PL Funding Allocation Options**

### **Background**

Florida MPOs were notified at the January 2015 MPOAC Staff Directors' meeting in Orlando, that an additional \$1,130,891 million in nonrecurring federal planning (PL) funds had become available for their collective or individual use. This funding became available from the PL reserve where it had been held to fund the operations of up to two new MPOs following 2010 Census. Only one new MPO was formed (the Heartland Regional TPO), resulting in the availability of a portion of the reserved PL funds. The FDOT asked the MPOAC membership to consider options for allocating the available nonrecurring PL funds, providing the details for one allocation scenario that would distribute the funds to individual MPOs based on their share of Florida urbanized area population. An alternative suggestion was to apply some or all of the available funds to an MPOAC statewide study or activity benefiting all FL MPOs. This document provides concepts for such a purpose.

### **PL Fund Allocation Options**

#### **Option 1: Distribute Funds to Individual MPOs**

Distribute the available non-recurring PL funds to individual MPOs based on their share of Florida urbanized area population. The distribution to individual MPOs is outlined in the attached table (Metropolitan Planning (PL) Funds Distribution Formula).

#### **Option 2: Update the MPOAC Transportation Revenue Study (including assessing county transportation system needs)**

Refresh the 2012 MPOAC Transportation Revenue Study data and extend the study to include county maintained facilities. The transportation needs estimate would be updated to current year dollars and include the metropolitan area shortfall estimate from the 2103 review of LRTPs. The revenue estimate would be updated and incorporate any changes in current transportation revenue streams. Additionally, a methodology for estimating transportation needs on county roads would be developed, implemented, and revenue estimates and shortfalls will be developed at the county level. The refreshed and extended information will be packaged in a glossy brochure for distribution to stakeholders and the Florida legislature. Lastly, a PowerPoint presentation will be developed for use by the MPOAC and its members.

#### **Option 3: "MPO 101" Presentation/MPO Success Stories**

Develop a general presentation for use by MPOs to help them explain the authority and responsibilities of MPOs to a wide audience (neighborhood associations, chambers of commerce, interest groups, etc.) and highlight MPO success stories. The content would be developed using a survey of the MPOAC membership and guided by a small steering committee. The final product would take a presenter roughly fifteen to twenty minutes to deliver and would be posted on the MPOAC website. The presentation would include video clips that would highlight how MPOs in Florida have made a positive difference in their communities. In addition, a glossy hard-copy brochure would be developed for MPOs to distribute during presentations that outlines the basics of MPO activities and touts the success stories of Florida's MPOs. The brochure could also be prepared as an interactive brochure to be posted on the MPOAC and individual MPO websites. The success stories used in the presentation and in the brochure would ideally include a mix of projects

funded through the MPO processes, programs implemented by MPOs, plans and studies developed by MPOs, activities funded by MPOs, and any other actions MPOs have taken that can draw the attention of the public and Florida's legislature. The brochures could also be distributed to members of the Florida legislature, Florida agencies involved in transportation and other interested stakeholder groups, in addition to Florida MPOs. These products would elevate the profile of MPOs both statewide and at home.

#### **Option 4: Strategic Plan for the MPOAC**

Prepare a strategic plan for the MPOAC to ensure organizational effectiveness in meeting member needs and expectations. The facilitated process would be guided by a steering committee of MPO Staff Directors and MPOAC Governing Board members. The strategic plan would identify organizational strengths and weaknesses, member and stakeholder perceptions of organizational value, and strategic issues challenging the ability of the MPOAC to best serve the needs of its members. An organizational mission and vision will be crafted as will specific organizational goals and objectives. Strategies will be developed for enhancing member return on investment and the ability of the MPOAC to achieve newly established organizational goals and objectives. Additional PL funds would be held in reserve to ensure implementation of strategies identified in the plan.

#### **Option 5: Training for Local Government/MPO Staff and Attorneys**

Develop a training program targeted to local government officials (county administrators, city managers, public works directors, etc.), MPO staff (particularly staff with limited prior background in MPO work) and attorneys involved in MPO activities. The intent is to provide basic training for local government and MPO staff who have relatively limited prior experience with MPO activities, but who are responsible for working with or for MPOs as part of their current positions. Tasks might include identification of training needs and the preferred delivery mechanism (live in-person, live on-line, pre-recorded online, circuit rider, train-the-trainer, etc.), curriculum development, and pilot testing. If desired, a scope of services for training delivery (including delivery costs based on the preferred delivery mechanism) could also be developed.

**METROPOLITAN PLANNING (PL) FUNDS DISTRIBUTION FORMULA  
OPTION 1  
FY 2015/2016**

		A		B		= A+B	ADDITIONAL
FAP No.	URBAN AREA	POPULATION	RATIO	EQUAL SHARE +	APPOR BY POP.	ALLOCATION	NON-RECURRING
0262	POLK TPO	467,147	2.81%	\$350,000	\$248,921	\$615,778	\$31,773
0261	LEE COUNTY MPO	599,162	3.60%	\$350,000	\$319,265	\$690,886	\$40,752
0313	COLLIER COUNTY MPO	266,182	1.60%	\$350,000	\$141,836	\$501,441	\$18,104
0408	CHARLOTTE COUNTY- PUNTA GORDA M	148,678	0.89%	\$350,000	\$79,224	\$434,589	\$10,112
0264	SARASOTA/MANATEE MPO	678,297	4.08%	\$350,000	\$361,433	\$735,909	\$46,134
0241	GAINESVILLE MTPO	187,374	1.13%	\$350,000	\$99,843	\$456,604	\$12,744
0050	NORTH FLORIDA TPO	1,073,717	6.46%	\$350,000	\$572,133	\$960,879	\$73,028
0312	OKALOOSA-WALTON TPO	141,371	0.85%	\$350,000	\$75,330	\$430,431	\$9,615
0315	BAY COUNTY TPO	143,236	0.86%	\$350,000	\$76,324	\$431,492	\$9,742
0125	FLORIDA-ALABAMA TPO	401,049	2.41%	\$350,000	\$213,700	\$578,172	\$27,277
0220	CAPITAL REGION TPA	242,163	1.46%	\$350,000	\$129,037	\$487,776	\$16,471
0058	BROWARD MPO	1,770,800	10.65%	\$350,000	\$943,576	\$1,357,476	\$120,439
0311	ST. LUCIE TPO	270,987	1.63%	\$350,000	\$144,396	\$504,175	\$18,431
0097	PALM BEACH MPO	1,277,969	7.69%	\$350,000	\$680,970	\$1,077,086	\$86,920
0413	MARTIN MPO	128,180	0.77%	\$350,000	\$68,301	\$422,927	\$8,718
0418	INDIAN RIVER COUNTY MPO	127,129	0.76%	\$350,000	\$67,741	\$422,329	\$8,647
0263	SPACE COAST TPO	517,914	3.11%	\$350,000	\$275,972	\$644,661	\$35,225
0314	OCALA/MARION COUNTY TPO	202,046	1.22%	\$350,000	\$107,661	\$464,952	\$13,742
0087	METROPLAN Orlando	1,786,395	10.74%	\$350,000	\$951,886	\$1,366,349	\$121,500
0260	RIVER TO SEA TPO	534,839	3.22%	\$350,000	\$284,991	\$654,290	\$36,377
0457	LAKE/SUMTER MPO	288,585	1.74%	\$350,000	\$153,773	\$514,187	\$19,628
0021	MIAMI-DADE MPO	2,540,983	15.28%	\$350,000	\$1,353,971	\$1,795,663	\$172,823
0059	HILLSBOROUGH COUNTY MPO	1,211,989	7.29%	\$350,000	\$645,812	\$1,039,547	\$82,432
1157	PASCO COUNTY MPO	424,224	2.55%	\$350,000	\$226,049	\$591,357	\$28,853
0057	PINELLAS COUNTY MPO	917,786	5.52%	\$350,000	\$489,045	\$872,164	\$62,422
0412	HERNANDO/CITRUS MPO	217,327	1.31%	\$350,000	\$115,803	\$473,646	\$14,781
	HEARTLAND REGIONAL TPO	61,758	0.37%	\$350,000	\$32,908	\$385,136	\$4,200
<b>TOTALS</b>		<b>16,627,287</b>	<b>100.00%</b>	<b>\$9,450,000</b>	<b>\$8,859,901</b>	<b>\$18,909,901</b>	<b>1,130,891</b>

<b>FY 2015/16 APPORTIONMENT</b>	<b>\$19,517,353</b>
<b>AMOUNTS TAKEN OFF THE TOP</b>	
<b>MPOAC CONSULTANT (CUTR)</b>	<b>\$55,000</b>
<b>MPOAC ADMINISTRATION</b>	<b>\$332,626</b>
<b>MPOAC INSTITUTE</b>	<b>\$85,000</b>
<b>AMPO DUES</b>	<b>\$84,826</b>
<b>NARC DUES</b>	<b>\$50,000</b>
<b>\$350K BASE AMOUNT FOR EACH MPO</b>	<b>\$9,450,000</b>
<b>AMOUNT LEFT TO BE APPORTIONED BY POP.</b>	<b>\$8,859,901</b>

<b>TOTAL MPO ALLOCATION=</b>	<b>\$18,909,901</b>
<b>*MPOAC SUBTOTAL =</b>	<b>\$607,452</b>
<b>FY 2015/16 APPORTIONMENT =</b>	<b>\$19,517,353</b>

\*Total of MPOAC Consultant, MPOAC Admin, MPOAC Institute, AMPO dues, and NARC dues.