

**FEBRUARY 28, 2024 MEETING MINUTES**  
**OF THE**  
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**  
700 Catalina Blvd.  
Daytona Beach, FL 32114

**TPO Board Members Physically Present:**

Vice Mayor Michael Politis\*\*  
Mayor Karen Chasez  
Mayor Chris Cloudman, Chairperson  
Councilwoman Charlotte Gillis  
Vice Mayor Roger Eckert\*  
Commissioner Randy Hartman  
Vice Mayor Bill Lindlau\*  
Mayor Bill Partington  
Mayor David Alfin  
Council Member Skip White\*  
Vice Mayor Eric Sander  
Jessie Thompson (non-voting)  
Kia Powell (non-voting advisor)

**TPO Board Members Virtually Present:**

Commissioner Stacy Cantu  
Commissioner Dana McCool  
Vice Mayor Reed Foley  
Ted Wendler (non-voting)

**TPO Board Members Absent:**

Commissioner Jeffrey Schuitema\*  
Vice Mayor John Rogers\*  
Commissioner James Sherman\*  
County Chair Andy Dance (excused)  
Commissioner Roy Johnson (excused)  
Vice Mayor Alex Tiamson (excused)  
Mayor Samuel Bennett\*  
Council Chair Jeff Brower  
Council Member Jake Johansson (excused)  
Council Member Matt Reinhart (excused)  
Council Vice Chair Danny Robins (excused)  
Council Member David Santiago (excused)  
Dave Castagnacci (non-voting)  
Brian Walker (non-voting)

**\* Non-voting member of the Small City Alliance**

**\*\* Voting member for the Small City Alliance**

**Others Physically Present:**

Donna King, Recording Secretary  
Colleen Nicoulin  
Pamela Blankenship  
Stephan Harris  
Joe Forte  
Susan Persis  
Amy Sirmans  
Carl Persis  
Kelvin Miller  
Ralf Heseler

**Representing:**

Daytona Beach Shores  
DeBary  
DeLand  
Edgewater  
Lake Helen  
New Smyrna Beach  
Oak Hill  
Ormond Beach  
Palm Coast  
Ponce Inlet  
South Daytona  
Volusia County School Board  
FDOT

**Representing:**

Daytona Beach  
Deltona  
Port Orange  
BPAC Chairperson

**Representing:**

Beverly Beach  
Bunnell  
Flagler Beach  
Flagler County  
Holly Hill  
Orange City  
Pierson  
Volusia County  
Volusia County, At-Large  
Volusia County, District 2  
Volusia County, District 3  
Volusia County, District 5  
CAC Chairperson  
TCC Chairperson

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
Holly Hill  
Ormond Beach  
VHB  
Volusia County School Board  
Votran  
Volusia County Transit Services

**Others Physically Present:**

Jessica Gow

**Representing:**

Cobb Cole

**Others Virtually Present:**

Mariel Lemke

Richard Hamilton

Kelli Cosentino

William White

Omar Atallah

**Representing:**

TPO Staff

Citizen

VCARD

Volusia County

Volusia County Traffic Engineering

**I. Call to Order / Roll Call / Determination of Quorum**

The River to Sea Transportation Planning Organization (TPO) Board meeting was called to order at 9:01 a.m. by TPO Chairperson Cloudman. The roll was called, and it was determined a quorum was not physically present. The meeting was held as a hybrid.

Mayor Alfin and Mayor Chalez requested that members attending virtually be allowed to participate in the meeting.

**II. Pledge of Allegiance**

The Pledge of Allegiance was given.

**III. Public Comment/Participation**

There were no public comments.

**IV. Consent Agenda**

- A. January 24, 2024 River to Sea TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Bicycle and Pedestrian Advisory Committee (BPAC) Report
- E. Citizens Advisory Committee (CAC) Report
- F. Technical Coordinating Committee (TCC) Report
- G. River to Sea TPO Board (R2CTPO) Report
- H. Transportation Disadvantaged Local Coordinating Board Appointment
- I. Executive Director Timesheet Review Report

Ms. Nicoulin stated that items H and I on the Consent Agenda will need approval and can be brought back for approval at next month's meeting. She explained past processes that were used when a physical quorum was not present at the TPO Board meetings.

*Mayor Chalez procedurally recommended that the Executive Committee take action on the Timesheet Review Report at their March 6, 2024 meeting, and the TPO Board ratify their decision at their March 27, 2024 meeting. There were no objections.*

**V. Action Items**

- A. **Review and Approval of Resolution 2024-04 Amending the Connect 2045 Long Range Transportation Plan (LRTP) (ROLL CALL VOTE REQUIRED)**

Ms. Nicoulin provided detailed information regarding the amendment to the LRTP which adds the I-4 Connector and US 92 Interchange Modification and Improvement Project as developer-funded to the Strategic Intermodal System (SIS) Cost Feasible Plan. The proposed amendment has been out for public comment for thirty days; none have been received to date.

***Mayor Chasez procedurally recommended that the Executive Committee take action on Resolution 2024-04 amending the Connect 2045 Long Range Transportation Plan (LRTP) at their March 6, 2024 meeting, and the TPO Board ratify their decision at their March 27, 2024 meeting. There were no objections.***

Mayor Alfin asked what the incentive is for the developer to fund the project.

Ms. Gow explained the incentive for the developer to fund the project in detail noting that it is essentially for quality of access.

**B. Review and Approval of Resolution 2024-05 Amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) (Roll Call Vote Required)**

Ms. Nicoulin provided detailed information regarding the amendment to the TIP which included two railroad safety projects.

***Mayor Chasez procedurally recommended that the Executive Committee take action on Resolution 2024-05 amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) at their March 6, 2024 meeting, and the TPO Board ratify their decision at their March 27, 2024 meeting. There were no objections.***

**C. Review and Approval of Draft FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) Task Activities for FDOT/FHWA Review**

Ms. Nicoulin provided in-depth details of the UPWP amendment. She explained the UPWP activities and the process of approval. She noted the revisions to the task activities list and how it was consolidated into fewer tasks. She explained the process that will take place after the document is approved and discussed the funding allocations: the Consolidated Planning Grant; FTA grants; PL funds; SU funding; SS4A funds; transit activities; and feasibility studies. She provided details of the de-obligation process and explained how unused funding rolls into the following year.

Mayor Chasez requested adding the development of procedures and rules for golf cart use inside cities due to the growing use of golf carts as a form of transportation.

Ms. Nicoulin stated that golf carts are sometimes considered multimodal transportation. The current LRTP has a section dedicated to multimodal transportation, but it does not specify call-out golf carts as one of those modes. She stated that the TPO could come up with some policy guidelines as they have done in the past regarding automated vehicles.

***Mayor Chasez procedurally recommended that the Executive Committee take action on the Draft FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) Task Activities for FDOT/FHWA review at their March 6, 2024 meeting, and the TPO Board ratify their decision at their March 27, 2024 meeting. There were no objections.***

**VI. Presentations, Status Reports, and Discussion Items**

**A. FDOT Report**

Ms. Kia Powell provided the FDOT report. She announced the most up-to-date project information can be found at [www.cflroads.com](http://www.cflroads.com). She also announced that there are three current intermittent road closures; the St. Johns River to Sea Loop Trail is complete; SR A1A at Ormond Beach has a new safety improvement, and FDOT opened a new mid-block crosswalk at the intersection of Rockefeller Drive and A1A.

Members asked questions regarding SR 100 from Palm Coast to Flagler Beach and the construction at Exit 104 on I-4. Ms. Powell noted she would meet with the members after the meeting regarding their questions.

**VII. Executive Director’s Report**

Ms. Nicoulin provided updates on the TPO’s office relocation; HB 7049/SB 1032; the TPO’s outreach and activities; the FDOT Safety Strategic Plan Workshop, and Best Foot Forward progress.

**VIII. River to Sea TPO Board Member Comments**

Mayor Alfin discussed Palm Coast’s comprehensive plan and noted that the city is inviting the public to provide input on the future vision of Palm Coast over the next twelve months.

Vice Mayor Eckert stated that he had a meeting with Ms. Nicoulin regarding TPO procedures last month. He noted that this meeting showed him the importance of the citizens' committees and their involvement in the TPO.

Vice Mayor Lindlau announced the septic sewer conversion in Indian Harbor Estates. The conversion will take three hundred septic tanks offline and convert them to a central sewer system. They received approval last week to start hooking up homes.

Mayor Chasez discussed the Live Local Act in detail. She stated that the bill, as it was passed, envisions cities making their own regulations on how to move forward when live local projects come to their staff for approval. She suggested embedding processes and requirements into the land development codes now.

**IX. River to Sea TPO Chairperson Comments**

Chairperson Cloudman expressed his appreciation for everyone who attended the TPO Board meeting. He stated that it may be time to revise the TPO Bylaws to perhaps have the Small City Alliance members be permitted to vote in the absence of a physical quorum. He noted that Volusia County had an employee appreciation event and that is why there were no Volusia County Council Members present. He also announced that the city of DeLand is getting an extension to the multi-use path that goes through the middle of the city.

**X. Information Items**

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2024
- Citizens Advisory Committee Attendance Record – 2024
- Technical Coordinating Committee Attendance Record – 2024
- River to Sea TPO Outreach and Activities
- Upcoming Events Flyer
- Volusia and Flagler County Construction Reports

**XI. Adjournment**

There being no further business, the River to Sea TPO Board meeting adjourned at 10:26 a.m.

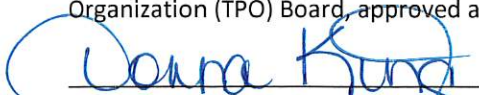
**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**



**CITY OF DELAND MAYOR CHRIS CLOUDMAN  
CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the February 28, 2024 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 27<sup>th</sup> day of March 2024.



**DONNA KING, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**\*\* A recording of the February 28, 2024 TPO Board meeting is available upon request.**