



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, FEBRUARY 28, 2018
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114

Volusia County Council Vice Chair Deb Denys, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairman)*
- IV. CONSENT AGENDA**
 - A. JANUARY 24, 2018 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages 4-17)*
 - B. TREASURER'S REPORT** *(Contact: Herbert M. Seely) (Enclosure, pages 4, 18)*
 - C. EXECUTIVE COMMITTEE REPORT** -- *Report by DeBary Vice Mayor, Lita Handy-Peters, Executive Committee Vice Chair (Enclosure, pages 4, 19)*
 - D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Bob Storke, BPAC Chair (Enclosure, pages 4, 20)*
 - E. CITIZENS ADVISORY COMMITTEE REPORT** -- *Report by Ms. Janet Deyette, CAC Chair (Enclosure, pages 4, 21)*
 - F. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Jose Papa, TCC Chair (Enclosure, pages 4, 22)*
 - G. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- *Report by Volusia County Council Vice Chair Deb Denys, TPO Board Chairperson (Enclosure, pages 4, 23-24)*
 - H. MPO ADVISORY COUNCIL (MPOAC) REPORT** *(Contact: Lois Bollenback) (Enclosure, pages 4, 25-26)*
 - I. APPROVAL OF THE SELECTION COMMITTEE'S RECOMMENDATION OF CONSULTANTS FOR TRAFFIC OPERATIONS/ITS/SAFETY FEASIBILITY STUDIES** *(Contact: Colleen Nicoulin) (Enclosure, page 4)*

Beverly Beach
Bunnell
Daytona Beach
Daytona Beach Shores

DeBary
DeLand
Deltona
Edgewater

Flagler Beach
Flagler County
Holly Hill
Lake Helen

New Smyrna Beach
Oak Hill
Orange City
Ormond Beach

Palm Coast
Pierson
Ponce Inlet
Port Orange

South Daytona
Volusia County

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2018-04 AMENDING THE FY 2017/18 TO 2021/22 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Lois Bollenback) (Enclosure, pages 27-30)*
- B. REVIEW AND APPROVAL OF THE DRAFT TASKS AND FUNDING TABLES TO SUPPORT DEVELOPMENT OF THE FY 2018/19 AND 2019/20 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR SUBMISSION TO FDOT/FHWA** *(Contact: Lois Bollenback) (Enclosure, pages 31-34)*
- C. REVIEW AND APPROVAL OF RESOLUTION 2018-05 AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO THE METROPOLITAN PLANNING ORGANIZATION (MPO) AGREEMENT FOR THE USE OF PLANNING (PL) AND URBAN ATTRIBUTABLE (SU) FUNDS AND AMENDING THE FY 2016/17 AND 2017/18 UNIFIED PLANNING WORK PROGRAM (UPWP)** *(Contact: Lois Bollenback) (Enclosure, pages 35-48)*
- D. REVIEW AND APPROVAL OF RESOLUTION 2018-06 AUTHORIZING THE DE-OBLIGATION OF PLANNING (PL) FUNDS FOR THE CURRENT FEDERAL FISCAL YEAR** *(Contact: Lois Bollenback) (Enclosure, pages 49-61)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF THE DRAFT AMENDMENT OF THE LEASE WITH ROOT RIVERFRONT PROPERTIES, LLC. FOR OFFICE SPACE** *(Contact: Lois Bollenback) (Enclosure, pages 62-65)*
- B. STATUS REPORT ON THE DRAFT BICYCLE AND PEDESTRIAN MASTER PLAN REPORT** *(Contact: Stephan Harris) (Enclosure, page 66)*
- C. STATUS REPORT ON THE DRAFT VOLUSIA COUNTY BUS STOP IMPROVEMENT PLAN REPORT** *(Contact: Vince Wang) (Enclosure, page 67)*
- D. FDOT REPORT** *(Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages 68-80)*

VII. EXECUTIVE DIRECTOR'S REPORT *(Enclosure, pages 81-82)*

- Update on FY 2017/18 SU Funding
- Update on the Flagler County Fixed Route Transit Operation Plan
- Update on Roundtable of Volusia County Elected Officials
- Legislative Update
- Save the Date for the 2018 R2CTPO Annual Planning Retreat – March 23, 2018

VIII. RIVER TO SEA BOARD MEMBER COMMENTS *(Enclosure, under separate cover)*

- Who's Who in Transportation Information Sheet

IX. INFORMATION ITEMS *(Enclosure, pages 81, 83-86)*

- Citizens Advisory Committee Attendance Record – 2018
- Technical Coordinating Committee Attendance Record– 2018
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
- January 2018 TPO Outreach and Activities

X. ADJOURNMENT *(Enclosure, page 81)*

The next River to Sea TPO Board meeting will be March 28, 2018

March Meeting Dates

Executive Committee, March 7, 2018 @ 8:30 a.m.

Transportation Disadvantaged Local Coordinating Board, March 14, 2018 @ 11:00 a.m. @ Votran

Bicycle/Pedestrian Advisory Committee, March 14, 2018 @ 3:00 p.m.

Citizens Advisory Committee, March 20, 2018 @ 1:15 p.m.

Technical Coordinating Committee, March 20, 2018 @ 3:00 p.m.

River to Sea TPO Annual Planning Retreat, March 23, 2018 at the Brannon Center

River to Sea TPO Board, March 28, 2018@ 9:00 a.m.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

IV. CONSENT AGENDA

A. JANUARY 24, 2018 RIVER TO SEA TPO BOARD MEETING MINUTES

Minutes are prepared for each board meeting and said minutes must be approved by the River to Sea TPO Board.

B. TREASURER'S REPORT

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The January 2018 Treasurer's Report is provided for your information.

C. EXECUTIVE COMMITTEE REPORT

D. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT

E. CITIZENS ADVISORY COMMITTEE (CAC) REPORT

F. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT

G. RIVER TO SEA TPO BOARD SUMMARY REPORT

H. MPO ADVISORY COUNCIL (MPOAC) REPORT

I. APPROVAL OF THE SELECTION COMMITTEE'S RECOMMENDATION OF CONSULTANTS FOR TRAFFIC OPERATIONS/ITS/SAFETY FEASIBILITY STUDIES

The R2TPO received proposals from four firms in response to the Request for Proposals (RFP) for the Traffic Operations/ITS/Safety Feasibility Study Continuing Services Contract. The Selection Committee shortlisted all four firms for presentations followed by a question and answer session and each firm was scored and ranked by committee members based on the criteria set forth in the RFP. The Executive Committee reviewed the ranking and recommends that the TPO Board authorize the Executive Director to negotiate contracts with the top two ranked firms, VHB and Alfred Benesch & Company.

ACTION REQUESTED:

MOTION TO APPROVE THE CONSENT AGENDA

**JANUARY 24, 2018 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**

2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

TPO Board Members Present:

Mayor Stephen Emmett*
Commissioner Robert Gilliland, 2nd Vice Chairperson
Vice Mayor Lita Handy-Peters, 1st Vice Chairperson
Vice Mayor Leigh Matusick
Commissioner Chris Nabicht
Councilwoman Christine Power
Council Member Nate McLaughlin
Commissioner Penny Currie
Commissioner Jason McGuirk
Commissioner Bill Lindlau*
Council Member Jeff Allebach
Commissioner Rob Littleton
Mayor James Sowell**
Council Member Joe Perrone*
Councilwoman Nancy Long
Volusia County Council Chair Ed Kelley
Council Member Pat Patterson
Council Member Billie Wheeler
Volusia County Council Vice Chair Deb Denys, Chairperson
Council Member Joyce Cusack
Saralee Morrissey (non-voting)
Andy Dance (non-voting)
David Cooke (non-voting advisor)
Robert Storke (non-voting)
Janet Deyette (non-voting)

TPO Board Members Absent:

Vice Mayor John Rogers*
Council Member Lorraine Geiger* (excused)
Commissioner Marshall Shupe*
Vice Mayor Vernon Burton*
Vice Mayor Steve Nobile (excused)
Council Member Drew Bastian (excused)
Jose Papa (non-voting) (excused)

*** Non-voting member in the Small City Alliance**

**** Voting member for the Small City Alliance**

Others Present:

Debbie Stewart, Recording Secretary
Lois Bollenback
Colleen Nicoulin
Pamela Blankenship
Herbert Seely
Stephan Harris
Vince Wang
Aarti Sharma

Representing:

Beverly Beach
Daytona Beach
DeBary
DeLand
Deltona
Edgewater
Flagler County
Holly Hill
New Smyrna Beach
Oak Hill
Orange City
Ormond Beach
Pierson
Ponce Inlet
South Daytona
Volusia County
Volusia County District 1
Volusia County, District 2
Volusia County, District 3
Volusia County, At-Large
Volusia County School Board
Flagler County School Board
FDOT District 5
BPAC Chairperson
CAC Chairperson

Representing:

Bunnell
Daytona Beach Shores
Flagler Beach
Lake Helen
Palm Coast
Port Orange
TCC Chairperson

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff

Others Present:

Kevin Freeman
 Jordan Crandall
 Julia Houtzhauser
 Adam Burghdoff
 Pat Gadbaw
 Jon Cheney
 Joel Rey
 Brian Weinstein
 Rich Walton
 Jane Shang
 Ron Paradise
 John Cotton
 Heather Blanck
 Robert Stevens
 Big John

Representing:

VHB
 VHB
 FDOT
 Kittelson & Associates
 Volusia County League of Women Voters
 V.C. Traffic Engineering
 Tindale-Oliver & Associates
 Tindale-Oliver & Associates
 Daytona Beach
 Deltona
 Deltona
 Votran
 Votran
 Votran
 Press

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Deb Denys. The roll was called and it was determined that a quorum was present.

Ms. Stewart announced that Mayor Sowell, Pierson, would be the voting member for the Small City Alliance.

II. Pledge of Allegiance

A moment of silence was observed.

III. Public Comment/Participation

Mr. Big John congratulated Volusia County Council Vice Chair Denys for bringing up impact fees at the Volusia County Council meeting. He also voiced support for the proposed half-cent sales tax.

IV. Consent Agenda

- A. December 6, 2017 River to Sea TPO Board Meeting Minutes**
- B. Treasurer's Reports**
- C. Executive Committee Report**
- D. Transportation Disadvantaged Local Coordinating Board Report**
- E. Transportation Disadvantaged Local Coordinating Board Appointments**
- F. Bicycle and Pedestrian Advisory Committee (BPAC) Report**
- G. Citizens Advisory Committee (CAC) Report**
- H. Technical Coordinating Committee (TCC) Report**
- I. River to Sea TPO Board (R2CTPO) Summary Report**
- J. Central Florida MPO Alliance (CFMPOA) Report**
- K. Review and Approval of Executive Director's Overall Evaluation Result and Recommendation for Retention**
- L. Review and Approval of Expenditure for the "Tell The TPO" Survey (\$39,740)**

Chairperson Denys advised the board that included in the Consent Agenda is a recommendation for the retention of the Executive Director based on the annual evaluation and review by the Executive Committee.

MOTION: *Commissioner Gilliland moved approval of the Consent Agenda. Council Member Patterson seconded the motion which carried unanimously.*

V. **Action Items**

A. **Review and Approval of Resolution 2018-01 Amending the FY 2017/18 – 2021/22 Transportation Improvement Program (TIP)**

(Handout)

Chairperson Denys stated this amendment allocates funding for an intersection improvement project on SR 100 at Seminole Woods Boulevard. Staff from the city of Palm Coast has been working with FDOT to complete LAP certification to get this project programmed in the current year. Final comments were received from FDOT within the past few days which have changed the funding details for the project. A TIP sheet is available as a handout that accurately reflects the needed funding. The project is ranked on the TPO priority project listing and funds are available in the current year.

MOTION: *A motion was made by Council Member Patterson to approve Resolution 2018-01 amending the FY 2017/18 – 2021/22 Transportation Improvement Program (TIP). Commissioner McLaughlin seconded the motion which carried unanimously.*

B. **Review and Approval of the River to Sea TPO's Fiscal Year 2016/2017 Independent Audit Report**

Chairperson Denys stated each year the River to Sea TPO is required to undergo a financial audit. The audit results are reviewed by the TPO's 1st Vice Chairperson/Treasurer and the Executive Committee. The FY 2016/17 audit of the River to Sea TPO had no findings and there have been no findings over the last five years. This tells the board that they can have every confidence that the TPO is doing what it should when it should. She congratulated staff adding that this is a big accomplishment to have no findings on the audit. Mr. Tom Ford, BMC CPA's is here to answer any questions.

MOTION: *A motion was made by Commissioner Gilliland to approve the River to Sea TPO's Fiscal Year 2016/2017 Independent Audit Report. Vice Mayor Matusick seconded the motion which carried unanimously.*

C. **Review and Approval of Resolution 2018-02 Adopting Safety Targets for the River to Sea TPO**

Chairperson Denys commented this was a topic of conversation at the CFMPOA meeting last week and she stated that over the past few months the board has discussed the requirement for establishing transportation safety performance measures. Targets are required for every State DOT and every MPO/TPO.

Ms. Nicoulin gave a PowerPoint presentation on the safety targets for the River to Sea TPO and stated there has been several discussions in recent months regarding safety targets and the data that was reviewed by the TPO. She reviewed the five performance measures that require safety targets and stated the TPO looked at the historical data for each of these measures. The resolution and supporting attachment reflect a 2% annual reduction from 2016. She explained the rate for fatalities and serious injuries is calculated by vehicle miles travelled (VMT). Currently, the TPO does not have VMTs specific to its planning area; the data was provided countywide; it includes all of Flagler and Volusia Counties. The VMT data is supposed to be provided to the TPO from the state in June for our planning area. She continued to review the performance measures data and what the targets would look like at a 2% reduction. The TPO can adopt what FDOT has set for their safety targets or adopt its own. FDOT set a safety target of zero for 2018 and also set interim measures which represent the data trend for each category. How the interim measures filter down to the TPO's planning area is unknown. Staff looked at a number of different percentage reductions and settled on 2% because staff believes that is attainable. Most of the projects for 2018 are already programmed so what we do now will impact the years beyond 2018. The 2% per year reduction produces a figure for the five-year rolling average which is the target for 2018; there will be targets set for future years. This will give us the opportunity to evaluate the 2% to see if the target was met, if the target was met by more than 2%, or if the target was not met, to understand why. The resolution represents the 2% annual reduction. TPO staff

wants the board to be aware there are two options; the TPO can set its own targets at 2% or a different number, or adopt FDOT's target of zero. Staff's recommendation is a 2% reduction for this year.

Vice Mayor Matusick commented she understands that the TPO needs to do anything it can to reduce fatalities and asked how that would be managed. The TPO recently completed a crash analysis of where fatalities and injuries were occurring. She asked if the TPO was going to help facilitate, look for grants, talk to law enforcement or give presentations to each of the cities regarding this. She asked what the action steps were going to be since the TPO will be held accountable. From 2015 to 2016, there was a huge jump in fatalities; the rate was low until 2016 and is now staying high. She asked if there was an action plan or if a committee would be looking at this.

Ms. Bollenback replied there are a lot of questions and her points are well taken. She reminded the board that the TPO has criteria for ranking projects and safety is always the heaviest weighted criteria. The TPO will have to tie these targets to the projects it programs beginning in May; all projects ultimately will have to be tied to these performance measures. She referred to the Crash Data Analysis Report and stated that in the upcoming UPWP amendment the TPO is looking to do a follow-up crash study. The first crash study was done in-house and this one will be more specific targeting the top ten locations and crash types; it will come up with countermeasures and projects. At the national level, this is a well-intended program to get us moving in the right direction, to know what we have and tie our activities to making roads safer. The TPO already has five years of projects programmed, so any changes from targets will have no impact for several years. The reality is the TPO only controls a very small amount of what contributes to those crashes. There has been no mention of more funding for law enforcement or changes in policy or laws to change driver behavior. A good portion of these crashes are the result of driver behavior; the TPO has some awareness programs and will have to rely on a lot of partnerships with law enforcement and local government.

Vice Mayor Matusick agreed with the construction and project parts but added that is so minimal to what the issue is. There is talk to bring the blood alcohol level (BAC) down from .08 to .05. At .08, a person is already impaired. A lot of this is out of the TPO's control but she thinks that there are some things the TPO could do such as engage law enforcement and let them know what is going on. The rest depends on hoping drivers will be more aware.

Ms. Bollenback replied the TPO has been doing that with pedestrian law enforcement training and will continue to head in that direction. There needs to be a more clear directive because currently all the TPO can do is ask and encourage law enforcement to help.

Chairperson Denys commented that this is an unfunded mandate; there is no money that follows this initiative. She gives the TPO credit because at the CFMPOA, all the other MPOs went to a Vision Zero for 2018. She thinks a 2% reduction is realistic and something that could be accomplished. She asked what the outcome would be if the target is not met.

Ms. Bollenback replied currently there is no penalty for not achieving the targets. However, FDOT is the agency that has to report the measures to the Federal Highway Administration (FHWA). The MPOs are trying to support FDOT. There are more performance measures coming such as bridge infrastructure and transit performance measures. It is hard to ignore available data so the TPO wants to be cautious. She does not in any way want to imply the TPO is not being supportive of FDOT and Vision Zero; she was careful to write that into the resolution. She understands the reason behind Vision Zero because there is no acceptable level of fatalities but we must be realistic; over 3,000 people die each year in Florida on the roads.

Commissioner Gilliland asked what the denominator for the rate was.

Ms. Nicoulin replied the rate is established by one million vehicle miles travelled (VMT).

Commissioner Gilliland asked if that included numbers on the SIS system.

Ms. Nicoulin replied yes, all fatalities and serious injuries.

Commissioner Gilliland commented that is something the TPO has no control over so to make this reasonable that number should be taken out. This TPO has been very cognizant of where it can have impact. The methodology for this is flawed to the point it limits the TPO's ability to make a policy change that might save a life down the road. This is misguided in the sense that where the TPO can have an impact it cannot demonstrate that because it is such a small piece of the puzzle. He would think half of the numbers are on SIS; I-4 or I-95. He does not disagree with this being done but disagrees with the way in which it is being done.

Ms. Bollenback replied it is a work in progress. The VMT rate is based on fatalities and injuries on all public roads; every public street through every neighborhood. The TPO has no idea what the VMT is on those roads but is responsible to come up with a defensible estimate of that. In addition, when there is an upward or downward trend, the rolling average smooths it out. There are lots of flaws with this right now but it is headed in the right direction; to decrease fatalities and injuries and to measure these crashes to make sure that we are doing that.

Commissioner Nabicht stated in order to effect any significant change with these numbers some rules have to change in Tallahassee. For instance, in Deltona, a contributing factor to crashes is low lighting at intersections. When road improvements are approved for an intersection, part of that plan should include additional lighting. Another example is trails; every city is building trails but there is not a plan for maintenance. Those trails could develop pot holes which could cause injuries; etc. There is \$25 million available from the state to build more trails but none of that money can be used for maintenance. If the numbers are to change, Tallahassee needs to change the rules on what the TPO can spend those dollars on. Otherwise, it falls on the county or local government to see what the contributing factors are and then retrofit something the TPO funded to be built.

Discussion continued.

Ms. Bollenback stated the TPO will look at the top ten crash types and locations and countermeasures. One of the things proposed to be added in the next two-year UPWP is a Community Safety Awareness Plan. The TPO looks at pedestrian safety a lot because pedestrians are vulnerable road users but there are more people dying behind the wheel of a car each year. The TPO needs to ensure it is targeting the predominant crash types.

MOTION: *A motion was made by Commissioner Gilliland to approve Resolution 2018-02 adopting safety targets for the River to Sea TPO. Vice Mayor Matusick seconded the motion which carried unanimously.*

D. Review and Approval of Resolution 2018-03 Confirming the River To Sea TPO's Priorities for the Strategic Intermodal Systems (SIS)

Chairperson Denys stated every five years, FDOT updates the Strategic Intermodal System (SIS) Plan. In December, the TPO Board agreed to send a letter from the Chairperson to FDOT District 5 Secretary explaining the SIS priorities as adopted in the Long Range Transportation Plan (LRTP). This resolution formalizes the position of the TPO and will be sent to FDOT's Central Office to confirm the River to Sea TPO's priorities for the SIS Plan Update.

MOTION: *A motion was made by Commissioner Gilliland to approve Resolution 2018-03 confirming the River to Sea TPO's priorities for the Strategic Intermodal Systems (SIS). Council Member Patterson seconded the motion which carried unanimously.*

Chairperson Denys stated FDOT gave a report on the SIS plan at the CFMPOA meeting and she requested the link be sent to the TPO Board. SunRail Phases 1, 2 and 3 were included in the presentation; Phase 3 goes to the Orlando International Airport. She commented on the record that on behalf of the area regarding Phase

1 and 2, Volusia County wants a contract to go to DeLand with SunRail as agreed upon or an amended contract before Phase 3 happens. Volusia County is a voting member of the SunRail Commission. She also spoke to FDOT Secretary Martin regarding this after that meeting.

Vice Mayor Matusick stated she is the Chairperson for the East Central Florida Regional Planning Council (ECFRPC) and there was a meeting two weeks ago in Tallahassee where the Central FDOT Office also gave a presentation on the SIS statewide. She will send the information to Ms. Bollenback and asked that it also be forwarded to the board members.

Chairperson Denys suggested that these types of items be shared with the elected bodies. For SunRail and other statewide transportation issues, everyone needs to be on the same page at the same time with a united front. We want to work with each other to achieve the common goal.

VI. Presentations and Discussion Items

A. Presentation and Discussion of Planning Projects under Consideration for the Two-Year FY 2018/19 to 2019/20 Unified Planning Work Program (UPWP)

Chairperson Denys stated the UPWP outlines planning activities, work products and funding sources for the TPO over a two-year period. The current UPWP extends to June 30, 2018. A draft UPWP covering the two-year period beginning July 1, 2018 is required to be submitted to FDOT for review by March 15, 2018.

Ms. Bollenback stated the UPWP covers a two-year period; the TPO tries to forecast revenues that will be available and allocate them to a variety of planning activities. Many of these activities are required and others are up to the organization. She reviewed the tasks listed in the current UPWP as well as the proposed additions to the UPWP including the 2045 Long Range Transportation Plan (LRTP), which will start during this two-year period. She reviewed the proposed tasks for Year 1 and Year 2, including required activities and documents and proposed activities, including working with Votran on a comprehensive operations analysis. She reviewed the estimated revenues available for Year 1 and Year 2 and stated the TPO is currently working with FDOT to finalize these figures; the numbers will change between now and next month to support a refined document. Generally, the estimates are conservative and will increase again during the year.

Chairperson Denys stated there is a public request to speak but they will have to wait until next month to speak when this comes back as an action item.

Chairperson Denys referred to Task 4.02 regarding Votran and commented that it is Volusia County that funds Votran. Last year, the council had several meetings and workshops regarding what could be funded and what the needs and costs were for Votran. She does not know what impact these studies will have or the expense the TPO will incur for something that is completely the council's purview. The budget has expanded from \$25,000 to \$31,000 for consultants; she does not know that there is a need for a consultant for Votran because the County Council has the legal and fiduciary responsibility. Currently, the County Council is subsidizing Votran \$12 million out of the general fund. She suggested making a donation to the general fund in order to make an impact on Votran.

Ms. Bollenback replied that 30% of the set-aside funds the TPO receives each year is allocated to Votran for capital expenditures with support by the County Council; the TPO allocates approximately \$1 million. When Flagler County Public Transportation becomes a designated recipient of funds, that money will be split between the two agencies. The TPO also receives planning funds from the Federal Transit Administration (FTA) and meets with Votran and Flagler County Transportation to identify what those funds can be used for; that is where the East Side Comprehensive Analysis comes from. Every few years, Votran looks at the services in East Volusia and in West Volusia to make sure service is running smoothly; it is strictly an operations analysis to help make the service more efficient. The Paratransit Analysis is because there have been so many changes over the years. Paratransit in Flagler County is changing because of the change in the TPO's urbanized area. There is not a recommendation to change or add service but to look at how the service is funded and delivered to the community. The TPO has a close relationship with Votran and also has

an office there where Mr. Vince Wang provides support to their planning department. The TPO does defer to Votran or Flagler County Transportation to identify transit planning needs.

Discussion continued regarding Votran and the East Side Comprehensive Analysis.

Council Member Cusack asked if there was a representative from Votran that could weigh in on this.

Ms. Heather Blanck, Assistant General Manager for Planning, Marketing and Customer Service at Votran, stated the Transportation Disadvantaged Service Plan (TDSP) and the Transit Development Plan (TDP) are both required in order for Votran to continue to receive capital funding through the various programs afforded to them by FDOT and the federal government. Those planning activities involve the necessity of interacting with the community and this forum is an essential aspect of Votran's compliance review. She asked for clarification what the original question was.

Council Member Cusack asked if Votran supports the study and what their position is.

Ms. Blanck replied Votran has a need for the data collection for the bus stop inventory. They are looking at how to make improvements and what the breadth and scope of issues of the full inventory is. Votran does customer service and delivery of operating service for transit throughout the county and needs assistance to conduct the full planning and analysis necessary to do something of this nature. With the assistance of the TPO, Votran undertook the bus stop improvement project with the idea that it would involve the whole community in the understanding of how the bus stops are distributed throughout the community, the requirements to continue operating where they are, and what improvements could be made to make them more accessible to the community. Former Votran General Manager, Mr. Steve Sherrer, collaborated with his counterparts at the county to make this understood; these improvements need to be made and the way to make the improvements would be through undertaking this project that is supported by the TPO. She assured the board that this is not outside Volusia County's purview.

Council Member Cusack asked if this particular study was mandated.

Ms. Blanck replied the aspect of the public involvement in the planning efforts at Votran is something that needs to be demonstrated. This is how Votran has utilized the TPO in understanding how their projects move forward in the community.

Council Member Cusack stated she wants to make sure the dollars are being utilized and if they are mandated for this particular study, then she is in total agreement. However, if this is collecting data without that mandate, she wonders if there needs to be better collaboration in sharing information so that the information is not redundant.

Ms. Blanck replied that this project is not mandated per se; she explained that in Votran's Transit Development Plan, throughout all the years, the improvement of bus stops is a priority and part of what has been adopted. This is an effort to help undertake that objective that all in the community have agreed is a priority.

Chairperson Denys asked if this item would be an action item next month.

Ms. Bollenback replied yes; the TPO will caucus with both Votran and Flagler County Public Transportation to ensure the UPWP reflects their needs. The TPO provides a service to different agencies, local governments and public transit; the TPO is an independent body from Votran. The TPO is providing a service for Votran in Volusia County but the TPO is not just serving Votran. This is important when it comes to the bus stops; some of them belong to the county and some of them do not. There is a great sensitivity for some of the cities that have to take on some of these responsibilities for the bus stops. The TPO is trying to help move the conversation forward; there are 2,000 bus stops and we need to know who they belong to.

Vice Mayor Matusick commented that sometimes studies have been done and a person from the governing board will work with the stakeholders and then present it. She suggested that the TPO Board elect someone to sit and work on the study so that the board understands it better.

Chairperson Denys replied as a board she does not want to cross that line and just have one person speaking for a city or the county. This study is \$25,000 but it is a bigger issue of consultants, projects, where to spend the money and who ultimately is responsible for the outcome or requirements. She understands the compliance review and full planning and assistance and how it fits with the process. There have been some good statements made on this issue and noted that there will be more discussion in the future.

B. Presentation and Discussion of the Draft Bicycle and Pedestrian Master Plan Report

Chairperson Denys stated the Bicycle and Pedestrian Plan serves as a resource for non-motorized travel on multi-use trails, sidewalks, and bicycle lanes in Volusia and Flagler Counties. The previous plan was completed in 2005 and a lot has happened since that time.

Mr. Harris gave a PowerPoint presentation on the outline of the Bicycle and Pedestrian Master Plan Report. He stated the report is being drafted and reviewed by TPO staff and will be presented next month. He explained how the report is laid out; a summary, nine sections and appendix. TPO staff thought it would be beneficial to include a section on regional trails. He briefly reviewed the sections of the report.

C. Presentation and Discussion on the Draft Findings for the Volusia County Bus Stop Improvement Plan

Mr. Wang introduced, Mr. Joel Rey, Tindale-Oliver, to give the presentation.

Mr. Rey gave a PowerPoint presentation on the draft findings for the Volusia County Bus Stop Improvement Plan and stated Votran has over 2,000 bus stops throughout the county. This project includes completing the database, updating and refining it and using that information to review all of the bus stops in terms of accessibility to improve access for all potential and current patrons, not just those with disabilities. Phase 1 was for unincorporated Volusia County; Phase 2 would include the participation of each of the municipalities that wish to have their bus stops evaluated and improvements suggested. He reviewed the study outcomes and stated that the unincorporated county profile would be used as an example for the municipalities. He reviewed the deficiencies of the 175 bus stops in unincorporated Volusia County, and he explained how the bus stop improvements were prioritized. He reviewed an example of a detailed individual bus stop inventory sheet. The general cost for improvements to the bus stops in unincorporated Volusia County is \$400,000, not including right-of-way.

Chairperson Denys commented that is her point; \$400,000 for unincorporated Volusia County without right-of-way is out of the general fund.

Ms. Blanck replied the funding that is provided to Volusia County includes money that must be set aside for bus stop improvements by federal requirement; approximately \$70,000 must be set aside for these type improvements. These are 100% federal dollars; there is no match involved and it is part of what Votran has been using and will continue to use for this purpose. The project documents will be brought before the Volusia County Council for review, approval and understanding and adoption.

Chairperson Denys asked when this would come before the Volusia County Council.

Ms. Bollenback replied the date has not been set yet; it will go before the council before it comes back to the TPO Board. The only bus stops looked at were in unincorporated Volusia County because that was the request from Volusia County. They did not look at the bus stops within the city jurisdictions; that would be part of a follow-up if that is something they want to do. The implementation plan is a suggested plan and was requested as part of the scope; the TPO does not set implementation plans for any of the member governments including the county. That will ultimately be up to Votran staff as they work through their budgets each year with the County Council but this provides the framework and information for them.

Commissioner Nabicht asked if the TPO paid for this study.

Ms. Bollenback replied the TPO paid for the study with transit planning funds.

Discussion continued regarding the bus stops and the improvement plan.

Mr. Big John reminded everyone that Ms. Bollenback worked for Votran previously and is very familiar with it. This study was supposed to be countywide; the city of Daytona Beach sent a letter stating they do not want to be a part of it.

When the cities, Volusia County and Votran were sued in 2015, most of the bus stop benches were removed. This is not a study about benches and shelters as he had thought, but about a slab and a sign. There used to be a strong blind and disabled community that would attend these meetings and tell us to do the right thing. This is the right thing to do and he suggested if the half-cent sales tax passes to put some of that money aside for benches. He stated the city of Daytona Beach put out an Request for Proposal (RFP) for bus stop shelters, benches and advertising; they received two replies that are currently being evaluated.

Chairperson Denys stated part of the deal for the half-cent sales tax is that no monies can be used for SunRail or Votran. This was the cities' decision, not Volusia County's.

D. Presentation and Discussion on the FDOT Context Classification and Design

Mr. Cooke gave a PowerPoint presentation on FDOT Complete Streets Initiative: Design Manual and Context Classification System. He stated the context classification is part of the Complete Streets Program which includes all modes of transportation. Context sensitive solutions involve looking at what is going on along a corridor and the uniqueness of each community it passes through. He explained that part of context classification is trying to get the policies and design criteria in line with the different contexts. FDOT is the agency that determines the context classification. They are trying to classify all the roads in the district; however, it will take a couple of years. He explained that FDOT is working closely with local agencies on the scoping of their projects using the context classification. He reviewed what influences the road classifications. Current classification is determined by the conditions today and future changes based on plans for future use. Ms. Jean Parlow, FDOT, is the contact for the context classification system and is developing computer tools to mechanize this data.

Vice Mayor Matusick referred to the safety targets and reducing fatalities by 2%; it is not just the roadway but it is the whole design. She stated that this could be a good tool moving forward to help meet the 2% reduction target. She noticed this presentation was given to the TCC and that there are six jurisdictions that do not have representation on the TCC. She suggested the presentation be given to those jurisdictions. She also suggested TPO staff to reach out to those jurisdictions and explain why it is important to have representation on the TCC.

Commissioner Lindlau asked if these classifications were just for state roads.

Mr. Cooke replied yes; there is no requirement that local agencies use them but they can if they choose to.

Ms. Bollenback stated this changes the focus of design; it is no longer about the road itself and moving traffic. It is about the community that surrounds the road and building the right facility, not for what is there now but for where it is headed. This represents an opportunity to change how transportation is developed in the communities. This is really good work and she appreciates all the efforts from FDOT.

Vice Mayor Handy-Peters thanked Mr. Cooke and his staff for all work done with the city of DeBary's staff.

E. Presentation and Discussion of the SR 40 Ormond Beach Trail Gap Study

Ms. Julia Houtzhauser, FDOT, stated this project is to connect a gap from Cassen Park on the west side of the Halifax River to SR A1A. She stated the project is funded with SUN Trail money. She introduced Mr. Kevin Freeman, VHB, Inc., to give the presentation.

Mr. Freeman gave a PowerPoint presentation of the SR 40 Ormond Beach Trail Gap Study. He reviewed the existing trail facilities on the west side and stated the existing trail gap is on the east side. This study started in December 2016 and was kicked off with a walking tour with the stakeholders. They looked at the different trail options and came up with three alternatives. He reviewed the three options including the preferred option, Alternative 3, which stays south, utilizing city right-of-way and lower volume, slower speed roadway. He reviewed the evaluation matrix for the three alternatives, the crash rates along the proposed routes, and the process for used for evaluation. Due to the evaluation matrix and stakeholder and public opinion for Alternative 3, the most viable option is Alternative 3. This project is scheduled to be completed by the end of the month. Currently, there are no further phases funded.

Vice Mayor Matusick commented she understands why Alternative 3 was chosen but she finds it interesting that the corridor along SR 40 where people want to go is not there. This alternative is taking those amenities out of the picture. She hopes they will look at wayfinding signs along Alternative 3 to direct trail users to the amenities. This may service the community by getting the bicyclists off the corridor but does not serve the people using it. It also removes the economic engine that would impact the businesses by taking the trail users off the corridor.

Mr. Freeman replied they identified that as option. The issue was the amount of right-of-way and the businesses located along the right-of-way; there was not viable option to keep it on the north side.

F. FDOT Report

Mr. Cooke stated there are two new projects; Nova Road resurfacing in Holly Hill and concrete work on SR 44 and New York Avenue in DeLand.

VII. Executive Director's Report

→ Update on FY 2018/18 SU Funding

Ms. Bollenback stated the TPO has roughly \$450,000 remaining in the current year for SU funding. The TPO has several activities that will use some of that funding and will be on the agenda for consideration next month. She referred to the TIP and stated some projects are advancing, some are slipping and others are changing. There is \$11.8 million programmed in the current year with SU funds; the TPO receives \$5 million each year. \$4 million of that is funded with Advanced Construction (AC) funds; meaning if the TPO cannot find the funds from other sources it will come off future year funding. The TPO is able to advance projects and expand the set-aside funding but there is a bit of a risk associated with AC funding.

→ Update on Roundtable of Volusia County Elected Officials – Transportation Committee Activity

Ms. Bollenback stated the Roundtable of Volusia County Elected Officials met and received a presentation on the community survey regarding the proposed half-cent sales tax. They have not taken any action yet. There is a full report on the survey that can be found via link from the Daytona News-Journal's website. The idea that has the most traction is a half-cent sales tax that will be levied for infrastructure improvements. There still needs to be a discussion about what those improvements will be.

→ **Save the Date for the March 23, 2018**

Ms. Bollenback announced the R2CTPO's Annual Planning Retreat will be held on Friday, March 23, 2018 in the morning. There are no details on the location or topic yet but she requested the board to save the date.

→ **Legislative Update**

Ms. Bollenback stated there is a bill in the House and the Senate at the state level that considers revisions to MPO membership. It would limit the number of members on the TPO Board, proposes to do away with weighted voting and would impose term limits on board members. It will have an impact on this organization and the TPO will continue to monitor this.

→ **Rectangular Rapid Flashing Beacons (RRFBs) Memo**

Ms. Bollenback referred to the Information Item memo in the agenda packet and stated it pertains to the rectangular rapid flashing beacons (RRFBs). These have been very popular in our planning area to improve pedestrian safety. There is a patent issue and the RRFBs can no longer be installed until that patent issue is resolved or a new design is available. For projects already underway, the TPO can continue to implement them but there will be no new RRFB projects at this point.

Chairperson Denys commented that there are five patents pending regarding the RRFBs and the federal government has to decide which one to use before the TPO is authorized to install any more. On beachside on SR A1A, from the south to the north, all of those RRFBs have been put on hold; however, we continue to prepare for them and be ready for installation when that decision is made.

VIII. River to Sea TPO Board Member Comments

→ **Flow of Funding Information Sheet**

Chairperson Denys stated the Flow of Funding information sheet is a chart of how the money flows from the federal and state governments. Every month she will try to provide a flow chart for a part of the process of the system of transportation. By the end of the year, everyone should have all the pieces for future reference.

Chairperson Denys referred to the upcoming R2CTPO Annual Planning Retreat and commented she would like to see more practical inclusion and discussion. If there is something a board member would like to discuss, or if the members have any ideas to please email Ms. Bollenback with their suggestions.

Chairperson Denys referred to the Roundtable of Volusia County Elected Officials and the conversation regarding Votran. She stated the survey clearly says it will not support SunRail with the proposed half-cent sales tax. She would like to see a reconsideration to include Votran in that half-cent sales tax so the cities and the county can accomplish what needs to be accomplished. This will be discussed again at the Executive Committee meeting and she suggested board members think about this and open it up for consideration. She suggested the TPO attend the Roundtable meeting or have a resolution of support for all board members to sign to requesting it be added for consideration.

Council Member Allebach commented that just because a city may not have a picture to show there is a problem with the bus stops does not mean they do not exist. Our voters know they exist and it is time to quantify and figure out how to pay for them instead of turning a blind eye to the lower 50% of the population.

Vice Mayor Matusick referred to the TPO structure and asked if the TPO could send a letter to the legislature explaining why this is not a good idea for this TPO and if not, she suggested the Executive Committee consider it. It is her understanding that this started from one TPO that was unhappy with the structure and had a legislator on the board. Instead of fixing their own problem, they are trying to mandate all MPOs fit a

cookie cutter format. It may be a detriment to our planning organization and she would like something to come from us opposing it.

Vice Mayor Matusick announced that on March 17 – 23, 2018 is Bike Florida. She thanked Edgewater for hosting the start of the event; they will be here three or four days riding around Volusia County, DeLand and Lake Helen and they will finish the ride in Titusville on Tuesday. This will showcase what we have in Volusia County with the trails. 600 to 800 bicyclists are expected.

Volusia County Council Chair Kelley stated he has been asked to attend a meeting today with the city managers regarding the proposed half-cent sales tax. He will carry the TPO's message but the issue is Votran and SunRail not being part of it is what the process was based on. Perhaps they were short-sighted on that but that was the message they were asked to give. Regarding the bus stops, he has been advocating improving the bus stops in Ormond Beach since 2005. He has wanted shelters at every bus stop but was told he could not get them. The issue was who would fund them. As far as what the proposed sales tax will be used for, each city will have to develop their "want" list and hold workshops with the residents to determine what they need in their community. That is the way it will be addressed and passed. It is for infrastructure and transportation; the wording is pretty much finalized. There will then be an independent committee that will determine if the proposed projects meet the ballot language and are in compliance with what people voted on to be done. The default formula for funding has been agreed upon by all 16 city managers and the county.

Council Member Cusack stated as a TPO, there should be some discussion of the House bill regarding the MPOs. We should have a position as a TPO to support or oppose it; we clearly oppose it but there should be a consensus of the board. She asked what it would take to put something in place as soon as possible stating the TPO's position. She also supports more dialogue and discussion about Votran as it relates to the proposed half-cent sales tax. Transportation is for the least of these and they are also voters. If there are funds available to improve the quality of life as it relates to roads, remember that this is not for those who drive BMW's but for those who have no other mode of transportation. If they are not considered when discussing Votran, then shame on us. As leaders of this community, this is something we should all be concerned about. She asked what the House bill number is and what the TPO Board can do to have an impact on that.

Ms. Bollenback replied it is House Bill 575 and Senate Bill 1516.

Chairperson Denys stated it has already passed through some committees.

Ms. Bollenback replied it has passed through a number of committees and there are amendments being discussed; they have not all been voted on. She will send out a follow up email on what committees it has been through and what the status is.

Council Member Cusack stated she would like the TPO to pass a resolution in opposition to this.

Chairperson Denys asked for a motion of support for the Executive Director to draft a letter opposing the legislation.

Volusia County Council Chair Kelley stated the Executive Committee should have their names on the letter if they are willing.

Council Member Cusack stated it would be much more powerful to have all the TPO Board members sign it.

Discussion continued regarding the logistics of the TPO Board member signatures.

MOTION: *A motion was made by Volusia County Council Chair Kelley for the Executive Director to draft a letter in opposition of House Bill 575 and Senate Bill 1516 signed by TPO Board members. The motion was seconded by Vice Mayor Matusick.*

Council Member Cusack asked for confirmation that a quorum was still present.

Ms. Bollenback confirmed there was a quorum present.

The motion carried unanimously.

Commissioner Gilliland questioned which board members would be asked to sign the letter.

Discussion continued on which TPO Board members should sign the letter.

AMENDED MOTION: A motion was made by Volusia County Council Chair Kelley to amend the prior motion for the Executive Director to draft a letter in opposition of House Bill 575 and Senate Bill 1516 to be signed by all TPO Board members. The motion was seconded by Vice Mayor Matusick.

MOTION: Commissioner Gilliland made a motion to reconsider the original motion which was seconded by Volusia County Council Chair Kelley and carried unanimously.

Volusia County Council Chair Kelley re-stated the motion.

The motion carried unanimously.

IX. Information Items

- Citizens Advisory Committee Attendance Record – 2018
- Technical Coordinating Committee Attendance Report – 2018
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
- November and December TPO Outreach and Activities
- 2018 TPO Board and Committee Meeting Schedule

X. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 11:29 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the January 24, 2018 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 28th day of February 2018.

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
MONTHLY TREASURER REPORT FY 17/18
PERIOD ENDING JANUARY 31, 2018

<u>DESCRIPTION</u>	<u>17/18 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<u>REVENUES</u>					
LOCAL FUNDS	\$113,672.00	\$3,882.97	\$89,155.45	\$24,516.55	78.43%
STATE FUNDS	63,978.00	0.00	9,387.30	54,590.70	14.67%
FEDERAL FUNDS	1,513,341.00	34,172.00	72,839.32	1,440,501.68	4.81%
<u>REVENUES</u>	\$1,690,991.00	\$38,054.97	\$171,382.07	\$1,519,608.93	10.14%
<u>EXPENSES</u>					
SALARIES	\$516,462.00	\$45,883.65	\$294,373.67	\$222,088.33	57.00%
FRINGE BENEFITS	183,290.00	18,686.48	107,688.01	75,601.99	58.75%
OFFICE SUPPLIES	10,000.00	173.50	2,331.02	7,668.98	23.31%
POSTAGE	5,000.00	324.14	3,302.99	1,697.01	66.06%
OFFICE RENT EXPENSE	144,510.00	12,123.80	94,629.16	49,880.84	65.48%
ADVERTISING	2,500.00	0.00	559.39	1,940.61	22.38%
PRINTING	13,000.00	0.00	2,065.62	10,934.38	15.89%
CONFERENCE, WORKSHOPS & SEMINAR FEES	6,300.00	900.00	1,820.00	4,480.00	28.89%
FEES	33,250.00	3,748.70	24,217.89	9,032.11	72.84%
DUES	3,317.00	230.00	1,505.00	1,812.00	45.37%
PUBLICATIONS	1,050.00	0.00	250.00	800.00	23.81%
COPY EXPENSE	22,000.00	1,476.15	13,856.25	8,143.75	62.98%
COPY MACHINE COSTS	21,000.00	1,353.51	10,485.48	10,514.52	49.93%
TRAVEL EXPENSE	18,800.00	675.57	4,704.33	14,095.67	25.02%
AWARDS PROGRAM/PROMO	18,000.00	0.00	5,898.01	12,101.99	32.77%
SPECIAL STUDIES	460,243.00	5,628.93	187,885.15	272,357.85	40.82%
PROFESSIONAL SERVICES	94,000.00	0.00	35.00	93,965.00	0.04%
MEETING EXPENSE	3,000.00	0.00	1,367.01	1,632.99	45.57%
LIABILITY INSURANCE	11,000.00	0.00	8,542.00	2,458.00	77.65%
REPAIRS	1,000.00	0.00	59.00	941.00	5.90%
NETWORK COSTS	33,040.00	2,060.11	18,258.65	14,781.35	55.26%
CAPITAL OUTLAY	14,200.00	0.00	0.00	14,200.00	0.00%
SOFTWARE	5,190.00	380.00	2,784.50	2,405.50	53.65%
TELEPHONE	3,600.00	198.00	1,636.50	1,963.50	45.46%
EDUCATION	1,000.00	0.00	0.00	1,000.00	0.00%
OFFICE RELOCATION	12,340.00	0.00	0.00	12,340.00	0.00%
CONTINGENCY	53,900.00	0.00	937.59	52,962.41	1.74%
<u>EXPENSES</u>	\$1,690,991.00	\$93,842.54	\$789,192.22	\$901,799.78	46.67%
<u>BALANCE</u>	\$0.00	(\$55,787.57)	(\$617,810.15)	\$617,809.15	

58.33% OF YEAR COMPLETE



**EXECUTIVE COMMITTEE
MEETING SUMMARY
FEBRUARY 12, 2018**

- Discussed the Roundtable of Volusia County Elected Officials and announced the next meeting is today at 11:30 am
- Discussed the draft R2CTPO lease amendment
- Discussed the R2CTPO's Annual Planning Retreat, March 23, 2018, which will be held at the Brannon Center in New Smyrna Beach
- Approved a motion to defer the review and recommendation of approval of Executive Director's salary until the March 7, 2018 Executive Committee meeting
- Approved the expenditure of \$24,827 for the Ponce Inlet Mobility Bicycle/Pedestrian Feasibility Study (widening existing bicycle-pedestrian facilities)
- Approved the expenditure of \$19,065 for the SR 442 Sidewalk Feasibility Study
- Approved the Selection Committee's recommendation of consultants for Traffic Operations/ITS/Safety Feasibility Studies
- Approved the draft February 28, 2018 TPO Board agenda with the removal of Consent Agenda Item J, Review and Approval of Executive Director's Salary Based Upon Annual Performance Evaluation
- Discussed recent FDOT staff changes
- Discussed the I-4/Saxon Boulevard project and the public information meeting held February 7, 2018 in DeBary
- Member discussion regarding SunRail, Public Transit and considerations for the proposed half-cent transportation sales tax

**THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON
WEDNESDAY, MARCH 7, 2018 @ 8:30 A.M.**

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



Bicycle/Pedestrian Advisory Committee (BPAC)

Meeting Summary

February 14, 2018

- Approved the minutes of the January 10, 2018 BPAC meeting
- Requested that a presentation item for Rapid Rectangular Flashing Beacons be placed on the March BPAC agenda
- Recommended approval of Resolution 2018-## amending the FY 2017/18 to 2021/22 Transportation Improvement Program (TIP)
- Recommended approval of the draft FY 2018/19 to 2019/20 Unified Planning Work Program (UPWP) for submission to FDOT/FHWA
- Recommended approval of Resolution 2018-## authorizing the de-obligation of Planning (PL) and Urban Attributable (SU) funds for the current federal fiscal year
- Recommended approval of Resolution 2018-## authorizing the execution of a supplemental agreement to the Metropolitan Planning Organization (MPO) agreement for the use of Planning (PL) and Urban Attributable (SU) funds and amending the FY 2016/17 to 2017/18 Unified Planning Work Program (UPWP)
- Received a video presentation on the St. Johns River to Sea Loop: Dale Avenue to 10th Street Trail
- Received a status report on the Volusia County Bicycling Map for the Experienced Cyclist and bicycle suitability concept
- Received a status report on the draft Bicycle and Pedestrian Plan
- Received a presentation on the Holly Hill sidewalk projects along Center Avenue, Flomich Street and 15th Street
- Announced upcoming Not So Noisy Bike Week events on February 19-21 and February 24; requested volunteers for the community festival on February 24; informed the members that V-Bikes (a dockless bike sharing program) would be at the Not So Noisy Bike Week events
- Announced the 2018 R2CTPO Annual Planning Retreat, held in partnership with VCARD, on March 23, 2018 at the Brannon Center in New Smyrna Beach

*****The next BPAC meeting will be on Wednesday, March 14, 2018*****

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



Citizens Advisory Committee (CAC)
Meeting Summary
February 20, 2018

- Approved the January 16, 2018 CAC meeting minutes
- Recommended approval of Resolution 2018-## amending the FY 2017/18 to 2021/2022 Transportation Improvement Program (TIP)
- Recommended approval of the draft tasks and funding tables to support development of the FY 2018/19 to 2019/20 Unified Planning Work Program (UPWP) for submission to FDOT/FHWA
- Recommended approval of Resolution 2018-## authorizing the de-obligation of Planning (PL) funds for the current federal fiscal year
- Recommended approval of Resolution 2018-## authorizing the execution of a supplemental agreement to the Metropolitan Planning Organization (MPO) Agreement for the use of Planning (PL) and Urban Attributable (SU) funds and amending the FY 2016/17 to 2017/18 Unified Planning Work Program (UPWP)
- Received a TPO staff presentation of the 2018 Annual Call for Projects
- Received a status update of the draft Bicycle and Pedestrian Master Plan Report
- Received a status update on the Volusia County Bus Stop Improvement Plan Report
- Received the FDOT report
- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received updates on FY 2017/18 SU funding; the Roundtable of Volusia County Elected Officials; the Flagler County Fixed Route Transit Operation Plan; a legislative update; and SunRail
- Announced the date of the River to Sea TPO's Annual Planning Retreat as March 23, 2018 at the Brannon Center in New Smyrna Beach
- Announced a Coastal Community Resiliency public meeting in New Smyrna Beach, February 20, 2018 from 6:00 pm to 8:00 pm (tonight) at the Brannon Center

*****The next CAC meeting will be on Tuesday, March 20, 2018*****

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



Technical Coordinating Committee (TCC)
Meeting Summary
February 20, 2018

- Approved the January 16, 2018 TCC meeting minutes
- Recommended approval of Resolution 2018-## amending the FY 2017/18 to 2021/2022 Transportation Improvement Program (TIP)
- Recommended approval of the draft tasks and funding tables to support development of the FY 2018/19 to 2019/20 Unified Planning Work Program (UPWP) for submission to FDOT/FHWA
- Recommended approval of Resolution 2018-## authorizing the de-obligation of Planning (PL) funds for the current federal fiscal year
- Recommended approval of Resolution 2018-## authorizing the execution of a supplemental agreement to the Metropolitan Planning Organization (MPO) Agreement for the use of Planning (PL) and Urban Attributable (SU) funds and amending the FY 2016/17 to 2017/18 Unified Planning Work Program (UPWP)
- Received a presentation and discussion of the 2018 Annual Call for Projects
- Received a status update of the draft Bicycle and Pedestrian Master Plan Report
- Received a status update of the draft findings for the Volusia County Bus Stop Improvement Plan Report
- Received the FDOT report
- Received the Volusia County Construction Report; the Flagler County Construction Report was provided in the agenda
- Received updates on FY 2017/18 SU funding; the Roundtable of Volusia County Elected Officials; the Flagler County Fixed Route Transit Operation Plan; a legislative update; and a SunRail update

*****The next TCC meeting will be on Tuesday, March 20, 2018*****



**River to Sea TPO Board
Meeting Summary
January 24, 2018**

- Received public comment supporting the proposed half-cent sales tax and thanked Volusia County Council Vice Chair Denys bringing up impact fees at the Volusia County Council
- Approved consent agenda including approval of the December 6, 2017 TPO Board meeting minutes, approval of Executive Director's overall evaluation and recommendation for retention and approval of expenditures for the "Tell the TPO" survey (\$39, 740)
- Approved Resolution 2018-01 amending the FY 2017/18 to 2021/22 Transportation Improvement Program (TIP)
- Approved the River to Sea TPO's FY 2016/17 Independent Audit Report
- Received TPO staff PowerPoint presentation on Performance Measures Data and approved Resolution 2018-02 adopting safety targets for the River to Sea TPO
- Approved Resolution 2018-03 confirming the River to Sea TPO's priorities for the Strategic Intermodal System (SIS)
- Received a TPO staff presentation of planning projects under consideration for the two-year FY 2018/19 to 2019/20 Unified Planning Work Program (UPWP) and discussed transit planning activities
- Received TPO staff PowerPoint presentation of the draft Bicycle and Pedestrian Master Plan
- Received a TPO staff PowerPoint presentation on the draft findings for the Volusia County Bus Stop Improvement Plan
- Received public comment regarding the importance of having safe and accessible bus stops
- Received a PowerPoint presentation on the FDOT Context Classification and Design
- Received a PowerPoint presentation of the SR 40 Ormond Beach Trail Gap Study
- Received the FDOT report
- Received the Executive Director's report including an update on FY 2017/18 SU funding; Roundtable of Volusia County Elected Officials consideration of an infrastructure sales tax; and legislative issues impacting MPOs; and the suspension of RRFBS

- Discussed the Flow of Funding chart
- Announced the date for the River to Sea TPO's Annual Planning Retreat is March 23, 2018 and asked members to email the Executive Director with suggestions
- Approved a motion for the Executive Director to prepare a letter to be signed by all TPO Board members opposing House Bill 575 and Senate Bill 1516 reducing MPO membership, eliminating weighted voting and setting term limits for board members

Items Requiring Follow Up:

- Email link to FDOT SIS presentation received at the CFMPOA meeting last week
- Email FDOT presentation received at East Central Florida Planning Council
- Email information regarding House Bill 575 and Senate Bill 1516
- Executive Director to create the letter from all TPO Board members opposing House Bill 575 and Senate Bill 1516

The next River to Sea TPO Board meeting will be on Wednesday, February 28, 2018



**Summary of MPOAC
Governing Board Meeting
February 01, 2018**

- **Call to Order** – The meeting was called to order by Chairwoman Susan Haynie, Mayor West Palm Beach, and introductions were made. A quorum was present.
- **Public Comments** – Invitations to speak were offered, however, no public comment was provided.
- **Information Items & Presentations** – Participants were reminded that the meeting order would be changed from the standard format to include presentations first and action items last.
 - **Agency Report - FDOT** – A presentation was given regarding “Econ Works.” This is a transportation economic analysis tool developed to assist in cost-benefit analyses of transportation projects (District 5 has developed TransValue for this type of analysis). Mr. Mark Reichert, FDOT Administrator for Metropolitan Planning, discussed a variety of planning efforts underway intended to support MPO activities including: automated vehicle technology in LRTP planning (expected to be completed in April/May 2018); a market penetration study for electric vehicles and vehicle miles travelled (to be completed in October 2018); and an updated revenue analysis (completion date 2019). Mr. Reichert also discussed the draft TPM agreement (see discussion under action items below). He acknowledged the Federal Infrastructure proposal announced by the President stating that there are many questions at this point regarding the details. He announced that FDOT, FHWA and the MPOAC would be holding leadership meetings twice each year to discuss joint planning opportunities, trends, issues and partnering strategies. He reminded the group that three planning emphasis areas had been identified for the upcoming UPWP development (automated /connected vehicles; rural area planning; and performance measures). Mr. Reichert commended staff on updates to the FDOT-MPO Handbook; informed members that the FDOT Revenue forecast for LRTP development would be released soon; and that FDOT is partnering with FHWA on a financial management workshop for MPOs.
 - **Agency Report - FHWA** – Ms. Lee Ann Jacobs, FHWA Planning Team Leader, announced that this would be her last MPOAC meeting as she is retiring. She went on to inform the group of several resources including the Trends in LRTPs and Key Observations report; an Extreme Weather Pilot program; FHWA LRTP Expectations letter; and a new FHWA field office website with expanded information re: TPM. She also reminded members that the UPWP is intended to be the scope of planning services and encouraged details to be included in the document.

Ms. Karen Brunelle, Director of the Office of Project Development, informed members that the federal policy on autonomous vehicles was posted on the Federal Register for review and input. She presented information and guidance regarding the establishment of safety targets and provided limited comment regarding the statewide agreement for reporting TPM.
 - **Executive Directors Report** – Mr. Carl Mikyska, MPOAC Executive Director, called attention to the 2nd Quarter UPWP Report and noted that program activities continue to be completed on schedule and finances are on track for the first half of the fiscal year. Mr. Mikyska informed members that the draft UPWP for the MPOAC was in the works and would be released for review soon. He explained that the focus was on implementing TPM and the strategic plan. Mr. Mikyska went on to provide a legislative update including a texting & driving bill (HB33/SB90) that has strong momentum; and two bills regarding MPOs. The first (HB575/SB984) which seeks to change MPO membership has seemed to stall

in the Senate and another which removes upper limits on MPO membership when MPOs merge (HB807/SB984) also seems to have stalled.

- **Action Items**

- **Approval of Minutes: July 19, 2017 and November 07, 2017 Meetings** – Meeting minutes were reviewed and approved unanimously.
- **Approval of Transportation Performance Measures Responsibilities Agreement** – A preliminary draft of a proposed agreement outlining the Transportation Performance Measures Roles and Responsibilities was distributed as a handout. It was recognized that the draft agreement was a starting point for discussion and no action was intended to be taken. Input was requested and the group acknowledged that the agreement would need to be finalized prior to the next meeting of the MPOAC. A motion was made to authorize the Executive Committee to work with FDOT and FHWA to finalize the agreement and distribute it to the MPOAC membership. The motion passed unanimously.
- **2018 MPOAC Meeting Schedule** – Mr. Carl Mikyska, Executive Director, provided a brief history of the MPOAC meeting schedule and location decisions. He acknowledged that recent efforts to vary the meeting locations and dates had resulted in attendance issues. He also reminded participants that the organization of this meeting was an experiment to combine the presentation portion of the Staff Directors and Governing Board meetings. He recommended returning to a more predictable location and date for meetings. Discussion occurred and a motion was made to accept the meeting schedule as presented. The motion passed unanimously.
- **Freight Committee Project Prioritization Process** – Mr. Greg Stuart, Broward MPO, led a discussion regarding the history of the MPOAC Freight Subcommittee and introduced Mr. Michael Williamson to provide a presentation on establishing state-wide freight priorities. A motion was made to approve the MPOAC Freight Project Prioritization Process and to develop a project listing for action in June. The motion passed unanimously.
- **Approval of Legal Services Contract for MPOAC General Counsel** – Mr. Paul Gougelman has served as legal counsel to the MPOAC for many years. Mr. Mikyska spoke positively about Mr. Gougelman's service and recommended approval of the updated Legal Services Agreement as proposed. A motion was made to approve the agreement as presented. The motion passed unanimously.
- **Election of Officers** – Governing Board Officers for calendar year 2018 were approved as follows: Board Chair, Mayor Susan Haynie, Chair, Palm Beach MPO; 1st Vice-Chair, Commissioner Nick Maddox, Capital Region TPA; 2nd Vice-Chair, Councilmember Bryan Caletka, Broward MPO. Note: Officers elected for calendar year 2018 for the Staff Directors include: Chair, Greg Stuart, Executive Director of the Broward MPO and for Vice-Chair, Lois Bollenback, Executive Director of the River to Sea TPO.

- **Member Comments** – Comments were limited.

The complete meeting agenda and presentations can be found at: <http://www.mpoac.org/meetings/>

Deb Denys, Volusia County Vice-Chair and Chair of the River to Sea TPO attended the Governing Board meeting. Ms. Lois Bollenback, Executive Director of the R2CTPO attended the Staff Directors meeting.

The next meeting of the MPOAC Staff Directors and Governing Board will be held on June 7th, 2018 location to be determined.

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

V. ACTION ITEMS

**A. REVIEW AND APPROVAL OF RESOLUTION 2018-04 AMENDING THE FY 2017/18 TO 2021/22
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Background Information:

The proposed amendment to the FY 2017/2018 to 2021/2022 TIP adds current year SU funding for design for the SR 15/US 17-92 at Fort Florida Road Traffic Signal (FM# 4424671) as requested by FDOT staff to fully support the project bid results.

The proposed amendment is more fully described in the enclosed Resolution 2018-04 and Attachment A.

ACTION REQUESTED:

***MOTION TO APPROVE TO RESOLUTION 2018-04 AMENDING THE FY 2017/18 TO 2021/22
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)***

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2018-04

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
AMENDING THE FY 2017/18 TO FY 2021/22
TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach and portions of Palm Coast and Bunnell; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea TPO shall annually endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324, among which is the Transportation Improvement Program (TIP); and

WHEREAS, the River to Sea TPO's adopted TIP is required to be consistent with the Florida Department of Transportation's adopted Five-Year Work Program; and

WHEREAS, the Florida Department of Transportation has provided additional information to the River to Sea TPO regarding the FDOT adopted Five-Year Work Program.

NOW, THEREFORE, BE IT RESOLVED, by the River to Sea TPO that the:

1. River to Sea TPO's FY 2017/18 to FY 2021/22 TIP is hereby amended as shown in Attachment "A" attached hereto and made a part of this resolution; and the
2. Chairperson of the River to Sea TPO (or his/her designee) is hereby authorized and directed to submit the FY 2017/18 to FY 2021/22 TIP as amended to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (FTA);
 - c. Federal Highway Administration (FHWA); and the
 - d. Department of Economic Opportunity.

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 28th day of February 2018.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on February 28, 2018.

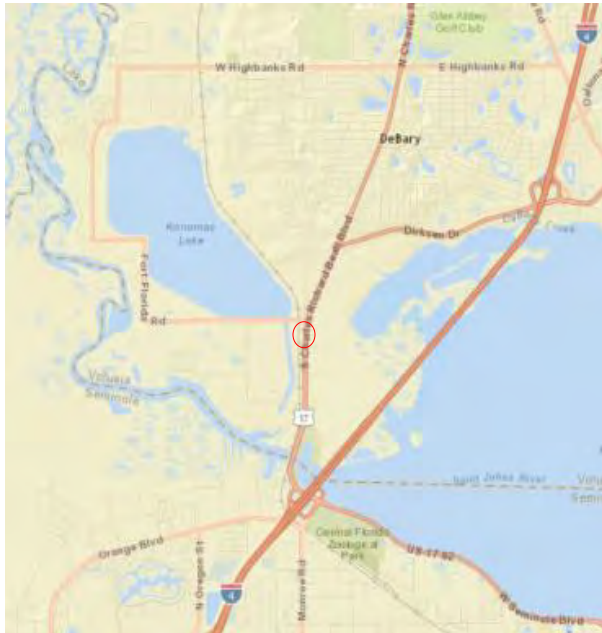
ATTEST:

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

River to Sea TPO Transportation Improvement Program - FY 2017/18 - 2021/22

4424671

SR 15/US 17-92 at Fort Florida Road Traffic Signal



Work Summary: TRAFFIC SIGNALS

From:

To: SR 15/US 17-92 at Fort Florida Road

Lead Agency: Florida Department of Transportation

Length: 0.002 mile

Phase	Fund Source	2017/18	2018/19	2019/20	2020/21	2021/22	Total
PE	SU	<u>367,000</u>					<u>367,000</u>
		295,000	0	0	0	0	295,000
		<u>367,000</u>					<u>367,000</u>
		295,000	0	0	0	0	295,000

Prior Cost < 2017/18: 0

Future Cost > 2021/22: 0

Total Project Cost: 367,000 ~~295,000~~

Project Description: Installation of a mast arm traffic signal on SR 15/US 17-92 at Fort Florida Road. The TPO's support for traffic operations, intelligent transportation systems (ITS), and safety projects is expressed on page 63 and in table 31 on page 72 of the 2040 Long Range Transportation Plan.

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

V. ACTION ITEMS

B. REVIEW AND APPROVAL OF THE DRAFT TASKS AND FUNDING TABLES TO SUPPORT DEVELOPMENT OF THE FY 2018/19 AND 2019/20 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR SUBMISSION TO FDOT/FHWA

Background Information:

The TPO's transportation planning activities are funded in large part through federal planning grants. These planning activities must be identified and approved by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and FDOT in advance. The activities, products and budgeted funds must be documented in the TPO's Unified Planning Work Program (UPWP) which is updated every two years. This update is for the period from July 1, 2018 to June 30, 2020.

The UPWP describes the role of the TPO, the focus of its planning efforts, and any special studies that are to be undertaken in that two-year span. The UPWP identifies the types and amounts of planning funds the TPO expects to receive from FHWA, FTA and other sources, and prescribes how those funds will be spent.

The proposed tasks and funding allocations for the UPWP were developed by TPO staff with input from the UPWP Subcommittee and is being presented for review and approval to submit to FDOT/FHWA. After comments are received from FDOT/FHWA, the updated UPWP will be reviewed again by TPO staff and committees. The TPO Board is scheduled to adopt the UPWP in April. Due to its relatively large size, a link for viewing and downloading of the full document will be provided under separate cover. Attached are a draft Task Table and Years One and Two estimated expenses.

ACTION REQUESTED:

MOTION TO APPROVE THE DRAFT FY 2018/19 AND 2019/20 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR SUBMISSION TO FDOT/FHWA

Fiscal Year 2018/19 through 2019/20 Unified Planning Work Program (UPWP)

(Updated Draft)

Task #	Task Title	Year 1	Year 2
1.01	General Administration & Program Support	Meeting and member support, Annual Audit, financial management, Office Expense & overhead (75%), Grant Applications, Annual Retreat, Assemble TPO Policy Resource Guide, Update Continuity of Operations Plan, Professional Development/Team Building, Outreach Flyer	Meeting and member support, financial management, Office Expense & overhead (75%) Annual Audit, Grant Applications, Annual Retreat, Update Purchasing Manual, Update Employee Handbook
1.02	Information Technology Systems & Website Support	General IT Support Services & Equipment	
1.03	Public Information	Public Outreach, Community & Business Relations, News Releases, Website & Facebook promotion, Annual PI Summary, Monthly Events Flyer, Annual Report, TRAC Program, Public Participation Plan Update	Public Outreach, Community & Business Relations, News Releases, Website & Facebook promotion, Annual Outreach Summary, Monthly Events Flyer, Annual Report, TRAC Program, Limited English Proficiency /Title VI Update
2.01	Program Development (UPWP)	Management planning activities & deliverables	Management planning activities & deliverables, UPWP Document Update
2.02	Transportation Improvement Program (TIP) Development	Annual TIP Update & amendments, Call for Projects & List of Priority Projects	
2.03	Transportation Data Information Management	Data support for planning activities, Congestion Management-Performance Measures Report, Ped Crash Data Analysis, Congestion Management Plan Update	Data support for planning activities, Congestion Management-Performance Measures Report
2.04	Corridor Studies & Project Support	FDOT corridor studies, project development, Project development assistance, etc.	
2.05	State & Regional Planning and Coordination	Regional List of Priority Projects, MPO Advisory Council & Central Florida MPO Alliance	
2.06	Traffic Operations/Safety Feasibility Studies	Traffic Operations Project Studies (as requested by local governments) Crash Analysis Follow-up (continuation of current UPWP)	
2.07	Community Transportation Survey	*****	Completed Survey
2.08	General Planning Studies & Initiatives	ITS Funding Agreements & Follow-up, Automated & Connected Vehicle Planning, Planning Studies Review, Flagler County Resiliency Planning (continuation of task)	Complete Streets Ordinance
2.09	2045 Long Range Transportation Plan	Complete all activities needed to develop the 2045 Long Range Plan (public outreach, traffic forecasting, alternatives testing, financial forecasting, project development & cost, etc)	
2.10	Community Safety-Related Program	Annual Events (helmet fittings), Community Safety Team participation, Development of a Safety Awareness Plan,	Annual Events (helmet fittings), CTST participation
3.01	Bicycle/Pedestrian Planning & Implementation	PSAP (Count Program)	School Safety Studies (Volusia/Flagler Charter Schools)
3.02	Bicycle/Pedestrian Feasibility Studies	Bicycle, Pedestrian & Trail Project Studies	
4.01	Transit Related Activities & TD	General Transit Planning Support, Transportation Disadvantaged Program Management, General Administration/Office Expense & Overhead (25%)	
4.02	Transit Planning Services-General Consulting	Annual Operating Report, Annual TDSP Update, Votran East Volusia Comprehensive Operations Analysis, Paratransit Service Analysis	Annual Operating Report, Annual TDSP Update

RIVER TO SEA TPO
UPWP FY 18/19
First Year
Estimated Expenses

		FY 18/19 Estimated Salary	FY 18/19 Estimated Fringe 40%	FY 18/19 Estimated Personnel	FY 18/19 Estimated Material	FY 18/19 Estimated Consultant	FY 18/19 Estimated Total
1.01	General Administration & Program Support	\$155,141	\$62,056	\$217,198	\$158,158	\$24,000	\$399,356
1.02	Information Technology Systems & Website Support	6,114	2,446	8,560	36,264		44,824
1.03	Public Information	38,010	15,204	53,214	6,750		59,964
2.01	Program Development (UPWP)	24,589	9,836	34,425	0		34,425
2.02	Transportation Improvement Program (TIP) Development	29,467	11,787	41,254	11,850		53,104
2.03	Transportation Data Information Management	35,729	14,292	50,020	0		50,020
2.04	Corridor Studies & Program Support	19,719	7,888	27,607	0		27,607
2.05	State & Regional Planning and Coordination	21,042	8,417	29,459	5,000		34,459
2.06	ITS/Traffic Operations/Safety Projects/Feasibility Studies	10,199	4,080	14,279	0	100,000	114,279
2.07	Community Transportation Survey	471	189	660	0		660
2.08	General Planning Studies & Initiatives	24,290	9,716	34,006	0	92,454	126,460
2.09	2045 Long Range Transportation Plan (LRTP)	41,146	16,459	57,605	0	117,471	175,076
3.01	Community Safety-Related Program	18,753	7,501	26,255	18,000		44,255
3.02	Bicycle/Pedestrian Planning & Implementation	25,071	10,029	35,100	0		35,100
3.03	Bicycle/Pedestrian Project Feasibility Studies	5,378	2,151	7,530	0	100,000	107,530
4.01	Transit Related Activities & TD*	47,429	18,972	46,401	60,753		107,154
4.02	Transit Planning Services-General Consulting	4,470	1,788	6,258	0	45,000	51,258
							0
	Totals	\$507,021	\$202,808	\$689,830	\$296,775	\$478,925	\$1,465,530

* \$20,000 was moved from salaries to task 4.02 consultant

PL Carryover	\$68,503
PL 18/19	726,193
Deobligation	67,716
FTA 18/19	256,142
TD 18/19	29,505
LRTP SU	117,471
SU 18/19	200,000
	<u>\$1,465,530</u>

RIVER TO SEA TPO
UPWP FY 19/20
Second Year
Estimated Expenses

		FY 19/20 Estimated Salary	FY 19/20 Estimated Fringe 40%	FY 19/20 Estimated Personnel	FY 19/20 Estimated Material	FY 19/20 Estimated Consultant	FY 19/20 Estimated Total
1.01	General Administration & Program Support	\$152,081	\$60,832	\$212,913	\$159,022	\$4,000	\$375,935
1.02	Information Technology Systems & Website Support	6,297	2,519	8,816	36,264		45,080
1.03	Public Information	34,453	13,781	48,235	6,750		54,985
2.01	Program Development (UPWP)	32,330	12,932	45,262	0		45,262
2.02	Transportation Improvement Program (TIP) Development	28,191	11,276	39,467	11,850		51,317
2.03	Transportation Data Information Management	39,358	15,743	55,102	0		55,102
2.04	Corridor Studies & Program Support	17,504	7,002	24,505	0		24,505
2.05	State & Regional Planning and Coordination	21,674	8,669	30,343	5,000		35,343
2.06	ITS/Traffic Operations/Safety Projects/Feasibility Studies	10,505	4,202	14,707	0	100,000	114,707
2.07	Community Transportation Survey	8,743	3,497	12,240	0	40,000	52,240
2.08	General Planning Studies & Initiatives	25,018	10,007	35,026	0	10,005	45,031
2.09	2045 Long Range Transportation Plan (LRTP)	43,878	17,551	61,429	0	200,000	261,429
3.01	Community Safety-Related Program	16,402	6,561	22,963	18,000		40,963
3.02	Bicycle/Pedestrian Planning & Implementation	25,824	10,329	36,153	0		36,153
3.03	Bicycle/Pedestrian Project Feasibility Studies	5,540	2,216	7,755	0	100,000	107,755
4.01	Transit Related Activities & TD	50,808	20,323	71,131	61,041		132,171
4.02	Transit Planning Services-General Consulting	3,627	1,451	5,077	0	25,000	30,077
							0
	Totals	\$522,232	\$208,893	\$731,124	\$297,927	\$479,005	\$1,508,056

PL Carryover-
Place holder
local funds \$40,000
PL 19/20 742,409
FTA 19/20 256,142
TD 19/20 29,505
LRTP SU 200,000
SU 19/20 200,000
TPO Local 40,000
\$1,508,056

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

V. ACTION ITEMS

C. REVIEW AND APPROVAL OF RESOLUTION 2018-05 AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO THE METROPOLITAN PLANNING ORGANIZATION (MPO) AGREEMENT FOR THE USE OF PLANNING (PL) AND URBAN ATTRIBUTABLE (SU) FUNDS AND AMENDING THE FY 2016/17 AND 2017/18 UNIFIED PLANNING WORK PROGRAM (UPWP)

Background Information:

The TPO utilizes a planning agreement with FDOT to receive planning funds. The UPWP provides the scope of planning services to be provided as part of the agreement and allocates funding available from all sources among the UPWP tasks.

An amendment to the FY 2016/17 to 2017/18 UPWP is required to add two planning activities and to allocate additional transit funding made available to the TPO. The amendment also reallocates \$5,000 from Task 2.07 Community Transportation Survey to Task 3.01 Community Safety. This action also requires the execution of a supplemental agreement to the MPO agreement.

The proposed UPWP amendment is more particularly described in Resolution 2018-05 and Attachment "A".

ACTION REQUESTED:

MOTION TO APPROVE RESOLUTION 2018-05 AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO THE METROPOLITAN PLANNING ORGANIZATION (MPO) AGREEMENT FOR THE USE OF PLANNING (PL) AND URBAN ATTRIBUTABLE (SU) FUNDS AND AMENDING THE FY 2016/17 AND 2017/18 UNIFIED PLANNING WORK PROGRAM (UPWP)

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2018-##

RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO THE METROPOLITAN PLANNING ORGANIZATION (MPO) AGREEMENT FOR THE USE OF TRANSPORTATION PLANNING (PL) AND URBAN ATTRIBUTABLE (SU) FUNDS AND AMENDING THE FY 2016/17 AND FY 2017/18 UNIFIED PLANNING WORK PROGRAM (UPWP) (ATTACHMENT A)

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the designated urbanized area; and

WHEREAS, pursuant to 23 U.S.C. 134, 49 U.S.C. 5303, 23 CFR 450.310, and Florida Statutes 339.175, the River to Sea Transportation Planning Organization is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and a portion of Flagler County as defined by the Metropolitan Planning Area; and

WHEREAS, pursuant to 23 U.S.C. 134, 23 CFR 450, and Florida Statutes 339.175, require the River to Sea Transportation Planning Organization and the Florida Department of Transportation to enter into an agreement clearly identifying the responsibilities for cooperatively carrying out the Federal Highway Administration (FHWA) portion of the Metropolitan Planning Process and accomplishing the transportation planning requirements of state and federal law; and

WHEREAS, the River to Sea TPO is to be the recipient of metropolitan planning funds (PL Funds) authorized under 23 USC 104(f); and

WHEREAS, the River to Sea TPO has the authority to enter into this Agreement and to undertake the responsibilities as described in the attached agreement;

NOW, THEREFORE, BE IT RESOLVED by the River to Sea Transportation Planning Organization (TPO) that the Chairperson of the TPO (or his/her designee) is hereby authorized to:

1. execute a supplemental agreement to the Metropolitan Planning Organization (MPO) Agreement for the Use of Transportation Planning (PL) and Urban Attributable (SU) Funds providing for the amendment of the TPO's FY 2016/17 and FY 2017/18 UPWP as more particularly described in Attachment A; and
2. submit copies of this resolution and the executed agreement to:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (through the Florida Department of Transportation); and the
 - c. Federal Highway Administration (through the Florida Department of Transportation).

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 28th day of February, 2018.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on February 28, 2018.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

ATTACHMENT “A”

Resolution 2018-05

Amending the

FY 2016/17 and FY 2017/18

Unified Planning Work Program (UPWP)

February 28, 2018



TASK 2.06 - ITS/Traffic Operations/Safety Project Feasibility Studies

Responsible Agency - River to Sea TPO

Total Cost - \$262,175

PURPOSE

- Conduct studies to ensure that candidate projects for funding on the R2CTPO's List of Priority Traffic Operations, Safety and Local Initiatives Projects provides an appropriate, constructible and cost-effective solution to a significant traffic operations, mobility, accessibility, and/or safety issue.
- Develop reliable project estimates that fully consider project development requirements and costs.
- Implement a process that quickly advances high priority traffic operations, safety, and local initiatives (traffic operations focused) projects from concept to completion.

PREVIOUS WORK

- Utilize professional planning and engineering consultants to perform thorough, comprehensive planning-level feasibility studies on candidate projects submitted to the TPO for funding on our List of Priority Traffic Operations, Safety and Local Initiatives Projects.
- Manage consultants in strict accordance with contracts, and ensure that work performed under contract fully satisfies task orders.
- Engage project sponsors and stakeholders in the development of consultant task orders for each planning-level feasibility study to be performed, ensuring that studies will fully address the issues that have been identified and will assess all reasonable alternatives.

REQUIRED ACTIVITIES

- Utilize professional planning and engineering consultants to perform thorough, comprehensive planning-level feasibility studies on candidate projects submitted to the TPO for funding on our List of Priority Traffic Operations, Safety and Local Initiatives Projects.
- Manage consultants in strict accordance with contracts, and ensure that work performed under contract fully satisfies task orders.
- Engage project sponsors and stakeholders in the development of consultant task orders for each planning-level feasibility study to be performed, ensuring that studies will fully address the issues that have been identified and will assess all reasonable alternatives.

END PRODUCTS

- Completed planning-level feasibility studies. Timeline/anticipated completion date: Varied completion date for each study.
- Lists of Priority Projects that include high priority, cost-effective traffic operations, safety, and local initiatives (traffic operations focused) projects ready for programming and implementation. Timeline/anticipated completion date: Ongoing.
- An effective process for assessing candidate traffic operations, safety, and local initiatives (traffic operations focused) projects to ensure that they are necessary, cost-effective and appropriately prioritized relative to other candidate projects. Timeline/anticipated completion date: Ongoing.
- A traffic operations and safety analysis of high crash locations & crash types with clearly identified counter measures. Timeline/anticipated completion date: March 2018 - September 2018.

TASK 2.07 - Community Transportation Survey

Responsible Agency - River to Sea TPO

Total Cost - ~~\$61,840~~ \$56,840

Task 2.07 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$5,876	\$0	\$0	\$0	\$0	\$0	\$0	\$5,876
Task Total	\$5,876	\$0	\$0	\$0	\$0	\$0	\$0	\$5,876

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$15,964 \$10,964	\$0	\$0	\$0	\$0	\$0	\$0	\$15,964 \$10,964
Other Agency	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Task Total	\$15,964 \$10,964	\$0	\$0	\$0	\$0	\$0	\$40,000	\$55,964 \$50,964

Task 2.07 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$5,876	\$0	\$0	\$0	\$0	\$0	\$0	\$5,876
Category Subtotal	\$5,876	\$0	\$0	\$0	\$0	\$0	\$0	\$5,876
Task Total	\$5,876	\$0	\$0	\$0	\$0	\$0	\$0	\$5,876

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$15,964 \$10,964	\$0	\$0	\$0	\$0	\$0	\$0	\$15,964 \$10,964
Category Subtotal	\$15,964 \$10,964	\$0	\$0	\$0	\$0	\$0	\$0	\$15,964 \$10,964
Other Agency								
Other Agency	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Category Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
Task Total	\$15,964 \$10,964	\$0	\$0	\$0	\$0	\$0	\$40,000	\$55,964 \$50,964

TASK 2.08 - General Planning Studies and Initiatives

Responsible Agency - River to Sea TPO

Total Cost - \$164,184

PURPOSE

- Maintain flexibility in program support for area initiatives including the deployment of Intelligent Transportation Systems (ITS) and Advanced Traffic Management Systems (ATMS), coordination of transportation and land use, improving intermodal connectivity and freight mobility, data collection efforts to improve the regional transportation model, and other activities that may be required.
- Support partners throughout the TPO planning area with resources needed to complete planning efforts.
- Oversee consultant activity, coordinate with local staff efforts, and provide the necessary technical assistance to support the local governments in utilization of the TPO's general planning consultant (GPC).
- Resiliency/Vulnerability Adaptation Assessments: Identifying plausible scenarios and their potential ramifications of storm surges/sea level rise to the area's transportation infrastructure and operations.
- Provide general transportation planning support utilizing TPO staff and consultants as needed to ensure a continuous, coordinated, and cooperative planning program.
- Monitor and provide support for economic development and tourism related activities throughout the planning area.

PREVIOUS WORK

- An update to the Transportation Impact Analysis (TIA) Methodology. Phase I completed in December 2015. Phase II ongoing.
- Participate in regional discussions and coordination efforts to improve planning tools and support data that guides decision-making.
- A completed Bicycle/Pedestrian Safety Mobility Study for the SR A1A corridor. Anticipated completion date: June 2016.
- Conducted the annual TPO Board Retreat with a focus on the impact and role of emerging technologies on transportation.
- Provided planning technical assistance and financial support relating to bicycle and pedestrian planning and project implementation to small local governments within the TPO's planning area. Recurring as needed.
- Provided planning and engineering support to small local governments in order to advance their priority projects.
- Worked with East Central Florida Regional Planning Council (ECFRPC), Volusia and Flagler Counties and FDOT in supporting efforts in sea level rise vulnerability assessment study. Completed June 2016.
- Completed SR/CR A1A Pedestrian Safety & Mobility Study. Estimated Completion June 2016.

REQUIRED ACTIVITIES

- Develop, as needed scopes of work and requests for proposal for transportation planning activities identified.
- Participate in regional discussions and coordination efforts to improve planning tools and support data that guides decision-making.
- Utilize the TPO standing committees and working groups to evaluate planning needs and develop scopes of service that address the need.
- Develop a Transportation Corridor Livability Plan (TCLP) that focuses on short range objectives and measures over a 10 year timeframe.
- Convene and facilitate "Transportation Corridor" working groups to help identify and describe the challenges and opportunities of the future so that our planning and implementation choices can meet both our short term and long term needs:
- Help in data collection and analysis to facilitate integrated planning, and to implement and assess projects that forward livability principles.
- Identify programs that would expand transit access for low-income persons and increase the planning and project development capabilities of local communities.
- Work to achieve critical environmental justice goals and other environmental goals by targeting development to locations that already have infrastructure and offer transportation choices.
- Examine the land use implications of air quality standards; and, in cooperation with local agencies identify and recommend policies and actions at the local and individual level that would help the region stay in, "attainment status."
- Complete activities needed to incorporate sustainability and resiliency into the transportation planning activities of the TPO.
- [Assess sea level rise vulnerability for the Flagler County urbanized area](#)

END PRODUCTS

- Reports analyses and findings needed for transportation systems improvements. Timeline/anticipated completion date: Ongoing.
- Transportation Corridor Livability Plan (TCLP) that focuses on short range objectives and measures over a 10 year timeframe. Timeline/anticipated completion date: June 2018.
- A Sea Level Rise Vulnerability Assessment Report that examines potential sea level rise, erosion, and coastal flooding impacts. Timeline/anticipated completion date: September 2016.
- A report outlining severe weather and system resiliency efforts and implementation strategies in transportation. Timeline/anticipated completion date: August 2017.
- Improved coordination and documentation of activities supporting economic development and tourism. Ongoing.
- A report outlining sea level rise vulnerability for the Flagler County Urbanized Area. Timeline/anticipated completion date: June 2019

TASK 3.01 - Community Safety-Related Program

Responsible Agency - River to Sea TPO

Total Cost - ~~\$48,021~~ \$53,021

Task 3.01 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$14,640	\$0	\$0	\$0	\$0	\$0	\$10,000	\$24,640
Task Total	\$14,640	\$0	\$0	\$0	\$0	\$0	\$10,000	\$24,640

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$13,381 <u>\$18,381</u>	\$0	\$0	\$0	\$0	\$0	\$10,000	\$23,381 <u>\$28,381</u>
Task Total	\$13,381 <u>\$18,381</u>	\$0	\$0	\$0	\$0	\$0	\$10,000	\$23,381 <u>\$28,381</u>

Task 3.01 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$14,640	\$0	\$0	\$0	\$0	\$0	\$0	\$14,640
Category Subtotal	\$14,640	\$0	\$0	\$0	\$0	\$0	\$0	\$14,640
Other Direct Expenses								
Helmets and Other Safety Items	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
Category Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
Task Total	\$14,640	\$0	\$0	\$0	\$0	\$0	\$10,000	\$24,640

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$13,381 <u>\$18,381</u>	\$0	\$0	\$0	\$0	\$0	\$0	\$13,381 <u>\$18,381</u>
Category Subtotal	\$13,381 <u>\$18,381</u>	\$0	\$0	\$0	\$0	\$0	\$0	\$13,381 <u>\$18,381</u>
Other Direct Expenses								
Helmets and Other Safety Items	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
Category Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
Task Total	\$13,381 <u>\$18,381</u>	\$0	\$0	\$0	\$0	\$0	\$10,000	\$23,381 <u>\$28,381</u>

TASK 4.01 - Transit-Related Activities and TD Program

Responsible Agency - River to Sea TPO

Total Cost - ~~\$230,914~~ \$231,910

Task 4.01 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$0	\$0	\$63,896	\$7,986	\$7,986	\$29,505	\$0	\$109,373
Task Total	\$0	\$0	\$63,896	\$7,986	\$7,986	\$29,505	\$0	\$109,373

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$0	\$0	\$73,630	\$9,203	\$9,203	\$29,505 \$30,501	\$0	\$121,541 \$122,537
Task Total	\$0	\$0	\$73,630	\$9,203	\$9,203	\$29,505 \$30,501	\$0	\$121,541 \$122,537

Task 4.01 Estimated Budget Detail

Year 1 - FY 2016/17

Budget	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Category/Budget Item	PL Funds	SU Funds	Funds	FTA Funds	FTA Funds	TD Funds	Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$0	\$0	\$20,567	\$2,571	\$2,571	\$27,505	\$0	\$53,214
Category Subtotal	\$0	\$0	\$20,567	\$2,571	\$2,571	\$27,505	\$0	\$53,214
Travel								
Travel Expenses	\$0	\$0	\$1,000	\$125	\$125	\$1,500	\$0	\$2,750
Category Subtotal	\$0	\$0	\$1,000	\$125	\$125	\$1,500	\$0	\$2,750
Other Direct Expenses								
Office Rent	\$0	\$0	\$25,826	\$3,228	\$3,228	\$0	\$0	\$32,282
Utilities	\$0	\$0	\$1,294	\$162	\$162	\$0	\$0	\$1,618
Cleaning Services/Supplies	\$0	\$0	\$1,000	\$125	\$125	\$0	\$0	\$1,250
Storage Unit Rent	\$0	\$0	\$1,600	\$200	\$200	\$0	\$0	\$2,000
Conference, Workshops & Seminar Registrations	\$0	\$0	\$400	\$50	\$50	\$0	\$0	\$500
Fees	\$0	\$0	\$661	\$82	\$82	\$0	\$0	\$825
Membership Dues	\$0	\$0	\$120	\$15	\$15	\$0	\$0	\$150
Publications	\$0	\$0	\$210	\$26	\$26	\$0	\$0	\$262
Copy Expense	\$0	\$0	\$3,600	\$450	\$450	\$500	\$0	\$5,000
Professional Services	\$0	\$0	\$4,258	\$532	\$532	\$0	\$0	\$5,322
Liability and Equipment Insurance	\$0	\$0	\$2,200	\$275	\$275	\$0	\$0	\$2,750
Repairs	\$0	\$0	\$200	\$25	\$25	\$0	\$0	\$250
Software	\$0	\$0	\$360	\$45	\$45	\$0	\$0	\$450
Telephone	\$0	\$0	\$600	\$75	\$75	\$0	\$0	\$750
Category Subtotal	\$0	\$0	\$42,329	\$5,290	\$5,290	\$500	\$0	\$53,409
Task Total	\$0	\$0	\$63,896	\$7,986	\$7,986	\$29,505	\$0	\$109,373

Note: "Fees" includes expenses such as accounting system maintenance and bank fees.

"Professional Services" includes expenses such as auditing services and legal services.

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$0	\$0	\$30,300	\$3,788	\$3,788	\$27,505 \$28,501	\$0	\$65,384 \$66,377
Category Subtotal	\$0	\$0	\$30,300	\$3,788	\$3,788	\$27,505 \$28,501	\$0	\$65,384 \$66,377
Travel								
Travel Expenses	\$0	\$0	\$1,000	\$125	\$125	\$1,500	\$0	\$2,750
Category Subtotal	\$0	\$0	\$1,000	\$125	\$125	\$1,500	\$0	\$2,750
Other Direct Expenses								
Office Rent	\$0	\$0	\$25,826	\$3,228	\$3,228	\$0	\$0	\$32,282
Utilities	\$0	\$0	\$1,294	\$162	\$162	\$0	\$0	\$1,618
Cleaning Services/Supplies	\$0	\$0	\$1,000	\$125	\$125	\$0	\$0	\$1,250
Storage Unit Rent	\$0	\$0	\$1,600	\$200	\$200	\$0	\$0	\$2,000
Conference, Workshops & Seminar Registrations	\$0	\$0	\$400	\$50	\$50	\$0	\$0	\$500
Fees	\$0	\$0	\$1,461	\$182	\$182	\$0	\$0	\$1,825
Membership Dues	\$0	\$0	\$120	\$15	\$15	\$0	\$0	\$150
Publications	\$0	\$0	\$210	\$26	\$26	\$0	\$0	\$262
Copy Expense	\$0	\$0	\$3,600	\$450	\$450	\$500	\$0	\$5,000
Professional Services	\$0	\$0	\$3,459	\$432	\$432	\$0	\$0	\$4,323
Liability and Equipment Insurance	\$0	\$0	\$2,200	\$275	\$275	\$0	\$0	\$2,750
Repairs	\$0	\$0	\$200	\$25	\$25	\$0	\$0	\$250
Software	\$0	\$0	\$360	\$45	\$45	\$0	\$0	\$450
Telephone	\$0	\$0	\$600	\$75	\$75	\$0	\$0	\$750
Category Subtotal	\$0	\$0	\$42,330	\$5,290	\$5,290	\$500	\$0	\$53,410
Task Total	\$0	\$0	\$73,630	\$9,203	\$9,203	\$29,505 \$30,501	\$0	\$121,541 \$122,537

Note: "Fees" includes expenses such as accounting system maintenance and bank fees.

"Professional Services" includes expenses such as auditing services and legal services.

TASK 4.02 - Transit Planning Services - General Consulting

Responsible Agency - River to Sea TPO

Total Cost - ~~\$58,815~~ \$71,622

Task 4.02 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$0	\$0	\$3,514	\$439	\$439	\$0	\$0	\$4,392
Consultant	\$0	\$0	\$20,000	\$2,500	\$2,500	\$0	\$0	\$25,000
Task Total	\$0	\$0	\$23,514	\$2,939	\$2,939	\$0	\$0	\$29,392

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$0	\$0	\$3,537	\$443	\$443	\$0	\$0	\$4,423
Consultant	\$0	\$0	\$20,000	\$2,500	\$2,500	\$0	\$0	\$25,000
			<u>\$30,245</u>	<u>\$3,781</u>	<u>\$3,781</u>			<u>\$37,807</u>
Task Total	\$0	\$0	\$23,537	\$2,943	\$2,943	\$0	\$0	\$29,423
			<u>\$33,782</u>	<u>\$4,224</u>	<u>\$4,224</u>			<u>\$42,230</u>

Task 4.02 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$0	\$0	\$3,514	\$439	\$439	\$0	\$0	\$4,392
Category Subtotal	\$0	\$0	\$3,514	\$439	\$439	\$0	\$0	\$4,392
Consultant Services								
Consultant Services	\$0	\$0	\$20,000	\$2,500	\$2,500	\$0	\$0	\$25,000
Category Subtotal	\$0	\$0	\$20,000	\$2,500	\$2,500	\$0	\$0	\$25,000
Task Total	\$0	\$0	\$23,514	\$2,939	\$2,939	\$0	\$0	\$29,392

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$0	\$0	\$3,537	\$443	\$443	\$0	\$0	\$4,423
Category Subtotal	\$0	\$0	\$3,537	\$443	\$443	\$0	\$0	\$4,423
Consultant Services								
Consultant Services	\$0	\$0	\$20,000	\$2,500	\$2,500	\$0	\$0	\$25,000
			<u>\$30,245</u>	<u>\$3,781</u>	<u>\$3,781</u>			<u>\$37,807</u>
Category Subtotal	\$0	\$0	\$20,000	\$2,500	\$2,500	\$0	\$0	\$25,000
			<u>\$30,245</u>	<u>\$3,781</u>	<u>\$3,781</u>			<u>\$37,807</u>
Task Total	\$0	\$0	\$23,537	\$2,943	\$2,943	\$0	\$0	\$29,423
			<u>\$33,782</u>	<u>\$4,224</u>	<u>\$4,224</u>			<u>\$42,230</u>

**TABLE 2B - AGENCY PARTICIPATION
FY 2017/18 UPWP**

		FDOT						Total (minus soft match)	Amount to Consultant	
		FHWA	FTA	Soft Match	Cash Match	Local	TD			Total
SECTION 1.00 Administration and Program Support										
1.01	General Administration and Program Support	\$313,844	59,027	69,220	7,378	\$7,378	\$0	\$456,847	\$387,627	\$0
1.02	Information Technology Systems and Website Support	\$35,239	\$8,320	7,772	\$1,040	\$1,040	\$0	\$53,411	\$45,639	\$0
1.03	Public Involvement	\$58,268	\$8,480	12,851	\$1,060	\$1,060	\$0	\$81,719	\$68,868	\$0
SECTION 2.00 Planning Projects and Programs										
2.01	Program Development (UPWP)	46,933	\$9,360	\$10,351	\$1,170	\$1,170	\$0	\$68,984	\$58,633	\$0
2.02	Transportation Improvement Program (TIP) Development	61,521	\$4,960	\$13,569	\$620	\$620	\$0	\$81,290	\$67,721	\$0
2.03	Transportation Data Information Management	\$38,341	\$7,680	\$8,456	\$960	\$960	\$0	\$56,397	\$47,941	\$0
2.04	Corridor Studies	\$2,222	\$400	\$490	\$50	\$50	\$0	\$3,212	\$2,722	\$0
2.05	State and Regional Planning and Coordination	\$22,044	\$4,400	\$4,862	\$550	\$550	\$0	\$32,406	\$27,544	\$0
2.06	ITS/Traffic Operations/Safety Project Feasibility Studies	\$101,984	\$0	\$22,493	\$0	\$10,000	\$0	\$134,477	\$111,984	\$100,000
2.07	Community Transportation Survey	\$15,964 <u>\$10,964</u>	\$0	\$3,521 <u>\$2,418</u>	\$0	\$40,000	\$0	\$59,485 <u>\$53,382</u>	\$55,964 <u>\$50,964</u>	\$0
2.08	General Planning Studies and Initiatives	\$70,136	\$5,120	\$15,469	\$640	\$640	\$0	\$92,005	\$76,536	\$20,000
2.09	Intelligent Transportation Systems (ITS) Planning	\$150,447	\$0	\$4,510	\$0	\$0	\$0	\$154,957	\$150,447	\$130,000
SECTION 3.00 Bicycle, Pedestrian, and Community Safety Programs										
3.01	Community Safety-Related Program	\$13,381 <u>\$18,381</u>	\$0	\$2,951 <u>\$4,054</u>	\$0	\$10,000	\$0	\$26,332 <u>\$32,435</u>	\$23,381 <u>\$28,381</u>	\$0
3.02	Bicycle/Pedestrian Planning and Implementation	\$40,692	\$0	\$8,975	\$0	\$0	\$0	\$49,667	\$40,692	\$0
3.03	Bicycle/Pedestrian Project Feasibility Studies	\$100,209	\$0	\$22,102	\$0	\$10,000	\$0	\$132,311	\$110,209	\$100,000
3.04	Pedestrian Safety Action Plan	\$5,716	\$0	\$1,261	\$0	\$0	\$0	\$6,977	\$5,716	\$0
3.05	Flagler Bicycle and Pedestrian School Safety Review Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SECTION 4.00 Transit and Transportation Disadvantaged Programs										
4.01	Transit-Related Activities and TD Program	\$0	\$73,630	\$0	\$9,203	\$9,203	\$29,505 <u>\$30,501</u>	\$121,541 <u>\$122,537</u>	\$121,541 <u>\$122,537</u>	\$0
4.02	Transit Planning Services - General Consulting	\$0	\$23,537 <u>\$33,782</u>	\$0	\$2,943 <u>\$4,224</u>	\$2,943 <u>\$4,224</u>	\$0	\$29,423 <u>\$42,230</u>	\$29,423 <u>\$42,230</u>	\$25,000 <u>\$37,807</u>
Total:		\$1,076,941	\$204,914 <u>\$215,159</u>	\$208,852	\$25,614 <u>\$26,895</u>	\$95,614 <u>\$96,895</u>	\$29,505 <u>\$30,501</u>	\$1,641,440 <u>\$1,655,243</u>	\$1,432,588 <u>\$1,446,391</u>	\$375,000 <u>\$387,807</u>

**TABLE 3B - FUNDING SOURCE
FY 2017/18 UPWP**

		FHWA PL Funds		FHWA SU Funds		FTA Section 5305(d) Funds			CTD Funds		
Task	Title	Federal 81.93% ¹	State 18.07% ²	Federal 81.93% ¹	State 18.07% ²	Federal 80%	State 10% ³	Local 10%	State 100%	Other	Total
SECTION 1.00 Administration and Program Support											
1.01	General Administration and Program Support	\$313,844	\$69,219	\$0	\$0	\$59,027	\$7,378	\$7,378	\$0	\$0	\$456,846
1.02	Information Technology Systems and Website Support	\$35,239	\$7,772	\$0	\$0	\$8,320	\$1,040	\$1,040	\$0	\$0	\$53,411
1.03	Public Involvement	\$58,268	\$12,851	\$0	\$0	\$8,480	\$1,060	\$1,060	\$0	\$0	\$81,719
SECTION 2.00 Planning Projects and Programs											
2.01	Program Development (UPWP)	\$46,933	\$10,351	\$0	\$0	\$9,360	\$1,170	\$1,170	\$0	\$0	\$68,984
2.02	Transportation Improvement Program (TIP) Development	\$61,521	\$13,568	\$0	\$0	\$4,960	\$620	\$620	\$0	\$0	\$81,289
2.03	Transportation Data Information Management	\$38,341	\$8,456	\$0	\$0	\$7,680	\$960	\$960	\$0	\$0	\$56,397
2.04	Corridor Studies	\$2,222	\$490	\$0	\$0	\$400	\$50	\$50	\$0	\$0	\$3,212
2.05	State and Regional Planning and Coordination	\$22,044	\$4,862	\$0	\$0	\$4,400	\$550	\$550	\$0	\$0	\$32,406
2.06	ITS/Traffic Operations/Safety Project Feasibility Studies	\$1,984	\$438	\$100,000	\$22,055	\$0	\$0	\$0	\$0	\$10,000	\$134,477
2.07	Community Transportation Survey	\$15,964 <u>\$10,964</u>	\$3,521 <u>\$2,418</u>	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$59,485 <u>\$53,382</u>
2.08	General Planning Studies and Initiatives	\$70,136	\$15,468	\$0	\$0	\$5,120	\$640	\$640	\$0	\$0	\$92,005
2.09	Intelligent Transportation Systems (ITS) Planning	\$20,447	\$4,510	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$154,957
SECTION 3.00 Bicycle, Pedestrian, and Community Safety Programs											
3.01	Community Safety-Related Program	\$13,381 <u>\$18,381</u>	\$2,951 <u>\$4,054</u>	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$26,332 <u>\$32,435</u>
3.02	Bicycle/Pedestrian Planning and Implementation	\$40,692	\$8,975	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,667
3.03	Bicycle/Pedestrian Project Feasibility Studies	\$209	\$46	\$100,000	\$22,055	\$0	\$0	\$0	\$0	\$10,000	\$132,311
3.04	Pedestrian Safety Action Plan	\$5,716	\$1,261	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,977
3.05	Flagler Bicycle and Pedestrian School Safety Review Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SECTION 4.00 Transit and Transportation Disadvantaged Programs											
4.01	Transit-Related Activities and TD Program	\$0	\$0	\$0	\$0	\$73,630	\$9,203	\$9,203	\$29,505 <u>\$30,501</u>	\$0	\$121,541 <u>\$122,537</u>
4.02	Transit Planning Services - General Consulting	\$0	\$0	\$0	\$0	\$23,537 <u>\$33,782</u>	\$2,943 <u>\$4,224</u>	\$2,943 <u>\$4,224</u>	\$0	\$0	\$29,423 <u>\$42,230</u>
Total:		\$746,941	\$164,740	\$330,000	\$44,111	\$204,914 <u>\$215,159</u>	\$25,614 <u>\$26,895</u>	\$25,614 <u>\$26,895</u>	\$29,505 <u>\$30,501</u>	\$70,000	\$1,641,440 <u>\$1,655,243</u>

¹ Includes \$30,000 PL Funds carried forward from the previous year's UPWP.

² FDOT Non-Cash Match to FHWA Funds - \$169,151 (PL and SU funds).

³ FDOT Cash Match to FTA Funds - \$26,895. [Numbers may not add due to rounding errors.]

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

V. ACTION ITEMS

D. REVIEW AND APPROVAL OF RESOLUTION 2018-06 AUTHORIZING THE DE-OBLIGATION OF PLANNING (PL) FUNDS FOR THE CURRENT FEDERAL FISCAL YEAR

Background Information:

The de-obligation of planning funds releases federal funds previously authorized but not expended by the TPO. Funds de-obligated in the second year of a two-year UPWP are made available for the first year of the new UPWP. TPO staff reviewed the allocation of funding levels for each of the ongoing tasks and projects and anticipated expenditures to the end of the current fiscal year. Based on this projection, staff requests that the TPO de-obligate \$57, 716 in unexpended Planning (PL) funds allocated in the existing UPWP so that these funds are available to support activities in the new UPWP and are able to be accessed in a timely manner.

Resolution 2018-06 and Attachment A for the PL funding changes for FY 2017/18, including the tasks being amended, are attached.

ACTION REQUESTED:

MOTION TO APPROVE RESOLUTION 2018-06 AUTHORIZING THE DE-OBLIGATION OF PLANNING (PL) AND URBAN ATTRIBUTABLE (SU) FUNDS FOR THE CURRENT FEDERAL FISCAL YEAR

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2018-##

RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION DE-OBLIGATING FUNDS FROM THE FY 2016/2017 AND 2017/18 UNIFIED PLANNING WORK PROGRAM (UPWP)

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach and portions of Palm Coast and Bunnell, as defined by the Metropolitan Planning Area; and

WHEREAS, pursuant to 23 U.S.C. 134, 23 CFR 450, and Florida Statutes 339.175, require the River to Sea TPO and the Florida Department of Transportation to enter into an agreement clearly identifying the responsibilities for cooperatively carrying out the Federal Highway Administration (FHWA) portion of the Metropolitan Planning Process and accomplishing the transportation planning requirements of state and federal law; and

WHEREAS, the River to Sea TPO shall endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324, among which is the Unified Planning Work Program (UPWP); and

WHEREAS, the River to Sea TPO desires to have these funds become available for future years in a timely manner.

NOW, THEREFORE, BE IT RESOLVED, by the River to Sea TPO that the:

1. River to Sea TPO hereby de-obligates \$57,716.00 in Federal Highway Administration (FHWA) Section 112 Planning (PL) funding from year two of the Fiscal Year (FY) 2016/17 to 2017/18 UPWP so that these funds may be used in FY 2018/2019 to support the planning tasks identified in the proposed Unified Planning Work Program (UPWP);

The amendment is more particularly described in Attachment "A" attached hereto and made a part of this resolution.

2. Chairperson of the River to Sea TPO (or his/her designee) is hereby authorized and directed to submit the FY 2016/17 to FY 2017/18 UPWP as amended to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and the
 - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

DONE AND RESOLVED at the regular meeting of the River to Sea TPO held on the 28th day of February 2018.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

VOLUSIA COUNTY COUNCIL VICE CHAIR DEB DENYS
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the River to Sea TPO held on February 28, 2018.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

ATTACHMENT “A”

Resolution 2018-06

Amending the

FY 2016/17 and FY 2017/18

Unified Planning Work Program (UPWP)

February 28, 2018



TASK 1.01 - General Administration and Program Support

Responsible Agency - River to Sea TPO

Total Cost - ~~\$771,953~~ \$743,953

Task 1.01 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$302,445	\$0	\$65,504	\$8,189	\$8,189	\$0	\$0	\$384,326
Task Total	\$302,445	\$0	\$65,504	\$8,189	\$8,189	\$0	\$0	\$384,326

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$313,844 \$285,844	\$0	\$59,027	\$7,378	\$7,378	\$0	\$0	\$387,627 \$359,627
Task Total	\$313,844 \$285,844	\$0	\$59,027	\$7,378	\$7,378	\$0	\$0	\$387,627 \$359,627

Task 1.01 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$123,157	\$0	\$62,319	\$7,791	\$7,791	\$0	\$0	\$201,057
Category Subtotal	\$123,157	\$0	\$62,319	\$7,791	\$7,791	\$0	\$0	\$201,057
Travel								
Travel Expenses	\$16,050	\$0	\$0	\$0	\$0	\$0	\$0	\$16,050
Category Subtotal	\$16,050	\$0	\$0	\$0	\$0	\$0	\$0	\$16,050
Other Direct Expenses								
Office Supplies/Equipment	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000
Office Rent	\$93,207	\$0	\$3,185	\$398	\$398	\$0	\$0	\$97,188
Utilities	\$4,851	\$0	\$0	\$0	\$0	\$0	\$0	\$4,851
Cleaning Services/Supplies	\$3,750	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750
Storage Unit Rent	\$2,292	\$0	\$0	\$0	\$0	\$0	\$0	\$2,292
Conference, Workshops & Seminar Registrations	\$5,800	\$0	\$0	\$0	\$0	\$0	\$0	\$5,800
Fees	\$5,475	\$0	\$0	\$0	\$0	\$0	\$0	\$5,475
Membership Dues	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Publications	\$788	\$0	\$0	\$0	\$0	\$0	\$0	\$788
Copy Expense	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Professional Services	\$12,975	\$0	\$0	\$0	\$0	\$0	\$0	\$12,975
Liability and Equipment Insurance	\$8,250	\$0	\$0	\$0	\$0	\$0	\$0	\$8,250
Repairs	\$750	\$0	\$0	\$0	\$0	\$0	\$0	\$750
Telephone	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Pension	\$1,600	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600
Category Subtotal	\$163,238	\$0	\$3,185	\$398	\$398	\$0	\$0	\$167,219
Task Total	\$302,445	\$0	\$65,504	\$8,189	\$8,189	\$0	\$0	\$384,326

Note: "Fees" includes expenses such as accounting system maintenance and bank fees.

"Professional Services" includes expenses such as auditing services and legal services.

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$134,680 <u>\$106,680</u>	\$0	\$55,842	\$6,980	\$6,980	\$0	\$0	\$204,482 <u>\$176,482</u>
Category Subtotal	\$134,680 <u>\$106,680</u>	\$0	\$55,842	\$6,980	\$6,980	\$0	\$0	\$204,482 <u>\$176,482</u>
Travel								
Travel Expenses	\$16,050	\$0	\$0	\$0	\$0	\$0	\$0	\$16,050
Category Subtotal	\$16,050	\$0	\$0	\$0	\$0	\$0	\$0	\$16,050
Other Direct Expenses								
Office Supplies/Equipment	\$5,875	\$0	\$0	\$0	\$0	\$0	\$0	\$5,875
Office Rent	\$93,208	\$0	\$3,185	\$398	\$398	\$0	\$0	\$97,189
Utilities	\$4,851	\$0	\$0	\$0	\$0	\$0	\$0	\$4,851
Cleaning Services/Supplies	\$3,750	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750
Storage Unit Rent	\$2,292	\$0	\$0	\$0	\$0	\$0	\$0	\$2,292
Conference, Workshops & Seminar Registrations	\$5,800	\$0	\$0	\$0	\$0	\$0	\$0	\$5,800
Fees	\$5,475	\$0	\$0	\$0	\$0	\$0	\$0	\$5,475
Membership Dues	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Publications	\$788	\$0	\$0	\$0	\$0	\$0	\$0	\$788
Copy Expense	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000
Professional Services	\$12,975	\$0	\$0	\$0	\$0	\$0	\$0	\$12,975
Liability and Equipment Insurance	\$8,250	\$0	\$0	\$0	\$0	\$0	\$0	\$8,250
Repairs	\$750	\$0	\$0	\$0	\$0	\$0	\$0	\$750
Telephone	\$2,250	\$0	\$0	\$0	\$0	\$0	\$0	\$2,250
Pension	\$1,600	\$0	\$0	\$0	\$0	\$0	\$0	\$1,600
Category Subtotal	\$163,114	\$0	\$3,185	\$398	\$398	\$0	\$0	\$167,095
Task Total	\$313,844 <u>\$285,844</u>	\$0	\$59,027	\$7,378	\$7,378	\$0	\$0	\$387,627 <u>\$359,627</u>

Note: "Fees" includes expenses such as accounting system maintenance and bank fees.

"Professional Services" includes expenses such as auditing services and legal services.

TASK 1.02 - Information Technology Systems and Website Support

Responsible Agency - River to Sea TPO

Total Cost ~~-\$106,481~~ -\$101,481

Task 1.02 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$48,642	\$0	\$9,760	\$1,220	\$1,220	\$0	\$0	\$60,842
Task Total	\$48,642	\$0	\$9,760	\$1,220	\$1,220	\$0	\$0	\$60,842

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$35,239 <u>\$30,239</u>	\$0	\$8,320	\$1,040	\$1,040	\$0	\$0	\$45,639 <u>\$40,639</u>
Task Total	\$35,239 <u>\$30,239</u>	\$0	\$8,320	\$1,040	\$1,040	\$0	\$0	\$45,639 <u>\$40,639</u>

Task 1.02 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$12,112	\$0	\$4,480	\$560	\$560	\$0	\$0	\$17,712
Category Subtotal	\$12,112	\$0	\$4,480	\$560	\$560	\$0	\$0	\$17,712
Other Direct Expenses								
Web Services	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000
Network Services	\$17,638	\$0	\$4,242	\$530	\$530	\$0	\$0	\$22,940
Capital Outlay (Computer & Server)	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Software	\$3,892	\$0	\$1,038	\$130	\$130	\$0	\$0	\$5,190
Category Subtotal	\$36,530	\$0	\$5,280	\$660	\$660	\$0	\$0	\$43,130
Task Total	\$48,642	\$0	\$9,760	\$1,220	\$1,220	\$0	\$0	\$60,842

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$5,209	\$0	\$3,040	\$380	\$380	\$0	\$0	\$9,009
Category Subtotal	\$5,209	\$0	\$3,040	\$380	\$380	\$0	\$0	\$9,009
Other Direct Expenses								
Network Services	\$17,638 <u>\$12,638</u>	\$0	\$4,242	\$530	\$530	\$0	\$0	\$22,940 <u>\$17,940</u>
Capital Outlay (Computer & Server)	\$8,500	\$0	\$0	\$0	\$0	\$0	\$0	\$8,500
Software	\$3,892	\$0	\$1,038	\$130	\$130	\$0	\$0	\$5,190
Category Subtotal	\$30,030 <u>\$25,030</u>	\$0	\$5,280	\$660	\$660	\$0	\$0	\$36,630 <u>\$31,360</u>
Task Total	\$35,239 <u>\$30,239</u>	\$0	\$8,320	\$1,040	\$1,040	\$0	\$0	\$45,639 <u>\$40,639</u>

TASK 2.05 - State and Regional Planning and Coordination

Responsible Agency - River to Sea TPO

Total Cost - ~~\$50,809~~ \$45,809

Task 2.05 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$18,665	\$0	\$3,680	\$460	\$460	\$0	\$0	\$23,265
Task Total	\$18,665	\$0	\$3,680	\$460	\$460	\$0	\$0	\$23,265

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$22,044 \$17,044	\$0	\$4,400	\$550	\$550	\$0	\$0	\$27,544 \$22,544
Task Total	\$22,044 \$17,044	\$0	\$4,400	\$550	\$550	\$0	\$0	\$27,544 \$22,544

Task 2.05 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$13,665	\$0	\$3,680	\$460	\$460	\$0	\$0	\$18,265
Category Subtotal	\$13,665	\$0	\$3,680	\$460	\$460	\$0	\$0	\$18,265
Other Direct Expenses								
CFMPOA Administrative Support	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Category Subtotal	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Task Total	\$18,665	\$0	\$3,680	\$460	\$460	\$0	\$0	\$23,265

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$17,044 \$12,044	\$0	\$4,400	\$550	\$550	\$0	\$0	\$22,544 \$17,544
Category Subtotal	\$17,044 \$12,044	\$0	\$4,400	\$550	\$550	\$0	\$0	\$22,544 \$17,544
Other Direct Expenses								
CFMPOA Administrative Support	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Category Subtotal	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Task Total	\$22,044 \$17,044	\$0	\$4,400	\$550	\$550	\$0	\$0	\$27,544 \$22,544

TASK 2.08 - General Planning Studies and Initiatives

Responsible Agency - River to Sea TPO

Total Cost - ~~\$164,184~~ \$157,184

Task 2.08 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$53,369	\$0	\$10,800	\$1,350	\$1,350	\$0	\$0	\$66,869
Consultant	\$20,779	\$0	\$0	\$0	\$0	\$0	\$0	\$20,779
Task Total	\$74,148	\$0	\$10,800	\$1,350	\$1,350	\$0	\$0	\$87,648

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$50,136 \$43,136	\$0	\$5,120	\$640	\$640	\$0	\$0	\$56,536 \$49,536
Consultant	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Task Total	\$70,136 \$63,136	\$0	\$5,120	\$640	\$640	\$0	\$0	\$76,536 \$69,536

Task 2.08 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$53,369	\$0	\$10,800	\$1,350	\$1,350	\$0	\$0	\$66,869
Category Subtotal	\$53,369	\$0	\$10,800	\$1,350	\$1,350	\$0	\$0	\$66,869
Consultant Services								
Consultant Services	\$20,779	\$0	\$0	\$0	\$0	\$0	\$0	\$20,779
Category Subtotal	\$20,779	\$0	\$0	\$0	\$0	\$0	\$0	\$20,779
Task Total	\$74,148	\$0	\$10,800	\$1,350	\$1,350	\$0	\$0	\$87,648

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$50,136 \$43,136	\$0	\$5,120	\$640	\$640	\$0	\$0	\$56,536 \$49,536
Category Subtotal	\$50,136 \$43,136	\$0	\$5,120	\$640	\$640	\$0	\$0	\$56,536 \$49,536
Consultant Services								
Consultant Service	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Category Subtotal	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Task Total	\$70,136 \$63,136	\$0	\$5,120	\$640	\$640	\$0	\$0	\$76,536 \$69,536

TASK 2.09 - Intelligent Transportation Systems (ITS) Planning

Responsible Agency - River to Sea TPO

Total Cost - ~~\$233,358~~ \$226,358

Task 2.09 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$22,911	\$0	\$0	\$0	\$0	\$0	\$0	\$22,911
Consultant	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Task Total	\$82,911	\$0	\$0	\$0	\$0	\$0	\$0	\$82,911

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$20,447	\$0	\$0	\$0	\$0	\$0	\$0	\$20,447
	<u>\$13,447</u>							<u>\$13,447</u>
Consultant	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
Task Total	\$20,447 <u>\$13,447</u>	\$130,000	\$0	\$0	\$0	\$0	\$0	\$150,447 <u>\$143,447</u>

Task 2.09 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$22,911	\$0	\$0	\$0	\$0	\$0	\$0	\$22,911
Category Subtotal	\$22,911	\$0	\$0	\$0	\$0	\$0	\$0	\$22,911
Consultant Services								
Consultant Services	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Category Subtotal	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$60,000
Task Total	\$82,911	\$0	\$0	\$0	\$0	\$0	\$0	\$82,911

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$20,447	\$0	\$0	\$0	\$0	\$0	\$0	\$20,447
	<u>\$13,447</u>							<u>\$13,447</u>
Category Subtotal	\$20,447 <u>\$13,447</u>	\$0	\$0	\$0	\$0	\$0	\$0	\$20,447 <u>\$13,447</u>
Consultant Services								
Consultant Services	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
Category Subtotal	\$0	\$130,000	\$0	\$0	\$0	\$0	\$0	\$130,000
Task Total	\$20,447 <u>\$13,447</u>	\$130,000	\$0	\$0	\$0	\$0	\$0	\$150,447 <u>\$143,447</u>

TASK 3.04 - Pedestrian Safety Action Plan

Responsible Agency - River to Sea TPO

Total Cost - ~~\$5,716~~\$0

Task 3.04 Summary Task Funding Source

Year 1 - FY 2016/17

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
Task Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Year 2 - FY 2017/18

Responsible Agency	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match for FTA Funds	Local Match for FTA Funds	TD Funds	Other Funds	Total
R2CTPO	\$5,716 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,716 \$0
Task Total	\$5,716 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,716 \$0

Task 3.04 Estimated Budget Detail

Year 1 - FY 2016/17

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Task Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Year 2 - FY 2017/18

Budget Category/Budget Item	FHWA PL Funds	FHWA SU Funds	FTA 5305(d) Funds	State Match - FTA Funds	Local Match - FTA Funds	TD Funds	Other Funds	Total
Personnel Services								
TPO Staff Salaries and Fringe Benefits	\$5,716 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,716 \$0
Category Subtotal	\$5,716 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,716 \$0
Task Total	\$5,716 \$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,716 \$0

**TABLE 2B - AGENCY PARTICIPATION
FY 2017/18 UPWP**

		FDOT					Total	Total (minus soft match)	Amount to Consultant	
		FHWA	FTA	Soft Match	Cash Match	Local				TD
SECTION 1.00 Administration and Program Support										
1.01	General Administration and Program Support	\$313,844 \$285,844	59,027	\$69,219 \$63,044	7,378	\$7,378	\$0	\$456,847 \$422,671	\$387,627 \$359,627	\$0
1.02	Information Technology Systems and Website Support	\$35,239 \$30,239	\$8,320	\$7,772 \$6,669	\$1,040	\$1,040	\$0	\$53,411 \$47,308	\$45,639 \$40,639	\$0
1.03	Public Involvement	\$58,268	\$8,480	12,851	\$1,060	\$1,060	\$0	\$81,719	\$68,868	\$0
SECTION 2.00 Planning Projects and Programs										
2.01	Program Development (UPWP)	46,933	\$9,360	\$10,351	\$1,170	\$1,170	\$0	\$68,984	\$58,633	\$0
2.02	Transportation Improvement Program (TIP) Development	61,521	\$4,960	\$13,569	\$620	\$620	\$0	\$81,290	\$67,721	\$0
2.03	Transportation Data Information Management	\$38,341	\$7,680	\$8,456	\$960	\$960	\$0	\$56,397	\$47,941	\$0
2.04	Corridor Studies	\$2,222	\$400	\$490	\$50	\$50	\$0	\$3,212	\$2,722	\$0
2.05	State and Regional Planning and Coordination	\$22,044 \$17,044	\$4,400	\$4,862 \$3,759	\$550	\$550	\$0	\$32,406 \$26,303	\$27,544 \$22,544	\$0
2.06	ITS/Traffic Operations/Safety Project Feasibility Studies	\$101,984	\$0	\$22,493	\$0	\$10,000	\$0	\$134,477	\$111,984	\$100,000
2.07	Community Transportation Survey	\$15,964	\$0	\$3,521	\$0	\$40,000	\$0	\$59,485	\$55,964	\$0
2.08	General Planning Studies and Initiatives	\$70,136 \$63,136	\$5,120	\$15,468 \$13,925	\$640	\$640	\$0	\$92,005 \$83,461	\$76,536 \$69,536	\$20,000
2.09	Intelligent Transportation Systems (ITS) Planning	\$150,447 \$143,447	\$0	\$4,510 \$2,996	\$0	\$0	\$0	\$154,957 \$146,413	\$150,447 \$143,447	\$130,000
SECTION 3.00 Bicycle, Pedestrian, and Community Safety Programs										
3.01	Community Safety-Related Program	\$13,381	\$0	\$2,951	\$0	\$10,000	\$0	\$26,332	\$23,381	\$0
3.02	Bicycle/Pedestrian Planning and Implementation	\$40,692	\$0	\$8,975	\$0	\$0	\$0	\$49,667	\$40,692	\$0
3.03	Bicycle/Pedestrian Project Feasibility Studies	\$100,209	\$0	\$22,102	\$0	\$10,000	\$0	\$132,311	\$110,209	\$100,000
3.04	Pedestrian Safety Action Plan	\$5,716 \$0	\$0	\$1,261 \$0	\$0	\$0	\$0	\$6,977 \$0	\$5,716 \$0	\$0
3.05	Flagler Bicycle and Pedestrian School Safety Review Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SECTION 4.00 Transit and Transportation Disadvantaged Programs										
4.01	Transit-Related Activities and TD Program	\$0	\$73,630	\$0	\$9,203	\$9,203		\$121,541	\$121,541	\$0
4.02	Transit Planning Services - General Consulting	\$0	\$23,537	\$0	\$2,943	\$2,943	\$0	\$29,423	\$29,423	\$25,000
Total:		\$1,076,941 \$1,019,225	\$204,914	\$208,852 \$196,122	25,614	95,614	\$29,505	\$1,641,440 \$1,570,994	\$1,432,588 \$1,374,872	375,000

**TABLE 3B - FUNDING SOURCE
FY 2017/18 UPWP**

		FHWA PL Funds		FHWA SU Funds		FTA Section 5305(d) Funds			CTD Funds		
		Federal 81.93% ¹	State 18.07% ²	Federal 81.93% ¹	State 18.07% ²	Federal 80%	State 10% ³	Local 10%	State 100%	Other	Total
SECTION 1.00 Administration and Program Support											
1.01	General Administration and Program Support	\$313,844 <u>\$285,844</u>	\$69,219 <u>\$63,044</u>	\$0	\$0	\$59,027	\$7,378	\$7,378	\$0	\$0	\$456,846 <u>\$422,671</u>
1.02	Information Technology Systems and Website Support	\$35,239 <u>\$30,239</u>	\$7,772 <u>\$6,669</u>	\$0	\$0	\$8,320	\$1,040	\$1,040	\$0	\$0	\$53,411 <u>\$47,308</u>
1.03	Public Involvement	\$58,268	\$12,851	\$0	\$0	\$8,480	\$1,060	\$1,060	\$0	\$0	\$81,719
SECTION 2.00 Planning Projects and Programs											
2.01	Program Development (UPWP)	\$46,933	\$10,351	\$0	\$0	\$9,360	\$1,170	\$1,170	\$0	\$0	\$68,984
2.02	Transportation Improvement Program (TIP) Development	\$61,521	\$13,568	\$0	\$0	\$4,960	\$620	\$620	\$0	\$0	\$81,289
2.03	Transportation Data Information Management	\$38,341	\$8,456	\$0	\$0	\$7,680	\$960	\$960	\$0	\$0	\$56,397
2.04	Corridor Studies	\$2,222	\$490	\$0	\$0	\$400	\$50	\$50	\$0	\$0	\$3,212
2.05	State and Regional Planning and Coordination	\$22,044 <u>\$17,044</u>	\$4,862 <u>\$3,759</u>	\$0	\$0	\$4,400	\$550	\$550	\$0	\$0	\$32,406 <u>\$26,303</u>
2.06	ITS/Traffic Operations/Safety Project Feasibility Studies	\$1,984	\$438	\$100,000	\$22,055	\$0	\$0	\$0	\$0	\$10,000	\$134,477
2.07	Community Transportation Survey	\$15,964	\$3,521	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$59,485
2.08	General Planning Studies and Initiatives	\$70,136 <u>\$63,136</u>	\$15,468 <u>\$13,925</u>	\$0	\$0	\$5,120	\$640	\$640	\$0	\$0	\$92,005 <u>\$83,461</u>
2.09	Intelligent Transportation Systems (ITS) Planning	\$20,447 <u>\$13,447</u>	\$4,510 <u>\$2,966</u>	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0	\$154,957 <u>\$146,413</u>
SECTION 3.00 Bicycle, Pedestrian, and Community Safety Programs											
3.01	Community Safety-Related Program	\$13,381	\$2,951	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$26,332
3.02	Bicycle/Pedestrian Planning and Implementation	\$40,692	\$8,975	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$49,667
3.03	Bicycle/Pedestrian Project Feasibility Studies	\$209	\$46	\$100,000	\$22,055	\$0	\$0	\$0	\$0	\$10,000	\$132,311
3.04	Pedestrian Safety Action Plan	\$5,716 <u>\$0</u>	\$1,261 <u>\$0</u>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,977 <u>\$0</u>
3.05	Flagler Bicycle and Pedestrian School Safety Review Studies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SECTION 4.00 Transit and Transportation Disadvantaged Programs											
4.01	Transit-Related Activities and TD Program	\$0	\$0	\$0	\$0	\$73,630	\$9,203	\$9,203	\$29,505	\$0	\$121,541
4.02	Transit Planning Services - General Consulting	\$0	\$0	\$0	\$0	\$23,537	\$2,943	\$2,943	\$0	\$0	\$29,423
Total:		\$746,941 <u>\$689,225</u>	\$164,740 <u>\$152,011</u>	\$330,000	\$44,111	\$204,914	\$25,614	\$25,614	\$29,505	\$70,000	\$1,641,440 <u>\$1,570,994</u>

¹ Includes \$30,000 PL Funds carried forward from the previous year's UPWP.

² FDOT Non-Cash Match to FHWA Funds - \$196,122 (PL and SU funds).

³ FDOT Cash Match to FTA Funds - \$25,614. [Numbers may not add due to rounding errors.]

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF THE DRAFT AMENDMENT OF THE LEASE WITH ROOT RIVERFRONT PROPERTIES, LLC. FOR OFFICE SPACE

Background Information:

The River to Sea TPO negotiated broad terms for renewing a lease agreement with the Root Riverfront Partners, LLC. ("Root"). Using these terms, Root drafted an amendment to the existing lease for consideration. A copy of the amendment is provided for review and discussion.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

DRAFT FOR REVIEW PURPOSES ONLY
FIRST AMENDMENT TO LEASE AGREEMENT

~~This First Amendment to Lease Agreement~~ **THIS FIRST AMENDMENT TO LEASE AGREEMENT** ("First Amendment") is made and entered into this ____ day of _____, 2018 ("Effective Date"), by and between Root Riverfront Partners, LLC, a Florida limited liability company, as landlord ("Landlord") and River to Sea Transportation Planning Organization (name change per Resolution 2014-15 effective April 23, 2014) f/k/a Volusia Transportation Planning Organization, Inc., a Florida ~~corporation~~ **metropolitan planning organization, created under the authority of Section 339.175, Florida Statutes**, as tenant ("Tenant").

RECITALS

WHEREAS, ~~the~~ Tenant entered into a Lease with Landlord dated April 5, 2010, which sets forth the terms of occupancy by Tenant for a portion of the Building containing approximately 6,214 square feet of Rentable Area; and

WHEREAS, the term of the Lease shall expire April 1, 2018 ("Lease Term"), and there are no remaining options to extend the term of the Lease; and

WHEREAS, the Landlord and ~~the~~ Tenant desire to modify and amend the Lease as set forth in this First Amendment;

NOW, THEREFORE, in consideration of the Premises and the mutual agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, as of the Effective Date of this First Amendment, ~~the~~ Landlord and ~~the~~ Tenant agree as follows:

I. **Recitals.** All of the above recitals are incorporated into this First Amendment and are made a part hereof by this reference, and unless specifically amended herein, all defined terms and conditions used herein shall have the same meaning as set forth in the Lease.

II. **Premises and Term.** Paragraph 1 shall be amended to provide the Lease Term shall be extended for ten (10) years and shall expire April 1, 2028.

III. **Base Rent, and Adjustment Thereof and Security Deposit.** Subparagraph 4 A. shall be amended to provide that effective April 1, 2018, Tenant shall pay Base Rent only on 5,214 square feet, while Tenant shall continue to occupy 6,214 square feet in the Building. Tenant's Base Rent shall be reduced to \$13.75 per square foot effective April 1, 2018 until **the effective date of the Tenant's Base Rent Adjustment as provided hereunder.**

IV. **Base Rent Adjustment.** Subparagraph 7 A. shall be amended to provide that Base Rent payable shall be adjusted every two (2) years commencing April 1, 2020 as follows:

<u>Lease Term</u>	<u>Per Sq. Ft.</u>
4/1/20 – 3/31/22	\$14.25
4/1/22 – 3/31/24	\$14.75
4/1/24 – 3/31/26	\$15.25
4/1/26 – 3/31/28	\$15.75

~~V.~~ **V.** **Operating Costs.** Subparagraph 7 B. shall be amended to provide that effective April 1, 2018 the numerator of ~~the~~ Tenant's calculation of Operating Costs shall be reduced to 5,214 square feet with the denominator remaining unchanged at 20,187 square feet, thereby reducing Tenant's Prorata Share Percentage to 25.8285%.

~~VI.~~ **VI.** **Assignment and Subletting.** Paragraph 15 shall be amended to provide Tenant may sublease up to approximately 1,000 square feet ~~with~~ **of the 6,214 square feet area with the Landlord's consent which shall not be unreasonably withheld or delayed.**

~~VII.~~ **VII.** **Landlord Contribution for Improvements.** ~~The~~ Landlord covenants and agrees that it will **timely** make a contribution toward the cost of the Tenant's improvements to the

Premises in an amount ~~only up to~~ Five Thousand and No/100 (\$5,000.00) (“Landlord's Contribution”) for improvements made to the Premises. The Landlord's Contribution shall be available upon execution of this First Amendment and shall be disbursed in a single disbursement within fifteen (15) business days of Tenant's delivery of final lien waiver and payment affidavit as reasonably required by the Landlord and provided that no liens shall have been filed against the Premises.

~~VIII.~~ VIII. **Conflict:** In the event of any conflict between the provisions of this First Amendment and the provisions of the Lease, the provisions of this First Amendment shall prevail.

~~IX.~~ IX. **Authority:** The individuals signing this First Amendment represent that they have the full right, power and authority to execute this First Amendment.

~~X.~~ X. **Acknowledgement:** The Landlord and the Tenant hereby acknowledge that the Lease and this First Amendment represent the entire agreement, that no other written or oral agreements exist and that all other provisions, terms, covenants and conditions of the Lease not modified herein shall remain in full force and effect.

~~XI.~~ XI. **Counterparts:** This First Amendment may be executed in two or more counterparts, each of which shall be deemed an original and which together shall constitute one and the same instrument.

WITNESSES:

Print Name _____

Print Name _____

LANDLORD:

Root Riverfront Partners, LLC, a Florida limited liability company

By: Root Real Estate Corp., its managing general partner

By: _____
Patrick M. Opalewski, Senior Vice President

~~WITNESSES:~~

~~Print Name~~ _____

~~Print Name~~ _____

~~TENANT:~~

~~River to Sea Transportation Planning Organization~~

~~By:~~ _____

~~Its:~~ _____

TENANT:
RIVER TO SEA TPO

By: Lois Bollenback
TPO Executive Director
Date: _____

ATTEST:

Herbert Seely
Chief Financial Officers

Approved as to Form and Legality:

Lonnie Groot, TPO Attorney

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

B. STATUS REPORT ON THE DRAFT BICYCLE AND PEDESTRIAN MASTER PLAN REPORT

Background Information:

The Bicycle and Pedestrian Plan is intended to serve as a resource for non-motorized travel on roadways, multi-use trails, sidewalks, and bicycle lanes in Volusia and Flagler Counties. TPO staff will provide a status report on the draft plan. The link for viewing and downloading the document is below:

<https://www.r2ctpo.org/planning-studies/bicycle-pedestrian/draft-bicycle-pedestrian-plan/>

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

C. STATUS REPORT ON THE DRAFT VOLUSIA COUNTY BUS STOP IMPROVEMENT PLAN REPORT

Background Information:

The purpose of the Volusia County Bus Stop Improvement Plan is to better serve the general public with safe and accessible bus stops. TPO staff will provide a status report on the draft plan. The final draft is being revised and the final report is expected to be provided in March.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

D. FDOT REPORT

Background Information:

Ms. Vickie Wyche, Florida Department of Transportation (FDOT), will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD



Florida Department of Transportation

RICK SCOTT
GOVERNOR

719 S. Woodland Boulevard
DeLand, Florida 32720-6834

MIKE DEW
SECRETARY

Volusia/Flagler County Project Status Update as of January 30, 2018

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the January cutoff. The next cutoff date is February 18, 2018. Information is also available on www.cflroads.com.

Interstate Projects

- **242715-2-52-01 -- I-95 Widening, I-4, U.S. 92 System to System Interchange**
 - Contract: E5W26
 - Work Began: November 2014
 - Estimated Completion: Summer 2018
 - Activity continues to complete the structures at the I-4 and U.S. 92 interchanges.
 - The project is on schedule.

***Upcoming Projects (not on status update)**

- **436126-1-52-01 – S.R. 20/S.R. 100 Add Left Turn Lane at C.R. 305**
 - Contract: E5Z03
 - Work to Begin March 2018
 - Estimated Completion: Summer 2018
 - Contract Amount: \$765,000
 - This project involves construction of a left turn lane from S.R. 20/S.R. 100 to C.R. 305 in Flagler County.
- **240992-7-52-01 and 240992-8-1-52-01 – U.S. 1 Intersection Improvements at Big Tree Road and Reed Canal Road**
 - Contract: T5619
 - Work to Begin March 2018
 - Estimated Completion: Fall 2018
 - Contract Amount: \$1.8 Million
 - Big Tree improvements include widening of the right turn lane from southbound U.S. 1 to westbound Big Tree Road, and creation of a new right turn lane from eastbound Big Tree Road to southbound U.S. 1.

- At Reed Canal Road, improvements include widening and lengthening the left turn lane from southbound U.S. 1 to Sandy Circle and adding a right turn lane from southbound U.S. 1 to westbound Reed Canal Road. There also will be dedicated turn lanes created from Reed Canal Road into Bristol Bay Condominiums, as well as a new left turn lane from Reed Canal Road to northbound U.S. 1.

Current Projects

- **435053-1-52-01, 435056-1-52-01 and 435056-1-52-02 – Interstate Lighting Along I-4**
 - Contract: T5572
 - Work Began: December 12, 2017
 - Estimated Completion: Fall 2019
 - Contract Amount: \$6.7 Million
 - Contractor working at U.S. 17/92 and is moving east.
- **435059-1-52-01 – Interstate Lighting Along I-95**
 - Contract: T5588
 - Work Began: December 12, 2017
 - Estimated Completion: Fall 2019
 - Contract Amount: \$5.6 Million
 - The contractor is currently working at LPGA Boulevard and will move north.
- **436915-1-52-01 – SR 5A/Nova Road Resurfacing from Brentwood Drive to Flomich Street and the Frontage Road between 3rd Street and Nova Road**
 - Contract: T5600
 - Work Began: December 4, 2017
 - Estimated Completion: Fall 2018
 - Contract Amount: \$3.3 Million
 - Structural course paving complete on Nova Road. Contractor working on signal upgrades and curb ramps.
- **427956-1-72-01 – SR 44 Concrete Slab Repair and Replacement between Boundary Avenue and Hill Avenue**
 - Contract: E5U22
 - Work Began: December 11, 2017
 - Estimated Completion: Fall 2018
 - Contract Amount: \$966,000
 - Contractor working on sealing slabs. Expected to begin partial slab replacement in early February.

- **437447-1-52-01 – Bridge Deck Repairs, Berrys Canal and Conners Canal on the west end of the North Causeway, New Smyrna Beach**
 - Contract: E5Y56
 - Estimated Completion: Spring 2018
 - Contract Amount: \$1,274,655.31
 - Contractor completed traffic shifts to second phase.

- **436937-1-52-01 – S.R. 40 (Granada Boulevard) Bridge Pier Repair – Bridge No. 790132 over the Halifax River**
 - Contract: E5Y33
 - Estimated Completion: Spring 2018
 - Contract Amount: \$1,750,000
 - Cofferdam construction complete. Bridge repairs have started.

- **436325-1-52-1 – Event Management System Installation**
 - Contract: E5Y95
 - Estimated Completion: October 2018
 - Contract Amount: \$2,610,610.00
 - Drilled shafts for signs expected to be constructed in February.



FDOT District 5 - DeLand Operations Office
1650 N. Kepler Road , DeLand, FL 32724
Phone (386) 740-3548 Fax (386) 736-5469
DeLand Operations Engineer Ron Meade, P.E

Outside Consultant

In-House Construction

Maintenance

Project Status Report as of Jan. 26, 2018

Volusia County						
I-95, I-4, US 92 SYSTEM TO SYSTEM INTERCHANGE						
FIN #	242715-2-52-01					
CONTRACT #	E5W26					
DESIGN BUILD						
PROJECT DESCRIPTION: Widening of I-95 from four to six lanes, complete reconstruction of the I-4/SR 400 and US 92 interchanges, reconstruction of Bellevue Bridge, improvements to SR 400, US 92, Bellevue Road and Tomoka Farms Road						
					TIME	COST
CONTRACTOR:	Archer Western Contractors LLC	LET DATE:	9/05/2014	ORIGINAL:	1,100	\$204,975,000.00
CCEI:	Jacobs Engineering Group	NTP:	11/25/2014	CURRENT:	1,371	\$205,177,245.00
FED. AID #:	0954-140-1	TIME BEGAN:	11/25/2014	ELAPSED:	1,154	\$162,146,949.69
FUND TYPE	Federal	WORK BEGAN:	11/25/2014	% ORIGINAL:	104.91%	79.11%
Current CPPR:	100	EST. COMPLETION:	Summer 2018	% TO DATE:	84.17%	79.03%
				LIQ. DAMAGES:	0	
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR		Robert Parker	C: 904.449.0923 O: 386.333.9537		robert.parker@jacobs.com	
CEI PROJECT ADMINISTRATOR		David Bowden	C: 407.873.1905 O: 386.333.9538		dbowden@go-iei.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Yleana Baez	C: 813.293.6252 O: 386.333.9537		yleana.baez@jacobs.com	
CONTRACTOR'S PROJECT MANAGER:		Jeff Hutchinson, P.E.	C: 904.669.8931 O: 386.333.9575		jhutchinson@walshgroup.com	
CONTRACTOR'S ASST PROJECT MANAGER		Jaime Venegas	C: 817.721.5071 O: 386.333.9576		jvenegas@walshgroup.com	
CONTRACTOR'S ASST PROJECT MANAGER		Ryan Gwalney	C: 863.245.1814 O: 386.333.9577		rgwalney@walshgroup.com	
FDOT PROJECT MANAGER:		Chris Briggs	C: 386.846.4753 O: 386.740.3505		christopher.briggs@dot.state.fl.us	
SENIOR PROJECT ENGINEER:		Cyril Fernandez	C: 813.245.0463 O: 386.333.9537		cyril.fernandez@jacobs.com	
SENIOR INSPECTOR:		Mike Meadows	C: 352.547.7145 O: 386.333.9537		mike.meadows@jacobs.com	
SENIOR INSPECTOR:		Jose Medina	C: 386.804.2403 O: 386.333.9537		jose.medina@jacobs.com	
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Jeff Hutchinson, P.E.	C: 904.669.8931 O: 386.333.9575		jhutchinson@walshgroup.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Jason Roberts	C: 386.916.4439 O: 386.333.9575		jroberts@walshgroup.com	
MEETING SCHEUDLE Tuesday 9:30 a.m., Field Office, 735 Fentress Blvd.						

Flagler, Brevard, Seminole Counties						
Truck Parking Availability System						
FIN #	438096-1-52-01					
CONTRACT #	E5Y77					
Construction Design Build						
PROJECT DESCRIPTION: Installation of a truck parking availability system at 7 locations in Brevard, Flagler and Seminole counties.						
					TIME	COST
CONTRACTOR:	SICE, Inc.	LET DATE:	4/26/2017	ORIGINAL:	250	\$1,828,183.00
CCEI:	Mehta & Associates	NTP:	6/30/2017	CURRENT:	319	\$1,888,820.04
FED. AID #:	PARK001A	TIME BEGAN:	6/30/2017	ELAPSED:	206	\$1,378,091.84
FUND TYPE	Design Build	WORK BEGAN:	6/30/2017	% ORIGINAL:	82.40%	75.38%
Current CPPR	100	EST. COMPLETION:	Spring 2018	% TO DATE:	64.58%	72.96%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR		Kerry Worrell, P.E.	O: 407.201.7165 C: 321.239.7308		kworrell@mehtaeng.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Chris Kochis	O: 407.201.7165 C: 386.690.9690		ckochis@mehtaeng.com	
CONTRACTOR'S PROJECT MANAGER:		Pablo Lorient de Elio	C: 305.772.8082		plorient@sice.com	
CONTRACTOR'S SUPERINTENDENT:		Richard Mann	C: 813.507.6363		rmannjr@sice.com	
FDOT PROJECT MANAGER:		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.	O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com	
SENIOR INSPECTOR:		Bakir Ebrahim	C: 407.274.5208		Bebrahim@mehtaeng.com	
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Pablo Lorient de Elio	C: 305.772.8082		plorient@sice.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Richard Mann	C: 813.507.6363		rmannjr@sice.com	
MEETING SCHEDULE: Biweekly on Wednesdays at Mehta's office, One Purdieu Place, Winter Park						

Project Status Report as of Jan. 26, 2018

Volusia County						
Event Management System						
FIN #	436325-1-52-01					
CONTRACT #	E5Y95					
Construction Pay Item						
PROJECT DESCRIPTION: Installation of five new arterial dynamic message signs, 54 blank-out signs and 21 Bluetooth devices along SR 400, US 92, LPGA Boulevard, SR 40 and US 1						
					TIME	COST
CONTRACTOR:	Traffic Control Devices, Inc.	LET DATE:	6/06/2017	ORIGINAL:	380	\$2,610,610.00
CCEI:	Mehta & Associates	NTP:	8/3/2017	CURRENT:	417	\$2,610,610.00
FED. AID #:	N/A	TIME BEGAN:	9/2/2017	ELAPSED:	142	\$957,781.70
FUND TYPE	Conventional	WORK BEGAN:	9/5/2017	% ORIGINAL:	37.37%	36.69%
Current CPPR	100	EST. COMPLETION:	Fall 2018	% TO DATE:	34.05%	36.69%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR		Kerry Worrell, P.E.	O: 407.201.7165 C: 321.239.7308		kworrell@mehtaeng.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Chris Kochis	O: 407.201.7165 C: 386.690.9690		ckochis@mehtaeng.com	
CONTRACTOR'S PROJECT MANAGER:		April Andrews	C: 386.804.3611		aprilandrews@tcd-usa.com	
CONTRACTOR'S SUPERINTENDENT:		April Andrews	C: 386.804.3611		aprilandrews@tcd-usa.com	
FDOT PROJECT MANAGER:		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.	O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com	
SENIOR INSPECTOR:		Vince Clenney	C: 850.339.9523		vcclenney@mehtaeng.com	
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		April Andrews	C: 386.804.3611		aprilandrews@tcd-usa.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Eric Schultze	O: 407.869.5300		e.schultze@tcd-usa.com	
MEETING SCHEDULE: Wednesdays at Mehta's office, One Purlieu Place, Winter Park						
Seminole County						
Bridge Security System St. Johns River Bridge						
FIN #	436323-1-52-01					
CONTRACT #	E5Y52					
PROJECT DESCRIPTION: Installation of ITS security surveillance system at the St. Johns River Bridge at US 17/92						
					TIME	COST
CONTRACTOR:	Traffic Control Devices, Inc.	LET DATE:	6/06/2017	ORIGINAL:	270	\$745,547.00
CCEI:	Mehta & Associates	NTP:	8/3/2017	CURRENT:	394	\$745,547.00
FED. AID #:		TIME BEGAN:	9/2/2017	ELAPSED:	142	\$189,008.08
FUND TYPE		WORK BEGAN:	9/5/2017	% ORIGINAL:	52.59%	25.35%
Current CPPR	100	EST. COMPLETION:	Early 2018	% TO DATE:	36.04%	25.35%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR		Kerry Worrell, P.E.	O: 407.201.7165 C: 321.239.7308		kworrell@mehtaeng.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Chris Kochis	O: 407.201.7165 C: 386.690.9690		ckochis@mehtaeng.com	
CONTRACTOR'S PROJECT MANAGER:		Eric Schultze	O: 407.869.5300		e.schultze@tcd-usa.com	
CONTRACTOR'S SUPERINTENDENT:		Mark Jimenez	C: 407-448-8768		m.a.jimenez@tcd-usa.com	
FDOT PROJECT MANAGER:		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.	O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com	
SENIOR INSPECTOR:		Howard Hernandez	C: 407.276.7114		hohernandez@hntb.com	
MAINTENANCE CONTACT:		Sandusky McCartney	O: 386.740.3455		sandusky.mccartney@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Mark Jimenez	C: 407-448-8768		m.a.jimenez@tcd-usa.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Eric Schultze	O: 407.869.5300		e.schultze@tcd-usa.com	
MEETING SCHEDULE: Wednesdays at Mehta's office, One Purlieu Place, Winter Park						



Outside Consultant

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Volusia & Seminole Counties						
Interstate Lighting I-4 in Seminole and Volusia Counties						
FIN #	435056-1-52-01, 435056-1-52-02, 435053-1-52-01					
CONTRACT #	T5572					
Conventional						
PROJECT DESCRIPTION: Installation of new lighting and signing improvements at the I-4 interchanges with US 17/92, Dirksen Drive, SR 472, Orange Camp Road, SR 44						
					TIME	COST
CONTRACTOR:	Chinchor Electric Inc.	LET DATE:	6/14/2017	ORIGINAL:	700	\$6,749,944.86
CCEI:	Mehta & Associates	NTP:	8/14/2017	CURRENT:	708	\$6,749,944.86
FED. AID #:	0042275I	TIME BEGAN:	12/12/2017	ELAPSED:	41	\$390,259.82
FUND TYPE	Conventional	WORK BEGAN:	12/12/2017	% ORIGINAL:	5.86%	5.78%
Current CPPR	100	EST. COMPLETION:	Early 2020	% TO DATE:	5.79%	5.78%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR		Kerry Worrell, P.E.	O: 407.201.7165 C: 321.239.7308		kworrell@mehtaeng.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Renu Paliath	O: 407.201.7165		rpaliath@mehtaeng.com	
CONTRACTOR'S PROJECT MANAGER:		Brett Fudge	O: 386.774.1020 C: 386.804.0672		bfudge@chinchorelectric.com	
CONTRACTOR'S SUPERINTENDENT:		Randy States	C: 386.804.5817		rstates@chinchorelectric.com	
FDOT PROJECT MANAGER:		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.	O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com	
SENIOR INSPECTOR:		Alan Forget	C: 321.377.5848		aforget@mehtaeng.com	
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Randy States	C: 386.804.5817		rstates@chinchorelectric.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Brett Fudge	O: 386.774.1020 C: 386.804.0672		bfudge@chinchorelectric.com	
MEETING SCHEDULE: Wednesdays at Mehta's office, One Purlieu Place, Winter Park						

Volusia & Flagler Counties						
Interstate Lighting I-95 in Volusia and Flagler Counties						
FIN #	435059-1-52-01					
CONTRACT #	T5588					
Conventional						
PROJECT DESCRIPTION: Installation of new lighting and signing improvements along I-95 at the interchanges with LPGA Boulevard, US 1, Old Dixie Highway, SR 100						
					TIME	COST
CONTRACTOR:	Chinchor Electric Inc.	LET DATE:	6/14/2017	ORIGINAL:	590	\$5,555,555.55
CCEI:	Mehta & Associates	NTP:	8/14/2017	CURRENT:	598	\$5,555,555.55
FED. AID #:	0954141I	TIME BEGAN:	12/12/2017	ELAPSED:	41	\$268,516.33
FUND TYPE	Conventional	WORK BEGAN:	12/12/2017	% ORIGINAL:	6.95%	4.83%
Current CPPR	100	EST. COMPLETION:	Late 2019	% TO DATE:	6.86%	4.83%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR		Kerry Worrell, P.E.	O: 407.201.7165 C: 321.239.7308		kworrell@mehtaeng.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Renu Paliath	O: 407.201.7165		rpaliath@mehtaeng.com	
CONTRACTOR'S PROJECT MANAGER:		Don Hasco	O: 386.774.1020 C: 386-804-5769		dhasco@chinchorelectric.com	
CONTRACTOR'S SUPERINTENDENT:		Austin deGaelani	C: 386.414.1051		adegaetani@chinchorelectric.com	
FDOT PROJECT MANAGER:		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:		Anu Shah, P.E.	O: 407.201.7165 C: 850.341.6114		ashah@mehtaeng.com	
SENIOR INSPECTOR:		Vladimir Perez	C: 321.945.5244		lperez@mehtaeng.com	
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Austin deGaelani	C: 386.414.1051		adegaetani@chinchorelectric.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Don Hasco	O: 386.774.1020 C: 386-804-5769		dhasco@chinchorelectric.com	
MEETING SCHEDULE: Wednesdays at Mehta's office, One Purlieu Place, Winter Park						



Outside Consultant

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VOLUSIA						
SR 5/US 1 Resurfacing Oak Hill-Edgewater						
FIN #	430678-1-52-01					
CONTRACT #	T5563					
Construction Pay Item						
PROJECT DESCRIPTION: Resurfacing from South Street in Oak Hill to Magnolia Ave/Shangri-La Circle in Edgewater. Also includes new sidewalks, drainage and signal improvements.						
					TIME	COST
CONTRACTOR:	P&S Paving Inc.	LET DATE:	6/15/2016	ORIGINAL:	480	\$10,074,300.00
FED. AID #:	4857054P	NTP:	8/11/2016	CURRENT:	581	\$10,353,750.98
FUND TYPE	Conventional	TIME BEGAN:	8/15/2016	ELAPSED:	525	\$10,131,279.28
Current CPPR:	100	WORK BEGAN:	8/15/2016	% ORIGINAL:	109.38%	100.57%
		EST. COMPLETION:	Early 2018	% TO DATE:	90.36%	97.85%
				LIQ. DAMAGES:		
Project Complete						
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Barry Johnson	C: 407.947.7426		barry.johnson@wsp.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Denise Druding	O: 386.740.3430		denise.druding@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com	
CONTRACTOR'S SUPERINTENDENT:		John Dunlap	C: 386.214.8896		jd@pandspavinginc.com	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Jessy Heflin	C: 407.973.6510		jheflin@go-iei.com	
ADD'L SENIOR INSPECTOR		Kamlesh Suthar	C: 863.399.0304		ksuthar@pics-llc.com	
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		John Dunlap	C: 386.214.8896		jd@pandspavinginc.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com	
MEETING SCHEDULE:						

VOLUSIA						
SR 40 (Granada Boulevard) Bridge Pier Repair over the Halifax River						
FIN #	436937-1-52-01					
CONTRACT #	E5Y33					
Construction Lump Sum						
PROJECT DESCRIPTION: Repairs to Pier 8 crash wall of bridge 790132 in Ormond Beach						
					TIME	COST
CONTRACTOR:	CMA Corporation	LET DATE:	9/07/2016	ORIGINAL:	250	\$1,750,000.00
FED. AID #:		NTP:	11/14/2016	CURRENT:	424	\$1,802,749.45
FUND TYPE		TIME BEGAN:	2/27/2017	ELAPSED:	329	\$1,159,449.45
Current CPPR:	100	WORK BEGAN:	3/27/2017	% ORIGINAL:	131.60%	66.25%
		EST. COMPLETION:	Spring 2018	% TO DATE:	77.59%	64.32%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Rick Coe	C: 386.527.3831 O: 386.740.3490		frederick.coe@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)		Ernie Saltar	O: 386.740.3416		ernesto.saltar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Armando Cardona Jr.	C: 786.586.0597		acardonajr@cmacorporation.net	
CONTRACTOR'S SUPERINTENDENT:		Robert Bell	C: 305.923.0508		robertbell@cmacorporation.net	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Chuck Crossman	C: 407.907.4300		crossman@etmnc.com	
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:		Sandusky McCartney	O: 386.740.3455		sandusky.mccarthey@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Armando Cardona Jr.	C: 786.586.0597		acardonajr@cmacorporation.net	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Robert Bell	C: 305.923.0508		robertbell@cmacorporation.net	
MEETING SCHEDULE:						



Outside Consultant
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VOLUSIA						
Bridge Deck Repairs SR 44/North Causeway						
FIN #	437447-1-52-01					
CONTRACT #	E5Y56					
District Construction Contract						
PROJECT DESCRIPTION: Bridge deck repairs on bridges 790179 and 790150 at the western end of the North Causeway in New Smyrna Beach						
					TIME	COST
CONTRACTOR:	M&J Construction Company	LET DATE:	5/02/2017	ORIGINAL:	280	\$1,274,655.31
FED. AID #:		NTP:	6/29/2017	CURRENT:	316	\$1,274,655.31
FUND TYPE		TIME BEGAN:	7/29/2017	ELAPSED:	177	\$629,235.25
Current CPPR:	100	WORK BEGAN:	7/29/2017	% ORIGINAL:	63.21%	49.37%
		EST. COMPLETION:	Spring 2018	% TO DATE:	56.01%	49.37%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)		Denise Druding	O: 386.740.3430		denise.druding@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Mike Miller	C: 727.916.0830		mmiller@mjconstruction.net	
CONTRACTOR'S SUPERINTENDENT:		Frank Buck	C: 386.972.0283		fbuck@mjconstruction.net	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		John Vance	C: 407.202.4132		ivance@pageoneconsultants.com	
ADD'L SENIOR INSPECTOR						
STRUCTURES CONTACT:		Matthew Hodges	O: 386.740.3437		matthew.hodges@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Frank Buck	C: 386.972.0283		fbuck@mjconstruction.net	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Mike Miller	C: 727.916.0830		mmiller@mjconstruction.net	
MEETING SCHEDULE:						

VOLUSIA						
SR 5A (Nova Road) Resurfacing from SR 400 to US 92						
FIN #	432438-3-52-01					
CONTRACT #	E5Y92					
Construction Lump Sum						
PROJECT DESCRIPTION: Milling and resurfacing of SR 5A from Beville Road to International Speedway Boulevard						
					TIME	COST
CONTRACTOR:	P&S Paving Inc.	LET DATE:	5/02/2017	ORIGINAL:	150	\$2,098,740.00
FED. AID #:		NTP:	7/03/2017	CURRENT:	198	\$2,098,740.00
FUND TYPE		TIME BEGAN:	8/2/2017	ELAPSED:	173	\$1,962,692.92
Current CPPR:	98	WORK BEGAN:	8/2/2017	% ORIGINAL:	115.33%	93.52%
		EST. COMPLETION:	Early 2018	% TO DATE:	87.37%	93.52%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Barry Johnson	C: 407.947.7426		barry.johnson@wsp.com	
CONTRACT SUPPORT SPECIALIST (CSS)		Denise Druding	O: 386.740.3430		denise.druding@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com	
CONTRACTOR'S SUPERINTENDENT:		John Dunlap	C: 386.214.8896		jd@pandspavinginc.com	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Paul Stacks	C: 863-243-9440		paul.stacks@aeacom.com	
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		John Dunlap	C: 386.214.8896		jd@pandspavinginc.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com	
MEETING SCHEDULE:						



Outside Consultant
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VOLUSIA						
SR 415 Bridge 79014 Over St. Johns River						
FIN #	437446-1-52-01					
CONTRACT #	E5Y58					
Construction Pay Item						
PROJECT DESCRIPTION: Apply an epoxy overlay to the bridge deck of bridge 79014 on northbound SR 415 over the St. Johns River.						
					TIME	COST
CONTRACTOR:	Bridge Masters LLC	LET DATE:	3/07/2017	ORIGINAL:	159	\$498,196.01
FED. AID #:	N/A	NTP:	5/11/2017	CURRENT:	184	\$498,012.01
FUND TYPE	Conventional	TIME BEGAN:	7/25/2017	ELAPSED:	181	\$443,117.86
Current CPPR:	98	WORK BEGAN:	11/7/2017	% ORIGINAL:	113.84%	88.94%
		EST. COMPLETION:	Early 2018	% TO DATE:	98.37%	88.98%
				LIQ. DAMAGES:		
Project Complete						
CONTACT		PHONE		EMAIL		
PROJECT ADMINISTRATOR		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)		Ernie Sallar	O: 386.740.3416		ernesto.sallar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Niki Vezyropoulos	O: 727.409.8416		Bridgemasters@gmail.com	
CONTRACTOR'S SUPERINTENDENT:		Niki Vezyropoulos	O: 727.409.8416		Bridgemasters@gmail.com	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Justin Fowler	C: 904-451-7040		jfowler@drmp.com	
MAINTENANCE CONTACT:		Sandusky McCartney	O: 386.740.3455		sandusky.mccartney@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Niki Vezyropoulos	O: 727.409.8416		Bridgemasters@gmail.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:						
MEETING SCHEDULE:						

VOLUSIA						
SR 44 Audible Striping and Pavement Marking						
FIN #	436235-1-52-01					
CONTRACT #	T5599					
Construction Lump Sum						
PROJECT DESCRIPTION: Pavement marking and addition of rumble striping and profiled thermoplastic on SR 44 from east of Prevatt Avenue to east of Hidden Pines Boulevard in Volusia County.						
					TIME	COST
CONTRACTOR:	Oglesby Construction Inc.	LET DATE:	7/26/2017	ORIGINAL:	80	\$456,460.95
FED. AID #:	D517018B	NTP:	9/25/2017	CURRENT:	110	\$456,460.95
FUND TYPE	Lump Sum	TIME BEGAN:	10/23/2017	ELAPSED:	89	\$404,122.75
Current CPPR:	98	WORK BEGAN:	10/23/2017	% ORIGINAL:	111.25%	88.53%
		EST. COMPLETION:	Early 2018	% TO DATE:	80.91%	88.53%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Chris Briggs	C: 386.846.4753 O: 386.740.3505		christopher.briggs@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)		Dobromir Benchev	O: 386.740.3564		dobromir.benchev@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Tim Parker	O: 407.321.1010 C: 407.474.4502		tparker@oglesby-fl.com	
CONTRACTOR'S SUPERINTENDENT:		Nick Parker	O: 407.210.1010 C: 407.461.5058		nparker@oglesby-fl.com	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Prince Dorvilus	C: 407.276.5810		pdorvilus@pics-llc.com	
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Nick Parker	O: 407.210.1010 C: 407.461.5058		nparker@oglesby-fl.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Tim Parker	O: 407.321.1010 C: 407.474.4502		tparker@oglesby-fl.com	
MEETING SCHEDULE:						



Outside Consultant
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VOLUSIA						
SR 5A/Nova Road Resurfacing from Brentwood Drive to Flomich Street, Including the Frontage Road						
FIN #	436915-1-52-01					
CONTRACT #	T5600					
Construction Pay Item						
PROJECT DESCRIPTION: Milling and resurfacing, base work, drainage improvements, curb & gutter, signals, highway signing, guardrails, sidewalk/shared use path on Nova Road between Brentwood Drive and Flomich Street, including Frontage Road from 3rd Street to Nova Road.						
					TIME	COST
CONTRACTOR:	P&S Paving Inc.	LET DATE:	9/27/2017	ORIGINAL:	250	\$3,294,213.50
FED. AID #:	8886748A	NTP:	12/4/2017	CURRENT:	259	\$3,294,213.50
FUND TYPE	Conventional	TIME BEGAN:	12/4/2017	ELAPSED:	48	\$827,809.40
Current CPPR:	98	WORK BEGAN:	12/4/2017	% ORIGINAL:	19.20%	25.13%
		EST. COMPLETION:	Late 2018	% TO DATE:	18.53%	25.13%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)		Ernie Sallar	O: 386.740.3416		ernesto.sallar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com	
CONTRACTOR'S SUPERINTENDENT:		John Dunlap	C: 386.214.8896		jd@pandspavinginc.com	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Jessy Heflin	C: 407.973.6510		jheflin@go-iei.com	
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		John Dunlap	C: 386.214.8896		jd@pandspavinginc.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com	
MEETING SCHEDULE:						

VOLUSIA						
Inside Paved Shoulders - Various Locations Volusia County						
FIN #	434847-1-72-01					
CONTRACT #	E5T26					
District Maintenance Contract						
PROJECT DESCRIPTION: Construct 2-foot-wide inside paved shoulders on sections of SR 472, SR 15/US 17, SR 40, US 1, US 17/92						
					TIME	COST
CONTRACTOR:	Rogar Management & Consulting	LET DATE:	3/07/2017	ORIGINAL:	179	\$1,059,574.24
FED. AID #:		NTP:	5/10/2017	CURRENT:	269	\$1,059,574.24
FUND TYPE		TIME BEGAN:	5/24/2017	ELAPSED:	243	\$979,926.31
Current CFPR:	100	WORK BEGAN:	5/30/2017	% ORIGINAL:	135.75%	92.48%
		EST. COMPLETION:	Early 2018	% TO DATE:	90.33%	92.48%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)		Dobromir Benchev	O: 386.740.3564		dobromir.benchev@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Javier Rodriguez	C: 305.979.1991 O: 786.573.1872		rogarlic@gmail.com	
CONTRACTOR'S FIELD MANAGER:		Miguel Faraldo	O: 786-486-1821 C: 786-486-1821		rogarlic@gmail.com	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Bryan Cundall	C: 407-608-0546		bcundall@corrado.no	
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Miguel Faraldo	O: 786-486-1821 C: 786-486-1821		rogarlic@gmail.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Glenn Raney	C:386.846.4862 O: 386.740.3524		michael.raney@dot.state.fl.us	
MEETING SCHEDULE:						



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of Jan. 26, 2018

VOLUSIA						
SR 44 Concrete Slab Repair and Replacement from Boundary Avenue to Hill Avenue						
FIN #	427956-1-72-01					
CONTRACT #	E5U22					
Maintenance						
PROJECT DESCRIPTION: Concrete slab repair and replacement in various areas along SR 44 between Boundary and Hill avenues in DeLand.						
					TIME	COST
CONTRACTOR:	Faith Construction Group, Inc.	LET DATE:	10/03/2017	ORIGINAL:	270	\$965,762.50
FED. AID #:	N/A	NTP:	12/11/2017	CURRENT:	278	\$965,762.50
FUND TYPE	Maintenance	TIME BEGAN:	12/11/2017	ELAPSED:	24	\$38,200.84
Current CFPR	98	WORK BEGAN:	12/11/2017	% ORIGINAL:	8.89%	0.00%
		EST. COMPLETION:	Late 2018	% TO DATE:	8.63%	0.00%
				LIQ. DAMAGES:		
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Chris Briggs	C: 386.846.4753 O: 386.740.3505		christopher.briggs@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)		Dobromir Benchev	O: 386.740.3564		dobromir.benchev@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Joseph Faith	O: 386.848.7522		fcgcorpo@gmail.com	
CONTRACTOR'S SUPERINTENDENT:						
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Paul Stacks	C: 863-243-9440		paul.stacks@aecom.com	
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:		Jim Read	C: 386.801.5584 O: 386.740.3406		james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Joseph Faith	O: 386.848.7522		fcgcorpo@gmail.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:						
MEETING SCHEDULE:						

VOLUSIA						
Pipe Cleaning, Lining, Repair and Video Inspection - Various Roads, Volusia County						
FIN #	429179-1-72-04					
CONTRACT #	E5T90					
Maintenance Pay Item						
PROJECT DESCRIPTION: Storm drain desilting, video inspection, lining and replacement on SR 15A, SR 5A, SR 430 and SR 44						
					TIME	COST
CONTRACTOR:	Envirowaste Services Group, Inc.	LET DATE:	12/06/2016	ORIGINAL:	215	\$1,085,190.00
FED. AID #:	N/A	NTP:	2/12/2017	CURRENT:	326	\$1,906,613.54
FUND TYPE		TIME BEGAN:	2/26/2017	ELAPSED:	326	\$1,551,856.09
Current CFPR:	96	WORK BEGAN:	2/27/2017	% ORIGINAL:	151.63%	143.00%
		EST. COMPLETION:	Early 2018	% TO DATE:	100.00%	81.39%
				LIQ. DAMAGES:		
Project Complete -- Pending Final Estimate						
CONTACT			PHONE		EMAIL	
PROJECT ADMINISTRATOR		Rick Coe	C: 386.527.3831 O: 386.740.3490		frederick.coe@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)		Ernie Sallar	O: 386.740.3416		ernesto.sallar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:		Cathy Oliphant	C: 407.276.0517		cathy.oliphantesg@gmail.com	
CONTRACTOR'S SUPERINTENDENT:		Cesar Maldonado	C: 813.270.0132		cesar.maldonado@envirowastesg.com	
CONSTRUCTION ENGINEER		Paul Wabi, P.E.	C: 386.279.5504 O: 386.740.3594		paul.wabi@dot.state.fl.us	
SENIOR INSPECTOR:		Prince Dorvilus	C: 407.276.5810		pdorvilus@pics-llc.com	
ADD'L SENIOR INSPECTOR		Kamlesh Suthar	C: 863.399.0304		ksuthar@pics-llc.com	
MAINTENANCE CONTACT:		Charles Woods	O: 386.740.3451 C: 386.847.3700		charles.woods@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:		Cesar Maldonado	C: 813.270.0132		cesar.maldonado@envirowastesg.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:		Cathy Oliphant	C: 407.276.0517		cathy.oliphantesg@gmail.com	
MEETING SCHEDULE:						



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of Jan. 26, 2018

LANDSCAPE PROJECTS CURRENTLY IN ESTABLISHMENT PERIOD

VOLUSIA			
I-4 / Saxon Boulevard Interchange Landscaping			
FIN #	435469-2-52-01	Contract Days: 951	Days Elapsed: 484
CONTRACT #	E5Y26	Present Amount: \$827,000	Paid to Date: \$713,530
VOLUSIA			
I-4 / SR 44 Interchange Landscaping			
FIN #	435469-3-52-01	Contract Days: 907	Days Elapsed: 556
CONTRACT #	E5Y19	Present Amount: \$822,518.54	Paid to Date: \$728,739.27
VOLUSIA			
I-95/US 1 Interchange Landscaping			
FIN #	435469-1-52-01	Contract Days: 876	Days Elapsed: 822
CONTRACT #	E5W92	Present Amount: \$921,419.98	Paid to Date: \$878,898.79



Outside Consultant
In-House Construction
Maintenance

**MEETING SUMMARY
TPO BOARD
FEBRUARY 28, 2018**

VII. EXECUTIVE DIRECTOR'S REPORT

- Update on FY 2017/18 SU Funding
- Update on the Flagler County Fixed Route Transit Operation Plan
- Update on Roundtable of Volusia County Elected Officials
- Legislative Update
- Save the Date for the 2018 R2CTPO Annual Planning Retreat – March 23, 2018

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

- Who's Who in Transportation Information Sheet (*under separate cover*)

IX. INFORMATION ITEMS

- Citizens Advisory Committee Attendance Record – 2018
- Technical Coordinating Committee Attendance Record– 2018
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2018
- January 2018 TPO Outreach and Activities

X. ADJOURNMENT

The next River to Sea TPO Board meeting will be March 28, 2018



SAVE THE DATE

Friday

March 23, 2018



**River to Sea TPO Planning Retreat
held in partnership with VCARD**

The Brannon Center

105 S. Riverside Dr

New Smyrna Beach FL

9:00 a.m. to 12:00 noon

Additional information will be provided at a later date.

BPAC Attendance Record 2017

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Notes
Holly Ryan/Doug Hall	x	exc										Daytona Beach (appt. 3/12) (alt. appt. 02/14)
John Schmitz	abs	abs										Daytona Beach Shores (appt. 8/12)
Jeff Hodge	abs	abs										DeBary (appt. 3/15)
Ted Wendler	exc	x										DeLand (appt. 05/11) (appt. 6/14)
Scott Leisen	x	abs										Deltona (appt. 12/12)
Michelle Grenham	exc	x										Edgewater (appt. 01/17)
Paul Eik (17/18 Vice Chairman)	x	x										Flagler Beach (appt. 7/14)
Larry Coletti	x	x										Flagler County (appt 2/16)
Gilles Blais	x	x										Holly Hill (appt 3/17)
Nic Mostert	x	x										New Smyrna Beach (appt. 03/15)
Bob Storke (17/18 Chairman)	x	x										Orange City (appt. 12/07)
Gayle Belin	x	exc										Ormond Beach (appt. 01/15 - 07/16)
Danielle Anderson	x	abs										Palm Coast (Appt. 02/16)
Joe Villanella	x	x										Ponce Inlet (Appt. 4/17)
Christy Gillis	exc	exc										South Daytona (appt. 01/16)
Patrick McCallister	abs	x										Volusia County District 1 (appt. 10/16)(Patterson)
Roy Walters/Jason Aufdenberg	x	x										Volusia County At-Large (appt. 03/05) (alt. appt 07/12)
Nancy Burgess-Hall	x	exc										Volusia County (app 2/14) D-2 (Wheeler)(alt. appt 09/15)
Alice Haldeman	x	x										Volusia County (appt. 04/13) D-3 (Denys)
<u>NON-VOTING MEMBERS</u>												
Wendy Hickey	exc	exc										Flagler County (appt. 12/15)
Heidi Petito/Bob Owens	abs	abs										Flagler County Transit (appt 9/14)
Gwen Perney	x	x										Large City - Port Orange (appt. 10/13)
John Cotton/Edie Biro	x	exc										Votran (appt. 07/13)(alt. appt. 02/16)
Melissa Winsett/Terri Bergeron	x	x										Volusia County (02/14) (alt. Appt. 09/16)
Rob Brinson/Eric Kozielski	abs	abs										Volusia County School Board (appt. 01/16)
Mike Ziarnik	x	exc										FDOT (appt 8/17)
QUORUM	Y	Y										

Vacancies
Beverly Beach
Bunnell
Flagler County School Board
Flagler County Traffic Engineering
Lake Helen
Oak Hill
Pierson
Port Orange
Volusia County D-2
Volusia County Chair

CAC Attendance Record 2018

Name	Jan	Feb	Mar	April	May	June	July	August	September	October	November	Notes
Janet Deyette (17/18 Chairperson)	x	x										Deltona (appt. 11/10)
Ralph Bove	exc	abs										DeBary (appt. 11/16)
Bliss Jamison	x	x										Edgewater (appt. 1/11)
Marcia Stevens Foltz	x	x										Flagler County (appt 2/18)
Heidi Petito/Bob Owens	abs	abs										Flagler County Transit (appt 9/14)
Faith Alkhatib (non-voting)	abs	abs										Flagler County Traffic Engineering (appt 9/14)
Gilles Blais (17/18 Vice Chairman)	x	x										Holly Hill (appt. 11/07) (Reap. 02/13)
Nora Jane Gillespie	x	x										New Smyrna Beach (appt 12/14)
Bob Storke	x	x										Orange City (appt. 1/08)
Alan Peterson	x	x										Palm Coast (appt. 03/15)
Susan Elliott	exc	x										Pierson (appt. 3/06)
Joe Villanella	exc	exc										Ponce Inlet (appt. 10/15)
Jack Delaney	abs	x										South Daytona (appt. 04/16)
Bobby Ball	x	x										Port Orange (appt. 12/02)
Elizabeth Alicia Lendian	x	x										Volusia County At-Large (appt. 05/13) (Cusack)
Patricia Lipovsky	x	x										Volusia County D-2 (appt 4/17)
Terry Bledsoe	x	x										Volusia County D-3 (appt. 10/15)
Edie Biro/John Cotton	x	x										Votran (appt. 02/16) (alt. appt. 07/13)
Vickie Wyche (non-voting)	x	x										FDOT District 5 (appt 1/18)
Melissa Winsett/J.Cheney (non-voting)	x	x										V.C. Traffic Eng. (appt 10/11)
Lois Bollenback (non-voting)	x	x										River to Sea TPO
QUORUM	Y	Y										
Vacancies												
Bunnell												
Beverly Beach												
Daytona Beach												
Daytona Beach Shores												
Deland												
Flagler Beach												
Flagler County School Board												
Lake Helen												
Oak Hill												
Ormond Beach												
Volusia County School Board												
Volusia County D-1												
Volusia County D-2												

TCC Attendance Record 2017

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Notes
Fred Griffith	abs	abs										Bunnell (appt 2/17)
Kok Wan Mah/Rich Walton	x	x										
Arlene Smith	x	x										Daytona Beach Airport (appt. 03/16)
Stewart Cruz	abs	abs										Daytona Beach Shores (appt. 10/04)
Mike Holmes/Joseph Auba	exc	exc										DeLand (appt. 09/98)
Ron Paradise	x	x										Deltona (appt. 11/09)
Matt Boerger/Laura Dodd	x	x										DeBary (appt. 01/15)(alt. appt. 02/16)
Darren Lear	x	x										Edgewater (appt. 10/99)
Larry Newsom	abs	abs										Flagler Beach (Appt. 02/16)
Faith Alkhatib/Adam Mengel	abs	abs										Flagler County Traffic Engineering (appt 9/14)
Brian Walker	x	x										Holly Hill (appt 10/17)
Amye King/Kyle Fegley	exc	x										New Smyrna Beach (appt. 10/16)
Jason Yarborough	abs	abs										Lake Helen (appt. 12/15)
Shawn Finley	x	x										Ormond Beach (appt. 12/17)
Becky Mendez	x	x										Orange City (appt. 08/15)
Jose Papa (17/18 Vice Chairman)	x	exc										Palm Coast (appt 7/14)
Mark Karet	x	x										Pierson (appt. 09/16)
Aref Joulani/Jake Baker	x	x										Ponce Inlet (appt. 09/16) (alt. appt. 09/16)
Tim Burman	x	exc										Port Orange (appt. 10/13)
John Dillard/Patty Rippey	x	x										South Daytona (appt. 12/03)
Jon Cheney/Melissa Winsett	x	x										V.C. Traffic Engineering (appt. 04/99)
Eric Kozielski	x	x										Volusia County Schools(appt. 1/15)
Heather Blanck (alt. Edie Biro)	x	x										Votran (appt. 01/07) (alt. appt. 02/16)
Larry LaHue/Pat White	x	x										V.C. Emergency Management (appt. 01/04)
Vickie Wyche (non-voting)	x	x										FDOT (appt 1/18)
Lois Bollenback (non-voting)	x	x										River to Sea TPO
QUORUM	Y	Y										

Vacancies

Beverly Beach
 Flagler County
 Flagler County Transit
 Flagler County Aviation
 Flagler County Emergency Management
 Flagler County School Board
 Oak Hill

January - December 2017

TPO Outreach & Activities Completed in January 2018

1 Central Florida MPO Alliance Meeting

Date: Friday, January 19, 2018

Location: MetroPlan, Orlando

Description: TPO staff attended the CFMPOA meeting.

2 River to Sea TPO Safety Targets Adopted

Date: Wednesday, January 24, 2018

Location: River to Sea TPO

Description: The River to Sea TPO Board approved Resolution 2018-02 adopting a 2% annual reduction in five performance safety measures.



FEBRUARY EVENTS:

February 1: MPO Advisory Council Meeting, West Palm Beach

River to Sea TPO Presentations to:

February 5: Deltona City Commission

February 6: DeLand Rotary Club

February 22: Flagler County Chamber

February 14: Transportation Disadvantaged (TD) Day, Tallahassee

“Not So Noisy” Bike Week Events:

February 19: Daytona State College

February 20: Embry-Riddle University

February 21: Bethune-Cookman University

February 24: Community Festival, BCU

February 23: East Central Regional Rail Trail Dedication, Temple Baptist Church, Titusville

OTHER UPCOMING EVENTS:

March 23: Annual TPO Planning Retreat, Location TBD

March 29: Central Florida Commuter Rail Commission Meeting, MetroPlan Orlando

3 R2CTPO Annual Call for Projects Issued

Date: Thursday, January 25, 2018

Location: River to Sea TPO

Description: The TPO issued its annual call for projects which is open until Monday, April 2, 2018: www.r2ctpo.org/2018/01/25/2018-call-projects/



4 Annual FDOT Modified Joint Certification

Date: Wednesday, January 31, 2018

Location: River to Sea TPO

Description: TPO staff met with FDOT to undergo the TPO's annual certification review

ONGOING PROJECTS & STUDIES:

- Development of FY 2018/19 and 2019/20 Unified Planning Work Program (UPWP)
- Bicycle and Pedestrian Plan
- Tell the TPO Survey
- Annual Call for Projects Process
- Votran Bus Stop Improvement Plan
- Flagler County Fixed Route Transit Operations Plan
- I-95 to SR 417 Connector Environmental Study
- Update to the Volusia County Bicycle Map for the Experienced Cyclist
- FY 2016/17 Annual R2CTPO Audit
- FY 2016/17 Annual Report
- TSM&O (ITS) Masterplan Phase II
- Central Florida Visitors Study PAG
- Regional Truck Parking Study PAG
- Central Florida Regional Transit Study PAG