

FEBRUARY 23, 2022 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD
2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

TPO Board Members Physically Present:

Commissioner Stacy Cantu
Mayor Karen Chasez
Commissioner Chris Cloudman, 2nd Vice Chairperson
Commissioner Rick Belhumeur*
Councilwoman Christine Power
Commissioner Roy Johnson
Vice Mayor Bill Lindlau**
Council Member Jeff Allebach
Mayor David Alfin
Vice Mayor Gary Smith*
Councilman Eric Sander
Council Chair Jeff Brower
Council Member Billie Wheeler, Chairperson
Council Member Danny Robins
Rakinya Hinson (non-voting)

TPO Board Members Virtually Present:

Council Member Richard Bryan*
Commissioner Victor Ramos
Commissioner Joe Mullins
Commissioner Jason McGuirk
Council Member Jonathan Foley
Council Member Vice Chair Barbara Girtman, 1st Vice Chairperson
Council Member Heather Post
Dr. Jason Aufdenberg (non-voting)

TPO Board Members Absent

Commissioner Jeffrey Schuitema*
Vice Mayor John Rogers*
Commissioner Rick Basso*
Mayor Bill Partington (excused)
Mayor Samuel Bennett*
Ruben Colón (non-voting)
Kerry Karl (non-voting)
Becky Mendez (non-voting)

*** Non-voting member in the Small City Alliance**

**** Voting member for the Small City Alliance**

Others Physically Present:

Colleen Nicoulin
Stephan Harris
Britney Jones
Bobbie King
Jon Cheney
Kelvin Miller

Others Virtually Present:

Debbie Stewart, Recording Secretary

Representing:

Daytona Beach
DeBary
DeLand
Flagler Beach
Edgewater
Holly Hill
Oak Hill
Orange City
Palm Coast
Ponce Inlet
South Daytona
Volusia County
Volusia County, District 2
Volusia County, District 3
FDOT

Representing:

Daytona Beach Shores
Deltona
Flagler County
New Smyrna Beach
Port Orange
Volusia County District 1
Volusia County, District 4
BPAC Chairperson

Representing:

Beverly Beach
Bunnell
Lake Helen
Ormond Beach
Pierson
Volusia County School Board
CAC Chairperson
TCC Chairperson

Representing:

TPO Staff
TPO Staff
FDOT
Volusia County
Volusia County Traffic Engineering
Votran

Representing:

TPO Staff

Others Virtually Present:

Pam Blankenship
 April Bacchus
 Jim Stroz
 Jim Martin
 Travis Hills
 Gary Huttman
 Jay Williams

Representing:

TPO Staff
 ETM, Inc.
 FDOT
 Federal Highway Administration
 Kittelson & Associates
 MetroPlan Orlando
 Volusia County

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Billie Wheeler. The roll was called and it was determined a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 12 voting and three non-voting members physically present; and with six voting and two non-voting members attending remotely.

MOTION: *A motion was made by Mayor Alfin to allow TPO Board members attending remotely due to COVID-19 precautions to participate and vote. The motion was seconded by Mayor Chazez and carried unanimously.*

II. Pledge of Allegiance

The Pledge of Allegiance was given.

Chairperson Wheeler commented that it seems some city representatives on the TPO Board have not attended meetings and asked if the cities are notified if their representative does not participate. She would think the cities would want to know there has been no participation; it is important for them to have a voice here.

Mayor Chazez agreed with Chairperson Wheeler and noted that she appreciates the attendance list provided in the agenda for the advisory committees; those committee members represent the citizens of the cities and without the attendance record, she would not know if the city is involved. If a board member does not participate then there is no one overseeing the advisory committee member. If there is a lack of interest or availability for the member, the city needs to know and address it.

Ms. Nicoulin replied that staff does not typically notify the cities regarding board attendance. She will have staff provide an attendance list and reach out to those board members that have not been participating.

III. Public Comment/Participation

There were no public comments.

IV. Consent Agenda

- A. January 26, 2021 River to Sea TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Executive Director Search Committee Report
- E. Transportation Disadvantaged Local Coordinating Board (TDLCB) Report
- F. Bicycle and Pedestrian Advisory Committee (BPAC) Report
- G. Citizens Advisory Committee (CAC) Report
- H. Technical Coordinating Committee (TCC) Report
- I. River to Sea TPO Board (R2CTPO) Report
- J. Executive Director Timesheet Review Report
- K. Review and Approval of Resolution 2022-02 Authorizing the Filing and Execution of Federal Transit Administration (FTA) for Section 5305(d) Funding Grant

MOTION: *A motion was made by Commissioner Cloudman to approve the Consent Agenda. The motion was seconded by Vice Mayor Lindlau and carried unanimously.*

V. Action Items

A. Review and Approval of Resolution 2021-03 Adopting the R2CTPO 2022 Safety Performance Targets

Chairperson Wheeler stated TPOs are required to set targets for five safety performance measures and update them annually. In January, TPO staff presented background regarding the updated data and methodology used to develop the 2022 targets.

Ms. Nicoulin stated the provided draft resolution and Exhibit A reflect the targets based on the updated data and were developed following the same methodology as last year. Three targets are carrying forward the previous year's target as the data was trending upward; fatalities, fatalities rate, and non-motorized serious injuries and fatalities. Two targets are being reset as the new data set was trending downward; serious injuries and serious injuries rate

MOTION: *A motion was made by Councilwoman Power to approve Resolution 2022-03 adopting the R2CTPO 2022 Safety Performance Targets. The motion was seconded by Mayor Alfin and carried unanimously.*

B. Review and Approval of Resolution 2022-04 Adopting the Transit Safety Performance Targets

Chairperson Wheeler stated TPOs are also required to establish transit safety targets. TPO staff presented the updated transit safety performance targets in January.

MOTION: *A motion was made by Commissioner Cloudman to approve Resolution 2022-04 adopting the Transit Safety Performance Targets. The motion was seconded by Councilwoman Power and carried unanimously.*

VI. Presentations and Discussion Items

A. Presentation and Discussion of FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP)

Chairperson Wheeler stated the Unified Planning Work Program (UPWP) documents a two-year program of activities, work products and budgeted funds for the TPO.

Ms. Nicoulin explained every two years, when the TPO is developing the new UPWP, funding allocations are received from FDOT. This year, the FDOT is going to a consolidated planning grant (CPG) which allows for PL and FTA 5305(d) funds to be combined into a single grant; this will be easier to manage. These funds will be represented as PL in the new UPWP but will be differentiated and itemized. She reviewed the estimated funding allocations and noted that in order to use SU funds for planning, the TPO must draw down 80% of PL funds in the current UPWP; it is expected that will happen before the end of the fiscal year. She explained the "carry forward" funds.

Mayor Chazez asked what the reaction time and the ability of the TPO Board to authorize something on an immediate basis to meet the 80% is. She asked if the board could authorize the TPO to spend funds in the near term in order to maintain the 80% threshold.

Ms. Nicoulin replied staff will continue to develop the draft UPWP over the next month to submit to FDOT for review in March; it is required to be adopted in May. Staff will review what the current invoicing and expenditures are and will have a better idea within a month if we will be able to draw down the 80%. If it is close, we can look at utilizing one of the continuing services contracts with a consultant. She noted that she provides an update each month to the Executive Committee on the financial management position of the TPO; they meet next week and this will be discussed.

Mayor Chazez stated she would like the Executive Committee to help develop a strategy to ensure the 80% threshold is met.

Ms. Nicoulin stated the UPWP is divided into fourteen tasks that include required activities, general overhead, planning and studies. The UPWP Subcommittee met last month to discuss the deliverables and activities included in the draft UPWP; the subcommittee is comprised of members from the three advisory committees. She reviewed the draft tables of tasks, activities and deliverables for the new UPWP covering fiscal years 2022/23 and 2023/24. She noted that due to staffing shortages, a number of deliverables in the current UPWP were unable to be completed so some of those will be carried over into the new UPWP. She explained that the TPO is currently undergoing a search for a new Executive Director and developing a new work plan without that leadership input has been a challenge so there could be a potential UPWP amendment within the first six months of the new UPWP. She reviewed the estimated funding allocations, draft tables of tasks, activities and deliverables for the new UPWP.

Mayor Chasez referred to Task 3.01 and the school safety studies and encouraged staff to focus on school safety. She referenced an issue DeBary had this school year with the impacted traffic pattern due to amplified school choice; students from outside the district cannot ride the bus so they must be dropped off and picked up by vehicles. This caused an unacceptable traffic pattern around DeBary Elementary School. The city was able to work with the school board with a 50/50 cost sharing for a new traffic pattern to keep the main road clear for traffic during school drop off and pick up times. There are many schools whose traffic patterns are being affected by school choice which is why school safety needs to be a higher priority.

Ms. Nicoulin replied that the last school safety studies focused on the bicycle/pedestrian component and liability zones; we now need to look at the traffic patterns.

Members discussed the school safety studies and issues with traffic patterns around the schools. Ms. Nicoulin noted that the draft UPWP will be submitted to FDOT in March for review and will be back for adoption in May.

B. Presentation and Discussion of an Amendment to the Connect 2045 Long Range Transportation Plan (LRTP)

Chairperson Wheeler stated the proposed amendment to the Connect 2045 LRTP is needed to reflect updated funding for two projects that received federal stimulus funding.

Ms. Nicoulin stated that the TPO processed Transportation Improvement Program (TIP) amendments in the fall for the I-95/LPGA Boulevard and US 1 interchange projects which advanced funding for design and right-of-way; therefore, the Connect 2045 LRTP must be amended to bring it into consistency with the TIP. A LRTP amendment requires a 30-day public notice which began Monday, February 21, 2022. The design phases for both projects have been brought into the current fiscal year and the LPGA Boulevard project limits have been extended to US 92.

Commissioner Johnson asked if there is a plan to widen LPGA Boulevard across I-4 to Port Orange.

Mr. Jon Cheney, Volusia County Traffic Engineering, replied a study was done by FDOT to extend LPGA Boulevard south adjacent to the landfill and tie it in to Tomoka Farms Road; there was also a plan to extend it from there to tie it in to Madeline Avenue. That was being done in cooperation with the Coraci Park property owners of Port Orange. It is still on the books but stalled because of environmental issues and the overall cost of the project. The county is currently working with the developer for an extension of Madeline Avenue towards I-95. The previous study may still be available on the TPO's website; it was completed approximately 10 to 15 years ago.

Members discussed the LPGA Boulevard and US 1 interchange projects; Ms. Nicoulin noted a PD&E study is currently underway for the US 1 interchange. It is not just for truck movements from Destination Daytona to the interstate but for capacity and safety.

C. FDOT Report

Ms. Hinson provided the FDOT report and announced the big highlight of the month is the installation of the first Zicla Zipper Buffering System on SR 430 (Oakridge Boulevard) from the east side of the river to SR A1A this week; this will be the first zipper system installed in FDOT District 5. She gave an update on various other projects within the FDOT report. She also announced rotating nightly ramp closures this week at the I-95/LPGA

Boulevard interchange and double lane closures I-4 westbound from west of CR 4139 to east of SR 44 due to deep trench repairs.

Commissioner Cantu asked when Beville Road will be resurfaced; there is a new bike path coming soon from Andros Isle to Clyde Morris Boulevard.

Ms. Hinson replied she will find out and provide the information to the TPO to distribute.

VII. Interim Executive Director's Report

Ms. Nicoulin provided an update on the Executive Director search and announced the Executive Director Search Committee (EDSC) met at the beginning of January and decided to re-open the application period through January 31, 2022. The EDSC met last week and reviewed the 18 qualified candidates and selected 12 semi-finalists to proceed to the next phase. The candidates will provide answers to questionnaires and a video interview; the EDSC will meet again on March 10, 2022 to narrow the candidate field down to 3 to 5 finalists to come in for in-person interviews. The goal is to have a candidate to recommend to the TPO Board at the April board meeting.

VIII. River to Sea TPO Board Member Comments

Commissioner Johnson stated Holly Hill held a workshop regarding LPGA Boulevard from US 1 to Nova Road; they do not know yet what can be done but it was agreed a change is needed. The city manager will have a meeting with the county engineer to explore possibilities. He would like to see Tymber Creek Road open up to SR 40. He announced that two years ago Holly Hill opened a gymnastics center which has done amazingly well; there are over 500 kids enrolled. They are now having a groundbreaking event this Friday at 4:00 pm for another two acres at the north-end of the center for a sports center for baseball, football, soccer, etc. It also leaves room for future expansion.

Vice Mayor Smith announced Ponce Inlet has a sidewalk widening project and they have implemented a 10 mile-per-hour (mph) speed limit on sidewalks for electric bikes, scooters, golf carts, etc. This is an experiment and more of a tool; he will provide an update on how it is working at a future meeting.

Council Member Allebach announced Orange City has a roundabout being installed on a major thoroughfare that has had many accidents. They have also approved moving from septic to sewer on the east side of US 17/92 to the west; the community has been overwhelmingly supportive and there is a waiting list of people wanting to move from septic to sewer. They are also embarking on a facilities building program; they will have a citizens committee to help with the idea of having the police, fire, etc.; all in one space for their growing community.

Commissioner Cantu announced a sidewalk gap from Pine Lakes to Big Tree Road is now complete from Dunlawton Avenue to International Speedway Boulevard; however, a small section that is state-owned from Clyde Morris/Beville Road to Hancock Road is not. She asked for an update or if there are funds that can be used for this as many Embry Riddle Aeronautical University (ERAU) students and others use this route.

Ms. Nicoulin replied there are safety funds that can be utilized; there is currently a project along Clyde Morris Boulevard that is looking at a number of issues. Originally it was a widening project but has been re-classified as "re-imagining" Clyde Morris Boulevard which is under concept plan and development. She will keep Commissioner Cantu posted on updates regarding this project.

Mayor Alfin stated the city of Palm Coast unanimously voted to hire the interim city manager as manager; her name is Ms. Denise Bevan and she has 14 years experience with the city.

Commissioner Belhumeur announced Flagler Beach's city manager is working with FDOT on having their crosswalks more prominently marked; especially mid-block crossings. The planning board will sign off on the site development of a new hotel in Flagler Beach in the next couple of weeks.

Vice Mayor Lindlau announced the city of Oak Hill has a new city sign that is aesthetically pleasing and another is planned for the south part of the city. The city also has a couple of new sub-divisions ready to break ground and he announced Burns Science and Technology School recently broke ground on a new high school that will hopefully

be ready for students in September; there are 2,000 students on a waiting list. The city has also broken ground on the Indian Harbor septic-to-sewer project; the city installed testing wells over a year ago to monitor water quality so when the system is installed they will be able to see what is actually in the water. Most of the funding for this project came from grants.

Commissioner Cloudman announced this weekend is the 25th annual Mardis Gras Dog Parade in DeLand. He asked if any members have shown interest in the MPOAC Institute; he highly recommends it.

Ms. Nicoulin replied yes, three members have been registered.

Councilwoman Power announced the 10th Street project between New Smyrna Beach and Edgewater is almost finished

Mayor Chasez announced DeBary is attempting to acquire the Riverbend South property which is a 170-acre conservation property where a small area would be used as a water research center. DeBary would manage the property and partner with Aquatic Reliance; they have pending applications in federal court. The city will continue to build city trails that they mandate from developers; these are trails the city mandates that developers must install and will connect with other county and state trails. They will be connecting the last piece of city trail to the conservation area which has been a high priority for the city. They recently held a trial opening with a rail ride of approximately 100 riders who explored the many trail amenities. DeBary was declared an official "trail city"; the 14th within the state; it will be officially awarded on April 7, 2022. Beginning March 1, 2022, a golf cart ordinance will take effect and will allow golf carts on streets and sidewalks throughout much of DeBary; it will not allow them on state or county roads. There will be a \$25 annual registration and a signed affidavit that the golf cart meets safety regulations. It is a commitment of the city to increase the sidewalk infrastructure; they widened the sidewalk in front of the elementary school. There is more sidewalk work to be done; they have an entire sidewalk inventory and what needs to be done. If there is no sidewalk and it is a connector road, golf carts cannot go there. One of the most frequent complaints the city council receives regards speeding; she explained that DeBary contracts with the Volusia County Sheriff's Office for its policing services and the city is due \$200,000 in rebate monies that they chose to invest in an additional deputy to specifically address speeding enforcement.

Volusia County Council Chair Brower commented that Commissioner Cantu had a meeting last month with the residents of Pelican Bay regarding the upcoming Amazon fulfillment center; the attorney for Amazon rescinded offers. He asked if there was any update on turning lanes or traffic signals along Beville Road or Williamson Boulevard that came out of that meeting.

Mr. Cheney replied the county has met with the Amazon developer and their consultant regarding a presentation to the citizens. They are trying to schedule a meeting with FDOT to discuss options discussed at that meeting with the citizens and Commissioner Cantu.

Commissioner Cantu added that she is meeting with FDOT on Tuesday to discuss concerns her residents have; there will be a private meeting with Amazon. There will also be an open meeting toward the end of March with the developer and county; there will be digital maps available for review regarding the Hillwood Development. They have to have approval from 75% of the Pelican Bay Homeowner's Association (HOA). They are not so much concerned with the Amazon development as the extension of Pelican Bay and the addition of 600 new homes; they already have issues at the west gate entrance. They are conducting a study of the west gate entrance and reviewing accident reports and the traffic logs of how many people are coming in and out of the development. They are waiting to see what FDOT will approve.

Council Member Robins commented there are a lot of good things happening in Southeast Volusia which bodes for great success for the future; they are looking at additional development and infrastructure. There is a development summit tomorrow at 8:00 am at the Brannon Center. Pioneer Trail and Tomoka Farms Road have been hot topics; the county acquired the right-of-way and has started design for the roundabout. They have installed safety measures including flashing stop signs and speed bumps. There is a memorial there for Deputy Frank Scofield that he would like to keep in place.

Councilman Sander announced South Daytona recently installed a LED sign in front of city hall to keep residents informed of things coming up in the city. They have some properties under development along the river; vacant

properties that have been blighted and vacant now have interest. The old cement property has been sold and there will be development. He announced the city will soon have a new logo that will incorporate some of the historical aspects of South Daytona.

Chairperson Wheeler commented that it is important to share the good things that are occurring in our cities. She announced Daytona Beach Shores is having a food truck event tomorrow night at 5:00 pm at the Pavilion along with a free concert. The Volusia County Council spent the entire day yesterday at a water quality workshop; there was great participation. Volusia County has done much for water quality; however, there is more to be done.

Ms. Hinson stated she has received an answer regarding the Beville Road resurfacing project; the project is still in the design phase and has a letting date of July 6, 2022. For the most current information regarding projects she suggested members go to the www.CFLRoads.com website; this project's FM # is 442906-1 from Williamson Boulevard to east of Forest Lake.

Council Member Foley stated Port Orange have progressed on a 20-year promise on the Riverwalk project; Bristol Development will be meeting with other properties to move this project along.

IX. River to Sea TPO Chairperson Comments

There were no TPO Chairperson comments.

X. Information Items

- Citizens Advisory Committee Attendance Record – 2022
- Technical Coordinating Committee Attendance Report – 2022
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2022
- January TPO Outreach and Activities
- Volusia and Flagler County Construction Reports

XI. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 10:47 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

VOLUSIA COUNTY COUNCIL MEMBER BILLIE WHEELER
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the February 23, 2022 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 23rd day of March 2022.


DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION