

**Technical Coordinating Committee (TCC)
Meeting Minutes
February 21, 2023**

TCC Members Physically Present:

Andrew Holmes
Noel Eaton
Steven Bapp
Melissa Winsett
Darren Lear
Caryn Miller
Brian Walker, Chairperson
Shawn Finley
Mark Karet
Adam Mendenhall
Tim Burman
Steven Danskine
Ralf Heseler
Sean Castello
Anna Taylor (non-voting)

TCC Members Virtually Present:

Marcus DePasquale
Jose Papa

TCC Members Absent:

Rob Paradise
Lee Evett
Kyle Fegley (excused)
Becky Mendez (excused)
Adam Mengel

Others Physically Present:

Colleen Nicoulin
Stephan Harris
Mark Trebitz
Celine Bounds
Mark Trebitz
Donna Graybill
Claire Hartman
Victor Muchuruza
Emmanuella Rodriquez

Others Virtually Present:

Debbie Stewart, Recording Secretary
Pam Blankenship
Kellie Smith
Steven Buck
Jennifer Carver

Representing:

Daytona Beach
Daytona Beach Shores
DeBary
DeLand
Edgewater
Flagler Beach
Holly Hill
Ormond Beach
Pierson
Ponce Inlet alternate
Port Orange
South Daytona
Votran
Volusia County Traffic Engineering
FDOT

Representing:

Bunnell
Palm Coast alternate

Representing:

Deltona
Lake Helen
New Smyrna Beach Alternate
Orange City
Flagler County Traffic Engineering

Representing:

TPO Staff
TPO Staff
FDOT
FDOT
FDOT
Ghyabi Consulting
Ghyabi Consulting
HDR, Inc.
Kimley-Horn

Representing:

TPO Staff
TPO Staff
FDOT
FDOT
FDOT

I. Call to Order / Roll Call / Determination of Quorum

Chairperson Walker called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. The meeting was held in a hybrid format with 14 voting and one non-voting member physically present and two voting members virtually present.

Ms. Nicoulin stated that due to COVID-19 and an Executive Order issued by the Governor, the TPO started holding 100% virtual meeting participation beginning in March 2020; when that Executive Order expired, we were still allowed to meet virtually as long as a physical quorum was present. Those members attending virtually were permitted to vote based on an extenuating circumstance; COVID-19 has been the extenuating circumstance up to this point. The Executive Committee discussed virtual meeting participation earlier this month and agreed that it is important but the reference to COVID-19 needs to be removed. Moving forward, any member needing to attend virtually will need to provide a reason and members physically present will vote to approve virtual participation on an individual basis. She asked that when members RSVP their meeting attendance to provide a reason if they are requesting to attend virtually.

MOTION: *A motion was made by Mr. Lear to allow TCC members attending virtually to participate and vote. The motion was seconded by Ms. Miller and carried unanimously.*

The Pledge of Allegiance was given.

II. Public Comments/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the January 17, 2023 TCC Minutes

MOTION: *A motion was made by Mr. Lear to approve the January 17, 2023 TCC minutes. The motion was seconded by Mr. Karet and carried unanimously.*

B. Review and Recommend Approval of Resolution 2023-## Adopting the 2023 River to Sea TPO Safety Data and Targets

Ms. Nicoulin stated that each year in February, the TPO adopts its annual safety targets; over the last five years the TPO has adopted independent targets based on a 2% annual reduction. FDOT adopts a target of zero for each performance measure in the safety category. A presentation and discussion were held last month regarding a change in the methodology; the TPO will be adopting FDOT's target of zero. This is for a number of reasons including that safety is a priority for the TPO and its partners; and we will be striving for a common goal of reducing fatal crashes on our roadway network to zero. Also, the TPO applied for the Safe Streets and Roads for All (SS4A) grant through the US DOT which requires a commitment to Vision Zero for each of the five safety performance measures; she announced the TPO was awarded this grant.

MOTION: *A motion was made Mr. Lear by to recommend approval of Resolution 2023-## adopting the 2023 River to Sea TPO safety data and targets. The motion was seconded by Ms. Miller and carried unanimously.*

C. Appointment/Reappointment of Transportation Improvement Program (TIP) Subcommittee Members

Ms. Nicoulin explained the TIP Subcommittee meets twice per year; in the spring to review project applications received through the annual Call for Projects; and in the fall to review the process and provide recommendations for improvement to the process. In February, prior to the close of the Call for Projects, the TIP Subcommittee membership is open for any new members that may want to serve. The current TIP Subcommittee members representing the TCC are Mr. Jose Papa, Mr. Brian Walker, and Mr. Jay Williams. She asked for a commitment from the current members to continue to serve and if any other members would like to join the TIP Subcommittee.

Mr. Papa stated he would like to continue to serve; however, he is now the alternate for Palm Coast so it may be him or Mr. Phong Nguyen.

Ms. Nicoulin replied that has been done in the past; the Volusia County representative and the alternate were both TIP Subcommittee members.

Chairperson Walker asked if there was a maximum number of members for the TIP Subcommittee.

Ms. Nicoulin replied no; however, there needs to be enough members to ensure a physical quorum.

Ms. Miller volunteered to serve.

MOTION: *A motion was made by Mr. Lear to appoint Ms. Caryn Miller; to reappoint Mr. Brian Walker, Mr. Mike Disher (Mr. Adam Mendenhall as alternate), Mr. Jay Williams, and Mr. Jose Papa (Mr. Phong Nguyen as alternate) to the Transportation Improvement Program (TIP) Subcommittee. The motion was seconded by Mr. Karet and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of FDOT's Resilience Action Plan

Ms. Jennifer Carver, FDOT, gave a PowerPoint presentation on FDOT's Resilience Action Plan (RAP) which is under development and required by the state. She provided information on FDOT's family of statewide plans. FDOT's resilience policy was adopted in 2020 and resilience is defined as the ability to adapt to changing conditions, and prepare for, withstand, and recover from a disruption of the transportation system. They will identify risks related to storms, flooding, sea level rise, etc.; and incorporate strategies to avoid, mitigate, or eliminate impacts. She reviewed some of the tools FDOT has developed including a sketch mapping tool that TPOs can use to incorporate resiliency into their long range transportation plans (LRTPs). She explained how FDOT is incorporating resiliency into their projects and noted that resiliency is not just a coastal issue but includes inland flooding, detours, causeways, and supply chain issues. The Regional Planning Council worked with the TPO on a resilience plan for this area. She explained the three specific goals of the RAP identified by the Legislature and the required elements of the RAP, some of which are rolled into a vulnerability assessment of the state highway system. The next steps for the RAP include finalizing the vulnerability assessment and prioritization; continuing outreach; finalizing the strategies; technical assistance and a database. FDOT plans to hold a public comment period for the RAP in May. She explained the federal Promoting Resilience Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) program that is part of the Infrastructure Investment and Jobs Act (IIJA); it funds specific resilience improvements and resilience portions of projects. There are formula funds allocated to FDOT districts and discretionary grant funding will also be available that local municipalities will be able to apply for. This program also includes an optional Resiliency Improvement Plan similar to the RAP but there are a few additional requirements; once FDOT has completed the RAP, they will enhance it to meet the requirements of the federal plan. Once that plan is approved by FHWA, it will allow anyone receiving PROTECT funds in the state an opportunity for a higher federal share.

B. Presentation and Discussion of I-95 Interchanges at US 1 and LPGA Boulevard

Mr. Mark Trebitz, FDOT, gave a PowerPoint presentation on the I-95 at US 1 interchange; he announced a public hearing will be held in March regarding this project and the preferred alternative. The existing interchange is one of the oldest in the state and some of its features are sub-standard. He reviewed the purpose and need of the project. A public meeting was held regarding the alternatives and the preferred alternative is a diverging diamond interchange; US 1 will be widened to six lanes and the bicycle/pedestrian features will be upgraded. He explained how the diverging diamond interchange will work and the overall benefits of it. He noted a video is available of the project at www.cflroads.com. The project will replace the bridges over US 1 and the FEC railroad tracks and will require the acquisition of right-of-way of the existing Sunoco station/Florida Citrus businesses in the southeast quadrant as well as partial right-of-way impacts for the frontage road and intersections. He reviewed the project schedule; and announced a hybrid public hearing will be held in March; virtual on March 29, 2023, and in-person on March 30, 2023 at The Chapel in Ormond Beach. There is an overlap between the PD&E and design phases that is currently ongoing; both phases are fully funded. The right-of-way phase is partially funded for FY 2027 and construction is currently unfunded; however, if the Moving Florida Forward Initiative is approved, it would provide full funding for the project and advance construction.

Chairperson Walker asked for clarification for the year the traffic estimates will double and increase on I-95 by 40%.

Mr. Trebitz explained 2050 was the year FDOT conducted the traffic analysis for; he confirmed the study shows traffic will double on US 1 and increase on I-95 by 40%.

Chairperson Walker referred to the right-of-way acquisition of existing businesses and asked how that was done; if it was through eminent domain.

Mr. Trebitz replied yes; the business owner attended the public meeting and FDOT is in the process of answering his questions; it is moving through the process.

Ms. Celine Bounds, FDOT, gave a PowerPoint presentation on the I-95 at LPGA Boulevard interchange; the project limits are from US 92 to Williamson Boulevard and include the Tomoka River Bridge. She noted that the project area is experiencing unprecedented growth that is expected to continue as there is more development coming. She reviewed the existing safety concerns and provided crash statistics for 2015 to 2019, including bicycle/pedestrian crashes. These crashes are directly correlated to congestion in the area. She reviewed the project's purpose and need; and the project schedule; they are currently in the PD&E phase which is overlapping with the design. Right-of-way is partially funded, and construction is currently unfunded.

C. FDOT Report

Ms. Taylor announced the SR A1A resiliency team is hosting a public meeting regarding the resilience plan for Volusia County on March 8, 2023 and for Flagler Beach on March 21, 2023. FDOT has been partnering with the TPO recently on bike helmet fittings; she thanked TPO staff for their partnership. She announced FDOT's safety team held an initiative to allow elementary school students to learn about bicycle/pedestrian safety, signage, etc.; they held a bike lane design contest and McInnis Elementary School in DeLeon Springs and Wadsworth Elementary School in Palm Coast were the winners in Volusia and Flagler Counties. FDOT will be working with the school board to install the winning designs.

D. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

C. Staff Comments

Ms. Nicoulin announced the TPO was awarded the Safe Streets and Roads for All (SS4A) grant; the application was submitted this past fall in partnership with Volusia and Flagler Counties. The grant amount is \$320,000 with a match of \$80,000 provided by Volusia and Flagler Counties for a total amount of \$400,000 to develop a comprehensive safety action plan for the two counties. She referred to the TPO's adoption of safety targets and Vision Zero, and noted the local governments are also developing Vision Zero action plans; it is a catalyst for everyone to work together to reduce fatalities and serious injuries on our roadways. She referred to the Moving Florida Forward Infrastructure Initiative mentioned during the I-95 interchanges presentation; there were 20 projects identified in the state for this initiative and we are fortunate that the I-95 at US 1 interchange is included; this initiative moves the project forward by a few decades and will fully fund construction. The TPO has worked with FDOT staff to get the funding for the initial stages of this project which has it lined up perfectly for construction funding.

Ms. Nicoulin reminded members that the annual Call for Projects is currently open and will close on February 28, 2023 at 4:00 pm; since the TPO is in the process of moving, we are not asking for a hard copy but for applicants to upload their applications to the TPO's file transfer site. She also reminded members that February 28, 2023 is the deadline for letters of support and updated cost estimates for unfunded phases of projects on the priority list.

Ms. Nicoulin announced the TPO is relocating its offices this Thursday; the day-to-day operations will be moved to the Florida Tennis Center; it is a Daytona Beach property located on LPGA Boulevard. The committee and board meetings will be held temporarily in the Airline Room at the Daytona Beach International Airport. Parking will be validated. This is a short-term, temporary move while the TPO evaluates options for a long-term relocation.

VI. TCC Member Comments

There were no member comments.

VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO events
- TPO Board Report

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 3:59 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MR. BRIAN WALKER, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the February 21, 2023 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 21st day of March 2023.



DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the February 21, 2023 TCC meeting is available upon request.**