

**Citizens' Advisory Committee (CAC)
Meeting Minutes
February 20, 2024**

CAC Members Physically Present:

Shawn Collins
Emily Nice
John MacFarlane
Kerry Karl
Janet Deyette
Christine Power
Greg Feldman, Vice Chairperson
Bob Storke
Fred Heyne
Wayne Josvai
Bobby Ball
Elizabeth Alicia Lendian
Dave Castagnacci, Chairperson
Pam Phillips
Jacob Lunceford
Kia Powell (non-voting advisor)

CAC Members Virtually Present:

Ed Fendley
Bob Williams
Omar Atallah (non-voting)
Jay Williams (non-voting)

CAC Members Absent:

Trevor Martin
Heidi Petito
Mark Stancel (excused)
Susan Elliott
Paul Martel
Katheryn Meagher (excused)
Faith Alkhatib (non-voting)
Hamid Tabassian (non-voting)

Others Physically Present:

Donna King, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Gillis Blais

Representing:

Daytona Beach
Daytona Beach Alternate
DeBary
DeLand
Deltona
Edgewater
Flagler County
Orange City
Ormond Beach
Ponce Inlet
Port Orange
Volusia County
Volusia County
Volusia County
Volusia County Transit Services
FDOT

Representing:

Flagler Beach
New Smyrna Beach
Volusia County Traffic Engineering
VC Traffic Engineering Alternate

Representing:

Flagler County Transit
Flagler County Transit Alternate
Palm Coast
Pierson
Pierson Alternate
South Daytona
Flagler County Traffic Engineering
FC Traffic Engineering Alternate

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Citizen

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Citizens Advisory Committee (CAC) Chairperson Dave Castagnacci called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with fourteen voting members and one non-voting member physically present, and two voting members and two non-voting members virtually present.

The Pledge of Allegiance was given.

MOTION: *A motion was made by Ms. Karl to allow members attending virtually to participate and vote. The motion was seconded by Mr. Feldman and carried unanimously.*

II. Public Comment/Participation

There was no public comment/participation.

III. Action Items

A. Review and Approval of the January 16, 2024 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Feldman to approve the January 16, 2024 CAC minutes. The motion was seconded by Mr. Macfarlane and carried unanimously.*

B. Review and Recommend Approval of Resolution 2024-## Amending the Connect 2045 Long Range Transportation Plan (LRTP) (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin provided detailed information regarding the amendment to the LRTP which adds the I-4 Connector and US 92 Interchange Modification and Improvement Project as a developer-funded project to the Strategic Intermodal System Cost Feasible Plan. The proposed amendment has been out for public comment; none have been received to date.

Ms. Nicoulin answered CAC members' questions regarding the I-4 and US 92 interchange modification and improvement project and the reason for the different colors on the map provided.

MOTION: *A motion was made by Mr. Ball to recommend approval of Resolution 2024-## amending the Connect 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Mr. Feldman and carried unanimously by roll call vote.*

C. Review and Recommend Approval of Resolution 2024-## Amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) (ROLL CALL VOTE REQUIRED)

Ms. Nicoulin provided detailed information regarding the amendment to the TIP which included two railroad safety projects.

Ms. Nicoulin answered CAC members' questions regarding funding.

MOTION: *A motion was made by Ms. Deyette to recommend approval of Resolution 2024-## amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP). The motion was seconded by Ms. Phillips and carried unanimously by roll call vote.*

D. Review and Recommend Approval of the Draft FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) for FDOT/FHWA Review

{Handout Provided}

Ms. Nicoulin provided in-depth details of the UPWP amendment. She explained the UPWP activities and the process of approval. She noted the revisions to the task activities list and explained the process that will take place after the approval. She discussed the funding allocations; the Consolidated Planning Grant; FTA grants; PL funds; SU funding; SS4A funds; transit activities; and feasibility studies. She provided details of the deobligation process and explained how unused funding rolls into the following year.

Ms. Nicoulin answered CAC members' questions regarding TPO staffing plans; the deobligation funds and what "as needed" meant in the description.

MOTION: *A motion was made by Mr. Feldman to recommend approval of the Draft FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP) for FDOT/FHWA Review. The motion was seconded by Ms. Power and carried unanimously.*

E. Appointment/ Reappointment of 2024 Transportation Improvement Program (TIP) Subcommittee Members

Ms. Nicoulin provided in-depth details of the TIP Subcommittee’s responsibilities and how often the meetings occur. She asked for volunteers to serve and if the current members wanted to be reappointed.

MOTION: *A motion was made by Ms. Karl to appoint Dave Castagnacci and Shawn Collins; and reappoint Bobby Ball and Bob Storke to the 2024 Transportation Improvement Program (TIP) Subcommittee. The motion was seconded by Ms. Deyette and carried unanimously.*

IV. Presentation Items

A. FDOT Report

Ms. Kia Powell provided details of the FDOT report included in the agenda and announced the most up-to-date project information can be found at www.cflroads.com. She announced the FDOT Strategic Safety Plan Workshop would be held on February 27 in Titusville from 11:30 am to 12:30 pm for the CAC members to attend.

Mr. Collins asked for an update on the Central Florida Commuter Rail Commission.

Ms. Powell noted she would speak to him about that following the meeting.

B. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

Ms. Phillips asked about the mark out/tag out on SR A1A, from SR 40 going northbound and how it is not listed in any of the construction or FDOT reports. She asked for more information on that project.

Ms. Nicoulin stated that is a resurfacing project that FDOT is conducting. FDOT held a public meeting over six months ago on that project. She stated that she could get more information back to Ms. Phillips about that project.

V. Staff Comments

Ms. Nicoulin mentioned the FDOT Strategic Safety Plan Workshop being held on February 27 in Titusville. She also stated that Ms. Bobo will be providing a presentation to the CAC in a couple of months on the results of the workshop. She provided follow-up information to Ms. Nice regarding slow traffic signs on I-4 and the crosswalk at the Hard Rock Café. She noted the TPO’s Call for Projects closes on February 29, 2024, and an updated Priority List will be presented in May.

VI. CAC Member Comments

Ms. Deyette stated that she is looking forward to the TPO getting a new office location.

Ms. Power asked if it was feasible to stay in the old TPO office building.

Ms. Nicoulin explained that they terminated all the leases in the old building which is still vacant; no repairs have been done to repair the hurricane damage.

VII. Information Items

- CAC & TCC Attendance Records
- River to Sea TPO Outreach and Events
- Upcoming River to Sea TPO Events
- TPO Board Meeting Summary

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:06 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

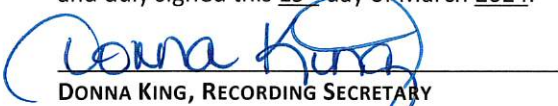


MR. DAVE CASTAGNACCI, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

GREG FELDMAN
COCHAIR

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the February 20, 2024 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 19th day of March 2024.



DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the February 20, 2024 CAC meeting is available upon request.**