

MEETING AGENDA

Please be advised that the River to Sea Transportation Planning Organization (TPO) **CITIZENS ADVISORY COMMITTEE (CAC) & TECHNICAL COORDINATING COMMITTEE (TCC)** will be meeting on:

DATE: Tuesday, February 16, 2021
TIME: 1:15 P.M. (CAC) & 3:00 P.M. (TCC)
PLACE: River to Sea TPO Conference Room
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, Florida 32114

**MASKS MUST BE WORN
BY MEMBERS
PHYSICALLY PRESENT**

CAC & TCC Meetings

Tuesday, February 16, 2021 at 1:15 pm and 3:00 pm respectively
Please join my meeting from your computer, tablet or smartphone.
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Ms. Nora Jane Gillespie, CAC Chairperson

Ms. Becky Mendez, TCC Chairperson

CAC & TCC AGENDA

- I. **CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE**
- II. **PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- III. **ACTION ITEMS**
 - A. **REVIEW AND APPROVAL OF THE JANUARY 19, 2021 CAC/TCC MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, CAC pages 3-10; TCC pages 3, 11-17)*

III. ACTION ITEMS *(Continued)*

- B. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## UPDATING THE R2CTPO SAFETY PERFORMANCE TARGETS** *(Contact: Colleen Nicoulin) (Enclosure, pages 18-21)*
- C. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO THE METROPOLITAN PLANNING ORGANIZATION (MPO) AGREEMENT FOR THE USE OF TRANSPORTATION PLANNING (PL) AND URBAN ATTRIBUTABLE (SU) FUNDS AND AMENDING THE FY 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP)** *(Contact: Lois Bollenback) (Enclosure, pages 22-24)*
- D. APPOINTMENT/REAPPOINTMENT OF TRANSPORTATION IMPROVEMENT PROGRAM (TIP) SUBCOMMITTEE MEMBERS** *(Contact: Colleen Nicoulin) (Enclosure, page 25)*

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF TRANSPORTATION FUNDING** *(Contact: Colleen Nicoulin) (Enclosure, page 26)*
- B. PRESENTATION AND DISCUSSION OF THE FDOT DISTRICT 5 BICYCLE AND PEDESTRIAN MASTER PLAN** *(Contact: Stephan Harris) (Enclosure, page 27)*
- C. FDOT REPORT** *(Contact: Anna Taylor, FDOT District 5) (Enclosure, pages 28-31)*
- D. VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS** *(Contact: Volusia County & Flagler County Traffic Engineering) (Enclosure, pages 32-34)*

V. STAFF COMMENTS *(Enclosure, page 35)*

→ Update on R2CTPO FY 2019/20 Annual Report

VI. CAC/TCC MEMBER COMMENTS *(Enclosure, page 35)*

VII. INFORMATION ITEMS *(Enclosure, pages 35-41)*

- CAC & TCC Attendance Records
- January TPO Outreach and Events
- January 27, 2021 TPO Board Report

VIII. ADJOURNMENT *(Enclosure, page 35)*

****The next CAC and TCC meetings will be on Tuesday, March 16, 2021****

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event.

**MEETING SUMMARY
CAC & TCC
FEBRUARY 16, 2021**

III. ACTION ITEMS

A. REVIEW AND APPROVAL OF JANUARY 19, 2021 CAC/TCC MEETING MINUTES

Background Information:

Minutes are prepared for each CAC and TCC meeting and said minutes must be approved by their respective committees.

ACTION REQUESTED:

MOTION TO APPROVE THE JANUARY 19, 2021 CAC/TCC MEETING MINUTES

**Citizens' Advisory Committee (CAC)
Meeting Minutes
January 19, 2021**

CAC Members Physically Present:

Janet Deyette
Marcia Stevens-Foltz
Gilles Blais
Bob Storke
Paul Martel
Joe Villanella
Bobby Ball
Jack Delaney
Elizabeth Alicia Lendian
Ralf Heseler
Melissa Winsett (non-voting)

CAC Members Virtually Present:

Erika Benfield
Daniel Klasel, Jr.
Nora Jane Gillespie, Chairperson
Roger Strcula
Alan Peterson, Vice Chairperson
Dave Castagnacci
Anna Taylor (non-voting advisor)

CAC Members Absent:

Mary Dioguardi
Faith Alkhatib (non-voting)
Tisha Peterson
Rick Basso
Susan Elliott (excused)
Patricia Lipovsky (excused)

Others Present:

Debbie Stewart, Recording Secretary
Colleen Nicoulin
Pam Blankenship
Lois Bollenback
Stephan Harris
Kellie Smith
Katherine Alexander
Julie Holtzhausen
Rakinya Hinson
Heather Garcia
Rafael Rodriguez

Representing:

Deltona
Flagler County
Holly Hill
Orange City
Pierson Alternate
Ponce Inlet
Port Orange
South Daytona
Volusia County at Large
Votran (CTC)
Volusia County Traffic Engineering

Representing:

DeBary
Edgewater
New Smyrna Beach
Ormond Beach
Palm Coast
Volusia County Chair
FDOT District 5

Representing:

Flagler Beach
Flagler County Traffic Engineering
Flagler County Public Transportation
Lake Helen
Pierson
Volusia County D-2

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
FDOT
FDOT
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FDOT

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Immediate Past Chairperson Janet Deyette called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 10 voting and one non-voting members physically present and six voting and one non-voting members virtually present.

Immediate Past Chairperson Deyette stated the members attending virtually are doing so as a result of social distancing restrictions associated with COVID-19. Rulings from the Florida Attorney General require that members physically present take a vote to allow virtual participation and voting due to “extraordinary circumstances”.

MOTION: *A motion was made by Mr. Martel to allow CAC members attending virtually to participate and vote. The motion was seconded by Ms. Lendian and carried unanimously.*

The Pledge of Allegiance was given.

Immediate Past Chairperson Deyette turned the meeting over to Chairperson Gillespie.

II. Press/Citizen Comments

There were no press/citizen comments.

III. Action Items

A. Review and Approval of November 17, 2020 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Storke to approve the November 17, 2020 CAC meeting minutes. The motion was seconded by Mr. Martel and carried unanimously.*

B. Review and Recommend Approval of Resolution 2021-## Amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP) (Roll Call Vote Required)

Ms. Nicoulin stated this proposed TIP amendment adds the LeHigh Trailhead project to the current year; it is currently on Tier A of the Bicycle/Pedestrian Priority List and is ready for construction. She reminded members that at the November 17, 2020 CAC meeting, the committee acted on a TIP amendment for additional projects; the I-95/Pioneer Trail interchange and two Section 5310 transit projects. There was not a physical quorum for the November TPO Board meeting so those amendments were not approved. The proposed TIP amendment today will be packaged with the previous amendments recommended for approval in November for the TPO Board this month.

Mr. Peterson asked where the money is coming from and if it impacts or delays any other projects currently funded.

Ms. Nicoulin it is current year SU set aside funding and the TPO has been working with FDOT to program the funds; it is not impacting any other project in Tier A. Tier A projects are projects that have already received funding for one or more phases, moved through design and are ready for construction; this is the next project to move into the Work Program.

Mr. Peterson commented he is aware of this project and he wonders about the \$2 million project cost; this is a nice project to have but he would not give it a high priority. He asked how the state suddenly has so much money we were not aware of until now.

Ms. Nicoulin replied the TPO has been aware of these funds and has been trying program them since June 2020. Due to changes caused by COVID-19, FDOT was not allowing projects to move into the Work Program at that time. This project was submitted to the TPO through the annual Call for Projects and was scored and ranked; it was funded for design in 2017 and moved into the Work Program then. The TPO has a commitment to continue to work on and complete projects it has started.

Ms. Foltz commented the LeHigh Trail is an important trail; it was a cement plant and a railroad that went to Bunnell which the city turned into a trail that connects one side of the city to the other. This location will now be connecting the Town Center to the trail. There is also a project to build a bridge over SR 100 that will connect the trail to Bunnell State Park.

Chairperson Gillespie noted that when this project was reviewed and scored, it scored at the top because it has some special points; it connects and does a lot.

MOTION: *A motion was made by Ms. Deyette to recommend approval of Resolution 2021-## amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP). The motion was seconded by Mr. Blais and carried unanimously by a roll call vote.*

IV. Presentation Items

A. Presentation and Discussion of Updated R2CTPO Safety Data and Targets

Ms. Nicoulin gave a PowerPoint presentation of updated safety data and targets and stated the TPO reviews safety data each year at this time in order to establish new annual safety targets. As part of development of the data, staff also reviews activities and what has been done at the TPO with regards to safety; safety has always been a component of the TPO program. A 2017 Crash Analysis study was completed that determined the majority of crashes in our area are rear end crashes as a result of distracted driving and speeding. That study was built on in 2018 with a more detailed analysis of the 20 highest crash locations including the severity and frequency for road segments and intersections; it also identified mitigation strategies for those locations. The Community Safety Action Plan (CSAP) was adopted in 2019 which identifies implementable actions pertaining to safety. The five categories of safety performance measures the TPO is required to adopt targets for include the number of fatalities, number of serious injuries, rate of fatalities, rate of serious injuries and the number of non-motorized fatalities and serious injuries; these are the same categories the TPO adopted targets for in the last three years. When developing the 2021 safety targets, the TPO acknowledges and supports FDOT's Vision Zero and the ultimate goal to bring crashes down to zero; however, the we have adopted independent targets based on a 2% annual reduction for each safety performance measure. The methodology used to develop the 2021 safety targets is consistent with the methodology used in 2018, 2019 and 2020. This year, in addition to developing new targets, the TPO reviewed how we did for 2018 and 2019 relative to the adopted targets and the actual data. She noted that complete and validated data is about a year behind so we do not have the complete data for 2020 to compare; 2020 will also be a unique year due to driving behavior changes as a result of COVID-19 restrictions. She reviewed the TPO's adopted 2% reduction target for 2018 and 2019 and compared them to the actual data.

Mr. Peterson stated the adopted target has always been a 2% reduction we hope to achieve; however, the adopted target for 2018 was 136 but the 2019 target was 150. He asked why the adopted target was higher for 2019 when we want a 2% reduction.

Ms. Nicoulin replied when the targets are adopted, the last year of known, validated data is used; the 2019 target was based on known data from 2017 and represented an annual reduction from 2017. The 2018 data was not yet known when the 2019 target was adopted.

Mr. Peterson stated he understands the problem but it seems that the 2019 target ought to have been temporary until the 2018 data was known.

Ms. Nicoulin replied the TPO does not have any latitude on that; the targets must be adopted by a certain date and validated, known data must be used; the validated data is generally a year behind.

Mr. Peterson commented it would be helpful if that explanation is noted on the charts.

Ms. Nicoulin replied she could include it; she reminded members the TPO is still in the initial years of developing targets and reviewing the data; the first year targets were adopted was in 2018. The ultimate goal is to move on a downward trend. She continued reviewing the data comparison of the adopted targets to the actual data. The 2021 safety targets of a 2% reduction are being developed using the same methodology and will be adopted in February by resolution. The TPO is also developing a report reflecting activities and efforts that support the adopted targets. The Community Safety Action Plan (CSAP) was adopted in 2019 but due to COVID-19 implementation has been delayed but it is being worked on. The TPO will continue to program projects that

address safety as well as develop heat maps this year to identify crash hot spots in a shorter time frame. The TPO will also continue with partnerships to develop safety awareness campaigns.

Mr. Villanella asked if population growth is considered in this data.

Ms. Nicoulin replied yes; one of the reasons the rates are reviewed is because it includes vehicle miles travelled (VMT).

Mr. Blais asked if electric bikes are considered to be motorized or non-motorized.

Ms. Nicoulin replied non-motorized.

Chairperson Gillespie asked if this report would be back in February in resolution form.

Ms. Nicoulin replied yes; there will be a resolution with a single sheet attachment of the recommended targets.

Chairperson Gillespie asked to include Mr. Peterson's suggestion of an explanation of why the targets are what they are.

Ms. Nicoulin agreed it would be included.

Discussion continued.

B. Presentation and Discussion of Proposed Amendments to the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP)

Ms. Bollenback stated the Unified Planning Work Program (UPWP) is the two-year plan of activities for the TPO that includes all the available funding for planning and outreach, outlines tasks and activities, what studies will be completed, etc. A review is typically done mid-year to review and potentially realign funding. COVID-19 has dramatically impacted activities over the course of the last year and there are funds that were not drawn down as expected such as travel expenses. This amendment allows the TPO to reallocate those funds to where they can be used. The TPO receives funding from two sources; the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). Available funding is generally put into three categories: what is required to support staff and staff time; what is required for materials (printing, lease and other overhead); and what is available for consultant support services (studies, etc.). She reviewed and explained the proposed changes to the UPWP. Transit funding comes from FTA and the TPO is able to hold open grants that have not been drawn down; because of that, funding is being moved to transit and will be used to help supplement Votran's Transit Development Plan (TDP), Transportation Disadvantaged Service Plan (TDSP) and Comprehensive Operational Analysis (COA) which are a considerably expensive group of activities. Flagler County Public Transportation is also working on a TDP and the TPO has committed \$25,000 to that effort.

Ms. Foltz asked if the UPWP and the new tentative Work Program were the same document.

Ms. Bollenback replied the UPWP covers the TPO's planning activities and budget; it funds studies, helmet fittings, support for meetings, and other activities. The FDOT Work Program is their five-year Work Program; it includes all of the projects they will undertake over five years including maintenance, aviation, transit, etc. It is a much more comprehensive document.

Ms. Bollenback referred to the FTA funds the TPO receives and explained those funds have to be matched with local funds at an 80/20 ratio. FTA provides 80% of the funds, the TPO and/or the transit agency provides 10% and FDOT provides 10%. Because of the budget issues FDOT is facing now due to decreased driving and lower gas tax revenues, FDOT is facing a significant challenge. They have decided that rather than provide their 10% match as a cash match, they want to use toll revenue credits; this means we will get credit for the match but not actually receive it. This is approximately \$25,000 that is lost from the TPO budget. Since we are in the middle of the fiscal year and projects that are planned, she is proposing to use contingency funds to cover that

\$25,000 loss rather than use credits. It is possible that FDOT will do this for more than just this fiscal year; if that happens, there will have to be a longer discussion on how to address this over time. Her recommendation for this UPWP is to use contingency funds, which are local funds the TPO has in reserve, to make up that difference.

C. Presentation and Discussion of R2CTPO Call for Projects Workshop (TCC Only)

D. Presentation and Discussion of Votran's Transit Development Plan (TDP) Major Update, Transportation Disadvantaged Service Plan (TDSP), and Comprehensive Operational Analysis (COA)

Ms. Nicoulin introduced Mr. Ralf Heseler, Votran, to give the presentation of Votran's Transit Development Plan (TDP) major update, Transportation Disadvantaged Service Plan (TDSP), and Comprehensive Operational Analysis (COA).

Mr. Heseler gave a PowerPoint presentation and explained that the TDP is a plan of action that covers ten years; it takes into account the future of transit, future development, etc. A minor update is done every five years and a major update every ten years; it is a requirement for FDOT funding. Votran has hired a consultant, Tindale Oliver, to assist with the development of the TDP. The TDP reflects the community's vision for transit and identifies funded and unfunded needs. He reviewed the TDP process, components of the plan and public outreach that has been completed. He explained the COA and how it is being integrated into the TDP. He reviewed the project schedule, the next steps, and announced a bus passenger survey will start at the end of January. The completed draft plan will be reviewed by FDOT and the Volusia County Council. The document must be adopted by September 2021.

Mr. Blais asked if Votran was considering accepting credit cards on the bus.

Mr. Heseler replied electronic payment is being looked at; there are many advantages and few disadvantages. They are looking at how to implement it for fixed route service and paratransit service.

E. Presentation and Overview of Connect 2045 Long Range Transportation Plan (LRTP) Report

Ms. Nicoulin stated the Connect 2045 Long Range Transportation Plan (LRTP) was adopted in September 2020; since then, the TPO has been working to compile the final support documentation which includes the appendices, technical appendices and reference data that went into the final report. This final documentation was posted to the TPO's website on December 22, 2020; a link to the document was emailed to members. The information includes the final report, a series of appendices and technical appendices. It is important to point out that the LRTP provides the foundation for all the work the TPO does as well as supporting FDOT's Work Program. If anyone has any questions regarding the plan or help finding a particular project, etc., please reach out to her.

F. Presentation and Discussion of the Tentative Work Program Proposed by FDOT

Ms. Nicoulin introduced Ms. Katherine Alexander, FDOT, to give the presentation.

Ms. Alexander gave a PowerPoint presentation of FDOT's tentative Work Program for FY 2022 to 2026 and explained the five-year Work Program is a list of transportation needs planned for the five-year period. It includes public transit, seaport, airport and rail projects as well as transportation planning, transportation systems management and operations (TSM&O), engineering and design, right-of-way acquisition and construction activities. She noted FDOT is not the lead agency for the seaport, airport or transit projects but the projects are included as a result of collaboration with representative partners. Each FDOT district's needs are developed in collaboration with the local partners priorities and the needs across the state are compiled to form FDOT's Tentative Five-Year Work Program which is submitted to FDOT's Central Office, the state legislature and the Governor for approval. The Work Program is managed on a fiscal year basis beginning on July 1 and ending on June 30 the following year. She reviewed the types of projects included and noted they are based on TPO and FDOT Strategic Intermodal Systems (SIS) priorities. She explained how the development process of the

Work Program is completed and the timeline of its development. A public hearing on the Tentative Work Program was held January 11 through January 15, 2021; the deadline for public comments is January 29, 2021. The deadline for any TPO written objections is February 12, 2021. The Florida Commission for the Transportation Disadvantaged (CTD) will also hold a public hearing regarding the Work Program; a date has not yet been set.

Ms. Alexander continued her presentation and discussed the funding for the Work Program; some of the critical factors that affect funding are the growth of fuel-efficient vehicles and fewer miles traveled; increases in right-of-way costs; the impacts of COVID-19 and less travel and tourism. The biggest shortfall is within the current year which was \$80 million. They want to preserve, to the maximum extent possible, any ongoing contracts they have and fulfill their debt obligations. They also want to ensure they address any planned safety projects as well as system preservation. To offset some of the funding difference, they will reduce district contracts such as general engineering and continuing service contracts that provide extended support to FDOT. They want to reduce impacts to projects and minimize any deferrals to one or two years and spread funding out to different years. Overall funding for District 5 is approximately \$4.4 billion; she reviewed the allocations for Volusia and Flagler Counties. She reviewed the breakdown in funding relative to project type. She reviewed some of the projects included in the Tentative Work Program and the funding associated with them including SIS projects, non-SIS projects, bridge projects and bicycle/pedestrian/safety projects. Construction of a drainage improvement project from Mandarin Avenue to north of East Kentucky Avenue was deferred from FY 2021/22 to 2022/23 to help balance the District 5 Work Program.

Ms. Benfield asked her to show the slide for the first two SIS projects again.

Ms. Alexander showed those projects and stated the presentation was also emailed to members earlier.

Ms. Lendian referred to the SR 17 project that was the second priority status and asked when that project will begin.

Ms. Alexander replied currently, only the right-of-way is funded for FY 2022.

G. FDOT Report

The FDOT report was provided in the agenda.

H. Volusia and Flagler County Construction Reports

The Volusia and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Blankenship announced the TPO was awarded the Outstanding Planning Study award from the Florida Planning and Zoning Association (FPZA) Surfcoast Chapter for its Connected and Automated Vehicle (CAV) Readiness Study and Technology Transition Plan. Ms. Nicoulin was the project manager for this study.

Ms. Blankenship stated the "Love to Ride" Florida Challenge was a huge success; it ran from October 30, 2020 through November 30, 2020. She noted more than 20 committee, board and staff members participated and logged over 2700 miles over the 30-day challenge. The TPO won first place in its category as well as first place in all of Florida. From the BPAC, Ms. Gayle Belin won the early bird registration prize and received \$500; Mr. Nic Mostert won the top encourager award for all of Florida and also received \$500.

Ms. Blankenship stated the TPO held its annual Toy Drive and Open House in December; 58 toys and gift cards were collected for the Florida Department of Children and Families (DCF).

VI. CAC Member Comments

Ms. Foltz referred to the Hammock Dune Bridge over the intracoastal waterway on Palm Coast Parkway; it goes into the resort and circles back to the SR A1A intersection. There is not another bridge over the intracoastal until Crescent Beach in St. Johns County. This is a major intersection for this bridge and there is nothing there and no projects planned. She asked if FDOT could look at this or if she could request for them to look at the bridge. It is important to SR A1A and is dangerous due to all the traffic.

Ms. Nicoulin replied yes; she would coordinate with FDOT and provide back the information.

Ms. Taylor stated FDOT kicked off a study in December that was requested by Flagler County; there was a request from a resident that asked for a study. The study has commenced and she will share updates when she receives them. The intersection is currently controlled by a stop sign and she believes they are looking at a traffic signal there.

Ms. Lendian stated she asked at a previous meeting about the pink flags along SR 17 and what they are for; she has not yet received an answer.

Ms. Nicoulin replied she will continue to work on getting an answer.

VII. Information Items

- CAC & TCC Attendance Records
- November/December 2020 TPO Outreach and Events
- November 25, 2020 TPO Board Meeting Cancellation Notice
- 2021 R2CTPO Meeting Schedule

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:48 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**MS. NORA JANE GILLESPIE, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the January 19, 2021 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 16th day of February 2021.

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**Technical Coordinating Committee (TCC)
Meeting Minutes
January 19, 2021**

TCC Members Physically Present:

Andrew Holmes
Matt Boerger
Ron Paradise
Darren Lear
Brian Walker, Vice Chairperson
Kyle Fegley
Becky Mendez, Chairperson
Carl Cote
Tim Burman
Melissa Winslett
Ralf Heseler

TCC Members Virtually Present:

Belinda Collins
Mark Karet
Aref Joulani
Anna Taylor (non-voting advisor)

TCC Members Absent:

Rodney Lucas
Stewart Cruz
Tim Day
Shawn Finley (excused)
Brian Peek
Lauren Possinger (excused)
Adam Mengel

Others Present:

Debbie Stewart, Recording Secretary
Colleen Nicoulin
Lois Bollenback
Pam Blankenship
Stephan Harris
Katherine Alexander (virtual)
Kellie Smith (virtual)
Rakinya Hinson (virtual)

Representing:

Daytona Beach
DeBary
Deltona
Edgewater
Holly Hill
New Smyrna Beach
Orange City
Palm Coast Alternate
Port Orange
V.C. Traffic Engineering
Votran

Representing:

DeLand
Pierson
Ponce Inlet
FDOT District 5

Representing:

Bunnell
Daytona Beach Shores
Lake Helen
Ormond Beach
South Daytona
V.C. Emergency Management
F.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
FDOT

I. Call to Order / Roll Call / Determination of Quorum

Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:04 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with eleven voting members physically present and three voting and one non-voting members virtually present.

MOTION: *A motion was made by Mr. Holmes to allow TCC members attending virtually to participate and vote. The motion was seconded by Mr. Paradise and carried unanimously.*

The Pledge of Allegiance was given.

II. Press/Citizen Comments

There were no press/citizen comments.

III. Action Items

A. Review and Approval of November 17, 2020 TCC Meeting Minutes

MOTION: *A motion was made by Mr. Lear to approve the November 17, 2020 TCC meeting minutes. The motion was seconded by Mr. Paradise and carried unanimously.*

B. Review and Recommend Approval of Resolution 2021-## Amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP)

Ms. Nicoulin stated this proposed TIP amendment adds the LeHigh Trailhead project to the current year; it is currently on Tier A of the Bicycle/Pedestrian Priority List and is ready for construction. She reminded members that at the November 17, 2020 TCC meeting, the committee acted on a TIP amendment for additional projects; the I-95/Pioneer Trail interchange and two Section 5310 transit projects. There was not a physical quorum at the November TPO Board meeting so those amendments were not approved. The proposed TIP amendment today will be packaged with the previous amendments recommended for approval in November for the TPO Board this month.

MOTION: *A motion was made by Mr. Lear to recommend approval of Resolution 2021-## amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP). The motion was seconded by Mr. Paradise and passed unanimously by a roll call vote.*

IV. Presentation Items

A. Presentation and Discussion of Updated R2CTPO Safety Data and Targets

Ms. Nicoulin gave a PowerPoint presentation of updated safety data and targets and stated the TPO reviews safety data each year at this time in order to establish new annual safety targets. As part of development of the data, staff also reviews activities and what has been done at the TPO with regards to safety; safety has always been a component of the TPO program. A 2017 Crash Analysis study was completed that determined the majority of crashes in our area are rear end crashes as a result of distracted driving and speeding. That study was built on in 2018 with a more detailed analysis of the 20 highest crash locations including the severity and frequency for road segments and intersections; it also identified mitigation strategies for those locations. The Community Safety Action Plan (CSAP) was adopted in 2019 which identifies implementable actions pertaining to safety. The five categories of safety performance measures the TPO is required to adopt targets for include the number of fatalities, number of serious injuries, rate of fatalities, rate of serious injuries and the number of non-motorized fatalities and serious injuries; these are the same categories the TPO adopted targets for over the last three years. When developing the 2021 safety targets, the TPO acknowledges and supports FDOT's Vision Zero and the ultimate goal to bring crashes down to zero; however, we have adopted independent targets based on a 2% annual reduction for each safety performance measure. The methodology used to develop the 2021 safety targets is consistent with the methodology used in 2018, 2019 and 2020. She also explained how the five-year rolling average is calculated. This year, in addition to developing new targets, the TPO reviewed how we did for 2018 and 2019 relative to the adopted targets and the actual data. She noted that complete and validated data is about a year behind so we do not have the complete data for 2020 to compare; 2020 will also be a unique year due to driving behavior changes as a result of COVID-19 restrictions. She reviewed the TPO's adopted 2% reduction target for 2018 and 2019 and compared them to the actual data.

Chairperson Mendez referred to the 2019 study that identified the top 20 crash locations and areas that were problematic; a specific action implementation plan was also identified in the study. She asked if any of the actions have done.

Ms. Nicoulin replied projects identified in that report would need to be submitted as project applications through the Call for Projects. The city of Palm Coast submitted an application for one of the areas identified in the report. The TPO continues to monitor the areas and intersections identified in the report and work with the local governments to see if there is an appropriate project that could be undertaken by the local government.

Chairperson Mendez commented that the performance measures do not just apply to the TPO; FDOT has performance measures they have to meet as well. FDOT has a separate funding source for safety improvements; she asked if the TPO submits projects for safety funding.

Ms. Nicoulin replied the TPO works with FDOT on safety projects and resurfacing projects; FDOT will ask if there are other safety projects within the limits of the resurfacing footprint that could be incorporated into the project. Staff is compiling a list of all the studies completed at the TPO and the recommended improvements that have come out of them and is identifying what improvements have been completed; it is an ongoing effort.

B. Presentation and Discussion of Proposed Amendments to the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP)

Ms. Bollenback stated the Unified Planning Work Program (UPWP) is the two-year plan of activities for the TPO that includes all the available funding for planning and outreach, outlines tasks and activities, what studies will be completed, etc. A review is typically done mid-year to review and potentially realign funding. COVID-19 has dramatically impacted activities over the course of the last year and there are funds that were not drawn down as expected such as travel expenses. This amendment allows the TPO to reallocate those funds to where they can be used. The TPO receives funding from two sources; the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). Available funding is generally put into three categories: what is required to support staff and staff time; what is required for materials (printing, lease and other overhead); and what is available for consultant support services (studies, etc.). She reviewed and explained the proposed changes to the UPWP. Transit funding comes from FTA and the TPO is able to hold open grants that have not been drawn down; because of that, funding is being moved to transit and will be used to help supplement Votran's Transit Development Plan (TDP), Transportation Disadvantaged Service Plan (TDSP) and Comprehensive Operational Analysis (COA) which are a considerably expensive group of activities; \$60,000 is allocated to assist with this plan. Flagler County Public Transportation is also working on a TDP and the TPO has committed \$25,000 to that effort.

Ms. Bollenback referred to the FTA funds the TPO receives and explained those funds have to be matched with local funds at an 80/20 ratio. FTA provides 80% of the funds, the TPO and/or the transit agency provides 10% and FDOT provides 10%. Because of the budget issues FDOT is facing now due to decreased driving and lower gas tax revenues, FDOT is facing a significant challenge. They have decided that rather than provide their 10% match as a cash match, they want to use toll revenue credits; this means we will get credit for the match but not actually receive it. This is approximately \$25,000 that is lost from the TPO budget. Since we are in the middle of the fiscal year and projects that are planned, she is proposing to use contingency funds to cover that \$25,000 loss rather than use credits. It is possible that FDOT will do this for more than just this fiscal year; if that happens, there will have to be a longer discussion on how to address this over time. Her recommendation for this UPWP is to use contingency funds, which are local funds the TPO has in reserve, to make up that difference.

Chairperson Mendez commented that there are no toll roads within Volusia County and asked if this is why this is not a benefit for us.

Ms. Bollenback replied the toll road credit is an allowance for states that have toll roads; instead of having a cash match for the non-federal match, they would receive a credit. This means we would have to draw down federal funds more quickly and would lose the \$25,000 in cash; it is just a credit and has no meaning for us. It allows us to draw down federal dollars but does not match with dollars. Since we have a program we are trying to implement, she would prefer not to have to reduce the budget by \$25,000 halfway through the fiscal year. She would prefer to pull the funds from contingency and keep things moving as planned.

Mr. Paradise stated he does not have a problem with the funds coming from the contingency but asked how the TPO will put the money back into contingency to address the next issue.

Ms. Bollenback replied each the TPO collects cash contributions from all the local governments which would replenish it with approximately \$50,000. The question is how to handle this long term and if FDOT will continue to use toll credits or if they will go back to a cash match. That is a conversation that will occur all around the state as this will be a challenge for some TPOs; our TPO will be fine for quite some time.

Chairperson Mendez asked if we do not take the funds from contingency what projects would not get funded.

Ms. Bollenback replied we would have to look at the transit column and decide who will not receive money; either the paratransit study does not get funded and we have to remove it or Votran does not get the \$60,000 but something less and the same for Flagler County.

Chairperson Mendez asked if there are any state mandated transit plans that can be deferred.

Ms. Bollenback replied that both the Votran and Flagler County TDPs are due on a cycle like the TPO's Long Range Transportation Plan (LRTP) is and the TDPs are required to access state funds. The TDP is important to the TPO and is part of the LRTP.

Chairperson Mendez asked how much was in the contingency fund now.

Ms. Bollenback replied that each year when the TPO builds its budget, there is a contingency line item for unexpected issues like this that we can pull from and not affect the bottom line budget; there is approximately \$50,000 in contingency.

Chairperson Mendez asked if the TPO Board will act to use the contingency.

Ms. Bollenback replied the UPWP amendment and contingency fund issue will be discussed this month at the TPO Board meeting and next month a marked-up document will be presented for a recommendation of approval that will reflect what was discussed today. This is a lengthy and tedious activity and she wants to be sure the committee is comfortable with what she is proposing.

C. Presentation and Discussion of R2CTPO Call for Projects Workshop (TCC Only)

Ms. Nicoulin stated the 2021 Call for Projects opened November 30, 2020 and will close on February 26, 2021 at 2:00 pm. The Call for Projects opened seven weeks earlier this year and will close four weeks earlier. It is currently open; the TPO is accepting applications for traffic operations and bicycle/pedestrian projects for both feasibility studies and implementation as well as for planning studies. The applications are available on the TPO's website and each application has a link for submittal. All applications are required to be uploaded to the TPO's file transfer site; project sponsors will receive confirmation of what is uploaded and she encouraged members to keep that confirmation as a receipt. One hard copy of the applications is also required. FDOT adopted their Local Agency Program (LAP) guidelines in March 2020 which was in the middle of the 2020 Call for Projects; there is now a minimum threshold of \$250,000 for project phases (design, construction, etc.). If a project does not meet that threshold it can be bundled; her understanding is if one phase is bundled, such as design, you do not have to bundle construction. Language was strengthened regarding mixed-use projects; mixed-use projects have components of both bicycle/pedestrian and traffic operations but the bicycle/pedestrian component must be a minimum 20% of the total cost. Applications for mixed-use projects can be submitted in both categories but if the bicycle/pedestrian component is less than 20% it can only be submitted in the traffic operations category. There is also a requirement to update cost estimates for any unfunded phases of a project on the priority list; this is important because when the TPO coordinates with FDOT to identify which projects can be programmed we will know what the cost is against available funding. If there is an updated cost estimate for a project already programmed, project sponsors will need to submit a request for additional funding and the TPO's cost overrun/cost increase policy will apply. If there are any questions,

please contact staff; staff can also do a cursory review of project applications if needed two weeks in advance of the closing date.

Mr. Fegley asked if bundled projects could be projects in different locations.

Ms. Nicoulin replied yes.

D. Presentation and Discussion of Votran's Transit Development Plan (TDP), Transportation Disadvantaged Service Plan (TDSP), and Comprehensive Operational Analysis (COA)

Ms. Nicoulin introduced Mr. Ralf Heseler, Votran, to give the presentation of Votran's Transit Development Plan (TDP) major update, Transportation Disadvantaged Service Plan (TDSP), and Comprehensive Operational Analysis (COA).

Mr. Heseler gave a PowerPoint presentation and explained that the TDP is a plan of action that covers ten years; it takes into account the future of transit, future development, etc. A minor update is done every five years and a major update every ten years; it is a requirement for FDOT funding. Votran has hired a consultant, Tindale Oliver, to assist with the development of the TDP. The TDP reflects the community's vision for transit and identifies funded and unfunded needs. He reviewed the TDP process, components of the plan and public outreach that has been completed. He explained the COA and how it is being integrated into the TDP. He reviewed the project schedule, the next steps, and announced a bus passenger survey will start at the end of January. The completed draft plan will be reviewed by FDOT and the Volusia County Council. The document must be adopted by September 2021.

E. Presentation and Overview of Connect 2045 Long Range Transportation Plan (LRTP) Report

Ms. Nicoulin stated the Connect 2045 Long Range Transportation Plan (LRTP) was adopted in September 2020; since then, the TPO has been working to compile the final support documentation which includes the appendices, technical appendices and reference data that went into the final report. This final documentation was posted to the TPO's website on December 22, 2020; a link to the document was emailed to members. It is important to point out that the LRTP provides the foundation for all the work the TPO does as well as supporting FDOT's Work Program. If anyone has any questions regarding the plan or help finding a particular project, etc., please reach out to her.

F. Presentation and Discussion of the Tentative Work Program Proposed by FDOT

Ms. Nicoulin introduced Ms. Katherine Alexander, FDOT, to give the presentation.

Ms. Alexander gave a PowerPoint presentation of FDOT's tentative Work Program for FY 2022 to 2026 and explained the it is a list of transportation needs planned for the five-year period. It includes public transit, seaport, airport and rail projects as well as transportation planning, transportation systems management and operations (TSM&O), engineering and design, right-of-way acquisition and construction activities. She noted FDOT is not the lead agency for the seaport, airport or transit projects but the projects are included as a result of collaboration with representative partners. Each FDOT district's needs are developed in collaboration with the local partners priorities and the needs across the state are compiled to form FDOT's Tentative Five-Year Work Program which is submitted to FDOT's Central Office, the state legislature and the Governor for approval. The Work Program is managed on a fiscal year basis beginning on July 1 and ending on June 30 the following year. She reviewed the types of projects included and noted they are based on TPO and FDOT Strategic Intermodal Systems (SIS) priorities. She explained how the development process of the Work Program is completed and the timeline of its development. A public hearing on the Tentative Work Program was held January 11 through January 15, 2021; the deadline for public comments is January 29, 2021. The deadline for any TPO written objections is February 12, 2021. The Florida Commission for the Transportation Disadvantaged (CTD) will also hold a public hearing regarding the Work Program; a date has not yet been set.

Ms. Alexander continued her presentation and discussed the funding for the Work Program; some of the critical factors that affect funding are the growth of fuel-efficient vehicles and fewer miles traveled; increases in right-of-way costs; the impacts of COVID-19 and less travel and tourism. The biggest shortfall is within the current year which is \$80 million. They want to preserve, to the maximum extent possible, any ongoing contracts they have and fulfill their debt obligations. They also want to ensure they address any planned safety projects as well as system preservation. To offset some of the funding difference, they will reduce district contracts such as general engineering and continuing service contracts that provide extended support to FDOT. They want to reduce impacts to projects and minimize any deferrals to one or two years and spread funding out to different years. Overall funding for District 5 is approximately \$4.4 billion; she reviewed the allocations for Volusia and Flagler Counties. She reviewed the breakdown in funding relative to project type. She reviewed some of the projects included in the Tentative Work Program and the funding associated with them including SIS projects, non-SIS projects, bridge projects and bicycle/pedestrian/safety projects. Construction of a drainage improvement project from Mandarin Avenue to north of East Kentucky Avenue was deferred from FY 2021/22 to 2022/23 to help balance the District 5 Work Program.

Ms. Winsett stated the I-95/LPGA Boulevard interchange project includes the widening of LPGA Boulevard to the west but the map only shows it to Tomoka Farms Road; she wonders if that could be changed. Also, the International Speedway Boulevard (ISB) improvements still notes a roundabout but FDOT had a change in direction for that improvement; she asked if a roundabout is still part of the plan.

Ms. Taylor replied they just received the information about the LPGA Boulevard widening and will reflect the change on the map. There was a change in direction for the roundabout at ISB and SR A1A; it is still reflected as a roundabout in the title but that is not in the plan. FDOT's leadership team has met with both the city and the county to discuss the change.

Ms. Winsett stated the US 17 widening project from DeLeon Springs to SR 40 was deferred again; it is understandable but very disappointing. She referred to the SunRail Phase II funding and asked if it was anywhere in FDOT's Work Program because the last the county knew it was reflected in MetroPlan's Transportation Improvement Program (TIP) and should be in the R2CTPO's TIP since Volusia County has provided a 25% local match.

Ms. Taylor replied she will have to get back to her with an answer regarding that.

Chairperson Mendez asked if the link provided in the agenda is to the PowerPoint given geared for Volusia and Flagler Counties.

Ms. Nicoulin replied the link in the agenda is to the Work Program public hearing; a link to the PowerPoint presentation was emailed to members earlier today.

G. FDOT Report

Ms. Taylor stated FDOT changed the format of their construction report to be easier to read and any feedback would be appreciated. Comments for the Work Program public hearing are due to be on the record by January 29, 2021. She announced FDOT will host a public hearing regarding the SR 44 roundabout at the Sanborn Center on Thursday from 5:30 pm to 7:00 pm.

H. Volusia and Flagler County Construction Reports

Ms. Winsett stated the underlined sections of the Volusia County Construction Report are new; all three projects relate to developers. The county is working with the developers to construct a trail or section of roadway; or to include their improvements in the county's widening project so they have to pay the county for outside driveways.

V. Staff Comments

Ms. Nicoulin stated there was not a quorum for the November TPO Board meeting which means the January TPO Board agenda is very large. The TPO Board Chairperson would like the board members to come ready to vote. The TPO knows TCC members provide their board members with a summary report but is asking TCC members to reach out and to see if the board members need more information. Also, there are a number of new board members; almost half of the voting members are new. It is important if TCC members have a new TPO board member to reach out to them and answer any questions beforehand in order to minimize the time of the board meeting. If there are questions regarding the TPO Board agenda, board members can contact Ms. Bollenback and TCC members can contact herself.

Ms. Blankenship announced the TPO was awarded the Outstanding Planning Study award from the Florida Planning and Zoning Association (FPZA) Surfcoast Chapter for its Connected and Automated Vehicle (CAV) Readiness Study and Technology Transition Plan. Ms. Nicoulin was the project manager for this study.

Ms. Blankenship stated the "Love to Ride" Florida Challenge was a huge success; it ran from October 30, 2020 through November 30, 2020. She noted more than 20 committee, board and staff members participated and logged over 2700 miles over the 30-day challenge. The TPO won first place in its category as well as first place in all of Florida. From the BPAC, Ms. Gayle Belin won the early bird registration prize and received \$500; Mr. Nic Mostert won the top encourager award for all of Florida and also received \$500.

Ms. Blankenship stated the TPO held its annual Toy Drive and Open House in December; 58 toys and gift cards were collected for the Florida Department of Children and Families (DCF).

VI. TCC Member Comments

There were no member comments.

VII. Information Items

- CAC & TCC Attendance Records
- November/December 2020 TPO Outreach and Events
- November 25, 2020 TPO Board Meeting Cancellation Notice
- 2021 R2CTPO Meeting Schedule

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 4:32 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**MS. BECKY MENDEZ, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the January 19, 2021 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 16th day of February 2021.

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY
CAC & TCC
FEBRUARY 16, 2021**

III. ACTION ITEMS

B. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## UPDATING THE R2CTPO SAFETY PERFORMANCE TARGETS

Background Information:

The Federal Highway Administration (FHWA) issued final rules on the transportation performance measures required for the State Departments of Transportation (DOTs) and Metropolitan/Transportation Planning Organizations (M/TPOs). The final rule requires targets to be set for the following five safety performance measures:

- Number of Fatalities
- Number of Serious Injuries
- Rate of Fatalities per 100 million vehicle miles traveled
- Rate of Serious Injuries per 100 million vehicle miles traveled
- Number of Non-Motorized Fatalities and Serious Injuries

TPO staff presented background information and data in January and will provide additional information and an update to the proposed safety performance targets.

Resolution 2021-## adopts the River to Sea TPO Safety Performance Targets for the year 2021. The proposed safety targets are presented in Exhibit "A".

ACTION REQUESTED:

MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2021-## UPDATING THE R2CTPO SAFETY PERFORMANCE TARGETS

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2021-##

RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION ADOPTING TRANSPORTATION SAFETY TARGETS

WHEREAS, the River to Sea TPO is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the FHWA issued a final rule based on section 1203 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) and with consideration to provisions in the Fixing America's Surface Transportation Act (FAST Act), which identified national transportation goals, outlined standards for measuring and reporting safety data and established five safety performance measures; and

WHEREAS, in accordance with 23 C.F.R. 490.209(a), the Florida Department for Transportation (FDOT), as part of the annual development of the State Highway Safety Improvement Plan (HSIP), has developed safety targets for each of the five safety performance measures; and

WHEREAS, 23 C.F.R. 490.209(c), requires that each Metropolitan Planning Organization establish safety targets and report progress over time in reaching the adopted targets; and

WHEREAS, the River to Sea TPO recognizes certain limitations in the availability of data required to develop data sets for the planning area in Flagler County where the planning area boundaries do not align with the county boundaries.

NOW, THEREFORE, BE IT RESOLVED, by the River to Sea TPO that the:

1. River to Sea Transportation Planning Organization supports the intentions of FDOT outlined in the State HSIP for Calendar Year 2021 including a target of zero for each of the safety performance measures and establishing an interim measure for each of the five measures; and the
2. River to Sea TPO Board and advisory committees have reviewed and endorsed the safety related transportation performance data and targets as shown in Exhibit A; and the
3. Chairperson of the River to Sea TPO (or his/her designee) is hereby authorized and directed to submit these targets to the:
 - a. Florida Department of Transportation; and
 - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation); and the
 - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation).

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the **24th** day of **February 2021**.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

NEW SMYRNA BEACH COMMISSIONER JASON MCGUIRK
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on February 24, 2021.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

River to Sea Transportation Planning Organization Calendar Year 2021 Targets

Basis for Establishing Targets:

The River to Sea TPO continues to reduce the target by two percent when measures are trending downward. However, if the measure is trending upwards, the previous year's target is retained.

The River to Sea TPO is required to set a target for the 5-Year Rolling Average in each of the following performance measures categories:

Fatalities

Targeted 5-Year Rolling Average: 131.6

This carries forward the target adopted from the year 2020. To meet a 5-year rolling average target of 131.6, total fatalities must be less than 118 for the year.

Serious Injuries

Targeted 5-Year Rolling Average: 779.0

This target reflects a two percent annual reduction in the number of serious injuries from the year 2019. To meet a 5-year rolling average target of 779.0, total serious injuries must be less than 728 for the year.

Fatalities Rate:*

Targeted 5-Year Rolling Average: 1.784

This carries forward the target adopted from the year 2020. To meet a 5-year rolling average target of 1.784, the fatalities rate must be less than 1.549 for the year.

*VMT specific to the planning area is not currently available, which includes all of Volusia County and a portion of Flagler County. As such, the fatalities rate was calculated using the data available for the entirety of Volusia and Flagler County, pending the provision of data at the planning area level.

Serious Injuries Rate*

Targeted 5-Year Rolling Average: 10.376

This target reflects a two percent annual reduction in the serious injuries rate from the year 2019. To meet a 5-year rolling average target of 10.376, the serious injury rate must be less than 9.576 for the year.

*VMT specific to the planning area is not currently available, which includes all of Volusia County and a portion of Flagler County. As such, the fatalities rate was calculated using the data available for the entirety of Volusia and Flagler County, pending the provision of data at the planning area level.

Non-Motorized Serious Injuries and Fatalities

Targeted 5-Year Rolling Average: 103.4

This carries forward the target adopted from the year 2020. To meet a 5-year rolling average target of 103.4, total non-motorized serious injuries and fatalities must be less than 96 for the year.

**MEETING SUMMARY
CAC & TCC
FEBRUARY 16, 2021**

III. ACTION ITEMS

- C. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO THE METROPOLITAN PLANNING ORGANIZATION (MPO) AGREEMENT FOR THE USE OF TRANSPORTATION PLANNING (PL) AND URBAN ATTRIBUTABLE (SU) FUNDS AND AMENDING THE FY 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP)**

Background Information:

The TPO requires a supplemental agreement for the use of Planning (PL) and Urban Attributable (SU) funds in the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP). The fund amounts will be amended in the UPWP.

Resolution 2021-## is provided for your review.

ACTION REQUESTED:

MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2021-## AUTHORIZING THE EXECUTION OF A SUPPLEMENTAL AGREEMENT TO THE METROPOLITAN PLANNING ORGANIZATION (MPO) AGREEMENT FOR THE USE OF TRANSPORTATION PLANNING (PL) AND URBAN ATTRIBUTABLE (SU) FUNDS AND AMENDING THE FY 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP)

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2021-XX

RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FISCAL YEAR (FY) 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP)

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the designated urbanized area; and

WHEREAS, pursuant to 23 U.S.C. 134, 49 U.S.C. 5303, 23 CFR 450.310, and Florida Statutes 339.175, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and a portion of Flagler County as defined by the Metropolitan Planning Area; and

WHEREAS, pursuant to 23 U.S.C. 134, 23 CFR 450, and Florida Statutes 339.175, require the River to Sea TPO and the Florida Department of Transportation (FDOT) to enter into an agreement clearly identifying the responsibilities for cooperatively carrying out the Federal Highway Administration (FHWA) portion of the Metropolitan Planning Process and accomplishing the transportation planning requirements of state and federal law; and

WHEREAS, the River to Sea TPO shall endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324 and Florida Statutes 339.175, among which is the Unified Planning Work Program (UPWP); and

WHEREAS, the Unified Planning Work Program (UPWP) is a two-year work plan that identifies federal funding available to the TPO including metropolitan planning funds (PL Funds) authorized under 23 USC 104(f), Section 5305(d) transit planning funds and Urban Attributable (SU) funds; and

WHEREAS, the River to Sea TPO has the authority to enter into this Agreement and to undertake the responsibilities as described.

NOW, THEREFORE, BE IT RESOLVED by the River to Sea Transportation Planning Organization (TPO) that the Chairperson of the TPO (or his/her designee) is hereby authorized to:

1. Amend the TPO's FY 2020/21 and FY 2021/22 UPWP to include an additional \$42,995 in Federal Transit Administration (FTA) Section 5305(d) funds apportioned to the River to Sea TPO in Task 4.01, Transit Planning; and
2. Modify the TPO's FY 2020/21 and FY 2021/22 UPWP to remove the 10% State match funding for Section 5305(d) funds throughout the UPWP and increase the Local match funding from 10% to 20%; and

3. Execute any agreements that may be required to implement these changes or access the available funds; and
4. submit copies of this resolution and the executed agreement to:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (through the Florida Department of Transportation); and the
 - c. Federal Highway Administration (through the Florida Department of Transportation).

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 24th day of February, 2021.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

NEW SMYRNA BEACH COMMISSIONER JASON MCGUIRK
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on February 24, 2021.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**CAC & TCC
FEBRUARY 16, 2021**

III. ACTION ITEMS

D. APPOINTMENT/REAPPOINTMENT OF TRANSPORTATION IMPROVEMENT PROGRAM (TIP) SUBCOMMITTEE MEMBERS

Background Information:

The Transportation Improvement Program (TIP) Subcommittee is responsible for evaluating priority project applications and reviewing the Call for Projects process and selection criteria used to develop the TPO's Lists of Prioritized Projects (LOPP). Each advisory committee (BPAC, CAC and TCC) appoints approximately three members to serve on the TIP Subcommittee, which will meet several times prior to the adoption of the next TIP in June 2021. All subcommittee members are eligible for reappointment. Current TIP Subcommittee members are:

	Name	Advisory Committee	Representing
1	Paul Eik	BPAC	Flagler Beach
2	Doug Hall	BPAC	Daytona Beach
3	Bob Storke	BPAC/CAC	Orange City
4	Bobby Ball	CAC	Port Orange
5	Gilles Blais	CAC	Holly Hill
6	Nora Jane Gillespie	CAC	New Smyrna Beach
7	Daniel Klasel, Jr.	CAC	Edgewater
8	Elizabeth Lendian	CAC	Volusia County
9	Alan Peterson	CAC	Palm Coast
10	Marcia Stevens-Foltz	CAC	Flagler County
11	Roger Strcula	CAC	Ormond Beach
12	Jon Cheney/Melissa Winsett	TCC	Volusia County
13	Ron Paradise	TCC	Deltona
14	Brian Walker	TCC	Holly Hill

ACTION REQUESTED:

MOTION TO APPROVE APPOINTMENT/REAPPOINTMENT OF 2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) SUBCOMMITTEE MEMBERS

**MEETING SUMMARY
CAC & TCC
FEBRUARY 16, 2021**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF TRANSPORTATION FUNDING

Background Information:

Financial resources are necessary to maintain, develop, and build transportation services and infrastructure that serve our community. These resources include a combination of federal, state, and local funding. The River to Sea TPO plays an important role in allocating these resources for transportation spending within our region. Making the most of this role requires navigating a complex system of programs, rules and relationships. In addition to working closely with the Florida Department of Transportation, through which federal dollars flow, the TPO also coordinates with other recipients of federal funds, such as regional transit authorities and local governments to ensure that the projects receiving funds are consistent with the region's vision and plans.

TPO staff will lead a discussion on the big picture flow of transportation funding, including outlining the roles at the federal and state levels and identifying the ever-increasing challenges and pressures that transportation funding faces.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE

**MEETING SUMMARY
CAC & TCC
FEBRUARY 16, 2021**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

B. PRESENTATION AND DISCUSSION OF FDOT DISTRICT 5 BICYCLE AND PEDESTRIAN MASTER PLAN

Background Information:

The Florida Department of Transportation (FDOT) District 5 Bicycle and Pedestrian Master Plan is intended to expand and improve on the multimodal transportation system by outlining the types of bicycle and pedestrian infrastructure intended along the state highway system. The Master Plan will identify priority projects along the state highway system using a data-driven prioritization framework, recommend preferred facility types for people walking and biking by FDOT Roadway Context Classifications (segments and intersections), recommend systemic safety investments, and develop performance measures that capture the short and long-term impacts of strategic improvements for people walking and biking.

FDOT staff will present the District 5 Bicycle and Pedestrian Master Plan specific to the River to Sea TPO Planning Area. A link to the presentation is here:

https://www.r2ctpo.org/wp-content/uploads/D5-Bicycle-Pedestrian-Master-Plan_Feb2021.pdf

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE

**MEETING SUMMARY
CAC & TCC
FEBRUARY 16, 2021**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

C. FDOT REPORT

Background Information:

Ms. Anna Taylor, Florida Department of Transportation (FDOT) staff, will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE

**Volusia/Flagler County Project Status Update
as of January 17, 2021**

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the January cutoff. The next cutoff date is February 21, 2021. Information is also available on www.cflroads.com. For questions, please contact Anna Taylor at 386-943-5499 or via email at Anna.Taylor@dot.state.fl.us.

Upcoming projects:

441139-1 S.R. 430 from the east side of the Halifax River to S.R. A1A

- Contract E53A5
- Contractor: P&S Paving, Inc.
- Project Cost: \$801,503
- Estimated Start: March 2021
- Estimated Completion: Summer 2022

441396-1 CR 4164 from East of Gobblers Lodge Road to east of I-95

- Contract T5685
- Contractor: Halifax Paving, Inc.
- Project Cost: \$1.1 Million
- Estimated Start: March 2021
- Estimated Completion: Fall 2021

441133-1 Resurfacing I-95 from south of Dunn Avenue to Airport Road

- Contract T5704
- Contractor: Halifax Paving, Inc.
- Project Cost: \$17.8 Million
- Estimated Start: March 2021
- Estimated Completion: Summer 2022

Current projects:

441138-1 & 443168-1 Resurfacing S.R. 44 from east of I-4 to Tomoka Farms Road

- Contract E52A2
- Project Start: January 2021
- Estimated Completion: Late 2021
- Contractor is working on eastbound and westbound S.R. 44 performing paving operations.

427986-1 Drainage Maintenance Project on U.S. 92, Dunlawton Ave. (S.R. 421) and Clyde Morris Blvd. (S.R. 483).

- Contract E5V52
- Project Start: November 2020
- Estimated Completion: Fall 2021
- Contractor is working on clearing drainage areas on U.S. 92.

441414-1 & 438968-2 S.R. 15A from South of Woodland Blvd. to Adelle Ave. Safety Improvements

- Contract T5683
- Project Start: November 2020
- Estimated Completion: Late 2021
- Contractor is doing drainage work on S.R. 15A and preparing the intersection of S.R. 15A and Clara Ave. for signalization.

442499-1 & 436355-1 S.R. 44 Adaptive Signal Control System from Airport Road to 3rd Ave. and extending a turn lane from Palmetto Street to Live Oak St.

- Contract T5682
- Project Start: November 2020
- Estimated Completion: Spring 2021
- Contractor is placing remaining signal cabinets along S.R. 44.

442467-1 U.S. 17-92 at Fort Florida Road Signalization

- Contract E50A8
- Project Start: October 2020
- Estimated Completion: Early 2021
- Contractor is connecting power to signal and doing shoulder work.

242715-5 Landscaping Interchanges along I-95 in Volusia Co.

- Contract E5Z40
- Project Start: October 2020
- Estimated Completion: Late 2021
- Contractor is working at near the S.R. 44 and I-95 interchange.

439136-1 U.S. 1 from Woodland Avenue to the Flagler Co. Line Resurfacing

- Contract E5Z86
- Project Start: September 2020
- Estimated Completion: Late 2021
- Contractor is working on paving operations and drainage improvements along the project route.

440270-1 S.R. 40 Adaptive Signal Control System from N. Tymber Creek Road to S.R. A1A

- Contract E5Z62
- Project Start: August 2020
- Estimated Completion: Early 2021
- Contractor is working on installing and programming vehicle detection devices.

429556-1 S.R. 44 Over the St. John's River Bridge Replacement

- Contract T5706
- Project Start: July 2020
- Estimated Completion: Late 2023
- Contractor is working on subsoil excavation and driving trestle piles.

442522-1 S.R. 421 Adaptive Signal Control System from Summer Trees Road to South Atlantic Avenue

- Contract T5689
- Project Start: June 2020
- Estimated Completion: Early 2021
- Contractor installing the remaining signal cabinets along S.R. 421.

439131-1 I-95 Resurfacing I-95 from north of S.R. 40 in Volusia County to Old Dixie Highway in Flagler County

- Contract T5678
- Project Start: January 2020
- Estimated Completion: Early 2021
- Paving operations are continuing northbound and southbound I-95 with ramp work happening during overnight hours.

438003-1 and 438003-2 I-95 Resurfacing Flagler County

- Contract: T5636
- Project Start: March 2019
- Estimated Completion: Early 2021
- Contractor is now placing the final layer of pavement on both northbound and southbound I-95 with ramp work happening during overnight hours.

**MEETING SUMMARY
CAC & TCC
FEBRUARY 16, 2021**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

D. VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS

Background Information:

Staff from Volusia County Traffic Engineering and Flagler County Traffic Engineering will present an update on the county projects that are either under construction or close to being ready for construction.

The Volusia County and Flagler County Construction Reports are provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE

Volusia County Construction Report – Jan. 2021*

Completed within the last 6 months:

- 1) Coast to Coast Trail Wayfinding Signage, and Emergency Location Markers
- 2) Turtle mound Road Repair
- 3) DeLeon Spring Connection to Spring to Spring Trail
- 4) Veterans Memorial Bridge (Orange Ave.)

Under Construction or Advertised for Construction:

- 1) Williamson Blvd. (LPGA to Strickland Range) – Under Construction
- 2) Howland Blvd 4-lane widening (Providence Blvd to Elkcam Blvd) – Under Construction
- 3) Tenth St 4-lane widening (Myrtle to US 1) – Under Construction
- 4) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4) – Under Construction
- 5) Spring to Spring (DeLeon Springs Trail) – Under Construction
- 6) Sugar Mill Road curve reconstruction and turn lanes – Construction Contract Awarded
- 7) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr) – Under Construction
- 8) ECRRT – Segment 4A (Guise Rd. to Gobblers Lodge) – Under Construction

Design Projects:

- 1) Spring to Spring Trail- Segment 3C (Trail along Don Smith Blvd) – Design Ongoing
- 2) Turnbull Bay Road paved shoulders – Design Ongoing
- 3) Beresford Ave Extension (Blue Lake to MLK) – Negotiating Design Contract
- 4) Spring to Spring Trail (Lake Beresford to Old New York) – Negotiating Design Contract
- 5) Spring to Spring Trail (Old New York to SR-44) – Negotiating Design Contract
- 6) Spring to Spring Trail (SR-44 to Grand Avenue) – Negotiating Design Contract
- 7) Amelia Ave (Voorhis to Ohio) – Design Ongoing
- 8) Williamson Blvd. (Strickland Range to Hand Ave) – Design Ongoing
- 9) Williamson Blvd. and Strickland Range Rd. Intersection Improvements – Design Ongoing
- 10) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Design Ongoing
- 11) Old New York paved shoulders (Shell to S-44) – Design Ongoing
- 12) Intersection Improvements at SR-44 and Kepler – Design by FDOT underway
- 13) Trail Connection from Marine Discovery Center to River to Sea Loop – Design Ongoing
- 14) Jacobs Road Sidewalk – Design Underway
- 15) Study of LPGA Widening from Tymber Creek to I-95 – On Hold pending determination of ownership
- 16) Blue Lake Extension from Victoria Park to SR-472 – Design Ongoing
- 17) Old Mission Road from W. Park to Josephine – Advertised for Design
- 18) Old Elections Parking Lot Replacement – Design Underway
- 19) City Island Seawall Repair – Design Ongoing

*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues.

FLAGLER COUNTY CONSTRUCTION REPORT
As of February 3, 2021

<u>Construction and Near Construction Phase</u>		Status
1	Marineland Acres Road Improvement	Construction ongoing
2	Graham Swamp Multi-Use Trail & Pedestrian Bridge from Lehigh Trail to SR 100	Procurement Phase
<u>Design Phase</u>		Status
1	Apache Dr from Osceola Ave to 1st Ave	Design ongoing
2	CR 304 Replacement of 4 Bridges	Design Complete
3	Design of 3.7 miles A1A Shore Protection (FDOT)	Design ongoing
4	Dune Restoration - City of Flagler Beach (ACOE)	Design ongoing
5	Hargrove CR 1421 from Otis Stone Hunter CR 1422 to US 1	Design ongoing
6	Malacompra Road Resurfacing - from A1A to Roadway end at Atlantic Coast Beach	Design ongoing
7	Old Haw Creek from County Road 304 to SR 11	Design Complete
8	Otis Stone from County Road 13 to US 1	Design ongoing
9	Rima Ridge Resurfacing (Rodeo, Bareback Trl, Pinto Ln, Relay Rd, Oakridge Rd, Bridle Path Ln, Cone Rd, Shadow Ln, Sunny Rd	Design ongoing
10	Water Oak Road from County Road 2006 to Mahogany Blvd.	Design ongoing

**MEETING SUMMARY
CAC & TCC
FEBRUARY 16, 2021**

V. STAFF COMMENTS

→ Update on R2CTPO FY 2019/20 Annual Report

VI. CAC/TCC MEMBER COMMENTS

VII. INFORMATION ITEMS

→ CAC & TCC Attendance Records
→ January TPO Outreach and Events
→ January 27, 2021 TPO Board Report

VIII. ADJOURNMENT

*****The next meetings of the CAC & TCC will be on March 16, 2021*****

CAC Attendance Record 2021

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Janet Deyette	x p												Deltona (appt. 11/10)
Erika Benfield	x v												DeBary (appt 11/2020)
Daniel Klasel	x v												Edgewater (appt 1/19)
Mary Dioguardi	abs												Flagler Beach (appt 2/2020)
Marcia Stevens Foltz	x p												Flagler County (appt 2/18)
Heidi Petito	abs												Flagler County Transit (appt 9/14)
Gilles Blais	x p												Holly Hill (appt. 11/07) (Reap. 02/13)
Rick Basso/Linda Provost	abs												Lake Helen (appt 6/19) (alt 0)
Nora Jane Gillespie (2019/20 Chairperson)	x v												New Smyrna Beach (appt 12/14)
Bob Storke	x p												Orange City (appt. 1/08)
Roger Strcula	x v												Ormond Beach (appt 7/18)
Alan Peterson(2019/20 Vice Chairperson)	x v												Palm Coast (appt. 03/15)
Susan Elliott/Paul Martel	x p												Pierson (appt. 3/06)
Joe Villanella	x p												Ponce Inlet (appt
Jack Delaney	x p												South Daytona (appt. 04/16)
Bobby Ball	x p												Port Orange (appt. 12/02)
Dave Castagnacci	x v												Volusia County Chair (appt 05/19)
Elizabeth Alicia Lendian	x p												Volusia County At-Large (appt. 05/13)
Patricia Lipovsky	exc												Volusia County D-2 (appt 4/17)
Edie Biro/John Cotton	x p												Votran (appt. 02/16) (alt. appt. 07/13)
Faith Alkhatib (non-voting)	abs												Flagler County Traffic Engineering (appt 9/14)
Melissa Winsett/J.Cheney (non-voting)	x p												Volusia County Traffic Engineering (appt 10/11)
Anna Taylor/Rakinya Hinson (non-voting)	x v												FDOT District 5 (appt 10/2020)
PHYSICAL QUORUM	Y												

Vacancies

Bunnell
 Beverly Beach
 Daytona Beach
 Daytona Beach Shores
 Deland
 Flagler County School Board
 Oak Hill
 Volusia County School Board
 Volusia County D-1
 Volusia County D-3

Legend

x = present
 p = present physically
 v = present virtually
 abs = absent (unexcused)
 exc = excused

TCC Attendance Record 2021

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Rodney Lucas	abs												Bunnell (appt 12/18)
Andrew Holmes/Dennis Mrozek	x p												Daytona Beach (11/18) (alt 6/18)
Stewart Cruz	abs												Daytona Beach Shores (appt. 10/04)
Mike Holmes/Belinda Williams Collins	x v												DeLand (appt. 09/98)(alt 4/2020)
Ron Paradise	x p												Deltona (appt. 11/09)
Matt Boerger/Joseph Barker	x p												DeBary (appt 3/19)(alt 11/2020)
Darren Lear/Bonnie Brown	x p												Edgewater (appt. 10/99)(alt appt 10/19)
Faith Alkhatib/Adam Mengel	abs												Flagler County Traffic Engineering (appt 9/14)
Brian Walker (2020/21 Vice Chairperson)	x p												Holly Hill (appt 10/17)(alt appt 10/19)
Kyle Fegley	x p												New Smyrna Beach (appt. 1/2020)
Tim Day/Katie Holmes	abs												Lake Helen (appt 12/2020)(alt appt 8/19)
Shawn Finley	exc												Ormond Beach (appt. 12/17)
Becky Mendez (2020/21 Chairperson)	x p												Orange City (appt. 08/15)
Jose Papa/Carl Cote	x p												Palm Coast (appt 7/14) (alt appt 1/2021)
Mark Karet	x v												Pierson (appt. 09/16)
Aref Joulani/Mike Disher	x v												Ponce Inlet (appt. 09/16) (alt. appt. 04/19)
Tim Burman/Margaret Tomlinson	x p												Port Orange (appt. 10/13)(alt appt 4/19)
Brian Peek/Patty Rippey	abs												South Daytona (appt. 6-19)
Jon Cheney/Melissa Winsett	x p												Volusia County Traffic Engineering (appt. 04/99)
Ralf Heseler/Jake Lunceford	x p												Votran (appt. 11/2020) (alt. appt. 11/2020)
Lauren Possinger	exc												Volusia County Emergency Mgmt (appt 11/19)
Anna Taylor/Rakinya Hinson (non-voting)	x v												FDOT (appt 1/18)
PHYSICAL QUORUM	Y												

Vacancies

Beverly Beach
 Daytona Beach International Airport
 Flagler Beach
 Flagler County Transit
 Flagler County Aviation
 Flagler County Emergency Management
 Flagler County School Board
 Oak Hill
 Volusia County School Board

LEGEND

x = present
 p = present physically
 v = present virtually
 abs = absent (unexcused)
 exc = excused

January 2021 TPO Outreach & Activities

COVID-19 UPDATE

In response to the COVID-19 pandemic, core planning activities continue as required:

- The TPO office remains closed to walk-in visitors; however, we're open for all meetings, appointments and other activities following guidance for social gatherings
- TPO staff is maintaining an office presence during regular business hours
- TPO board and committee meetings require a quorum be physically present. All other participants are being asked to attend TPO meetings remotely
- All GoToMeeting information is posted on the TPO website at www.R2CTPO.org
- As social restrictions are lifted, the TPO is monitoring the scheduling of public events, helmet fittings, in-person presentations, etc. to identify opportunities for resuming public outreach and safety awareness activities
- Social media, e-mail and the TPO website are all being used to keep committee/board members, stakeholders and the public up-to-date on our activities



VOTRAN'S TEN-YEAR TRANSIT DEVELOPMENT PLAN (TDP) MAJOR UPDATE

In an ongoing effort to improve bus service for Volusia County residents and visitors, Votran is updating its plan for future transit service and would like your input. Please take a moment and share your thoughts at:

<https://www.surveymonkey.com/r/VotranPhaseI>

Upcoming activities for the Transit Development Plan (TDP):

- February – March: Passenger Surveys on board buses
- April – May: Online Public Opinion Survey
- April – May: Public Open House Meetings
- August: Final TDP



VOLUNTEERS NEEDED

The River to Sea TPO is assembling a Speakers' Bureau that will feature people whose lives have been impacted by distracted driving, speeding, or drunk or drugged driving. We're currently looking for volunteers to join staff at community events to share their experience (5-minute presentation). If you or someone you know is interested, please contact Pam Blankenship @ PBlankenship@r2ctpo.org or 386.226.0422 ext. 20416.

Don't get sidelined by a DUI. Stay in the game – if you know you'll be drinking, plan for a designated driver before you leave the house. Fans Don't Let Fans Drive Drunk.



January 2021 TPO Outreach & Activities

UPCOMING EVENTS FOR FEBRUARY:

- 2-5: Florida Metropolitan Planning Partnership (FMPP) Statewide Collaboration Workshop
- 4: Central Florida Commuter Rail Commission - SunRail Board Meeting, MetroPlan
- 12: Central Florida MPO Alliance (CFMPOA) Meeting, MetroPlan Orlando

Upcoming Events in March:

Mar 29: Transportation Disadvantaged (TD) and Public Transportation Legislative Day, Virtual Event

ONGOING PROJECTS & STUDIES:

- Develop Non-Motorized Traffic Count Program
- Update of the Congestion Management Process (CMP) and Performance Measures Report
- Regional Resiliency Action Plan Implementation
- Unified Planning Work Program Amendment
- FDOT/TPO Annual Joint Certification
- Update to the TPO Purchasing Manual
- Speakers' Bureau Development
- Targeted Print & Social Media Safety Campaign Development
- Update to the 2021 TPO Safety Targets
- Annual Call for Projects Priority Process
- Votran 10-year Transit Development Plan (TDP) Major Update/Transportation Disadvantaged Service Plan (TDSP) and Comprehensive Operational Analysis (COA)
- Reed Canal Park Bridge Feasibility Study (FS)
- Airpark Road Sidewalk FS
- SR 15A/Beresford Ave/S Spring Garden Ave Intersection Improvement FS
- Dunlawton Ave/Yorktowne Blvd Turn Lanes FS
- Normandy Blvd/Deltona Blvd Roundabout FS
- Accessible Pedestrian Signals (APS) & Sidewalk Gaps FS



***Priority Project Applications Due
February 26, 2021 @ 2:00 p.m.***

Applications for the TPO Call for Projects must be submitted to the TPO by February 26, 2021 at 2:00 p.m.

In addition, any previously submitted project application which was ranked, but has not yet undergone a feasibility study, will remain on the List of Priority Projects only if the project's sponsor submits a letter indicating its continuing support for the project. This letter must be received by the TPO by 2:00 p.m. EDT on Friday, February 26, 2021.

Additional information is available at:

<https://www.r2ctpo.org/2020/11/30/2021-call-for-projects-open/>



APS & Sidewalk Gaps FS: Pedestrian Ramp @ Nova Road and Herbert Street

**River to Sea TPO Board
Meeting Summary
January 27, 2021**

Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41; with 12 voting members physically present; 7 voting and 3 non-voting members attending remotely

- Received public comment regarding safety at bus stops; bus stop location at Tomoka Town Center; and funding for transportation in Volusia County
- Approved a motion allowing members attending virtually to participate and vote due to COVID-19 restrictions
- Approved the Consent Agenda as corrected including approval of: October 28, 2020 meeting minutes as amended; Executive Director's timesheet report; R2CTPO's FY 2019/20 Independent Audit Report; Resolution 2020-21 emergency amendment to the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP); annual FDOT/TPO Joint Certification Report; Resolution 2020-23 amending the policy for the annual allocation of Surface Transportation Block Grant 9STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP); Resolution 2020-24 amending the policy for defining the local match requirements placed on member local governments for projects prioritized by the TPO; Resolution 2020-25 amending the policy for establishing and maintaining transportation priority projects; priority project applications and the Executive Director's overall evaluation and recommendation for retention
- Approved Resolution 2021-01 updating the R2CTPO Bylaws (roll call vote)
- Approved Resolution 2021-02 amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP) (roll call vote)
- Approved the 2021 R2CTPO Legislative Positions as amended
- Approved Votran's Public Transportation Agency Safety Plan (PTASP) and Safety Targets
- Received a PowerPoint presentation of FDOT's proposed Tentative Work Program
- Received PowerPoint presentation of updated R2CTPO's safety data and targets
- Received a presentation of proposed amendments to the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP)
- Received a presentation of Mid-Florida Transportation Systems Management & Operations (TSM&O) Coalition and requested a board member to serve on the Coalition

- Received a presentation of the final Connect 2045 Long Range Transportation Plan Report
- Received a PowerPoint presentation of Votran's Transit Development Plan (TDP) major update, Transportation Disadvantaged Service Plan (TDSP), and Comprehensive Operational Analysis (COA)
- Received the FDOT report
- Received the Executive Director's report on SU Funding/Work Program; annual Toy Drive to support Florida Department of Children and Families (DCF); and announced R2CPTO awards
- Received member comments regarding a subcommittee to look at bus stop safety; a corridor study for improvements on Mason Avenue; LPGA Boulevard corridor improvements; and concerns regarding transportation funding

*****Follow-Up Items*****

- There were no follow-up items

The next River to Sea TPO Board meeting will be on Wednesday, February 24, 2021