



# MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) EXECUTIVE COMMITTEE** will be meeting on:

**DATE:** Wednesday, February 7, 2024  
**TIME:** 9:00 a.m.  
**PLACE:** River to Sea TPO Conference Room  
 1 Deuce Court, Suite 100  
 Daytona Beach, FL 32124

**NOTE:**  
 A Microsoft Teams Meeting has been established for remote participation.

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## Executive Committee Meeting

[Click here to join the meeting](#)

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+1 561-484-5911 21305117# United States, West Palm Beach

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**DeLand Mayor Chris Cloudman, Chairperson Presiding**

### AGENDA

- I. **CALL TO ORDER/ROLL CALL/DETERMINATION OF A QUORUM**
- II. **PUBLIC COMMENT/PARTICIPATION**
- III. **BUSINESS ITEMS**
  - A. **Discussion of TPO Financial Management**
  - B. **Review and Approval of Proposed Terms for New Office Space** *(Enclosure, pages 3-6)*  
 TPO staff negotiated general terms and conditions for development of a lease agreement for office space in the Cornerstone Office Park. A copy of the proposal is provided for review and discussion.
  - C. **Discussion of Legislative Impacts** *(Enclosure, pages 7-9)*  
 TPO Staff will provide an overview of various bills making their way through the 2024 Florida Legislative Session which have an impact on the TPO and transportation.

**D. Review and Approval of January 3, 2024 Executive Committee Minutes** (*Enclosure, pages 10-12*)

**E. Review and Approval of Draft February 28, 2024 TPO Board Agenda** (*Enclosure, pages 13-15*)

**IV. STAFF COMMENTS**

**V. EXECUTIVE COMMITTEE MEMBER COMMENTS**

**VI. ADJOURNMENT**

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If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 1 Deuce Court, Suite 100, Daytona Beach, Florida 32124; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org).

Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at [PBlankenship@r2ctpo.org](mailto:PBlankenship@r2ctpo.org) at least five (5) business days prior to the meeting.



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# Cornerstone

Office Park, Daytona

PROPOSAL FOR OFFICE SPACE

## River to Sea TPO

Presented to:

**Colleen Nicoulin, AICP**  
River to Sea TPO  
386-226-0422 x.20417  
[cnicoulin@r2ctpo.org](mailto:cnicoulin@r2ctpo.org)

PREPARED FOR

## Castle Lanterra

Represented by:

**Mr. Todd Davis, SIOR, CCIM**  
**Mr. Robert Kellogg, CCIM**  
Cushman & Wakefield  
20 N. Orange Avenue  
Suite 300  
Orlando, FL 32801  
(407) 541.4412  
(407) 541.4416  
[Todd.a.davis@cushwake.com](mailto:Todd.a.davis@cushwake.com)  
[Robert.kellogg@cushwake.com](mailto:Robert.kellogg@cushwake.com)

PREPARED BY

# Cornerstone Office Park

## PROPOSAL FOR OFFICE SPACE

January 18, 2024

<b>Tenant</b>	<b>River to Sea TPO</b>
<b>Site Location</b>	Cornerstone Office Park (“Building”) is located in the heart of the Cornerstone Exchange near LPGA Boulevard and I95 in Daytona Beach, FL and consists of two Class “A” buildings totaling 89,064+/-rsf.
<b>Address</b>	1530 & 1540 Cornerstone Boulevard Daytona Beach, FL 32117
<b>Building Ownership</b>	CL Cornerstone LLC & CL Cornerstone Owner 2 LLC an entity owned and controlled by affiliates of Castle Lanterra
<b>Premises</b>	Proposed Premises totals approximately <b>4,989+/-</b> rentable square feet (“RSF”) of space located on the 2 <sup>nd</sup> floor (suite TBD) of the 1540 building.
<b>Commencement Date</b>	The lease commencement date shall be upon the earlier to occur of i) substantial completion of tenant improvements with a target date of <b>August 1, 2024</b> , or ii) Tenant’s occupancy of any portion of the Premises for performing its Permitted Use under the Lease
<b>Lease Term</b>	Lease Term shall be for a period of <b>One Hundred Twenty-Four (124)</b> months. The first month of the each of the first four years shall be rent free.
<b>Full-Service Rental Rate</b>	Landlord proposes a Full-Service Rental Rate equal to <b>\$27.75</b> per rentable square foot on a full-service basis. Tenant’s Rental Rate shall increase by Two and 75/100 percent (2.75%) annually beginning August 1, 2025.
<b>Tenant Improvements</b>	Landlord will provide a Tenant Improvement Allowance equal to \$49.00/rsf all build-out costs including demising the Premises, architectural, engineering fees, construction management fees, and building permits for the Premises. Otherwise, the Premises shall be delivered in its current “as is” condition.
<b>Operating Expenses &amp; Real Estate Taxes</b>	In addition to base rent, Tenant shall pay its pro-rata share of all estimated operating expenses for the building above the expenses for the Base Year (2024), with the Base Year and subsequent years grossed up to a 95% occupancy level.
<b>Parking</b>	Parking provided free per local zoning requirements in the City of Daytona Beach.
<b>Building Hours</b>	Monday through Friday 7:00 AM to 6:00 PM and Saturday 8:00 AM to 1:00 PM exclusive of Holidays.

<b>After-Hours HVAC</b>	Additional heating and cooling may be requested after hours and on Holidays with a two-hour minimum. The current hourly rate for overtime HVAC is \$35.65/hour. After hours HVAC costs will be escalated as operating expenses increase.
<b>Signage</b>	Landlord shall provide directory & suite signage at its cost.
<b>Security Deposit</b>	TBD based on satisfactory review of Tenant's financials.
<b>Right to Renew</b>	Tenant shall have the right to renew the Lease with respect to all of the space then under lease to Tenant for one five-year period by providing twelve (12) months prior written notice. All economic terms and conditions including amounts and costs of parking shall be at fair market value for renewals in similar properties in the downtown submarket. This provision will be further defined in the lease.
<b>Sublease/Assignment</b>	Tenant shall have the right to sub-lease or assign the lease to a related entity without the consent of the Landlord. Tenant shall have the right to sub-lease or assign the lease to an unrelated entity with prior written consent of the Landlord which shall not be unreasonably withheld, conditioned or delayed. This will be further defined in the lease
<b>Holdover</b>	Holdover shall be at 150% of the last year's rental rate.
<b>Telecom/Fiber</b>	AT&T, Spectrum & Verizon all have fiber to the building.
<b>Access</b>	Landlord shall provide access to the leased Premises twenty-four (24) hours per day, three-hundred sixty-five (365) days per year, subject to building rules and regulations. The access system provides key card access control after hours for building entry and elevator floor access with activity reporting capabilities.
<b>Contingency:</b>	This proposal is contingent on Landlord negotiating a satisfactory termination of the proposed space with the existing Tenant.
<b>Brokerage</b>	In accordance with Florida Statute 475, Cushman & Wakefield, U.S., Inc. exclusively represents Landlord in this proposed transaction and will be compensated per a separate agreement.
<b>Conditions</b>	The terms and conditions set forth in this proposal are for discussion purposes only and are subject to the final approval of Landlord and Tenant and their respective legal counsel. Nothing contained herein shall be binding on either party unless and until both Landlord and Tenant mutually execute and exchange the Lease. This proposal shall expire on <b>January 25<sup>th</sup>, 2024.</b>

**Colleen**, thank you again for the opportunity to present this proposal, we look forward to working with you on this. Upon review, please feel free to call with any questions.

Sincerely,

Todd Davis, SIOR, CCIM  
Senior Director, Office Services

Robert Kellogg, CCIM  
Senior Director, Office Services

**Agreed and Acknowledged by River to Sea TPO**

this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Signature: \_\_\_\_\_

By: \_\_\_\_\_

<b>Bill/Sponsor</b>	<b>Summary</b>
SB 1032 by Gruters	<p>Deleting provisions related to appointment, powers, and duties of the Florida Transportation Commission; Creates a moratorium on new metropolitan planning organizations (M.P.O.s) adjacent to existing M.P.O.s. • Repeals the Metropolitan Planning Organization Advisory Council. • Requires FDOT to, at least annually, convene M.P.O.s of similar size for the purpose of exchanging best practices. • Creates the following M.P.O. accountability and transparency provisions: o Requires the Florida Department of Transportation (FDOT) to review each M.P.O.'s long-range transportation plan. o Requires FDOT to create quality performance metrics to evaluate each M.P.O. o Beginning December 1, 2025, requires each M.P.O. to annually report its score for each quality performance metric and publish the score and supporting data on its website. o Requires FDOT to validate each M.P.O.s score calculation and make adjustments as needed. o Beginning in December of 2026, and every three years thereafter, provides that an M.P.O. that falls under a certain performance metric will be placed under the control of the Secretary of Transportation for a period not to exceed one-year. o Subject to appropriation, beginning in December of 2026, and every three years thereafter, provides that the M.P.O. with the highest quality performance score will receive \$5 million from the State Transportation Trust Fund for projects approved in its work program. • Revises the items that each M.P.O. must consider when developing its long-range transportation plan and the items that must be included in the plan. • Requires, by February 2025, the M.P.O.s serving Lee and Collier counties to submit a report considering the feasibility of consolidation into a single M.P.O. Effective Date: 7/1/2024.</p>
HB 7049 by Transportation and Modals Subcommittee, McFarland	<p>Creates a moratorium on new metropolitan planning organizations (M.P.O.s) adjacent to existing M.P.O.s. • Repeals the Metropolitan Planning Organization Advisory Council. • Requires FDOT to, at least annually, convene M.P.O.s of similar size for the purpose of exchanging best practices. • Creates the following M.P.O. accountability and transparency provisions: o Requires the Florida Department of Transportation (FDOT) to review each M.P.O.'s long-range transportation plan. o Requires FDOT to create quality performance metrics to evaluate each M.P.O. o Beginning December 1, 2025, requires each M.P.O. to annually report its score for each quality performance metric and publish the score and supporting data on its website. o Requires FDOT to validate each M.P.O.s score calculation and make adjustments as needed. o Beginning in December of 2026, and every three years thereafter, provides that an M.P.O. that falls under a certain performance metric</p>

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<p>SB 266 by Hooper (Industry Bill)</p>	<p>Department of Transportation; Prohibiting the department from annually committing more than a certain percentage of revenues derived from state fuel taxes and motor vehicle license-related fees to public transit projects; replacing the term “public-private partnership agreement” with the term “comprehensive agreement”; prohibiting additional metropolitan planning organizations from being designated in this state after a specified date; creating within the department a local agency program for a specified purpose, etc. Effective Date: 7/1/2024.</p>
<p>HB 287 by Esposito (Industry Bill)</p>	<p>Transportation: Limits revenues DOT may commit to public transit projects; provides requirements for motor vehicle teleoperation systems &amp; driver improvement courses; authorizes DOT to enter into comprehensive agreements with private entities; authorizes DOT to determine whether to reduce bonding requirements; provides presumption regarding death, injury, or damage resulting from motor vehicle crash involving driver of vehicle who is under influence of marijuana; revises contractor's immunity from liability; provides requirements for utility permits &amp; relocation agreements; creates Local Agency Program; requires oversight by DOT. Effective Date: July 1, 2024.</p>
<p>SB 1226 by DeCeglie (FDOT Bill)</p>	<p>Department of Transportation; Deleting the requirement that the secretary of the department appoint the department’s inspector general; limiting the percentage of the total contract amount which may be allocated for the purchase of plant materials based on the monetary size of the contract; requiring each public transit provider to certify that its actual administrative costs are no greater than a certain amount; requiring the department to preserve a rail corridor within the right of way of Interstate 4 between Orlando and Tampa for a specified purpose, etc. Effective Date: 7/1/2024.</p>



<p>HB 1301 by Abbott (FDOT Bill)</p>	<p>Department of Transportation: Removes provisions requiring DOT secretary to appoint inspector general; revises provisions relating to allocation of funds for purchase of plant materials, acceptance &amp; processing of electronic payments to Florida Turnpike Enterprise, &amp; inactive prepaid toll accounts; prohibits DOT from expending certain state funds to support certain projects or programs; authorizes DOT to enter into service contracts to finance certain projects; prohibits DOT from considering certain nonpecuniary factors when developing transportation plans; creates Supply Chain Innovation Grant Program within DOC; requires DOC &amp; DOT to consider applications &amp; select grant awardees; requires funds appropriated from State Transportation Trust Fund for New Starts Transit Program to revert to trust fund; revises provisions relating to public transit provider responsibilities. Effective Date: July 1, 2024.</p>
<p>SB 28 by Hooper</p>	<p>License Taxes; Defining the terms “electric motorcycle,” “plug-in hybrid electric motorcycle,” and “plug-in hybrid electric vehicle”; imposing specified additional annual license taxes on electric vehicles and plug-in hybrid electric vehicles; increasing such taxes beginning on a specified date; providing for the distribution of proceeds from the additional license taxes; providing that the registrant of an electric vehicle or a plug-in hybrid electric vehicle is not entitled to a credit or refund for certain additional license tax except under certain conditions, etc. Effective Date: 7/1/2024.</p>
<p>HB 107 by Esposito</p>	<p>Impact of Electric Vehicles and Plug-in Hybrid Electric Vehicles on State Revenues and State Trust Funds: Requires Revenue Estimating Conference to estimate impact of certain sales tax levies for specified state fiscal years; requires Revenue Estimating Conference to provide such estimate to DOR by specified dates; provides for future repeal; requires DOR to make monthly distributions to State Transportation Trust Fund; provides for future repeal; provides legislative findings; requires DOT &amp; DOR to provide assistance to Office of Economic &amp; Demographic Research in producing specified report; requires such report to be submitted to Governor &amp; Legislature by certain date; requires Legislature to use such report for certain considerations. Effective Date: upon becoming a law.</p>

**Executive Committee Meeting Minutes  
January 3, 2024  
River to Sea TPO Conference Room  
1 Deuce Court, Suite 100  
Daytona Beach, FL 32124**

**Members Physically Present:**

Mayor Chris Cloudman, Chairperson  
Mayor David Alfin – 2<sup>nd</sup> Vice Chairperson  
Vice Mayor Eric Sander  
Council Vice Chair Danny Robins

**Representing:**

DeLand  
Palm Coast  
South Daytona  
Volusia County

**Members Virtually Present:**

Vice Mayor Reed Foley

**Representing:**

Port Orange

**Members Absent:**

Mayor Bill Partington, 1<sup>st</sup> Vice Chairperson

**Representing:**

Ormond Beach

**Others Physically Present:**

Donna King, Recording Secretary  
Colleen Nicoulin  
Stephan Harris  
Pamela Blankenship  
Mariel Lemke  
Kia Powell  
Barb Girtman  
Zach Chalifour

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
FDOT  
Ghyabi & Associates  
James Moore & Company

**Others Virtually Present:**

Omar Atallah  
Hilary Cyr  
Mariel Lemke

**Representing:**

Volusia County Traffic Engineering  
James Moore & Company  
TPO Staff

**I. Call to Order / Roll Call / Determination of Quorum**

The River to Sea Transportation Planning Organization (TPO) Executive Committee meeting was called to order at 9:00 a.m. by Chairperson Chris Cloudman. It was determined that a quorum was physically present. The meeting was held in a hybrid format with remote participation provided; four voting members were physically present, and one voting member was virtually present.

Chairperson Cloudman announced the resignation of Vice Mayor O’Conner on December 31, 2023.

***MOTION: A motion was made by Mayor Alfin to allow members attending virtually to participate and vote. The motion was seconded by Vice Mayor Sander and carried unanimously.***

**II. Public Comment/Participation**

There were no public comments.

**III. Business Items**

**A. Review and Recommend Approval of the River to Sea TPO’s FY 2022/23 Independent Audit Report**

(Handouts provided)

Mr. Zach Chalifour, James Moore & Company, provided details of the River to Sea TPO’s FY 2022/23 Independent Audit Report. He stated that overall it was a good audit and acknowledged the year over year improvement. Mr. Chalifour discussed the required communications including their responsibility in relation to the financial statement audit, the significant risks considered, significant disclosures regarding pension liability, three audit

adjustments to help reconcile the year end balances for presentation purposes in the audit, and any difficulties in performing the audit, which there were none. Mr. Chalifour then went through the five audit reports, discussed the one comment regarding the audit adjustments which was classified as a significant deficiency, and presented the financial highlights regarding TPO reserves and fund balances.

Mayor Alfin stated that this was a good audit report and asked whether the report is shared with FDOT.

Ms. Kia Powell indicated she would bring the report back to FDOT

Vice Mayor Sander inquired as to what is the remedy for the significant deficiency.

Mr. Chalifour indicated that the internal adjustments occur prior to the start of future audits

**MOTION:** *A motion was made by Mayor Alfin to recommend approval of the River to Sea TPO's FY 2022/23 Independent Audit Report. The motion was seconded by Vice Mayor Sander and carried unanimously.*

#### **B. Discussion of TPO Financial Management**

- **Invoicing:** Ms. Nicoulin stated that the latest invoice was submitted on December 7, 2023, which was processed for payment on December 11, 2023, without comment.

- **Grant Status:** Ms. Nicoulin stated that the TPO has a Consolidated Planning Grant which is submitted to FDOT and two Federal Transit Administration (FTA) grants that are submitted to the Modal Department for invoicing. The FTA grants have expiration dates, one expired on December 31, 2023. Those grant funds were spent down and the TPO is in the process of closing that grant out. The other FTA grant will expire at the end of June 2024 and has a remaining balance of over \$67,000.00. She noted that \$42,000.00 of that is committed to Votran projects and the remaining balance of \$25,000.00 will need to be spent down. Some of that will cover staff salaries that are associated with transit work. The TPO will coordinate with Votran for other possible projects that need funding as the grant cannot be extended. The Consolidated Planning Grant has a significant amount remaining and does not expire. However, the TPO goes through a de-obligation process which will be occurring over the next couple of months. That process entails identifying funds that the TPO does not anticipate spending down by the end of the fiscal year, and by de-obligating those funds the TPO can add them into their Work Program at the beginning of the next fiscal year.

Discussion ensued about setting up a meeting between Flagler County and Votran on the implementation of the VoRide mobility on demand service. Council Vice Chair Robins stated he could facilitate that meeting.

- **OIG Audit Draft Report:** Ms. Nicoulin stated that she received the OIG Audit Draft Report prior to the holidays. There were two findings, and both were positive. They determined the River to Sea TPO's current written accounting policies and procedures are in accordance with federal regulations, state statutes, and department policies and procedures. She added that there were no recommendations and the TPO would provide a written response to be included in the final report.

#### **C. Discussion of TPO Office Relocation Lease Term Negotiations**

Ms. Nicoulin stated that she reached out to the broker representative of the Cornerstone location regarding the proposed negotiations. She presented to the broker the concerns that were discussed in the last Executive Committee meeting regarding the escalation of the rate throughout the lease and the buildout of the space. She noted the importance of having the full buildout paid for by the owner. She met with the building architect, broker, contractor, and the TPO's IT vendor to go over the space and identify the TPO needs for the buildout. Last week, the broker provided their proposal which included covering 100% of the buildout; however, the initial rate increased to cover some of the buildout and escalated 3% per year. The proposal was not in the best interest of the TPO and a counter was submitted, but has not received a response back yet.

Ms. Nicoulin asked the Executive Committee members that in the event an agreement could not be reached with the Cornerstone property, would they be open to expanding the search beyond the original area search area. After discussion, Committee Members suggested expanding up to SR 40 in Ormond Beach as a secondary area to consider.

**D. Discussion of Greenhouse Gas (GHG) Emissions Performance Measure and FDOT’s Response**

Ms. Nicoulin discussed the Greenhouse Gas (GHG) Emissions Performance Measure in detail. She noted that the state has taken a position where they are declining to participate in the program. There has been some discussion between the MPO and FDOT District 5 staff regarding what this means not only for the state but also for the MPOs. The TPO receives Carbon Reduction funding because it is a transportation management area (TMA). The TPO has approximately \$9.5 million in Carbon Reduction funding within its Work Program with \$4.5 million of those dollars currently programmed on projects. It is uncertain if this funding will remain available without FDOT participation, but it is believed that it will likely stay on the projects that it is currently programmed on. At this time, FDOT is currently trying to figure out the impacts this could have on the state’s MPOs. Additional information will be forthcoming.

**E. Review and Approval of November 1, 2023 Executive Committee Minutes**

***MOTION: A motion was made by Mayor Alfin to approve the November 1, 2023 Executive Committee minutes. The motion was seconded by Vice Mayor Sander and carried unanimously.***

**F. Review and Approval of Draft January 24, 2024 TPO Board Agenda**

Ms. Nicoulin reviewed the draft January 24, 2024 TPO Board Agenda in detail including a developer request for a Connect 2045 Long Range Transportation Plan amendment for the I-4 at US 92 interchange modification.

***MOTION: A motion was made by Vice Mayor Sander to approve the draft January 24, 2024 TPO Board Agenda. The motion was seconded by Mayor Alfin and carried unanimously.***

**IV. Staff Comments**

There were no staff comments.

**V. Executive Committee Member Comments**

Mayor Alfin asked about the process for the Executive Committee having a vacancy.

Chairperson Cloudman explained how members are appointed to the Executive Committee.

Discussion occurred regarding whether the Executive Committee should have an additional member once apportionment is complete and two members are added to the TPO Board. Members felt that the current number of members was sufficient.

**VI. Adjournment**

The Executive Committee meeting adjourned at 9:52 a.m.

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**CITY OF DELAND MAYOR CHRISTOPHER M. CLOUDMAN  
CHAIRPERSON, RIVER TO SEA TPO**

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the January 3, 2024 regular meeting of the Executive Committee approved and duly signed this 7th day of February 2024.

\_\_\_\_\_  
**DONNA KING, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**\*\* A recording of the January 3, 2024 Executive Committee meeting is available upon request.**



**DRAFT**

# MEETING AGENDA

Please be advised that the RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD will be meeting on:

**DATE:** WEDNESDAY, FEBRUARY 28, 2024  
**TIME:** 9:00 A.M.  
**PLACE:** AIRLINE ROOM  
 DAYTONA BEACH INTERNATIONAL AIRPORT  
 700 CATALINA DRIVE, DAYTONA BEACH, FL 32114

**NOTE:**  
 A Microsoft Teams meeting has been established for remote participation.

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## River to Sea TPO Board Meeting

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911 665695593# United States, West Palm Beach

Phone Conference ID: 665 695 593#

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**DeLand Mayor Chris Cloudman, Chairperson Presiding**

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF A QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA**
  - A. JANUARY 24, 2024 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Donna King)*
  - B. TREASURER REPORT** *(Contact: Mariel Lemke)*
  - C. EXECUTIVE COMMITTEE REPORT** -- *Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson*
  - D. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD APPOINTMENT** *(Contact: Volusia County Council Member Matt Reinhart, TDLCB Chairperson)*
  - E. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT** -- *Report by Mr. Ted Wendler, BPAC Chairperson*

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Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

**IV. CONSENT AGENDA** *(continued)*

- F. CITIZENS ADVISORY COMMITTEE REPORT**-- *Report by Mr. Dave Castagnacci, CAC Chairperson*
- G. TECHNICAL COORDINATING COMMITTEE REPORT** -- *Report by Mr. Brian Walker, TCC Chairperson*
- H. RIVER TO SEA TPO BOARD REPORT** -- *Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson*
- I. EXECUTIVE DIRECTOR TIMESHEET REVIEW REPORT** -- *Report by DeLand Mayor Chris Cloudman, TPO Board Chairperson*

**V. ACTION ITEMS**

- A. REVIEW AND APPROVAL OF RESOLUTION 2024-## AMENDING THE CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) (ROLL CALL VOTE REQUIRED)** *(Contact: Colleen Nicoulin)*
- B. REVIEW AND APPROVAL OF RESOLUTION 2024-## AMENDING THE FY 2023/24 TO FY 2027/28 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) (ROLL CALL VOTE REQUIRED)** *(Contact: Colleen Nicoulin)*
- C. REVIEW AND APPROVAL OF DRAFT FY 2024/25 AND FY 2025/26 UNIFIED PLANNING WORK PROGRAM (UPWP) FOR FDOT/FWHA REVIEW** *(Contact: Colleen Nicoulin)*

**VI. PRESENTATIONS, STATUS REPORTS, AND DISCUSSION ITEMS**

- A. FDOT REPORT** *(Contact: Kia Powell, FDOT District 5)*

**VII. EXECUTIVE DIRECTOR'S REPORT**

**VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS**

**IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS**

**X. INFORMATION ITEMS** *(Enclosure)*

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2023
- Citizens Advisory Committee Attendance Record – 2023
- Technical Coordinating Committee Attendance Record– 2023
- River to Sea TPO Outreach and Activities
- Upcoming Events Flyer
- Volusia and Flagler County Construction Reports

**XI. ADJOURNMENT**

\*The next River to Sea TPO Board meeting will be on March 27, 2024 \*

**March 2024 Meeting Dates**

- Executive Committee, March 6, 2024 @ 9:00 a.m.
- Bicycle/Pedestrian Advisory Committee, March 13, 2024 @ 2:00 p.m.
- Citizens Advisory Committee, March 19, 2024 @ 1:15 p.m.
- Technical Coordinating Committee, March 19, 2024 @ 3:00 p.m.
- River to Sea TPO Board, March 27, 2024 @ 9:00 a.m.

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Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 1 Deuce Court, Suite 100, Daytona Beach, Florida 32124; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.r2ctpo.org](http://www.r2ctpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or [pblankenship@r2ctpo.org](mailto:pblankenship@r2ctpo.org).

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