

**Executive Committee Meeting Minutes
February 5, 2025
Volusia-Flagler TPO Conference Room
1 Deuce Court, Suite 100
Daytona Beach, FL 32124**

Members Physically Present:

Mayor Chris Cloudman
Vice Mayor Charlotte Gillis
Commissioner Rick Belhumeur
Councilman Eric Sander, Chairperson

Representing:

DeLand
Edgewater
Flagler Beach
South Daytona

Members Virtually Present:

Council Member Reed Foley, 1st Vice Chairperson
Council Member Danny Robins, 2nd Vice Chairperson

Representing:

Port Orange
Volusia County

Others Physically Present:

Melanie Pruneau, Recording Secretary
Pamela Blankenship
Colleen Nicoulin
Stephan Harris
Kia Powell

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT

Others Virtually Present:

Mariel Lemke
Babuji Ambikapathy
Barb Girtman

Representing:

TPO Staff
VHB
Ghyabi & Associates

1. Call to Order / Roll Call / Determination of Quorum

The Volusia-Flagler Transportation Planning Organization (TPO) Executive Committee meeting was called to order at 9:00 a.m. by Chairperson Eric Sander. It was determined that a quorum was not physically present. The meeting was held in a hybrid format with remote participation provided; three voting members were physically present, and two voting members were virtually present.

Chairperson Sander noted that there was not a physical quorum present; however, Vice Mayor Gillis was delayed but was expected to be there shortly. He stated that the meeting would continue but no voting could occur until a physical quorum was present.

2. Public Comment/Participation

There were no public comments.

MOTION: *A motion was made by Mayor Cloudman to allow members attending virtually to participate and vote. The motion was seconded by Commissioner Belhumeur, but no vote was taken due to the lack of a physical quorum.*

3. Business Items

A. Review and Approval of Letter of Support for the FY25 FDOT Construction Aggregate Program Grant Application

Ms. Nicoulin explained the request made by Titan America and FEC Rail to expand their facility, noting that the application is due next Friday, and the letter of support would be submitted this Friday. It was noted that there had been no known opposition to this request.

Discussion occurred regarding the cost of the project.

F. Review and Approval of Draft February 26, 2025 TPO Board Agenda

Ms. Nicoulin reviewed the items on the draft February 26, 2025 TPO Board agenda. She mentioned that there were no amendments to the Transportation Improvement Program (TIP) yet. She noted that an action item needed to be added to move the September TPO Board meeting date.

MOTION: *A motion was made by Commissioner Belhumeur to approve the draft February 26, 2025 TPO Board agenda with the addition of Action Item D: Review and Approval to move the September TPO Board meeting date. The motion was seconded by Vice Mayor Gillis and carried unanimously.*

4. Staff Comments

Ms. Nicoulin commented that she had been working with the TPO's legal counsel regarding the draft interlocal agreement to operate and expand throughout all of Flagler County. She explained that the TPO's attorney made changes to the interlocal agreement which has been under review by FDOT. She reached out to the Space Coast TPO, as they share an attorney, and they are returning to their original agreement that was adopted 10 years ago and amending it as opposed to making a new interlocal agreement. She expressed that she is evaluating our next steps moving forward.

Discussion occurred regarding the next steps for the interlocal agreement.

5. Executive Committee Member Comments

Mayor Cloudman explained that, since the incident in New Orleans, the DeLand Police Department has been working diligently on safety during their frequent special events. He mentioned there have been discussions considering long-term solutions to public safety, such as the placement of permanent structures. He noted that there was funding at the federal level for regional approaches and he asked about potential city/county collaboration.

Chairperson Sander welcomed Ms. Melanie Pruneau, the TPO's new Administrative Assistant.

6. Adjournment

The Executive Committee meeting adjourned at 9:50 a.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



**CITY OF SOUTH DAYTONA COUNCILMAN ERIC SANDER
CHAIRPERSON, VOLUSIA-FLAGLER TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the February 5, 2025 regular meeting of the Executive Committee approved and duly signed on this 5th day of March 2025.



**MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

**** A recording of the February 5, 2025 Executive Committee meeting is available upon request.**