

JANUARY 24, 2024 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD
700 Catalina Blvd.
Daytona Beach, FL 32114

TPO Board Members Physically Present:

Commissioner Stacy Cantu
Vice Mayor Michael Politis**
Mayor Chris Cloudman, Chairperson
Commissioner Dana McCool
Councilwoman Charlotte Gillis
Commissioner James Sherman*
Commissioner Roy Johnson
Vice Mayor Roger Eckert*
Commissioner Randy Hartman
Vice Mayor Bill Lindlau*
Vice Mayor Alex Tiamson
Mayor Bill Partington
Mayor David Alfin
Council Member Skip White*
Council Member Jake Johansson
Council Member Matt Reinhart
Council Vice Chair Danny Robins
Jessie Thompson (non-voting)
Kia Powell (non-voting advisor)

TPO Board Members Virtually Present:

Vice Mayor Reed Foley
Ted Wendler (non-voting)

TPO Board Members Absent:

Commissioner Jeffrey Schuitema*
Vice Mayor John Rogers*
Mayor Karen Chasez (excused)
County Chair Andy Dance (excused)
Mayor Samuel Bennett*
Vice Mayor Eric Sander (excused)
Council Chair Jeff Brower (excused)
Council Member David Santiago
Dave Castagnacci (non-voting)
Brian Walker (non-voting)

* Non-voting member of the Small City Alliance

** Voting member for the Small City Alliance

Others Physically Present:

Donna King, Recording Secretary
Colleen Nicoulin
Pamela Blankenship
Mariel Lemke
Jessica Gow
Jim Cameron
Mayor Vernon Burton
Scott Fink
Kelvin Miller
Bobbie King

Representing:

Daytona Beach
Daytona Beach Shores
DeLand
Deltona
Edgewater
Flagler Beach
Holly Hill
Lake Helen
New Smyrna Beach
Oak Hill
Orange City
Ormond Beach
Palm Coast
Ponce Inlet
Volusia County, At-Large
Volusia County, District 2
Volusia County, District 3
Volusia County School Board
FDOT

Representing:

Port Orange
BPAC Chairperson

Representing:

Beverly Beach
Bunnell
DeBary
Flagler County
Pierson
South Daytona
Volusia County
Volusia County, District 5
CAC Chairperson
TCC Chairperson

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
Cobb Cole
JC Consulting
Lake Helen
SSMC
Volusia County Transit Services
Volusia County Transit Services

Others Virtually Present:

Travis Terpstra
Omar Atallah

Representing:

Volusia County
Volusia County Traffic Engineering

I. Call to Order / Roll Call / Determination of Quorum

The River to Sea Transportation Planning Organization (TPO) Board meeting was called to order at 9:00 a.m. by TPO Chairperson Cloudman. The roll was called, and it was determined a quorum was physically present. The meeting was held as a hybrid with thirteen voting members physically present and one voting member virtually present.

II. Pledge of Allegiance

The Pledge of Allegiance was given.

MOTION: *A motion was made by Mayor Alfin to allow members attending virtually to participate and vote. The motion was seconded by Commissioner Hartman and carried unanimously.*

III. Public Comment/Participation

There were no public comments.

IV. Consent Agenda

- A. December 6, 2023 River to Sea TPO Board Meeting Minutes
- B. Treasurer's Report
- C. Executive Committee Report
- D. Transportation Disadvantaged Local Coordinating Board Report
- E. Bicycle and Pedestrian Advisory Committee (BPAC) Report
- F. Citizens Advisory Committee (CAC) Report
- G. Technical Coordinating Committee (TCC) Report
- H. River to Sea TPO Board (R2CTPO) Report
- I. Executive Director Timesheet Review Report
- J. Approval (Ratification) of Amendment to Shared Use Non-Motorized (SUN) Trail Project List
- K. Review and Approval of Letter of Support for the FDOT Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant Application for the Proposed Railroad Crossing Safety Improvements and Monitoring System Project

MOTION: *A motion was made by Mayor Partington to approve the Consent Agenda. The motion was seconded by Vice Mayor Politis and carried unanimously.*

V. Action Items

A. Review and Approval of the River to Sea TPO's FY 2022/23 Independent Audit Report

Mr. Zach Chalifour, James Moore & Company, provided in-depth details of the River to Sea TPO's FY 2022/23 Independent Audit Report. He stated that overall, it was a great process and went much smoother than in the previous years. There were no findings for significant risk. He noted that there was one comment that came from the audit, related to having three entries to help adjust and reconcile the year-end balances for presentation purposes.

MOTION: *A motion was made by Mayor Alfin to approve the River to Sea TPO's FY 2022/23 Independent Audit Report. The motion was seconded by Commissioner McCool and carried unanimously.*

B. Review and Approval of Resolution 2024-01 Amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP) (Roll Call Vote Required)

Ms. Nicoulin gave in-depth details of the TIP amendment which included two projects. One is a West Volusia County intersection improvement project at the intersection of Dr. MLK Junior Boulevard and Orange Camp Road; noting that there is extra federal and local funding available for this project. The other project is a transit project and will be funded with 5311 funds (local agencies that support paratransit in rural areas).

MOTION: *A motion was made by Council Member Reinhart to approve Resolution 2024-01 amending the FY 2023/24 to FY 2027/28 Transportation Improvement Program (TIP). The motion was seconded by Commissioner Cantu and carried unanimously by roll call vote.*

C. Review and Approval of Resolution 2024-02 Adopting the 2024 River to Sea TPO Safety Targets

Ms. Nicoulin gave a PowerPoint presentation and explained the process of adopting the 2024 River to Sea TPO Safety Targets. She stated that TPOs can either adopt the state's target of zero or come up with their own. The TPO is recommending adopting FDOT's target of zero as it did last year. She discussed the five performance measures including fatalities and serious injuries statistics and provided statistics for fatalities/serious injuries and bike/pedestrian serious injuries in Volusia and Flagler Counties over the last ten years.

Ms. Nicoulin answered members' questions regarding this being population, or road safety-related and if bike and electric vehicle data would be looked at.

MOTION: *A motion was made by Vice Mayor Politis to approve Resolution 2024-02 adopting the 2024 River to Sea TPO Safety Targets. The motion was seconded by Councilwoman Gillis and carried unanimously.*

D. Review and Approval of Resolution 2024-03 Adopting the 2020 Adjusted Urban Area Boundary

Ms. Nicoulin provided details regarding the adoption of the 2020 Adjusted Urban Area Boundary. She noted that there were two revisions since they were presented at the October TPO Board meeting; she explained the revisions in Flagler County using the maps provided in the presentation.

Ms. Nicoulin answered Vice Mayor Eckert's question regarding possible adjustments to Lake Helen boundaries. Ms. Nicoulin noted she would follow up with Vice Mayor Eckert and FDOT and make the changes, if necessary, before submitting the adjusted urban area boundary.

MOTION: *A motion was made by Council Member Robins to approve Resolution 2024-03 adopting the 2020 Adjusted Urban Area Boundary with possible adjustments to the Lake Helen boundary. The motion was seconded by Council Member Reinhart and carried unanimously.*

VI. Presentations, Status Reports, and Discussion Items

A. Presentation and Discussion of FY 2024/25 and FY 2025/26 Unified Planning Work Program (UPWP)

Ms. Nicoulin gave a presentation and provided in-depth details on the tasks of the UPWP. She discussed the required activities and unique projects. She provided the process for the development and submittal of the UPWP and explained that today's purpose was to see if there are any areas or activities that the TPO Board would like to see the TPO undertake, investigate, or identify within the UPWP moving forward. She held a similar discussion at the CAC and TCC meetings earlier this month and they identified safety as a priority, as well as expanding Bike/Walk Central Florida's Best Foot Forward Pedestrian Safety Program into Flagler County. During the discussion that occurred with the BPAC, they suggested coordinating with the east Volusia cities to expand the trails and trail connections.

Ms. Nicoulin answered members' questions regarding public awareness and municipalities working together and providing a TPO 101 training; long-range planning being included in the UPWP; transportation impact analyses (TIAs) being up to date in short- and long-term planning; and school safety studies.

Ms. Nicoulin stated that the TPO is required to submit a draft UPWP in March and the final UPWP will need to be submitted in May. The TPO will be looking at consolidating some of the tasks and will bring this topic back to the TPO Board for further discussion and approval.

B. Presentation and Discussion of Amendment to the Connect 2045 Long Range Transportation Plan (LRTP)

Ms. Nicoulin provided details of the proposed amendment to the Connect 2045 LRTP. She discussed the request from the city of Daytona Beach for the I-4 Connector and US 92 modification project which will be developer-funded. She explained the existing infrastructure and noted the proposed changes. Ms. Nicoulin explained the process of LRTP amendments and stated that this project will need to be listed in the LRTP as a developer-funded project in order for them to submit the request to FDOT. She added that this does not

preclude the developer from seeking other grants or other funding outside of TPO funding. The TPO Board is expected to take action on this at the February 28 meeting.

Ms. Nicoulin answered members' questions regarding other options, and if city and consultant representatives can be brought in to discuss this in further detail before the TPO Board votes on it.

Ms. Jessica Gow, Cobb Cole Law Firm, noted that this project is operating in tandem but also outside of the general TIA review for this site. She noted that the TIA is in the final stages of approval at the county level and explained the two-phase process of the TIA.

C. FDOT Report

{Handout provided}

Ms. Kia Powell provided the FDOT report. She announced the most up-to-date project information can be found at www.cflroads.com. She also announced that FDOT has identified ten crosswalks in Volusia County that they will begin data collection on for the Bike/Walk Central Florida's Best Foot Forward Pedestrian Safety Program. She noted that the Steering Committee will report progress on the data collection at a meeting on February 29, 2024.

Vice Mayor Politis asked if the crosswalks would be the new improved ones with flashing lights in the roadway and flashing signs. He also mentioned that in the past an FDOT representative had discussed making everything uniform.

Ms. Powell stated that she would meet with him individually after the TPO Board meeting.

VII. Executive Director's Report

Ms. Nicoulin discussed FDOT's correspondence regarding the new Greenhouse Gas Emissions Performance Measure. In December, a final rule was issued by FHA which requires the State DOTs and MPOs to set targets for Greenhouse Gas Emission reduction with this measure. FDOT has taken a position and elected not to set targets for this measure. She noted the uncertainty of how this new performance measure might impact the MPOs. She also stated that the MPOAC will be discussing it during their meeting tomorrow.

Ms. Nicoulin provided an update on House Bill 7049/Senate Bill 1032 which abolishes the MPO Advisory Council (MPOAC), the statewide council of MPOs. This bill provides numerous changes for the MPOs moving some of their responsibilities to FDOT. FDOT would then be required to review each MPO's LRTP and return them if they are not satisfied. Federal law gives LRTPs and decisions to the local governments. There are some inconsistencies with the federal requirements in terms of the LRTPs. This bill also requires FDOT to create quality performance metrics to evaluate each MPO by scoring or ranking them. If an MPO falls under a certain performance metric it could be placed under the control of the Secretary of Transportation for a period not to exceed one year, which would allow the Secretary of Transportation to come in and assume the role of the Executive Director and the Chair of the MPO. The MPO with the highest quality performance score would receive \$5 million from the State Transportation Trust Fund for projects and its Work Program; therefore, creating competition between MPOs. This too will be on the agenda at the MPOAC meeting tomorrow.

Ms. Nicoulin also announced the FDOT Safety Summit in Titusville on February 27 and the upcoming MPOAC Institute training.

VIII. River to Sea TPO Board Member Comments

Commissioner McCool announced that she is now in remission from stage 4 cancer and expressed her gratitude to the TPO Board members for their space, closeness, and support during her battle over the last year.

IX. River to Sea TPO Chairperson Comments

Chairperson Cloudman noted the information items included in the agenda packet and encouraged members to review the attendance reports to ensure they are being represented.

X. Information Items

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2023
- Citizens Advisory Committee Attendance Record – 2023
- Technical Coordinating Committee Attendance Record– 2023

- River to Sea TPO Outreach and Activities
- Upcoming Events Flyer
- Volusia and Flagler County Construction Reports
- FDOT Correspondence on Greenhouse Gas Emissions Performance Measure

XI. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 10:37 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



**CITY OF DELAND MAYOR CHRIS CLOUDMAN
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the January 24, 2024 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 28th day of February 2024.



**DONNA KING, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**** A recording of the January 24, 2024 TPO Board meeting is available upon request.**