



MEETING AGENDA

Please be advised that the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

DATE: WEDNESDAY, JANUARY 22, 2020
TIME: 9:00 A.M.
PLACE: RIVER TO SEA TPO CONFERENCE ROOM
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, FL 32114

Daytona Beach Commissioner Rob Gilliland, Chairperson Presiding

- I. CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- IV. CONSENT AGENDA**
 - A. NOVEMBER 27, 2019 RIVER TO SEA TPO BOARD MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, pages 4-15)*
 - B. TREASURER’S REPORTS** *(Contact: Julie Adamson) (Enclosure, pages 4, 16-17)*
 - C. EXECUTIVE COMMITTEE REPORT** -- *Report by Daytona Beach Commissioner Rob Gilliland, Executive Committee Chairperson (Enclosure, pages 4, 18)*
 - D. UNIFIED PLANNING WORK PROGRAM (UPWP) SUBCOMMITTEE REPORT** -- *Report by Mr. Bobby Ball, UPWP Chairperson (Enclosure, pages 4, 19-27)*
 - E. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) REPORT** – *Report by Council Member Heather Post, TDLCB Chairperson (Enclosure, pages 4, 28)*
 - F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC) REPORT** -- *Report by Mr. Paul Eik, BPAC Chairperson (Enclosure, pages 4, 29)*
 - G. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) SUBCOMMITTEE REPORT** -- *Report by Mr. Bob Storke, LRTP Subcommittee Chairperson (Enclosure, under separate cover)*
 - H. CITIZENS ADVISORY COMMITTEE (CAC) REPORT** -- *Report by Ms. Nora Jane Gillespie, CAC Chairperson (Enclosure, under separate cover)*

IV. CONSENT AGENDA *(Continued)*

- I. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT** -- *Report by Mr. Jose Papa, TCC Chairperson (Enclosure, under separate cover)*
- J. RIVER TO SEA TPO BOARD SUMMARY REPORT** -- *Report by Daytona Beach Commissioner Rob Gilliland, A TPO Board Chairperson (Enclosure, pages 4, 30-31)*
- K. CENTRAL FLORIDA MPO ALLIANCE (CFMPOA) REPORT** *(Contact: Lois Bollenback) (pages 4, 32-33)*
- L. REVIEW AND APPROVAL OF EXPENDITURE FOR THE "TELL THE TPO" SURVEY (\$39,971.74)** *(Contact: Pamela Blankenship) (Enclosure, page 4)*
- M. REVIEW AND APPROVAL OF THE DRAFT POLICY FOR DUES AND MEMBERSHIPS** *(Contact: Lois Bollenback) (Enclosure, pages 4, 34)*
- N. REVIEW AND APPROVAL OF THE DRAFT POLICY FOR TELECOMMUTING AND WORKING REMOTELY** *(Contact: Lois Bollenback) (Enclosure, pages 4, 35-36)*

V. ACTION ITEMS

- A. REVIEW AND APPROVAL OF RESOLUTION 2020-## SUPPORTING ALTERNATIVE 3 (PARTIAL CLOVERLEAF #2) OF THE I-95 AND PIONEER TRAIL PROJECT DEVELOPMENT AND ENVIRONMENT (PD&E) STUDY** *(Contact: Lois Bollenback) (Enclosure, pages 37-39)*

VI. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF PLANNING PROJECTS UNDER CONSIDERATION FOR THE TWO-YEAR FISCAL YEAR (FY) 2020/21 TO 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP)** *(Contact: Lois Bollenback) (Enclosure, pages 40-51)*
- B. PRESENTATION AND DISCUSSION OF THE DEVELOPMENT OF THE 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)** *(Contact: Colleen Nicoulin) (Enclosure, pages 52-57)*
- C. PRESENTATION AND DISCUSSION OF THE FEDERAL CERTIFICATION REVIEW REPORT** *(Contact: Lois Bollenback) (Enclosure, page 58)*
- D. PRESENTATION AND DISCUSSION OF UPDATED SAFETY DATA AND TARGETS** *(Contact: Crystal Mercedes)(Enclosure, pages 59-67)*
- E. FDOT REPORT** *(Contact: Vickie Wyche, FDOT District 5) (Enclosure, pages 68-79)*

VII. EXECUTIVE DIRECTOR'S REPORT *(Enclosure, pages 80-86)*

- Update on SU Funding/Project Cost Increases (FDOT Two-Day Response)
- Update on FDOT D-5 Proposed Local Agency Program (LAP) Policy
- 2020 Annual Call for Projects

VIII. RIVER TO SEA BOARD MEMBER COMMENTS

IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS

X. INFORMATION ITEMS *(Enclosure, pages 80, 87-95)*

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2020
- Citizens Advisory Committee Attendance Record – 2020 *(under separate cover)*

X. INFORMATION ITEMS *(Continued)*

- Technical Coordinating Committee Attendance Record– 2020 *(under separate cover)*
- November and December TPO Outreach and Activities
- Volusia and Flagler County Construction Reports
- 2020 MPOAC Institute Information

XI. ADJOURNMENT *(Enclosure, page 80)*

The next River to Sea TPO Board meeting will be February 26, 2020

February 2020 Meeting Dates

- Executive Committee, February 5, 2020 @ 9:00 a.m.
- Bicycle/Pedestrian Advisory Committee, February 12, 2020 @ 2:00 p.m.
- Citizens Advisory Committee, February 18, 2020 @ 1:15 p.m.
- Technical Coordinating Committee, February 18, 2020 @ 3:00 p.m.
- River to Sea TPO Board, February 26, 2020 @ 9:00 a.m.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event.

**MEETING SUMMARY
TPO BOARD
JANUARY 22, 2020**

IV. CONSENT AGENDA

A. NOVEMBER 27, 2019 RIVER TO SEA TPO BOARD MEETING MINUTES

Minutes are prepared for each board meeting and said minutes must be approved by the River to Sea TPO Board.

B. TREASURER'S REPORT

Monthly treasurer reports are prepared for review and approval by the River to Sea TPO Board. The November and December 2019 Treasurer's Reports are provided for your information.

C. EXECUTIVE COMMITTEE REPORT

D. UPWP SUBCOMMITTEE REPORT

E. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT

F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE REPORT

G. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) SUBCOMMITTEE REPORT

H. CITIZENS ADVISORY COMMITTEE (CAC) REPORT

I. TECHNICAL COORDINATING COMMITTEE (TCC) REPORT

J. RIVER TO SEA TPO BOARD SUMMARY REPORT

K. CENTRAL FLORIDA MPO REPORT (CFMPOA) REPORT

L. REVIEW AND APPROVAL OF EXPENDITURE FOR THE "TELL THE TPO" SURVEY (\$39,971.74)

M. REVIEW AND APPROVAL OF THE DRAFT POLICY FOR DUES AND MEMBERSHIP

This policy was developed based upon input provided by the Executive Committee at the November meeting. It will be incorporated into update of the Employee Handbook when that document is revised.

N. REVIEW AND APPROVAL OF THE DRAFT POLICY FOR TELECOMMUTING AND WORKING REMOTELY

This policy was developed based upon input provided by the Executive Committee at the November meeting. It amends and supplements information included the currently adopted Employee Handbook.

ACTION REQUESTED:

MOTION TO APPROVE THE CONSENT AGENDA

**NOVEMBER 27, 2019 MEETING MINUTES
OF THE
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD**

2570 W. International Speedway Boulevard, Suite 100
Daytona Beach, FL 32114-8145

TPO Board Members Present:

Commissioner Jeffrey Schuitema*
Commissioner Robert Gilliland, Chairperson
Vice Mayor Richard Bryan**
Mayor Karen Chasez
Commissioner Chris Cloudman
Commissioner Chris Nabicht
Councilwoman Christine Power
Commissioner Marshall Shupe*
Flagler County Chair Donald O'Brien
Commissioner Roy Johnson
Commissioner Jason McGuirk, 1st Vice Chairperson
Commissioner Bill Lindlau*
Council Member Jeff Allebach
Commissioner Rob Littleton
Council Member Bob Cuff
Council Member Joe Perrone*
Councilman Ralph Schoenherr
Council Member Barbara Girtman
Council Member Billie Wheeler, 2nd Vice Chairperson
Council Member Ben Johnson
Andy Dance (non-voting)
Carl Persis (non-voting)
Loreen Bobo (non-voting advisor)

TPO Board Members Absent:

Vice Mayor John Rogers*
Paul Eik (non-voting)
Nora Jane Gillespie (non-voting) (excused)
Vice Mayor Vernon Burton* (excused)
Council Chair Samuel Bennett
Council Member Scott Stiltner (excused)
Jose Papa (non-voting) (excused)
Volusia County Council Chair Ed Kelley (excused)
Council Member Deb Denys
Volusia County Council Vice Chair Fred Lowry

*** Non-voting member in the Small City Alliance**

**** Voting member for the Small City Alliance**

Others Present:

Debbie Stewart, Recording Secretary
Lois Bollenback
Pam Blankenship
Colleen Nicoulin
Stephan Harris
Crystal Mercedes
Julie Adamson

Representing:

Beverly Beach
Daytona Beach
Daytona Beach Shores
DeBary
DeLand
Deltona
Edgewater
Flagler Beach
Flagler County
Holly Hill
New Smyrna Beach
Oak Hill
Orange City
Ormond Beach
Palm Coast
Ponce Inlet
South Daytona
Volusia County District 1
Volusia County, District 2
Volusia County At-Large
Flagler County School Board
Volusia County School Board
FDOT District 5

Representing:

Bunnell
BPAC Chairperson
CAC Chairperson
Lake Helen
Pierson
Port Orange
TCC Chairperson
Volusia County
Volusia County, District 3
Volusia County, District 5

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff

Others Present:

Tom Ford
Andrew Holmes
Ron Paradise
Anna Taylor
Stephanie Moss
Kellie Smith
Heather Grubert
Suraj Pamulapati
Albert Neumann
James Stowers
Jim Wood
Commissioner Rick Basso
Big John
Deepika Fields
Courtney Reynolds
Jon Cheney
Travis Terpstra
Frank Alvarez
Laura Minns

Representing:

BMC CPA's
Daytona Beach
Deltona
FDOT
FDOT
FDOT
FDOT
FDOT
FDOT
FDOT
ICI Homes
Kimley-Horn
Lake Helen
Press
Stantec
VHB, Inc.
Volusia County Traffic Engineering
Volusia County Traffic Engineering
Votran
WSP, Inc.

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the River to Sea Transportation Planning Organization (TPO) Board was called to order at 9:00 a.m. by TPO Chairperson Rob Gilliland. The roll was called and it was determined that a quorum was present.

Ms. Stewart announced that Vice Mayor Bryan, Daytona Beach Shores, would be the voting member for the Small City Alliance.

II. Pledge of Allegiance

III. Public Comment/Participation

Mr. Big John, press, stated Votran bus service to the “new Daytona” comes under the Transportation Disadvantaged Local Coordinating Board (TDLCB) which is chaired by Volusia County Council Member Heather Post. He has asked Volusia County Council Chair Ed Kelley to fire her from that position because she has been stonewalling looking at that bus route. A study by Votran was completed in 2016 before the new development at the Tanger Outlet Mall and Tomoka Town Center. A lot of people cannot get there to shop or to the jobs. Mr. Mark Harper, Daytona News-Journal, is doing an in-depth report on this location. Mr. John has recommended to Volusia County Council Chair Kelley that Council Member Wheeler, Council Member Girtman or Council Member Denys replace Council Member Post as the TDLCB Chairperson. He has formed a select committee of citizens to help with the local option sales tax; they have decided to postpone the vote from 2020 to 2022 so that they do not have the same pitfalls as the 2018 election. They will do homework and have asked the county to provide the technical background. They will be working to have it on the 2022 ballot.

IV. Consent Agenda

- A. October 23, 2019 River to Sea TPO Board Meeting Minutes**
- B. Treasurer’s Report**
- C. Executive Committee Report**
- D. Bicycle and Pedestrian Advisory Committee (BPAC) Report**
- E. Transportation Disadvantaged Local Coordinating Board Report**
- F. 2045 LRTP Subcommittee Report**
- G. Citizens Advisory Committee (CAC) Report**
- H. Technical Coordinating Committee (TCC) Report**

- I. River to Sea TPO Board (R2CTPO) Summary Report
- J. MPO Advisory Council (MPOAC) Report
- K. Review and Approval of Expenditure for Clyde Morris Boulevard Right-Turn Lanes Feasibility Study (Port Orange) (\$35,975)
- L. Review and Approval of Expenditure for Taylor Road/Williamson Boulevard Intersection and Dunlawton Avenue Corridor at I-95 Feasibility Study (Port Orange) (\$48,935)
- M. Review and Approval of Executive Director's Overall Evaluation Result and Recommendation for Retention
- N. Cancellation of December Executive Committee and TPO Board Meetings

MOTION: *Commissioner Nabicht moved to approve the Consent Agenda. The motion was seconded by Council Member Wheeler which carried unanimously.*

V. Action Items

A. Review and Approval of Resolution 2019-20 Amending the FY 2019/20 to 2023/24 Transportation Improvement Program (TIP)

Ms. Bollenback stated this amendment provides Federal Transit Administration (FTA) funds to the Center for the Visually Impaired under a grant program for operating assistance.

MOTION: *A motion was made by Council Member Girtman to approve Resolution 2019/20 amending the FY2019/20 to 2023/24 Transportation Improvement Program (TIP). The motion was seconded by Council Member Wheeler and carried unanimously.*

B. Review and Approval of the 2045 Long Range Transportation Plan (LRTP) Goals and Objectives

Ms. Bollenback introduced Mr. Jim Wood, Kimley-Horn, to give the presentation.

Mr. Wood stated the goals and objectives are the primary focus of the 2045 LRTP; he gave a summary of the goals and objectives. They provide direction and inform the overall process of prioritization; criteria will be developed from them that will be used to select projects to be included in the 2045 LRTP. They took the goals and objectives of the existing 2040 LRTP and made modifications to them. In addition, four new objectives have been added which he reviewed.

MOTION: *A motion was made by Council Member Wheeler to approve the 2045 Long Range Transportation Plan (LRTP) Goals and Objectives. The motion was seconded by Commissioner McGuirk and carried unanimously.*

C. Review and Approval of Resolution 2019-21 Supporting the County of Volusia in the Development of Intersection Improvements at Tomoka Farms Road (CR 415) and Pioneer Trail (CR 4118)

Ms. Bollenback stated a presentation was given by Volusia County staff last month on a study completed at the intersection of Tomoka Farms Road and Pioneer Trail; the study provided both short-term and long-term improvements. Some of those decisions have yet to be made as it takes a while to design a project, acquire right-of-way and move through construction. The proposed resolution is broad in its language; it is to show support from the TPO Board for Volusia County to continue working on improvements needed to improve safety at this intersection.

MOTION: *A motion was made by Council Member Wheeler to approve Resolution 2019-21 supporting the County of Volusia in the development of intersection improvements at Tomoka Farms Road (CR 415) and Pioneer Trail (CR 4118). The motion was seconded by Commissioner Nabicht and carried unanimously.*

Chairperson Gilliland commented it is his understanding that the improvements made to-date have proven to be effective.

D. Review and Approval of the River to Sea TPO's FY 2018/19 Independent Audit Report

Ms. Bollenback stated each year the TPO receives an independent audit which is required to receive federal funding. She reminded the board that last year the TPO's Chief Financial Officer (CFO), Mr. Herbert Seely, retired after 41 years of service. This audit represents the first audit under the new leadership of Ms. Julie Adamson, TPO CFO, who has done a great job. She introduced Mr. Tom Ford, BMC CPAs, who performed the audit to give the presentation.

Mr. Ford gave a PowerPoint presentation of the audit and stated the financial statements are great this year and there are no internal control problems. Ms. Adamson did a great job in preparing the financial statements. The R2CTPO is specifically funded by FDOT grants. He was able to complete the single audit portion of the audit in three days with Ms. Adamson's help; that is faster than he has ever completed it in the six years he has done the audit. A link to the audit report was provided in the agenda. The audit report states they audited the financial statements and what management is responsible for which includes providing good internal controls, preparation and fair representation of the financial statements. The auditors are responsible for expressing an opinion on those statements. The financial statements have been fairly represented for the last six years.

Chairperson Gilliland stated it is a solid report and no issues were found. This is important because of the transition from Mr. Seely to Ms. Adamson.

Council Member Perrone asked what "fairly represented" meant.

Mr. Ford replied they do not look at every single transaction in an audit but they have a materiality level; anything under that they do not look at. Fairly represented means the financial statements are materially correct in their opinion. An audit is an opinion; there are reviews and compilations as well which are very detailed.

MOTION: A motion was made by Council Member Wheeler to approve the River to Sea TPO's FY 2018/19 Independent Audit Report. The motion was seconded by Council Member Johnson and carried unanimously.

E. Review and Approval of Resolution 2019-22 Adopting the Community Safety Action Plan (CSAP)

Ms. Bollenback stated the Community Safety Action Plan (CSAP) was presented last month; it is intended to identify focus areas for the TPO in regards to transportation safety. This effort reviewed crash data and trends, and reviewed current activities of the TPO and other organizations to ensure we do not duplicate efforts. Staff met with stakeholders, members of the TPO Board and advisory committees to solicit recommendations on ways to have an impact on transportation safety. There have been no substantial changes to the CSAP since it was presented last month. As the TPO develops the next two-year work plan these recommendations will filter into it.

Commissioner Nabicht commented that a lot of the crash data, especially where pedestrians are involved, have low-level lighting at crosswalks and intersections. With new technology and LED lighting he thinks we should look at adopting a standard of what type of lighting to have at certain types of intersections; LED packages have 4 bulbs, 6 bulbs or 8 bulbs. They all produce a different power. We should take a look at that and be able to specify the type of lighting and power at the intersections where we know lighting is a factor.

Ms. Bollenback replied as a result of reviewing crash data FDOT has funded a number of pedestrian lighting projects. There are engineering standards and requirements but the TPO can go back and review the data for the areas we know have a lot of pedestrians. FDOT has been very good when resurfacing to close gaps and add lighting at the same time.

Commissioner Nabicht stated some of the trail crossings do not have lighting including those in Deltona.

Council Member Perrone suggested it might be beneficial to look at where people actually cross the street; for example, the parking lot for Crabby Joe's is across the street but the crosswalk is on the other side. No one uses the crosswalk; they cross where there is no crosswalk. Also the crosswalks in Ponce Inlet for beach parking; most people cross between the two crosswalks at the 7-Eleven. Perhaps we can look at this policy and eliminate the crosswalks no one uses and put them where people actually cross.

Ms. Bollenback replied sometimes crosswalks are placed where it is most ideal for people to cross but people will take the shortest distance and sometimes that is not the safest point.

MOTION: *A motion was made by Council Member Wheeler to approve Resolution 2019-22 adopting the Community Safety Action Plan (CSAP). The motion was seconded by Commissioner McGuirk and carried unanimously.*

F. Review and Approval of Resolution 2019-23 Adopting the FY 2018/19 Public Involvement Report

Ms. Bollenback stated at the end of each fiscal year the TPO develops a report of all its public involvement activities; this ensures we are meeting our targets and identifies any areas where we might need to add activities in a future year. The report was presented last month and there have been no substantial changes.

MOTION: *A motion was made by Council Member Girtman to approve Resolution 2019-23 adopting the FY 2018/19 Public Involvement Report. The motion was seconded by Council Member Wheeler and carried unanimously.*

G. Review and Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian and B/P Local Initiatives Projects

Ms. Bollenback stated the annual Call for Projects collects applications in three categories; traffic operations/safety, bicycle/pedestrian and transportation planning studies. Each year at the end of the process the subcommittee meets to review the applications to see if any improvements or changes need to be made to improve the process and ensure it represents the best projects. There were two recommendations to the bicycle/pedestrian application; a reference that a project be included in an adopted plan in Criteria 5 was removed because it is already addressed in another criteria. The other change is to add that projects should conform to the Complete Streets Policy that was adopted by the TPO Board earlier this year. Other than that, it was only updated for the new fiscal year.

MOTION: *A motion was made by Commissioner McGuirk to approve the priority project applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian and B/P Local Initiatives Projects. The motion was seconded by Council Member Wheeler and carried unanimously.*

H. Review and Approval of Resolution 2019-24 Amending the Local Match Requirements Placed on Member Local Governments for Projects Prioritized for Funding by the TPO

Ms. Bollenback stated this item also refers to the Call for Projects; there are three resolutions that guide that process. This resolution pertains to project funding and the local match requirements. The only change is to clarify that the 10% local match is the minimum; more than 10% can be matched.

Commissioner Nabicht stated he feels the local match needs to be increased above the 10%.

Council Member Perrone stated he is opposed to that as it would greatly affect the budget of his small town. He does not understand why when the economy is booming and there are more cars on the road paying the gas tax even with more efficient vehicles there is not more funding for transportation. There are also major real estate transactions going on and he does not understand why with deed transfers and the mortgage taxes the state receives they are withholding that money. More money was received during the recession. He

wants someone to ask FDOT these questions. Charging cities a higher percentage will mean there will be fewer projects because the local municipalities will not be able to afford them.

Ms. Bollenback replied questions have come up at the last couple of meetings regarding funding and it was discussed having a presentation on federal, state and local revenues. FDOT funding is being reduced and projects are getting deferred but needs are growing and costs are rising; however, the revenue is not. The TPO will discuss this in a future presentation.

Council Member Johnson agreed with Council Member Perrone about not increasing the local match; it would hamstring the smaller communities that have smaller budgets.

Commissioner Shupe agreed.

Chairperson Gilliland clarified that the 10% local match is the minimum.

Councilman Schoenherr agreed with Council Member Perrone, Council Member Johnson and Commissioner Shupe.

MOTION: *A motion was made by Commissioner McGuirk to approve Resolution 2019-24 amending the local match requirements placed on member local governments for projects prioritized for funding by the TPO. The motion was seconded by Council Member Allebach and carried unanimously.*

I. Review and Approval of Resolution 2019-25 Amending the Policy for Establishing and Maintaining Transportation Priority Projects

Ms. Bollenback stated this resolution establishes the categories and ranking policies for projects the TPO prioritizes. The update to this resolution adds Transportation Regional Incentive Program (TRIP) projects to the letter of support project sponsors are required to submit annually. The TRIP list is lengthy and includes all the projects that are eligible for funding; this will help communicate to FDOT which projects they should focus on and that will have a local match available in the next few years. Local project sponsors will update their TRIP projects as part of the required annual communication to the TPO.

MOTION: *A motion was made by Council Member Wheeler to approve Resolution 2019-25 amending the policy for establishing and maintaining transportation priority projects. The motion was seconded by Commissioner Nabicht and carried unanimously.*

VI. Presentations and Discussion Items

A. Presentation and Discussion of the Two-Year Unified Planning Work Program (UPWP)

Ms. Bollenback stated the Unified Planning Work Program (UPWP) is the TPO's two-year work plan; it includes the budget, revenue sources, and what projects staff will be doing over a two-year period. The next UPWP will begin on July 1, 2020. The UPWP includes the timeframes for the planning activities and deliverables as well as other planning efforts such as Votran and Flagler County's Transportation Disadvantaged Plans (TDP). Activities that FDOT engages in are also supposed to be listed in the UPWP. Some examples of what is included in the UPWP are the TPO's annual planning retreat, the development of the LRTP, the annual audit, public outreach activities, regional activities, etc. A UPWP Subcommittee has been formed to review the revenue sources that will be available and activities that staff will engage in. There will also be candidate activities for the subcommittee to weigh in on and provide recommendations for. The UPWP Subcommittee will meet in the next couple of weeks and staff will bring a rough outline of what we expect to include in the new UPWP in January to the board. She suggested members talk with their staff about needs that might exist and give thought to areas the TPO needs to focus on. Studies have been done on technology and resiliency and we want to move forward and ensure those recommendations get implemented. If anyone has input or questions please let her know.

Chairperson Gilliland asked if an email could be sent to the distribution list so staff members receive notice that the TPO is asking for feedback.

Ms. Bollenback replied yes, that can be done.

B. Presentation and Discussion of the I-95 and Pioneer Trail Interchange

Ms. Bollenback stated FDOT is completing a PD&E study on the Pioneer Trail and I-95 interchange; they have held two public meetings thus far. She introduced Ms. Heather Grubert, FDOT Project Manager, to give a presentation on where they are in the process and to help her prepare for the next public meeting to be held in the spring of 2020.

Ms. Grubert gave a PowerPoint presentation of the I-95 and Pioneer Trail Interchange. She stated FDOT just completed the value engineering study for this project; the purpose of that is to apply common sense and technical knowledge directed at funding and eliminating unnecessary cost on the project. She reviewed the five-step process and stated they are currently in the second step which is the project development and environment study where they will determine a feasible alternative for a new interchange. The next steps are design, right-of-way acquisition and construction. She reviewed the purpose and need of the project and stated this project is included in the TPO's List of Priority Projects (LOPP). They held two public meetings and received feedback; support was received for having another interchange access and for enhancing emergency evacuations. The opposition received regarded increased traffic on Pioneer Trail as well as for potential environmental impacts. They also received comments regarding widening Pioneer Trail and the need for sidewalks and bike lanes on Pioneer Trail. They are not looking to acquire any right-of-way in the southeast quadrant. She reviewed the three alternatives for the interchange and stated a "no-build" alternative was also considered. The majority of public input supports Alternative 3 which is the partial cloverleaf #2; they felt this is the safest alternative. They plan to have another public meeting in the spring of 2020.

Commissioner McGuirk asked why the public preferred Alternative 3, the cloverleaf option 2 if all three alternatives function the same way. He wants the best long-term solution so there is not a problem ten years later; we have to accommodate the growth and development that is coming. He asked if there was a fourth option that would be better for long-term planning.

Ms. Grubert replied Alternative 3, the partial cloverleaf #2, works well but she does not know why the public liked this option the most. It was the residents in the area. There is more storage for traffic that would be exiting onto Pioneer Trail. Both the cloverleaf options would work well for future growth and development versus the diamond.

Commissioner McGuirk commented traffic would back up onto I-95 with the diamond and it would seem FDOT would not want that design. He asked why it is an option as they anticipate tremendous growth in this area between New Smyrna Beach and Port Orange.

Ms. Grubert replied it was in the original interchange justification report (IJR) from several years ago; the diamond and the partial cloverleaf #1 were in the original report. The partial cloverleaf #2 was added as a third option as they traditionally look at three options.

Ms. Bollenback stated typically, there is one alternative the technical review will prefer due to cost, environmental, operations, etc. In this case, there is not a strong leader so rather than go to the public and discuss one alternative based on its technical merit they wanted to discuss the options with the TPO Board prior to the public meeting. This is not an action item but direction from the board to FDOT would be helpful to guide that public meeting.

Chairperson Gilliland commented that Alternative 3, the cloverleaf #2, was the preferred option; it requires the least right-of-way, has the capacity for the future and is the one most well received by the public.

Council Member Johnson stated the diamond alternative will not work and needs to be taken off as an option. He suggested making a motion to remove the diamond alternative and present a logical solution to this problem.

Commissioner McGuirk agreed and asked if that alternative could be removed.

Ms. Grubert replied they do not remove it; the next step is to present a preferred solution at the public hearing they are moving forward with.

Commissioner McGuirk stated the next public meeting is important. He is concerned that all three alternatives function the same but he wants something that functions better especially if the diamond alternative has inherent issues. He wants to ensure we are not locking ourselves into three bad designs that will not function long-term.

Ms. Grubert explained all three alternatives function similarly based on the current traffic numbers and what is projected 20 years out. If they were to project out further, they would not work similarly. Typically, a diamond interchange works initially, has the least amount right-of-way and environmental impacts; cloverleaf interchanges have more storage with the loop ramps. To throw more traffic numbers at the interchange alternatives they will not be equal; in this case with the traffics numbers they were working with, the alternatives came out very similar.

Commissioner McGuirk asked what FDOT would like from the TPO Board; if they want a motion to move forward with the Alternative 3, the cloverleaf #2.

Ms. Grubert replied some direction would be helpful; they are currently in the final stages of preparing for the public hearing in March 2020. They would like input from the board while they make their final selection.

Chairperson Gilliland stated it is clear no one wants the diamond alternative; it seems the #2 cloverleaf has the best capacity for the future, the least right-of-way, and was the best received by the public, and would be the one preferred.

Commissioner McGuirk stated there is still one public meeting to be held and he does not want to get ahead of that but he would like to give FDOT a clear direction on the information received; that the #2 cloverleaf is the alternative desired. That could be done with a resolution or a motion; a motion is needed that the board does not like the diamond.

Chairperson Gilliland stated this is a presentation and the board should not take action; it was not publicly noticed as an action item. The TPO Board is required by state law to take public comment on anything they will take final action on; since it was not advertised that way, the board should not make a motion and move forward. The TPO Board seems to be in agreement that the #2 cloverleaf is the preferred alternative.

Council Member Allebach stated everyone at the table has done this; board members start to become experts in transportation because we see it all the time and understand the numbers used are conservative by the engineers; engineers work with numbers but the numbers are wrong. He agrees the diamond is a 1950's interchange and we would not build that in 2019. The numbers will double or triple from the numbers they are using now. He agrees that the #2 cloverleaf should be built and not the diamond.

Council Member Perrone commented that this interchange will alleviate some of the traffic at the Dunlawton Avenue and Taylor Road interchange; five years ago the development at that location was not anticipated. Now they are constructing three and four-story apartments as well as commercial establishments. Something major needs to be done and we have the opportunity now to do it right.

Commissioner Nabicht stated he wonders why the diamond alternative was introduced knowing it is a failure; he asked if there was a fourth option that has not been considered that would be better for the future. FDOT

knows the numbers do not work and suggested they need to change their methodology or standard. He asked Mr. Jon Cheney, Volusia County Traffic Engineering Director, if he had any comments regarding this project.

Mr. Cheney commented Volusia County is the sponsor for this project; he also prefers the cloverleaf #2 alternative. A fourth alternative would be a single-point urban interchange where instead of the ramps flaring like a diamond they come together underneath so there is more efficiency. There could be reasons why that alternative was not looked at. A straw poll to give FDOT direction would be wise.

Council Member Johnson stated he was a police officer for 43 years and has seen the growth and what has happened. There is only one way into New Smyrna Beach and it is very congested; if there is an incident on I-95 between Dunlawton Avenue and SR 44 it can be a nightmare. We need to do this right the first time and push to make sure it is done right; we cannot continue to band-aid problems.

Ms. Grubert noted the purpose of the next public meeting in March 2020 is to present the preferred alternative and to show the public what will go into design.

Ms. Bollenback stated the PD&E process is prescribed; FDOT has to consider a “no-build” and three alternatives. She explained they look at alternatives that quickly fall off as reasonable because they have to vet each one; sometimes it is clear right away that something will not work. Right now, the diamond alternative is obviously falling to the bottom. Diamond interchanges are typically used where there is not enough right-of-way on each side to have a cloverleaf; however, right-of-way constraints are not the issue here. Before FDOT goes back out for public outreach they want to know the design they promote as the preferred alternative is the one that is supported by this organization. Unless anyone feels differently the #2 cloverleaf is the preferred alternative and the diamond is not worth discussing any further.

Commissioner Nabicht stated the board needs to give Ms. Bollenback direction to draft a resolution in support of this for the next meeting so that it can be advertised and a vote can be taken.

Chairperson Gilliland replied the next meeting will be in January; he asked Ms. Grubert if the FDOT public meeting would be in March.

Ms. Grubert replied yes, it will be in March. FDOT will come back in February to present the selected alternative to the TPO Board. They can go to the next level in the background while waiting for the TPO resolution; it will not hold up the project.

Chairperson Gilliland commented it is clear the TPO Board prefers the cloverleaf #2 alternative; a resolution can be drafted stating that. It is clear the resolution supporting the cloverleaf #2 will pass in January.

D. FDOT Report

Ms. Loreen Bobo stated the FDOT report is provided in the agenda and there have been no changes.

Councilwoman Power stated she was on US 1 in Flagler County last Sunday and the road was closed southbound with no detours. She asked why there was not better direction provided to continue south.

Ms. Bobo replied she is not aware of that issue but it may have been an emergency response; she will research it and find out.

Councilwoman Power stated there was a sign that the road would be closed Sunday evening but it did not have a time.

Ms. Bollenback stated there are two roundabouts being installed on US 1 in Flagler County; one is northwest of Destination Daytona and there may have been road closures associated with it. The other roundabout is at Matanzas Woods Parkway and US 1; it has had some access closed for awhile. As drivers exit I-95 there is no notice that there will be a detour.

Chairperson Gilliland directed Ms. Bobo to research the issue and send Councilwoman Power an answer via email.

VII. Executive Director's Report

Ms. Bollenback announced FDOT D-5 Secretary Mike Shannon has resigned; Mr. Jared Perdue is the new interim D-5 Secretary. Also, Ms. Alison Stettner, FDOT, is taking a position in Tallahassee as the head of Office of Policy Planning for the state; she will be bringing local knowledge to Tallahassee which could be good for the TPO.

→ Update on SU Funding/Work Program

Ms. Bollenback stated in regards to the SU funds, the Work Program and current funding, the TPO has been working with Ms. Vickie Wyche, FDOT, to ensure all of those dollars are spent. The Derbyshire Road sidewalk project is still working its way through.

→ Update on FDOT D-5 Proposed Local Agency Program (LAP) Policy

Ms. Bollenback stated there is no news on the proposed FDOT D-5 Local Agency Program (LAP) policy; the revised policy based on the workshop from a couple of months ago has not yet come out.

(Handout)

Ms. Bollenback referred to the handout; a notice from FDOT regarding the Longwood truck stop that came out yesterday. A portion of the Longwood rest area is being closed to make way for a storm water pond; truck parking will be maintained but other parking will be diverted.

Ms. Bollenback stated there is also a flyer for the TPO's Annual Year End Celebration; there will be a social hour and a toy drive for the Children's Home Society. Over 100 toys were donated last year and the TPO hopes to exceed that this year. It will be held Friday, December 13, 2019 from 3:00 pm to 5:00 pm; she invited members to come and bring a toy.

Ms. Bollenback thanked the members and alternates for attending today and for retaining her in her position. She also thanked TPO staff and the hard work they do for the board and herself throughout the year.

VIII. River to Sea TPO Board Member Comments

Commissioner Johnson stated at some point he would like to discuss the possibility of widening LPGA Boulevard from Nova Road to US 1 to four lanes.

Council Member Perrone thanked Ms. Bollenback and commented that he was on the board when she was appointed Executive Director in 2012; she does a phenomenal job that goes unrecognized because everything runs so well. He asked what Volusia County was going to do with the millions of dollars being saved by not having to pay for continued maintenance for a SunRail station in DeLand. He has two suggestions for that money; reimburse the TPO for the \$2 million they used in 2012 to fund a study on how to get riders from the proposed DeLand SunRail station to the Daytona Beach Airport and reimburse the TPO the \$1.3 million for the cost overruns for the Turnbull Bay Bridge. Due to the road needs we have and the shortage of funds it would be appreciated.

Councilman Schoenherr stated he would like to request FDOT look at the intersection at Nova Road and Madeline Avenue; there is no turn signal and no striping; east and west.

Commissioner Basso stated he spent six years on the TPO Board before stepping down and has missed it; he likes staying involved. He also works in the infrastructure business and understands it. He recognizes that we are in a development driven state and until we are not we will always be behind the eight ball. On the heels of the local option sales tax not passing, which was desperately needed, we do not have the revenue to maintain the roads we

have much less money available for new roads. He asked if there had been a study of the 25-year cycle; what the cost was to build a road 25 years ago and what the cost is today and if we are using the same matrix for 25 years from now. The only thing to do at some point is to have the local option sales tax take the place of revenue from development.

Commissioner Schuitema thanked Ms. Vickie Wyche and Mr. Ron Meade, FDOT, for coming to Beverly Beach and explaining the red tape for a crosswalk. He also thanked Ms. Nicoulin, TPO staff, for her help.

IX. River to Sea TPO Chairperson Comments

Chairperson Gilliland stated the TPO Board does not meet in December. He commented that he is thankful for this board; with 19 voting members and others amazing things are accomplished. It is amazing how well people work together here in supporting each other's projects and we should be proud of that.

X. Information Items

- Citizens Advisory Committee Attendance Record – 2019
- Technical Coordinating Committee Attendance Report – 2019
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2019
- October TPO Outreach and Activities
- Volusia and Flagler County Construction Reports
- Acronyms
- 2020 R2CTPO Meeting Schedule
- FDOT Work Program Variance Report Letter
- 2020 MPOAC Institute Information
- Federal Certification Letter

XI. Adjournment

There being no further business, the River to Sea TPO Board meeting adjourned at 11:29 a.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**DAYTONA BEACH COMMISSIONER ROB GILLILAND
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO Board certifies that the foregoing is a true and correct copy of the minutes of the November 27, 2019 regular meeting of the River to Sea Transportation Planning Organization (TPO) Board, approved and duly signed this 22nd day of January 2020.

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
MONTHLY TREASURER REPORT FY 19/20
PERIOD ENDING NOVEMBER 30, 2019**

<u>DESCRIPTION</u>	<u>19/20 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<u>REVENUES</u>					
LOCAL FUNDS	\$203,437.00	\$14,064.80	\$80,318.29	\$123,118.71	39.48%
STATE FUNDS	61,880.00	9,146.45	9,146.45	52,733.55	14.78%
FEDERAL FUNDS	1,682,371.00	108,775.69	195,834.47	1,486,536.53	11.64%
<u>REVENUES</u>	\$1,947,688.00	\$131,986.94	\$285,299.21	\$1,662,388.79	14.65%
<u>EXPENSES</u>					
SALARIES	\$534,061.00	\$39,625.33	\$216,107.54	\$317,953.46	40.46%
FRINGE BENEFITS	200,072.00	18,221.07	71,892.60	128,179.40	35.93%
OFFICE SUPPLIES	10,000.00	900.27	1,708.00	8,292.00	17.08%
POSTAGE	5,000.00	1,647.00	3,064.95	1,935.05	61.30%
OFFICE RENT EXPENSE	121,300.00	9,840.10	57,443.72	63,856.28	47.36%
ADVERTISING	4,000.00	221.38	654.14	3,345.86	16.35%
PRINTING	13,000.00	27.00	54.00	12,946.00	0.42%
CONFERENCE, WORKSHOPS & SEMINAR FEES	6,300.00	0.00	800.00	5,500.00	12.70%
FEES	35,300.00	3,407.29	24,869.39	10,430.61	70.45%
DUES	3,574.00	0.00	837.00	2,737.00	23.42%
PUBLICATIONS	1,050.00	0.00	559.00	491.00	53.24%
COPY EXPENSE	22,000.00	2,125.14	8,862.27	13,137.73	40.28%
COPY MACHINE COSTS	21,000.00	48.13	3,709.35	17,290.65	17.66%
TRAVEL EXPENSE	15,575.00	623.66	2,856.53	12,718.47	18.34%
AWARDS PROGRAM/PROMO	18,000.00	(110.00)	4,106.56	13,893.44	22.81%
SPECIAL STUDIES/PROFESSIONAL SERVICES	787,140.00	32,704.90	71,169.22	715,970.78	9.04%
MEETING EXPENSE	3,000.00	313.61	1,226.45	1,773.55	40.88%
LIABILITY INSURANCE	13,100.00	0.00	6,542.75	6,557.25	49.94%
REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00%
NETWORK COSTS	36,600.00	1,864.98	17,690.92	18,909.08	48.34%
CAPITAL OUTLAY	7,500.00	4,216.00	4,216.00	3,284.00	56.21%
SOFTWARE	6,434.00	58.25	2,644.15	3,789.85	41.10%
TELEPHONE	3,600.00	198.00	990.00	2,610.00	27.50%
EDUCATION	1,000.00	523.00	758.00	242.00	75.80%
CONTINGENCY	78,083.00	0.00	0.00	78,083.00	0.00%
<u>EXPENSES</u>	\$1,947,688.00	\$116,455.11	\$502,762.54	\$1,444,926.46	25.81%
<u>BALANCE</u>	\$0.00	\$15,531.83	(\$217,463.33)	\$217,462.33	

41.67% OF YEAR COMPLETE

**RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
MONTHLY TREASURER REPORT FY 19/20
PERIOD ENDING DECEMBER 31, 2019**

<u>DESCRIPTION</u>	<u>19/20 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<u>REVENUES</u>					
LOCAL FUNDS	\$203,437.00	\$3,982.44	\$84,300.73	\$119,136.27	41.44%
STATE FUNDS	61,880.00	141.27	9,287.72	52,592.28	15.01%
FEDERAL FUNDS	1,682,371.00	61,075.69	256,910.16	1,425,460.84	15.27%
<u>REVENUES</u>	\$1,947,688.00	\$65,199.40	\$350,498.61	\$1,597,189.39	18.00%
<u>EXPENSES</u>					
SALARIES	\$534,061.00	\$39,596.21	\$255,703.75	\$278,357.25	47.88%
FRINGE BENEFITS	200,072.00	15,660.88	87,553.48	112,518.52	43.76%
OFFICE SUPPLIES	10,000.00	706.81	2,414.81	7,585.19	24.15%
POSTAGE	5,000.00	0.00	3,064.95	1,935.05	61.30%
OFFICE RENT EXPENSE	121,300.00	9,761.10	67,204.82	54,095.18	55.40%
ADVERTISING	4,000.00	181.24	835.38	3,164.62	20.88%
PRINTING	13,000.00	0.00	54.00	12,946.00	0.42%
CONFERENCE, WORKSHOPS & SEMINAR FEES	6,300.00	0.00	800.00	5,500.00	12.70%
FEES	35,300.00	1,865.38	26,734.77	8,565.23	75.74%
DUES	3,574.00	125.00	962.00	2,612.00	26.92%
PUBLICATIONS	1,050.00	273.00	832.00	218.00	79.24%
COPY EXPENSE	22,000.00	99.81	8,962.08	13,037.92	40.74%
COPY MACHINE COSTS	21,000.00	3,283.12	6,992.47	14,007.53	33.30%
TRAVEL EXPENSE	15,575.00	1,710.29	4,566.82	11,008.18	29.32%
AWARDS PROGRAM/PROMO	18,000.00	0.00	4,106.56	13,893.44	22.81%
SPECIAL STUDIES/PROFESSIONAL SERVICES	787,140.00	37,674.70	108,843.92	678,296.08	13.83%
MEETING EXPENSE	3,000.00	393.31	1,619.76	1,380.24	53.99%
LIABILITY INSURANCE	13,100.00	3,382.00	9,924.75	3,175.25	75.76%
REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00%
NETWORK COSTS	36,600.00	1,864.98	19,555.90	17,044.10	53.43%
CAPITAL OUTLAY	7,500.00	0.00	4,216.00	3,284.00	56.21%
SOFTWARE	6,434.00	82.25	2,726.40	3,707.60	42.37%
TELEPHONE	3,600.00	348.00	1,338.00	2,262.00	37.17%
EDUCATION	1,000.00	50.00	808.00	192.00	80.80%
CONTINGENCY	78,083.00	0.00	0.00	78,083.00	0.00%
<u>EXPENSES</u>	\$1,947,688.00	\$117,058.08	\$619,820.62	\$1,327,868.38	31.82%
<u>BALANCE</u>	\$0.00	(\$51,858.68)	(\$269,322.01)	\$269,321.01	

50% OF YEAR COMPLETE



**EXECUTIVE COMMITTEE
MEETING SUMMARY
JANUARY 3, 2020**

- Discussed FDOT Project Cost Increase Policy requiring a two-day response; directed TPO staff to request this topic be added to the Central Florida MPO Alliance (CFMPOA) agenda and for the information to be shared with TPO Board members
- Discussed the proposed Consolidated Grant Program
- Reviewed and approved amendment to the FY 2018/19 River to Sea TPO budget
- Reviewed and approved expenditure for office renovations (estimated cost \$21,875)
- Reviewed and approved selection for the TPO’s Janitorial Services Contract (Five-year contract term) (\$22,500)
- Deferred approval of selection for Human Resources/Team Building Contract (not to exceed \$20,000) to the February 5, 2020 Executive Committee meeting
- Reviewed and approved an expenditure for the Dunlawton Avenue Extension of Existing Left-Turn Lanes Feasibility Study (Port Orange) (\$23,502.50)
- Reviewed and recommended approval of expenditure for the “Tell the TPO” Survey (\$40,000)
- Reviewed and recommended approval of draft policy for Dues and Memberships
- Reviewed and recommended approval of draft policy for telecommuting and working remotely
- Reviewed and approved draft January 22, 2020 TPO Board agenda as amended adding Volusia and Flagler County Construction Reports

**THE NEXT EXECUTIVE COMMITTEE MEETING WILL BE ON
WEDNESDAY, FEBRUARY 5, 2020 @ 9:00 A.M.**

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



**Unified Planning Work Program (UPWP) Subcommittee
Meeting Summary
December 3, 2019**

- Elected Mr. Bobby Ball as the Chairperson for the Unified Planning Work Program (UPWP) Subcommittee
- Reviewed and recommended approval of the individual tasks proposed for the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP) with modifications (Handout attached)

No further meetings of the UPWP Subcommittee have been scheduled

Fiscal Year 2020/21 & 2021/22 Unified Planning Work Program (UPWP)

Year 1: PL-\$35k // FTA-\$50k --- Year 2: PL-\$70k // FTA-\$15k

Planning Factors and Emphasis Areas

- Transportation Systems Management & Operations (TSM&O)
- Automated, Connected, Electric & Shared (ACES) Vehicle Technologies
- Freight (Delivery, Connectivity, Parking)
- Resiliency (assessment, adaptation, system improvements)
- Tourism (assessment, communication & partnering, connectivity)
- Safety (assessment, monitoring & reporting, integration into decision-making, system improvements)
- Complete Streets (implementation)
- Transit Planning & Support (Votran, Flagler County, SunRail, Brightline)
-

TASK #	Task Title / Category General Description	Deliverables Current UPWP	Deliverables FY 2020/21 & 2021/22
1.01	<p>General Administration & Program Support</p> <p>Financial Management, Contracts, Administrative Support, Administrative Expenses (Office Lease, supplies, etc.), meetings (agenda's, minutes)</p>	<p>Complete a COOP Exercise</p> <p>Independent Audit for Financial Compliance</p> <p>Complete an Annual Planning Retreat Event</p> <p>Develop Annual Operating Budget</p> <p>Approve slate of Officers for TPO Board</p> <p>Submit FTA Section 5305(d) & TD Planning Grant applications</p> <p>Contract Management/RFP's (Office Cleaning, 2045 LRTP)</p> <p>Employee Team Building/Goal Setting Activity</p> <p>Develop a Policies & Procedures Reference Manual</p> <p>Update the Employee Handbook</p> <p>Update the Purchasing Manual</p>	<p>Complete a COOP Exercise</p> <p>Independent Audit for Financial Compliance</p> <p>Complete an Annual Planning Retreat Event</p> <p>Develop Annual Operating Budget</p> <p>Approve slate of Officers for TPO Board</p> <p>Submit FTA Section 5305(d) & TD Planning Grant applications</p> <p>Contract Management: Transit Consultant (expires June 30, 2021); Postage Meter Lease (expires April 1, 2022); General Planning Consultants (expires June 30, 2022); Legal Counsel (expires June 30, 2020); Audit Firm (June 30, 2021).</p> <p>Create a desk procedure/manual of CFO processes.</p> <p>Facility upgrades</p>
1.02	<p>Information Technology Systems & Website Support</p> <p>Manage IT needs of TPO – equipment, software, internet access, procurement, inventory</p>	<p>Procure/Replace Equipment as needed</p> <p>Issue IT Services RFP / Contract Update</p>	<p>Procure/Replace Equipment as needed</p> <p>Issue Website Support Services RFP/Contract (expires June 30, 2022)</p> <p>Electronic File Management (maintaining & archiving).</p>

1.03	<p>Public Information</p> <p>Public outreach, media relations, notices & advertising</p>	<p>Complete Annual Title VI & LEP Training</p> <p>Annual Public Involvement Matrix/Summary</p> <p>Annual Report for previous fiscal year</p> <p>Implement the TRAC program</p> <p>Update the Public Involvement Plan</p> <p>Update Title VI & LEP Documents</p>	<p>Complete Annual Title VI & LEP Training</p> <p>Annual Public Involvement Matrix/Summary</p> <p>Annual Report for previous fiscal year</p> <p>Implement the TRAC program</p> <p>Utilize a communication program such as Constant Contact to disseminate information to TPO members and the public</p>
2.01	<p>Program Development (UPWP)</p> <p>Develop & implement 2-year planning work program (document management)</p>	<p>Develop/Adopt a new 2-year UPWP</p> <p>Manage Planning Activities, Deliverables & Budget</p> <p>Process Amendments as needed</p> <p>Implement the Consolidated Planning Grant (CGP)</p>	<p>Develop/Adopt a new 2-year UPWP</p> <p>Manage Planning Activities, Deliverables & Budget</p> <p>Process Amendments as needed</p> <p>Conduct a benchmarking review of other UPWPs to identify other potential funding sources & best practices.</p>
2.02	<p>Transportation Improvement Program (TIP) Development</p> <p>Develop & maintain the 5-year plan of projects (document management)</p>	<p>Issue Annual Call for Projects & Approve R2CTPO List of Prioritized Projects (LOPP)</p> <p>Develop/Adopt a new 5-year TIP</p> <p>Process Amendments as needed</p>	<p>Issue Annual Call for Projects & Approve R2CTPO List of Prioritized Projects (LOPP)</p> <p>Develop/Adopt a new 5-year TIP</p> <p>Process Amendments as needed</p> <p>Conduct a benchmarking review of other TIPs to identify trends, potential funding sources & best practices.</p>
2.03	<p>Transportation Data Information Management</p> <p>Collect, manage & report transportation data, ensure compliance w/ requirements</p>	<p>Develop CMP/Performance Measures Report</p> <p>Provide data collection/GIS support to TPO staff and projects as needed (bike map, CSAP, etc.)</p> <p>Update the CMP/TPM Annual Data Collection <u>Process</u></p> <p>Implement Transportation Performance Management (TPM) Requirements</p>	<p>Develop CMP/Performance Measures Report</p> <p>Provide data collection/GIS support to TPO staff and projects as needed (bike map, CSAP, etc.)</p> <p>Continue to Implement Transportation Performance Management (TPM) Requirements</p> <p>Identify needed study/improvements for congested corridors identified in CMP analysis</p>

			Conduct a benchmarking review of other TPO's to identify data collection & reporting strategies & best practices
2.04	<p>Corridor Studies & Program Support</p> <p>Planning & project support activities for PD&E's, corridor studies, project funding, etc.</p>	<p>Provide general project development support to TPO member governments.</p> <p>Complete the I-95 to SR 417 Connector Study Environmental Study</p> <p>Participate in: I-95 at LPGA Interchange PD&E; I-95 at Pioneer Trail PD&E,</p> <p>Provide review, comment, support & oversight for proposed changes to the LAP.</p>	<p>Provide general project development support to TPO member governments.</p> <p>Continue to monitor and provide input on the proposed LAP policy for District 5.</p> <p>Develop a list of grant/funding opportunities and track grant opportunities to fund potential projects or studies.</p>
2.05	<p>State & Regional Planning and Coordination</p> <p>Planning & program support for regional, state & national planning activities</p>	<p>Participate in CFMPOA & MPOAC Activities</p> <p>Approve of the Regional List of Project Priorities</p> <p>Participate in the East Central Florida Regional Resilience Collaborative</p>	<p>Participate in CFMPOA & MPOAC Activities</p> <p>Approve of the Regional List of Project Priorities</p> <p>Participate in the East Central Florida Regional Resilience Collaborative</p> <p>Develop a Regional LRTP</p>
2.06	<p>ITS/Traffic Ops/Safety Project Feasibility Studies</p> <p>Manage studies to determine project feasibility & costs prior to programming</p>	<p>Complete project feasibility studies IAW LOPP</p> <p>Complete Roadway Safety Evaluation Study</p>	<p>Complete project feasibility studies IAW LOPP</p>
2.07	<p>Community Transportation Survey</p> <p>Used to track trends and validate understanding of public opinions & understanding</p>	<p>Complete a community transportation survey</p>	<p>Complete a community transportation survey</p>

2.08	<p>General Planning Studies & Initiatives</p> <p>General Planning Activities as needed to support improvements in mobility (freight, parking, TSM&O, etc.). Includes General Planning Consultant (GPC) activity</p> <p>Other Previous Activity Includes:</p> <ul style="list-style-type: none"> • Provided direct transportation planning support and technical assistance to small local governments • Adopt Volusia County Resiliency Report • Completed US 17 Multimodal Corridor Planning Study • Completed TSM&O Master Plan for the R2CTPO's planning area. 	<p>Adopt Flagler County Resiliency Report</p> <p>Adopt Sea Level Rise Planning Horizons and Rate Policy</p> <p>Review & analysis of planning study recommendations</p> <p>Adopt Complete Streets Policy and Implementation Plan</p> <p>Complete a Connected & Automated Vehicle (CAV) Readiness Planning Study</p> <p>The relationship between Food Deserts and Transportation <i>(not completed)</i></p>	<p>Convene and facilitate "Transportation Corridor" working groups to help identify and describe the challenges and opportunities of the future so that our planning and implementation choices can meet both our short term and long term needs.</p> <p>Review and analyze crash data and contributing factors; identify crash reduction measures within the TPO Planning Area.</p> <p>Continue to asses Sea Level Rise Vulnerability for the planning area and implement policies to increase the resiliency of the transportation network to sea level rise, storm surge and coastal flooding.</p> <p>Work with FHWA and general planning consultant for the Resilience and Durability to Extreme Weather Pilot Program.</p> <p>Continued implementation of the complete streets ordinance and evaluation of associated projects.</p> <p>Use heat maps to track recent crash data to identify hot spot areas</p> <p>Conduct Before and After Studies for specific projects to analyze their effectiveness (i.e. - Adaptive Signal Control, Safety Improvements, etc.)</p>
2.09	<p>2045 Long Range Transportation Plan (LRTP)</p>	<p>Development of the 2045 Long Range Transportation Plan (LRTP)</p>	<p>Complete development of the 2045 LRTP (adoption by September 2020)</p>

2.10	<p>Community Safety-Related Program</p>	<p>Develop a Community Safety Events Schedule</p> <p>Participate in helmet fitting and safety promotion events throughout the planning area</p> <p>Develop a Community Safety Awareness Plan (CSAP)</p>	<p>Development of a Speakers' Bureau – people whose lives have been affected by speeding and distracted driving</p> <p>Development of an education and awareness campaign/curriculum for safety, speeding and distracted driving to be taught in Volusia & Flagler County Schools in grades K-12</p> <p>Creation of targeted print and social media safety campaigns – distributed through the Hotel/Motel Lodging Associations, college and university campuses, etc.</p>
3.01	<p>Bicycle/Pedestrian Planning & Implementation</p> <p>Planning & promotion of safe, non-motorized travel options within the planning area</p> <p>Other Previous Activity Includes:</p> <ul style="list-style-type: none"> • Completed Bicycle & Pedestrian Plan. • Updated Volusia County Bicycling Map for the Experienced Cyclist. • Adoption of a Bicycle Suitability Map. • Attendance & participation at various workshops and events such as: • Florida 	<p>Manage the Annual Call for Bike/Ped/Trails projects</p> <p>Develop & approve the Bicycle/Pedestrian List of Prioritized Projects.</p> <p>Participate in Local & Regional advisory groups (St. Johns River to Sea Loop Alliance, Coast to Coast Trail Leadership Team, etc.)</p> <p>Complete a Bike-Ped Count Report</p> <p>Adopt a Bicycle & Pedestrian Safety Action Plan (B/PSAP)</p> <p>Participate in Step It Up - Action Institute to Increase Walking and Walkability</p>	<p>Manage the Annual Call for Bike/Ped/Trails projects</p> <p>Develop & approve the Bicycle/Pedestrian List of Prioritized Projects.</p> <p>Participate in Local & Regional advisory groups (St. Johns River to Sea Loop Alliance, Coast to Coast Trail Leadership Team, etc.)</p> <p>Develop a Bicycle and Pedestrian Digital Count Program.</p> <p>Develop safety countermeasures using FHWA Pedestrian Safety Guide and Countermeasure Selection System (PEDSAFE) and Bicycle Safety Guide and Countermeasure Selection System (BIKESAFE) (contingent on grant funding for engineering support).</p> <p>Continued coordination with stakeholders (including Space Coast TPO, FDOT, FDEP, Brevard, Flagler, Putnam, St. Johns and Volusia Counties) to develop the St. Johns River to Sea Loop Trail and Coast to Coast Connector Trail.</p> <p>Develop a formal process to identify types of projects (spot locations, corridors, targeted areas, entire jurisdictions) for pedestrian and bicycle safety improvements.</p> <p>Conduct Pedestrian/Bicycle Safety Audits for focus areas</p>

	<p>Greenways and Trails System (FGTS) Plan Workshop • FDOT Complete Streets Design Manual Workshop • Volusia County Trails Summit</p>		<p>(contingent on grant funding for engineering support).</p> <p>Develop an implementation strategy (short term, medium term and long term) for PSAP safety countermeasures.</p> <p>Completion of school safety studies for selected charter schools in Volusia and Flagler Counties.</p>
3.02	<p>Bicycle/Pedestrian Project Feasibility Studies</p> <p>Manage studies to determine project feasibility & costs prior to programming</p>	<p>Complete project feasibility studies IAW LOPP</p>	<p>Complete project feasibility studies IAW LOPP</p>
4.01	<p>Transit Related Activities & Transportation Disadvantaged (TD)</p> <p>Provide technical planning assistance for local government and transit agencies to identify transit development priorities, and improve transit safety & connectivity.</p> <ul style="list-style-type: none"> • Votran • Flagler County Public Transit (FCPT) • SunRail 	<p>Provide staff support to the TDLCB</p> <p>Attend meetings for FCPT & Sunrail (Flagler TDLCB, TAC & Commission)</p> <p>Coordinate & attend Florida TD Commission’s Annual Transportation Disadvantaged Legislative Awareness Day</p> <p>Approve Transit Annual Operating Report (AOR) and Annual Evaluation Report (AER)</p> <p>Complete TDSP Annual Update</p> <p>Complete a Paratransit Service Analysis (not completed)</p> <p>Local Bus Stop Improvement Plans and Phase II (not completed)</p> <p>support completion of the Fixed Route East Volusia Comprehensive Ops Analysis (COA) (not completed)</p>	<p>Provide staff support to the TDLCB</p> <p>Attend meetings for FCPT & Sunrail (Flagler TDLCB, TAC & Commission)</p> <p>Coordinate & attend Florida TD Commission’s Annual Transportation Disadvantaged Legislative Awareness Day</p> <p>Approve Transit Annual Operating Report (AOR) and Annual Evaluation Report (AER)</p> <p>Complete TDSP Annual Update</p> <p>Assist Votran & Flagler County in updating the Transit Development Plan (TDP).</p> <p>Conduct a Paratransit Service Analysis</p> <p>Update the transit-related requirements in the adopted Traffic Impact Analysis Guidelines.</p> <p>In partnership with Votran, work with the consulting team to develop East Side Comprehensive Operation Analysis for</p>

		<p>Review and approve Transit Asset Management Plans</p> <p>Review and approve Public Transit Safety Plans</p>	<p>Volusia County</p> <p>Conduct a Paratransit Service Analysis</p>
4.02	<p>Transit Planning Services- General Consulting</p> <p>Utilize a General Planning Consultant (GPC) to provide general transit planning assistance to public transit providers in support of service planning activities</p>	<p>Volusia County Bus Stop Improvement Plan Phase I</p> <p>Flagler County Fixed Route Bus Service Transit Operation Plan</p>	



**Transportation Disadvantaged Local Coordinating Board (TDLCB)
Meeting Summary
January 8, 2020**

- Received public comment regarding the TD Public Hearing in November and that those dependent upon Votran service were not in attendance for that public hearing and stressed how important new service is for the Tanger Outlet area
- Approved the minutes of the November 13, 2019 TDLCB meeting
- Approved the monthly CTC Paratransit Reports for October and November 2019
- Reviewed and approved the TDLCB Grievance Procedures
- Received a presentation of the Florida Transportation Plan update
- Received a presentation of TDLCB Member Training and Orientation as well as Parliamentary Procedures
- Received a presentation and discussion of bus service to the Tanger Outlets area
- Received staff update on the Transportation Disadvantaged Trip and Equipment Grant
- Announced 2020 Transportation Disadvantaged Legislative Awareness Day will be February 11, 2020 and there is one additional seat still available
- Received a presentation on Votran bus stops
- Received a presentation on proposed changes to Votran Routes 10 and 11

****The next TDLCB meeting will be on Wednesday, April 8, 2020*****

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	



**Bicycle/Pedestrian Advisory Committee (BPAC)
Meeting Summary
January 8, 2020**

- Approved the minutes of the November 13, 2019 BPAC meeting as presented
- Received a presentation of the I-95 and Pioneer Trail interchange PD&E study and recommended approval of Resolution 2020-## supporting Alternative #3 (Cloverleaf #2)
- Received a presentation of revisions to U.S. Bicycle Route 1 through Volusia County
- Received a presentation of the draft FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP)
- Received a presentation of the development of the 2045 Long Range Transportation Plan (LRTP)
- Received a presentation of updated safety data and targets
- Announced the 2020 R2CTPO Call for Projects will open mid January through the end of March
- Received member request for FDOT’s Vision and Mission pamphlets to be distributed at the February BPAC meeting

*****The next BPAC meeting will be on Wednesday, February 12, 2020 at 2:00 pm*****



**River to Sea TPO Board
Meeting Summary
November 27, 2019**

- Received public comment regarding bus service to the Tanger Outlet Mall and Tomoka Town Center and the formation of a citizens committee to help promote the local option sales tax for the 2022 ballot
- Approved the Consent Agenda including approval of: October 23, 2019 meeting minutes; the MPOAC report; expenditure for Clyde Morris Boulevard right-turn lanes feasibility study (\$35,975); expenditure for Taylor Road/Williamson Boulevard and Dunlawton Avenue corridor at I-95 feasibility study (\$48,935); Executive Director’s overall evaluation result and recommendation for retention; and cancelled the December Executive Committee and TPO Board meetings
- Approved Resolution 2019-20 amending the FY 2019/20 to 2023/24 Transportation Improvement Program (TIP)
- Approved the 2045 Long Range Transportation Plan (LRTP) Goals and Objectives
- Approved Resolution 2019-21 supporting the County of Volusia in the development of intersection improvements at Tomoka Farms Road (CR 415) and Pioneer Trail (CR 4118)
- Approved the River to Sea TPO’s FY 2018/19 Independent Audit Report
- Approved Resolution 2019-22 adopting the Community Safety Action Plan (CSAP)
- Approved Resolution 2019-23 adopting the FY 2018/19 Public Involvement Report
- Approved the priority project applications for Traffic Operations/Safety and Local Initiatives projects, Transportation Planning studies, and Bicycle/Pedestrian and B/P Local Initiatives projects for the 2020 annual Call for Projects
- Approved Resolution 2019-24 clarifying the local match requirements placed on member local governments for projects prioritized for funding by the TPO
- Approved Resolution 2019-25 amending the policy for establishing and maintaining transportation priority projects to add TRIP eligible projects to the annual Call for Projects letter updating project information
- Received a presentation and discussed the upcoming two-year Unified Planning Work Program (UPWP)

- Received a PowerPoint presentation of the I-95 and Pioneer Trail interchange and directed staff to draft a resolution in support of Alternative 3, the cloverleaf #2 interchange for the January TPO Board meeting
- The FDOT report was provided in the agenda
- Received the Executive Director's report including an update on the SU funding/Work Program and the FDOT D-5 proposed Local Agency Program (LAP) policy
- Announced FDOT D-5 Secretary Mike Shannon has resigned and Mr. Jared Perdue from D-3 will be the interim Secretary; and announced Ms. Alison Stettner is relocating to the FDOT Central Office in Tallahassee to be the head of planning in the state
- Announced the R2CTPO's Annual Year End Celebration and Toy Drive will be Friday, December 13, 2019 from 3:00 pm to 5:00 pm

Follow-up Items:

- Directed staff to email notification of the upcoming UPWP to the TPO's distribution list for feedback
- FDOT to supply explanation for the closure of US 1 in Bunnell

NOTE: THE DECEMBER EXECUTIVE COMMITTEE AND TPO BOARD MEETINGS ARE CANCELLED

The next River to Sea TPO Board meeting will be on Wednesday, January 22, 2020



**SUMMARY REPORT TO THE RIVER TO SEA TPO BOARD
ON THE MEETING OF THE CENTRAL FLORIDA MPO ALLIANCE (CFMPOA)
JANUARY 10, 2020**

- **Call to Order** – CFMPOA Chairman Roy Tyler, Polk TPO, called the meeting to order, led in the Pledge of Allegiance, and entertained introductions of the CFMPOA representatives. Chairman Tyler invited public comment (no comments were provided).
- **Delegation Reports** – Chairman Tyler called attention to the delegation reports provided by each of the member organizations which are provided to Alliance members for informational purposes.
- **FDOT District Reports**
 - Mr. Wayne Gaither, FDOT District 1 discussed efforts under the I-4 Connect, which includes a PD&E on I-4 from Polk Parkway to US 27 and an interchange modification study on I-4 at SR 557. Mr. Gaither also informed members about a mobility study on US 27, Planning Studio’s that considers the effects of land-use and development on transportation systems in the district, a recent meeting of the M-CORES Task Force and he announced an M-CORES open house.
 - Ms. Loreen Bobo, FDOT District 5, commented that Mike Shannon left the FDOT and the Interim District Secretary is Jarrod Perdue. She said he’s very involved and there are no impacts or delays expected as a result of the leadership changes. Ms. Bobo informed the group that interviews for a permanent replacement were scheduled for February. She also announced that all segments of the Wekiva Parkway were in work and all construction is estimated to be completed by 2022.
 - Mr. Siansi Fine, Florida’s Turnpike Enterprise (FTE), discussed efforts underway to evaluate a series of interchanges along several segments of the Turnpike.
- **Action Items**
 - The board approved the meeting minutes for the October 11, 2020 CFMPOA meeting.
 - The board approved unanimously the recommended revisions to the Regional Project Prioritization process to add TSM&O and TRIP categories to the regional project listings.
- **Presentations/Discussion**
 - **Central Florida Expressway Authority (CFX) Update:** Mr. Glen Pressimone, Chief of Infrastructure, CFX, provided an update of CFX projects. He fielded a question regarding the possibility of managed lanes in the future and stated that the CFX supports passenger rail operations in the right-of-way of it’s facilities. Mr. Pressimone’s presentation can be accessed at: <https://metroplanorlando.org/wp-content/uploads/2020-01-10-CFMPOA-CFX-Update-Presentation.pdf>

- **FDOT Funding Levels:** Ms. Alison Stettner, Director of Policy Planning, FDOT Central Office, provided a brief overview of FDOT Funding Levels to the Alliance members. She explained that revenue forecasts have been reduced significantly and MPO's should consider these revisions in their planning efforts. Ms. Stettner's presentation can be accessed at: <https://metroplanorlando.org/wp-content/uploads/2020-01-10-CFMPOA-FDOT-Financial-Impacts-Presentation.pdf>
- **Florida Transportation Plan (FTP) Update:** Ms. Alison Stettner, Director of Policy Planning, FDOT Central Office, provided an update of the Florida Transportation Plan to the Alliance members. Ms. Stettner's presentation can be accessed at: <https://metroplanorlando.org/wp-content/uploads/2020-01-10-CFMPOA-FTP-Presentation.pdf>
- **Information Items**
 - The CFMPOA Chair called attention to the items included in the agenda including the Legislative Positions developed by the MPOAC for the 2020 Legislative Session.
- **Member Comments**
 - Ms. Georgianna Gillette, Director of the Space Coast TPO commented that they are increasingly concerned over transportation fatalities in their planning area. She expressed hope that the Alliance could work together to identify opportunities to improve safety in addition to the efforts that may be pursued by the Space Coast TPO.
- **Public Comments**
 - No additional public comments were provided.

**River to Sea TPO representatives in attendance included:
Ms. Lois Bollenback, Executive Director of the R2CTPO; Deltona City Commissioner Chris Nabicht;
and City of DeLand Commissioner, Chris Cloudman**

THE NEXT MEETING OF THE CENTRAL FLORIDA MPO ALLIANCE WILL BE ON APRIL 10, 2020

Policy for: DUES AND MEMBERSHIPS



Background	
Reason for Policy: To provide professional development and support for R2TPO staff and ensure consistency in the application of benefits.	
Additional Action Needed: Broad direction should be incorporated into the Employee Manual during the next update.	
Approval Required: TPO Board	Relevant Documents: R2CTPO Employee Handbook, R2CTPO Budget
Existing Guidance: A long-standing practice of the River to Sea Transportation Planning Organization (R2CTPO) has included reimbursing employees for a portion of the dues and membership fees for their participation in professional organizations and affiliations that advance their professional development as well as the work of the TPO. Approval of funding for dues and memberships has traditionally occurred through the budgeting process and was previously set at \$125.00 per employee. This is an important benefit for employees, however, and should be recognized in the Employee Handbook.	

Policy Direction
<p>The R2CTPO recognizes the importance of participating as members of professional organizations. These organizations can be used as a resource for the R2CTPO to obtain best practices as well as industry insights and trends. These memberships also support the professional development of R2CTPO employees. The R2CTPO will pay for 100% of the cost of any dues or memberships where the R2CTPO as an organization is a member. Individual employees may also become members of professional organizations and/or associations. The R2CTPO will pay for or reimburse up to \$500 annually in dues and/or membership fees each employee to join an organization, or multiple organizations, consistent with their official position description. Prior to incurring costs, the Executive Director must approve the request, which should include a justification of how the dues and/or membership(s) will benefit the R2CTPO and how it is relevant to the employee’s position. Employees should contact the Chief Financial Officer for more information or questions about dues and memberships.</p>

Authorized by:	
Name / Position: Robert Gilliland, River to Sea TPO Chairman	
Signature:	Date:

Background

Reason for Policy: To manage efficient work production and ensure consistency in the work rules and expectations of River to Sea Transportation Planning Organization (R2CTPO) staff.

Additional Action Needed: Broad direction should be incorporated into the Employee Manual during the next update.

Approval Required: R2CTPO Board

Relevant Documents: R2CTPO Employee Handbook, R2CTPO Bylaws

Existing Guidance: The Employee Handbook, Section 4 (K.) Work Schedules states: "The R2CTPO office is normally open from 8:00 am to 5:00 pm, Monday through Friday, excluding certain holidays. Other operating hours may be established in the future by the R2CTPO. It is imperative that sufficient coverage of the office is in place at all times during regular office hours. The normal work schedule for full time employees is eight hours per day, five days per week. The Executive Director will advise employees of the times their schedules will normally begin and end. Staffing needs and operational demands may necessitate variations in starting and ending times, as well as variations in the total hours that may be scheduled each day and week." Bylaws of the R2CTPO identify the Executive Director as the responsible authority for "Overseeing the managerial and administrative functions of the TPO."

Policy Direction

The R2CTPO office is normally open from 8:00 am to 5:00 pm, Monday through Friday, excluding certain holidays. Other operating hours may be established in the future by the R2CTPO. It is imperative that sufficient coverage of the office is in place at all times during regular office hours. The normal work schedule for full time employees is eight hours per day, five days per week. ~~The Executive Director will advise employees of the times their schedules will normally begin and end.~~ Staffing needs and operational demands may necessitate variations in starting and ending times, as well as variations in the total hours that may be scheduled each day and week. Bylaws of the R2CTPO identify the Executive Director as the responsible authority for "Overseeing the managerial and administrative functions of the TPO." As such, the Executive Director is responsible for ensuring adequate staffing and office coverage and has discretion to establish employee work schedules.

All full-time regular employees are provided with one meal period of not less than 30 minutes in length each workday. The Executive Director will schedule meal periods to accommodate operating requirements. Employees will be relieved of all active responsibilities and restrictions during their meal period and will not be compensated for that time.

Telecommuting or remote work options provide opportunities for employees to work at home, on the road or in a satellite location. The R2CTPO considers telecommuting to be a viable and flexible work option when activities and schedules of both the employee and the TPO are suited to such an arrangement. Telecommuting may be appropriate for some employees and employment positions but not for others. Telecommuting is not an entitlement or a

companywide benefit, and it in no way changes the terms and conditions of employment.

The R2CTPO operates with a limited staff, who rely on each other throughout the course of a business day for communication, production support, office security and coverage. Telecommuting requests must be approved at the discretion of the Executive Director on an ad hoc basis for employees. Requests of time should be made at least one business day in advance and must be noted on the employee's office calendar and timesheets. It is also important to note that approval to work off-site does not change the standard report time or other work rules for an employee.

The following conditions will be considered when approving telecommuting options:

- Circumstances must provide a benefit to the employee and employer;
- Arrangements will not disrupt or diminish productivity or work quality;
- Remote working locations must have reliable internet access to ensure work documents and programs are accessible from the remote location;
- Employees must be available by telephone and e-mail during working hours;
- Telecommuting may not coincide with holidays, vacations and weekends; and
- Telecommuting will not result in additional expenses for the TPO.

DRAFT

Authorized by:

Name / Position: Robert Gilliland, River to Sea TPO Chairman (per Board Action _____)

Signature:

Date:

**MEETING SUMMARY
TPO BOARD
JANUARY 22, 2020**

V. ACTION ITEMS

A. REVIEW AND APPROVAL OF RESOLUTION 2020-01 SUPPORTING ALTERNATIVE 3 (PARTIAL CLOVERLEAF #2) OF THE I-95 AND PIONEER TRAIL PROJECT DEVELOPMENT AND ENVIRONMENT (PD&E) STUDY

Background Information:

At the November TPO Board Meeting, FDOT staff presented findings of the Project Development and Environmental (PD&E) for a proposed interchange at I-95 and Pioneer Trail. The PD&E study includes a technical evaluation of project design alternatives as well as public input on the proposed project. FDOT evaluated and presented four future alternatives, including three design options and a “no build” scenario as part of the PD&E. Following the presentation and discussion at the November board meeting, the TPO Board directed staff to prepare a resolution supporting Alternative 3 (Partial Cloverleaf #2) as the most viable alternative.

Resolution 2020-01 supporting Alternative 3 (Partial Cloverleaf #2) is provided for review.

ACTION REQUESTED:

MOTION TO APPROVE RESOLUTION 2020-01 SUPPORTING ALTERNATIVE #3 (CLOVERLEAF #2) OF THE I-95 AND PIONEER TRAIL PD&E STUDY

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2020-01

**RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
CONFIRMING SUPPORT FOR A LOCALLY PREFERRED ALTERNATIVE FOR THE
DESIGN OF THE I-95 INTERCHANGE AT PIONEER TRAIL**

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the adopted 2040 Long Range Transportation Plan includes development of a new interchange on I-95 at Pioneer Trail as part of the cost feasible set of projects; and

WHEREAS, the Florida Department of Transportation (FDOT) has initiated a Project Development and Environmental (PD&E) for the purpose of developing an interchange project that will sustain projected future growth while preserving the character of the existing community, improve regional mobility, and improve safety and emergency evacuation; and

WHEREAS, the PD&E study is required to assess various project design options and environmental impacts of the interchange and to engage the public in providing input regarding project development; and

WHEREAS, the FDOT evaluated four future alternatives including three design options and a “no build” scenario as part of the PD&E; and

WHEREAS, the data and findings presented to the River to Sea TPO by the FDOT identifies an alternative titled “Partial Cloverleaf #2” as the most viable alternative.

NOW, THEREFORE, BE IT RESOLVED by the River to Sea TPO that the:

1. River to Sea TPO hereby endorses the “Partial Cloverleaf #2” design option as the Locally Preferred Alternative for development of the I-95 interchange at Pioneer Trail; and

2. The Chairperson of the River to Sea TPO (or his/her designee), is hereby authorized and directed to submit this resolution to the:
 - a. Florida Department of Transportation, District 5 Secretary; and the
 - b. County of Volusia.

DONE AND RESOLVED at the regular meeting of the River to Sea Transportation Planning Organization on the 22nd day of January 2020.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**DAYTONA BEACH COMMISSIONER ROB GILLILAND
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the River to Sea TPO held on January 22, 2020.

ATTEST:

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**MEETING SUMMARY
TPO BOARD
JANUARY 22, 2020**

VI. PRESENTATIONS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF PLANNING PROJECTS UNDER CONSIDERATION FOR THE TWO-YEAR FISCAL YEARS (FY) 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP)

Background Information:

The Unified Planning Work Program (UPWP) outlines the annual activities and funding of the River to Sea TPO over a two-year period. The next two-year UPWP will become effective July 1, 2020. The TPO's transportation planning activities are funded in large part through federal grants. These federally-funded transportation planning activities must be identified and approved by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and FDOT in advance. The UPWP Subcommittee met in December to review the status of the existing UPWP and to discuss potential activities and recommended projects to be included in the FY 2020/21 to 2021/22 UPWP (refer to the UPWP Subcommittee Report in Section VI. Information Items).

An updated draft of the FY 2020/21 to 2021/22 UPWP will be presented for review by the River to Sea TPO advisory committees and board in February and a complete draft document will be prepared and submitted to reviewing agencies by March 15, 2020.

TPO staff will discuss potential planning activities and estimated funding and seek input from TPO Board members.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**RIVER TO SEA TPO
UPWP FY 20/21 & FY 21/22
First and Second Years
Estimated Expenses**

**Current UPWP
FY18/19 & FY19/20**

		Year 1	Year 2
		FY 20/21 Estimated Total	FY 21/22 Estimated Total
1.01	General Administration & Program Support ¹	\$477,680	\$484,962
1.02	Information Technology Systems & Website Support	\$47,412	\$48,975
1.03	Public Information ²	\$68,622	\$113,483
2.01	Program Development (UPWP)	\$36,728	\$66,302
2.02	Transportation Improvement Program (TIP) Development	\$41,057	\$42,885
2.03	Transportation Data Information Management	\$45,527	\$46,868
2.04*	Corridor Studies & Project Support	\$0	\$0
2.05	State & Regional Planning and Coordination	\$38,685	\$35,209
2.06	ITS/Traffic Operations/Safety Projects/Feasibility Studies	\$140,538	\$120,699
2.07*	Community Transportation Survey	\$0	\$0
2.08	General Planning Studies & Initiatives	\$120,517	\$140,400
2.09	2045 Long Range Transportation Plan (LRTP)	\$97,620	\$0
2.10	Community Safety-Related Program	\$50,741	\$46,653
3.01	Bicycle/Pedestrian Planning & Implementation	\$39,948	\$41,224
3.02	Bicycle/Pedestrian Project Feasibility Studies	\$131,815	\$115,682
4.01	Transit Related Activities & TD ^{1,2}	\$111,844	\$77,329
4.02*	Transit Planning Services - General Consulting	\$0	\$0
		0	0
	Totals	\$1,448,733	\$1,380,670

		Year 1	Year 2
		FY18/19 Total	FY19/20 Total
1.01		\$395,606	\$372,185
1.02		\$42,424	\$45,080
1.03		\$75,214	\$66,235
2.01		\$24,226	\$45,262
2.02		\$55,504	\$51,317
2.03		\$50,020	\$55,102
2.04		\$27,607	\$24,505
2.05		\$34,459	\$35,343
2.06		\$114,279	\$114,707
2.07		\$660	\$52,240
2.08		\$141,459	\$45,031
2.09		\$150,076	\$261,429
2.1		\$36,755	\$33,463
3.01		\$55,984	\$36,153
3.02		\$107,530	\$107,755
4.01		\$117,154	\$132,172
4.02		\$51,258	\$30,077
Totals		\$1,480,215	\$1,508,056

PL Deobligation / Carryforward	65,000	89,268
SU Deobligation	108,400	0
PL 20/21	734,785	734,785
FTA 20/21	256,143	256,143
TD 20/21	30,474	30,474
SU 21/21 (includes funds for studies and salaries)	230,618	210,000
Local/ Other Funds	23,313	60,000
Total Funding	1,448,733	1,380,670

Notes:

- (1) Task 1.01 includes material overhead/operating costs previously included in Task 4.01
(2) Task 1.03 includes costs previously included in Task 2.07 (\$40k Transportation Survey in year 2) and Task 4.01 (material advertising and postage).
(*) Shaded Tasks moved/combined as follows:
-Task 2.04 is combined with Task 2.08
-Task 2.07 is combined with Task 1.03
-Task 4.02 is combined with Task 4.01

Fiscal Year 2020/21 & 2021/22 Unified Planning Work Program (UPWP)

Funds Available for Consultant Support/Other Activity:

Year 1: FHWA Planning-\$32k // FTA Planning-\$50k

Year 2: FHWA Planning-\$56k // FTA Planning-\$15k

Planning Factors and Emphasis Areas

- Transportation Systems Management & Operations (TSM&O)
- Automated, Connected, Electric & Shared (ACES) Vehicle Technologies
- Freight (Delivery, Connectivity, Parking)
- Resiliency (assessment, adaptation, system improvements)
- Tourism (assessment, communication & partnering, connectivity)
- Safety (assessment, monitoring & reporting, integration into decision-making, system improvements)
- System Connectivity (local & regional, between modes, people & goods)
- Complete Streets (implementation)
- Transit Planning & Support (Votran, Flagler County, SunRail, Brightline/Virgin Trains)
- Core Documents – Unified Planning Work Program (UPWP) & Transportation Improvement Program (TIP)

■ Activities listed in green represent those required on an annual basis

■ Activities listed in orange represent tasks that are infrequent or one-time activities

Handout: January 14, 2020

TASK #	Task Title / Category General Description	Deliverables Current UPWP	Deliverables FY 2020/21 & 2021/22
1.01	<p>General Administration & Program Support</p> <p>Financial Management, Contracts, Administrative Support, Administrative Expenses (Office Lease, supplies, etc.), meetings (agenda's, minutes)</p>	<p>Complete a COOP Exercise</p> <p>Independent Audit for Financial Compliance</p> <p>Host an Annual Planning Retreat Event</p> <p>Develop Annual Operating Budget</p> <p>Approve slate of Officers for TPO Board</p> <p>Submit FTA Section 5305(d) & TD Planning Grant applications</p> <p>Contract Management/RFP's (Office Cleaning, 2045 LRTP)</p> <p>Update the Continuity of Operations Plan (COOP)</p> <p>Develop a Policies & Procedures Reference Manual</p> <p>Employee Team Building/Goal Setting Activity</p> <p>Update the Employee Handbook</p> <p>Update the Purchasing Manual</p> <p>Facility upgrades</p>	<p>Complete a COOP Exercise</p> <p>Independent Audit for Financial Compliance</p> <p>Host an Annual Planning Retreat Event</p> <p>Develop Annual Operating Budget</p> <p>Approve slate of Officers for TPO Board</p> <p>Submit FTA Section 5305(d) & TD Planning Grant applications</p> <p>Contract Management: Transit Consultant (expires June 30, 2021); Postage Meter Lease (expires April 1, 2022); General Planning Consultants (expires June 30, 2022); Legal Counsel (expires June 30, 2020); Audit Firm (June 30, 2021).</p> <p>Create a desk procedure/manual of CFO processes.</p> <p>Continue Facility upgrades</p> <p>Develop a Grant/Funding Resources List</p>
1.02	<p>Information Technology Systems & Website Support</p> <p>Manage IT needs of TPO – equipment, software, internet access, procurement, inventory</p>	<p>Procure/Replace Equipment as needed</p> <p>Electronic File Management (maintaining & archiving).</p> <p>Issue IT Services RFP / Contract Update</p>	<p>Procure/Replace Equipment as needed</p> <p>Electronic File Management (maintaining & archiving).</p> <p>Issue Website Support Services RFP/Contract (expires June 30, 2022)</p>

1.03	<p>Public Information</p> <p>Public outreach, media relations, notices & advertising</p>	<p>Complete Annual Title VI & LEP Update & Training</p> <p>Annual Public Involvement Matrix/Summary</p> <p>Annual Report for previous fiscal year</p> <p>Implement the TRAC program</p> <p>Update the Public Involvement Plan</p> <p>Update Title VI & LEP Documents</p>	<p>Complete Annual Title VI & LEP Update & Training</p> <p>Annual Public Involvement Matrix/Summary</p> <p>Annual Report for previous fiscal year</p> <p>Implement the TRAC program</p> <p>Utilize a communication program such as Constant Contact to disseminate information to TPO members and the public</p> <p>Complete a community transportation survey</p>
2.01	<p>Program Development (UPWP)</p> <p>Develop & implement 2-year planning work program</p>	<p>Develop/Adopt a new 2-year UPWP</p> <p>Manage Planning Activities, Deliverables & Budget/Process Amendments as needed</p> <p>Implement the Consolidated Planning Grant (CGP)</p>	<p>Develop/Adopt a new 2-year UPWP</p> <p>Manage Planning Activities, Deliverables & Budget/Process Amendments as needed</p> <p>Conduct a benchmarking review of other UPWPs to identify other potential funding sources & best practices.</p>
2.02	<p>Transportation Improvement Program (TIP) Development</p> <p>Develop & maintain the 5-year plan of projects (document management)</p>	<p>Issue Annual Call for Projects & Approve R2CTPO List of Prioritized Projects (LOPP)</p> <p>Develop/Adopt a new 5-year TIP/Process Amendments as needed</p>	<p>Issue Annual Call for Projects & Approve R2CTPO List of Prioritized Projects (LOPP)</p> <p>Develop/Adopt a new 5-year TIP/Process Amendments as needed</p> <p>Conduct a benchmarking review of other TIPs to identify trends, potential funding sources & best practices.</p>
2.03	<p>Transportation Data Information Management</p> <p>Collect, manage & report transportation data, ensure compliance with requirements</p>	<p>Develop CMP/Performance Measures Report</p> <p>Provide data collection/GIS support to TPO staff and projects as needed (bike map, CSAP, etc.)</p> <p>Update the Congestion Management Process (CMP) & Transportation Performance Management (TPM) Annual Data Collection <u>Process</u></p> <p>Implement Transportation Performance Management (TPM) Requirements</p>	<p>Develop CMP/Performance Measures Report</p> <p>Provide data collection/GIS support to TPO staff and projects as needed (bike map, CSAP, etc.)</p> <p>Continue to Update and Implement TPM Requirements (incorporate student transportation)</p> <p>Conduct a benchmarking review of other TPO's to identify data collection & reporting strategies & best practices</p> <p>Monitor changes in programs & funding resulting from TPM</p>

2.04	<p>Corridor Studies & Program Support</p> <p>Planning & project support activities for PD&E's, corridor studies, project funding, etc.</p>	<p>Provide general project development support to TPO member governments.</p> <p>Complete the I-95 to SR 417 Connector Study Environmental Study</p> <p>Participate in: I-95 at LPGA Interchange PD&E; I-95 at Pioneer Trail PD&E, I-95 at US-1, East ISB</p> <p>Provide review, comment, support & oversight for proposed changes to the LAP.</p>	<p>Combine with Task 2.08 - General Planning</p>
2.05	<p>State & Regional Planning and Coordination</p> <p>Planning & program support for regional, state & national planning activities</p>	<p>Participate in CFMPOA & MPOAC Activities</p> <p>Participate in various regional coordination, studies and planning activities</p> <p>Approve of the Regional List of Project Priorities</p> <p>Participate in the East Central Florida Regional Resilience Collaborative</p>	<p>Participate in CFMPOA & MPOAC Activities</p> <p>Participate in various regional coordination, studies and planning activities</p> <p>Approve of the Regional List of Project Priorities</p> <p>Participate in the East Central Florida Regional Resilience Collaborative</p> <p>Develop a Regional LRTP</p>
2.06	<p>ITS/Traffic Ops/Safety Project Feasibility Studies</p> <p>Manage studies to determine project feasibility & costs prior to programming</p>	<p>Complete project feasibility studies IAW LOPP</p> <p>Complete Roadway Safety Evaluation Study</p>	<p>Complete project feasibility studies IAW LOPP</p>
2.07	<p>Community Transportation Survey</p> <p>Used to track trends and validate understanding of public opinions & understanding</p>	<p>Complete a community transportation survey</p>	<p>Combine with Task 1.03 - Public Information</p>

2.08	<p>General Planning Studies & Project Support</p> <p>General Planning Activities as needed to support improvements in mobility (freight, parking, TSM&O, etc.). Includes General Planning Consultant (GPC) activity</p> <p>Other Previous Activity Includes:</p> <ul style="list-style-type: none"> • Provided direct transportation planning support and technical assistance to small local governments • Adopt Volusia County Resiliency Report • Completed US 17 Multimodal Corridor Planning Study • Completed TSM&O Master Plan for the R2CTPO's planning area. 	<p>Adopt Flagler County Resiliency Report</p> <p>Adopt Sea Level Rise Planning Horizons and Rate Policy</p> <p>Review & analysis of planning study recommendations</p> <p>Adopt Complete Streets Policy and Implementation Plan</p> <p>Complete a Connected & Automated Vehicle (CAV) Readiness Planning Study</p> <p>The relationship between Food Deserts and Transportation <i>(not completed)</i></p>	<p>Provide general project development support to TPO member governments.</p> <p>Work with local governments to track and implement projects identified in previous studies</p> <p>The relationship between Food Deserts and Transportation</p> <p>Continue to monitor and provide input on the proposed LAP policy for District 5.</p> <p>Convene "Transportation Area" working groups to identify and implement short term and long term mobility solutions (TSM&O, Safety, CAV, CMP, etc.).</p> <p>Review and analyze crash data and contributing factors; identify crash reduction measures within the TPO Planning Area (utilize heat maps to track recent crash data to identify hot spot areas)</p> <p>Continue to asses Sea Level Rise Vulnerability for the planning area and implement policies to increase resiliency (apply for grant funding for the Resilience and Durability to Extreme Weather Pilot Program).</p> <p>Continued implementation of the complete streets ordinance and evaluation of associated projects.</p> <p>Conduct Before and After Studies for specific projects to analyze their effectiveness (i.e. - Adaptive Signal Control, Safety Improvements, etc.) -- <i>by mode</i></p> <p>Update Transportation Impact Analysis (TIA) requirements (technology/transit)</p>
2.09	<p>2045 Long Range Transportation Plan (LRTP)</p>	<p>Development of the 2045 Long Range Transportation Plan (LRTP)</p>	<p>Complete development of the 2045 LRTP (adoption by September 2020)</p>

2.10	<p>Community Safety-Related Program</p>	<p>Develop a Community Safety Events Schedule</p> <p>Participate in helmet fitting and safety promotion events throughout the planning area</p> <p>Develop a Community Safety Awareness Plan (CSAP)</p>	<p>Develop a Community Safety Events Schedule</p> <p>Participate in helmet fitting and safety promotion events throughout the planning area</p> <p>Develop a Speakers' Bureau of people whose lives have been affected by speeding and distracted driving</p> <p>Partner with Volusia & Flagler County Schools to develop an education and awareness campaign/curriculum for safety, speeding and distracted driving in grades K-12</p> <p>Create targeted print and social media safety campaigns – distributed through the Hotel/Motel Lodging Associations, college and university campuses, etc.</p>
3.01	<p>Bicycle/Pedestrian Planning & Implementation</p> <p>Plan & promote safe, non-motorized travel options within the planning area</p> <p>Other Previous Activity Includes:</p> <ul style="list-style-type: none"> • Completed Bicycle & Pedestrian Plan. • Adoption of a Bicycle Suitability Map. • Participation at various planning events such as: FL Greenways & Trails Workshop; FDOT Complete Streets Workshop; Volusia Trails Summit 	<p>Manage the Annual Call for Bike/Ped/Trails projects</p> <p>Develop & approve the Bicycle/Pedestrian List of Prioritized Projects.</p> <p>Participate in Local & Regional advisory groups (St. Johns River to Sea Loop Alliance, Coast to Coast Trail Leadership Team, etc.)</p> <p>Develop a Bike & Pedestrian Count Reporting Program</p> <p>Develop a Bicycle & Pedestrian Safety Action Plan (B/PSAP) utilizing FHWA BIKESAFE/PEDSAFE programs.</p> <p>Complete school safety studies for a select group of charter schools in the MPA (not funded)</p> <p>Participate in Step It Up - Action Institute to Increase Walking and Walkability</p>	<p>Manage the Annual Call for Bike/Ped/Trails projects</p> <p>Develop & approve the Bicycle/Pedestrian List of Prioritized Projects.</p> <p>Participate in Local & Regional advisory groups (St. Johns River to Sea Loop Alliance, Coast to Coast Trail Leadership Team, etc.)</p> <p>Implement the Bicycle & Pedestrian Digital Count Program.</p> <p>Adopt a Bicycle & Pedestrian Safety Action Plan (B/PSAP) utilizing FHWA BIKESAFE/PEDSAFE programs.</p> <p>Develop and implement a strategy (short term, medium term and long term) for B/PSAP safety countermeasures, improvements & programs.</p> <p>Complete school safety studies for selected schools in Volusia and Flagler Counties (2-3 schools/year).</p> <p>Conduct Pedestrian/Bicycle Safety Audits for focus areas (contingent on grant funding for engineering support).</p>

3.02	Bicycle/Pedestrian Project Feasibility Studies Manage studies to determine project feasibility & costs	Complete project feasibility studies IAW LOPP	Complete project feasibility studies IAW LOPP
4.01	Transit Related Activities & Transportation Disadvantaged (TD) Provide technical planning assistance for local government and transit agencies to identify transit development priorities, and improve transit safety & connectivity. <ul style="list-style-type: none"> • Votran • Flagler County Public Transit (FCPT) • SunRail 	Provide staff support to the TDLCB Attend meetings for FCPT & Sunrail (Flagler TDLCB, TAC & Commission) Coordinate & attend Florida TD Commission’s Annual Transportation Disadvantaged Legislative Awareness Day Approve Transit Annual Operating Report (AOR) and Annual Evaluation Report (AER) Complete TDSP Annual Update Participate in transit planning activities as requested by service providers Complete a Paratransit Service Analysis (not completed) Local Bus Stop Improvement Plans and Phase II (not completed) support completion of the Fixed Route East Volusia Comprehensive Ops Analysis (COA) (not completed) Review and approve Transit Asset Management Plans Review and approve Public Transit Safety Plans	Provide staff support to the Volusia TDLCB Attend transit meetings (Volusia/Flagler TDLCB, SunRail TAC & Commission) Coordinate & attend Florida TD Commission’s Annual Transportation Disadvantaged Legislative Awareness Day Approve Transit Annual Operating Report (AOR) and Annual Evaluation Report (AER) Complete TDSP Annual Update Participate in transit planning activities as requested by service providers Conduct a Paratransit Service Analysis Assist Votran & Flagler County in updating the Transit Development Plan (TDP) and Transportation Disadvantaged Service Plan (TDSP). In partnership with Votran, work with the consulting team to develop East Side Comprehensive Operation Analysis for Volusia County
4.02	Transit Planning Services-General Consulting Utilize a Transit Planning Consultant to provide general transit planning assistance & support	Volusia Co. Bus Stop Improvement Plan Phase I Flagler Co. Fixed Route Bus Service Transit Operation Plan	<p style="text-align: center;">Combine with task 4.01</p> <p style="text-align: center;">Transit Related Activities & Transportation Disadvantaged (TD)</p>

Florida Planning Emphasis Areas-2020

The Florida Department of Transportation Office of Policy Planning develops *Planning Emphasis Areas* on a two-year cycle in coordination with the development of Metropolitan Planning Organizations' respective unified planning work programs. Emphasis areas set planning priorities, support the Florida Transportation Plan, and give importance to topic areas which MPOs are encouraged to address as they develop their planning programs. Implementation of the seven goals of the Florida Transportation Plan requires embracing innovation; extensive collaboration across jurisdictions, modes and disciplines; an emphasis on customer service; data and performance feedback; and strategic investments for the efficient and effective allocation of resources.

Metropolitan Planning Organizations should consider the following four topics when updating their Unified Planning Work Plan.

Safety

Safety has been a federal planning priority over numerous iterations of the transportation legislation. As stated within the FAST Act planning factors, metropolitan areas should "increase safety for motorized and non-motorized users." The state of Florida has expanded on this concept further by becoming a Vision Zero area, with a stated goal within the Florida Transportation Plan of zero fatalities across the state's transportation system. FDOT adopted their Strategic Highway Safety Plan in 2016, which provides more information about how the state intends to address transportation safety in the coming years.

Since the MPOs are being asked to report on and monitor their progress against their adopted safety performance measures, MPOs need to account in their UPWP for the effort necessary to satisfy these federal requirements. Additionally, MPOs are encouraged to consider how to expand upon the level of analysis and reporting required by the performance measurement process to further study their unique safety challenges. This approach may include the identification of safety needs in the MPO's LRTP or TIP, stand-alone safety studies for areas or corridors, or safety considerations within modal planning elements.

System Connectivity

Connectivity is a concept that is emphasized both at the federal and state levels. Within the FAST Act, one of the ten planning factors states, "enhance the integration and connectivity of the transportation system, across and between modes, for people and freight." Within the Florida Transportation Plan, system connectivity is addressed within four different goals.

- Make our economy more competitive
- Increase opportunities for access to transit and other modes

- Provide a more efficient and mobile transportation system
- Meet the needs of a growing and changing population

A connected system is often more cost-effective and better able to address natural and manmade constraints.

For MPOs, system connectivity should be considered within several contexts. First, MPOs should emphasize connectivity within their boundaries to serve the unique needs of their urban and non-urban jurisdictions. This requires coordination with member jurisdictions to identify their connectivity needs while also understanding how current and future land uses impact or can help augment connectivity. Second, MPOs should consider connectivity beyond their boundaries and emphasize continuity on those facilities that link their MPO to other metropolitan and non-urban or rural areas. Third, connectivity for MPOs should include multimodal linkages that are supportive of both passengers and freight. A connected network supports users traveling by a variety of modes, including first and last mile linkages.

Resilience

With the passage of the FAST Act, resilience was introduced as a federal planning factor: “Improve the resilience and reliability of the transportation system and mitigate stormwater impacts of surface transportation.” Resilience is defined as the ability to adapt to changing conditions and prepare for, withstand, and recover from disruption. These conditions can encompass a wide variety of environmental, technological, economic, or social impacts.

MPOs can address resilience within their planning processes by leveraging tools such as the FHWA Resilience and Transportation Planning guide and the FDOT Quick Guide: Incorporating Resilience in the MPO LRTP. It should be noted that while these documents focus primarily on the development of MPO LRTPs and TIPs, addressing resilience should be a consideration within every planning document prepared by an MPO. MPOs should place a particular emphasis on coordination with agency partners responsible for natural disaster risk reduction, or who may be developing local resilience planning initiatives. Additionally, MPOs should consider the additional costs associated with reducing vulnerability of the existing transportation infrastructure. Proactive resiliency planning will help the MPO develop planning documents that are ultimately more realistic and cost-effective.

ACES (Automated/Connected/Electric/Shared-use) Vehicles

According to the Federal Highway Administration, “Transportation is in the midst of disruptive change from new technologies (automated and connected vehicles); new institutions (shared mobility firms); and changing attitudes (reduced car ownership). Across the nation, transportation planners are under pressure to develop performance-oriented policies, plans, and investment decisions that consider an increasingly complex transportation landscape. In the process, planners need to consider, but cannot yet reliably predict, the potential impact of



disruptive and transformational Connected Vehicle (CV) and Automated Vehicle (AV) technologies on safety, vehicle ownership, road capacity, VMT, land-use, roadway design, future investment demands, and economic development, among others. While some forms of CV and AV are already being deployed across the United States, significant unknowns exist regarding the rate of technology adoption, which types of technologies will prevail in the marketplace, the interaction between CV/AV vehicles and various forms of shared mobility services, and the impacts of interim and widespread levels of CV/AV usage.”

Adopting and supporting innovative technologies and business practices supports all seven goals of the Florida Transportation Plan and the federal planning factors found in the FAST Act. ACES may lead to great improvements in safety, transportation choices, and quality of life for Floridians, our visitors, and the Florida economy. Though there is a great deal of speculation and uncertainty of the potential impacts these technologies will have, MPOs need to determine how best to address the challenges and opportunities presented to them by ACES vehicles.

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**MEETING SUMMARY
TPO BOARD
JANUARY 22, 2020**

VI. PRESENTATIONS AND DISCUSSION ITEMS

B. PRESENTATION AND DISCUSSION OF THE DEVELOPMENT OF THE 2045 LONG RANGE TRANSPORTATION PLAN (LRTP)

Background Information:

The Connect 2045 Draft Revenue Financial Forecast, developed in accordance with the FDOT Revenue Forecasting Guidebook, identifies available federal, state and local transportation funding projected throughout the period of the 2045 Long Range Transportation Plan.

Jim Wood with Kimley-Horn and Associates, will present the Draft Connect 2045 Revenue Summary.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

Connect 2045 Revenue Forecast

Category	Total Projected Revenues 2026-2045
<i>Projected State and Federal Revenues</i>	
Other Roads Construction & ROW	\$ 872,750,000
TMA (for MPO Population > 200,000)	\$ 112,910,000
TALU (Transportation Alternatives for TMAs)	\$ 9,120,000
<i>Strategic Intermodal System Projects</i>	
SIS Revenues	\$ 1,664,036,000
<i>Projected Local Revenues</i>	
Volusia County Revenues	\$ 1,103,239,000
Flagler County Revenues	\$ 357,555,000
<i>Projected Transit Revenues</i>	
Volusia County Transit Revenues	\$ 827,901,000
Flagler County Transit Revenues	\$ 86,245,000
Total	\$ 5,033,756,000

Projected State and Federal Revenues

Projected State & Federal Revenues

Revenue	2026 to 2030	2031 to 2035	2036 to 2045	2045 LRTP Total*	2040 LRTP Total**	Change from 2040 to 2045
Other Roads Construction & ROW ¹	\$199,730,000	\$217,720,000	\$455,300,000	\$872,750,000	\$409,000,000	213.4%
TMA (for MPO Population > 200,000)	\$28,230,000	\$28,230,000	\$56,450,000	\$112,910,000	\$94,400,000	119.6%
TALU (Transportation Alternatives for TMAs) ^{****}	\$2,280,000	\$2,280,000	\$4,560,000	\$9,120,000	N/A ^{***}	N/A ^{***}

¹ A portion of Other Roads Construction & ROW revenue may be used for non-State roads

* Includes years 2026 to 2045 (20 years). Note that year 2021 to 2025 revenues will be derived from the Transportation Improvement Program (TIP).

** Includes years 2021 to 2040 (20 years)

*** Not included in 2040 LRTP revenue forecast

**** In addition to TALU, other competitive funding sources include:

- TALL (Transportation Alternatives for areas with populations between 5,000 and 200,000)
- TALT (Transportation Alternatives for any area of the state)
- TRIP (Transportation Regional Incentive Program)
- TLWR (SUN Trail)
- CIGP (County Incentive Grant Program)
- SCOP (Small County Outreach Program)

Source for State and Federal Revenue Data: FDOT 2045 Revenue Forecast

Strategic Intermodal System Projects

Planned SIS Projects²

Project	2026 to 2030	2031 to 2035	2036 to 2045	Total
I-95, Palm Coast Parkway to Flagler/St. Johns County Line*	\$0	\$22,500,000	\$316,050,000	\$338,550,000
SR 100, Old Kings Rd to Belle Terre Pkwy	\$0	\$3,170,000	\$56,775,000	\$59,945,000
I-95 at US 1	\$0	\$4,200,000	\$50,148,000	\$54,348,000
SR 40, Williamson to Breakaway Trail	\$5,955,000	\$0	\$41,175,000	\$47,130,000
I-95 at LPGA	\$0	\$3,000,000	\$29,480,000	\$32,480,000
SR 40, CONE RD to SR 11	\$181,000	\$7,365,000	\$72,370,000	\$79,916,000
SR 40, SR 11 to SR 15	\$319,000	\$6,338,000	\$62,279,000	\$68,936,000
I-95 at Pioneer Trail	\$0	\$2,775,000	\$33,134,000	\$35,909,000
I-95 at SR 44	\$0	\$2,250,000	\$0	\$2,250,000
I-95 at SR 5	\$0	\$0	\$0	\$0
I-4, Seminole/Volusia C/L to 0.5 mi E of SR 472	\$0	\$36,923,000	\$907,649,000	\$944,572,000
Total	\$6,455,000	\$88,521,000	\$1,569,060,000	\$1,664,036,000

²Planned SIS projects are sourced from the SIS Funding Strategy document set (<https://www.fdot.gov/planning/systems/programs/mspi/plans/default.shtm>). NOTE that this project list is not in priority order.

*This project is not in the 2040 LRTP.

Projected Local Revenues

Projected Volusia County Revenues

Revenue	2026 to 2030	2031 to 2035	2036 to 2045	Total
County Gas Tax	\$12,677,000	\$13,368,000	\$28,812,000	\$54,857,000
Constitutional Gas Tax	\$28,720,000	\$30,203,000	\$64,857,000	\$123,780,000
Local Option Gas Tax	\$46,824,000	\$49,811,000	\$108,586,000	\$205,221,000
9th Cent Gas Tax	\$14,685,000	\$15,613,000	\$34,005,000	\$64,303,000
Second Local Option Gas Tax	\$34,515,000	\$36,639,000	\$79,644,000	\$150,798,000
Road Impact Fees	\$94,250,000	\$113,930,000	\$296,100,000	\$504,280,000
Total	\$231,671,000	\$259,564,000	\$612,004,000	\$1,103,239,000

Projected Flagler County Revenues

Revenue	2026 to 2030	2031 to 2035	2036 to 2045	Total
<i>County</i>				
County Gas Tax	\$3,286,000	\$3,601,000	\$8,147,000	\$15,034,000
Constitutional Gas Tax	\$7,351,000	\$8,014,000	\$18,016,000	\$33,381,000
Local Option Gas Tax	\$2,766,000	\$2,929,000	\$5,404,000	\$11,099,000
9th Cent Gas Tax	\$2,690,000	\$2,891,000	\$6,390,000	\$11,971,000
½ Cent Small County Sales Tax ³	\$37,323,000	\$16,449,000	\$0	\$53,772,000
<i>Subtotal</i>	<i>\$53,416,000</i>	<i>\$33,884,000</i>	<i>\$37,957,000</i>	<i>\$125,257,000</i>
<i>Palm Coast⁴</i>				
Local Option Gas Tax ⁵	\$10,995,000	\$11,829,000	\$26,160,000	\$48,984,000
½ Cent Small County Sales Tax ⁶	\$41,225,000	\$18,169,000	\$0	\$59,394,000
Road Impact Fees	\$22,590,000	\$23,360,000	\$77,970,000	\$123,920,000
<i>Subtotal</i>	<i>\$74,810,000</i>	<i>\$53,358,000</i>	<i>\$104,130,000</i>	<i>\$232,298,000</i>
Total	\$128,226,000	\$87,242,000	\$142,087,000	\$357,555,000

³The ½ Cent Small County Sales Tax is set to expire in 2032

⁴The TPO's planning area in Flagler County is limited to Palm Coast and its immediate surrounding area

⁵73.3% of the Local Option Gas Tax countywide total is distributed to Palm Coast. See the 2018 Local Government Financial Information Handbook, Page 210.

⁶49.9% of the ½ Cent Small County Sales Tax countywide total is distributed to Palm Coast. See the 2018 Local Government Financial Information Handbook, Page 162.

Projected Transit Revenues

Projected Volusia County Transit Revenues

Revenue	2026 to 2030	2031 to 2035	2036 to 2045	Total
<i>Operating</i>				
Federal Operating	\$32,495,000	\$34,390,000	\$74,850,000	\$141,735,000
FDOT State Block Grant	\$12,592,000	\$13,780,000	\$31,146,000	\$57,518,000
FDOT Service Development	\$4,696,000	\$5,140,000	\$11,616,000	\$21,452,000
FDOT Corridor	\$0	\$0	\$0	\$0
Commission for TD Operation	\$8,638,000	\$9,453,000	\$21,365,000	\$39,456,000
Local Operating	\$80,552,000	\$83,295,000	\$174,885,000	\$338,732,000
<i>Capital</i>				
Federal Capital	\$46,741,000	\$46,306,000	\$93,875,000	\$186,922,000
State Capital	\$5,192,000	\$5,625,000	\$12,578,000	\$23,395,000
Local Capital	\$4,673,000	\$4,630,000	\$9,388,000	\$18,691,000
Total	\$195,579,000	\$202,619,000	\$429,703,000	\$827,901,000

Projected Flagler County Transit Revenues⁷

Revenue	2026 to 2030	2031 to 2035	2036 to 2045	Total
<i>Operating</i>				
Federal Operating	\$5,520,000	\$6,053,000	\$13,707,000	\$25,280,000
State Operating	\$4,279,000	\$4,693,000	\$10,626,000	\$19,598,000
Local Operating	\$4,742,000	\$5,200,000	\$11,775,000	\$21,717,000
<i>Capital</i>				
Federal Capital	\$2,884,000	\$3,138,000	\$7,039,000	\$13,061,000
State Capital	\$1,455,000	\$1,583,000	\$3,551,000	\$6,589,000
Total	\$18,880,000	\$20,667,000	\$46,698,000	\$86,245,000

⁷The extrapolation of Flagler transit revenues assuming linear growth based on the values presented in the 2015 TDP resulted in higher-than-expected annual growth. As such, the Flagler transit revenue forecast presented here assumes that the 2025 Flagler transit revenues forecasted in the 2015 TDP will increase at a rate equal to that of total population growth for the County, according to the ZDATA. For capital revenues, values were only forecast to 2020 in the 2015 TDP; in this case, values were extrapolated based on 2020 forecasts.

**MEETING SUMMARY
TPO BOARD
JANUARY 22, 2020**

VI. PRESENTATIONS AND DISCUSSION ITEMS

C. PRESENTATION AND DISCUSSION OF THE FEDERAL CERTIFICATION REVIEW REPORT

Background Information:

On June 11, 2019, a review team representing the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) conducted a site visit to the River to Sea Transportation Planning Organization (R2CTPO) as part of a Certification Review required by Federal law. The site visit involved a series of discussions with TPO staff and a public hearing that was held on June 11, 2019. A public comment period was open from May 11, 2019 through July 11, 2019 for additional feedback. In addition to the activities included in the site visit, the team completed a desk audit that reviewed the documents and practices of the R2CTPO. In October 2019, the FHWA/FTA team issued a Certification Report that identified eight Noteworthy Practices, no Corrective Actions and four Recommendations that would improve the performance of the organization.

A representative from the Federal Highway Administration will present information about the certification review process and discuss information included in the report.

The Certification Report is provided here for review:

<https://www.r2ctpo.org/wp-content/uploads/R2CTPO-TMA-Certification-Report-1.pdf>

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

**MEETING SUMMARY
TPO BOARD
JANUARY 22, 2020**

VI. PRESENTATIONS AND DISCUSSION ITEMS

D. PRESENTATION AND DISCUSSION OF UPDATED SAFETY DATA AND TARGETS

Background Information:

The Federal Highway Administration (FHWA) issued final rules on the transportation performance measures required for the State Departments of Transportation (DOTs) and Metropolitan/Transportation Planning Organizations (M/TPOs). The final rule requires targets to be set for the following five safety performance measures:

- Number of Fatalities
- Rate of Fatalities
- Number of Serious Injuries
- Rate of Serious Injuries
- Number of Non-Motorized Fatalities and Serious Injuries

TPO staff will discuss and present the data used to update the safety targets.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD

The River to Sea TPO

Transportation Performance Measures

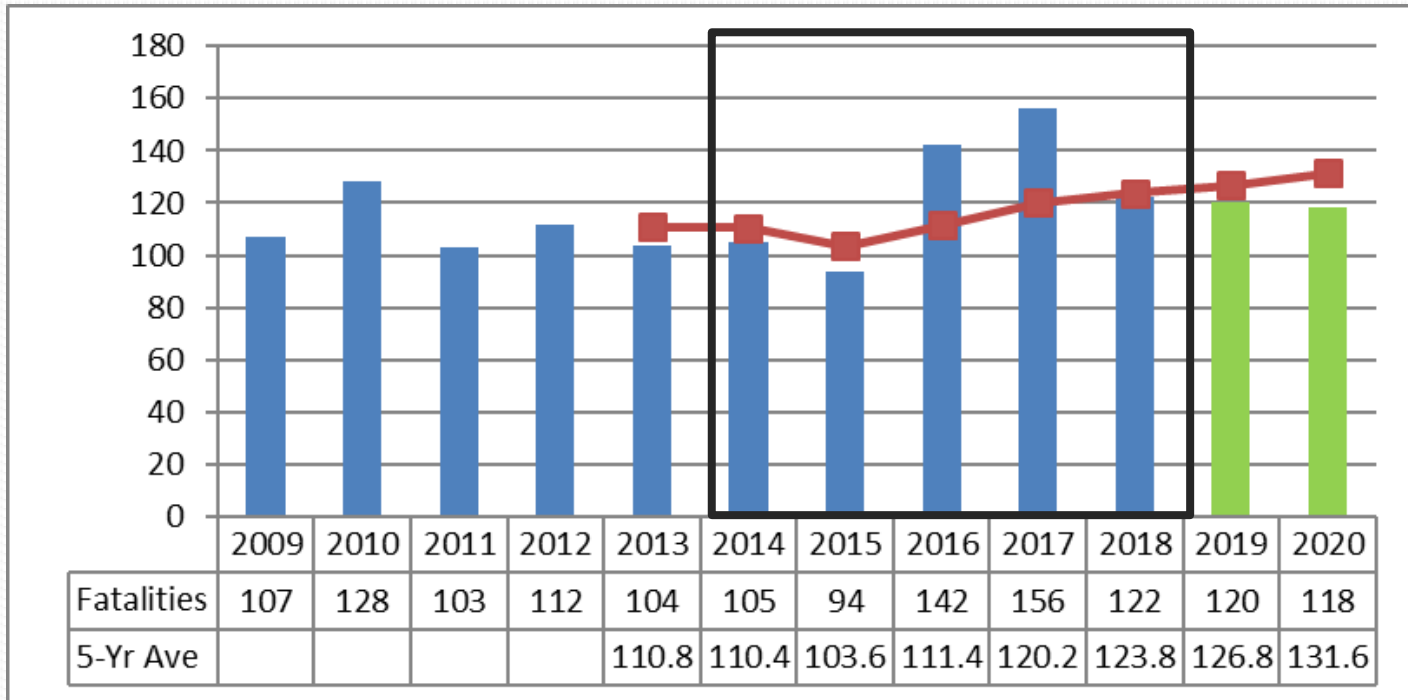
Establishment of 2020 Safety Targets

January 2020

Safety Performance Measures

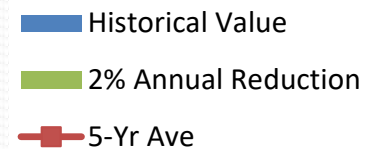
- Number of Fatalities
- Number of Serious Injuries
- Rate of Fatalities per 100 Million VMT
- Rate of Serious Injuries per 100 Million VMT
- Number of Non Motorized Fatalities and Serious Injuries

Number of Fatalities

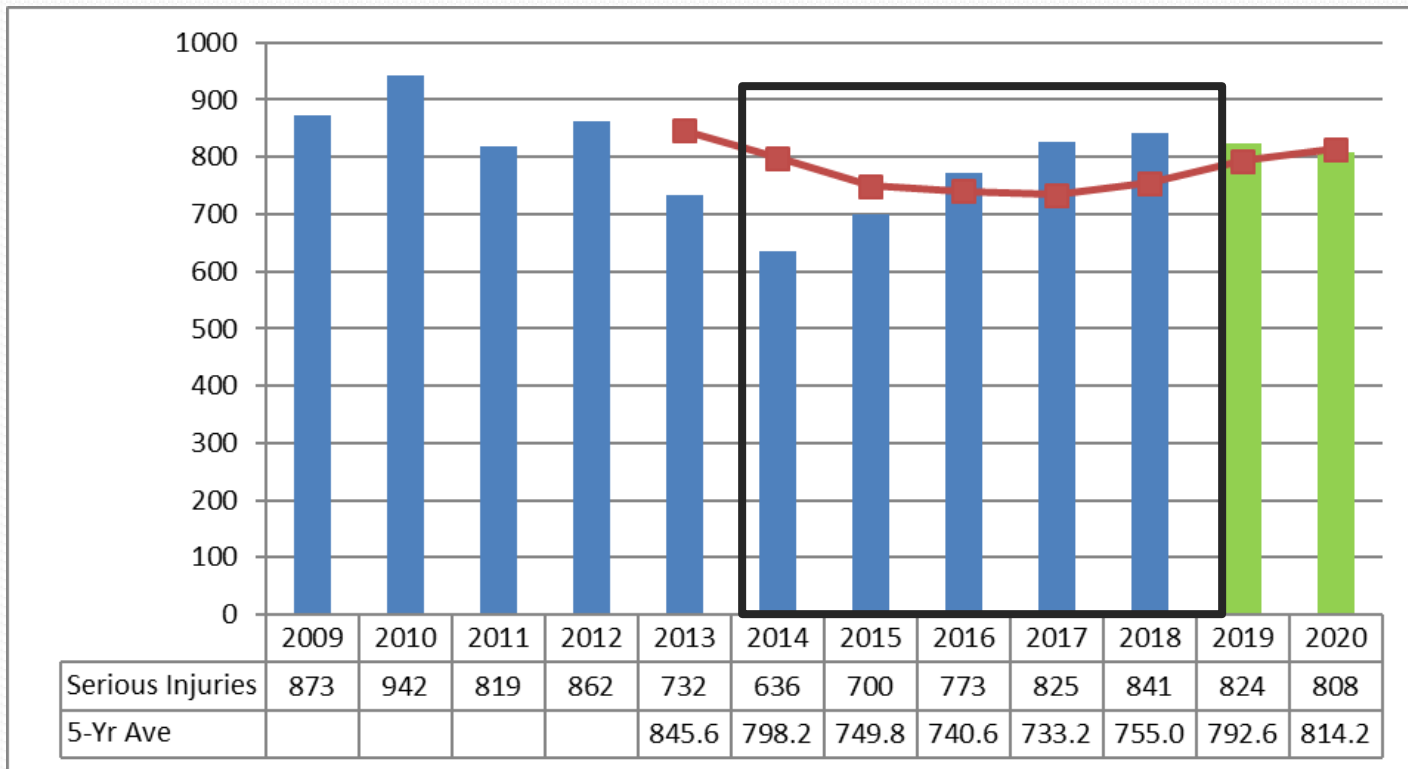


❑ R2CTPO 2020 Target for Number of Fatalities:

- **118** - (2% Annual Reduction from 2018)
- **131.6** - (5-Year Rolling Average)

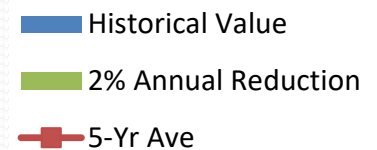


Number of Serious Injuries

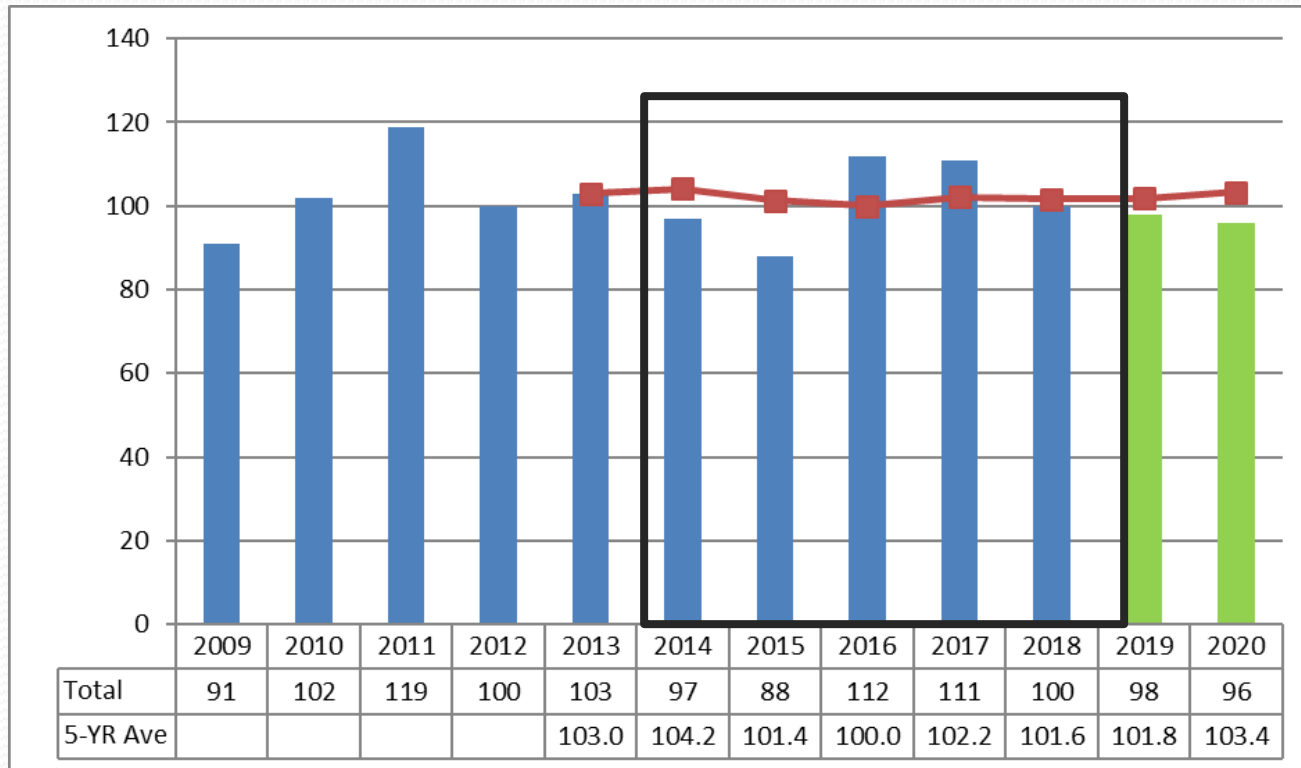


❑ R2CTPO 2020 Target for Number of Serious Injuries:

- **808** - (2% Annual Reduction from 2018)
- **814.2** - (5-Year Rolling Average)



Non-Motorized Fatalities & Serious Injuries

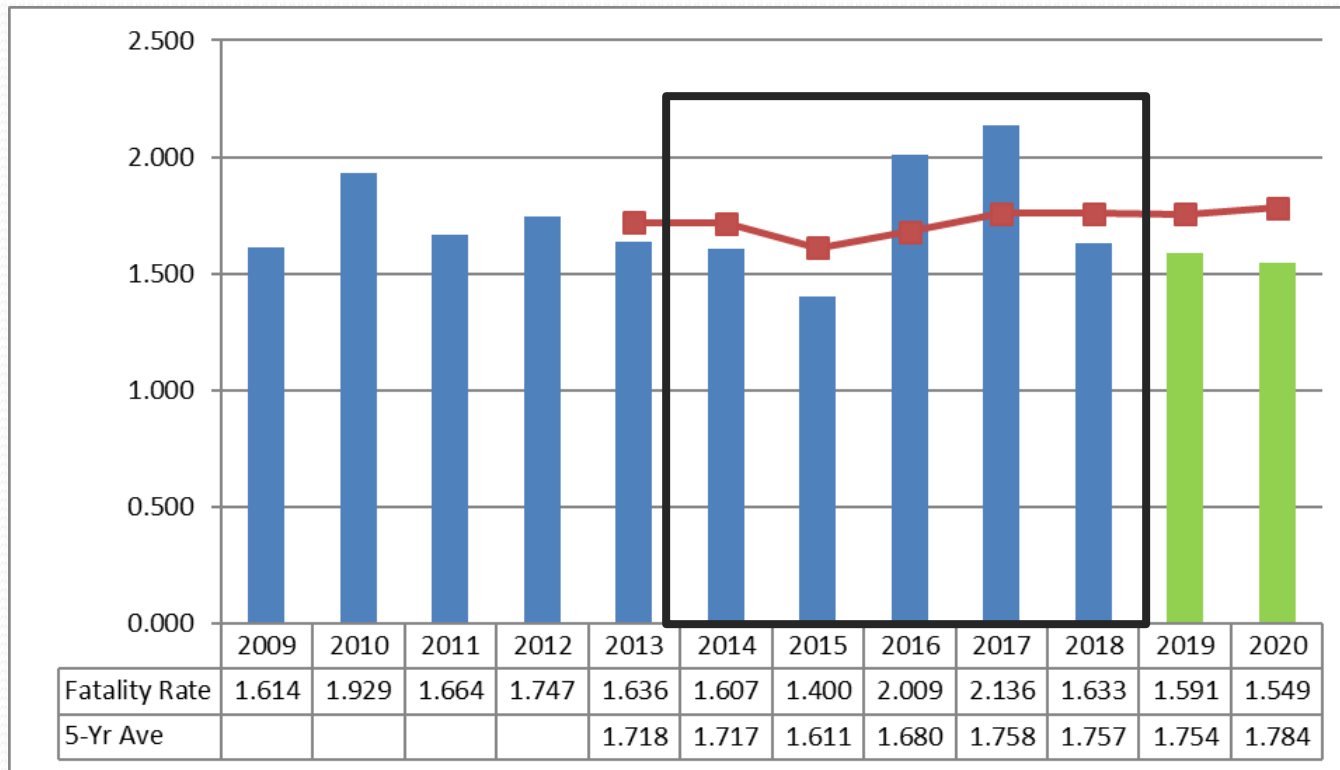


❑ R2CTPO 2020 Target for Non-Motorized Fatalities and Serious Injuries:

- **96** - (2% Annual Reduction from 2018)
- **103.4** - (5-Year Rolling Average)

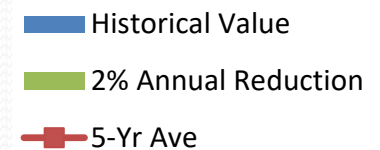
- Historical Value
- 2% Annual Reduction
- 5-Yr Ave

Fatality Rate

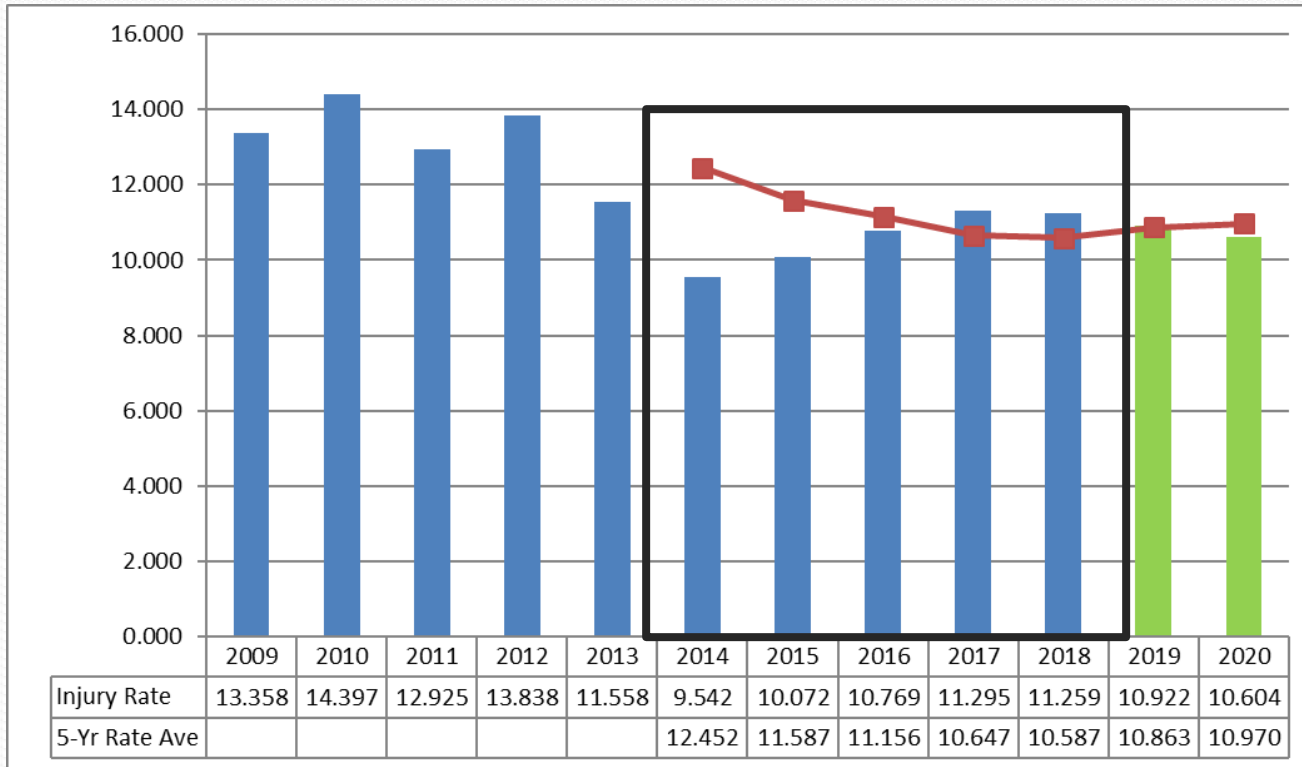


❑ R2CTPO 2020 Target for Fatality Rate:

- **1.549** - (2% Annual Reduction from 2018)
- **1.784** - (5-Year Rolling Average)

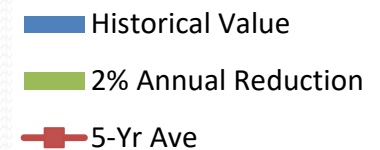


Serious Injury Rate



❑ R2CTPO 2020 Target for Serious Injury Rate:

- **10.604** - (2% Annual Reduction from 2018)
- **10.970** - (5-Year Rolling Average)



R2CTPO 2020 Targets

- Support FDOTs Target of Vision Zero
- Adopt Independent Targets
 - Based on Two Percent Annual Reduction for Each Safety Performance Measure

**MEETING SUMMARY
TPO BOARD
JANUARY 22, 2020**

VI. PRESENTATIONS AND DISCUSSION ITEMS

E. FDOT REPORT

Background Information:

Ms. Vickie Wyche, Florida Department of Transportation (FDOT) will be present to answer questions regarding projects on the FDOT Construction Status Report and Push Button Report.

The Construction Status and Push Button Reports are provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD



Florida Department of Transportation

RON DESANTIS
GOVERNOR

719 S. Woodland Boulevard
DeLand, Florida 32720-6834

KEVIN J. THIBAUT, P.E.
SECRETARY

Volusia/Flagler County Project Status Update as of December 19, 2019

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the December cutoff. The next cutoff date is January 19, 2020. Information is also available on www.cflroads.com.

Upcoming projects:

436434-2-52 Bike Path/Trail- Lake Monroe Park Entrance to Old DeLand Rd.

- Contract E5Z84
- Contractor: West to West Construction, LLC
- Estimated Start: January 2020
- Estimated Completion: Spring 2020
- Cost: \$296,219.80

449131-1-51 I-95 Resurfacing I-95 from north of S.R. 40 in Volusia County to Old Dixie Highway in Flagler County

- Contract T5678
- Contractor: Halifax Paving
- Estimated Start: January 2020
- Estimated Completion: Fall 2020
- Cost: \$9,468,271.30

Current projects:

443266-1-52 Bridge Improvements at S.R. 430, Joint Replacement at End Bent 11 of S.R. 430 over Halifax River

- Contract E5Z83
- Contractor: Sieg & Ambachtsheer, Inc.
- Estimated Start: December 2019
- Estimated Completion: Winter 2020
- Cost: \$176,487.00

437842-1-52 Adaptive Signal Control System on US 17-92 from Monroe Road in Seminole County to Minnesota Avenue, in Volusia County.

- Contract: T5664
- Contractor: Chinchor Electric
- Estimated Start: Early November 2019
- Estimated Completion: Early Summer 2020
- Contractor is doing preparation work for new signal control systems that will be going starting in January 2020.

439121-1-51 and 439144-1-52 S.R. 472 Resurfacing from U.S. 17-92 to the I-4 Interchange

- Contract: E5Z77
- Contractor: P&S Paving Inc
- Estimated Start: Early October 2019
- Estimated Completion: Spring 2020
- Contractor is continuing to work on resurfacing the roadway, drainage, and ITS.

437595-1 – U.S. 1 at Matanzas Woods Parkway Roundabout

- Contract: T5648
- Contractor: P&S Paving Inc.
- Estimated Start: Late September 2019
- Estimated Completion: Summer 2020
- U.S. 1 at Matanzas Woods Parkway has single lane closures in both directions, and Matanzas Woods Parkway is now closed at U.S. 1. The contractor is working on the outside lanes of U.S. 1 and drainage for the new roundabout.

440966-1 – I-4 over Dirksen Drive bridge bearing pad replacement and epoxy overlay

- Contract: E5Z73
- Estimated Start: August 2019
- Estimated Completion: Late 2019
- Contractor is working on bearing pad replacement and expects to be done before the end of December.

242715-2-52-01 -- I-95 Widening, I-4, U.S. 92 System to System Interchange

- Contract: E5W26
- There are now three lanes going northbound and southbound on I-95 with the completion of I-95 widening portion of this project. Both collector distributor ramps are open, and the aesthetic feature is in place.
- Estimated Completion: Spring 2020

441210-1 – U.S. 1 at Old Dixie Highway Roundabout

- Contract: E5Z64
- Project Start: January 2019
- Traffic is in Phase 4 configuration (traffic is on the roundabout on northbound and southbound U.S. 1)
- Contractor is on schedule and working on the southbound U.S. 1 bypass pass lane

440557-5,6,7 – SR A1A Permanent Repairs in Flagler County

- Contract: T5641
- Project Start: February 2019
- Estimated completion: Early 2020
- Segment 2 traffic has moved into the final configuration and the detour has been removed
- Segment 3 (buried seawall) additional dune plantings have been placed and dune walkovers are complete
- Segment 1 (South 25-South 23) is complete
- Contractor is on schedule

● **240992-5 – U.S. 1 at Canal Street intersection improvements**

- Contract: T5660
- Project Start: March 2019
- Estimated Completion: Summer 2020
- Contractor has been installing drainage systems, doing concrete work, and pre-signalization work, to prepare for the new Mast Arms Signals that will be installed in early 2020

● **438003-1-52-01 and 438003-2-52-01 – I-95 Resurfacing Flagler County**

- Contract: T5636
- Work began March 2019
- Estimated Completion: Late 2020
- Contractor is now using two crews to work on both segments
- Daytime and nighttime lane closures can be expected Sunday - Friday

● **441682-1-72-01 – Concrete Rehabilitation on U.S. 1 in South Daytona & Port Orange**

- Contract: E5U82
- Project Start: April 29, 2019
- Estimated Completion: Early 2020
- Contractor is working towards intersection of U.S. 1 and Dunlawton Avenue.

- Daytime lane closures to be expected Monday – Friday on northbound and southbound U.S. 1, as well as nighttime lane closures on Dunlawton Boulevard in both directions.



FDOT District 5 - DeLand Operations Office
1650 N. Kepler Road , DeLand, FL 32724
Phone (386) 740-3548 Fax (386) 736-5469
DeLand Operations Engineer Ron Meade, P.E

Outside Consultant
In-House Construction
Maintenance

Project Status Report as of December 19, 2019

Volusia County						
I-95 Widening and I-4, U.S. 92 System to System Interchange Reconstruction						
FIN #	242715-2-52-01					
CONTRACT #	E5W26					
DESIGN BUILD						
PROJECT DESCRIPTION: Widening of I-95 from four to six lanes, complete reconstruction of the I-4/SR 400 and US 92 interchanges, reconstruction of Bellevue Bridge, improvements to S.R. 400, U.S. 92, Bellevue Road and Tomoka Farms Road.						
					TIME	COST
CONTRACTOR:	Archer Western Contractors LLC	LET DATE:	9/05/2014	ORIGINAL:	1,100	\$204,975,000.00
CCEI:	Jacobs Engineering Group	NTP:	11/25/2014	CURRENT:	1,580	\$206,228,829.56
FED. AID #:	0954-140-1	TIME BEGAN:	11/25/2014	ELAPSED:	1,847	\$196,623,558.67
FUND TYPE	Federal	WORK BEGAN:	11/25/2014	% ORIGINAL:	167.91%	95.93%
Current CPPR:	97	EST. COMPLETION:	4/9/2020	% TO DATE:	116.90%	95.34%
CONTACT		PHONE			EMAIL	
CEI PROJECT ADMINISTRATOR	Robert Parker	O: 386.333.9537 C: 904.449.0923			robert.parker@jacobs.com	
CONTRACT SUPPORT SPECIALIST (CSS)	Lynda Parker	O: 386.333.9537 C: 386.281.2238			lynda.parker@jacobs.com	
CEI ASST. PROJECT ADMINISTRATOR:	Jose Medina	O: 386.333.9537 C: 386.804.2403			jose.medina@jacobs.com	
CONTRACTOR'S PROJECT MANAGER:	Ryan Gwaltney	O: 386.333.9575 C: 863.245.1814			rgwaltney@walshgroup.com	
CONTRACTOR'S ASST PROJECT MANAGER	Jaime Venegas	O: 386.333.9576 C: 817.721.5071			jvenegas@walshgroup.com	
CONTRACTOR'S ASST PROJECT MANAGER	Ryan Gwaltney	O: 386.333.9577 C: 863.245.1814			rgwaltney@walshgroup.com	
FDOT PROJECT MANAGER:	Glenn Raney	O: 386.740.3524 C: 386.846.4862			michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:	Amy Scales, P.E.	O: 386.333.9537 C: 386.481.3758			amy.scales@jacobs.com	
SENIOR INSPECTOR:	Mike Meadows	O: 386.333.9537 C: 352.547.7145			mike.meadows@jacobs.com	
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584			jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Ryan Gwaltney	O: 386.333.9575 C: 863.245.1814			rgwaltney@walshgroup.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Jason Roberts	O: 386.333.9575 C: 386.916.4439			jproberts@walshgroup.com	

FLAGLER COUNTY						
S.R. A1A Permanent Repairs						
FIN #	440557-5-52-01, 440557-6-52-01, 440557-7-52-02, 440557-6-52-02					
CONTRACT #	T5641					
Conventional Pay Item						
PROJECT DESCRIPTION: Construct permanent repairs along S.R. A1A in Flagler County in three sections from South 25th Street to South 22nd Street, from South 22nd Street to South 9th Street, and from North 18th Street to Osprey Drive.						
					TIME	COST
CONTRACTOR:	Superior Construction Co Southeast LLC	LET DATE:	9/26/2018	ORIGINAL:	300	\$22,429,705.30
CCEI:	Atkins Global	NTP:	1/4/2019	CURRENT:	326	\$22,513,039.30
FED. AID #:	E171039E	TIME BEGAN:	2/4/2019	ELAPSED:	316	\$22,429,068.58
FUND TYPE	Conventional Construction	WORK BEGAN:	2/4/2019	% ORIGINAL:	105.33%	100.00%
Current CPPR	100	EST. COMPLETION:	Early 2020	% TO DATE:	96.93%	99.63%
CONTACT		PHONE			EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR	Javier Castro	C: 904-392-3082			Javier.Castro@atkinsglobal.com	
CONTRACT SUPPORT SPECIALIST (CSS)	Harry Raysin P.E.	C: 850.339.1590			harry.raysin@atkinsglobal.com	
CONTRACTOR'S PROJECT MANAGER:	David Blair	O: 904.292.4240 C: 352-208-3762			dblair@superiorconstruction.com	
CONTRACTOR'S SUPERINTENDENT:	Bruce Gibson	O: 904.292.4240 C: 904.759.2701			bbibson@superiorconstruction.com	
FDOT PROJECT MANAGER:	Glenn Raney	O: 386.740.3524 C: 386.846.4862			michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:	Eric Rosenstein P.E.	C: 850.596.8081			eric.rosenstein@atkinsglobal.com	
SENIOR INSPECTOR:	Prince Dorvilus	C: 407.276.5810			pdorvilus@pics-llc.com	
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584			jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	David Blair	O: 904.292.4240 C: 904.874.4677			dblair@superiorconstruction.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Bruce Gibson	O: 904.292.4240 C: 904.759.2701			bbibson@superiorconstruction.com	

Project Status Report as of December 19, 2019

FLAGLER COUNTY						
I-95 Resurfacing from the Volusia County Line to St. Johns County Line						
FIN #	438003-1-52-01, 438003-2-52-01					
CONTRACT #	T5636					
Conventional Pay Item						
PROJECT DESCRIPTION: I-95 resurfacing in Flagler County from the Volusia County line to the St. Johns County line.						
					TIME	COST
CONTRACTOR:	Masci General Contractors Inc.	LET DATE:	10/31/2018	ORIGINAL:	550	\$28,838,467.02
CCEI:	Jacobs	NTP:	1/7/2019	CURRENT:	615	\$28,838,467.02
FED. AID #:	D517085B	TIME BEGAN:	2/18/2019	ELAPSED:	301	\$11,840,241.18
FUND TYPE	Conventional Construction	WORK BEGAN:	2/18/2019	% ORIGINAL:	54.73%	41.06%
Current CPPR	96	EST. COMPLETION:	Late 2020	% TO DATE:	48.94%	41.06%
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR	Tony Phillips	C: 904.415.8024			tony.phillips@jacobs.com	
CONTRACT SUPPORT SPECIALIST (CSS)	Lynda Parker	O: 386.333.9537 C: 386.281.2238			lynda.parker@jacobs.com	
CONTRACTOR'S PROJECT MANAGER:	David Jewett	C: 386.281.9042			davidjewett@masciqc.com	
CONTRACTOR'S SUPERINTENDENT:	Ignacio Masci	C: 407.948.3046			ignaciomasci@masciqc.com	
FDOT PROJECT MANAGER:	Rick Coe	O: 386.740.3490 C: 386.527.3831			frederick.coe@dot.state.fl.us	
SENIOR PROJECT ENGINEER:	Amy Scales, P.E.	O: 386.333.9537 C: 386.481.3758			amy.scales@jacobs.com	
SENIOR INSPECTOR:	Roy Blankenship	O: 386.333.9537 C: 386.801.4097			Roy.Blankenship@jacobs.com	
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584			jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Ignacio Masci	C: 407.948.3046			ignaciomasci@masciqc.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	David Jewett	C: 386.281.9042			davidjewett@masciqc.com	

VOLUSIA COUNTY						
U.S. 1 at Canal Street Intersection Improvements						
FIN #	240992-5-52-01					
CONTRACT #	T5660					
Conventional Pay Item						
PROJECT DESCRIPTION: Intersection improvements at S.R. 5 (U.S. 1) including milling and resurfacing, widening, curb and gutter, drainage improvements, sidewalk, signalization, lighting, and utility work (water and sewer).						
					TIME	COST
CONTRACTOR:	Masci General Contractors Inc.	LET DATE:	10/31/2018	ORIGINAL:	430	\$4,991,772.04
CCEI:	CDM Smith	NTP:	1/7/2019	CURRENT:	464	\$4,999,305.55
FED. AID #:	D518041B	TIME BEGAN:	3/8/2019	ELAPSED:	273	\$2,093,781.65
FUND TYPE	Conventional Construction	WORK BEGAN:	3/18/2019	% ORIGINAL:	63.49%	41.94%
Current CPPR	100	EST. COMPLETION:	Summer 2020	% TO DATE:	58.84%	41.88%
CONTACT			PHONE		EMAIL	
CEI SENIOR PROJECT ADMINISTRATOR	Greg Shelton	C: 407.948.9021			sheltongb@cdmsmith.com	
CONTRACT SUPPORT SPECIALIST (CSS)	Seth Simpson	O: 407.488.7984			simpsonsa@cdmsmith.com	
CONTRACTOR'S PROJECT MANAGER:	Chris Wright	C: 386.561.8057			chrishwright@masciqc.com	
CONTRACTOR'S SUPERINTENDENT:	Don Chapman	C: 386.281.9645			donchapmen16@yahoo.com	
FDOT PROJECT MANAGER:	Glenn Raney	O: 386.740.3524 C:386.846.4862			michael.raney@dot.state.fl.us	
SENIOR PROJECT ENGINEER:	Michael Ruland P.E.	C: 407.280.5435			rulandmb@cdmsmith.com	
SENIOR INSPECTOR:	Mike Brown	C: 407.419.1248			brownmw@cdmsmith.com	
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584			jim.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Don Chapman	C: 386.281.9645			donchapmen16@yahoo.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Chris Wright	C: 386.561.8057			chrishwright@masciqc.com	



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of December 19, 2019

FLAGLER COUNTY						
U.S. 1 at Matanzas Woods Parkway Roundabout						
FIN #	437595-1-52-01					
CONTRACT #	T5648					
Conventional Pay Item						
PROJECT DESCRIPTION: Construct a new roundabout at the intersection of U.S. 1 and Matanzas Woods Parkway in Palm Coast.						
					TIME	COST
CONTRACTOR:	P&S Paving Inc.	LET DATE:	5/22/2019	ORIGINAL:	250	\$2,614,877.70
CCEI:	Atkins Global	NTP:	7/26/2019	CURRENT:	250	\$2,614,877.70
FED. AID #:	D518111B	TIME BEGAN:	9/25/2019	ELAPSED:	77	\$545,831.99
FUND TYPE	Construction	WORK BEGAN:	10.21.2019	% ORIGINAL:	30.80%	20.87%
Current CPPR	98	EST. COMPLETION:	Summer 2020	% TO DATE:	30.80%	20.87%
CONTACT						
		PHONE		EMAIL		
CEI SENIOR PROJECT ADMINISTRATOR	Javier Castro	C: 904-392-3082		Javier.Castro@atkinsglobal.com		
CONTRACT SUPPORT SPECIALIST (CSS)	Harry Raysin P.E.	C: 850.339.1590		harry.raysin@atkinsglobal.com		
CONTRACTOR'S PROJECT MANAGER:	Kirsten Berg	C: 386.566.0551		bdavidson@pandspavinginc.com		
CONTRACTOR'S SUPERINTENDENT:	John Dunlap	C: 386.214.8896		jd@pandspavinginc.com		
FDOT PROJECT MANAGER:	Glenn Raney	O: 386.740.3524 C:386.846.4862		michael.raney@dot.state.fl.us		
SENIOR PROJECT ENGINEER:	Eric Rosenstein P.E.	C: 850.596.8081		eric.rosenstein@atkinsglobal.com		
SENIOR INSPECTOR:	Alan Floyd	C: 386.320.2206		alan.floyd@atkinsglobal.com		
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584		jim.read@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	John Dunlap	C: 386.214.8896		jd@pandspavinginc.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com		

VOLUSIA						
S.R. 46 Bridge Rehabilitation						
FIN #	439273-1-52-01					
CONTRACT #	E5Z19					
Conventional Pay Item						
PROJECT DESCRIPTION: Apply an epoxy overlay to the concrete bridge deck, and clean and install non-structural pile jackets to bridge piers.						
					TIME	COST
CONTRACTOR:	Penn. National Mutual Casualty Insurance	LET DATE:	4/03/2018	ORIGINAL:	130	\$149,935.00
FED. AID #:	N/A	NTP:	6/7/2018	CURRENT:	145	\$149,935.00
FUND TYPE	Construction	TIME BEGAN:	7/7/2018	ELAPSED:	482	\$57,793.63
Current CPPR:	64	WORK BEGAN:	Nov. 2018	% ORIGINAL:	370.77%	38.55%
		EST. COMPLETION:	TBD	% TO DATE:	332.41%	38.55%
No new estimate						
CONTACT						
		PHONE		EMAIL		
PROJECT ADMINISTRATOR	Rick Coe	O: 386.740.3490 C: 386.527.3831		frederick.coe@dot.state.fl.us		
CONTRACT SUPPORT SPECIALIST (CSS)	Ben Griffiths	O: 386.740.3564		ben.griffiths@dot.state.fl.us		
CONTRACTOR'S PROJECT MANAGER:	Robert Wittenberg	O: 215.595.6669		rwittenberg@beacon.ws		
CONTRACTOR'S SUPERINTENDENT:	Vincent Marsh	C: 727.421.4332		vinmar@tampabay.rr.com		
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571		rafael.rodriquez@dot.state.fl.us		
SENIOR INSPECTOR:	Dominic Fiandra	C: 904.760.7496		fiandrad@etminc.com		
ADD'L SENIOR INSPECTOR						
STRUCTURES CONTACT:	Debra Sjoberg	O: 386.740.3405		debra.sjoberg@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Vincent Marsh	C: 727.421.4332				
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Bob Wittenberg	C: 215-595-6669				



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of December 19, 2019

FLAGLER						
U.S. 1 at Old Dixie Highway Roundabout						
FIN #	441210-1-52-01					
CONTRACT #	E5264					
Conventional Pay Item						
PROJECT DESCRIPTION: Construct new roundabout along U.S. 1 at Old Dixie Highway. Project also includes drainage improvements, lighting and landscaping.						
					TIME	COST
CONTRACTOR:	P&S Paving Inc.	LET DATE:	8/07/2018	ORIGINAL:	420	\$4,022,401.58
FED. AID #:	N/A	NTP:	10/6/2018	CURRENT:	450	\$4,072,401.58
FUND TYPE	Construction	TIME BEGAN:	1/3/2019	ELAPSED:	347	\$2,860,826.71
Current CPPR:	100	WORK BEGAN:	1/3/2019	% ORIGINAL:	82.62%	71.12%
		EST. COMPLETION:	Spring 2020	% TO DATE:	77.11%	70.25%
CONTACT						
CONTACT		PHONE		EMAIL		
PROJECT ADMINISTRATOR	Rick Coe	O: 386.740.3490 C: 386.527.3831		frederick.coe@dot.state.fl.us		
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Sallar	O: 386.740.3416		ernesto.sallar@dot.state.fl.us		
CONTRACTOR'S PROJECT MANAGER:	Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com		
CONTRACTOR'S SUPERINTENDENT:	John Dunlap	C: 386.214.8896		jd@pandspavinginc.com		
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571		rafael.rodriguez@dot.state.fl.us		
SENIOR INSPECTOR:	Chuck Crossman	C: 407.907.4300		crossman@etmnc.com		
ADD'L INSPECTOR:						
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584		james.read@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	John Dunlap	C: 386.214.8896		jd@pandspavinginc.com		
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Brian Davidson	C: 386.566.0551		bdavidson@pandspavinginc.com		
VOLUSIA						
Adaptive Signal Control System						
FIN #	437842-1-52-01					
CONTRACT #	T5664					
Lump Sum						
PROJECT DESCRIPTION: Installation of a Traffic Adaptive Signal Control System on US 17/92 from Monroe Road to Minnesota Avenue, in Seminole and Volusia County						
					TIME	COST
CONTRACTOR:	Chinchor Electric, Inc.	LET DATE:	8/20/2019	ORIGINAL:	220	\$1,968,815.28
FED. AID #:	N/A	NTP:	10/03/2019	CURRENT:	226	\$1,968,815.28
FUND TYPE	Construction	TIME BEGAN:	11/2/2019	ELAPSED:	44	\$148,854.42
Current CFPR		WORK BEGAN:	11/4/2019	% ORIGINAL:	20.00%	7.56%
		EST. COMPLETION:	Summer 2020	% TO DATE:	19.47%	7.56%
CONTACT						
CONTACT		PHONE		EMAIL		
PROJECT ADMINISTRATOR	Rick Coe	O: 386.740.3490 C: 386.527.3831		frederick.coe@dot.state.fl.us		
CONTRACT SUPPORT SPECIALIST (CSS)	Ben Griffiths	O: 386.740.3564		ben.griffiths@dot.state.fl.us		
CONTRACTOR'S PROJECT MANAGER:	Dan Chichor	C:386.561.7687				
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571		rafael.rodriguez@dot.state.fl.us		
SENIOR INSPECTOR:	Michael Schnbacher	C: 407.948.8976				
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584		james.read@dot.state.fl.us		
24 HR CONTRACTOR EMERGENCY CONTACT:	Dan Chichor	C:386.561.7687				
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Rick Coe	O: 386.740.3490 C: 386.527.3831		frederick.coe@dot.state.fl.us		



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of December 19, 2019

VOLUSIA						
I-4 Over Dirksen Drive Bridge Bearing Replacement						
FIN #	440966-1-52-01					
CONTRACT #	E5Z73					
Conventional Pay Item						
PROJECT DESCRIPTION: Project consists of replacing the bearing pads on the eastbound and westbound I-4 bridges over Dirksen Drive, and an epoxy overlay on westbound I-4.						
					TIME	COST
CONTRACTOR:	Oceaneer Consulting LLC	LET DATE:	4/02/2019	ORIGINAL:	80	\$648,932.00
FED. AID #:	N/A	NTP:	6/11/2019	CURRENT:	127	\$648,932.00
FUND TYPE	Construction	TIME BEGAN:	8/10/2019	ELAPSED:	128	\$203,500.00
Current CPPR:	98	WORK BEGAN:	9/1/2019	% ORIGINAL:	160.00%	31.36%
		EST. COMPLETION:	Late 2019	% TO DATE:	100.79%	31.36%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Charles Long	O: 386.740.3505 C: 407.415.0764			charles.long@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ben Griffiths	O: 386.740.3564			ben.griffiths@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Christian Villegas	C: 321.604.1371			christian@oceaneer.us	
CONTRACTOR'S SUPERINTENDENT:	Onel Beltran	C: 561.334.7416			onel@oceaneer.us	
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571			rafael.rodriguez@dot.state.fl.us	
SENIOR INSPECTOR:	Robert Bitting	C: 407.915.5545			bittingr@etminc.com	
STRUCTURES CONTACT:	Jonathan Jastremsky	O: 386.740.3418			jonathan.jastremsky@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Christian Villegas	C: 321.604.1371			christian@oceaneer.us	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Onel Beltran	C: 561.334.7416			onel@oceaneer.us	

VOLUSIA						
S.R. 430 Eastbound Bridge Joint Repair						
FIN #	443266-1-52-01					
CONTRACT #	E5Z83					
Conventional Pay Item						
PROJECT DESCRIPTION: Replace the bridge joint on the east end of the eastbound S.R. 430 Bridge over the Halifax River						
					TIME	COST
CONTRACTOR:	Sieg & Ambachtsheer Inc.	LET DATE:	6/04/2019	ORIGINAL:	110	\$176,487.00
FED. AID #:	N/A	NTP:	8/7/2019	CURRENT:	110	\$176,487.00
FUND TYPE	Construction	TIME BEGAN:	12/5/2019	ELAPSED:	0	\$0.00
Current CPPR:	98	WORK BEGAN:		% ORIGINAL:	0.00%	0.00%
		EST. COMPLETION:		% TO DATE:	0.00%	0.00%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Charles Long	O: 386.740.3505 C: 407.415.0764			charles.long@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ben Griffiths	O: 386.740.3564			ben.griffiths@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Richard Dean	C: 386-663-5155				
CONTRACTOR'S SUPERINTENDENT:	Richard Dean	C: 386-663-5155				
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571			rafael.rodriguez@dot.state.fl.us	
SENIOR INSPECTOR:						
STRUCTURES CONTACT:	Jonathan Jastremsky	O: 386.740.3418			jonathan.jastremsky@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Richard Dean	C: 386-663-5155				
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	TC Ambachtsheer	O: 386-775-3835 C: 386-804-1607				



Outside Consultant
In-House Construction
Maintenance

Project Status Report as of December 19, 2019

S.R. 472 Resurfacing from U.S. 17-92 to the I-4 Interchange						
FIN #	439121-1-52-01 & 439144-1-52-01					
CONTRACT #	E5Z77					
Conventional Pay Item						
PROJECT DESCRIPTION: Mill and resurface S.R. 472, turn lane widening, and add turn lane from eastbound S.R. 472 to northbound Minnesota Avenue						
					TIME	COST
CONTRACTOR:	P&S Paving, Inc.	LET DATE:	7/02/2019	ORIGINAL:	200	\$3,278,490.18
FED. AID #:	NA	NTP:	8/28/2019	CURRENT:	204	\$3,278,490.18
FUND TYPE		TIME BEGAN:	9/27/2019	ELAPSED:	78	\$1,352,044.52
Current CPPR:	98	WORK BEGAN:	10/21/2019	% ORIGINAL:	39.00%	41.24%
		EST. COMPLETION:	Spring 2020	% TO DATE:	38.24%	41.24%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Charles Long	O: 386.740.3505 C: 407.415.0764			charles.long@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Saltar	O: 386.740.3416			ernesto.saltar@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Kirsten Berg	O: 386.258.7911 C: 574.335.9398			kberg@pandspaving.com	
CONTRACTOR'S SUPERINTENDENT:	John Dunlap	C: 386.214.8896			jd@pandspavinginc.com	
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571			rafael.rodriguez@dot.state.fl.us	
SENIOR INSPECTOR:	P.J. Langello	C: 386.931.8617			plangelo@eismannrusso.com	
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584			james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	John Dunlap	C: 386.214.8896			jd@pandspavinginc.com	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Kirsten Berg	O: 386.258.7911 C: 574.335.9398			kberg@pandspaving.com	
VOLUSIA						
Pavement Markings, Various Roads						
FIN #	427833-1-72-05					
CONTRACT #	E5U70					
Maintenance						
PROJECT DESCRIPTION: Install new thermoplastic pavement markings and reflective pavement markings on various roads.						
					TIME	COST
CONTRACTOR:	Southern States Pavement Markings	LET DATE:	10/02/2018	ORIGINAL:	180	\$2,100,179.18
FED. AID #:	N/A	NTP:	12/06/2018	CURRENT:	394	\$2,468,172.94
FUND TYPE	Maintenance	TIME BEGAN:	12/14/2018	ELAPSED:	341	\$2,364,624.53
Current CFPR	NA	WORK BEGAN:	12/14/2018	% ORIGINAL:	189.44%	112.59%
		EST. COMPLETION:	Late 2019	% TO DATE:	86.55%	95.80%
Project Completed						
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Rick Coe	O: 386.740.3490 C: 386.527.3831			frederick.coe@dot.state.fl.us	
CONTRACT SUPPORT SPECIALIST (CSS)	Ben Griffiths	O: 386.740.3564			ben.griffiths@dot.state.fl.us	
CONTRACTOR'S PROJECT MANAGER:	Buck Adams	C: 904.814.8410			buck@sspmi.net	
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571			rafael.rodriguez@dot.state.fl.us	
SENIOR INSPECTOR:	Walter Moore	C: 407.216.9848			s.moore@qaiconsultants.com	
MAINTENANCE CONTACT:	Jim Read	O: 386.740.3406 C: 386.801.5584			james.read@dot.state.fl.us	
24 HR CONTRACTOR EMERGENCY CONTACT:	Buck Adams	C: 904.814.8410			buck@sspmi.net	
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Chris Robbins	C: 407.738.8308			crobbsin@tollerroads.com	



Outside Consultant
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Project Status Report as of December 19, 2019

VOLUSIA						
U.S. 1 Concrete Rehabilitation						
FIN #	441682-1-72-01					
CONTRACT #	E5U82					
Maintenance						
PROJECT DESCRIPTION: Repair and replace concrete slabs along U.S. 1 from south of Reed Canal Road to Fleming Avenue in Port Orange.						
					TIME	COST
CONTRACTOR:	GPS Civil Construction Inc.	LET DATE:	2/05/2019	ORIGINAL:	270	\$2,090,679.00
FED. AID #:	N/A	NTP:	4/16/2019	CURRENT:	292	\$2,090,679.00
FUND TYPE	Conventional	TIME BEGAN:	4/16/2019	ELAPSED:	286	\$1,484,824.20
Current CFPR:		WORK BEGAN:	4/16/2019	% ORIGINAL:	105.93%	71.02%
		EST. COMPLETION:	Early 2020	% TO DATE:	97.95%	71.02%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Ernie Saltar	O: 386.740.3416				ernesto.saltar@dot.state.fl.us
CONTRACT SUPPORT SPECIALIST (CSS)	Ben Griffiths	O: 386.740.3564				ben.griffiths@dot.state.fl.us
CONTRACTOR'S PROJECT MANAGER:	Greg Schlaffer	O: 386.872.5811 C: 386.316.9314				ggreg@gpscivil.com
CONTRACTOR'S SUPERINTENDENT:	Dallas Moore	O: 386.872.5811 C: 386.566.4800				dallas@gpscivil.com
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571				rafael.rodriguez@dot.state.fl.us
SENIOR INSPECTOR:	Paul Stacks	C: 352.217.1773				paul.stacks@aecom.com
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:	Chris Engels	O: 386.740.3420 C: 386.279.5444				christopher.engels@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:	Dallas Moore	O: 386.872.5811 C: 386.566.4800				dallas@gpscivil.com
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Greg Schlaffer	O: 386.872.5811 C: 386.316.9314				ggreg@gpscivil.com

VOLUSIA			
I-4 / Saxon Boulevard Interchange Landscaping			
FIN #	435469-2-52-01	Contract Days: 1041	Days Elapsed: 880
CONTRACT #	E5Y26	Present Amount: \$837,910	Paid to Date: \$811,570

VOLUSIA						
Drainage Improvements along SR 483						
FIN #	441694-1-72-20					
CONTRACT #	E5V05					
PROJECT DESCRIPTION: Drainage improvements along SR 483 to include drainage repair, ditch cleaning and reshaping, installation of a new headwall, and the installation of synthetic turf revetment.						
					TIME	COST
CONTRACTOR:	DB Civil	LET DATE:	9/06/2019	ORIGINAL:	120	\$419,755.50
FED. AID #:	N/A	NTP:	10/29/2019	CURRENT:	120	\$419,755.50
FUND TYPE	Maintenance	TIME BEGAN:	11/11/2019	ELAPSED:		
Current CFPR:	100	WORK BEGAN:	TBD	% ORIGINAL:	0.00%	0.00%
		EST. COMPLETION:	Spring 2010	% TO DATE:	0.00%	0.00%
CONTACT		PHONE			EMAIL	
PROJECT ADMINISTRATOR	Charles Long	O: 386.740.3505 C: 407.415.0764				charles.long@dot.state.fl.us
CONTRACT SUPPORT SPECIALIST (CSS)	Ernie Saltar	O: 386.740.3416				ernesto.saltar@dot.state.fl.us
CONTRACTOR'S PROJECT MANAGER:	Joseph Dunbar	C: 904.221.7449				
CONTRACTOR'S SUPERINTENDENT:	Tim Goodknecht	C: 386-254-9787				
CONSTRUCTION ENGINEER	Rafael Rodriguez, P.E.	O: 386.740.3594 C: 386.801.5571				rafael.rodriguez@dot.state.fl.us
SENIOR INSPECTOR:	Mark Dawkins	C: 407-205-6872				
ADD'L SENIOR INSPECTOR						
MAINTENANCE CONTACT:	Chris Engels	O: 386.740.3420 C: 386.279.5444				christopher.engels@dot.state.fl.us
24 HR CONTRACTOR EMERGENCY CONTACT:	Joseph Dunbar	C: 904.221.7449				
ALT. 24 HR CONTRACTOR EMERGENCY CONTACT:	Tim Goodknecht	C: 386-254-9787				



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**MEETING SUMMARY
TPO BOARD
JANUARY 22, 2020**

VII. EXECUTIVE DIRECTOR'S REPORT

- Update on SU Funding/Project Cost Increases (FDOT Two-Day Response)
- Update on FDOT D-5 Proposed Local Agency Program (LAP) Policy
- 2020 Annual Call for Projects

VIII. RIVER TO SEA TPO BOARD MEMBER COMMENTS

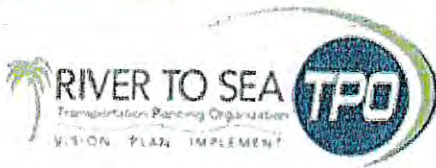
IX. RIVER TO SEA TPO CHAIRPERSON COMMENTS

X. INFORMATION ITEMS

- Bicycle/Pedestrian Advisory Committee Attendance Record – 2020
- Citizens Advisory Committee Attendance Record – 2020 (*under separate cover*)
- Technical Coordinating Committee Attendance Record – 2020 (*under separate cover*)
- November and December 2019 TPO Outreach and Activities
- Volusia and Flagler Counties Construction Reports
- 2020 MPOAC Institute Information

XI. ADJOURNMENT

The next River to Sea TPO Board meeting will be February 26, 2020



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From: Wyche, Vickie [<mailto:Vickie.Wyche@dot.state.fl.us>]
Sent: Thursday, December 12, 2019 5:05 PM
To: Lois Bollenback; Colleen Nicoulin; Stephan Harris
Cc: Taylor, Anna; Smith, Kellie
Subject: Project Cost Increases

WARNING --- This email originated outside of your company. Please review the sender's email address. Report any suspicious attachments, links, or requests to the Help Desk.

Good afternoon,

FM No. 442522-1, SR 421 from Summer Trees Rd. to SR 5/ARA, Traffic Control Devices/System project has had a cost increase of \$11,431. This was due to the CEI final negotiated contract amount. Does the MPO/TPO concur with the cost increase? Please respond within 2 days, if we don't receive a response we will proceed with programming.

Original amount	\$155,000
Cost increase	\$ 11,431
Total amount	\$166,431

2 WEEKS AFTER
R2CTPO RE-AFFIRMED
COST INC/OVERRIDE
POLICY

FM No. 442499-1, SR 44 from Airport Rd. to E. 3rd Avenue, Traffic Control Devices/System project has had a cost increase of \$50,206. This was due to the CEI final negotiated contract amount. Does the MPO/TPO concur with the cost increase? Please respond within 2 days, if we don't receive a response we will proceed with programming.

Original amount	\$125,200
Cost increase	\$ 50,206
Total amount	\$175,406

Thank you for your continued cooperation.

Vickie H. Wyche

FDOT Liaison
Florida Department of Transportation
719 South Woodland Boulevard
Deland, Florida 32720
Phone: (386) 943-5185

Lois Bollenback

From: Lois Bollenback
Sent: Tuesday, December 17, 2019 9:21 AM
To: Wyche, Vickie; Colleen Nicoulin; Stephan Harris
Cc: Smith, Kellie; Bobo, Loreen; Taylor, Anna
Subject: RE: Project Cost Increases

Good Morning Vickie,

Please do schedule a meeting to discuss this further. Either of the dates will work. Also, please know that I'll be discussing this at the January meetings of the TPO Executive Committee and Board. Since it's in direct conflict with the policy they just re-affirmed in November, I have to brief them.

Can you please clarify that when Anna says the "leadership team" made this decision, is that Loreen or a specific group of people at the department?

Thanks.....Lois

From: Wyche, Vickie [mailto:Vickie.Wyche@dot.state.fl.us]
Sent: Tuesday, December 17, 2019 8:26 AM
To: Lois Bollenback; Colleen Nicoulin; Stephan Harris
Cc: Smith, Kellie; Bobo, Loreen; Taylor, Anna
Subject: RE: Project Cost Increases
Importance: High

WARNING --- This email originated outside of your company. Please review the sender's email address. Report any suspicious attachments, links, or requests to the Help Desk.

Good morning Lois,

Just to follow-up to Anna's email below and the phone message I left you on yesterday. Would you like for me to set-up a meeting with Loreen Bobo to discuss the 2-day direction that has been put into place to keep the projects on schedule. If you would like the meeting, see available dates below and advise.

Thank you, Merry Christmas!

Friday, January 10th – 3:00 pm – 4:00 pm
Monday, January 13th – 3:00 – 4:00 pm

Vickie H. Wyche

FDOT Liaison
Florida Department of Transportation
719 South Woodland Boulevard
Deland, Florida 32720
Phone: (386) 943-5185
Cell: (386) 279-5455
Email: Vickie.Wyche@dot.state.fl.us

From: Taylor, Anna <Anna.Taylor@dot.state.fl.us>
Sent: Friday, December 13, 2019 12:01 PM
To: Lois Bollenback <LBollenback@r2ctpo.org>; Colleen Nicoulin <CNicoulin@r2ctpo.org>; Stephan Harris <SHarris@r2ctpo.org>
Cc: Smith, Kellie <Kellie.Smith@dot.state.fl.us>; Wyche, Vickie <Vickie.Wyche@dot.state.fl.us>; Bobo, Loreen <Loreen.Bobo@dot.state.fl.us>
Subject: RE: Project Cost Increases

Lois,

In order to keep our projects on schedule, we need to be able to turnaround cost increases in the prescribed time we gave. Waiting until your next board meeting could impact the schedule of this project as it is set to go to production on 2/3/2020.

FDOT is evaluated monthly on our production measures and our ability to meet them. This 2-day direction has been put into place, by the district's leadership team, in an effort to ensure the district reaches its goals.

I would be happy to set up a meeting for you and Loreen to better address your concerns and how we can work together.

Happy Holidays,
Anna

Anna Taylor
Government Liaison Administrator



Florida Department of Transportation
719 S. Woodland Blvd. Deland, FL 32720

☎ **Office:** 386-943-5499 ☎ **Cell:** 386-956-8738
✉ **email:** Anna.taylor@dot.state.fl.us

From: Lois Bollenback [<mailto:LBollenback@r2ctpo.org>]
Sent: Friday, December 13, 2019 10:37 AM
To: Wyche, Vickie <Vickie.Wyche@dot.state.fl.us>; Colleen Nicoulin <CNicoulin@r2ctpo.org>; Stephan Harris <SHarris@r2ctpo.org>
Cc: Taylor, Anna <Anna.Taylor@dot.state.fl.us>; Smith, Kellie <Kellie.Smith@dot.state.fl.us>
Subject: RE: Project Cost Increases

EXTERNAL SENDER: Use caution with links and attachments.

Vickie,

The River to Sea TPO has a long-standing policy that was developed with input from FDOT that is intended to control cost increases. Support and updates to that policy were recently approved by the TPO and FDOT staff was given the opportunity to offer input. No suggestions were offered.

Instead, FDOT has made a unilateral directive (ie. the 2-day notice) without consultation or regard for the TPO Board policy and with no evidence that projects have been impacted by the policy regarding cost increases and overruns. Please recognize that the TPO wants to support programming needs, which is why this policy was developed to begin with. But to simply implement a change that violates TPO policy regarding the use of SU funding is not reasonable.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2019-24

RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION (TPO)
DEFINING THE LOCAL MATCH REQUIREMENTS PLACED ON MEMBER LOCAL GOVERNMENTS FOR
PROJECTS PRIORITIZED FOR FUNDING BY THE TPO

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the designated Metropolitan Planning Area (MPA) comprised of Volusia County and the urbanized areas of Flagler County including the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, the FDOT funds projects in the Work Program based on the plans and priorities set by the TPO; and

WHEREAS, the River to Sea TPO desires to provide, whenever possible, financial assistance to governmental entities to allow them to pursue transportation projects and programs which are consistent with the TPO's plans and priorities and benefit residents of and visitors to our planning area; and

WHEREAS, the River to Sea TPO wants to leverage the state and federal transportation funds programmed on transportation projects in TPO's MPA and ensure a measure of local financial commitment to transportation projects and programs utilizing these funds;

NOW, THEREFORE, BE IT RESOLVED by the River to Sea TPO that:

1. Every governmental entity receiving state and/or federal transportation funds for a project on any of the following Priority Project Lists shall provide a local match at the ratio of 10% local funds to 90% state and/or federal funds:
 - a. Traffic Operations, Safety, and Local Initiatives Projects;
 - b. Bicycle/Pedestrian, Transportation Alternatives, Regional Trails, and Local Initiatives Projects.

This match requirement shall not apply to projects on the State Highway System; and

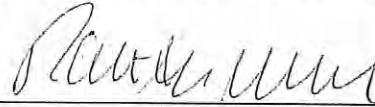
2. Every governmental entity receiving state and/or federal transportation funds for a project on the TPO's Priority List of Transportation Planning Studies shall provide a local match at a minimum ratio of 10% local funds to 90% state and/or federal funds; and

3. A local match shall not be required for any project on the TPO's Priority Lists of Strategic Intermodal System (SIS) Projects, Regionally-Significant, Non-SIS Roadway Projects, or Transit Projects, subject to the any other funding program requirements that may apply (e.g., Transportation Regional Incentive Program); and
4. the River to Sea TPO determines that "local match" shall be defined as non-state/non-federal cash match and/or in-kind services of eligible costs that advance the project in question; and
5. notwithstanding the terms prescribed in subparagraph 2, above, the required local match shall not exceed the ratio required in the current policy of the TPO Board at the time the governmental entity requesting the funds commits to its amount of local match for the project; and
6. the River to Sea TPO reserves the right to waive or adjust the local match requirements if the TPO Board deems there exists sufficient reason or circumstance; and
7. the River to Sea TPO defines a cost overrun as an increase in the amount of the cost of any programmed project phase due to a change in scope, project limits or project approach that could have reasonably been foreseen or is the result of an incomplete, insufficient or out of date cost estimate; and
8. the River to Sea TPO reaffirms its policy that any cost overruns encountered on a project funded with state and/or federal transportation funds will be the responsibility of the governmental entity identified as the project originator with the following exception: if the project is on the state highway system and the State DOT is the project manager of record then the state shall be responsible for any cost overruns utilizing state dollars; and
9. the River to Sea TPO defines a cost increase as an increase in the cost of any programmed project phase due to unforeseen market changes or a change in requirements and/or standards for projects that have current and complete cost estimates; and
10. Requests for additional state and/or federal funds must be submitted to the TPO and include a statement of hardship or justification by the governmental entity identified as the project sponsor along with supporting documentation that includes detailed justification of the change in cost; and
11. the River to Sea TPO Executive Director may authorize the use of state and/or federal funds to cover some or all of a cost increase on any project phase up to and including 10% of the project cost estimate for that phase; and
12. the use of state and/or federal funds to cover cost increases exceeding 10% of the project cost estimate for any phase may be authorized only by the River to Sea TPO Board; and
13. the Chairperson of the River to Sea TPO (or their designee) is hereby authorized and directed to submit this resolution to the:
 - a. Florida Department of Transportation;
 - b. Federal Transit Administration (through the Florida Department of Transportation);
 - c. Federal Highway Administration (through the Florida Department of Transportation); and

d. Councils, Commissions, and Managers of the TPO Member Local Governments.

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 23rd day of January 2019.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



**CITY OF DAYTONA BEACH COMMISSIONER ROBERT GILLILAND
CHAIRPERSON, RIVER TO SEA TPO**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on November 27, 2019.

ATTEST:



**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

BPAC Attendance Record 2019

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Holly Ryan/Doug Hall	x												Daytona Beach (appt. 3/12) (alt. appt. 02/14)
Joan Sandler	x												DeBary (appt 4/19)
Ted Wendler	x												DeLand (appt. 05/11)
Scott Leisen	abs												Deltona (appt. 12/12)
Paul Eik (19/20 Chairman)	x												Flagler Beach (appt. 7/14) (alt appt 9/18)
Larry Coletti (19/20 Vice Chairman)	x												Flagler County (appt 2/16)
Ned Wolfarth	x												Holly Hill (appt 9/19)
Nic Mostert	x												New Smyrna Beach (appt. 03/15)
Bob Storke	x												Orange City (appt. 12/07)
Gayle Belin	x												Ormond Beach (appt. 01/15 - 07/16)
Danielle Anderson/Andrew Dodzik	x												Palm Coast (Appt. 02/16) (Alt appt 9/19)
Jeff Martindale	abs												Port Orange (Appt 2/19)
Christy Gillis	x												South Daytona (appt. 01/16)
Roy Walters/Jason Aufdenberg	x												Volusia County At-Large (appt. 03/05) (alt. appt 07/12)
Patrick McCallister	x												Volusia County D-1 (appt. 10/16)
Nancy Burgess-Hall/Chris Daun	xx												Volusia County D-2 (app 2/14) (alt. appt 3/18)
Wendy Hickey (non-voting)	x												Flagler County (appt. 12/15)
Gwen Perney (non-voting)	x												Large City - Port Orange
John Cotton/Edie Biro (non-voting)	abs												Votran (appt. 07/13)(alt. appt. 02/16)
Melissa Winsett/Terri Bergeron (non-voting)	x												Volusia County (02/14) (alt. Appt. 09/16)
Rob Brinson/Eric Kozielski (non-voting)	abs												Volusia County School Board (appt. 01/16)
Stephanie Moss (non-voting)	x												FDOT (appt 11/19)
QUORUM	Y												

Vacancies

Beverly Beach
 Bunnell
 Daytona Beach Shores
 DeBary
 Edgewater
 Flagler County School Board
 Flagler County Transit
 Lake Helen
 Oak Hill
 Pierson
 Ponce Inlet
 Volusia County Chair
 Volusia County D-3

CODES

X = Present
 exc = Excused
 abs = Absent (Unexcused)

November/December 2019 TPO Outreach & Activities

1 Conklin Center for the Blind Shining the Light Annual Gala

Date: Friday, November 1, 2019
Location: Daytona Beach
Description: TPO staff manned a table at the Conklin Center’s Annual Gala

2 Volusia Legislative Delegation Presentation

Date: Wednesday, November 20, 2019
Location: DeBary Hall
Description: TPO staff presented the R2CTPO 2020 Legislative Priorities to the Volusia County Legislative Delegation

3 Flagler Legislative Delegation Presentation

Date: Thursday, November 21, 2019
Location: Bunnell
Description: TPO staff presented the R2CTPO 2020 Legislative Priorities to the Flagler County Legislative Delegation

4 Florida Metropolitan Planning Partnership (FMPP) Meeting

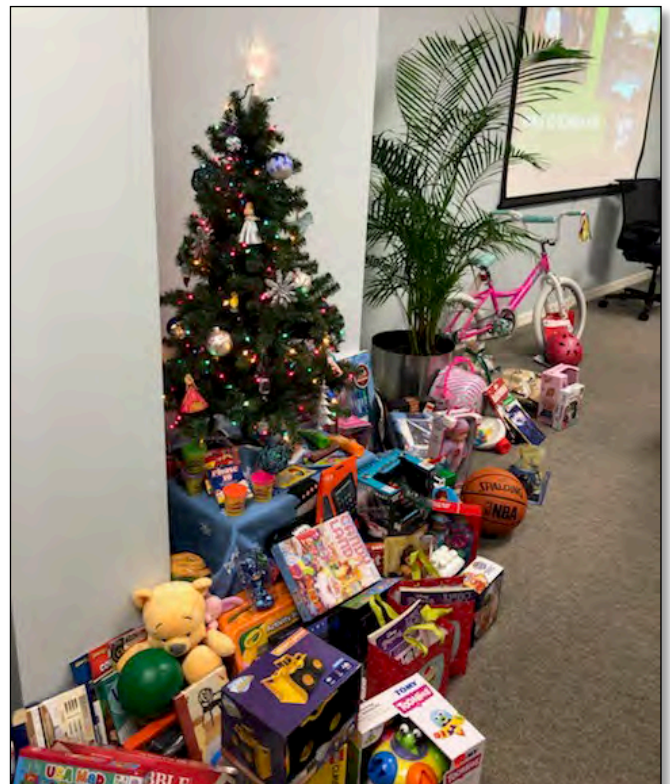
Date: Thursday - Friday, December 5-6, 2019
Location: Orlando
Description: TPO staff attended the FMPP meeting which discussed UPWPs, safety in planning and MPO and transit agency coordination

5 TPO Annual Year-End Celebration

Date: Friday, December 13, 2019
Location: TPO Office
Description: TPO staff held its annual Year-End Celebration and Toy Drive for the Children’s Home Society of Flagler and Volusia. Ninety-eight (98) toys were donated and more than 35 people attended this event



Annual Year End Celebration



Children's Home Society Toy Donation

November/December 2019 TPO Outreach & Activities

JANUARY EVENTS:

- 1: New Year's Day, TPO Office Closed
- 10: Central Florida MPO Alliance (CFMPOA) Meeting, Orlando
- 30: MPO Advisory Council Meeting, Orlando

OTHER UPCOMING EVENTS:

March: Date TBD: River to Sea TPO Annual Retreat

ONGOING PROJECTS & STUDIES:

- Central Florida Regional Planning Model Update
- Development of FY 2018/19 Annual Report
- Development of 2045 LRTP (Focus Group Scheduling, Data Collection, and Survey Development)
- Development of FY 2019/20 and 2020/21 Unified Planning Work Program (UPWP)
- Update of the Congestion Management Process
- Regional Resiliency Action Plan Implementation
- Connected/Automated Vehicle Readiness Study
- Washington Ave RR Crossing Feasibility Study
- Reed Canal North Sidewalk Feasibility Study
- Sauls St. Bridge Replacement Feasibility Study
- Williamson Blvd and Willow Run Blvd Sidewalk Feasibility Study
- Janitorial Services Request for Quotes (RFQ)
- Human Resources Consultant RFQ



CONNECT2045

YOUR COMMUNITY
TRANSPORTATION PLAN

2045 Long Range Transportation Plan Updates

- 2045 LRTP Subcommittee meets on the 3rd Tuesday of every month at 11:30 a.m. The next meeting is scheduled for Tuesday, January 21, 2020 at the TPO office.
- 2045 LRTP website has been launched: www.R2CTPOConnect2045.com
- Coming Soon:
 - 2045 LRTP Survey
 - Focus Group Workshops

Volusia County Construction Report – December 2019*

Completed within the last 6 months:

- 1) Turnbull Bay Bridge Replacement
- 2) New York Ave sidewalk (Hamilton to US-17/92)
- 3) Mast Arm Replacement at Catalina and Midway
- 4) Howland Blvd. Turn Lane
- 5) River Road Repair and Stabilization

Under Construction or Advertised for Construction:

- 1) Veterans Memorial Bridge (Orange Ave.) – Under construction
- 2) W. Park Avenue 3-lane widening (Dale Street to Old Mission Rd) – Under Construction
- 3) Coast to Coast Trail Wayfinding Signage, and Emergency Location Markers – Under Construction
- 4) Williamson Blvd. (LPGA to Strickland Range) – Construction Contract Awarded
- 5) Turtle mound Road Repair – Under Construction
- 6) Howland Blvd 4-lane widening (Providence Blvd to Elkcam Blvd) – Construction Bids Advertised
- 7) Tenth St 4-lane widening (Myrtle to US 1) – Construction Bids Advertised
- 8) Harbor Road Repair and Stabilization – Under Construction

Design Projects:

- 1) ECRRT – Segment 4A (Guise Rd. to Gobblers Lodge) – Design / Build Contract Executed
- 2) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4) – Design Complete, ROW acquisition underway
- 3) Spring to Spring (DeLeon Springs Trail) – Design Completed
- 4) DeLeon Spring Connection to Spring to Spring Trail – Design Ongoing
- 5) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr) – Design Ongoing
- 6) Spring to Spring Trail- Segment 3C (Trail along Don Smith Blvd) – Design Starting
- 7) Turnbull Bay Road paved shoulders – Design Consultant Hired
- 8) Beresford Ave Extension (Blue Lake to MLK) – Waiting for ROW from City to start Design
- 9) Spring to Spring Trail (Lake Beresford to Grand Avenue) – PD&E study administered by FDOT is nearing completion
- 10) Amelia Ave (Voorhis to Ohio) – In Negotiations for Design Contract
- 11) Williamson Blvd. (Strickland Range to Hand Ave) – Design Starting
- 12) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – In Negotiations for Design Contract
- 13) Old New York paved shoulders (Shell to S-44) – Design Underway
- 14) Intersection Improvements at SR-44 and Kepler – Design by FDOT underway
- 15) Doyle Road paved shoulders (Twisted Oak to Lush Lane) – Not funded
- 16) Trail Connection from Marine Discovery Center to River to Sea Loop – Design Ongoing
- 17) Jacobs Road Sidewalk – Design Underway
- 18) Sugar Mill Road curve reconstruction and turn lanes – Design underway
- 19) Study of LPGA Widening from Tymber Creek to I-95 – Initial Feasibility Study Complete, Negotiating Additional Studies
- 20) Blue Lake Extension from Victoria Park to SR-472 – Preliminary study awarded
- 21) Old Mission Road from W. Park to Josephine – Safety Study Underway
- 22) Old Elections Parking Lot Replacement – Negotiating Design Contract

*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues.

FLAGLER COUNTY CONSTRUCTION REPORT
As of January 2020

<u>Construction and Near Construction Phase</u>		Status
1	Emergency Dune Restoration 11.4 Miles	Completed
2	County Road 2006 Resurfacing	Completed
3	County Road 305 Widening and Resurfacing from bridge # 734006 to SR 100	Completed
4	Old Dixie Highway Widening and Resurfacing	Completed
5	North Mala Compra Drainage Basin Improvements (Not FDOT)	Completed
6	Plantation Bay Wastewater Treatment Facility Improvements (Not FDOT)	Completed
7	Bay Drive Park (not FDOT)	Construction ongoing
8	Mahogany Blvd. Resurfacing	Construction ongoing
9	Briarwood Drive	Near Construction
10	Aviation Drive Improvements	Construction ongoing

<u>Design Phase</u>		Status
1	Design of 3.7 miles A1A Shore Protection (FDOT)	Design ongoing
2	Dune Restoration - City of Flagler Beach (ACOE)	Design ongoing
3	County Road 304 Resurfacing from County Road 305 to SR5 (US1)	Completed
4	CR 304 Replacement of 4 Bridges	Design ongoing
5	Marineland Acres Road Improvement	Design ongoing
6	Old Haw Creek from County Road 304 to SR 11	Design ongoing
7	Water Oak Road from County Road 2006 to Mahogany Blvd.	Design ongoing
8	Graham Swamp Multi-Use Trail & Pedestrian Bridge from Lehigh Trail to SR 100	Design ongoing
9	Apache Dr from Osceola Ave to 1st Ave	Design ongoing
10	Hammock Roadway Stabilization - Various Roadways	Design ongoing
11	Malacompra Road Resurfacing - from A1A to Roadway end at Atlantic Coast Beach	Design ongoing
12	Hargrove CR 1421 from Otis Stone Hunter CR 1422 to US 1	Design ongoing
13	Otis Stone from County Road 13 to US 1	Design ongoing

Memo

To: MPO Staff Directors
From: Jeff Kramer, AICP (for the MPOAC Institute Team)
CC: Carl Mikyska, MPOAC
Date: 11/5/2019
Re: MPOAC Weekend Institute



The MPOAC Weekend Institute for Elected Officials, hosted by the Florida Metropolitan Planning Organization Advisory Council (MPOAC), will be held at the FLC University Training Center in Orlando from March 20 through 22, 2020 and again at the Renaissance Tampa Hotel International Plaza from April 17 through 19, 2020.

The MPOAC Weekend Institute will focus on:

- Critical funding issues
- Origins of MPOs
- Laws and regulations affecting MPOs
- MPO Board responsibilities & authority
- Transportation jargon and acronyms
- Basic concepts in transportation planning
- MPO products and processes
- Sources of transportation funding



MPOAC Weekend Institute is open to MPO board members only and space is limited to a total of 25 participants per Institute. Florida MPOs may send up to three board members to each event on a first-come, first-served basis. We will maintain a waiting list for MPOs that want to send more than three elected officials to either Institute or if the cap of 25 has been reached. Any open spaces will be made available on a first-come, first-served basis.

We encourage you to develop an appropriate mechanism for your MPO to select elected officials to attend each of the MPOAC Weekend Institutes. We have enclosed save-the-date postcards for your Governing Board members. We hope these postcards spark interest among your members and help to facilitate your selection process.

You can find the 2020 MPOAC Weekend Institute for Elected Officials overview and registration form at <http://institute.mpoac.org/>. Please complete the electronic registration form prior to the respective registration deadline. Note that the registration form is valid for either Weekend Institute. The registration form can be completed electronically or by regular mail (by printing the downloadable registration form found on the website). To register by mail, send the form to:

MPOAC Weekend Institute
c/o Carl Mikyska
605 Suwannee St., MS 28B
Tallahassee, FL 32399-0450

A registration fee of \$300 is required to attend either MPOAC Weekend Institute. The registration fee may be paid by check (please enclose with the mailed registration form) made payable to the MPOAC, or electronically through PayPal. If the "Credit Card via PayPal" option is selected on the registration form, instructions will be sent via e-mail.

Please notify Christen Miller at (813) 974-6387 or christen@cutr.usf.edu at least two weeks prior to each event date if you need to cancel. Cancellations after that time will not be refunded.

If your MPO would like to reserve a spot on the waiting list for either Weekend Institute, please e-mail Christen Miller at christen@cutr.usf.edu. We will notify MPOs if a space is available for an additional elected official from their MPO once the respective registration deadline has passed. In the event a space opens for an additional elected official from your MPO, they will need to complete a registration form and submit it to the MPOAC with the registration fee as quickly as possible thereafter.

Discounted hotel room rates have been secured for Weekend Institute attendees who make reservations by the respective registration deadline. A special rate of \$150 per night is available at the Courtyard by Marriott Orlando Downtown, one block from FLC University Training Center, and a special rate of \$150 per night is available at the Renaissance Tampa Hotel. Please see the overview on the website for more details on making room reservations at either Institute hotel.

Thanks again for your help and support. If you have any questions, please feel free to get in touch with me at kramer@cutr.usf.edu or at (813) 974-1397. We look forward to meeting your Governing Board members.

MPOAC WEEKEND INSTITUTE 2020

Pick a place and save the date

Two event locations:

MARCH 20—22, 2020
FLC University Training Center
Orlando, Florida

APRIL 17—19, 2020
Renaissance Hotel International Plaza
Tampa, Florida

Visit www.institute.mpoac.org for more information.

MPOAC
Institute

The Institute Will Cover:

Laws and Regulations Affecting MPOs
MPO Board Responsibilities & Authority
MPO Products and Processes
Critical Funding Issues
Transportation Jargon & Acronyms

SPACE IS LIMITED
Register Online Now
www.institute.mpoac.org

Coordinate with your colleagues and staff director to determine which MPO board members will attend each MPOAC Institute. Space is limited to a total of 25 participants per Institute. Florida MPOs may send up to three board members to each event on a first-come, first-served basis. A registration fee of \$300 will be required to attend.

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