



# MEETING NOTICE & AGENDA

Please be advised that the **VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD** will be meeting on:

**DATE:** TUESDAY, JANUARY 22, 2013  
**TIME:** 8:30 A.M.  
**PLACE:** Volusia TPO Conference Room  
2570 W. International Speedway Blvd., Suite 100  
Daytona Beach, FL 32114

**NOTE: PLEASE SILENCE ALL BEEPERS AND CELL PHONES DURING THE BOARD MEETING**

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**Commissioner Robert Gilliland, Chairman Presiding**

## AGENDA

- I. **CALL TO ORDER / ROLL CALL / DETERMINATION OF QUORUM**
- II. **PLEDGE OF ALLEGIANCE**
- III. **INTRODUCTION OF NEW VOLUSIA TPO BOARD MEMBERS**
- IV. **PUBLIC COMMENT/PARTICIPATION** (*Length of time at the discretion of the Chairman*)
- V. **CONSENT AGENDA**
  - A. **APPROVAL OF NOVEMBER 27, 2012 VOLUSIA TPO BOARD MEETING MINUTES**  
(*Contact: Pamela Blankenship*) (*Enclosure, pages 4-13*)
  - B. **APPROVAL OF TREASURER'S REPORTS** (*Contact: Herbert Seely*) (*Enclosure, pages 4, 14-15*)
  - C. **EXECUTIVE COMMITTEE** -- *Report by Commissioner Robert Gilliland, Chairman* (*Enclosure, page 4*) (*provided under separate cover*)
  - D. **TECHNICAL COORDINATING COMMITTEE (TCC)** -- *Report by Mr. Darren Lear, TCC Chairman* (*Enclosure, page 4*) (*provided under separate cover*)
  - E. **CITIZENS' ADVISORY COMMITTEE (CAC)** -- *Report by Mr. Dan D'Antonio, CAC Chairman* (*Enclosure, page 4*) (*provided under separate cover*)
  - F. **BICYCLE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)** -- *Report by Mr. Mike Chuyen, BPAC Chairman* (*Enclosure, pages 4, 16*)

**V. CONSENT AGENDA** *(continued)*

- G. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) REPORT, APPOINTMENTS AND RESIGNATION** -- Report by Carole M. Hinkley *(Enclosure, pages 4, 17-20)*
- H. BYLAWS SUBCOMMITTEE** -- Report by Council Member Patricia Northey *(Enclosure, pages 4, 21)*
- I. LEGISLATIVE ISSUES SUBCOMMITTEE** -- Report by Commissioner Robert Gilliland *(Enclosure, pages 4, 22)*
- J. EXECUTIVE DIRECTOR SEARCH COMMITTEE** -- Report by Commissioner Robert Gilliland *(Enclosure, page 4) (provided under separate cover)*
- K. CENTRAL FLORIDA MPO ALLIANCE (CFMPOA)** -- Report by Mayor Pro Tem Leigh Matusick *(Enclosure, page 4) (provided under separate cover)*
- L. REAPPORTIONMENT SUBCOMMITTEE** -- Report by Mayor Pro Tem Leigh Matusick *(Enclosure, pages 4, 23) (provided under separate cover)*
- M. REVIEW AND APPROVAL OF PROPOSED REVISIONS TO VOLUSIA TPO PURCHASING MANUAL** *(Contact: Herbert M. Seely) (Enclosure, page 4)*

**V. ACTION ITEMS**

- A. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR SEARCH COMMITTEE RECOMMENDATION TO AUTHORIZE TPO CHAIRMAN AND CONSULTANT TO BEGIN NEGOTIATION OF CONTRACT WITH INTERIM EXECUTIVE DIRECTOR** *(Contact: Herbert M. Seely) (Enclosure, page 24)*
- B. REVIEW AND APPROVAL OF RESOLUTION 2013-01 AMENDING THE FY 2012/13 – 2016/17 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Robert Keeth) (Enclosure, pages 25-29)*
- C. REVIEW AND APPROVAL OF BYLAWS SUBCOMMITTEE RECOMMENDATION TO COMPLETE A THOROUGH UPDATE TO THE TPO BYLAWS IN THE COMING MONTHS** *(Contact: Lois Bollenback) (Enclosure, page 30)*
- D. REVIEW AND APPROVAL OF DRAFT ADJUSTED URBANIZED AREA BOUNDARIES FOR ROADWAYS FOR SUBMITTAL TO FDOT AND FHWA FOR REVIEW** *(Contact: Jean Parlow) (Enclosure, page 31)*

**VII. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

- A. PRESENTATION ON VOLUSIA TPO DRAFT REAPPORTIONMENT PLAN AND SCHEDULE** *(Contact: Lois Bollenback) (Enclosure, page 32)*
- B. PRESENTATION OF DRAFT REPORT FOR PHASE I ASSESSMENT OF US 17-92 CORRIDOR IMPROVEMENT PROGRAM (CIP)** *(Contact: Jean Parlow) (Enclosure, page 33)*

**VII. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS** *(continued)*

- C. PRESENTATION ON FY 2013/14 – 2017/18 FDOT TENTATIVE WORK PROGRAM**  
*(Contact: Jim Brown, FDOT District 5) (Enclosure, page 34 )*
- D. FDOT REPORT** *(Contact: Jim Brown, FDOT District 5) (Enclosure, pages 35-41)*

**VIII. EXECUTIVE DIRECTOR'S REPORT**

→ Volusia TPO Board Retreat – February 8, 2013

**IX. VOLUSIA TPO BOARD MEMBER COMMENTS**

**X. INFORMATION ITEMS** *(Enclosure, pages 42-47)*

- Citizens' Advisory Committee Attendance Record – 2012
- Technical Coordinating Committee Attendance Record– 2012
- Bicycle/Pedestrian Advisory Committee Attendance Record – 2012
- 2013 Project Priority Process Schedule
- 2013 Volusia TPO Board Retreat Flyer

**XI. ADJOURNMENT**

**\*The next Volusia TPO Board meeting will be February 26, 2013\***

**February Meeting Dates**

Legislative Issues Subcommittee, Monday February 4, 2013 @ 2:00 p.m.

Executive Committee, February 4, 2013 @ 3:00 p.m.

Mobility Management Subcommittee, February 7, 2013 @ 10:00 a.m.

Reapportionment Subcommittee, Monday February 11, 2013 @ 9:00 a.m.

Bicycle/Pedestrian Advisory Committee, February 13, 2013 @ 3:00 p.m.

Citizens' Advisory Committee, February 19, 2013 @ 1:30 p.m.

Technical Coordinating Committee, February 19, 2013 @ 3:00 p.m.

Volusia TPO Board, February 26, 2013 @ 8:30 a.m.

NOTE: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 21, at least five (5) working days prior to the meeting date.

NOTE: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

**MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013**

**V. CONSENT AGENDA**

**A. APPROVAL OF NOVEMBER 27, 2012 VOLUSIA TPO BOARD MEETING MINUTES**

Minutes are prepared for each board meeting and said minutes must be approved by the Volusia TPO Board.

**B. APPROVAL OF TREASURER'S REPORTS**

Monthly Treasurer Reports are prepared for review and approval by the Volusia TPO Board. The November and December 2012 Treasurer's Reports are included for your information.

**C. EXECUTIVE COMMITTEE** *(provided under separate cover)*

**D. TECHNICAL COORDINATING COMMITTEE** *(provided under separate cover)*

**E. CITIZENS' ADVISORY COMMITTEE** *(provided under separate cover)*

**F. BICYCLE/PEDESTRIAN ADVISORY COMMITTEE**

**G. TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD REPORT, APPOINTMENTS, AND RESIGNATION**

**H. BYLAWS SUBCOMMITTEE**

**I. LEGISLATIVE ISSUES SUBCOMMITTEE**

**J. EXECUTIVE DIRECTOR SEARCH COMMITTEE** *(provided under separate cover)*

**K. CENTRAL FLORIDA MPO ALLIANCE** *(provided under separate cover)*

**L. REAPPORTIONMENT SUBCOMMITTEE** *(provided under separate cover)*

**M. REVIEW AND APPROVAL OF PROPOSED REVISIONS TO THE VOLUSIA TPO PURCHASING MANUAL**

The proposed revisions to the TPO Purchasing Manual were presented last month for review. Since that time, one further change has been made; on page 3 of the Purchasing Manual, "Request for Quotations" has been changed to "Request for Qualifications (RFQ)" and the following definition replaces the previous one:

"Used to gather vendor information from multiple firms in order to generate a qualified group of potential agencies. It eases the RFP review process by preemptively short-listing candidates which meet the desired qualifications. A RFQ is not considered an offer, and consequently, cannot be accepted by the organization to form a binding contract."

The draft Volusia TPO Purchasing Manual is available on the TPO's website <http://www.volusiatpo.org/wp-content/uploads/Draft-TPO-Purchasing-Manual-marked-version-01-13.pdf>; hard copies are available upon request.

***ACTION REQUESTED:***

***MOTION TO APPROVE THE CONSENT AGENDA***

NOVEMBER 27, 2012 MEETING MINUTES  
OF THE  
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD

2570 W. International Speedway Boulevard, Suite 100  
Daytona Beach, FL 32114-8145

**Board Members Present:**

Commissioner Jim Ardell (non-voting) \*\*  
Commissioner Robert Gilliland, Chairman  
Mayor Harry Jennings (non-voting) \*\*  
Council Member Nick Koval  
Mayor Pro-Tem Leigh Matusick  
Mayor John Masiarczyk  
Councilman Gene Emter  
Commissioner Marshall Shupe  
Commissioner Rick Basso (non-voting) \*\*  
Mayor Doug Gibson  
Council Member Ron Saylor  
Commissioner James Stowers  
Mayor James Sowell (non-voting) \*\*  
Council Member Joe Perrone (non-voting) \*\*  
Council Member Robert Ford  
Vice Mayor Nancy Long, 1<sup>st</sup> Vice Chairperson  
Council Member Joyce Cusack  
Council Member Joie Alexander  
Council Member Pat Northey, 2<sup>nd</sup> Vice Chairperson  
Council Member Joshua Wagner  
Diane J. Smith (non-voting)  
Jim Brown (non-voting)  
Darren Lear (non-voting)  
Dan D'Antonio (non-voting)  
Mike Chuven (non-voting)

**Board Members Absent:**

Commissioner Donnie Moore  
Council Member Andy Kelly

**\*\* Non-voting member in the small city vote rotations**

**Others Present:**

Pamela Blankenship, Recording Secretary  
Lois Bollenback  
Carole Hinkley  
Robert Keeth  
Jean Parlow  
Stephan Harris  
Beth Lemke  
Patricia Gadbow  
Chris Walsh  
Jon Cheney  
Wiley Page  
Harold Barley  
Lynne Plaskett  
Mike Ruland

**Representing:**

Beverly Beach  
Daytona Beach  
Daytona Beach Shores  
DeBary  
DeLand  
Deltona  
Edgewater  
Flagler Beach  
Lake Helen  
Oak Hill  
Orange City  
Ormond Beach  
Pierson  
Ponce Inlet  
Port Orange  
South Daytona  
Volusia County  
Volusia County  
Volusia County  
Volusia County  
Volusia County School Board  
FDOT District 5  
TCC Chairman  
CAC Chairman  
BPAC Chairman

**Representing:**

Holly Hill  
Volusia County

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
Planning Solutions  
VC League of Women Voters  
Traffic Engineering Data Solutions  
Volusia County Traffic Engineering  
Atkins Global  
Metroplan  
Citizen  
FDOT

**Others Present:**

Sally Sherman  
Jason DeLorenzo  
Bill McGuire  
Bill Lewis  
Ray Tyner  
Jose Papa  
Jon Netts  
Jim Landon  
Dave Ferguson  
Mick Cuthbertson  
Jim Dorsten  
Heather Blanck  
Billie Wheeler  
Ned Baier  
Jason Davis  
Big John

**Representing:**

Flagler County  
Palm Coast  
Palm Coast  
Palm Coast  
Palm Coast  
Palm Coast  
Palm Coast  
Palm Coast  
Palm Coast  
Palm Coast  
Bunnell  
Votran  
Votran  
Daytona Beach Shores  
Jacobs Engineering  
Volusia County  
Press

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the Volusia Transportation Planning Organization (TPO) Board was called to order at 8:31 a.m. by Chairman Robert Gilliland. The roll was called and it was determined that a quorum was present.

II. Pledge of Allegiance

III. Recognition of Outgoing TPO Board Members

Chairman Gilliland recognized the Volusia County Council Chairman-elect, Jason Davis. In addition, he noted that Palm Coast's Mayor Jon Netts was in attendance. Mayor Netts introduced Palm Coast council members Bill McGuire, Bill Lewis, Jason DeLorenzo and Dave Ferguson.

Chairman Gilliland noted that a Reapportionment Subcommittee meeting would be held following the conclusion of the TPO Board meeting.

Chairman Gilliland recognized Commissioner Plaskett and presented her with a SunRail hat to acknowledge her service to the TPO Board.

Commissioner Plaskett stated that she had been in government for 40 years and the Volusia TPO was one of the best organizations she had ever worked with and served on. She pointed out that the board members work together and help each other regardless of their own priorities.

Chairman Gilliland stated that he had a certificate recognizing Council Member Kelly's service to the board which would be sent to him in his absence.

Chairman Gilliland then recognized Council Member Alexander for her many years of service and dedication and presented her with a digital picture frame.

Council Member Alexander stated that the TPO Board has been an awesome team and that future challenges would be even greater. She added that when she thought of transportation it was still like a foreign language regardless of the last 10 years she has spent on the board. She wished the TPO Board members well.

IV. Public Comment/Participation

There were no public comments.

V. Consent Agenda

- A. Approval of October 23, 2012 TPO Board Meeting Minutes
- B. Approval of Treasurer's Report
- C. Executive Committee
- D. Technical Coordinating Committee
- E. Citizens' Advisory Committee
- F. Bicycle/Pedestrian Advisory Committee
- G. Transportation Disadvantaged Local Coordinating Board (TDLCB)
- H. MPO Advisory Council (MPOAC)
- I. Reapportionment Subcommittee
- J. Review and Approval of Letter of Support for Southeast Volusia Corridor Improvement Coalition's Brownfields Coalition Assessment Grant Application
- K. Review and Approval of Resolution 2012-27 Supporting the Continuation of FDOT Administration of the Section 5310 Program on Behalf of Votran
- L. Cancellation of December Meetings of the Volusia TPO Executive Committee and TPO Board

**MOTION:** *Council Member Northey moved approval of the Consent Agenda. Mayor Jennings seconded the motion which carried unanimously.*

VI. Action Items

- A. Review and Approval of Resolution 2012-28 Amending the FY 2012/13 – 2016/17 Transportation Improvement Program (TIP)

Mr. Keeth explained that additional funding had been identified to program additional projects from the TPO's adopted Priority Lists. Three projects that had been added to the TIP last month were unable to meet the requirements for programming and had to be replaced (New Smyrna Beach Traffic Signal Preemption, DeLand's Alabama Avenue Multi-use Trail and Ormond Beach's SR 40 Adaptive Signal Controls). He noted that a correction had been made to the responsible jurisdiction listed on the Alabama Avenue Multi-use Trail: the jurisdiction was listed as Daytona Beach and should be DeLand.

**MOTION:** *Council Member Northey moved to approve Resolution 2012-28 amending the FY 2012/13 - 2016/17 Transportation Improvement Program. The motion was seconded by Council Member Cusack and carried unanimously.*

- B. Review and Approval of Proposed Revisions to the Project Priority Process including the Application and Scoring Criteria for the XU Traffic Ops/ITS/Safety and Transportation Alternatives Projects

Mr. Keeth stated that every year the TIP Subcommittee reviews the priority project process and the criteria used to evaluate projects and recommends revisions which are then reviewed by the CAC and TCC. The propose revisions were recommended by the CAC. The TCC suggested a number of changes which include: the removal of funding caps on the ITS/Traffic Ops/Safety and Transportation Alternatives projects; and a correction to Criteria #6 (on ITS/Traffic Ops/Safety application) - points changed from 0-3 to 0-4 for "Relocation of private gas utility or fiber optic communication cable is not required" and "Relocation of telephone, power, cable TV utilities is not required."

Commissioner Basso asked for an explanation of award limits.

Ms. Bollenback responded that FDOT had been becoming more restrictive with rolling funds over from year to year and grouping funds together. If a project is submitted that surpasses the amount of money available in a given year the likelihood of that project not moving forward is much greater. She added that the limits can be surpassed by the board if it becomes necessary.

TCC Chairman Lear explained that one of the reasons the TCC recommended removing the award limits was even though waivers may be granted by the TPO Board it could still take up to two months before that could occur because of the meeting schedules.

BPAC Chairman Chuven explained that as a member of the TIP Subcommittee, one of the reasons for including award limits was to prevent one project from taking all the money for the next few years. It makes it fair for smaller projects.

**MOTION:** *Council Member Alexander moved to approve the proposed revisions to the project priority process including the application and scoring criteria for the XU Traffic Ops/ITS/Safety and Transportation Alternatives projects with the limits included and the correction to the scoring criteria. The motion was seconded by Council Member Koval and carried unanimously.*

C. Review and Approval of Proposed Revisions to the Project Priority Process including the Application and Scoring Criteria for XU Bicycle/Pedestrian Projects

Mr. Harris explained that the BPAC Project Review Subcommittee had recommended changes to the Bicycle/Pedestrian application and criteria which were recommended to be approved by the BPAC. The main changes include the addition of a new section containing general instructions, updated project application submittal requirements, the inclusion of a project purpose and need statement and the expansion of Criterion #3 (Safety) to include projects in the Flagler County School District. He added that the criterion was for sidewalk and trail projects in which at least a portion of it is within a hazardous walking or biking zone near a school. While neither Flagler Beach nor Beverly Beach contain schools, the BPAC recognized that with the expansion of the TPO's planning boundaries there is the potential for projects to be submitted in a walk/bike zone elsewhere in Flagler County. Both the BPAC Project Review Subcommittee and the BPAC discussed funding caps on XU funds but the idea was eventually voted down.

Mayor Pro Tem Matusick asked if the change to include the Flagler County School District meant that the funds could be used anywhere in Flagler County. She added that she thought it might be too early to add all of Flagler County without having completed reapportionment.

Ms. Bollenback clarified that XU funds can only be spent in the TPO planning area.

Mayor Pro Tem Matusick stated that it was not what the criterion stated.

Ms. Bollenback suggested adding the verbiage "within the designated urban planning boundary" to clarify.

Council Member Alexander asked why the same rationale used for establishing award limits for the ITS/Traffic Ops/Safety and Transportation Alternatives projects would not be applied to XU Bicycle/Pedestrian projects.

Mr. Harris explained that the subcommittee and the BPAC felt applicants would have more flexibility if there were no funding limits.

Council Member Alexander commented that she would like to have the same funding caps implemented for XU bicycle/pedestrian projects.

Discussion ensued on planning boundaries.

Council Member Northey stated that she would not support funding limits on bicycle/pedestrian projects because Volusia County has a showcase trail system which is expensive to build and she would not want to impose limits on the process.

Council Member Saylor suggested sending the TPO Board's suggestions back to the BPAC for their consideration.



Councilman Emter stated that if there are limits it allows projects to come in under them. If there are no limits, the committee that ranks the projects has the ability to set them to conform to the projects themselves.

**MOTION:** *Council Member Northey moved to approve the proposed revisions to the project priority process including the application and scoring criteria for XU Bicycle/Pedestrian projects with the addition of the verbiage “within the designated planning area” to Criterion #3. The motion was seconded by Councilman Emter.*

Discussion ensued regarding the redundancy of adding language clarifying the planning area.

Mayor Masiarczyk called the question.

*The motion carried unanimously.*

VII. Presentations, Status Reports, and Discussion Items

A. Presentation on 2040 Long Range Transportation Plan (LRTP)

Ms. Bollenback explained that the long-range transportation plan is a core planning requirement of the TPO. TPO staff has developed a draft scope of services for the 2040 LRTP for review and comment. Once the scope of services is finalized a request for proposals will be issued and a consultant team will be selected. She stated that the initial tasks in developing the 2040 LRTP will include a kick-off meeting and presentations on the goals, objectives, policies and performance measures, the public involvement plan and preliminary revenue estimates developed for the 2040 LRTP initial activities. She reviewed the individual tasks and the involvement of the TPO committees and board. Once the process is underway, updates will be provided every month on the activities of the Long Range Transportation Plan (LRTP) Subcommittee.

Ms. Bollenback added that for the last two long-range plans, the technical and public alternatives were generally the same. For the 2040 LRTP, two transportation alternatives will be developed: a “traditional” alternative which will model transportation choices that respond to trend-based growth estimates, and a “what if?” transportation and land use scenario that is not constrained by prior trends and existing comprehensive plans.

She noted that one of the tasks the consultants will be assigned is to suggest new ways in which to engage the public and encourage online dialogue. In addition, Task 10, sub-area corridor analyses, may be optional due to budget restrictions. She asked the TPO Board members provide input on the draft scope of services prior to January 1, 2013.

Commissioner Basso stated that during the 2035 LRTP there did not appear to be any significant thought put into where the transportation vehicle would be in 25 years. He suggested moving the task of developing the alternatives closer to the top in order to look and develop into the future.

Council Member Northey asked about the budget.

Ms. Bollenback responded that the budget included \$388,000 for consultant fees plus some additional for staff time. She added that if the budget was not adequate for the consultant to complete all of the activities TPO staff would augment some of them items like public involvement. She added that costs had been detailed down to the task level and also took into consideration the changes in the planning boundaries.

Council Member Northey pointed out that when the new year began there would be many new TPO Board members and it might be helpful to review what has been accomplished from the last two transportation plans in an effort to provide a realistic idea of what can reasonably be accomplished. It would also be helpful to review the process and provide some history.

Ms. Bollenback responded that it would be a good idea to do so. She added that there were some people who had been frustrated that the TPO had not thought further outside the box for the 2035 LRTP, but the plan had a transit element that was equal in funding to the highway element. That was the first time that had been done.

Councilman Emter asked when the 2040 LRTP process would end.

Ms. Bollenback replied September 2014. [Editor note: the correct completion date is September 2015]

Councilman Emter added that he agreed with Council Member Northey in that the development of a long-range transportation plan was one of the most important tasks the TPO was charged with. He recommended holding a special workshop where the long-range transportation plan would be the only item covered.

Chairman Gilliland asked if it would make sense to combine the workshop with the retreat or held as a stand-alone workshop.

Councilman Emter replied that it should be a separate workshop.

Council Member Northey asked if the workshop could be held after the TPO Board retreat on the same day.

Ms. Bollenback stated that the retreat was expected to take about three hours in the morning and then the LRTP could be discussed for one to two hours in the afternoon.

B. Presentation on the Center for Urban Transportation Research (CUTR) Florida MPO Advisory Council (MPOAC) Transportation Revenue Study

[Handout provided]

Ms. Bollenback stated that over the past few years, the MPO Advisory Council (MPOAC) has been looking at transportation funding at all levels of government. The MPOAC contracted with the Center for Urban Transportation Research (CUTR) at the University of South Florida to provide an analysis and staff assistance in developing a series of revenue options.

Ms. Bollenback explained that the purpose of the study was to develop a series of legislative approaches to implement a set of revenue measures that address transportation funding needs in Florida and to identify sustainable, innovative and acceptable measures to assist in meeting mobility needs. The study identified six initiatives to address Florida's transportation funding situation. These include indexing all fuel taxes not currently indexed, a one-cent municipal option sales tax, a two-cent per year fuel tax increase for the next five years, conducting a vehicle miles traveled (VMT) study, a five-cent local diesel gas tax and returning motor vehicle license, registration and title increases from 2009 to the state transportation trust fund. The MPOAC has asked Florida metropolitan planning organizations (MPOs) to adopt the six recommendations as part of their legislative recommendations for 2013. The six recommendations will be discussed by the Legislative Issues Subcommittee. The complete study is available on [www.MPOAC.org/revenuestudy](http://www.MPOAC.org/revenuestudy) and a link to the site is provided on the TPO's website.

Council Member Wagner stated that he would like the TPO to take a position on dedicated funding sources.

Commissioner Ford stated that he would like to see a balanced discussion take place. He added that it was necessary to look at spending more wisely; he would like a study to be considered that looks at what can be done more efficiently and effectively and asks the questions "do we really need to build everything" and "how are we going to maintain it?"

Council Member Wagner added that this discussion should take place at the LRTP workshop. He stressed that the Volusia TPO Board really needed to take a position on the raiding of the Transportation Trust Fund (TTF). He asked if the LRTP workshop could include a more local approach and look at the TPO's positions.

Discussion ensued.

Councilman Emter stated that the state representatives should be at the meetings.

Vice Mayor Long asked for information on the effects of the five-cent local diesel tax to be available at the workshop.

Ms. Bollenback stated that she expected funding to be the main focus at the retreat and asked the members to let her know if there were specific items that they would like to have covered at the retreat.

BPAC Chairman Chuyen stated that when people are hurting financially the conversation should be on how to proceed with what we have rather than how can we take more from the citizens.

Council Member Wagner responded that roads need to be maintained and that cost money; there are safety issues.

C. Review of Proposed Revisions to the Volusia TPO Purchasing Manual

Ms. Bollenback explained the TPO's Purchasing Manual outlines the rules for contracts and how they are to be advertised. FDOT has requested the inclusion of a checklist to the section titled "Procurement Procedures for State or Federally Funded Grant Programs." In addition, a modification was made to the contract award policy section as well as minor grammatical corrections and the clarification of items that were vague. FDOT is currently reviewing the proposed changes and the draft manual will be back for approval in January after FDOT approves it.

D. Discussion on Miami-Orlando Passenger Rail Service

Ms. Bollenback stated that Council Member Wagner had requested that this item be placed on the agenda for discussion.

Council Member Wagner stated that the All Aboard Florida passenger rail service was geared towards business and tourist travelers and is expected to run from Miami to Orlando with four stops in between. He stated that his concern is if a station is created in Cocoa, from a tourism standpoint, it will become Orlando's beach rather than Daytona Beach. There is currently a request for proposal (RFP) out for the right-of-way from Cocoa to Orlando International Airport which is due on December 7, 2012. He pointed out that if a station is created in Cocoa everything that has been invested in SunRail will change. He noted that he supports the private funding and the overall project but would like to ask the state to specifically not create a station in Cocoa or if the station is created then a stop in Orlando and the SunRail extension must also be considered and be a part of the discussion.

Discussion ensued.

Council Member Northey stated that the issue had been briefly discussed at the county council but no formal action had been taken. She suggested directing staff to write a resolution outlining the concerns Council Member Wagner had expressed and then address it at the delegation meeting.

Discussion continued.

**MOTION:** *Council Member Northey moved to authorize the TPO Board Chairman to send a letter opposing the Cocoa stop to FDOT and those responsible for the RFP. The motion was seconded by Mayor Jennings.*

Council Member Wagner stated that the letter should start out on a positive note by stating that the TPO supports the project, however, if a stop is considered in Cocoa then SunRail and east Volusia County must be taken into consideration.

Mayor Masiarczyk noted that this was a private not-for-profit venture and went against everything the TPO does. From a business standpoint he would not support any part of the project because the taxpayers will end up paying to use the land in the future. He added that the property should stay in the state's possession.

Council Member Wagner added that perhaps the letter should include not selling the right-of-way entirely but maintaining it as a lease-to-use.

Councilman Emter recommended sending the letter to all state and federal legislators that has jurisdiction.

Discussion continued.

***MOTION: Council Member Northey moved to amend her motion to also request that the right-of-way be kept in the public's hands and defining it through a lease agreement. The amendment was seconded by Mayor Jennings.***

Vice Mayor Long stated that the letter should state that if Cocoa was going to be added as a stop then Daytona Beach must also be considered.

Ms. Bollenback commented that it was important not to do things that limit the public's ability to expand and provide services in the future.

Commissioner Basso added that the letter should be positive; he added that if it is not it could end up costing private dollars in the future.

Council Member Cusack called the question.

***The motion carried unanimously.***

E. FDOT Report

Mr. Jim Brown, FDOT, gave the FDOT report and announced that the FDOT Work Program Public Hearing was December 11, 2012 at 6:00 p.m. at the District 5 offices. The website for further information is [www.D5wpph.com](http://www.D5wpph.com). A presentation will be provided to the TPO Board in January.

VIII. Executive Director's Report

® Corridor Improvement Program (CIP) Update

Ms. Bollenback stated that the final US 17-92 CIP report would be presented at the January TPO Board meeting. Data collection efforts were taking place for Phase II of the US 1 CIP and a meeting of the working group was scheduled for November 28 at 3:30 p.m.

® Reapportionment Update

Ms. Bollenback stated that the Reapportionment Subcommittee would be meeting immediately following the TPO meeting.

® Letter from FDOT Regarding Reapportionment Deadline

Ms. Bollenback stated that a letter had been received from the Governor providing a deadline of February 1, 2013 for submitting the final reapportionment plan. She added that staff was working to move the process along as quickly as possible. A request to extend the deadline would most likely be requested.

® Updated Priority Project Lists

Ms. Bollenback requested that the TPO Board members and staff be aware of their projects on the Priority List and the projects should be ready to go as they move up the lists.

Ms. Bollenback added that a Bylaws Subcommittee meeting had been scheduled for December 12 at 9:00 a.m.

IX. Volusia TPO Board Member Comments

Council Member Saylor expressed concerns regarding the US 17-92 CIP report. He stated that there should be a chance to discuss the negative aspects before the final report was given. He added that because of Sunshine Law he could not have a discussion with Council Member Koval.

Ms. Bollenback stated that she would ensure that his issues were addressed. She would speak with the project manager and set up a meeting. She added that the purpose of the CIPs was to identify the direction the cities would like to head.

Council Member Alexander thanked the TPO Board members for their friendship.

Chairman Gilliland congratulated everyone who had been reelected.

X. Information Items

- ® Citizens' Advisory Committee Attendance Record – 2012
- ® Technical Coordinating Committee Attendance Report – 2012
- ® Bicycle/Pedestrian Advisory Committee Attendance Record – 2012
- ® 2013 Volusia TPO Board and Committee Meeting Dates
- ® Letter from TPO Chairman Regarding Possible Changes to Reapportionment in the Florida Statutes

XI. Adjournment

There being no further business, the meeting adjourned at 10:45 a.m.

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

\_\_\_\_\_  
CITY OF DAYTONA BEACH, COMMISSIONER ROBERT GILLILAND  
CHAIRMAN, VOLUSIA TPO

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the Volusia TPO certified that the foregoing is a true and correct copy of the minutes of the November 27, 2012 regular meeting of the Volusia Transportation Planning Organization (TPO) Board, approved and duly signed this 22<sup>nd</sup> day of January 2013.

\_\_\_\_\_  
PAMELA C. BLANKENSHIP, RECORDING SECRETARY  
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

**VOLUSIA TRANSPORTATION PLANNING ORGANIZATION  
MONTHLY TREASURER REPORT FY 12/13  
PERIOD ENDING NOVEMBER 30, 2012**

<u>DESCRIPTION</u>	<u>12/13 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<b><u>REVENUES</u></b>					
LOCAL FUNDS	\$162,364.00	\$44,557.79	\$99,149.75	\$63,214.25	61.07%
STATE FUNDS	50,915.00	8,178.80	8,894.52	42,020.48	17.47%
FEDERAL FUNDS	<u>1,865,453.00</u>	<u>115,565.22</u>	<u>213,322.13</u>	<u>1,652,130.87</u>	11.44%
<b><u>REVENUES</u></b>	<b>\$2,078,732.00</b>	<b>\$168,301.81</b>	<b>\$321,366.40</b>	<b>\$1,757,365.60</b>	<b>15.46%</b>
<b><u>EXPENSES</u></b>					
SALARIES	\$530,254.00	\$31,125.55	\$175,197.34	\$355,056.66	33.04%
FRINGE BENEFITS	176,185.00	10,519.44	58,546.36	117,638.64	33.23%
OFFICE SUPPLIES	12,500.00	537.22	1,163.33	11,336.67	9.31%
POSTAGE	13,800.00	380.90	2,855.59	10,944.41	20.69%
OFFICE RENT EXPENSE	128,959.00	10,357.75	58,466.99	70,492.01	45.34%
ADVERTISING	4,000.00	227.07	815.87	3,184.13	20.40%
PRINTING	5,000.00	0.00	511.39	4,488.61	10.23%
CONFERENCE, WORKSHOPS & SEMINAR FEES	5,720.00	0.00	440.00	5,280.00	7.69%
FEES	28,600.00	2,963.08	23,481.99	5,118.01	82.10%
DUES	1,475.00	0.00	250.00	1,225.00	16.95%
PUBLICATIONS	1,500.00	0.00	0.00	1,500.00	0.00%
COPY EXPENSE	26,500.00	2,552.25	11,414.90	15,085.10	43.08%
COPY MACHINE COSTS	27,730.00	901.27	5,690.79	22,039.21	20.52%
TRAVEL EXPENSE	24,500.00	397.01	3,611.72	20,888.28	14.74%
AWARDS PROGRAM/PROMO	10,500.00	491.58	1,979.98	8,520.02	18.86%
SPECIAL STUDIES	837,092.00	26,180.43	178,570.77	658,521.23	21.33%
PROFESSIONAL SERVICES	162,100.00	6,010.69	34,527.47	127,572.53	21.30%
MEETING EXPENSE	2,500.00	45.03	775.79	1,724.21	31.03%
LIABILITY INSURANCE	10,000.00	0.00	4,480.00	5,520.00	44.80%
REPAIRS	1,500.00	0.00	403.15	1,096.85	26.88%
NETWORK COSTS	26,865.00	2,092.95	7,572.73	19,292.27	28.19%
CAPITAL OUTLAY	12,000.00	0.00	0.00	12,000.00	0.00%
SOFTWARE	9,718.00	149.99	644.99	9,073.01	6.64%
TELEPHONE	3,628.00	198.00	990.00	2,638.00	27.29%
EDUCATION	2,750.00	0.00	0.00	2,750.00	0.00%
CONTINGENCY	<u>13,356.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,356.00</u>	<u>0.00%</u>
<b><u>EXPENSES</u></b>	<b>\$2,078,732.00</b>	<b>\$95,130.21</b>	<b>\$572,391.15</b>	<b>\$1,506,340.85</b>	<b>27.54%</b>
<b><u>BALANCE</u></b>	<b>\$0.00</b>	<b>\$73,171.60</b>	<b>(\$251,024.75)</b>	<b>\$251,024.75</b>	

41.7% OF YEAR COMPLETE

Cash Balance as of NOVEMBER 30, 2012

\$308,842.43

**VOLUSIA TRANSPORTATION PLANNING ORGANIZATION  
MONTHLY TREASURER REPORT FY 12/13  
PERIOD ENDING DECEMBER 31, 2012**

<u>DESCRIPTION</u>	<u>12/13 BUDGET</u>	<u>CURRENT MONTH</u>	<u>FYTD TOTAL</u>	<u>UNDER (OVER) BUDGET</u>	<u>FYTD % BUDGET</u>
<b><u>REVENUES</u></b>					
LOCAL FUNDS	\$162,364.00	\$18,403.52	\$117,553.27	\$44,810.73	72.40%
STATE FUNDS	50,915.00	0.00	8,894.52	42,020.48	17.47%
FEDERAL FUNDS	<u>1,865,453.00</u>	<u>115,866.12</u>	<u>329,188.25</u>	<u>1,536,264.75</u>	17.65%
<b><u>REVENUES</u></b>	<b>\$2,078,732.00</b>	<b>\$134,269.64</b>	<b>\$455,636.04</b>	<b>\$1,623,095.96</b>	<b>21.92%</b>
<b><u>EXPENSES</u></b>					
SALARIES	\$530,254.00	\$30,798.46	\$205,995.80	\$324,258.20	38.85%
FRINGE BENEFITS	176,185.00	10,872.68	69,419.04	106,765.96	39.40%
OFFICE SUPPLIES	12,500.00	1,075.33	2,185.33	10,314.67	17.48%
POSTAGE	13,800.00	452.40	3,361.32	10,438.68	24.36%
OFFICE RENT EXPENSE	128,959.00	10,895.43	69,362.42	59,596.58	53.79%
ADVERTISING	4,000.00	0.00	815.87	3,184.13	20.40%
PRINTING	5,000.00	0.00	511.39	4,488.61	10.23%
CONFERENCE, WORKSHOPS & SEMINAR FEES	5,720.00	0.00	440.00	5,280.00	7.69%
FEES	28,600.00	771.37	24,253.36	4,346.64	84.80%
DUES	1,475.00	125.00	375.00	1,100.00	25.42%
PUBLICATIONS	1,500.00	200.20	200.20	1,299.80	13.35%
COPY EXPENSE	26,500.00	1,846.60	13,261.50	13,238.50	50.04%
COPY MACHINE COSTS	27,730.00	1,865.97	7,556.76	20,173.24	27.25%
TRAVEL EXPENSE	24,500.00	380.94	3,992.66	20,507.34	16.30%
AWARDS PROGRAM/PROMO	10,500.00	81.97	2,061.95	8,438.05	19.64%
SPECIAL STUDIES	837,092.00	26,674.80	205,245.57	631,846.43	24.52%
PROFESSIONAL SERVICES	162,100.00	22,711.77	57,239.24	104,860.76	35.31%
MEETING EXPENSE	2,500.00	304.94	1,080.73	1,419.27	43.23%
LIABILITY INSURANCE	10,000.00	2,161.25	6,641.25	3,358.75	66.41%
REPAIRS	1,500.00	0.00	403.15	1,096.85	26.88%
NETWORK COSTS	26,865.00	1,779.90	9,352.63	17,512.37	34.81%
CAPITAL OUTLAY	12,000.00	0.00	0.00	12,000.00	0.00%
SOFTWARE	9,718.00	0.00	644.99	9,073.01	6.64%
TELEPHONE	3,628.00	198.00	1,188.00	2,440.00	32.75%
EDUCATION	2,750.00	0.00	0.00	2,750.00	0.00%
CONTINGENCY	<u>13,356.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,356.00</u>	<u>0.00%</u>
<b><u>EXPENSES</u></b>	<b>\$2,078,732.00</b>	<b>\$113,197.01</b>	<b>\$685,588.16</b>	<b>\$1,393,143.84</b>	<b>32.98%</b>
<b><u>BALANCE</u></b>	<b>\$0.00</b>	<b>\$21,072.63</b>	<b>(\$229,952.12)</b>	<b>\$229,952.12</b>	

50% OF YEAR COMPLETE

Cash Balance as of DECEMBER 31, 2012

\$338,103.56



**Bicycle/Pedestrian Advisory Committee (BPAC)**  
**January 9, 2013**  
**Report to Board**

- **Approved** the minutes of the November 14, 2012 BPAC meeting
- **Appointed** the following members to the BPAC Bylaws Subcommittee: Phyllis Campbell, Helen LaValley, Rani Merens
- **Received** a presentation on the Florida Department of Transportation Work Program
- **Received** a presentation on the Volusia TPO Priority Process
- **Discussed** potential locations for Accessible Pedestrian Signals (APS) and the creation of a Prioritized List of APS Intersections
- **Announced** the Volusia TPO Board Strategic Retreat is scheduled for February 8, 2013
- **Announced** the Volusia TPO Reapportionment Subcommittee meeting is scheduled for January 14, 2013. Staff provided an update on the status of the Reapportionment Plan
- **Announced** the delivery of a new bicycle rack purchased by the Volusia TPO for public use. The bicycle rack was on display at the BPAC meeting and will be installed in the north parking lot of the Indigo Professional Building

***\*\*The next BPAC meeting will be on Wednesday, February 13, 2013\*\****





## TDLCB Meeting Summary January 9, 2013

- Approved minutes for the meeting of September 12, 2012 with minor modification
- Approved monthly paratransit reports submitted by Votran for the months of August through November 2012
- Reviewed Votran’s Section 5311 grant application which is a competitive grant offered on an annual basis to transit agencies and administered by the Florida Department of Transportation.
- Reviewed Coordination Agreement which allows for Section 5310 grant applications by non-profit agencies; as part of the grant process, the state requires each applicant in our area to enter into a Coordination Agreement with Votran
- Received updated information concerning Votran’s policy on personal belongings/packages/bags
- Received copies of proposed legislation (HB 75 and SB 158) concerning loading and unloading of passengers on buses other than school buses
- Received general information regarding Accessible Pedestrian Signals (APS)
- Received copy of the “Get Going Mini Guide” published by Easter Seals
- Announced TD Day is Thursday, March 21, 2013\* in Tallahassee
- Provided on-board demonstration of new Q’Pod wheelchair securement station

\*Notice of date change to March 6 was received from TD Commission later in the day after the TDLCB meeting

**Next meeting of the TDLCB will be March 13, 2013**

**From:** [Carole Hinkley](#)  
**To:** [Pamela Blankenship](#)  
**Subject:** FW: TDLCB Resignation (retiring)  
**Date:** Thursday, January 10, 2013 12:14:18 PM

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Please add to the TPO Board Agenda packet

Thanks,  
Carole

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**From:** Christine Davenport [mailto:Christine.Davenport@chsfl.org]  
**Sent:** Thursday, January 03, 2013 4:28 PM  
**To:** 'maryellenottman@dbs.fldoe.us.org'  
**Cc:** Carole Hinkley; Isinnott@eseals-vf.org; hblanck@co.volusia.fl.us  
**Subject:** VC - TDLCB

It is with regret that I advise you of my resignation from the Volusia County Transportation Local Coordinating Board effective after the January 9, 2013 meeting. I am planning to retire on March 1, 2013 and will no longer be working with the population I represent on the Board.

It has been a wonderful opportunity to be a part of this group. Thank you.

Christine Davenport

Christine M. Davenport, M.A.  
Executive Director  
Children's Home Society - North Coastal Division  
*Serving Volusia, Flagler and Putnam Counties*  
2400 S. Ridgewood Ave. Ste. 32  
South Daytona, FL 32119  
386-304-7600 ext. 225  
386-304-7620 (Fax)

*Embracing Children. Inspiring Lives.*



**P.O. Box 730206  
Ormond Beach, FL 32173-0206  
(386) 255-8525  
(386) 255-8292 – Fax**

December 7, 2012

Volusia TPO  
Attn: Ms. Carole M. Hinkley  
2570 West International Speedway Blvd.  
Suite 100  
Daytona Beach, FL 32114

**RE: TDLCB**

Dear Ms. Hinkley,

Please be advised that Mr. Steven Jack is still interested in serving the TDLCB board as a member representing the private for profit vacancy for the next two years.

I have been the director of operations for Med-One Shuttle, Inc. since 1999 and currently the project manager for Medicaid transportation for Volusia County residents.

My contact information is P.O. Box 730206, Ormond Beach FL 32173-0206: (386) 255-8525: medoneshuttle@bellsouth.net.

Please call if you have any questions.

Sincerely

A handwritten signature in blue ink, appearing to read "Steven Jack", with a long horizontal flourish extending to the right.

Steven Jack  
Med One Shuttle, Inc.

## Carole Hinkley

---

**From:** Judy Craig <judylesliecraig@aol.com>  
**Sent:** Saturday, December 15, 2012 4:11 AM  
**To:** Carole Hinkley  
**Subject:** Re: TDLCB Membership - Renewal Notice

Dear Carole,

I would like to continue serving on the TDLCB, as I feel I can learn with and help others that are disadvantaged.

Thank You  
Judy

Judy Craig  
386-738-5781

[judylesliecraig@aol.com](mailto:judylesliecraig@aol.com)

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-----Original Message-----

From: Carole Hinkley <[CMHinkley@volusiatpo.org](mailto:CMHinkley@volusiatpo.org)>  
To: Craig, Judy <[judylesliecraig@aol.com](mailto:judylesliecraig@aol.com)>  
Sent: Mon, Dec 3, 2012 4:00 pm  
Subject: TDLCB Membership - Renewal Notice

Dear Ms. Craig, We are currently updating our files for the Transportation Disadvantaged Local Coordinating Board (TDLCB) members whose appointments to the Board will soon expire. Your membership term will be expiring on January 24, 2013. If you wish to continue serving on the Board, please submit a letter (via e-mail or U.S. Mail) of interest to staff. Your submission will be forwarded to the TPO Board for review and approval and we will notify you in writing, as soon as a final decision has been made. Thank you for your continued interest in the Transportation Disadvantaged Local Coordinating Board. Sincerely, Carole M. Hinkley Transit Planner



**Bylaws Subcommittee  
December 12, 2012  
Meeting Summary**

- Received an overview of issues to consider in the update to the TPO Bylaws including the Executive Director search process, subcommittees and the requirement to update the bylaws as part of the reapportionment process
- Discussed the need for a separate Policies and Procedures Manual and directed the Interim Executive Director to draft a list of policies and procedures that may need to be included
- Approved a motion to develop a set of policies and procedures for the TPO
- Approved a motion to recommend to the TPO Board that the Bylaws Subcommittee continue to meet in the coming months to complete a thorough update to the bylaws
- Discussed having one set of bylaws for the TPO Board and standing committees rather than separate ones
- Recommended that the Executive Director search process be included in the policies and procedures manual rather than the bylaws
- Postponed setting the next Bylaws Subcommittee meeting until the TPO Board has the opportunity to provide further direction



LEGISLATIVE ISSUES SUBCOMMITTEE  
JANUARY 7, 2013  
MEETING SUMMARY

- Discussed the intent behind adopting the TPO's Legislative Priorities and the format that should be used for each priority
- Recommended that the Volusia TPO be involved in Volusia Day in Tallahassee this year
- Reviewed the MPO Advisory Council's (MPOAC) draft 2013 Legislative Priorities and Policy Positions
- Requested representatives of Palm Coast be invited to the next Legislative Issues Subcommittee meeting to provide input regarding their city's priorities
- Agreed to postpone adopting/supporting the MPOAC's 2013 legislative priorities until they are finalized by the MPOAC; in the interim, the Legislative Issues Subcommittee will develop TPO-specific priorities to present to the TPO Board for adoption in February
- Directed subcommittee members and/or FDOT and TPO staff to research the following information and provide clarification prior to the next Legislative Issues Subcommittee meeting:
  - Volusia County's Legislative Priorities
  - Flagler County's Legislative Priorities
  - Red Light Cameras
  - Trail Funding Priorities
  - Definition of "controlled access state facilities"
- Directed TPO staff to ask local governments if they had any specific transportation issues
- Directed TPO staff to work with Mayor Pro Tem Matusick and the Bicycle & Pedestrian Advisory Committee (BPAC) to draft language concerning pedestrian safety legislative issues
- Discussed and agreed to support reform to the Consultants Competitive Negotiation Act (CCNA) Law to introduce an optional "best value" alternative

THE NEXT MEETING OF THE LEGISLATIVE ISSUES SUBCOMMITTEE WILL BE

MONDAY, FEBRUARY 4, 2013 AT 2:00 P.M.

Beverly Beach  
Daytona Beach  
Daytona Beach Shores  
DeBary

DeLand  
Deltona  
Edgewater  
Flagler Beach

Holly Hill  
Lake Helen  
New Smyrna Beach  
Oak Hill

Orange City  
Ormond Beach  
Pierson  
Ponce Inlet

Port Orange  
South Daytona  
Volusia County



**REAPPORTIONMENT SUBCOMMITTEE REPORT TO TPO BOARD  
NOVEMBER 27, 2012**

- Received an update from TPO staff regarding the meetings between staff from the TPO, FDOT, Flagler County and Palm Coast; informed that the inclusion or exclusion of Flagler County in the TPO's planning area would not affect eligibility for SCRAP and SCOP funding
- Received a presentation from Palm Coast providing an overview of the city, the proposed TPO planning area and highlights of select corridors
- Provided an overview of the activities that need to be completed as part of the transition plan to incorporate projects from within the expanded TPO planning boundaries
- Informed that a letter was received from the city of Flagler Beach withdrawing their previous request to include an additional section of the city in the TPO planning boundaries
- Received a presentation and letter from Flagler County requesting an additional month to come to an agreement with Palm Coast regarding Old Kings Road north of Matanzas Parkway and Old Kings Road south of SR 100
- Informed that staff agreed to include Colbert Lane as previously approved
- Discussed Palm Coast's request for including, and Flagler County's request for not including, Old Kings Road north of Matanzas Parkway and Old Kings Road south of SR 100 in the TPO's planning boundaries as well as funding and land uses
- Approved a motion to accommodate Flagler County's request to remove portions of the TPO planning area around Old Kings Road north of the Matanzas Woods interchange and to retain Old Kings Road south of SR 100 as previously approved; directed staff to develop a clear definition of the area for the reapportionment plan
- Approved a motion recommending to the TPO Board the inclusion of a small gap on SR 100 near Colbert Lane and a gap of I-95 north of the Volusia County line
- Provided an overview of tasks necessary to develop the draft reapportionment plan and notified that a transition plan would be provided once approval from FDOT is received
- Discussed the task of assigning TPO Board seats, rotating seats and weighted votes; TPO staff will provide population information to Reapportionment Subcommittee members
- Informed that at the next Volusia County Council meeting Council Member Northey will raise the issue regarding the number of seats they currently have on the TPO Board and the possibility of adjustments due to reapportionment
- Set the date for the next Reapportionment Subcommittee meeting for **January 14, 2013 at 12:00 noon**

**MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013**

**VI. ACTION ITEMS**

- A. REVIEW AND APPROVAL OF EXECUTIVE DIRECTOR SEARCH COMMITTEE RECOMMENDATION TO AUTHORIZE TPO CHAIRMAN AND CONSULTANT TO BEGIN NEGOTIATION OF CONTRACT WITH INTERIM EXECUTIVE DIRECTOR**

**Background Information:**

Mr. Howard Tipton, TPO Consultant, will provide an update on the recent meeting of the Executive Director Search Committee and the process that was followed in evaluating the candidates. He will also be available to answer any questions. The Executive Director Search Committee meeting summary will be provided under separate cover.

***ACTION REQUESTED:***

***MOTION TO AUTHORIZE TPO CHAIRMAN AND CONSULTANT TO BEGIN NEGOTIATION OF CONTRACT WITH INTERIM EXECUTIVE DIRECTOR***



**MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013**

**VI. ACTION ITEMS**

**B. REVIEW AND APPROVAL OF RESOLUTION 2013-01 AMENDING THE FY 2012/13-2016/17 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

**Background Information:**

FDOT has requested that the FY 2012/13 - FY 2016/17 Transportation Improvement Program (TIP) be amended to include the project development and environmental (PD&E) phase for the I-4 managed lane project between Polk County and SR 472. The design phase (PE) is already included in the TIP as FM# 4084642.

This proposed amendment also adds the 2040 Long Range Transportation Plan to the TIP reflecting the scope and funding as it appears in our adopted Unified Planning Work Program (UPWP).

***ACTION REQUESTED:***

***MOTION TO APPROVE RESOLUTION 2013-01 AMENDING THE FY 2012/13 - 2016/17 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)***

# VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

## RESOLUTION 2013-01

### RESOLUTION OF THE VOLUSIA TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FY 2012/13 TO FY 2016/17 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

---

WHEREAS, the Volusia Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and the cities of Beverly Beach and Flagler Beach in Flagler County; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, the Volusia TPO shall annually endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324, among which is the Transportation Improvement Program (TIP); and

WHEREAS, the Volusia TPO's adopted TIP is required to be consistent with the Florida Department of Transportation's adopted Five-Year Work Program; and

WHEREAS, the Florida Department of Transportation has programmed additional projects and/or project phases in the Five-Year Work Program which must now be added to the TIP for consistency;

NOW, THEREFORE, BE IT RESOLVED, by the Volusia TPO that the:

1. Volusia TPO's FY 2012/13 to FY 2016/17 TIP is hereby amended by adding new projects and/or project phases as shown in Attachment A, attached hereto and made a part of this resolution; and the
2. Chairman of the Volusia TPO (or his designee) is hereby authorized and directed to submit the FY 2012/13 to FY 2016/17 TIP as amended to the:
  - a. Florida Department of Transportation;
  - b. Federal Transit Administration (FTA) (through the Florida Department of Transportation);
  - c. Federal Highway Administration (FHWA) (through the Florida Department of Transportation); and the
  - d. Federal Aviation Administration (FAA) (through the Orlando Airport District Office).

DONE AND RESOLVED at the regular meeting of the Volusia TPO held on the 22<sup>th</sup> day of January 2013.

**VOLUSIA TRANSPORTATION PLANNING ORGANIZATION**

\_\_\_\_\_  
CITY OF DAYTONA BEACH, COMMISSIONER ROBERT GILLILAND  
CHAIRMAN, VOLUSIA TPO

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the Volusia TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Volusia TPO held on January 22, 2013.

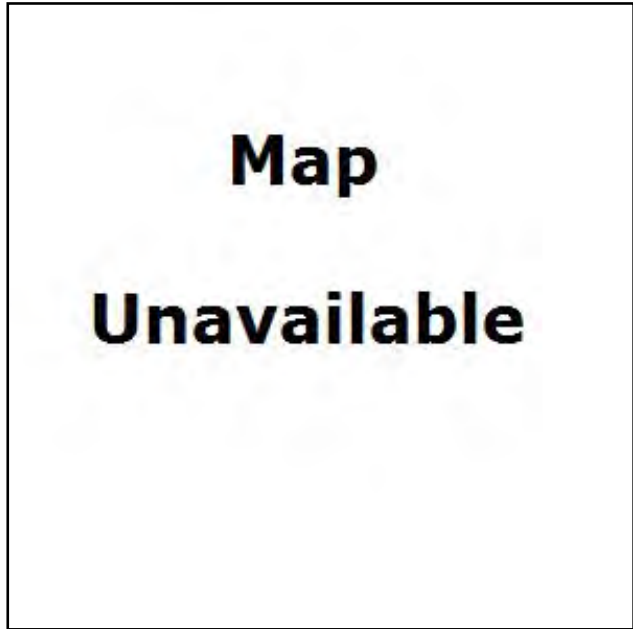
**ATTEST:**

\_\_\_\_\_  
PAMELA C. BLANKENSHIP, RECORDING SECRETARY  
VOLUSIA TRANSPORTATION PLANNING ORGANIZATION

4321001

I-4 (SR 400) Managed-Use Lanes

SIS



**Work Summary:** ADD SPECIAL USE LANE **From:** Orange/Polk County line

**To:** SR 472

**Trans System:** INTRASTATE  
INTERSTATE

**Jurisdiction:** Florida Department of Transportation

Phase	Fund Source	2012/13	2013/14	2014/15	2015/16	2016/17	Total
PD&E	NHPP	1,350,000	0	0	0	0	1,350,000
PD&E	DIOH	246,725	0	0	0	0	246,725
PD&E	DIH	22,002	0	0	0	0	22,002
PD&E	ACNP	3,000,000	0	0	0	0	3,000,000
<b>Total</b>		<b>4,618,727</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,618,727</b>

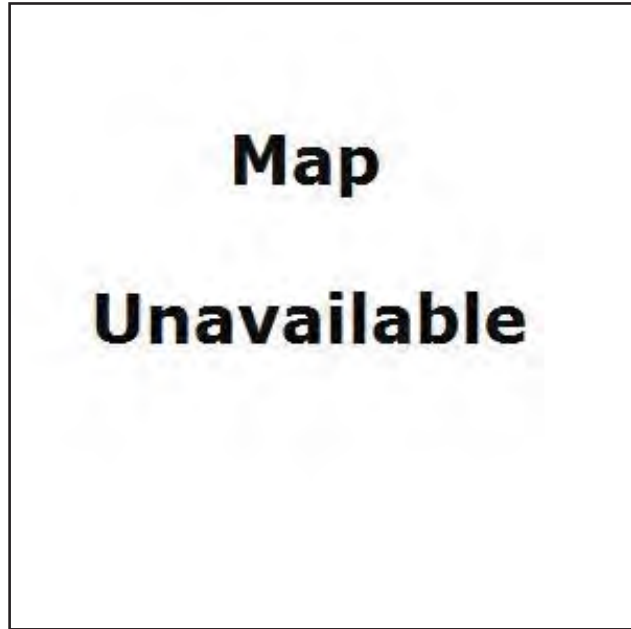
**Project Description:**

PD&E study for I-4 between the Osceola/Polk County line and SR 472 in Volusia County. Of the total 56.4 project miles, only 9.5 miles are in Volusia County. The portion in Volusia County is more particularly described as a widening to ten (10) lanes to accommodate four (4) managed-use lanes. Preliminary engineering is partially funded in FY 2012/13 through FY 2015/16 (reference FM# 4084642). Construction is anticipated in 2021-2025. Estimated total project cost is \$681,292,000 (year of expenditure). About \$20,000 had been expended in prior years. (Reference VTPO Long Range Transportation Plan, Table 8.2, pg. 121.)

4337281

**Volusia TPO 2040 Long-Range Transportation Plan**

**Non-SIS**



**Work Summary:** UPDATE

**From:** throughout VTPO Planning Area

**To:**

**Trans System:** NON-SYSTEM SPECIFIC

**Jursidiction:** Volusia TPO

Phase	Fund Source	2012/13	2013/14	2014/15	2015/16	2016/17	Total
PLN	XU (SU)	390,000	0	0	0	0	<b>390,000</b>
PLN	DIOH	26,052	0	0	0	0	<b>26,052</b>
<b>Total</b>		<b>416,052</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>416,052</b>

**Project Description:**

Development of a long-range transportation plan with a 2040 horizon year for the Volusia TPO's Planning Area. The plan will include long-range and short-range strategies/actions that lead to the development of an integrated multimodal transportation system to facilitate the safe and efficient movement of people and goods. It will be developed in accordance with the intent and requirements of the Moving Ahead for Progress in the 21st Century Act (MAP-21).

MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013

VI. ACTION ITEMS

C. REVIEW AND APPROVAL OF BYLAWS SUBCOMMITTEE RECOMMENDATION TO COMPLETE A THOROUGH UPDATE TO THE TPO BYLAWS IN THE COMING MONTHS

**Background Information:**

The Bylaws Subcommittee met on December 12, 2012 (see meeting summary included in the Consent section of the agenda). During the discussion, subcommittee members recognized the need to expand the scope of the review to include all sections of the bylaws as a result of reapportionment. Representatives from areas of the expanded TPO planning areas would be encouraged to participate in this update. The members also determined an approach that would include consolidating the bylaws for the board and standing committees and developing a separate set of policies and procedures to guide the organization.

The subcommittee is seeking approval from the TPO Board for the expanded scope of activity as well as the approach described above.

***ACTION REQUESTED:***

***MOTION TO APPROVE BYLAWS SUBCOMMITTEE RECOMMENDATION TO COMPLETE A THOROUGH UPDATE TO THE TPO BYLAWS IN THE COMING MONTHS INCLUDING THE DEVELOPMENT OF A SET OF POLICIES AND PROCEDURES FOR THE TPO***

**MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013**

**VI. ACTION ITEMS**

**D. REVIEW AND APPROVAL OF DRAFT ADJUSTED URBANIZED AREA BOUNDARIES FOR ROADWAYS SUBMITTAL TO FDOT AND FHWA**

**Background Information:**

The U.S. Bureau of Census has issued the urban area boundary maps based on the 2010 Census. Federal legislation allows for State and local officials, in cooperation and subject to approval by the Secretary of Transportation, to adjust the Census urban area boundaries outward in a manner which will provide increased flexibility to various federally aided highway and transit programs (23 USC 101(a)(36)-(37) and 49 USC 5302(a)(16)-(17)). The resulting product is generally known as the Federal Highway Administration (FHWA) adjusted urbanized boundaries. FDOT is seeking cooperation and input from the TPO and local planning partners to adjust the urban area boundaries. FHWA needs the Draft Adjusted Urbanized Boundary Map by January 2013.

On December 7 and 20, 2012 the Mobility Management Subcommittee (MMS) met and reviewed the FHWA 2010 Census Urban Area Boundaries. They discussed and reviewed the Urban Boundary Maps and took action recommending the Draft Adjusted Area Urban Boundaries for the Volusia TPO planning area. This map was presented to the TCC and CAC at the January 15, 2013 meetings. The TCC members will be providing their comments on the draft map to staff by Friday January 18, 2013. The revised draft map will be presented under separate cover.

Related to this item is the review of the Federal Functional Classification of Roadways. The designation of federal functional classification is made at least once every 10 years following the decennial census, or whenever required by federal regulation. The process groups roadways into classes, or systems, according to service characteristics in the current year, i.e., 2012. This classification determines eligibility for funding under federal-aid highway and transit programs (rural/urban local streets and rural minor collectors are not eligible for federal-aid funds). Discussion of this process will occur at the next meeting of the MMS on February 7, 2012 at 10:00 a.m. in the TPO conference room.

**Timelines:**

- Draft Adjusted Urban Area Boundary to FHWA for review in January 2013.
- Draft Functional Classification (FC) to FHWA for review in August 2013.

Finalize and sign by: October 2013

***ACTION REQUESTED:***

***MOTION TO APPROVE DRAFT ADJUSTED URBANIZED AREA BOUNDARIES FOR SUBMITTAL TO FDOT AND FHWA***

**MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013**

**VII. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**A. PRESENTATION ON VOLUSIA TPO DRAFT REAPPORTIONMENT PLAN AND SCHEDULE**

**Background Information:**

The Reapportionment Subcommittee met on January 14, 2013 to continue the review of information and discussion necessary for completing reapportionment of the Transportation Planning Organization (TPO) planning boundaries (see the meeting summary included under the Consent section of this agenda). Discussions involved the planning area boundaries, including a response recently provided by the Florida Department of Transportation (FDOT). The subcommittee also reviewed potential membership options that comply with laws restricting the TPO to 19 voting members.

An update of these activities will be provided along with information regarding the remaining activities and the estimated schedule for completion.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***



**MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013**

**VII. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS**

**B. PRESENTATION ON THE DRAFT REPORT FOR PHASE I ASSESSMENT OF US 17-92 CORRIDOR IMPROVEMENT PROGRAM (CIP)**

**Background Information:**

The Corridor Improvement Program (CIP) is outlined under Task 5.08 in the Volusia TPO's adopted Unified Planning Work Program (UPWP). In May of 2011, the TCC and CAC recommended approval of US 17-92 as one of the two corridors to be studied under this task.

Phase I - Assessment of the US 17-92 Corridor from the Seminole County line to Putnam County includes the collection and review of pertinent studies, plans and analyses that have been completed to-date. Representatives of the TPO, FDOT, Voltran and Volusia County are working closely with the staff of local jurisdictions and various stakeholders along the corridor in this assessment process. Stakeholder interviews and the data collection effort have been conducted. Projects that were identified from the complete, adopted plans, studies and reports have been identified and categorized. The results of the assessment will be presented and open for discussion. There was a workshop held Tuesday, October 9, 2012 in Deland and one on January 9, 2013 in Orange City to review the draft reports and allow for feedback. The draft report will be presented to the board members.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013

VII. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

C. PRESENTATION ON FY 2013/14 – 2017/18 FDOT TENTATIVE WORK PROGRAM

**Background Information:**

FDOT's tentative Work Program is a five-year listing of all transportation projects planned for each fiscal year and is developed by the Central Office based on the Districts' work programs. The Work Programs aids FDOT in planning projects, financial forecasting and measuring accomplishments. More information on the Work Program can be found at the following FDOT link: [www.d5wpph.com](http://www.d5wpph.com).

Mr. Jim Brown, FDOT, will give a presentation on FDOT's FY 2013/14 – 2017/18 Tentative Work Program.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013

VII. PRESENTATIONS, STATUS REPORTS, AND DISCUSSION ITEMS

D. FDOT REPORTS

**Background Information:**

Mr. Jim Brown, FDOT District 5, will be present to answer questions regarding projects on the FDOT Project Status Report and Push-Button Report.

The FDOT Project Status Report and Push-Button Report are included in the agenda packet for your review.

***ACTION REQUESTED:***

***NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE TPO BOARD***

# CONSTRUCTION STATUS REPORT

VOLUSIA COUNTY						
PROJECT STATUS REPORT AS OF						
December 16, 2012						
SR 415 from Seminole Co. Line to Reed Ellis Road						
<b>FIN #</b> 407355-3-52-01, 240216-5-52-01, & 407355-1-52-01						
<b>Contract #</b> T5415						
<b>Project Description:</b>						
Add lanes & reconstruct.						
					<b>TIME</b>	<b>COST</b>
<b>CONTRACTOR:</b>	United Infrastructure Group, Inc.	<b>LET DATE:</b>	5/23/2012	<b>ORIGINAL</b>	1100	\$32,798,973.37
<b>CCEI:</b>	AECOM	<b>NTP:</b>	7/27/2012	<b>CURRENT</b>	1103	\$32,798,973.37
<b>CONT. TYPE:</b>	CONSTRUCTION	<b>TIME BEGAN:</b>	10/1/2012	<b>ELAPSED</b>	42	\$1,937,028.36
<b>FED. AID #:</b>	N/A	<b>WORK BEGAN:</b>	10/1/2012	<b>% ORIGINAL</b>	3.8%	5.9%
<b>SECTION:</b>	79120000	<b>EST. COMPLETION:</b>	10/8/2015	<b>% TO DATE</b>	3.8%	5.9%
<b>FUND TYPE</b>		<b>CURRENT CPPR:</b>	100%	<b>LIQ. DAMAGES</b>		
Seth Simpson (407)302-6943 Office AECOM						
			<b>Phone:</b>	<b>Email:</b>		
<b>CONTRACTOR'S PROJECT MANAGER:</b>	Steve Kullman	407-377-0550 O; 803-445-0245 C	<a href="mailto:Steve.Kullman@uig.net">Steve.Kullman@uig.net</a>			
<b>CONTRACTOR'S SUPERINTENDENT:</b>	Joe Walters	407-377-0550 O; 843-415-2171 C	<a href="mailto:Joe.Walters@uig.net">Joe.Walters@uig.net</a>			
<b>SENIOR PROJECT ENGINEER:</b>	Harold Dubon, P.E.	407-302-6943 O; 407-729-7339 C	<a href="mailto:Harold.Dubon@aecom.com">Harold.Dubon@aecom.com</a>			
<b>PROJECT ADMINISTRATOR:</b>	Terry Phillips	386-943-5770 O; 386-846-4753 C	<a href="mailto:terry.phillips@dot.state.fl.us">terry.phillips@dot.state.fl.us</a>			
<b>SENIOR INSPECTOR:</b>	Frank Shaw	407-302-6943 O; 407-314-7417 C	<a href="mailto:Frank.Shaw2@aecom.com">Frank.Shaw2@aecom.com</a>			
<b>INSPECTOR:</b>	Jim Cerar	407-302-6943 O; 407-314-8931 C	<a href="mailto:James.Cerar@aecom.com">James.Cerar@aecom.com</a>			
<b>INSPECTOR:</b>	Dominic Fiandra	407-301-6943 O; 407-340-1806 C	<a href="mailto:Dominic.Fiandra@aecom.com">Dominic.Fiandra@aecom.com</a>			
<b>MAINTENANCE CONTACT:</b>	Jim Read	386-740-3406 O; 386-801-5584 C				
<b>24 HR CONTRACTOR MOT CONTACT:</b>						
WEEKLY MEETING: Tuesday 10:00 at AECOM field Office						
SR 415 from north of Reed Ellis Rd. northerly to north of Acorn Lake Rd.						
<b>FIN #</b> 407355-4-52-01						
<b>Contract #</b> T-5417						
<b>Project Description:</b>						
Adding lanes, reconstruction, milling and resurfacing, widening, drainage improvements, new traffic signals, new noise wall, and signing and pavement markings on State Road 415 from north of Reed Ellis Road northerly 5.034 miles to north of Acorn Lake Road.						
					<b>TIME</b>	<b>COST</b>
<b>CONTRACTOR:</b>	P & S Paving, Inc.	<b>LET DATE:</b>	4/25/2012	<b>ORIGINAL</b>	870	\$18,388,844.65
<b>CCEI:</b>	N/A	<b>NTP:</b>	6/28/2012	<b>CURRENT</b>	895	\$18,388,844.65
<b>CONT. TYPE:</b>	CONSTRUCTION	<b>TIME BEGAN:</b>	7/16/2012	<b>ELAPSED</b>	154	\$3,560,982.34
<b>FED. AID #:</b>	N/A	<b>WORK BEGAN:</b>	7/16/2012	<b>% ORIGINAL</b>	17.7%	19.4%
<b>SECTION:</b>	79120000	<b>EST. COMPLETION:</b>	12/20/2012	<b>% TO DATE</b>	17.2%	19.4%
<b>FUND TYPE</b>	STA	<b>CURRENT CPPR:</b>	100%	<b>LIQ. DAMAGES</b>		
Brian Davidson (386)258-7911 O; 386-566-0551 C						
			<b>Phone:</b>	<b>Email:</b>		
<b>CONTRACTOR'S PROJECT MANAGER:</b>	Brian Davidson	386-258-7911 O; 386-566-0551 C	<a href="mailto:bdavidson@pandspavinginc.com">bdavidson@pandspavinginc.com</a>			
<b>CONTRACTOR'S SUPERINTENDENT:</b>	Mike Smith	386-402-5705				
<b>RE/SENIOR PROJECT ENGINEER:</b>	Mike Ruland	386-943-5761 O; 386-956-2146 C	<a href="mailto:michael.ruland@dot.state.fl.us">michael.ruland@dot.state.fl.us</a>			
<b>PROJECT ADMINISTRATOR:</b>	Chris Nolen	386-943-5765 O; 386-846-4618 C	<a href="mailto:christopher.nolen@dot.state.fl.us">christopher.nolen@dot.state.fl.us</a>			
<b>Consultant LEAD INSPECTOR:</b>	Ray Budd (RS&H)	386-931-8354 C				
<b>INSPECTOR:</b>	Ken Laurette	386-453-3917				
<b>INSPECTOR:</b>	Jeremy Ahmann	321-281-7739				
<b>MAINTENANCE CONTACT:</b>	Jim Read	386-740-3406 O; 386-801-5584				
<b>24 HR CONTRACTOR MOT CONTACT:</b>	Mike Smith	386-402-5705				
WEEKLY MEETING: Wednesday 3:00 Daytona Construction Office.						

# CONSTRUCTION STATUS REPORT

VOLUSIA COUNTY						
PROJECT STATUS REPORT AS OF						
December 16, 2012						
I-4 from SR 44 to E of I-95						
<b>FIN #</b> 408464-1-52-01						
<b>Contract #</b> E5R16						
Design Build						
<b>Project Description:</b>						
The improvements under this contract consist of reconstruction and widening the interstate from four lanes to six lanes. Additional scope of work includes resurfacing SR 44 eastbound ramps onto SR 400 and replacement of existing US 92 ramps and ramp bridge over US 92						
					<b>TIME</b>	<b>COST</b>
<b>CONTRACTOR:</b>	Condottie/de Moya Group	<b>LET DATE:</b>	2/3/2012	<b>ORIGINAL</b>	900	\$134,462,000.00
<b>CCEI:</b>	Parsons Brinckerhoff, Inc.	<b>NTP:</b>	5/9/2012	<b>CURRENT</b>	834	\$134,462,000.00
<b>CONT. TYPE:</b>	CONSTRUCTION	<b>TIME BEGAN:</b>	5/9/2012	<b>ELAPSED</b>	222	\$31,253,307.82
<b>FED. AID #:</b>	422501	<b>WORK BEGAN:</b>	5/9/2012	<b>% ORIGINAL</b>	24.7%	23.2%
<b>SECTION:</b>	79110000	<b>EST. COMPLETION:</b>	11/8/2014	<b>% TO DATE</b>	23.8%	23.2%
<b>FUND TYPE</b>	FAO	<b>CURRENT CPPR:</b>	100%	<b>LIQ. DAMAGES</b>		
			<b>Phone:</b>		<b>Email:</b>	
<b>CONTRACTOR'S PROJECT MANAGER:</b>	Grant Cool	305-322-5597 C; 386-873-0770		<a href="mailto:grant.cool@demoya.com">grant.cool@demoya.com</a>		
<b>CONTRACTOR'S SUPERINTENDENT:</b>	Grant Cool	305-322-5597 C; 386-873-0770				
<b>SUPERVISOR:</b>	Jorge Rodriguez	305-302-6277 C				
<b>RE/SENIOR PROJECT ENGINEER:</b>	Mike Ruland	386-943-5761 O; 386-846-3931 C		<a href="mailto:michael.ruland@dot.state.fl.us">michael.ruland@dot.state.fl.us</a>		
<b>CONSTRUCTION PROJECT MANAGER:</b>	Tim Grimm	386-943-5762 O; 386-946-4149 C		<a href="mailto:tim.grimm@dot.state.fl.us">tim.grimm@dot.state.fl.us</a>		
<b>CEI SENIOR PROJECT MANAGER:</b>	Steve Wigle	407-509-8541 C ; 386-873-0772 O		<a href="mailto:wigle@pbworld.com">wigle@pbworld.com</a>		
<b>PROJECT ADMINISTRATOR:</b>	Barry Johnson	407-947-7426 C; 386-873-0772 O		<a href="mailto:johnscriba@pbworld.com">johnscriba@pbworld.com</a>		
<b>SENIOR INSPECTOR:</b>	Jay Johnson	321-229-9821				
<b>OFFICE SPECIALIST:</b>	Mike Atkins					
<b>DOT PROJECT MANAGER:</b>	Beata Stys-Palasz	386-943-5418 O				
<b>DOT DESIGN PROJECT MANAGER:</b>	Beata Stys-Palasz	386-943-5418 O				
<b>MAINTENANCE CONTACT:</b>	Jim Read	386-740-3406 O				
<b>24 HR CONTRACTOR MOT CONTACT:</b>	Grant Cool	305-322-5597 C				
<b>WEEKLY MEETING:</b> Tuesday, 1:30 at Kepler Complex.						
SR 600 (US 92) from Kepler Rd. to SR 415						
<b>FIN #</b> 422024-2-52-01, 422024-1-52-01, & 423864-1-52-01						
<b>Contract #</b> T5351						
<b>Project Description:</b>						
This project consists of concrete pavement rehabilitation and paved shoulder milling and resurfacing from Kepler Rd. east to SR 415, and 793 ft. of precast prestressed post tensioned concrete slab test site in the west bound lane. Intersection modifications at West parkway, including the removal of the flashing beacon and the construction of a signalized intersection with pedestrian features, sidewalk, gravity wall, traffic separator, pavement markings and removal, and new pavement markings.						
					<b>TIME</b>	<b>COST</b>
<b>CONTRACTOR:</b>	Superior Const. Co.	<b>LET DATE:</b>	12/8/2010	<b>ORIGINAL</b>	680	\$13,651,578.61
<b>CCEI:</b>	In House	<b>NTP:</b>	3/7/2011	<b>CURRENT</b>	818	\$14,069,511.83
<b>CONT. TYPE:</b>	CONSTRUCTION	<b>TIME BEGAN:</b>	3/21/2011	<b>ELAPSED</b>	637	\$11,837,920.39
<b>FED. AID #:</b>	4224060C	<b>WORK BEGAN:</b>	3/21/2011	<b>% ORIGINAL</b>	93.7%	86.7%
<b>SECTION:</b>	79060	<b>EST. COMPLETION:</b>	6/15/2013	<b>% TO DATE</b>	77.9%	84.1%
<b>FUND TYPE</b>	FAO	<b>CURRENT CPPR:</b>	100%	<b>LIQ. DAMAGES</b>		
			<b>Phone:</b>		<b>Email:</b>	
<b>CONTRACTOR'S PROJECT MANAGER:</b>	Jeremy Andrews	(904)292-4240 O; (904)509-0868 C		<a href="mailto:andrews@superiorfa.com">andrews@superiorfa.com</a>		
<b>CONTRACTOR'S SUPERINTENDENT:</b>	Kevin Kipta	(904)292-4240 O; (904)655-0813 C		<a href="mailto:kkipta@superiorfa.com">kkipta@superiorfa.com</a>		
<b>FOREMAN:</b>	Mundo	(904)759-2703 WC; (386)717-9532 PC				
<b>SENIOR PROJECT ENGINEER:</b>	Mike Ruland	(386)943-5761 O; (386)846-3931 C		<a href="mailto:michael.ruland@dot.state.fl.us">michael.ruland@dot.state.fl.us</a>		
<b>PROJECT ADMINISTRATOR:</b>	Terry Phillips	(386)943-5770 O; (386)846-4753 C		<a href="mailto:terry.phillips@dot.state.fl.us">terry.phillips@dot.state.fl.us</a>		
<b>LEAD INSPECTOR:</b>	Mike Sweinhagen	(386)931-1091				
<b>INSPECTOR:</b>	Jim Boyle	(407)466-7432				
<b>INSPECTOR:</b>	David Fogt	(407)466-3535				
<b>ESTIMATE &amp; LIMS:</b>	Sam Saleh	(407)467-6250				
<b>CONSTRUCTION PROJECT MANAGER:</b>	N/A					
<b>DESIGN PROJECT MANAGER:</b>	Dennisse Zornan	(386)943-5184 O				
<b>MAINTENANCE CONTACT:</b>	Jim Read	(386)740-3406 O; (386)801-5584		<a href="mailto:james.read@dot.state.fl.us">james.read@dot.state.fl.us</a>		
<b>24 HR CONTRACTOR MOT CONTACT:</b>	Mundo	(904)759-2703 WC; (386)717-9532 PC				
<b>BI-WEEKLY MEETING:</b> Monday 10:00 Daytona Construction Office or in the Field on jobsite.						

# CONSTRUCTION STATUS REPORT

VOLUSIA COUNTY						
PROJECT STATUS REPORT AS OF						
December 16, 2012						
SR 5 (US 1) Bridge #790004 & 790087 Oak Hill						
<b>FIN #</b>		<b>427566-1-52-01</b>				
<b>Contract #</b>		<b>E5R42</b>				
<b>Project Description:</b>						
Paint, slope repair.						
					<b>TIME</b>	<b>COST</b>
<b>CONTRACTOR:</b>	Sieg & Ambachtsheer, Inc.	<b>LET DATE:</b>	4/3/2012	<b>ORIGINAL</b>	149	\$522,380.00
<b>CCEI:</b>	N/A	<b>NTP:</b>	6/27/2012	<b>CURRENT</b>	159	\$522,380.00
<b>CONT. TYPE:</b>	CONSTRUCTION	<b>TIME BEGAN:</b>	9/10/2012	<b>ELAPSED</b>	98	\$275,484.20
<b>FED. AID #:</b>	N/A	<b>WORK BEGAN:</b>	9/11/2012	<b>% ORIGINAL</b>	65.8%	52.7%
<b>SECTION:</b>	79010000	<b>EST. COMPLETION:</b>	2/13/2013	<b>% TO DATE</b>	61.6%	52.7%
<b>FUND TYPE</b>	STA	<b>CURRENT CPPR:</b>	100%	<b>LIQ. DAMAGES</b>		
		Lisa Taylor		386)775-3835 O;	<a href="mailto:lisa.taylor@cfi.fl.com">lisa.taylor@cfi.fl.com</a>	
				Phone:	Email:	
<b>CONTRACTOR'S PROJECT MANAGER:</b>	Mike Arnold	(386)804-1610 C				
<b>CONTRACTOR'S SUPERINTENDENT:</b>	Richard Dean	(386)663-5155 C				
<b>CONTRACTOR'S PROJECT FOREMAN:</b>	Charles Watson	(386)804-1611 C				
<b>SENIOR PROJECT ENGINEER:</b>	Mike Ruland	(386)943-5761 O; (386)846-3931 C		<a href="mailto:michael.ruland@dot.state.fl.us">michael.ruland@dot.state.fl.us</a>		
<b>PROJECT ADMINISTRATOR:</b>	Dwight Grube	(386)943-5768 O; (386)846-4587 C		<a href="mailto:dwight.grube@dot.state.fl.us">dwight.grube@dot.state.fl.us</a>		
<b>LEAD INSPECTOR:</b>	Ken Tomory	(386)943-5777 O; (386)527-3832 C				
<b>DESIGN PROJECT MANAGER:</b>	Al Neuman	(386)740-3466 O;		<a href="mailto:albert.newman@dot.state.fl.us">albert.newman@dot.state.fl.us</a>		
<b>MAINTENANCE CONTACT:</b>	Chris Eckert	(386)740-3463 O; (386)801-5505 C				
<b>24 HR CONTRACTOR MOT CONTACT:</b>	Pete Ambachtsheer	(386)804-1607 C				
<b>BI-WEEKLY MEETING:</b> Wednesday 9:00 on site.						
ISB (US 92) Mast Arm Project						
<b>FIN #</b>		<b>430178-2-52-01</b>				
<b>Contract #</b>		<b>E6N54</b>				
<b>Project Description:</b>						
Design-Build Contract						
SR 600 (US92) from I-95 NB off ramp to Palmetto Avenue, intersection improvement						
					<b>TIME</b>	<b>COST</b>
<b>CONTRACTOR:</b>	Chinchor Electric, Inc.	<b>LET DATE:</b>	1/30/2012	<b>ORIGINAL</b>	400	\$2,491,385.73
<b>CCEI:</b>	NA	<b>NTP:</b>	5/25/2012	<b>CURRENT</b>	418	\$2,491,385.73
<b>CONT. TYPE:</b>	Construction	<b>TIME BEGAN:</b>	5/25/2012	<b>ELAPSED</b>	171	\$496,237.78
<b>FED. AID #:</b>	3441027P	<b>WORK BEGAN:</b>	9/10/2012	<b>% ORIGINAL</b>	42.8%	19.9%
<b>SECTION:</b>	79060000	<b>EST. COMPLETION:</b>	7/16/2013	<b>% TO DATE</b>	40.9%	19.9%
<b>FUND TYPE</b>	EXO	<b>CURRENT CPPR:</b>	100%	<b>LIQ. DAMAGES</b>		
		Jeff Solts		904-509-0015 C;	<a href="mailto:jsolts@chinchoelectnc.com">jsolts@chinchoelectnc.com</a>	
				Phone:	Email:	
<b>CONTRACTOR'S PROJECT MANAGER:</b>	Brian Silva	321-229-6540 C				
<b>CONTRACTOR'S SUPERINTENDENT:</b>	Jim Zabele	386-561-0165 C				
<b>SENIOR PROJECT ENGINEER:</b>	Mike Ruland	386-943-5761 O; 386-846-3931 C		<a href="mailto:michael.ruland@dot.state.fl.us">michael.ruland@dot.state.fl.us</a>		
<b>PROJECT ADMINISTRATOR:</b>	Tim Grimm	386-943-5762 O; 386-946-4149 C		<a href="mailto:tim.grimm@dot.state.fl.us">tim.grimm@dot.state.fl.us</a>		
<b>LEAD INSPECTOR:</b>	Earl Hollister	321-229-6540				
<b>MAINTENANCE CONTACT:</b>	Jim Read	386-740-3406 O; 386-801-5584 C		<a href="mailto:james.read@dot.state.fl.us">james.read@dot.state.fl.us</a>		
<b>24 HR CONTRACTOR MOT CONTACT:</b>						
<b>Weekly Meeting:</b> Tuesday 9:00 am on site.						

# CONSTRUCTION STATUS REPORT

VOLUSIA COUNTY						
PROJECT STATUS REPORT AS OF						
December 16, 2012						
3 Locations in Volusia County						
Nova Canal, desilt box culverts						
<b>FIN # 427986-1-72-04</b>						
<b>Contract # E5Q27</b>						
<b>Project Description:</b>						
Desilt Nova Canal box culverts.						
					<b>TIME</b>	<b>COST</b>
CONTRACTOR:	Proshot Concrete, Inc.	LET DATE:	5/1/2012	ORIGINAL	280	\$822,438.00
CCEI:	N/A	NTP:	1/26/2012	CURRENT	291	\$822,438.00
CONT. TYPE:	MAINTENANCE	TIME BEGAN:	7/27/2012	ELAPSED	143	\$258,533.36
FED. AID #:	N/A	WORK BEGAN:	7/31/2012	% ORIGINAL	51.1%	31.4%
SECTION:	79/Volusia	EST. COMPLETION:	5/9/2013	% TO DATE	49.1%	31.4%
FUND TYPE		CURRENT CPPR:	N/A	LIQ. DAMAGES		
			<b>Phone:</b>		<b>Email:</b>	
CONTRACTOR'S PROJECT MANAGER:	Bill Morris		(256)483-9092		<a href="mailto:billm@proshotconcrete.com">billm@proshotconcrete.com</a>	
CONTRACTOR'S SUPERINTENDENT:	Jeremy Simpson		(256)627-0280			
SENIOR PROJECT ENGINEER:	Mike Ruland		(386)943-5761 O; (386)846-3931 C		<a href="mailto:michael.ruland@dot.state.fl.us">michael.ruland@dot.state.fl.us</a>	
PROJECT ADMINISTRATOR:	Alan Fisher		(386)943-5767 O; (386)846-3862 C		<a href="mailto:alan.fisher@dot.state.fl.us">alan.fisher@dot.state.fl.us</a>	
INSPECTOR:	Joe Jerkins		(386)943-5777 O; (386)846-4187 C			
INSPECTOR:	Ralph Conner		(376)943-5777 O; (386)527-3831 C			
MAINTENANCE CONTACT:	Jim Read		(386)740-3406 O; (386)801-5584		<a href="mailto:james.read@dot.state.fl.us">james.read@dot.state.fl.us</a>	
24 HR CONTRACTOR MOT CONTACT:	Jeremy Simpson		(256)627-0280			
<b>Meeting:</b>						
US1 (Ridgewood Ave.) from Fleming Ave. to Big Tree						
<b>FIN # 427986-1-72-06</b>						
<b>Contract # E5Q61</b>						
<b>Project Description:</b>						
Lining all storm drain pipes and rehabilitating all drainage structures in the FDOT rights-of-way on US 1 from Fleming Ave. in Port Orange to Big Tree Rd. in South Daytona.						
					<b>TIME</b>	<b>COST</b>
CONTRACTOR:	Insituform Technologies LLC	LET DATE:	6/5/2012	ORIGINAL	180	\$1,715,626.70
CCEI:	N/A	NTP:	8/23/2012	CURRENT	185	\$1,715,626.70
CONT. TYPE:	MAINTENANCE	TIME BEGAN:	9/7/2012	ELAPSED	101	\$374,439.10
FED. AID #:	N/A	WORK BEGAN:	9/17/2012	% ORIGINAL	56.1%	21.8%
SECTION:	79/Volusia	EST. COMPLETION:	3/7/2013	% TO DATE	54.6%	21.8%
FUND TYPE		CURRENT CPPR:	N/A	LIQ. DAMAGES		
			<b>Phone:</b>		<b>Email:</b>	
CONTRACTOR'S PROJECT MANAGER:	Brandt Curvel		(904)838-0090		<a href="mailto:bcurvel@insituform.com">bcurvel@insituform.com</a>	
CONTRACTOR'S SUPERINTENDENT:	Al Yeomans		(904)838-9832			
SENIOR PROJECT ENGINEER:	Mike Ruland		(386)943-5761 O; (386)846-3931 C		<a href="mailto:michael.ruland@dot.state.fl.us">michael.ruland@dot.state.fl.us</a>	
PROJECT ADMINISTRATOR:	Alan Fisher		(386)943-5767 O; (386)846-3862 C		<a href="mailto:alan.fisher@dot.state.fl.us">alan.fisher@dot.state.fl.us</a>	
INSPECTOR:	Joe Jerkins		(386)943-5777 O; (386)846-4187 C			
INSPECTOR:	Ralph Conner		(376)943-5777 O; (386)527-3831 C			
MAINTENANCE CONTACT:	Jim Read		(386)740-3406 O; (386)801-5584		<a href="mailto:james.read@dot.state.fl.us">james.read@dot.state.fl.us</a>	
24 HR CONTRACTOR MOT CONTACT:	Al Yeomans		(904)838-9832			
<b>BI Weekly Meeting: Wednesday 9:00 Daytona Construction.</b>						

# CONSTRUCTION STATUS REPORT

VOLUSIA COUNTY						
PROJECT STATUS REPORT AS OF						
December 16, 2012						
Pipe Desilt & Video						
Fin # 429179-1-72-01						
Contract # E5P93						
Project Description:						
Pipe desilt and joint repairs at SR-441, SR-430, SR-483, & SR-421.						
					TIME	COST
CONTRACTOR:	Vac Vision Environmental	LET DATE:	3/6/2012	ORIGINAL	250	\$257,772.80
CCEI:	N/A	NTP:	4/26/2012	CURRENT	266	\$265,278.76
CONT. TYPE:	MAINTENANCE	TIME BEGAN:	5/14/2012	ELAPSED	217	\$139,293.92
FED. AID #:	N/A	WORK BEGAN:	5/14/2012	% ORIGINAL	86.8%	54.0%
SECTION:	79/Volusia	EST. COMPLETION:	1/30/2013	% TO DATE	81.6%	52.5%
FUND TYPE		CURRENT CPPR:	N/A	LIQ. DAMAGES		
			Phone:		Email:	
CONTRACTOR'S PROJECT MANAGER:	Ben Roese		(813)918-0439 O;		<a href="mailto:benroese@vac-vision.com">benroese@vac-vision.com</a>	
CONTRACTOR'S SUPERINTENDENT:	Bill Roese		(813)489-3108 O;		<a href="mailto:broese@vac-vision.com">broese@vac-vision.com</a>	
SENIOR PROJECT ENGINEER:	Mike Ruland		(386)943-5761 O; (386)846-3931 C		<a href="mailto:michael.ruland@state.fl.us">michael.ruland@state.fl.us</a>	
PROJECT ADMINISTRATOR:	Alan Fisher		(386)943-5767 O; (386)846-3862 C		<a href="mailto:alan.fisher@dot.state.fl.us">alan.fisher@dot.state.fl.us</a>	
LEAD INSPECTOR:	Joe Jerkins		(386)943-5777 O; (386)846-4187 C			
MAINTENANCE CONTACT:	Jim Read		(386)740-3406 O; (386)801-5584		<a href="mailto:james.read@dot.state.fl.us">james.read@dot.state.fl.us</a>	
24 HR CONTRACTOR MOT CONTACT:	Ron Rakes		(813)793-1516			
BI Weekly Meeting: Wednesday 9:00 Daytona Construction.						



**Push Button Project List  
Volusia County  
January 2013**

Push Button Project List										
Volusia County										
COUNTY	SECTION	MP	STATE RD	LIMITS	PROJECT DESCRIPTION	EOR	PROJECT PHASE	WORK ORDER SENT	EST. CONST. COMPLETE	CONTR.
Volusia	79010	28.371	US 1	Venture Dr	Replace Concrete Strain Pole	TEDS	On Hold / In Design			
Volusia	79160	4.591	15A	CR 92	Add Pedestrian features on the south leg of intersection	ASPIREON	In Design			
Volusia	79180	2.500	A1A	Publix/Oceans	Pedestrian Island	STROZ	In Design			
Volusia	79190	7.124	5A	Bellevue Ave	Add Pedestrian Features to the north leg of intersection	TEDS	Design Complete			
Volusia	79181	2.500	472	Driveway 1000' West of CR 4101	U-Turn apron on the south side of SR 472	STROZ	Design Complete	11/7/12	1/10/13	P & S

**MEETING SUMMARY  
(TPO BOARD)  
JANUARY 22, 2013**

**VIII. EXECUTIVE DIRECTOR'S REPORT**

- ® Volusia TPO Board Retreat – February 8, 2013

**IX. VOLUSIA TPO MEMBER COMMENTS**

**X. INFORMATION ITEMS**

- ® Citizens' Advisory Committee Attendance Record – 2012
- ® Technical Coordinating Committee Attendance Report – 2012
- ® Bicycle/Pedestrian Advisory Committee Attendance Record – 2012
- ® 2013 Project Priority Process Schedule
- ® 2013 Volusia TPO Board Retreat Flyer

**XI. ADJOURNMENT**

**Please note that the next TPO Board meeting will be February 26, 2013**

# TCC Attendance Record 2012

Name	17-Jan	21-Feb	15-Mar	17-Apr	15-May	26-Jun	17-Jul	21-Aug	18-Sep	16-Oct	20-Nov	18-Dec	Notes
Fred Ferrell	x	x	x	x	x	c. Walsh	M	x	x	x	x	M	Daytona Beach (appt. 11/08)
Pedro Leon	x	x	x	x	x	x	E	x	x	x	x	E	Daytona Beach Airport (appt. 0 (07/11)
Stewart Cruz	exc	abs	x	exc	x	exc	E	x	x	x	exc	E	Daytona Beach Shores (appt. 10/04)
Mike Holmes	x	x	abs	x	x	x	T	x	exc	x	x	T	DeLand (appt. 09/98)
Ron Paradise	x	x	x	x	x	x	I	x	x	x	x	I	Deltona (appt. 11/09)
Rebecca Hammock	x	x	exc	x	exc	exc	N	x	x	x	exc	N	DeBary (appt. 06/10)
Darren Lear (Chairman)	x	exc.	x	x	x	x	G	x	x	x	x	G	Edgewater (appt. 10/99)
Chad Lingenfelter	x	x	x	x	x	x		x	x	x	x		Flagler Beach (appt. 8/11)
Tom Harowski	x	x	x	x	x	x	C	x	x	x	x	C	Holly Hill (appt. 01/11)
Gail Henrikson	x	x	x	x	x	x	A	x	exc	x	x	A	New Smyrna Beach (appt. 12/07)
Don Findell	x	exc.	x	x	exc	exc	N	exc	exc	abs	abs	N	Lake Helen (appt. 10/97)
Ric Goss	x	x	x	x	x	x	C	x	x	x	x	C	Ormond Beach (appt. 11/07)
Jim Kerr	x	x	x	x	x	x	E	W. Hickey	x	x	x	E	Orange City (appt. 06/00)
Jim Smith	abs.	Phone	x	x	exc	x	L	x	x	x	exc	L	Pierson (appt. 05/09)
Clay Ervin (Vice Chair)	x	x	x	x	x	x	L	x	x	x	x	L	Ponce Inlet (appt. 8/11)
Bill McCord	x	x	x	x	x	x	E	x	x	x	x	E	Port Orange (appt. 11/08 )
John Dillard	x	x	x	x	x	x	D	x	x	abs	x	D	South Daytona (appt. 12/03)
Jon Cheney	x	x	M.Winsett	M.Winsett	x	x		x	M.Winsett	x	x		V.C. Traffic Engineering (appt. 04/99)
Marian Ridgeway	x	x	exc	x	x	x		x	exc	H. LaValley	x		Volusia County Schools(appt. 11/98)
Heather Blanck	x	x	x	x	x	x		x	x	x	x		Votran (appt. 01/07)
Larry LaHue	exc	x	x	x	R. Moore	x		x	P. White	x	x		V.C. Emergency Management (appt. 01/04)
Jim Brown											x		FDOT (appt. 11/12)
Lois Bollenback (non-voting)						x		x	x	x	x		Volusia TPO
<b><u>Vacancies</u></b>													
Oak Hill													
Beverly Beach													
QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y		

## CAC Attendance Record 2012

<i>Name</i>	<i>17-Jan</i>	<i>21-Feb</i>	<i>20-Mar</i>	<i>17-Apr</i>	<i>15-May</i>	<i>19-Jun</i>	<i>17-Jul</i>	<i>21-Aug</i>	<i>18-Sep</i>	<i>16-Oct</i>	<i>20-Nov</i>	<i>18-Dec</i>	<i>Notes</i>
Donald Smart	x	x	x	x	x	x	M	x	x	x	x	M	Daytona Beach (appt. 1/06)
Richard Gailey	x	x	x	exc	x	x	E	x	x	x	x	E	DeBary (appt. 6/10)
Janet Deyette	x	x	x	exc	x	exc	E	x	x	x	x	E	Deltona (appt. 11/10)
Bliss Jamison	x	x	x	x	x	abs	T	x	x	abs	exc	T	Edgewater (appt. 1/11)
Richard Belhumeur							I	x	x	x	abs	I	Flagler Beach (appt 7/12)
Gilles Blais ( <i>Vice Chairman</i> )	x	x	x	x	x	x	N	x	x	x	x	N	Holly Hill (appt. 11/07)
Jacob Sachs	exc.	x	x	x	x	x	G	x	x	x	x	G	New Smyrna Beach (appt. 03/11)
Bob Storke	x	x	x	x	x	x		x	x	x	x		Orange City (appt. 1/08)
Peter Hauser	x	x	x	x	x	x	C	abs	exc	abs	abs	C	Ormond Beach (appt. 5/04)
Susan Elliott	x	x	x	x	exc	x	A	x	x	x	exc	A	Pierson (appt. 3/06)
Nancy Epps				abs	x	x	N	x	x	x	x	N	Ponce Inlet (appt. 4/12)
Bobby Ball	x	x	exc	exc	x	x	C	x	x	x	x	C	Port Orange (appt. 12/02)
Lary Galphin	x	exc.	x	x	exc	exc	E	abs	x	x	exc	E	Volusia County D-3 (appt. 4/07) (Alexander)
Nadine Collard	exc.	exc.	exc	x	x	exc	L	x	exc	exc	x	L	Volusia County D-5 (appt. 9/09)(Northey)
Dan D'Antonio ( <i>Chairman</i> )	x	x	x	x	x	x	L	x	x	x	x	L	Volusia County D-2 (appt. 4/09)(Wagner)
Tomm Friend	exc.	exc.	x	x	x	abs	E	x	abs	exc	x	E	Volusia County Chair (appt. 8/07) (Bruno)
Judy Craig	x	x	x	x	x	x	D	x	x	exc	x	D	Volusia County D-1 (appt. 5/11) (Kelly)
Heather Blanck	abs.	x	x	x	x	x		x	x	x	x		Votran (appt. 1/07)
Jim Brown (non-voting)						x					x		FDOT (appt. 11/12)
Melissa Winsett (non-voting)	x	x	x	x	x	x		x	x	x	x		Volusia Co Traffic Eng. (appt 10/11)
Lois Bollenback (non-voting)						x		x	x	x	x		Volusia TPO
<u><b>Vacancies</b></u>													
Deland													
Volusia County At-Large (Cusack)													
Lake Helen													
Oak Hill													
Beverly Beach													
South Daytona													
<b>QUORUM</b>	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y		

## BPAC Attendance Record 2013

Name	09-Jan	13-Feb	13-Mar	10-Apr	08-May	12-Jun	10-Jul	14-Aug	11-Sep	09-Oct	13-Nov	11-Dec	Notes
Holly Idler	x												Daytona Beach (appt. 3/12)
John Schmitz	x												Daytona Beach Shores (appt. 8/12)
Rani Merens	x												DeBary (appt. 3/06)
Tim Bustos/Ted Wendler	x												DeLand (appt. 05/11) (alternate appt. 10/11)
Scott Leisen	abs												Deltona (appt. 12/12)
Michelle Grenham	x												Edgewater (appt. 1/08)
Sandra Mason	x												Flagler Beach (appt. 07/12)
Nick Mostert	x												Holly Hill (appt. 1/12)
Bob Storke (Vice Chairman)	x												Orange City (appt. 12/07)
Jim Mascola	abs												Ormond Beach (appt. 4/12)
Phyllis Campbell	x												Ponce Inlet (appt. 11/06)
Colleen Nicoulin	exc												Port Orange (appt. 7/11)
Bill Pouzar	x												Volusia County (appt. 12/10) D-5 (Northey)
A.J. Devies	x												Volusia County (appt. 1/06) D-2 (Wagner)
Roy Walters/Jason Aufdenberg	exc												Volusia County At-Large (appt. 03/05) (alt appt 07/12)
Mike Chuven (Chairman)	x												Volusia County Council Chair (appt 4/11) (Bruno)
Kevin Phelps	x												Volusia County (appt. 11/15/12) D-1 (Kelly)
<b><u>NON-VOTING MEMBERS</u></b>													
Melissa Winsett	x												Volusia County Traffic Engineering
Amanda Vandermaelen	exc												V.C. Parks, Recreation & Culture (appt. 03/12)
Bill McCord	x												Large City - Port Orange (appt. 4/12)
Wendy Hickey	exc												Small City - Orange City
Helen LaValley	x												Volusia County School District (appt. 06/12)
Heather Blanck/Bob Davenport	x												Votran
Joan Carter	x												FDOT
<b><u>Vacancies</u></b>													
Beverly Beach													
Lake Helen													
New Smyrna Beach													
Oak Hill													
Pierson													
South Daytona													
Volusia County													
<b>QUORUM</b>	<b>Y</b>												



## 2013 Priority Project Process Schedule

### February 2013

- TPO staff issues call for new projects – application packets sent out to all interested parties (Monday, February 4).
- Except as noted below, local governments are NOT required to submit a new application for a candidate project already on one of the VTPO's Priority Project lists. However, if a local government would like for its project(s) to remain on a list for funding, that local government must submit a letter to the VTPO reaffirming its support for the project(s). Candidate projects on the list of projects ready for Feasibility Study will not be moved to the list of projects ready for Project Implementation until a Feasibility Study has been completed AND the local government has submitted an application for Project Implementation to the VTPO.
- TPO staff hosts workshops with local governments to discuss the Priority Project process and application requirements: East Volusia and West Volusia (tentatively scheduled February 21/22, times and locations to be determined).

### April 2013

- **Deadline** to submit Priority Project applications and/or letters of support for “candidate project(s)” 5:00 p.m. Friday, April 12, 2013.
- BPAC Project Review Subcommittee meets to rank XU Bicycle/Pedestrian projects (Wednesday, April 24).
- TIP Subcommittee (TCC/CAC/BPAC) meets to rank Traffic Ops/ITS/Safety & Transportation Alternatives projects (Thursday, April 25).

### May 2013

- BPAC 1<sup>st</sup> review of draft XU Bicycle/Pedestrian & Transportation Alternatives Priority Project Lists (Wednesday, May 8)
- CAC 1<sup>st</sup> review of Traffic Ops/ITS/Safety & Transportation Alternatives Priority Project Lists (Tuesday, May 21)
- TCC 1<sup>st</sup> review of draft Traffic Ops/ITS/Safety & Transportation Alternatives Priority Project Lists (Tuesday, May 21)

### June 2013

- BPAC 2<sup>nd</sup> review of draft XU Bicycle/Pedestrian & Transportation Alternatives Priority Project Lists (Wednesday, June 12)
- CAC 2<sup>nd</sup> review of draft Traffic Ops/ITS/Safety & Transportation Alternatives Priority Project Lists (Tuesday, June 18)
- TCC 2<sup>nd</sup> review of draft Traffic Ops/ITS/Safety & Transportation Alternatives Priority Project Lists (Tuesday, June 18)
- TPO 1<sup>st</sup> review of draft Priority Project Lists (Tuesday, June 25)

### July 2013

- 30-day public notice for public to review the draft Priority Project Lists (Friday, July 26)

### August 2013

- TPO Board holds a Public Hearing on the Draft Priority Project Lists (Tuesday, August 27)
- TPO Board adopts Priority Project Lists (Tuesday, August 27)
- TPO staff compiles all of the prioritization process information (including the adopted priority lists and project scopes) and transmits this information to FDOT prior to the October 1, 2013 deadline



**SAVE THE DATE**

**Friday**

**February 8, 2013**

Please mark your calendar for the annual  
**Volusia TPO Board Retreat**

**Additional Information will be provided at a later date.**