

**Technical Coordinating Committee (TCC)  
Meeting Minutes  
January 21, 2020**

**TCC Members Present:**

Rodney Lucas  
Andrew Holmes  
Arlene Smith  
Ron Paradise  
Darren Lear  
Brian Walker  
Rebecca Witte  
Kyle Fegley  
Becky Mendez, Vice Chairperson  
Shawn Finley  
Jose Papa, Chairperson  
Mark Karet  
Aref Joulani  
Tim Burman  
Frank Alvarez  
Eric Kozielski  
Melissa Winsett  
Edie Biro  
Vickie Wyche (non-voting advisor)

**TCC Members Absent:**

Stewart Cruz  
Matt Boerger  
Mike Holmes (excused)  
Larry Newsom  
Faith Alkhatib  
Brian Peek  
Lauren Possinger

**Others Present:**

Debbie Stewart, Recording Secretary  
Colleen Nicoulin  
Lois Bollenback  
Stephan Harris  
Crystal Mercedes  
Tony Nosse  
Kellie Smith  
Jim Wood

**Representing:**

Bunnell  
Daytona Beach  
Daytona Beach Int'l Airport  
Deltona  
Edgewater  
Holly Hill  
Lake Helen  
New Smyrna Beach  
Orange City  
Ormond Beach  
Palm Coast  
Pierson  
Ponce Inlet  
Port Orange  
Votran  
Volusia County School District  
V.C. Traffic Engineering  
Votran  
FDOT District 5

**Representing:**

Daytona Beach Shores  
DeBary  
DeLand  
Flagler Beach  
F.C. Traffic Engineering  
South Daytona  
V.C. Emergency Management

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
FDOT  
FDOT  
Kimley-Horn, Inc.

**I. Call to Order / Roll Call / Determination of Quorum**

Chairperson Papa called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:02 p.m. The roll was called and it was determined that a quorum was present.

**II. Press/Citizen Comments**

There were no press/citizen comments.

### III. Action Items

#### A. Review and Approval of November 19, 2019 TCC Meeting Minutes

**MOTION:** *A motion was made by Mr. Lear to approve the November 19, 2019 TCC meeting minutes. The motion was seconded by Mr. Walker and carried unanimously.*

#### B. Review and Recommend Approval of Resolution 2020-## Supporting Alternative 3 (Partial Cloverleaf #2) of the I-95 and Pioneer Trail Project Development and Environment (PD&E) Study

Ms. Nicoulin stated FDOT gave a presentation in November on the project development and environment (PD&E) study at I-95 and Pioneer Trail. They presented three alternatives for the interchange as well as the no-build scenario and discussed the pros and cons of each. A similar presentation was also given to the TPO Board in November; the TPO Board directed staff to draft a resolution of support for Alternative 3 (partial cloverleaf #2) as the most viable alternative for this interchange. This alternative was also identified as having the most public support.

**MOTION:** *A motion was made by Mr. Lear to recommend approval of Resolution 2020-## supporting Alternative 3 (Partial Cloverleaf #2) of the I-95 and Pioneer Trail Project Development and Environment (PD&E) Study. The motion was seconded by Mr. Holmes and passed unanimously.*

### IV. Presentation Items

#### A. Presentation and Discussion of the Development of the 2045 Long Range Transportation Plan (LRTP)

Mr. Jim Wood, Kimley-Horn, stated the revenue forecast is developed to define funding that will be reasonably available as the needs are developed and projects are selected for the Long Range Transportation Plan (LRTP). The revenue forecast encompasses state, federal and local sources and represents years 2026 through 2045. It is created by FDOT and provides a consistent forecasting pattern for revenues used by all MPOs throughout the state. He reviewed the projected state and federal revenues and explained how the forecast revenues were developed. He reviewed the Strategic Intermodal System (SIS) projects included in FDOT's cost feasible plan and explained the difference between the 2040 LRTP and 2045 LRTP. There is a much more optimistic forecast for the 2045 than for the 2040 that was developed as we were coming out of a recession. As part of the 2045 LRTP, the TPO will be looking at funding scenarios above and below the 2045 estimate. They realize there may be limitations to the forecast because of the effect of electric vehicles and other issues that can change revenues; however, it is important to be consistent in the overall approach.

#### B. Presentation and Discussion of Planning Projects Under Consideration for the Two-Year Fiscal Year (FY) 2020/21 and 2021/22 Unified Planning Work Program (UPWP)

Ms. Bollenback stated the Unified Planning Work Program (UPWP) is the two-year plan of projects that TPO staff follows. The TPO receives funding from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) as well as state, local and SU funding. The TPO considers the available funding and identifies projects to undertake over a two-year period. Three tasks are being removed; that work is being consolidated into other tasks already on the list. This is being done because FDOT has requested the MPOs condense the UPWPs to have them be more straightforward and less complicated. She reviewed the funding for year one and year two and explained the recommended tasks and deliverables in the UPWP. She explained de-obligation which is when funds not spent in the existing UPWP are released to be included in the next UPWP. She reviewed the tasks and deliverables including tasks that must be done annually and other tasks the TPO is proposing to undertake. Under Task 1.01, General Administration, staff will develop a grant resource list; a detailed spreadsheet of grant opportunities. The TPO is also proposing to do a benchmarking activity for the UPWP and Transportation Improvement Program (TIP) to see what other MPOs are doing around the state and before and after studies for specific projects to see if they were effective.



Mr. Karet referred to the deliverable to “continue facility upgrades” under the General Administration and Program Support task and asked what those would be.

Ms. Bollenback replied the TPO signed a ten-year lease last year and updated the conference room; now the individual offices, bathrooms and breakroom are being updated.

Mr. Walker asked if the grant funding resource list mentioned would be available on the TPO website.

Ms. Bollenback replied it will be an ongoing report but it can be made available.

Ms. Mendez referred to the General Planning Studies and Project Support task and the deliverable to “continue to monitor and provide input on the proposed Local Agency Program (LAP) policy for FDOT D-5 and asked if it is known what the changes are or if the policy was going to go away.

Ms. Wyche replied there is an online forum being held February 6, 2020; attendees must register online.

Ms. Bollenback stated the TPO would send the information regarding the LAP forum out again. She has not seen an updated draft of the policy yet.

Ms. Kellie Smith, FDOT, replied they hope to have it available this week so everyone can review it prior to the forum on February 6, 2020.

Ms. Bollenback continued to review the revenue forecast for bicycle/pedestrian and the tasks and deliverables; she also explained the transit revenue forecast and the tasks and deliverables for transit. Both Volusia County and Flagler County are updating their Transit Development Plans (TDP) which is similar to the LRTP but for ten years. This will be back next month for a recommendation of approval; a full draft must be submitted to FDOT for review by March 15, 2020 which will then be adopted in May and become effective July 1, 2020. If members have any suggestions they should submit them by next month.

**C. Presentation and Discussion of Updated Safety Data and Targets**

Ms. Mercedes gave a PowerPoint presentation of updated safety data and transportation performance measure targets for 2020. She reviewed the number of fatalities, serious injuries, and non-motorized fatalities and serious injuries for the last five years of data (from Signal 4 Analytics) of crashes with which the five-year rolling average was calculated. The safety performance targets for 2020 are based on a 2% reduction of crashes for our planning area.

Mr. Karet asked if the data was for the entire area.

Ms. Mercedes replied it is for the R2CTPO planning area including all of Volusia County and urbanized Flagler County.

**D. FDOT Report**

The FDOT report was provided in the agenda. Ms. Wyche reminded members to register online for the February 6, 2020 LAP forum; it will be held from 1:30 pm to 4:30 pm. She announced a public meeting on February 4, 2020 from 5:00 pm to 7:00 pm at the Sanborn Center in DeLand regarding the improvements on Woodland Boulevard and a public meeting regarding improvements at International Speedway Boulevard and SR A1A on March 31, 2020 at the Midtown Cultural and Educational Gymnasium from 5:30 pm to 7:30 pm.

**E. Volusia and Flagler County Construction Reports**

The Volusia and Flagler County Construction Reports were provided in the agenda.

Ms. Winsett stated Volusia County is moving into construction on two projects that have been on the list for a long time; 10<sup>th</sup> Street in New Smyrna Beach and Howland Boulevard in Deltona.

**V. Staff Comments**

Ms. Nicoulin announced the 2020 annual Call for Projects opened on January 15, 2020 and will close March 31, 2020 at 2:00 pm. Information and project applications are available on the R2CTPO website. The TPO is requiring applications be uploaded to the TPO's file transfer site; a link to the site is provided on the applications under General Instructions.

Ms. Bollenback stated there is a group that meets called the LAP Community of Practice; it is a statewide organization that discusses LAP projects and issues with the LAP. She participated the last couple of years and although she did not attend the last meeting she did read the minutes and they mentioned an update that is being processed for compensation on lighting agreements; as lighting is being switched to LED lighting there is a change. She does not have all the details but can send the minutes to members for review.

**VI. TCC Member Comments**

Mr. Kozielski announced the Volusia County Schools have listed a Planning and Construction Director position and Planning Coordinator position to be filled if members know anyone that may be interested.

Mr. Walker announced the City of Holly Hill is looking for a new Economic Development Director.

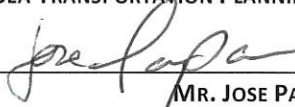
**VII. Information Items**

- CAC & TCC Attendance Records
- November 27, 2019 River to Sea TPO Board Meeting Summary
- November and December 2019 TPO Outreach and Events
- 2045 LRTP Subcommittee Report
- UPWP Subcommittee Report

**VIII. Adjournment**

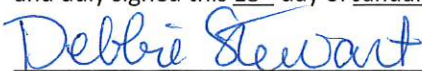
There being no further business, the TCC meeting adjourned at 3:38 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

  
\_\_\_\_\_  
MR. JOSE PAPA, CHAIRPERSON  
TECHNICAL COORDINATING COMMITTEE (TCC)

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the January 21, 2020 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 18<sup>th</sup> day of January 2020.

  
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DEBBIE STEWART, RECORDING SECRETARY

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION