

Technical Coordinating Committee (TCC)
Meeting Minutes
January 19, 2021

TCC Members Physically Present:

Andrew Holmes
Matt Boerger
Ron Paradise
Darren Lear
Brian Walker, Vice Chairperson
Kyle Fegley
Becky Mendez, Chairperson
Carl Cote
Tim Burman
Melissa Winslett
Ralf Heseler

TCC Members Virtually Present:

Belinda Collins
Mark Karet
Aref Joulani
Anna Taylor (non-voting advisor)

TCC Members Absent:

Rodney Lucas
Stewart Cruz
Tim Day
Shawn Finley (excused)
Brian Peek
Lauren Possinger (excused)
Adam Mengel

Others Present:

Debbie Stewart, Recording Secretary
Colleen Nicoulin
Lois Bollenback
Pam Blankenship
Stephan Harris
Katherine Alexander (virtual)
Kellie Smith (virtual)
Rakinya Hinson (virtual)

Representing:

Daytona Beach
DeBary
Deltona
Edgewater
Holly Hill
New Smyrna Beach
Orange City
Palm Coast Alternate
Port Orange
V.C. Traffic Engineering
Votran

Representing:

DeLand
Pierson
Ponce Inlet
FDOT District 5

Representing:

Bunnell
Daytona Beach Shores
Lake Helen
Ormond Beach
South Daytona
V.C. Emergency Management
F.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
TPO Staff
TPO Staff
TPO Staff
FDOT
FDOT
FDOT

I. Call to Order / Roll Call / Determination of Quorum

Chairperson Mendez called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:04 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with eleven voting members physically present and three voting and one non-voting members virtually present.

MOTION: *A motion was made by Mr. Holmes to allow TCC members attending virtually to participate and vote. The motion was seconded by Mr. Paradise and carried unanimously.*

The Pledge of Allegiance was given.

II. Press/Citizen Comments

There were no press/citizen comments.

III. Action Items

A. Review and Approval of November 17, 2020 TCC Meeting Minutes

MOTION: *A motion was made by Mr. Lear to approve the November 17, 2020 TCC meeting minutes. The motion was seconded by Mr. Paradise and carried unanimously.*

B. Review and Recommend Approval of Resolution 2021-## Amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP)

Ms. Nicoulin stated this proposed TIP amendment adds the LeHigh Trailhead project to the current year; it is currently on Tier A of the Bicycle/Pedestrian Priority List and is ready for construction. She reminded members that at the November 17, 2020 TCC meeting, the committee acted on a TIP amendment for additional projects; the I-95/Pioneer Trail interchange and two Section 5310 transit projects. There was not a physical quorum at the November TPO Board meeting so those amendments were not approved. The proposed TIP amendment today will be packaged with the previous amendments recommended for approval in November for the TPO Board this month.

MOTION: *A motion was made by Mr. Lear to recommend approval of Resolution 2021-## amending the FY 2020/21 to 2024/25 Transportation Improvement Program (TIP). The motion was seconded by Mr. Paradise and passed unanimously by a roll call vote.*

IV. Presentation Items

A. Presentation and Discussion of Updated R2CTPO Safety Data and Targets

Ms. Nicoulin gave a PowerPoint presentation of updated safety data and targets and stated the TPO reviews safety data each year at this time in order to establish new annual safety targets. As part of development of the data, staff also reviews activities and what has been done at the TPO with regards to safety; safety has always been a component of the TPO program. A 2017 Crash Analysis study was completed that determined the majority of crashes in our area are rear end crashes as a result of distracted driving and speeding. That study was built on in 2018 with a more detailed analysis of the 20 highest crash locations including the severity and frequency for road segments and intersections; it also identified mitigation strategies for those locations. The Community Safety Action Plan (CSAP) was adopted in 2019 which identifies implementable actions pertaining to safety. The five categories of safety performance measures the TPO is required to adopt targets for include the number of fatalities, number of serious injuries, rate of fatalities, rate of serious injuries and the number of non-motorized fatalities and serious injuries; these are the same categories the TPO adopted targets for over the last three years. When developing the 2021 safety targets, the TPO acknowledges and supports FDOT's Vision Zero and the ultimate goal to bring crashes down to zero; however, we have adopted independent targets based on a 2% annual reduction for each safety performance measure. The methodology used to develop the 2021 safety targets is consistent with the methodology used in 2018, 2019 and 2020. She also explained how the five-year rolling average is calculated. This year, in addition to developing new targets, the TPO reviewed how we did for 2018 and 2019 relative to the adopted targets and the actual data. She noted that complete and validated data is about a year behind so we do not have the complete data for 2020 to compare; 2020 will also be a unique year due to driving behavior changes as a result of COVID-19 restrictions. She reviewed the TPO's adopted 2% reduction target for 2018 and 2019 and compared them to the actual data.

Chairperson Mendez referred to the 2019 study that identified the top 20 crash locations and areas that were problematic; a specific action implementation plan was also identified in the study. She asked if any of the actions have done.

Ms. Nicoulin replied projects identified in that report would need to be submitted as project applications through the Call for Projects. The city of Palm Coast submitted an application for one of the areas identified in the report. The TPO continues to monitor the areas and intersections identified in the report and work with the local governments to see if there is an appropriate project that could be undertaken by the local government.

Chairperson Mendez commented that the performance measures do not just apply to the TPO; FDOT has performance measures they have to meet as well. FDOT has a separate funding source for safety improvements; she asked if the TPO submits projects for safety funding.

Ms. Nicoulin replied the TPO works with FDOT on safety projects and resurfacing projects; FDOT will ask if there are other safety projects within the limits of the resurfacing footprint that could be incorporated into the project. Staff is compiling a list of all the studies completed at the TPO and the recommended improvements that have come out of them and is identifying what improvements have been completed; it is an ongoing effort.

B. Presentation and Discussion of Proposed Amendments to the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP)

Ms. Bollenback stated the Unified Planning Work Program (UPWP) is the two-year plan of activities for the TPO that includes all the available funding for planning and outreach, outlines tasks and activities, what studies will be completed, etc. A review is typically done mid-year to review and potentially realign funding. COVID-19 has dramatically impacted activities over the course of the last year and there are funds that were not drawn down as expected such as travel expenses. This amendment allows the TPO to reallocate those funds to where they can be used. The TPO receives funding from two sources; the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). Available funding is generally put into three categories: what is required to support staff and staff time; what is required for materials (printing, lease and other overhead); and what is available for consultant support services (studies, etc.). She reviewed and explained the proposed changes to the UPWP. Transit funding comes from FTA and the TPO is able to hold open grants that have not been drawn down; because of that, funding is being moved to transit and will be used to help supplement Voltran's Transit Development Plan (TDP), Transportation Disadvantaged Service Plan (TDSP) and Comprehensive Operational Analysis (COA) which are a considerably expensive group of activities; \$60,000 is allocated to assist with this plan. Flagler County Public Transportation is also working on a TDP and the TPO has committed \$25,000 to that effort.

Ms. Bollenback referred to the FTA funds the TPO receives and explained those funds have to be matched with local funds at an 80/20 ratio. FTA provides 80% of the funds, the TPO and/or the transit agency provides 10% and FDOT provides 10%. Because of the budget issues FDOT is facing now due to decreased driving and lower gas tax revenues, FDOT is facing a significant challenge. They have decided that rather than provide their 10% match as a cash match, they want to use toll revenue credits; this means we will get credit for the match but not actually receive it. This is approximately \$25,000 that is lost from the TPO budget. Since we are in the middle of the fiscal year and projects that are planned, she is proposing to use contingency funds to cover that \$25,000 loss rather than use credits. It is possible that FDOT will do this for more than just this fiscal year; if that happens, there will have to be a longer discussion on how to address this over time. Her recommendation for this UPWP is to use contingency funds, which are local funds the TPO has in reserve, to make up that difference.

Chairperson Mendez commented that there are no toll roads within Volusia County and asked if this is why this is not a benefit for us.

Ms. Bollenback replied the toll road credit is an allowance for states that have toll roads; instead of having a cash match for the non-federal match, they would receive a credit. This means we would have to draw down federal funds more quickly and would lose the \$25,000 in cash; it is just a credit and has no meaning for us. It allows us to draw down federal dollars but does not match with dollars. Since we have a program we are trying to implement, she would prefer not to have to reduce the budget by \$25,000 halfway through the fiscal year. She would prefer to pull the funds from contingency and keep things moving as planned.

Mr. Paradise stated he does not have a problem with the funds coming from the contingency but asked how the TPO will put the money back into contingency to address the next issue.

Ms. Bollenback replied each the TPO collects cash contributions from all the local governments which would replenish it with approximately \$50,000. The question is how to handle this long term and if FDOT will continue to use toll credits or if they will go back to a cash match. That is a conversation that will occur all around the state as this will be a challenge for some TPOs; our TPO will be fine for quite some time.

Chairperson Mendez asked if we do not take the funds from contingency what projects would not get funded.

Ms. Bollenback replied we would have to look at the transit column and decide who will not receive money; either the paratransit study does not get funded and we have to remove it or Votran does not get the \$60,000 but something less and the same for Flagler County.

Chairperson Mendez asked if there are any state mandated transit plans that can be deferred.

Ms. Bollenback replied that both the Votran and Flagler County TDPs are due on a cycle like the TPO's Long Range Transportation Plan (LRTP) is and the TDPs are required to access state funds. The TDP is important to the TPO and is part of the LRTP.

Chairperson Mendez asked how much was in the contingency fund now.

Ms. Bollenback replied that each year when the TPO builds its budget, there is a contingency line item for unexpected issues like this that we can pull from and not affect the bottom line budget; there is approximately \$50,000 in contingency.

Chairperson Mendez asked if the TPO Board will act to use the contingency.

Ms. Bollenback replied the UPWP amendment and contingency fund issue will be discussed this month at the TPO Board meeting and next month a marked-up document will be presented for a recommendation of approval that will reflect what was discussed today. This is a lengthy and tedious activity and she wants to be sure the committee is comfortable with what she is proposing.

C. Presentation and Discussion of R2CTPO Call for Projects Workshop (TCC Only)

Ms. Nicoulin stated the 2021 Call for Projects opened November 30, 2020 and will close on February 26, 2021 at 2:00 pm. The Call for Projects opened seven weeks earlier this year and will close four weeks earlier. It is currently open; the TPO is accepting applications for traffic operations and bicycle/pedestrian projects for both feasibility studies and implementation as well as for planning studies. The applications are available on the TPO's website and each application has a link for submittal. All applications are required to be uploaded to the TPO's file transfer site; project sponsors will receive confirmation of what is uploaded and she encouraged members to keep that confirmation as a receipt. One hard copy of the applications is also required. FDOT adopted their Local Agency Program (LAP) guidelines in March 2020 which was in the middle of the 2020 Call for Projects; there is now a minimum threshold of \$250,000 for project phases (design, construction, etc.). If a project does not meet that threshold it can be bundled; her understanding is if one phase is bundled, such as design, you do not have to bundle construction. Language was strengthened regarding mixed-use projects; mixed-use projects have components of both bicycle/pedestrian and traffic operations but the bicycle/pedestrian component must be a minimum 20% of the total cost. Applications for mixed-use projects can be submitted in both categories but if the bicycle/pedestrian component is less than 20% it can only be submitted in the traffic operations category. There is also a requirement to update cost estimates for any unfunded phases of a project on the priority list; this is important because when the TPO coordinates with FDOT to identify which projects can be programmed we will know what the cost is against available funding. If there is an updated cost estimate for a project already programmed, project sponsors will need to submit a request for additional funding and the TPO's cost overrun/cost increase policy will apply. If there are any questions,

please contact staff; staff can also do a cursory review of project applications if needed two weeks in advance of the closing date.

Mr. Fegley asked if bundled projects could be projects in different locations.

Ms. Nicoulin replied yes.

D. Presentation and Discussion of Votran's Transit Development Plan (TDP), Transportation Disadvantaged Service Plan (TDSP), and Comprehensive Operational Analysis (COA)

Ms. Nicoulin introduced Mr. Ralf Heseler, Votran, to give the presentation of Votran's Transit Development Plan (TDP) major update, Transportation Disadvantaged Service Plan (TDSP), and Comprehensive Operational Analysis (COA).

Mr. Heseler gave a PowerPoint presentation and explained that the TDP is a plan of action that covers ten years; it takes into account the future of transit, future development, etc. A minor update is done every five years and a major update every ten years; it is a requirement for FDOT funding. Votran has hired a consultant, Tindale Oliver, to assist with the development of the TDP. The TDP reflects the community's vision for transit and identifies funded and unfunded needs. He reviewed the TDP process, components of the plan and public outreach that has been completed. He explained the COA and how it is being integrated into the TDP. He reviewed the project schedule, the next steps, and announced a bus passenger survey will start at the end of January. The completed draft plan will be reviewed by FDOT and the Volusia County Council. The document must be adopted by September 2021.

E. Presentation and Overview of Connect 2045 Long Range Transportation Plan (LRTP) Report

Ms. Nicoulin stated the Connect 2045 Long Range Transportation Plan (LRTP) was adopted in September 2020; since then, the TPO has been working to compile the final support documentation which includes the appendices, technical appendices and reference data that went into the final report. This final documentation was posted to the TPO's website on December 22, 2020; a link to the document was emailed to members. It is important to point out that the LRTP provides the foundation for all the work the TPO does as well as supporting FDOT's Work Program. If anyone has any questions regarding the plan or help finding a particular project, etc., please reach out to her.

F. Presentation and Discussion of the Tentative Work Program Proposed by FDOT

Ms. Nicoulin introduced Ms. Katherine Alexander, FDOT, to give the presentation.

Ms. Alexander gave a PowerPoint presentation of FDOT's tentative Work Program for FY 2022 to 2026 and explained that it is a list of transportation needs planned for the five-year period. It includes public transit, seaport, airport and rail projects as well as transportation planning, transportation systems management and operations (TSM&O), engineering and design, right-of-way acquisition and construction activities. She noted FDOT is not the lead agency for the seaport, airport or transit projects but the projects are included as a result of collaboration with representative partners. Each FDOT district's needs are developed in collaboration with the local partners priorities and the needs across the state are compiled to form FDOT's Tentative Five-Year Work Program which is submitted to FDOT's Central Office, the state legislature and the Governor for approval. The Work Program is managed on a fiscal year basis beginning on July 1 and ending on June 30 the following year. She reviewed the types of projects included and noted they are based on TPO and FDOT Strategic Intermodal Systems (SIS) priorities. She explained how the development process of the Work Program is completed and the timeline of its development. A public hearing on the Tentative Work Program was held January 11 through January 15, 2021; the deadline for public comments is January 29, 2021. The deadline for any TPO written objections is February 12, 2021. The Florida Commission for the Transportation Disadvantaged (CTD) will also hold a public hearing regarding the Work Program; a date has not yet been set.

Ms. Alexander continued her presentation and discussed the funding for the Work Program; some of the critical factors that affect funding are the growth of fuel-efficient vehicles and fewer miles traveled; increases in right-of-way costs; the impacts of COVID-19 and less travel and tourism. The biggest shortfall is within the current year which is \$80 million. They want to preserve, to the maximum extent possible, any ongoing contracts they have and fulfill their debt obligations. They also want to ensure they address any planned safety projects as well as system preservation. To offset some of the funding difference, they will reduce district contracts such as general engineering and continuing service contracts that provide extended support to FDOT. They want to reduce impacts to projects and minimize any deferrals to one or two years and spread funding out to different years. Overall funding for District 5 is approximately \$4.4 billion; she reviewed the allocations for Volusia and Flagler Counties. She reviewed the breakdown in funding relative to project type. She reviewed some of the projects included in the Tentative Work Program and the funding associated with them including SIS projects, non-SIS projects, bridge projects and bicycle/pedestrian/safety projects. Construction of a drainage improvement project from Mandarin Avenue to north of East Kentucky Avenue was deferred from FY 2021/22 to 2022/23 to help balance the District 5 Work Program.

Ms. Winsett stated the I-95/LPGA Boulevard interchange project includes the widening of LPGA Boulevard to the west but the map only shows it to Tomoka Farms Road; she wonders if that could be changed. Also, the International Speedway Boulevard (ISB) improvements still notes a roundabout but FDOT had a change in direction for that improvement; she asked if a roundabout is still part of the plan.

Ms. Taylor replied they just received the information about the LPGA Boulevard widening and will reflect the change on the map. There was a change in direction for the roundabout at ISB and SR A1A; it is still reflected as a roundabout in the title but that is not in the plan. FDOT's leadership team has met with both the city and the county to discuss the change.

Ms. Winsett stated the US 17 widening project from DeLeon Springs to SR 40 was deferred again; it is understandable but very disappointing. She referred to the SunRail Phase II funding and asked if it was anywhere in FDOT's Work Program because the last the county knew it was reflected in MetroPlan's Transportation Improvement Program (TIP) and should be in the R2CTPO's TIP since Volusia County has provided a 25% local match.

Ms. Taylor replied she will have to get back to her with an answer regarding that.

Chairperson Mendez asked if the link provided in the agenda is to the PowerPoint given geared for Volusia and Flagler Counties.

Ms. Nicoulin replied the link in the agenda is to the Work Program public hearing; a link to the PowerPoint presentation was emailed to members earlier today.

G. FDOT Report

Ms. Taylor stated FDOT changed the format of their construction report to be easier to read and any feedback would be appreciated. Comments for the Work Program public hearing are due to be on the record by January 29, 2021. She announced FDOT will host a public hearing regarding the SR 44 roundabout at the Sanborn Center on Thursday from 5:30 pm to 7:00 pm.

H. Volusia and Flagler County Construction Reports

Ms. Winsett stated the underlined sections of the Volusia County Construction Report are new; all three projects relate to developers. The county is working with the developers to construct a trail or section of roadway; or to include their improvements in the county's widening project so they have to pay the county for outside driveways.

V. Staff Comments

Ms. Nicoulin stated there was not a quorum for the November TPO Board meeting which means the January TPO Board agenda is very large. The TPO Board Chairperson would like the board members to come ready to vote. The TPO knows TCC members provide their board members with a summary report but is asking TCC members to reach out and to see if the board members need more information. Also, there are a number of new board members; almost half of the voting members are new. It is important if TCC members have a new TPO board member to reach out to them and answer any questions beforehand in order to minimize the time of the board meeting. If there are questions regarding the TPO Board agenda, board members can contact Ms. Bollenback and TCC members can contact herself.

Ms. Blankenship announced the TPO was awarded the Outstanding Planning Study award from the Florida Planning and Zoning Association (FPZA) Surfcoast Chapter for its Connected and Automated Vehicle (CAV) Readiness Study and Technology Transition Plan. Ms. Nicoulin was the project manager for this study.

Ms. Blankenship stated the "Love to Ride" Florida Challenge was a huge success; it ran from October 30, 2020 through November 30, 2020. She noted more than 20 committee, board and staff members participated and logged over 2700 miles over the 30-day challenge. The TPO won first place in its category as well as first place in all of Florida. From the BPAC, Ms. Gayle Belin won the early bird registration prize and received \$500; Mr. Nic Mostert won the top encourager award for all of Florida and also received \$500.

Ms. Blankenship stated the TPO held its annual Toy Drive and Open House in December; 58 toys and gift cards were collected for the Florida Department of Children and Families (DCF).

VI. TCC Member Comments

There were no member comments.

VII. Information Items

- CAC & TCC Attendance Records
- November/December 2020 TPO Outreach and Events
- November 25, 2020 TPO Board Meeting Cancellation Notice
- 2021 R2CTPO Meeting Schedule

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 4:32 p.m.

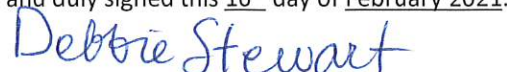
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION



MS. BECKY MENDEZ, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the January 19, 2021 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 16th day of February 2021.



DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

VOLUSIA TRANSPORTATION PLANNING ORGANIZATION (TPO)

TECHNICAL COORDINATING COMMITTEE (TCC)

ROLL CALL VOTE

MEETING DATE: TUESDAY, JANUARY 19, 2021

QUORUM: 11 MEMBERS YES

MEETING TIME: 3:00 P.M.

MEETING LOCATION: VOLUSIA TPO

MOTION:

REPRESENTING:

TCC MEMBER:

YES / NO

BUNNELL

RODNEY LUCAS

☒ / ☐

DAYTONA BEACH

ANDY HOLMES

☒ / ☐

DAYTONA BEACH SHORES

STEWART CRUZ

☐ / ☐

DEBARY

MATT BOERGER

☒ / ☐

DELTONA

RON PARADISE

☒ / ☐

DELAND

MIKE HOLMES/BELINDA COLLINS

☒ / ☐

EDGEWATER

DARREN LEAR

☒ / ☐

HOLLY HILL

BRIAN WALKER

☒ / ☐

LAKE HELEN

TIM DAY

☐ / ☐

NEW SMYRNA BEACH

KYLE FEGLEY

☒ / ☐

ORANGE CITY

BECKY MENDEZ

☒ / ☐

ORMOND BEACH

SHAWN FINLEY

☒ / ☐

PALM COAST

JOSE PAPA/CARL COTE

☒ / ☐

PIERSON

MARK KARET

☐ / ☐

PONCE INLET

AREF JOULANI

☒ / ☐

PORT ORANGE

TIM BURMAN

☒ / ☐

SOUTH DAYTONA

BRIAN PEEK/PATTY RIPPEY

☐ / ☐

VOTRAN

RALF HESLER/~~JAKE LUNCEFORD~~

☒ / ☐

VC EMERGENCY MANAGEMENT

LAUREN POSSINGER

☐ / ☐

FLAGLER COUNTY TRAFFIC ENGINEERING

ADAM MENGEL

☐ / ☐

VOLUSIA COUNTY TRAFFIC ENGINEERING

JON CHENEY/MELISSA WINSETT

☒ / ☐



MEETING AGENDA **REVISED**

Please be advised that the River to Sea Transportation Planning Organization (TPO) CITIZENS ADVISORY COMMITTEE (CAC) & TECHNICAL COORDINATING COMMITTEE (TCC) will be meeting on:

DATE: Tuesday, January 19, 2021
TIME: 1:15 P.M. (CAC) & 3:00 P.M. (TCC)
PLACE: River to Sea TPO Conference Room
 2570 W. International Speedway Blvd., Suite 100
 Daytona Beach, Florida 32114

**MASKS MUST BE WORN
BY MEMBERS
PHYSICALLY PRESENT**

CAC/TCC Meetings

Tue, Jan 19, 2021 1:15 PM and 3:00 PM (EST) Respectively

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Ms. Nora Jane Gillespie, CAC Chairperson

Ms. Becky Mendez, TCC Chairperson

CAC & TCC AGENDA

- I. **CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE**
- II. **PUBLIC COMMENT/PARTICIPATION** *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- III. **ACTION ITEMS**
 - A. **REVIEW AND APPROVAL OF THE NOVEMBER 17, 2020 CAC/TCC MEETING MINUTES** *(Contact: Debbie Stewart) (Enclosure, CAC pages 3-9; TCC pages 3, 10-13)*
 - B. **REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2021-## AMENDING THE FY 2020/21 TO 2024/25 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)** *(Contact: Colleen Nicoulin) (Enclosure, pages 14-17)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. **PRESENTATION AND DISCUSSION OF UPDATED R2CTPO SAFETY DATA AND TARGETS** (Contact: Colleen Nicoulin) (Enclosure, pages 18-26)
- B. **PRESENTATION AND DISCUSSION OF PROPOSED AMENDMENTS TO THE FY 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP)** (Contact: Colleen Nicoulin) (Enclosure, pages 27-28)
- C. **PRESENTATION AND DISCUSSION OF R2CTPO CALL FOR PROJECTS WORKSHOP (TCC ONLY)** (Contact: Colleen Nicoulin) (Enclosure, page 29)
- D. **PRESENTATION AND DISCUSSION OF VOTRAN'S TRANSIT DEVELOPMENT PLAN (TDP) MAJOR UPDATE, TRANSPORTATION DISADVANTAGED SERVICE PLAN (TDSP), AND COMPREHENSIVE OPERATIONAL ANALYSIS (COA)** (Contact: Stephan Harris) (Enclosure, pages 30-39)
- E. **PRESENTATION AND OVERVIEW OF CONNECT 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) REPORT** (Contact: Colleen Nicoulin) (Enclosure, page 40)
- F. **PRESENTATION AND DISCUSSION OF THE TENTATIVE WORK PROGRAM PROPOSED BY FDOT** (Contact: Lois Ballenback) (Enclosure, pages XX)
- G. **FDOT REPORT** (Contact: Anna Taylor, FDOT District 5) (Enclosure, pages 41-44)
- H. **VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS** (Contact: Volusia County & Flagler County Traffic Engineering) (Enclosure, pages 45-47)

V. STAFF COMMENTS (Enclosure, page 48)

→ R2CTPO Awards Announcement

VI. CAC/TCC MEMBER COMMENTS (Enclosure, page 48)

VII. INFORMATION ITEMS (Enclosure, pages 48-54)

- CAC & TCC Attendance Records
- November/December 2020 TPO Outreach and Events
- November 25, 2020 TPO Board Meeting Cancellation Notice
- 2021 R2CTPO Meeting Schedule

VIII. ADJOURNMENT (Enclosure, page 48)

****The next CAC and TCC meetings will be on Tuesday, February 16, 2021****

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event.

**MEETING SUMMARY
CAC & TCC
JANUARY 19, 2021**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

F. PRESENTATION AND DISCUSSION OF THE TENTATIVE WORK PROGRAM PROPOSED BY FDOT

Background Information:

Each year, FDOT develops the Five Year Work Program in accordance with Section 339.135, Florida Statutes. The Five Year Work Program is an ongoing process that is used to forecast the funds available and allocate those to transportation system improvements over a five year period.

The development of this Work Program involves coordination with local governments, including Metropolitan Planning Organizations and other city and county officials. In urbanized areas, Metropolitan Planning Organizations (MPOs) have the responsibility to develop transportation plans and prioritize transportation needs. In non-metropolitan areas, county commissions establish priorities. FDOT implements the transportation improvements identified by the TPOs and local governments. During the process, new projects are added and existing projects may be advanced or deferred based on the updated financial forecast. As a new fifth year is added to the cycle, the current year drops out of the plan and a new Five Year Work Program is introduced.

The online Work Program Public Hearing for District Five is currently being held virtually through Friday, January 15, 2021, and can be accessed through the following link: www.d5wpqh.com

FDOT Staff will present the tentative Work Program specific to the River to Sea TPO planning area. A link to the presentation will be provided prior to the meeting.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE