



MEETING AGENDA

Please be advised that the River to Sea Transportation Planning Organization (TPO) **CITIZENS ADVISORY COMMITTEE (CAC)** & **TECHNICAL COORDINATING COMMITTEE (TCC)** will be meeting on:

DATE: Tuesday, January 18, 2022
TIME: 1:15 P.M. (CAC) & 3:00 P.M. (TCC)
PLACE: River to Sea TPO Conference Room
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, Florida 32114

Masks are requested to be worn by those physically present according to CDC guidelines

NOTE:
Microsoft Teams has been established for remote participation.

CAC & TCC Meetings

Tuesday, January 18, 2022 at 1:15 pm and 3:00 pm EST respectively

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

+1 561-484-5911__804352790# United States, West Palm Beach

Phone Conference ID: 804 352 790#

[Find a local number](#) | [Reset PIN](#)

Ms. Kerry Karl, CAC Chairperson

Ms. Becky Mendez, TCC Chairperson

CAC & TCC AGENDA

- I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE
- II. PUBLIC COMMENT/PARTICIPATION *(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)*
- III. ACTION ITEMS
 - A. REVIEW AND APPROVAL OF THE NOVEMBER 16, 2021 CAC/TCC MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, CAC pages 3-8; TCC pages 3, 9-13)*

Beverly Beach	DeBary	Flagler Beach	New Smyrna Beach	Palm Coast	South Daytona
Bunnell	DeLand	Flagler County	Oak Hill	Pierson	Volusia County
Daytona Beach	Deltona	Holly Hill	Orange City	Ponce Inlet	
Daytona Beach Shores	Edgewater	Lake Helen	Ormond Beach	Port Orange	

III. ACTION ITEMS *(Continued)*

- B. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2022-## AMENDING THE FY 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP) (ROLL CALL VOTE REQUIRED)**
(Contact: Colleen Nicoulin) (Enclosure, pages 14-16)

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

- A. PRESENTATION AND DISCUSSION OF UPDATED R2CTPO SAFET DATA AND TARGETS** *(Contact: Colleen Nicoulin) (Enclosure, page 17)*
- B. PRESENTATION AND DISCUSSION OF UPDATED TRANSIT SAFETY DATA AND TARGETS** *(Contact: Colleen Nicoulin) (Enclosure, page 18)*
- C. PRESENTATION AND DISCUSSION OF 2022 CALL FOR PROJECTS WORKSHOP (TCC ONLY)** *(Contact: Colleen Nicoulin) (Enclosure, page 19)*
- D. FDOT REPORT** *(Contact: Anna Taylor, FDOT District 5) (Enclosure, pages 20-24)*
- E. VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS** *(Contact: Volusia County & Flagler County Traffic Engineering) (Enclosure, pages 25-27)*

V. STAFF COMMENTS *(Enclosure, page 28)*

VI. CAC/TCC MEMBER COMMENTS *(Enclosure, page 28)*

VII. INFORMATION ITEMS *(Enclosure, pages 28-37)*

- CAC & TCC Attendance Records
- November/December TPO Outreach and Events
- December 1, 2021 TPO Board Report
- R2CTPO 2022 Meeting Schedule
- Votran Service Changes

VIII. ADJOURNMENT *(Enclosure, page 28)*

****The next CAC and TCC meetings will be on Tuesday, February 15, 2022****

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.r2ctpo.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org. Persons who require translation services, which are provided at no cost, should contact the River to Sea TPO at (386) 226-0422 or by email at PBlankenship@r2ctpo.org at least five (5) business days prior to the event.

**MEETING SUMMARY
CAC & TCC
JANUARY 18, 2022**

III. ACTION ITEMS

A. REVIEW AND APPROVAL OF NOVEMBER 16, 2021 CAC/TCC MEETING MINUTES

Background Information:

Minutes are prepared for each CAC and TCC meeting and said minutes must be approved by their respective committees.

ACTION REQUESTED:

MOTION TO APPROVE THE NOVEMBER 16, 2021 CAC/TCC MEETING MINUTES

**Citizens' Advisory Committee (CAC)
Meeting Minutes
November 16, 2021**

CAC Members Physically Present:

Shawn Collins
Kerry Karl, Chairperson
Janet Deyette
Ed Fendley
Marcia Stevens-Foltz
Gilles Blais
Bob Storke
Alan Peterson
Paul Martel
Jack Delaney
Dave Castagnacci, Vice Chairperson
Edie Biro
Melissa Winsett (non-voting)
Anna Taylor (non-voting)

CAC Members Virtually Present:

Emily Nice
Erika Benfield
Joe Villanella

CAC Members Absent:

Faith Alkhatib (non-voting)
Tisha Peterson
Rick Basso
Nora Jane Gillespie (excused)
Roger Strcula (excused)
Bobby Ball (excused)
Patricia Lipovsky (excused)
Elizabeth Alicia Lendian

Others Physically Present:

Colleen Nicoulin
Stephan Harris
Sarah McNamara
Tyler Burgett
Marquise McMiller

Others Virtually Present:

Debbie Stewart, Recording Secretary
Pam Blankenship
Loreen Bobo
Jon Cheney
Jay Williams

Representing:

Daytona Beach
DeLand
Deltona
Flagler Beach
Flagler County
Holly Hill
Orange City
Palm Coast
Pierson Alternate
South Daytona
Volusia County Chair
Votran (CTC)
Volusia County Traffic Engineering
FDOT

Representing:

Daytona Beach Alternate
DeBary
Ponce Inlet

Representing:

Flagler County Traffic Engineering
Flagler County Public Transportation
Lake Helen
New Smyrna Beach
Ormond Beach
Port Orange
Volusia County D-2
Volusia County at Large

Representing:

TPO Staff
TPO Staff
FDOT
FDOT
FDOT

Representing:

TPO Staff
TPO Staff
FDOT
Volusia County Traffic Engineering
Volusia County

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Chairperson Kerry Karl called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 12 voting and two non-voting members physically present; with two voting and one non-voting member virtually present.

Chairperson Karl stated the members attending virtually are doing so as a result of social distancing restrictions associated with COVID-19. Rulings from the Florida Attorney General require that members physically present vote to allow virtual participation and voting due to “extraordinary circumstances”.

MOTION: *A motion was made by Mr. Peterson to allow CAC members attending virtually to participate and vote. The motion was seconded by Ms. Biro and carried unanimously.*

The Pledge of Allegiance was given.

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the October 19, 2021 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Peterson to approve the October 19, 2021 CAC meeting minutes. The motion was seconded by Mr. Blais and carried unanimously.*

B. Review and Recommend Approval of Resolution 2021-## Amending the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Urban Attributable (SU) Funding and Other State and Federal Funds Identified in the 2045 Long Range Transportation Plan (LRTP)

Ms. Nicoulin stated this resolution was discussed last month and recommended changes from the TIP Subcommittee were presented. Paragraph 5 was added that states any remaining current year funds may be allocated for other projects on the priority list; the BPAC recommended additional language that any remaining funds be allocated to a like project first.

MOTION: *A motion was made by Mr. Blais to recommend approval of Resolution 2021-## amending the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP) as amended adding language that any remaining current year funds be allocated to a like project first or the next project on the priority list. The motion was seconded by Mr. Martel and carried unanimously.*

C. Review and Recommend Approval of Resolution 2021-## Amending the Policy for Defining the Local Match Requirements Placed on Member Local Governments for Projects Prioritized for Funding by the TPO

Ms. Nicoulin stated this resolution was also reviewed last month as presented with the changes recommended by the TIP Subcommittee. Discussion was held last month at TPO Board and at last week’s BPAC meeting regarding Paragraph 11 and the threshold for the Executive Director to approve cost overruns. The proposed revision by the TIP Subcommittee was to remove the current threshold of 10% for cost increases and allow the Executive Director authority to approve a justified cost increase. Discussion occurred regarding setting the threshold between 25% and 50%; the BPAC ultimately made a motion that there should be a threshold but did not recommend a threshold percentage but the motion did not pass unanimously. Staff is asking for input from the CAC regarding the threshold. This applies to projects already in the Work Program and on the priority list and when there is a situation with a cost increase, this policy will allow the project to continue to move forward.

Members discussed the policy; what the threshold should be; and how often this situation has occurred. The consensus was to recommend a threshold of 25%.

MOTION: *A motion was made by Mr. Martel to recommend approval of Resolution 2021-## amending the policy for defining the local match requirements placed on member local governments for projects prioritized for funding by the TPO and recommended a threshold of 25% for Executive*

Director approval of cost increases. The motion was seconded by Mr. Storke and carried with nine "yes" votes and three "no" votes.

D. Review and Recommend Approval of Resolution 2021-## Amending the Policy for Establishing and Maintaining Transportation Priority Projects

Ms. Nicoulin stated there are no changes to this resolution that reaffirms the policy for establishing and maintaining transportation priority projects.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2021-## amending the policy for establishing and maintaining transportation priority projects. The motion was seconded by Mr. Blais and carried unanimously.*

E. Review and Recommend Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects and Transportation Planning Studies

Ms. Nicoulin stated the applications were presented last month with the changes recommended by the TIP Subcommittee; two other recommended changes have been incorporated into the applications since then. Criteria 1 will allocate one point for projects that are submitted as safety related under the first three functional classification categories and Criteria 5 was reworded to provide clarification for the local match funding scale.

MOTION: *A motion was made by Mr. Martel to recommend approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives projects and Transportation Planning studies. The motion was seconded by Mr. Villanella and carried unanimously.*

F. Appointment of Unified Planning Work Program (UPWP) Subcommittee Members

Ms. Nicoulin stated the Unified Planning Work Program (UPWP) is the two-year work program of activities; it outlines the planning activities, events, deliverables, the funding sources for those activities and the timeline they are to be completed in. We are currently in the second year of the current UPWP and will enter the new UPWP on July 1, 2022. The TPO is asking for volunteers to serve on a UPWP Subcommittee to help develop those activities the TPO will undertake. We anticipate the UPWP Subcommittee to meet twice; once in December or early January and again in the spring.

Chairperson Karl asked how many volunteers are needed.

Ms. Nicoulin replied typically, there are at least two from each advisory committee.

Mr. Blais, Mr. Collins and Mr. Castagnacci volunteered to serve on the UPWP Subcommittee.

MOTION: *A motion was made by Mr. Storke to appoint Mr. Blais, Mr. Collins and Mr. Castagnacci to the Unified Planning Work Program (UPWP) Subcommittee. The motion was seconded by Mr. Martel and carried unanimously.*

G. Cancellation of December CAC Meeting

MOTION: *A motion was made by Ms. Biro to cancel the December TCC meeting. The motion was seconded by Mr. Delaney and carried unanimously.*

Mr. Peterson asked if something came up during this time, what would happen.

Ms. Nicoulin replied the TPO has an emergency resolution that the TPO Board Chairperson is authorized to approve anything that may come up and then it will be brought to the committees and board in January.

IV. Presentation Items

A. Presentation and Discussion of FDOT's Tentative Five-Year Work Program for FY 2022/23 to 2026/27

Ms. Anna Taylor, FDOT, gave a PowerPoint presentation of the tentative Five-Year Work Program for FY 2022/23 to 2026/27. The program is a list of transportation needs for the district spanning a five-year horizon that takes effect on July 1, 2022 once approved; she reviewed the types of projects included and explained that they are based on TPO and FDOT priorities. A public hearing regarding the Work Program was held on October 25, 2021 through October 29, 2021 with the deadline for public comments on November 12, 2021 and the deadline for TPO comments this Friday, November 19, 2021. The Work Program must be approved by the Governor and then the legislature. She reviewed the funding allocation amounts for the River to Sea TPO planning area and the project types the funding is assigned to. She reviewed the key projects funded in the Work Program for the TPO's planning area as well as projects that were deleted. The Work Program is available online for review.

Mr. Peterson asked what happens in year one if projects are not completed.

Ms. Taylor replied they roll forward into the next year.

Members discussed the various projects included in the tentative Five-Year Work Program.

Mr. Collins commented the President just signed the new infrastructure bill and asked how much funding we will receive from it.

Ms. Taylor replied there has been a Florida breakdown but at this point they do not know how it will come down to the districts.

Discussion continued regarding funding and the projects included in the tentative Work Program.

B. Presentation and Discussion of FDOT's Safety Program

Ms. Loreen Bobo, FDOT, gave a PowerPoint presentation of FDOT's Safety Program and their target of Vision Zero for fatalities and serious injuries; each project is reviewed to see what can be done to improve safety on the roadways. Safety projects must have a cost/benefit ratio; they only receive \$21 million for safety projects in District 5. However, safety measures are put into all projects. The safety office works with every FDOT department to improve safety and strive for zero fatalities. FDOT wants to provide a unified effort to greatly reduce crashes and the effects of crashes to ultimately get to zero fatalities and serious injuries. She reviewed FDOT's strategic plan's three foundations which includes collaboration, infrastructure and education and explained each. She explained Vision Zero and noted there are federal resolutions being considered to reach that goal by the year 2050. Supporting slower speeds on roadways is one way to lower the statistics and she reviewed some countermeasures that assist in achieving slower speeds such as roundabouts, chicanes, raised crosswalks and narrower lanes. She reviewed ways that members could help such as encouraging safety enhancements in developments and permits. She explained the High Visibility Enforcement Program and encouraged members to get their police and sheriff departments to participate.

Members discussed the presentation and the ways to lower fatality and serious injury statistics.

C. Presentation and Discussion of Amendment to the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP)

Ms. Nicoulin stated the development of the new UPWP was discussed earlier but there will also be an amendment to the current UPWP. Staff is working through the details; there is funding that needs to be added. When a UPWP has been completed but before moving into the new one, a de-obligation process is done; if funds that are not going to be used are de-obligated before the end of the year they will be available in the first year of the new UPWP. Any funds that are not de-obligated will be available in the second year of the UPWP. Staff is also reviewing projects and deliverables; since the TPO is operating at half-staff there are some projects

that cannot be completed. Specifics regarding the UPWP amendment will be brought back in January for discussion.

D. FDOT Report

The FDOT report was provided in the agenda; Ms. Taylor introduced FDOT Liaisons Mr. Marquise McMiller, Mr. Tyler Burgett and Ms. Sarah McNamara. She announced the last section of the I-95 resurfacing project is being done between SR 40 and LPGA Boulevard; beginning at 7:00 pm Monday, November 29, 2021 and ending at 7:00 pm December 2, 2021, the LPGA Boulevard ramp southbound will be closed. There will be a press release regarding the lane closure.

E. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

H. Staff Comments

Ms. Nicoulin stated the TPO has hired a recruitment firm to help with the search for a new Executive Director; we expect the position to be advertised within the next week. Once advertised, it is approximately a three-month process and staff expects to have a candidate to present to the TPO Board in February.

Ms. Nicoulin announced the TPO's annual Holiday Open House and Toy Drive will be Wednesday, December 8, 2021 from 4:00 pm to 6:00 pm. She encouraged members to come and bring a new, unwrapped toy to benefit the Department of Children and Families (DCF); and to RSVP to her or Ms. Blankenship.

VI. CAC Member Comments

There were no member comments.

VII. Information Items

- CAC & TCC Attendance Records
- October TPO Outreach and Events
- October 27, 2021 TPO Board Meeting Reports
- R2CTPO Annual Holiday Open House & Toy Drive
- R2CTPO 2022 Meeting Schedule

VIII. Adjournment

There being no further business, the CAC meeting adjourned at 2:56 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**MS. KERRY KARL, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)**

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the November 16, 2021 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 18th day of January 2022.

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**Technical Coordinating Committee (TCC)
Meeting Minutes
November 16, 2021**

TCC Members Physically Present:

Andrew Holmes
Matt Boerger
Belinda Collins
Darren Lear
Brian Walker, Vice Chairperson
Kyle Fegley
Jose Papa
Mike Disher
Tim Burman
Becky Witte
Melissa Winsett
Ralf Heseler
Anna Taylor (non-voting)

TCC Members Virtually Present:

Stewart Cruz
Ron Paradise
Becky Mendez, Chairperson
Mark Karet

TCC Members Absent:

Lee Evett
Shawn Finley (excused)
Adam Mengel

Others Physically Present:

Colleen Nicoulin
Stephan Harris
Sarah McNamara
Tyler Burgett
Marquise McMiller
Jon Cheney

Others Virtually Present:

Debbie Stewart, Recording Secretary
Pam Blankenship
Loreen Bobo
Tony Nosse
Chad Lingenfelter
Jay Williams

Representing:

Daytona Beach
DeBary
DeLand Alternate
Edgewater
Holly Hill
New Smyrna Beach
Palm Coast
Ponce Inlet
Port Orange
South Daytona
V.C. Traffic Engineering
Votran
FDOT

Representing:

Daytona Beach Shores
Deltona
Orange City
Pierson

Representing:

Lake Helen
Ormond Beach
F.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
FDOT
FDOT
FDOT
V.C. Traffic Engineering

Representing:

TPO Staff
TPO Staff
FDOT
FDOT
FDOT
Volusia County

I. Call to Order / Roll Call / Determination of Quorum

Vice Chairperson Walker called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with 12 voting and one non-voting members physically present and four voting members virtually present.

MOTION: *A motion was made by Mr. Lear to allow TCC members attending virtually to participate and vote. The motion was seconded by Mr. Holmes and carried unanimously.*

The Pledge of Allegiance was given.

II. Public Comments/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the October 19, 2021 TCC Meeting Minutes

MOTION: *A motion was made by Mr. Lear to approve the October 19, 2021 TCC meeting minutes. The motion was seconded by Mr. Papa and carried unanimously.*

B. Review and Recommendation of Approval of Resolution 2021-## Amending the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and other State and Federal Funds Identified in the 2045 Long Range Transportation Plan (LRTP)

Ms. Nicoulin stated this resolution was discussed last month and recommended changes from the TIP Subcommittee were presented. Language was revised to clarify that the allocations are the overall goals of the five-year Work Program and not specific to an annual allocation. Paragraph 5 was added that states any remaining current year funds may be allocated for other projects on the priority list or to cover cost increases; the BPAC and the CAC recommended additional language that any remaining funds be allocated to a like project first.

MOTION: *A motion was made by Mr. Holmes to recommend approval of Resolution 2021-## amending the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP) as amended adding language that any remaining current year funds be allocated to a like project first or the next project on the priority list. The motion was seconded by Mr. Disher and carried unanimously.*

C. Review and Recommendation of Approval of Resolution 2021-## Amending the Policy for Defining the Local Match Requirements Placed on Member Local Governments for Projects Prioritized for Funding by the TPO

Ms. Nicoulin stated this resolution was also reviewed last month as presented with the changes recommended by the TIP Subcommittee. Discussion was held last month at the TPO Board meeting and at last week's BPAC meeting regarding Paragraph 11 and the threshold for the Executive Director to approve cost overruns. The proposed revision by the TIP Subcommittee was to remove the current threshold of 10% for cost increases and allow the Executive Director authority to approve a justified cost increase. Discussion occurred regarding setting the threshold between 25% and 50%. The BPAC ultimately made a motion that there should be a threshold but did not recommend a threshold percentage; the motion did not pass unanimously. Staff is asking for input from the TCC regarding the threshold. This applies to projects already in the Work Program and on the priority list and when there is a situation with a cost increase, this policy will allow the project to continue to move forward.

Members discussed the threshold, what it should be and the BPAC and CAC recommendations.

Mr. Paradise asked if there is a way to link cost increases to the FDOT material and labor index standards instead of a specific percentage; FDOT has the cost estimates that are used to help gauge the cost of projects and seems to adjust them frequently.

Ms. Nicoulin replied she contacted a project manager with FDOT to see if there is a resource to help guide this discussion; the feedback she received was that it is constantly changing and would be potentially difficult to identify.

Mr. Holmes added that the city of Daytona Beach has found that FDOT's average unit costs are unreliable when compared to actual unit price contracts at the local agency level. The FDOT average costs are primarily developed from large, statewide projects and getting a correlation is very difficult and not realistic.

Discussion continued regarding a threshold percentage and what it should be; the consensus was to recommend a threshold of 50%.

MOTION: *A motion was made by Mr. Holmes to recommend approval of Resolution 2021-## amending the policy for defining the local match requirements placed on member local governments for projects prioritized for funding by the TPO and recommended a threshold of 50% for Executive Director approval of cost increases. The motion was seconded by Mr. Disher and carried unanimously.*

D. Review and Recommendation of Approval of Resolution 2021-## Amending the Policy for Establishing and Maintaining Transportation Priority Projects

Ms. Nicoulin stated there are no changes to this resolution that reaffirms the policy for establishing and maintaining transportation priority projects.

MOTION: *A motion was made by Mr. Lear to recommend approval of Resolution 2021-## amending the policy for establishing and maintaining transportation priority projects. The motion was seconded by Mr. Papa and carried unanimously.*

E. Review and Recommend Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects and Transportation Planning Studies

Ms. Nicoulin stated the applications were presented last month with the changes recommended by the TIP Subcommittee; two other recommended changes have been incorporated into the applications since then. Criteria 1 will allocate one point for projects that are submitted as safety related under the first three functional classification categories and Criteria 5 was reworded to provide clarification for the local match funding scale.

MOTION: *A motion was made by Mr. Lear to recommend approval of the priority project applications for Traffic Operations/Safety and Local Initiatives projects and Transportation Planning studies. The motion was seconded by Mr. Holmes and carried unanimously.*

F. Appointment of Unified Planning Work Program (UPWP) Subcommittee Members

Ms. Nicoulin stated the Unified Planning Work Program (UPWP) is the two-year work program of activities; it outlines the planning activities, events, deliverables, the funding sources for those activities and the timeline they are to be completed in. We are currently in the second year of the current UPWP and will enter the new UPWP on July 1, 2022. The TPO is asking for volunteers to serve on a UPWP Subcommittee to help develop those activities the TPO will undertake. We anticipate the UPWP Subcommittee to meet twice; once in December or early January and again in the spring.

Vice Chairperson Walker asked how many volunteers are needed.

Ms. Nicoulin replied there are typically two or three members from each advisory committee.

Chairperson Mendez and Mr. Holmes volunteered.

MOTION: *A motion was made by Mr. Lear to appoint Ms. Becky Mendez and Mr. Andy Holmes to the Unified Planning Work Program (UPWP) Subcommittee. The motion was seconded by Mr. Disher and carried unanimously.*

G. Cancellation of December TCC Meeting

MOTION: *A motion was made by Mr. Lear to cancel the December TCC meeting. The motion was seconded by Ms. Collins and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of FDOT's Tentative Five-Year Work Program

Ms. Anna Taylor, FDOT, gave a PowerPoint presentation of the tentative Five-Year Work Program for FY 2022/23 to 2026/27. The program is a list of transportation needs for the district spanning a five-year horizon that takes effect on July 1, 2022 once approved; she reviewed the types of projects included and explained that they are based on TPO and FDOT priorities. A public hearing regarding the Work Program was held on October 25, 2021 through October 29, 2021 with the deadline for public comments on November 12, 2021 and the deadline for TPO comments this Friday, November 19, 2021. The Work Program must be approved by the Governor and then the legislature. She reviewed the funding allocation amounts for the River to Sea TPO planning area and the project types the funding is assigned to. She reviewed the key projects funded in the Work Program for the TPO's planning area as well as projects that were deleted. The Work Program is available online for review.

Mr. Disher referred to the Ponce Inlet mobility project and funding shown for design in 2026; he thought it was design in 2023 and construction in 2026.

Ms. Nicoulin replied that the dates discussed at the intake meeting were tentative; she will work with him on this after the meeting.

Ms. Taylor continued to review the projects that are advancing into the Work Program as well as deleted projects.

B. Presentation and Discussion of FDOT's Safety Program

Ms. Loreen Bobo, FDOT, gave a PowerPoint presentation of FDOT's Safety Program and their target of Vision Zero for fatalities and serious injuries; each project is reviewed to see what can be done to improve safety on the roadways. Safety projects must have a cost/benefit ratio; they only receive \$21 million for safety projects in District 5. However, safety measures are put into all projects. The safety office works with every FDOT department to improve safety and strive for zero fatalities. FDOT wants to provide a unified effort to greatly reduce crashes and the effects of crashes to ultimately get to zero fatalities and serious injuries. She reviewed FDOT's strategic plan's three foundations which includes collaboration, infrastructure and education and explained each. She explained Vision Zero and noted there are federal resolutions being considered to reach that goal by the year 2050. Supporting slower speeds on roadways is one way to lower the statistics and she reviewed some countermeasures that assist in achieving slower speeds such as roundabouts, chicanes, raised crosswalks and narrower lanes. She reviewed ways that members could help such as encouraging safety enhancements in developments and permits. She explained the High Visibility Enforcement Program and encouraged members to get their police and sheriff departments to participate.

C. Presentation and Discussion of Amendment to the FY 2020/21 and 2021/22 Unified Planning Work Program (UPWP)

Ms. Nicoulin stated the development of the new UPWP was discussed earlier but there will also be an amendment to the current UPWP. Staff is currently working through the details; there is funding that needs to be added. When a UPWP has been completed but before moving into the new one, a de-obligation process is done; if funds that are not going to be used are de-obligated before the end of the year they will be available in the first year of the new UPWP. Any funds that are not de-obligated will be available in the second year of the UPWP. Staff is also reviewing projects and deliverables; since the TPO is operating at half-staff there are some projects that cannot be completed. Specifics regarding the UPWP amendment will be brought back in January for discussion.

D. FDOT Report

The FDOT report was provided in the agenda; Ms. Taylor introduced FDOT Liaisons Mr. Marquise McMiller, Mr. Tyler Burgett and Ms. Sarah McNamara. She announced the last section of the I-95 resurfacing project is being done between SR 40 and LPGA Boulevard; beginning at 7:00 pm Monday, November 29, 2021 and ending at 7:00 pm December 2, 2021, the LPGA Boulevard ramp southbound will be closed. There will be a press release regarding the lane closure.

E. Volusia and Flagler County Construction Reports

The Volusia County and Flagler County Construction Reports were provided in the agenda.

V. Staff Comments

Ms. Nicoulin stated the TPO has hired a recruitment firm to help with the search for a new Executive Director; we expect the position to be advertised within the next week. Once advertised, it is approximately a three-month process and staff expects to have a candidate to present to the TPO Board in February.

Ms. Nicoulin announced the TPO's annual Holiday Open House and Toy Drive will be Wednesday, December 8, 2021 from 4:00 pm to 6:00 pm. She encouraged members to come and bring a new, unwrapped toy to benefit the Department of Children and Families (DCF); and to RSVP to her or Ms. Blankenship.

VI. TCC Member Comments

Mr. Heseler announced the Florida Public Transit Association (FPTA) recently held their annual conference in Daytona Beach and recognition was given for outstanding achievements; Votran did very well. A new award was established this year, the Transit Hero of the Year, based on an incident with a Votran bus and a vehicle. The driver successfully got all passengers off the bus safely and received that recognition from the FPTA. Votran also received the Technician of the Year, marketing awards for communications, a Safety Award and Outstanding Transit System of the Year. Votran serves the community and everyone represented here today and strives to be equally as good next year.

VII. Information Items

- CAC & TCC Attendance Records
- October TPO Outreach and Events
- October 27, 2021 TPO Board Reports
- R2CTPO Annual Holiday Open House & Toy Drive
- R2CTPO 2022 Meeting Schedule

VIII. Adjournment

There being no further business, the TCC meeting adjourned at 4:11 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

MS. BECKY MENDEZ, CHAIRPERSON
TECHNICAL COORDINATING COMMITTEE (TCC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the November 16, 2021 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 18th day of January 2022.

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**MEETING SUMMARY
CAC & TCC
JANUARY 18, 2022**

III. ACTION ITEMS

B. REVIEW AND RECOMMEND APPROVAL OF RESOLUTION 2022-## AMENDING THE FY 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP) (ROLL CALL VOTE REQUIRED)

Background Information:

The activities, work products, programs and budgeted funds of the River to Sea TPO are documented in the Unified Planning Work Program (UPWP). Because the UPWP is developed well before the fiscal year begins, periodic updates as may be needed to ensure funding is allocated properly to support available funding and scheduled activities.

The River to Sea TPO utilizes Federal Transit Administration (FTA) Section 5305(d) planning funds to support planning activities that relate to public transit service operating within the TPO planning area. An amendment to the FY 2020/21 and 2021/22UPWP is required to allocate an additional \$32,705 in FTA Section 5305(d) funds in Task 4.01 – Transit Planning.

The proposed UPWP amendment is more particularly described in the attached Resolution 2022-XX.

ACTION REQUESTED:

MOTION TO RECOMMEND APPROVAL OF RESOLUTION 2022-## AMENDING THE FY 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP) (ROLL CALL VOTE REQUIRED)

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

RESOLUTION 2022-XX

RESOLUTION OF THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FISCAL YEAR (FY) 2020/21 AND 2021/22 UNIFIED PLANNING WORK PROGRAM (UPWP)

WHEREAS, Florida Statutes 339.175; 23 U.S.C. 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the designated urbanized area; and

WHEREAS, pursuant to 23 U.S.C. 134, 49 U.S.C. 5303, 23 CFR 450.310, and Florida Statutes 339.175, the River to Sea Transportation Planning Organization (TPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and a portion of Flagler County as defined by the Metropolitan Planning Area; and

WHEREAS, pursuant to 23 U.S.C. 134, 23 CFR 450, and Florida Statutes 339.175, require the River to Sea TPO and the Florida Department of Transportation (FDOT) to enter into an agreement clearly identifying the responsibilities for cooperatively carrying out the Federal Highway Administration (FHWA) portion of the Metropolitan Planning Process and accomplishing the transportation planning requirements of state and federal law; and

WHEREAS, the River to Sea TPO shall endorse and amend as appropriate, the plans and programs required by 23 C.F.R. 450.300 through 450.324 and Florida Statutes 339.175, among which is the Unified Planning Work Program (UPWP); and

WHEREAS, the Unified Planning Work Program (UPWP) is a two-year work plan that identifies federal funding available to the TPO including metropolitan planning funds (PL Funds) authorized under 23 USC 104(f), Section 5305(d) transit planning funds and Urban Attributable (SU) funds; and

WHEREAS, the River to Sea TPO has the authority to enter into this Agreement and to undertake the responsibilities as described.

NOW, THEREFORE, BE IT RESOLVED by the River to Sea Transportation Planning Organization (TPO) that the Chairperson of the TPO (or his/her designee) is hereby authorized to:

1. Amend the TPO's FY 2020/21 and FY 2021/22 UPWP to include an additional \$32,705 in Federal Transit Administration (FTA) Section 5305(d) funds apportioned to the River to Sea TPO in Task 4.01 - Transit Planning; and
2. Execute any agreements that may be required to implement these changes or access the available funds; and
3. submit copies of this resolution and the executed agreement to:
 - a. Florida Department of Transportation;

- b. Federal Transit Administration (through the Florida Department of Transportation); and the
- c. Federal Highway Administration (through the Florida Department of Transportation).

DONE AND RESOLVED at the regularly convened meeting of the River to Sea TPO held on the 26th day of January, 2022.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

VOLUSIA COUNTY COUNCIL VICE CHAIR BILLIE WHEELER
CHAIRPERSON, RIVER TO SEA TPO

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the River to Sea TPO held on January 26, 2022.

ATTEST:

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**MEETING SUMMARY
CAC & TCC
JANUARY 18, 2022**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF UPDATED R2CTPO SAFETY DATA AND TARGETS

Background Information:

The Federal Highway Administration (FHWA) requires State Departments of Transportation (DOTs) and Metropolitan/Transportation Planning Organizations (M/TPOs) to adopt annual targets for the following five safety performance measures:

- Number of Fatalities
- Rate of Fatalities
- Number of Serious Injuries
- Rate of Serious Injuries
- Number of Non-Motorized Fatalities and Serious Injuries

In February of 2021, the TPO adopted the 2021 safety targets for the five performance measures. The 2022 safety targets are required to be adopted by February 27, 2022.

TPO staff will discuss and present the updated data used to develop the proposed 2022 safety targets.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE

MEETING SUMMARY

CAC & TCC

JANUARY 18, 2022

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

B. PRESENTATION AND DISCUSSION OF UPDATED TRANSIT SAFETY DATA AND TARGETS

Background Information:

The Federal Transit Administration (FTA) issued a final Public Transportation Agency Safety Action Plan (PTASP) rule on July 19, 2018. The rule requires certain recipients and sub-recipients of FTA grants that operate public transportation to develop and implement a PTASP based on a safety management systems approach. Development and implementation of PTASPs is anticipated to help ensure that public transportation systems are safe nationwide. A key component of the PTASP rule is a requirement for transit providers to annually establish transit safety performance targets. MPOs, including the R2CTPO, also must establish transit safety targets for the metropolitan planning area and incorporate transit safety into the metropolitan transportation planning process. R2CTPO approved Votran's 2020 PTASP on January 27, 2021.

In 2012, the Moving Ahead for Progress Act (MAP-21) mandated the FTA to develop a rule establishing a strategic and systematic process of operating, maintaining, and improving public capital assets effectively through their entire life cycle. The Transit Asset Management (TAM) Plan Final Rule 49 USC 625 became effective October 1, 2016 and established four performance measures to approximate the State of Good Repair (SGR) for four categories of capital assets. Calculating performance measures helps transit agencies to quantify the condition of their assets, which facilitates setting targets that support local funding.

TPO staff will deliver a presentation on the PTASP and TAM Plan updates.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE

**MEETING SUMMARY
CAC & TCC
JANUARY 18, 2022**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

C. PRESENTATION AND DISCUSSION OF 2022 CALL FOR PROJECTS WORKSHOP (TCC ONLY)

Background Information:

TPO staff will present an overview of the annual "Call for Projects" process, project qualifications, application requirements, available funding, local match requirements, and process schedule. The TPO staff will also highlight key changes from the previous year. TCC members will be encouraged to ask questions about the process and discuss candidate projects.

Supporting documentation for the 2022 Call for Projects, including instructions, project applications, schedule, and guiding policy resolutions, can be found on the TPO website through the following link:

<https://www.r2ctpo.org/2021/12/03/2022-call-for-projects-open/>

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE

**MEETING SUMMARY
CAC & TCC
JANUARY 18, 2022**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

D. FDOT REPORT

Background Information:

Ms. Anna Taylor, Florida Department of Transportation (FDOT) staff, will be present to answer questions regarding projects on the FDOT Construction Status Report.

The Construction Status Report is provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE



Florida Department of Transportation

RON DESANTIS
GOVERNOR

719 S. Woodland Boulevard
DeLand, Florida 32720-6834

KEVIN J. THIBAUT, P.E.
SECRETARY

Volusia/Flagler County Project Status Update as of December 31, 2021

The following is a brief status update on major FDOT road construction projects in Volusia and Flagler counties as of the December cutoff. The next cutoff date is January 31, 2022. Information is also available on www.cflroads.com. For questions, please contact Anna Taylor at 386-943-5499 or via email at Anna.Taylor@dot.state.fl.us.

VOLUSIA AND FLAGLER COUNTIES

Current Projects:

427957-1 I-95 & I-4 Fast Response Highway Lighting Replacement

- Contract: E5X79
- Project Cost: \$250,000
- Project Start: December 2021
- Estimated Completion: Summer 2022
- Contractor is replacing defective LED light fixtures along I-4.

VOLUSIA COUNTY

Upcoming Projects:

441132-1 S.R. 442 (Indian River Blvd) Resurfacing from I-95 to U.S. 1

- Contract: E57A4
- Contractor: Masci General Contractors, Inc
- Project Cost: \$7.4 Million
- Estimated Start: January 2022
- Estimated Completion: Late 2022

443433-1 International Speedway Boulevard (U.S. 92/S.R. 600) Resurfacing from North Alabama Avenue to east of North Kepler Road (C.R. 4101)

- Contract: E57A1
- Contractor: Masci General Contractors, Inc.
- Project Cost: \$5.3 Million
- Estimated Start: February 2022
- Estimated Completion: Early 2023

443815-1 SR 40 Milling & Resurfacing from east of Rodeo Road to Bayberry Drive

- Contract: T5733
- Contractor: Halifax Paving, Inc.
- Project Cost: \$7.4 Million
- Estimated Start: February 2022
- Estimated Completion: Late 2022

443813-1 & 447134-1 U.S. 1 (S.R. 5) Milling & Resurfacing from the Brevard County Line to South Street

- Contract: T5727
- Contractor: Masci General Contractors, Inc.
- Project Cost: \$6.9 Million
- Estimated Start: February 2022
- Estimated Completion: Late 2022

Current Projects:

441134-1 S.R. 15A Resurfacing from South of Plymouth Avenue to C.R. 92

- Contract: E56A2
- Project Start: December 2021
- Estimated Completion: Spring 2022
- Contractor is completing concrete curb work throughout the project limits.

434411-1 S.R. 400 (I-4) Resurfacing from west of C.R. 4139 to east of S.R. 44

- Contract: T5719
- Project Start: November 2021
- Estimated Completion: Late 2022
- Contractor is continuing paving operations on both eastbound and westbound I-4.

445895-1 Eastbound S.R. A1A Sign Structure Replacement, Bridge #79S083

- Contract: E55A6
- Project Start: November 2021
- Estimated Completion: Early 2022
- Contractor is preparing the structure foundation for installation of the new sign.

442932-1 S.R. 44 Operations and Safety Improvements from SB I-95 to Florida Memorial Medical Parkway

- Contract: T5700
- Project Start: July 2021
- Estimated Completion: Early 2022
- Contractor is paving the I-95 southbound off-ramp onto eastbound S.R. 44, installing pull boxes, and installing conduit at multiple locations throughout the project.

436325-2 ITS and Signing Improvements on S.R. 5A, S.R. 40, S.R. 44, S.R. 400, S.R. 421, U.S. 92., S.R. 430, S.R. 483, and LPGA Blvd.

- Contract: E53A8
- Project Start: June 2021
- Estimated Completion: Summer 2022
- Contractor is installing conduit, pull boxes, and LED informational signs at various intersections throughout the project.

441139-1 S.R. 430 (Oakridge Boulevard) from the east side of the Halifax River to S.R. A1A

- Contract: E53A5
- Project Start: March 2021
- Estimated Completion: Summer 2022
- Contractor is working on landscaping throughout the project.

441133-1 Resurfacing I-95 from south of Dunn Avenue to Airport Road

- Contract: T5704
- Project Start: March 2021
- Estimated Completion: Summer 2022
- Contractor is paving ramps at the I-95 and LPGA Boulevard interchange.

427986-1 Drainage Maintenance Project on U.S. 92, Dunlawton Ave. (S.R. 421) and Clyde Morris Blvd. (S.R. 483).

- Contract: E5V52
- Project Start: November 2020
- Estimated Completion: Early 2022
- Contractor is working on inspection and pipelining on U.S. 92 and on S.R. 421.

441414-1 & 438968-2 S.R. 15A from South of Woodland Blvd. to Adelle Ave. Safety Improvements

- Contract: T5683
- Project Start: November 2020
- Estimated Completion: Early 2022
- Contractor is conducting clean-up throughout the project and working on the traffic signal at the intersection of S.R. 15A and Clara Avenue.

242715-5 Landscaping Interchanges along I-95 in Volusia Co.

- Contract: E5Z40
- Project Start: October 2020
- Estimated Completion: Early 2022
- Contractor is performing landscaping improvements at interchanges along I-95 in Volusia County.

429556-1 S.R. 44 Over the St. John's River Bridge Replacement

- Contract: T5706
- Project Start: July 2020
- Estimated Completion: Late 2023
- Contractor is working on retaining wall installation and cutting and driving piles for the new bridge.

FLAGLER COUNTY

Current Projects:

445309-2 I-95 Weigh Station Lighting Project in Flagler County

- Contract: E55A1
- Project Start: September 2021
- Estimated Completion: Spring 2022
- Contractor is working on lighting installation at the northbound weigh station on I-95 in Flagler County.

**MEETING SUMMARY
CAC & TCC
JANUARY 18, 2022**

IV. PRESENTATIONS, STATUS REPORTS AND DISCUSSION ITEMS

E. VOLUSIA COUNTY AND FLAGLER COUNTY CONSTRUCTION REPORTS

Background Information:

Staff from Volusia County Traffic Engineering and Flagler County Traffic Engineering will present an update on the county projects that are either under construction or close to being ready for construction.

The Volusia County and Flagler County Construction Reports are provided for your information.

ACTION REQUESTED:

NO ACTION REQUIRED UNLESS OTHERWISE DIRECTED BY THE COMMITTEE

Volusia County Construction Report – Oct. 2021*

Completed within the last 6 months:

- 1) Veterans Memorial Bridge (Orange Ave.)
- 2) ECRRT – Segment 4A (Guise Rd. to Gobblers Lodge)

Under Construction or Advertised for Construction:

- 1) Williamson Blvd. (LPGA to Strickland Range) – Under Construction
- 2) Howland Blvd 4-lane widening (Providence Blvd to Elkcam Blvd) – Under Construction
- 3) Tenth St 4-lane widening (Myrtle to US 1) – Under Construction
- 4) Orange Camp Rd. 4-lane widening (MLK Blvd. to I-4) – Under Construction
- 5) Sugar Mill Road curve reconstruction and turn lanes – Under Construction
- 6) Spring to Spring Trail – Segment 3B (Rob Sullivan Park to Dirksen Dr) – Under Construction

Design Projects:

- 1) Spring to Spring Trail- Segment 3C (Trail along Don Smith Blvd) – Design Ongoing
- 2) Turnbull Bay Road paved shoulders – Design Ongoing
- 3) Beresford Ave Extension (Blue Lake to MLK) – Design Ongoing
- 4) Beresford Ave Extension (MLK to SR-44) – Planning and Coordination Ongoing
- 5) Spring to Spring Trail (Lake Beresford to Old New York) – Design Ongoing
- 6) Spring to Spring Trail (Old New York to SR-44) – Design Ongoing
- 7) Spring to Spring Trail (SR-44 to Grand Avenue) – Design Ongoing
- 8) Amelia Ave (Voorhis to Ohio) – Design Ongoing
- 9) Williamson Blvd. (Strickland Range to Hand Ave) – Design Ongoing
- 10) Williamson Blvd. and Strickland Range Rd. Intersection Improvements – Design Ongoing
- 11) Graves Ave Turn lanes (Veterans Memorial Parkway to Kentucky) – Design Ongoing
- 12) Old New York paved shoulders (Shell to S-44) – Design Ongoing
- 13) Intersection Improvements at SR-44 and Kepler – Design by FDOT underway
- 14) Trail Connection from Marine Discovery Center to River to Sea Loop – Design Ongoing
- 15) Jacobs Road Sidewalk – Design Ongoing
- 16) Study of LPGA Widening from Tymber Creek to I-95 – Study to be administered by FDOT
- 17) Blue Lake Extension from Victoria Park to SR-472 – Design Ongoing
- 18) Old Mission Road from W. Park to Josephine – Design Contract Executed
- 19) Old Elections Parking Lot Replacement – Design Ongoing
- 20) City Island Seawall Repair – Design Ongoing
- 21) Veterans Memorial Plaza – Design Ongoing
- 22) Pioneer Trail and Sugar Mill Intersection Improvements – Design Ongoing
- 23) Taylor Branch Rd. widening (Dunlawton to Clyde Morris) – Feasibility Study Ongoing
- 24) Pioneer Trail and Tomoka Farms Rd. Roundabout – Design Ongoing
- 25) LPGA Blvd. and Clyde Morris Blvd. Intersection Improvements – Design Ongoing
- 26) Williamson Blvd. Access Management Improvements (Airport to Taylor) – Planning Ongoing

*Changes/Updates since last report are underlined.

Note: Dates are subject to change due to normal project development issues.

FLAGLER COUNTY CONSTRUCTION REPORT
As of January 2022

<u>Construction and Near Construction Phase</u>		Status
1	Marineland Acres Road Improvement	Construction ongoing
2	Graham Swamp Multi-Use Trail & Pedestrian Bridge from Lehigh Trail to SR 100	Construction ongoing
<u>Design Phase</u>		Status
1	Apache Dr from Osceola Ave to 1st Ave	Design ongoing
2	CR 304 Replacement of 4 Bridges	Design Complete
3	Design of 3.7 miles A1A Shore Protection (FDOT)	Design ongoing
4	Dune Restoration - City of Flagler Beach (ACOE)	Design ongoing
5	East Daytona North Paving Phase II (Various Roadways)	Design ongoing
6	Hargrove CR 1421 from Otis Stone Hunter CR 1422 to US 1	Design ongoing
7	Malacompra Road Resurfacing - from A1A to Roadway end at Atlantic Coast Beach	Design ongoing
8	Old Haw Creek from County Road 304 to SR 11	Design Complete
9	Otis Stone from County Road 13 to US 1	Design ongoing
10	Rehabilitation and Resurfacing of Armand Beach Drive (Various Roadways)	Design ongoing
11	Rehabilitation and Resurfacing of Seascape	Design ongoing
12	Rima Ridge Resurfacing (Rodeo, Bareback Trl, Pinto Ln, Relay Rd, Oakridge Rd, Bridle Path Ln, Cone Rd, Shadow Ln, Sunny Rd	Design ongoing
13	Water Oak Road from County Road 2006 to Mahogany Blvd.	Design ongoing

**MEETING SUMMARY
CAC & TCC
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V. STAFF COMMENTS

VI. CAC/TCC MEMBER COMMENTS

VII. INFORMATION ITEMS

- CAC & TCC Attendance Records
- November/December TPO Outreach and Events
- December 1, 2021 TPO Board Report
- R2CTPO 2022 Meeting Schedule
- Votran Service Changes

VIII. ADJOURNMENT

*****The next meetings of the CAC & TCC will be on February 15, 2022*****

CAC Attendance Record 2021

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Shawn Collins/Emily Nice								xv alt	xp xv	xp xv	xp xv		Daytona Beach (appt 6/2021) (alt appt 6/2021)
Janet Deyette	x p	x p	x p	x p	x p	exc		x p	x p	x p	x p		Deltona (appt. 11/10)
Erika Benfield	x v	x v	x v	x v	x v	x v		x v	abs	x v	x v		DeBary (appt 11/2020)
Kerry Karl (FY 2021/22 Chairperson)			x p	x p	x p	x v		x p	x p	x p	x p		DeLand (appt 3/2021)
Ed Fendley	abs	abs	vx xp	x p-alt	xp - alt	xp alt		xp alt	exc	x p	x p		Flagler Beach (appt 3/2021) (alt appt 10/2021)
Marcia Stevens Foltz	x p	exc	x p	x p	x p	exc		x p	x p	exc	x p		Flagler County (appt 2/18)
Heidi Petito	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs		Flagler County Transit (appt 9/14)
Gilles Blais	x p	x p	x p	x p	x p	x p		x p	x p	x p	x p		Holly Hill (appt. 11/07) (Reap. 02/13)
Rick Basso/Linda Provost	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs		Lake Helen (appt 6/19) (alt 0)
Nora Jane Gillespie	x v	exc	x v	x v	x v	x v		x v	exc	x v	exc		New Smyrna Beach (appt 12/14)
Bob Storke	x p	x p	x p	x p	x p	x v		x p	x p	x p	x p		Orange City (appt. 1/08)
Roger Strcula	x v	x v	x v	x v	x v	x v		x v	exc	x v	exc		Ormond Beach (appt 7/18)
Alan Peterson	x v	x p	x p	x p	exc	x v		x p	x p	x p	x p		Palm Coast (appt. 03/15)
Susan Elliott/Paul Martel	x p	xv xp	xv xp	x p	xv xp	xv xp		exc	xv xp	x v	x p		Pierson (appt. 3/06)
Joe Villanella	x p	x p	x p	abs	x p	exc		exc	x v	x p	x v		Ponce Inlet (appt)
Jack Delaney	x p	x p	x p	x p	x p	exc		exc	x p	x p	x p		South Daytona (appt. 04/16)
Bobby Ball	x p	x p	x p	x p	exc	x v		x v	exc	abs	exc		Port Orange (appt. 12/02)
Dave Castagnacci (FY 2021/22 Vice Chair)	x v	x p	x p	x p	x p	x v		x p	x p	x p	x p		Volusia County Chair (appt 05/19)
Elizabeth Alicia Lendian	x p	abs	x p	x p	x p	x p		x p	x p	x p	abs		Volusia County At-Large (appt. 05/13)
Patricia Lipovsky	exc	x v	x v	exc	x v	x v		abs	abs	x v	exc		Volusia County D-2 (appt 4/17)
Eddie Biro/John Cotton	x p	x p	x p	x p	x p	x p		x p	x p	x p	x p		Votran (appt. 02/16) (alt. appt. 07/13)
Faith Alkhatib (non-voting)	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs		Flagler County Traffic Engineering (appt 9/14)
Melissa Winsett/Sean Castello (non-voting)	x p	x p	x p	x p	x p	x p		x p	xp xp	x p	x p		Volusia County Traffic Engineering (appt 10/11) (alt 5/21)
Anna Taylor/Rakinya Hinson (non-voting)	x v	x v	x v	x v	x v	x v		x v	x v	x p	a p		FDOT District 5 (appt 10/2020)
PHYSICAL QUORUM	Y	Y	Y	Y	Y	N		Y	Y	Y	Y		

Vacancies

Bunnell
 Beverly Beach
 Daytona Beach Shores
 Edgewater
 Flagler County School Board
 Oak Hill
 Volusia County School Board
 Volusia County D-1
 Volusia County D-3

Legend

x = present
 p = present physically
 v = present virtually
 abs = absent (unexcused)
 exc = excused

TCC Attendance Record 2021

Name	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Notes
Andrew Holmes/Brian Woodworth	x p	x p	x p	x p	x p	x p		x p	x p	x p	x p		Daytona Beach (11/18) (alt 6/2021)
Stewart Cruz	abs	abs	abs	abs	abs	abs		x v	abs	abs	x v		Daytona Beach Shores (appt. 10/04)
Mike Holmes/Belinda Williams Collins	x v	xv xp	x v	x p	x p	x p		x v	x p	x p	x p		DeLand (appt. 09/98)(alt 4/2020)
Ron Paradise/Nashla Merced	x p	x p	x p	x p	x p	x p		x p	x v	x v	x v		Deltona (appt. 11/09) (alt apt 8/21)
Matt Boerger/Joseph Barker	x p	x p	x p	x p	x p	x p		x p	x p	x p	x p		DeBary (appt 3/19)(alt 11/2020)
Darren Lear/Bonnie Brown	x p	x p	x p	x v	x p	x p		x p	x p	x p	x p		Edgewater (appt. 10/99)(alt appt 10/19)
Faith Alkhatib/Adam Mengel	abs	abs	abs	abs	abs	abs		abs	abs	abs	abs		Flagler County Traffic Engineering (appt 9/14)
Brian Walker (2020/21 Vice Chairperson)	x p	x p	x p	x p	x p	x p		x p	x p	x p	x p		Holly Hill (appt 10/17)(alt appt 10/19)
Lee Evett				abs	abs	abs		abs	abs	abs	abs		Lake Helen (appt 3/2021)
Kyle Fegley	x p	x p	x p	x p	x p	x p		exc	x p	x p	x p		New Smyrna Beach (appt. 1/2020)
Shawn Finley	exc	x p	x p	x p	x p	exc		x p	x p	exc	exc		Ormond Beach (appt. 12/17)
Becky Mendez (2020/21 Chairperson)	x p	x p	x p	x p	x p	x p		x p	x p	x p	x v		Orange City (appt. 08/15)
Jose Papa/Carl Cote	x p	x v	x p	x p	x v	x v		x p	x v	x p	x p		Palm Coast (appt 7/14) (alt appt 1/2021)
Mark Karet	x v	x v	x v	x p	x p	x p		x p	x v	x p	x v		Pierson (appt. 09/16)
Mike Disher	x v	xv xv	x p	x p	x p	x p		x p	x p	x v	x p		Ponce Inlet (appt. 03/2021)
Tim Burman/Margaret Tomlinson	x p	exc	x p	x p	x p	x p		x p	x p	x p	x p		Port Orange (appt. 10/13)(alt appt 4/19)
Brian Peek/Becky Witte	abs	abs	abs	abs	abs	abs		abs	x p	x p	x p		South Daytona (appt. 6-19) (alt 8/21)
Melissa Winsett/Sean Castello	x p	x p	x p	x p	x p	x p		x p	xp xp	x p	x p		Volusia Co Traffic Engineering (appt. 4/2012) (alt 5/21)
Ralf Heseler/Jake Lunceford	x p	x p	x p	x p	x p	x p		x p	x p	x p	x p		Votran (appt. 11/2020) (alt. appt. 11/2020)
Anna Taylor/Rakinya Hinson (non-voting)	x v	x v	x v	x v	x v	x v		x v	x v	x p	x p		FDOT (appt 1/18)
PHYSICAL QUORUM	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y		

Vacancies

Beverly Beach
 Bunnell
 Daytona Beach International Airport
 Flagler Beach
 Flagler County Transit
 Flagler County Aviation
 Flagler County Emergency Management
 Flagler County School Board
 Oak Hill
 Volusia County School Board
 Volusia County Emergency Mgmt

LEGEND

x = present
 p = present physically
 v = present virtually
 abs = absent (unexcused)
 exc = excused

November/December 2021 TPO Outreach & Activities

COVID-19 UPDATES

In response to the COVID-19 pandemic, core planning activities continue as required:

- As conditions continue to change, the TPO will monitor and update business practices, assess participation in public events and in-person presentations, and continue to operate with caution, placing health and safety at the center of all of our decisions
- The TPO office remains closed to walk-in visitors; however, we open our doors for all meetings and appointments to ensure public access
- All visitors to the TPO offices are requested to wear masks at all times due to the high transmission rates in Volusia and Flagler Counties per the Centers for Disease Control (CDC) Guidelines [Your Guide to Masks | CDC](#)
- TPO staff has resumed our standard office presence during regular business hours
- TPO Board and committee meetings continue to require that a quorum be physically present; all other participants are being asked to attend TPO meetings remotely
- All public meetings are held using Microsoft Teams and the meeting information and links to join are posted on the TPO website at www.R2CTPO.org
- For the most current information regarding meetings and activities, please visit the TPO website or contact TPO staff



2022 Annual Call for Projects Open

The River to Sea TPO is now accepting transportation project funding applications for the 2022 Priority Project Process. Applications will be used by the R2CTPO and the Florida Department of Transportation to qualify and prioritize proposed projects for funding. Applications are due on Friday, February 25, 2022 at 2:00 p.m. For additional information and project applications:

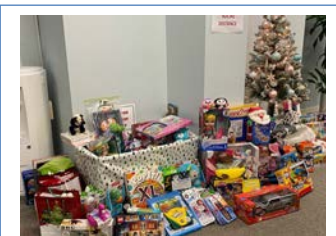
<https://www.r2ctpo.org/2021/12/03/2022-call-for-projects-open/>



TPO Annual Holiday Open House & Toy Drive

The River to Sea TPO held its annual open house and toy drive on Wednesday, December 8, 2021. Many of our committee members, consultants and the public came out to celebrate the holidays. More than 155 toys and gift cards were collected and donated to the Department of Children & Families this year.

Thank you to all who attended and donated!



November/December 2021 TPO Outreach & Activities

JANUARY EVENTS:

6-7: Florida Metropolitan Planning Partnership (FMPP) Meeting Webinar

27: MPOAC Meeting; Orlando

FEBRUARY EVENTS:

Feb. 4: Central Florida MPO Alliance (CFMPOA) Meeting; MetroPlan Orlando

Feb. 25: Annual Call for Projects Deadline @ 2:00 p.m.

ONGOING PROJECTS, STUDIES, ACTIVITIES

- Develop Non-Motorized Traffic Count Program
- Update of the Congestion Management Process (CMP) and Performance Measures Report
- Regional Resiliency Action Plan Implementation
- Update to the TPO Purchasing Manual
- FY 2020/2021 Annual TPO Audit
- TPO Executive Director Search
- Unified Planning Work Program (UPWP) Amendment
- Development of FY 2022/23 and 2023/24 UPWP
- FY 2020/21 TPO Annual Report
- 2022 Tell the TPO Survey
- 2022 Annual Call for Projects Priority Process
- Update to 2022 TPO Safety Targets
- Peninsula Drive Sidewalk & Signage Feasibility Study (FS) (PO)
- Madeline Ave Turn Lane Improv. @ Nova Rd FS (PO)
- North Causeway Pedestrian Crossing FS (NSB)
- Magnolia Avenue Shared Use Path FS (SD)
- South Street Multiuse Trail FS (NSB)
- Technical Assistance and Training to Flagler County Transit

The House Next Door Helmet Fitting

The River to Sea TPO gave an interactive presentation on bicycle and pedestrian safety to The House Next Door in DeLand; this was followed by fitting the children for bicycle helmets.



VCARD Icebreaker

The River to Sea TPO participated in the Volusia County Association for Responsible Development's (VCARD) Icebreaker event on November 18, 2021. The TPO staffed a booth focused on clean mobility. Many great connections were made!



FPZA Award

The River to Sea TPO was recently recognized with the Outstanding Planning Study Award from the FPZA Surfcoast Chapter. This recognition, which emphasizes innovative, state-of-the-art planning methods, was awarded to the TPO for our Paratransit Service Analysis. Congratulations to Stephan Harris, TPO Project Manager for the analysis.





River to Sea TPO Board Meeting Summary December 1, 2021

Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 14 voting and one non-voting members physically present; and with two non-voting members attending remotely

- Approved a motion allowing members attending remotely to participate and vote due to COVID-19 precautions
- Received public comment regarding the need to find funding for road improvements such as a new sales tax
- Approved the Consent Agenda including approval of: October 27, 2021 meeting minutes; MPOAC Report; Executive Director's timesheet review report; expenditure for the Flagler County Public Transit Block Grant Technical Assistance (\$31,663.00); and cancellation of the December 22, 2021 TPO Board meeting
- Approved Resolution 2021-22 amending the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP)
- Approved Resolution 2021-23 amending the policy for defining the local match requirements placed on member local governments for projects prioritized for funding by the TPO including increasing the threshold percentage of cost increases authorized by the Executive Director to 50%
- Approved Resolution 2021-24 reaffirming the policy for establishing and maintaining transportation priority projects
- Approved the priority project applications for Traffic Operations/Safety and Local Initiatives projects, Transportation Planning studies, and Bicycle/Pedestrian projects
- Approved the 2022 R2CTPO Legislative Positions
- Received a PowerPoint presentation of FDOT's Tentative Five-Year Work Program for FY 2022/23 to 2026/27
- Received a PowerPoint presentation of FDOT's Safety Program
- Discussed the two-year Unified Planning Work Program (UPWP) for FY 2022/23 and 2023/24
- Discussed an amendment to the Unified Planning Work Program (UPWP) for FY 2020/21 and 2021/22

- Received the FDOT report; announced a three-day closure of the westbound LPGA Boulevard ramp to southbound I-95 from Monday, November 29, 2021 through Thursday, December 2, 2021
- Received the Interim Executive Director's report on transportation legislation; and an update on the Executive Director search

The next River to Sea TPO Board meeting will be on Wednesday, January 26, 2022 at 9:00 am

2022 Meeting Schedule of the River to Sea TPO Board and Committees

	River to Sea TPO Board	Executive Committee	Technical Coordinating Committee (TCC)	Citizens Advisory Committee (CAC)	Bicycle/Pedestrian Advisory Committee (BPAC)	Trans. Disadvantaged Local Coordinating Board (TDLCB)
2022	4 th Wed. @9:00 a.m.	1 st Wed. @ 9:00 a.m.	3 rd Tues. @ 3:00 p.m.	3 rd Tues. @ 1:15 p.m.	2 nd Wed. @ 2:00 p.m.	2 nd Wed. the first month of every quarter @ 11:00 a.m. **
January	January 26, 2022	January 5, 2022	January 18, 2022	January 18, 2022	January 12, 2022	January 12, 2022
February	February 23, 2022	February 7, 2022 ***	February 15, 2022	February 15, 2022	February 9, 2022	
March	March 23, 2022	March 2, 2022	March 15, 2022	March 15, 2022	March 9, 2022	
April	April 27, 2022	April 6, 2022	April 19, 2022	April 19, 2022	April 13, 2022	April 13, 2022
May	May 25, 2022	May 4, 2022	May 17, 2022	May 17, 2022	May 11, 2022	
June	June 22, 2022	June 1, 2022	June 21, 2022	June 21, 2022	June 8, 2022	
July	July 27, 2022*	July 6, 2022*	July 19, 2022*	July 19, 2022*	July 13, 2022*	July 13, 2022
August	August 24, 2022	August 3, 2022	August 16, 2022	August 16, 2022	August 10, 2022	
September	September 28, 2022	September 7, 2022	September 20, 2022	September 20, 2022	September 14, 2022	
October	October 26, 2022	October 5, 2022	October 18, 2022	October 18, 2022	October 12, 2022	October 12, 2022
November	November 23, 2022	November 2, 2022	November 15, 2022	November 15, 2022	November 9, 2022	
December	December 28, 2022*	December 7, 2022*	December 20, 2022*	December 20, 2022*	December 14, 2022*	

* These meetings are typically cancelled

** TDLCB Meetings are at Votran

*** Meeting rescheduled to coincide with Executive Director Search Committee meeting

Votran implements temporary service changes

News releases

Posted On: December 15, 2021

Just like many transit agencies throughout the country, Votran is experiencing challenges maintaining pre-pandemic staffing levels. To prevent a disruption in service to customers, Votran will implement temporary service adjustments.



Effective immediately, the service window for Votran's paratransit, call-ahead curb service will change from one hour to 90 minutes for in-town trips and from two hours to three hours for cross-county trips.

Additionally, paratransit transportation disadvantaged service will be prioritized based on the purpose of the trip, with medical trips and riders with ADA needs receiving first priority. The need to prioritize paratransit trips will be evaluated on a daily basis, based on the availability of personnel and the number of trips scheduled. During these temporary changes, every effort will be made to complete every trip requested.

Effective Saturday, Jan. 8, fixed route Saturday service will transition from 30-minute intervals to 60-minute intervals. This temporary change will affect routes 3, 4, 7, 10, 11, 15, 20 and 60, as the other routes already operate on a 60-minute service on Saturdays.

There are no changes to the trips provided under the American with Disabilities Act programs.

"Over the past year, transit agencies statewide have had to adjust service due to staffing shortages and hiring difficulties," said Votran General Manager Kelvin Miller. "Votran is committed to providing safe, reliable service to customers and we're working diligently to address these challenges and resume regular service as quickly as possible."

Other measures being implemented to help address the staffing shortage include a \$1,000 employee hiring bonus and retention bonuses. These proactive measures, along with the interim service modifications, are designed to ensure service continues to operate smoothly while actively recruiting additional staff.

Due to the situational nature of these changes, printed bus schedules may not reflect the most current operations while service adjustments are in effect. For real-time

information, customers should visit Votran.org/take-a-trip. Riders may also select the “Join” button at the bottom of the homepage to sign up for timely notices about bus service changes. The website also provides up-to-date alerts and real-time bus information. Riders can also download the free MyStop Mobile app from the Apple App Store or Google Play Store.